

CITY OF ROHNERT PARK - UTILITIES
AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

ACH deductions will occur on the **first month** of the billing cycle for the full amount of the invoice and deducted on the 15th day or the next business day. The deduction months will be the following: **April, June, August, October and December.**

A service fee of \$25.00 will be charged on any direct payment returned unpaid.

Please return this completed form with a VOIDED deposit slip or check to: City of Rohnert Park, Utility Department – ACH, P.O. Box 1489, Rohnert Park, CA 94927. If you have any questions, please call our office at (707) 585-6750. Thank you for participating in this program.

I (We) hereby authorize The City of Rohnert Park, to initiate debit entries to my (our) checking account/savings account indicated below at the depository financial institution (Bank) named below, hereinafter called DEPOSITORY, and to debit the same to such account. I (We) acknowledge that the origination of ACH transactions to my (our) account must comply with the provision of U.S. Law.

FREQUENCY: (February, April, June, August, October, December)

AMOUNT: To be determined by invoiced amount

DEPOSITORY NAME: _____

ACCOUNT #: _____

CHECKING OR SAVINGS (Circle One)

This authorization is to remain in full force and effect until The City of Rohnert Park has received written notification from me (or either of us) of its termination in such time and in such manner as to afford The City of Rohnert Park and DEPOSITORY a reasonable opportunity to act on it.

NAME: _____

SIGNATURE: _____

CITY ACCOUNT #: _____ DATE: _____