

SISTER CITIES RELATIONS COMMITTEE OF THE CITY OF ROHNERT PARK

Special Meeting Minutes
Thursday, July 11, 2019

The Sister Cities Relations Committee of the City of Rohnert Park met this date at Rohnert Park Community Center, 5401 Snyder Lane, Rohnert Park, for a special meeting to commence at 4:00pm.

Call to Order

The meeting was called to order by Chair Cyrel Tramel at 4.06pm

Roll Call

Present: Committee members Gay Deady, Sachiko Knappman, Shari Lorenz
Cyrel Tramel, Olga Senyk

Absent: None

Staff Present: Community Services Program Coordinator, Amanda Foley

Acknowledgement of Meeting Agenda Posting

Community Services Program Coordinator Foley acknowledged posting of the regular agenda in three public places per Brown Act requirements.

1. Approval of May Minutes

a. Member Knappman motioned to approve the May meeting minutes. Member Senyk seconded the motion.

2. Treasurers Report

a. Member Deady reported that the balance remains at \$1121.81.

3. Itemized List of Expenses

a. Community Services Program Coordinator Foley presented the committee with an itemized list of expenses from the past year.

4. Committee Planning and Timeline

a. Member Lorenz shared Rohnert Park's school district's spring break is March 16th-March 20th.

b. In September, the committee will notify schools announcing the application to become a student ambassador.

4. Student Ambassador Application

- Marketing/Publicity

a. Foley to post the application on City's Facebook Page. Chair Tramel will reach out to Rancho Cotate Counselors to see if they have any potential students in mind. The application deadline will be September 27th.

- Distribution of application
 - a. When ready, the Chamber will announce the Sister Cities Student Ambassador application is available.
 - b. The committee would like to present the student ambassador application/process at Rancho's music booster club.

5. Matter's to and From Committee Members

- a. Chair Tramel opened mailed that was received from Hashimoto and shared a newsletter that highlighted Kori's time as student ambassador.
- b. Chair Tramel shared he has been trying to get in contact with Sonoma State University regarding potential partnership

6. Public Comment

None

Meeting adjourned at 4:43pm



~~Cyrel Tramel, Chair~~

Sachiko Knappman



Amanda Foley, Community Services Program Coordinator