



Mission Statement:

We Care for Our Residents by Working Together to Build a Better Community for Today and Tomorrow.

City of Rohnert Park 130 Avram Avenue Rohnert Park, California 94928

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SENIOR CITIZENS ADVISORY COMMISSION AND FRIENDS OF THE ROHNERT PARK SENIOR CENTER JOINT REGULAR MEETING AGENDA

Thursday, January 20, 2022 12:30 p.m.

CORONAVIRUS (COVID-19) ADVISORY NOTICE

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES.

How to observe the Meeting: To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting on zoom by visiting the following link: <https://us02web.zoom.us/j/87118358781?pwd=ZXI5b1g1YStsRldkT0Fva285L3JsUT09>

Meeting ID: 871 1835 8781 Passcode: 924801

How to submit Public Comment: Members of the public may provide public comment by sending comments to the Community Services Supervisor by email at afoley@rpcity.org. Comments are requested by 3:00 p.m. on the day of the meeting, but can be emailed until the close of the Agenda Item for which the comment is submitted. Email comments must identify the Agenda Item Number in the subject line of the email and should be a maximum of 350 words, which corresponds to approximately 3 minutes of speaking time. The comments will be read for the record, with a maximum allowance of 30 minutes of total public comments, subject to the Chair-person's discretion. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read for the record or considered in connection with the agenda item.

American Disability Act Accommodations: Any member of the public who needs accommodations should email the ADA Coordinator at vperrault@rpcity.org or by calling 707- 588-2221. The ADA Coordinator will use their best efforts to provide reasonable accommodations to



provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests. Information about reasonable accommodations is available on the City website at

https://www.rpcity.org/city_hall/departments/human_resources/a_d_a_and_accessibility_resources

Senior Citizen Advisory Commission agendas and minutes may be viewed at the City's website: www.rpcity.org.

- 1. SENIOR CITIZENS ADVISORY COMMISSION – CALL TO ORDER/ROLL CALL**
(Pekkain _____ Coffman _____ Galipeau _____ Kibwaa _____ Transue _____)
- 2. PUBLIC COMMENTS** *Persons wishing to address the Commission on any Commission Agenda item or on City business not listed on the Agenda may do so at this time. Please see page one (1) for details on how to submit public comments.*
- 3. APPROVAL OF MINUTES** – Approval of minutes for the regular Senior Citizens Advisory Commission Meeting July 15, 2021.
- 4. SELECTION OF SENIOR CITIZEN ADVISORY COMMISSION OFFICERS 2022- CONSIDERATION OF NOMINATIONS AND SELECTION OF CHAIR AND VICE CHAIR.**
 - a. Selection of Chair
 - b. Motion/Vote
 - c. Selection of Vice Chair
 - d. Motion/Vote
- 5. SENIOR CENTER REPORT**
 - a. Community Services Supervisor
 - i. Senior Center Update
 - ii. Council on Aging Update
 - iii. Bingo Update
- 6. FRIENDS OF THE ROHNERT PARK SENIOR CENTER REPORT**
 - a. Friends of the Rohnert Park Senior Center Bylaw Review
 - b. Disbursement of Bingo Funds for Fiscal Year 2022-2023
- 7. CITY COUNCIL LIAISON REPORT**
- 8. PARKS AND RECREATION LIAISON REPORT**
- 9. COMMUNITY SERVICES DIRECTOR REPORT**
 - a. Building/Project Update
 - b. Park Audit Update
 - c. Special Events



- 10. COMMUNICATIONS** *Copies of communications have been provided to the Commission for review prior to this meeting. Commissioners desiring to read or discuss any communication may do so at this time. No action may be taken except to place a particular item on a future agenda for Commission consideration.*
- 11. MATTERS TO/FROM COMMISSIONERS** *Prior to agenda publication, any Commissioner may place an item on this portion of the agenda. Upon the concurrence of two Commissioners, the item may be added to a subsequent agenda for deliberation and action. In accordance with the Brown Act, at the Parks and Recreation Commission meeting, Commissioners may not add items hereunder, except for brief reports of his or her own activities or brief announcements regarding an event of community interest.*

12. ADJOURNMENT

CERTIFICATION OF POSTING OF AGENDA

I, Amanda Foley, Community Services Supervisor for the City of Rohnert Park, declare that the foregoing agenda for the January 20, 2022, Regular Meeting of the Rohnert Park Senior Citizens Advisory Commission was posted and available for review on January 14, 2022 at Rohnert Park City Hall, 130 Avram Avenue, Rohnert Park, California 94928. The agenda is also available on the City web site at www.rpcity.org.

Executed this 14th day of January 2022, at Rohnert Park, California.

Amanda Foley

Amanda Foley, Community Services Supervisor

**BY-LAWS
FRIENDS OF THE ROHNERT PARK SENIOR CENTER**

ARTICLE 1—NAME

The name shall be Friends of the Rohnert Park Senior Center

ARTICLE 2—PURPOSE AND OBJECTIVES

The purpose of this Senior Services organization shall be:

1. To encourage, initiate, and sponsor programs and services for the Senior Citizens of the City of Rohnert Park.
2. To promote greater community interest.
3. To enhance the dignity and well-being of senior citizens in Rohnert Park
4. To institute fundraising projects and activities for the services not provided for by the City of Rohnert Park.
5. To underwrite some of the ongoing operating costs of the Rohnert Park Senior Center facility through the purchase of supplies and donations to the Senior Center's ongoing maintenance needs.

ARTICLE 3—MEMBERSHIP

Section 1. Membership shall be open to any person interested in fostering the well-being of the elders of the City of Rohnert Park

Section 2. Dues will be \$20.00 per year for supporting members.

Section 3. The membership year will be from January 1 to December 31. Dues are to paid in full as of January 1 through May. Dues for May to August will be \$15 and dues for September to December will be \$10.

Section 4. Meetings will be held at the Rohnert Park Senior Center quarterly and will be posted as a Joint Meeting with Senior Citizens Advisory Commission on the City of Rohnert Park website.

Section 5. Special meetings may be called by the President at any time.

Section 7. A quorum shall consist of no less than one more than half of the members of the Board.

ARTICLE 4—EXECUTIVE BOARD OF DIRECTORS

Section 1. Officers elected from the membership shall comprise:

- a. President, b. Vice President, c. Secretary/Treasurer d. Board Member at Large x3

Section 2. Job descriptions shall be amended as necessary.

Section 3. The **President** shall call and preside at all general meetings of the organization. The President shall appoint all chairpersons of all committees. The President shall be the ex-officio member of all committees, including the right to vote. The President's approval shall be required for activities and programs sponsored by the Friends. In the absence of the Treasurer, the President shall have signatory power and access to the checkbook and ledgers.

Section 4. The **Vice President** shall have full authority and responsibility in the absence of the President.

Section 5. The **Secretary/Treasurer** shall record and maintain minutes of all general meetings of the organization and all meetings of the Executive Board of Director. All documents and records become the sole property of the Friends and are to be stored on the premises of the Rohnert Park Senior Center at all times for safekeeping. They shall be responsible for maintaining appropriate financial records for the organization. All money received shall be deposited in the name of the organization through the City of Rohnert Park.

Section 6. No part of the net earnings of the Organization shall inure to the benefit of or be distributed to its members or any private individual.

ARTICLE 6—Appointment

Section 1. Members of the Board of Directors will be appointed based on the appointments of the Senior Citizens Advisory Commission (SCAC) of the City of Rohnert Park.

Section 2. The President shall be the Chair of the SCAC

Section 3. The Vice-President shall be that Vice-Chair of SCAC

Section 4. The Board Members at Large shall be the other three SCAC members

Section 5. The Secretary/Treasurer shall be the Rohnert Park Senior Center Coordinator

ARTICLE 7—FUNDRAISING

Section 1. All funds raised in the name of the organization shall be dispersed through the City of Rohnert Park Senior Center

Section 2. No funds shall be raised in the name of the organization without the prior approval of the Executive Board of Directors.

ARTICLE 8—AMENDMENTS

Section 1. A proposed amendment to these by-laws shall be submitted in writing at a meeting of the Executive Board of Directors.

ARTICLE 9

In the event of the dissolution of the Friends of Rohnert Park Senior Center, all assets, after expenses, should go to the Rohnert Park Senior Center.

