

SISTER CITIES RELATIONS COMMITTEE OF THE CITY OF ROHNERT PARK

Special Meeting Minutes
Thursday, January 10, 2019

The Sister Cities Relations Committee of the City of Rohnert Park met this date at Rohnert Park Community Center, 5401 Snyder Lane, Rohnert Park, for a special meeting to commence at 4:00pm.

Call to Order

The meeting was called to order by Chair Sachiko Knappman at 4.07pm

Roll Call

Present: Committee members Sachiko Knappman, Shari Lorenz, Olga Senyk, Gay Deady, Cyrel Tramel

Absent: None

Staff Present: Community Services Supervisor, Nelle Herman, Community Services Program Coordinator, Amanda Foley

Acknowledgement of Meeting Agenda Posting

Community Services Program Coordinator Foley acknowledged posting of the regular agenda in three public places per Brown Act requirements.

1. Approval of January Minutes

a. Member Deady motioned to approve January meeting minutes. Member Lorenz seconded the motion. All members voted to approve.

2. Public Comment

a. None

3. Treasure Report

a. Member Deady reported the balance of \$1,178.08 remains the same.

4. Rohnert Park Student Ambassador Updates

a. Community Services Program Coordinator Foley, reported Kori's flight ticket had been purchased. The flight info includes Kori's departure from SFO on Friday, March 15th at 11:25am. She will arrive in Osaka, Japan on March 16, at 3:35pm. Her returning flight will depart Osaka, Japan on March 24 at 5:10pm and she will arrive at SFO on March 24 at 10:55am

b. The committee reviewed Kori's revised introduction letter and approved the letter to be sent to Hashimoto.

5. Hashimoto Student Ambassador Planning

- a. Chair Knappman suggested having two subcommittees to help with ambassador planning/activities. The committee agreed.
- b. Member Tramel, Deady, and Senyk were assigned to the planning committee for the incoming Hashimoto student. Member Knappman and Lorenz were assigned to the planning committee for our Student Ambassador. Member Lorenz presented the idea of having an inbound and outbound coordinator. The committee agreed. Member Lorenz will be the outbound coordinator and member Deady will be in the inbound coordinator.
- c. The committee will plan a reception during the week of March 25th.

6. Nomination of New Chair

- a. Member Deady nominated member Tramel as the new Chair. Member Lorenz seconded the motion. Member Tramel accepted the position as the new Chair for the Sister Cities Committee.

7. Season's Greeting Photo

- a. The Committee took a group photo to send the Hashimoto.

8. Matter's to and From Committee Members

- a. None

9. Meeting with Student Ambassador

- a. Student Ambassador Kori, confirmed she has received her passport. She asked about what her living situation will be like and the committee let her know they are working on finding out. The committee also suggest she learn some key phrases and download the Google Translate App. Kori also asked about her itinerary and the committee let her know they are working on that as well.

Meeting adjourned at 4:50pm

Cyrel Tramel, Chair

Amanda Foley, Community Services Program Coordinator