



ROHNERT PARK GOLF COURSE OVERSIGHT COMMITTEE MEETING AGENDA

Tuesday, July 5th, 2022, 5:00 PM

Public

1. CALL TO ORDER/ROLL CALL

Present:

Susan Harrow

Gerry Burr

Michael Harrow

Logan Ferstl

Absent: Janis Brokaw

5:01pm meeting start

Staff Attendees: Vanessa Garrett, Tom Kelley, Ashley Cotter

CourseCo Attendees: Tom Bugbee and Christopher Gay

Liaison attendees: Maintenance manager, Matt Anderson (Touchstone Golf)

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES

Approval of the meeting minutes April 5th, 2022

Motion to approve: S Harrow seconded by G Burr.

Motion carried by the following 4-0-0 vote: AYES: S Harrow, J Brokaw, G Burr, M Harrow, NOES: None, ABSTAINS: none, ABSENT: L. Ferstl

4. COURSE UPDATE

Update on status of golf course operations by CourseCo/Foxtail representative: Chris reported business operations to date re membership, community outreach. Slurry seal completed in April, fixing irrigation leaks, overall course is in pretty good shape

Discussion:

J. Brokaw: thank you so much for passing out flyers for the women's club! Those new players have brought in more new players, it's a big difference, we'll keep it on the radar for next year as well, to make sure people know this group is here

Chris: 18 on Tuesdays, Thursday only 9 for less serious players is a home run/good combo

J Brokaw: North Course was beautiful today

5. OLD BUSINESS

a. None

6. NEW BUSINESS

a. Spring 2022 Maintenance Summary Report – presented by Tom Kelley

Discussion:

T Kelley: South course looks great, a lot of work has been done on the fairways and the greens, the play area looks great, the cart paths have some weeds, out of play area looks normal, looks better than what it was without all the big cracks

J Brokaw: even the T Box on the course was green!

T Kelley: bunkers, fairways, and tees look really good, it's obvious that there has been a lot of work done to the fairways, it's a huge difference. North Course looked really good, sand could be added to hole #1 fairway bunker 17 – not sure if that was done prior to report. At the time of the report, the native grasses need to be cut in the non-play area, but we know the mower is down at the golf course, so it'll get done

Chris: yes, it's on the list once all the parts come in

G Burr: everything looks great!

No additional comments at this time

b. FY 22-23 Budget Presentation presented by Vanessa Garrett

Discussion:

V Garrett: sources of revenue include the base rent, which goes up each year, the City doesn't count on percentage rent so it's not budgeted, regarding operational expenses, more money was put in the general fund for supplies, equipment replacement, roof leaks, other areas of the facility to plan for repairs this year. There are no salaries in the enterprise fund, as well. There's also about \$5,000 set aside for more trees.

M Harrow: what is the contract services line item?

V Garrett: that is for the cart path budget, it's \$20,000 per year

M Harrow: What is the depreciation for?

V Garrett: I believe we factor in the depreciation of the building and assets

T Kelley: We can put new trees in when CourseCo is ready

J Brokaw: Are people allowed to purchase trees as a memorial? Other courses, I see trees that are dedicated to past players, which is very nice.

T Kelley: no trees at this time, we are working on a bench memorial. Only a certain kind of tree would work on the course due to the salt, sand.

J Brokaw: We'd purchase one of the normal trees and then have a plaque placed on the ground?

T Kelley: Once a plaque is on the ground it becomes maintenance – edging around it, and so on, but we do need benches!

M Harrow: there used to be a memorial bench for a retired city manager in 1986 I believe.

T Bugbee: I thought we paid the pump loan

V Garrett: I will look into it, unsure of the specifics of the agreement

T Bugbee: this is regarding the newest pump, work was done in 2020 or so.

M Harrow: it would be nice to see actual numbers

V Garrett: I can bring in the actual numbers during the Winter meeting, either October or January when the numbers are in.

M Harrow: How does the percentage rent work? Is it done quarterly?

T Bugbee: It's done yearly because it's tier based, so sales need to be audited, and then we get the number. It can get complicated because we work off of a calendar year, whereas the City works off of a July – June fiscal year.

7. COMMITTEE MEMBERS' COMMENTS & REQUESTS

G Burr: a couple of yeas ago, there was a lot of work done on the bunkers, is that still going to continue? The bunkers look good but a lot of them lack sand

T Bugbee: Still continuing to work on that, and the irrigation system on the south. There have been a lot of productive meetings with the City. We are working on trying to solve this, the project is a high dollar amount so there's no easy solution.

M Harrow: curious about the south course irrigation – how much is that project? A couple million?

T Bugbee: about \$2 million, maybe a little more

M Harrow: is that never going to happen

T Bugbee: The City has been really cooperative, it has to happen at some point. Discussions are healthy, we will eventually come up with something, but it's a huge dollar amount without any increased revenue.

J Brokaw: when is the last time it's been looked at?

T Bugbee: there have been upgrades and repairs over the years, but a complete overhaul was done in the 1990s

G Burr: The bridge situation on south hole 4&6 is a safety issue

T Kelley: next meeting we will all go out and look at it, and come up with some solutions

J Brokaw: Women's restroom has a seat that needs adjusting in ADA Stall

Chris: Will do

Next meeting: October 4th, 5pm.

8. ADJOURNMENT

M Harrow moves to adjourn, S Harrow seconds, meeting adjourns at 5:36 pm.



Vanessa Garrett, Public Works Director
City of Rohnert Park



Michael Harrow, Chair
City of Rohnert Park