



FISCAL YEAR  
**2025-26**  
**ADOPTED  
BUDGET**  
CITY OF ROHNERT PARK

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# **CITY OF ROHNERT PARK**

**ADOPTED  
BUDGET**

**FISCAL YEAR 2025-2026**



**Submitted to the**

**CITY COUNCIL**

**by**

**Marcela Piedra  
City Manager**

**June 10, 2025**

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June 10, 2025

To the Honorable Mayor, Members of the City Council, and Residents of Rohnert Park:

**City Council**

Gerard Giudice  
Mayor

Emily Sanborn  
Vice Mayor

Susan Hollingsworth Adams  
Jackie Elward  
Samantha Rodriguez  
Councilmembers

Marcela Piedra  
City Manager

Michelle Marchetta Kenyon  
City Attorney

Lee Burdick  
Assistant City Attorney

Cindy Bagley  
Director of Community Services

Jamie Cannon  
Director of Human Resources

Vanessa Garrett  
Director of Public Works

Alicia Giudice  
Director of  
Development Services

Sylvia Lopez Cuevas  
City Clerk

Tim Mattos  
Public Safety Director

Betsy Howze  
Finance Director

Transmitted herewith is the City of Rohnert Park’s Budget for fiscal year 2025-26. The “all in” proposed budget totals \$175.7 million for operations and capital projects. This “all in” budget includes the General Fund, Special Revenue Funds/Permanent Funds, Capital Projects Fund, Internal Service Funds, Enterprise Funds, Trust Funds, and the Five-Year Capital Improvement Plan.

The FY 2025-26 General Fund budget inclusive of revenues, expenditures, transfers, and an additional planned transfer of \$1.5M of prior year infrastructure assignment funds for future capital projects, is balanced at \$57.6M. The budget serves as the major policy and financing planning tool of the City. It is the plan that establishes the spending authority for the City’s program and projects during the next twelve months.

The General Fund budget for fiscal year 2025-26 is a fiscally prudent budget, which has proposed expenditures at a lower amount than the FY 2024-25 Budget of \$62.5 by \$4.9 million. Although a reduced amount, this budget includes funding for projects, programs, and staffing changes that address the highest needs of the community and strategic priorities. On February 13, 2025, the City Council held a strategic priority workshop, and decided to retain the following four multi-year broad goals:

1. Long Term Financial Sustainability
2. Community Quality of Life
3. Planning and infrastructure
4. Organization Well Being

Additionally, the Council set three priorities for FY 2025-26 which are:

1. Continue to make progress on the downtown project
2. Focus on infrastructure maintenance and beautification
3. Emergency Management

Budgets are built upon estimates and assumptions. It is the cumulative total of all these estimates and assumptions that produce the resulting budget. The forecasts presented in this budget are based on trends collected over previous fiscal years as well as current data available. The revenue projections for fiscal year 2025-26 are assuming a soft economy with a somewhat flat revenue forecast. The four major sources of revenue in the City’s General Fund are Sales and Use Taxes, Property Taxes, and Charges for Services, and Transient Occupancy Taxes.

The City gratefully acknowledges the estimated \$15.1 million of financial support provided to the City and our community by the Federated Indians of Graton

Rancheria. These contributions mitigate the impact of the Tribe's gaming facility and provide important investments in the community. They make a significant and meaningful positive difference in Rohnert Park.

The development of the budget is a very challenging process due to the limited resources and the growing needs of the city. Salaries, benefits, and pension costs account for approximately 59.3% of the General Fund leaving only 40.7% to address operations, deferred maintenance, and capital projects. Nonetheless, the City has managed to mostly maintain previously appropriated funding levels for City Departments so they can continue addressing the needs of our community.

Although savings in every department have been identified and budgets reduced accordingly, several additional needs have been identified and are proposed for approval. This additional funding for certain Departments is necessary so they can meet requirements or enhance their service delivery.

For instance, the City Manager Office will be implementing a "Flash Vote" community survey to better outreach and communicate with residents. The Development Services Department needs to upgrade books and materials to ensure the City has the most update information with regard to Code Compliance issues. Public Safety Department will be adding the purchase of an additional 20 Flock cameras and the associated service contract. Also added are funds to retrofit a previous K-9 vehicle back to a patrol vehicle, and additional funds for sexual assault exams. In addition, the department will purchase 2 motorcycles to implement a traffic unit. Information Technology Department will be replacing several desktop computers, and laptops.

### **Personnel Changes**

No personnel requests were included in the proposed General Fund budget. Staff has requested 2.0 FTE Public Safety Officer IIIs in the new Measure H Fire Special Revenue Fund. Enterprise Funds have proposed a new Administrative Assistant position (1.0 FTE) and 1.0 FTE Cross Connection Coordinator position that is a reclassification from a Utility Mechanic.

### **Vehicles and Equipment**

The budget includes 30 replacement vehicles or equipment for a total cost of \$2.6 million. Of this amount, \$1,563,000 is for the General Fund. All General Fund vehicles are funded from the Vehicle Replacement Fund with funds set aside for this purpose in prior years, or from Special Revenue Funds. Enterprise vehicles and equipment are funded by a combination of Vehicle Replacement Funds and Operating Funds.

Public Safety is replacing 3 Police Interceptors, 2 Ford Rangers, and 1 Crown Victoria with 4 Police Interceptors and 2 Chevy Colorados. Additionally, the Traffic Safety Fund will be purchasing 2 BMW motorcycles and a speed trailer.

Community services is replacing a Chevy Astro van that is 26 years old in the Animal Services Division and a Ford Crown Victoria that is 23 years old in the Recreation Division.

Public Works is replacing 4 utility vehicles of which at least 3 are 19 years old, 1 Ford F150 truck and 1 forklift that is 41 years old. Public Works plans to purchase 2 dump trucks, 1 flat-bed truck, a super-cab, a light duty service truck, a Chevy Colorado, a Kubota mower, a forklift from the Sewer Fund and a bucket truck. Additionally, 2 F250 vehicles are being purchased as there are not enough vehicles for staff (\$400,000).

Sewer is replacing a Ford F250 custom bed, and a forklift. In addition, a new camera truck is being purchased to assess the sewer system condition per state permitting requirements (\$695,000). Water is replacing 3 utility trucks two of which may be kept as pool vehicles. Also being replaced are 2 F150 custom bed trucks, which may be replaced with smaller hybrid trucks.

### **Infrastructure Maintenance and Beautification**

The City has 62 major facilities that have deferred maintenance needs. On October 17, 2022, the City completed a Facility Condition Assessment of its 62 facilities. The assessment includes a complete property deficiency evaluation, proposed corrective and maintenance recommendations, and estimated budgets for the corrective work for each facility. It is anticipated that more than \$40 million is needed to complete the necessary repairs. This proposed operational budget allocates \$3.0million to implement regular repair and maintenance and pay operational expenses like PG&E. The five-year CIP continues to plan for addressing major building deferred maintenance as recommended at City Hall, 6250 State Farm Drive, Community Center, Public Works Corp Yard, Senior Center complex, and Performing Arts Center. Public Safety Main and City Hall major roof replacements will begin construction this fiscal year.

Currently, the Public Works Department is working on more than 100 capital projects. Therefore, the goal for fiscal year 2025-26 is to focus on completing capital projects with time sensitive deadlines.

Many critical infrastructure projects will be completed in the next two to three years such as: Southwest Boulevard Complete Streets, the Trail to Crane Creek Park, a new traffic signal at Snyder Lane and Keiser Avenue, two major pavement maintenance projects, design for several projects to support the Casino expansion, a new sewer and water administrative building, and installation of EV charging stations at several city facilities. The City will continue its maintenance efforts, such as creek cleaning, street pavement throughout the city, sidewalk replacement, pothole repairs, park improvements, facility repairs, traffic signal maintenance, and other deferred maintenance work. Staff will continue working on conceptual designs for the expansion of the Public Works Corporation Yard at the downtown site. Over 10,000 water meters are being replaced with smart meters.

### **CalPERS Retirement Costs**

The City contracts with CalPERS for its pension system. CalPERS has made a number of assumption changes in recent years. Those changes, combined with CalPERS's investment performance, present a significant headwind to the City over the coming decade. Future CalPERS changes will further challenge the City.

In addition to the annual costs paid to CalPERS (pay go), the City is also responsible for the Unfunded Accrued Liability (UAL). The UAL is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date. The benefit packages offered through CalPERS are subject to actuarial changes reflected by the changes in benefit assumptions, methodologies or actual benefit package offerings. Based on the most current information available for CalPERS, the City's UAL is currently \$50.0 million. This year's Citywide retirement costs including the normal cost and the UAL is \$7.0 million which is an increase of \$1.0 million or 17.75% over FY 2024-25.

### **Retiree Medical Costs**

The City has an obligation for certain retiree medical costs. To mitigate this obligation, several years ago the City decided to contribute to a retiree medical prefunding program known as the California Employer's Retiree Benefit Trust (CERBT). The pre-funding program provides earnings on deposits to help fund future retiree health costs. The CERBT investment program is expected to earn approximately 6.5% per year over the long-term, but the investment program returns are not guaranteed, and are subject to losses like other bond and equity market investments. Because of the prudent contributions made to this fund in prior years, the City is now able to take draws on the trust to fund current year retiree medical pay-go costs.

The most recent valuation of the post-retirement health program as of July 1, 2023 indicates a total liability of \$20.3 million, less the CERBT market value assets of \$15.4 million leaving an unfunded Actuarially Accrued Liability (AAL) of \$4.9 million. The next valuation will be completed as of July 1, 2025.

The FY 2025-26 proposed General Fund Budget includes pay-go appropriations of \$1,757,510 for retiree health care. Costs are up approximately \$131,110 or 8.1% over FY 2024-25. After the General Fund is reimbursed from the water and sewer funds for their portion, the General Fund's net pay-go costs are \$1,582,510. These costs are further reduced by a draw on the CERBT fund which is also split with the water and sewer funds. The total amount of the draw for FY 2025-26 is approximately \$911,000.

### **General Plan Update**

The General Plan is the guiding document for how our community grows and evolves. The current General Plan was created in the late 1990's and adopted with a 2020 horizon. Since then, the City has prepared incremental updates (14 total) in between 2001 through 2014, as needed to address changing circumstances within the City. This represents a substantial number of amendments but it reflects the City's commitment to keep the General Plan current. Because of this ongoing assessment, the General Plan update that the City is currently undertaking will include minor changes to reflect state mandated requirements and changing land uses related to tribal lands.

It is anticipated that there will be a Revised General Plan Policy document and Draft EIR Completed and available for public review by late summer.

### **Challenges**

Although the near-term outlook for Sonoma County is somewhat stable, it is projected that job growth will slow in the coming quarters, and sales tax revenues will remain flat. The City of Rohnert Park will continue to approach fiscal year 2025-26 conservatively and remain cautiously optimistic until there are solid indicators of economic stability and growth in fiscal year 2025-26.

The announcement of reductions by Sonoma State University (SSU) in programs and athletics will likely have significant impacts on the City yet unrealized and unknown. The City will be monitoring key revenue indicators that may be affected by these actions.

The City has experienced several retirements which affect continuity of services and institutional knowledge. Although our vacancy rate is low, City departments are struggling with retention and recruitment efforts. Additionally due to flat revenues and increasing costs, the City Manager has

implemented a hiring freeze to reduce personnel costs and save monies that can be used to fund the FY 26-27 Budget if necessary. Positions will be filled on a case-by-case basis.

The city continues being impacted by business closures. The closure of Burlington Coat Factory, Kelly Moore Paints, Rohnert Park Cinema, Red Lobster, Joann Fabrics, and the 99 cent store, have continued to have impacts on sales tax revenues.

Many of our operational costs have increased by more than 5% so we anticipate continued increases in personnel and operational costs while making reductions to balance the City's budget. We also anticipate a rising demand for services as our city grows. With impacts from changes in State and Federal Funding, we anticipate diminishing funding which in the past has assisted the City with certain initiatives.

A key focus area for the City in the next 10 years is the development of the downtown project, and addressing its aging infrastructure.


The General Fund provides essential funding for City services and supports a wide array of programs and services that benefit the entire community. City staff will monitor the City's budget to ensure that revenues and expenditures are in accordance with the adopted budget, meet service expectations, and meet the goals established by the City Council on a yearly basis.


### **Conclusion**

The City is presenting this fiscally prudent balanced budget which includes a planned transfer of \$1.5 million of prior year infrastructure reserve funds for pavement management projects upcoming in FY 2026-27. Although budget reductions were necessary as part of budget development, the City expects to provide residents most services and programs at current levels. The City will continue to be diligent in order to maintain a level of reserves adequate to support any future unforeseen expenditures, revenue fluctuations, or shifts in the economy. The City will re-evaluate the budget at mid-year.

We would like to thank the City Council, Finance Department, and City employees who provided input for the preparation of this budget.

Respectfully submitted,

  
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Marcela Piedra  
City Manager

  
\_\_\_\_\_  
Betsy Howze  
Finance Director

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# HISTORY OF THE CITY OF ROHNERT PARK

The City of Rohnert Park was established in 1962. Rohnert Park is the third largest city in Sonoma County, with a population estimated at 44,546. The population of Sonoma County is estimated at 480,098. Rohnert Park encompasses 7.3 square miles and is situated in the middle of the North Bay.

Rohnert Park is a general law municipality whose structure and powers are defined by the general law of California. It is governed by a five-member City Council. Councilmembers are elected by district for four-year terms, with elections rotating every two years. Each year the Council selects a Mayor and Vice Mayor. The Council appoints the City Manager and the City Attorney to carry out its adopted policies.

The City of Rohnert Park provides a full range of services including parks and recreation, planning, building and code compliance, water and sewer, finance, maintenance of streets, parks, sidewalks and other infrastructure. The Rohnert Park Department of Public Safety (RPDPS) provides police and fire services and is one of two cities in California with a combined Department. The City also operates a Senior Center, a renowned Performing Arts Center, a Sports and Fitness Center, an Animal Shelter, three pools, and five community recreation centers.



## MEET YOUR CITY COUNCIL

The Rohnert Park City Council is elected by the Rohnert Park voters to serve for four-year terms. There are five members of the Council, including a Mayor and a Vice Mayor.

The City Council adopts goals and policies during Council meetings to set the direction for the City. The Council approves and adopts the City's Financial Plans, General Plan and the Capital Improvement Plan.

The City Council appoints the City Manager, the City Attorney, and members of City Commissions, Committees, and Boards.

To find your district, please visit [rpcity.org](http://rpcity.org) or scan the QR code to use our interactive mapping tool.

SCAN ME!



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## COMMISSIONS, COMMITTEES + BOARDS

### CITY OF ROHNERT PARK FOUNDATION

The City of Rohnert Park Foundation is a tax exempt, 501(c)(3) non-profit organization established to provide funding in areas of need in the community of Rohnert Park and to fund projects to enhance and sustain the community of Rohnert Park.

### BUILDING APPEALS BOARD

This board hears and decides appeals of orders, decisions, and determinations made by the Building Division relative to the application and interpretation of Title 24: California Building Standards Codes and other regulations governing use, maintenance, and change of occupancy.

### BICYCLE + PEDESTRIAN ADVISORY COMMITTEE

This Committee advises the City Council and City staff on the implementation of Rohnert Park's Bicycle and Pedestrian Master Plan; provides feedback to staff on projects relating to walking and bicycling; and represents community and constituent interests in alternative transportation planning.

### MOBILE HOME RENT APPEALS BOARD

The purpose of this Board is to ensure that the Mobile Home Ordinance is administered fairly for both mobile home park residents and park owners to alleviate the hardship of unreasonable rent increases while still assuring owners' right to a fair return.

### PARKS + RECREATION COMMISSION

This Commission reviews policies and programs. It makes recommendations to the City Council and Community Services staff on city parks, cultural arts, and recreation facilities and services.

### PLANNING COMMISSION

This commission is charged with the development of the General Plan, implementation and administration of the Zoning Ordinance, and review of development applications.

### SENIOR CITIZENS ADVISORY COMMISSION

The commission advises the City Council and the City Manager on all matters relating to policies and programs which will serve all senior citizens of the Rohnert Park community.

### GOLF COURSE OVERSIGHT COMMITTEE

This committee monitors the lease agreement between the Golf Course operator and the city to insure that maintenance standards established in the lease agreement are met.

## HOW LOCAL COMMISSIONS SHAPE OUR COMMUNITY

While the City Council is charged with overseeing the general policies and governance of the City, there are also official civic bodies in Rohnert Park, all of which are important to the functioning of our City government and the wellbeing of our citizens.

In addition to their oversight duties, some of these commissions, committees, and boards also provide direction and recommendations to the City Council on specific issues.

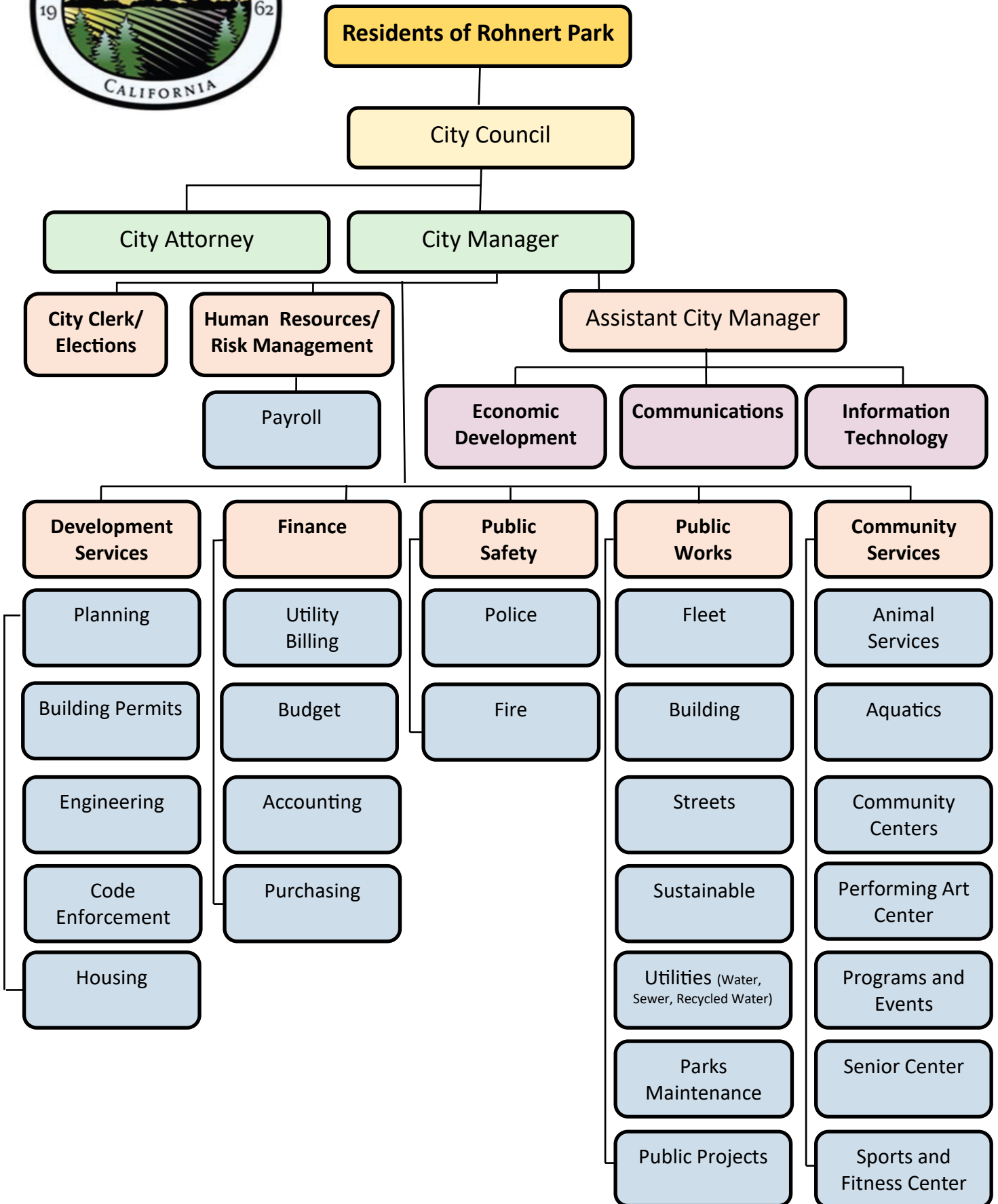
Virtually all citizens of Rohnert Park benefit from the efforts of the dedicated citizens who willingly give of their time to serve on these important civic bodies.

[Visit the city's website](#) or scan the QR code for more information.





# ORGANIZATION CHART



## MEET YOUR LEADERSHIP TEAM



**MARCELA PIEDRA**  
**CITY MANAGER**  
Phone: (707) 588-2223  
admin@rpcity.org

The City Manager is appointed by the City Council to serve as the City's Chief Administrative Officer.



**VACANT**  
**ASSISTANT CITY MANAGER**

The City Manager is responsible for the efficient management of all City business, including coordinating the implementation of City Council policies and programs; coordinating with a high performing team of department directors who administer City programs and services; and coordinating intergovernmental relations and legislative advocacy, media relations and public information.



**MICHELLE MARCHETTA KENYON**  
**CITY ATTORNEY**  
Burke, Williams + Sorensen, LLP



**SYLVIA LOPEZ CUEVAS**  
**CITY CLERK**  
Phone: (707) 588-2227  
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**BESTY HOWZE**  
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**JAMIE CANNON**  
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# MISSION, VISION + VALUES

The City's mission is a statement of the purpose of the organization. It fundamentally defines what the organization stands for and what it will do.

The City's vision sets the focus for the future. It is a statement of where the organization is going.

Each of these organizational values has associated behaviors that can be demonstrated throughout the organization.



## MISSION

We care for our residents by working together to build a better community for today and tomorrow.



## VISION

Rohnert Park is a thriving, family-friendly community that is a safe, enjoyable place to live, work and play.



## VALUES

- Integrity
- Fiscal Responsibility
- Communication
- Innovation and Creativity
- Collaboration





## **2025-26 ROHNERT PARK GOALS + PRIORITIES**

Successful organizations, including cities, have clear goals and priorities in order to maintain focus. Having clear goals and priorities has been an essential part of Rohnert Park's success.

### **GOALS**

#### **LONG TERM FINANCIAL SUSTAINABILITY**

Provide for long-term financial health and sustainability with sufficient resources for our valued community services.

#### **COMMUNITY QUALITY OF LIFE**

Provide for public safety, develop the downtown, address housing and the needs of the unhoused, offer community enrichment opportunities, and foster an equitable high quality of life.

#### **PLANNING AND INFRASTRUCTURE**

Provide for long-range planning, environmental sustainability, and well-maintained infrastructure, including facilities, streets, parks, and utilities.

#### **ORGANIZATION WELL-BEING**

Be an employer of choice to attract and retain talent, provide for sound internal systems to support City services.

### **PRIORITIES**

1. Continue to make progress on the Downtown
2. Focus on infrastructure and beautification
3. Emergency management

# ROHNERT PARK PROFILE

About 45 miles north of San Francisco and centrally located in the North Bay, Rohnert Park is surrounded by unparalleled natural beauty: The Russian River Valley to the north; the Sonoma Mountains to the east; and the scenic Pacific Coast and Bodega Bay to the west.

As home to Sonoma State University, Rohnert Park enjoys the vitality of being a college town and offers a wide variety of outdoor recreation, family cultural events, upscale dining, craft breweries, and more.

The Graton Resort and Casino offers a premier gaming experience with numerous slot machines, table games, and a poker room. Owned by the Federated Indians of Graton Rancheria and operated by Station Casinos, the resort features luxurious accommodations, diverse dining options, a spa, and event spaces, making it a popular destination for entertainment and relaxation.

Called “The Friendly City” for its welcoming spirit, Rohnert Park covers seven-square miles with a population of more than 44,000 residents.

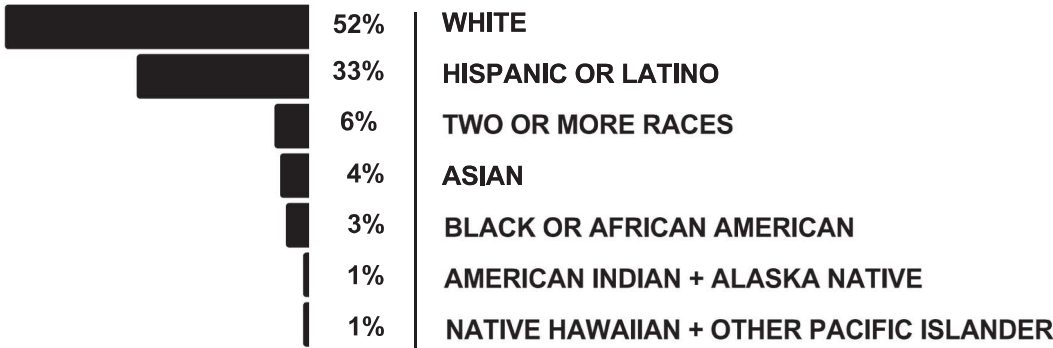


## POPULATION

44,546



## ETHNIC + RACIAL BREAKDOWN



## ROHNERT PARK TOP 10 EMPLOYERS

- 1 SONOMA STATE UNIVERSITY
- 2 COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT
- 3 CITY OF ROHNERT PARK
- 4 HOME DEPOT #641
- 5 COSTCO WHOLESALE #659
- 6 COMCAST
- 7 WALMART STORE #1755
- 8 INDEX HEALTH
- 9 TARGET #852
- 10 MORTON BASSET LP

## SONOMA COUNTY TOP 10 EMPLOYERS

- 1 COUNTY OF SONOMA
- 2 KAISER PERMANENTE
- 3 SANTA ROSA JUNIOR COLLEGE
- 4 ST. JOSEPH HEALTH SYSTEM
- 5 KEYSIGHT TECHNOLOGIES
- 6 SANTA ROSA SCHOOL DISTRICT
- 7 CITY OF SANTA ROSA
- 8 SUTTER MEDICAL CENTER OF SANTA ROSA
- 9 SAFEWAY
- 10 MEDTRONIC/ARTERIAL VASCULAR ENGINEERING



### HOUSING + INCOME

51% | OWNER-OCCUPIED HOUSING RATE  
\$93,322 | MEDIAN HOUSEHOLD INCOME



### EDUCATION

13 | SCHOOLS  
3 | HIGH SCHOOLS  
6,167 | ENROLLMENT





## POLICE

38,497 | CALLS FOR SERVICE WITH AN OFFICER RESPONSE  
 2,682 | NUMBER OF INCIDENTS



## FIRE

5,682 | CALLS FOR SERVICE



## UTILITIES

10,390 | NUMBER OF WATER ACCOUNTS/CONNECTIONS  
 1,520,000,000 | GALLONS DISTRIBUTED PER YEAR  
 113.5 | MILES OF WATER LINES  
 106.8 | MILES OF SEWER  
 86 | MILES OF STORM DRAIN





## PUBLIC WORKS

101	MILES OF STREETS
3,096	NUMBER OF STREETLIGHTS
12	MILES OF BIKE PATHS



## BUILDING PERMITS

1701	PERMITS ISSUED (2023-24)
120	NEW RESIDENTIAL UNITS
\$79,788,700	VALUE OF CONSTRUCTION



## PARKS, RECREATION + ARTS

185	ACRES
27	PARKS
5	COMMUNITY RECREATION CENTERS
3	POOLS
2	GOLF COURSES
1	PERFORMING ARTS CENTER
1	SPORTS RECREATION CENTER

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## **FUND STRUCTURE AND BASIS OF BUDGETING**

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In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis and presented by account string segments, organization (ORG) codes, and object (OBJ) codes. The City's various funds are structured to segregate and identify those financial transactions and resources associated with providing specific activities or programs in conformance with special regulations, restrictions, or limitations.

The basis of accounting used for financial reporting is in accordance with generally accepted accounting principles (GAAP). The basis for each of the funds are not necessarily the same as the basis used in preparing the budget document. The City of Rohnert Park uses the modified accrual basis for budgeting governmental funds. This basis is the method under which revenues and other financial resources are recognized when they become both "measurable" and available to finance expenditures of the current period. Budgets are prepared for each fund.

The Projected Net Change in Fund Balance is estimated at the time the Fund Statements are prepared and is subject to change.

### **DESCRIPTION OF FUNDS:**

**General Fund:** One of five governmental fund types. The general fund serves as the chief operating fund of a government. The General Fund accounts for all financial resources except those required to be accounted for in another fund. General Fund revenues are used to support city services such as police, fire, public works, and community services.

**Special Revenue Funds:** Governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes. The City has many Special Revenue Funds.

**Capital Projects Funds:** Governmental fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

**Enterprise Funds:** Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. The City has four Enterprise Funds:

- The Water Fund accounts for water production to City residents, including, but not limited to, operations, maintenance, financing and related debt service, and billing and collections.
- The Sewer Fund accounts for sewage disposal to City residents, including, but not limited to, operations, maintenance, financing and related debt service, and billing and collections.
- The Recycled Water Fund accounts for recycled water production to City residents, including, but not limited to, operations, maintenance, billing, and collections.
- The Golf Course Fund accounts for city golf course activity to City residents, including, but not limited to, operations, maintenance, financing and related debt service, billing and collections. Foxtail manages operations and maintains the City's golf course parcel, with regular rent due monthly and percentage rent due based on golf course performance during the year.

## **FUND STRUCTURE AND BASIS OF BUDGETING (continued)**

**Internal Service Funds:** Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units or to other governments on a cost-reimbursement basis. The City has four Internal Service Funds.

- **Information Technology Fund accounts for:**
  - Costs related to compliance with State, Federal and Local laws regarding the privacy, security, and reliability of its data.
  - Maintenance of:
    - City network.
    - City phone network.
    - City computers and servers.
    - City software.
    - City technology replacement.
  - Accumulation of funds to ensure the upgrade and replacement of our IT infrastructure and software in the Information Technology Reserve Fund.
- **Fleet Services Fund account for:**
  - Costs related to vehicle maintenance and repairs, including, but not limited to, emission testing, hazardous materials handling/disposal, and preventative maintenance programs.
  - Accumulation of funds to ensure the Fleet Services capital improvement and maintenance needs are met and critical equipment replacements are funded by utilizing the Fleet Services Capital and Maintenance Reserve account.
- **Vehicle/Equipment Replacement Fund accounts for:**
  - Accumulation of funds for future vehicle/equipment replacement.
- **General Liability Fund accounts for:**
  - Costs relating to the payment of insurance premiums.
  - Costs associated with settling claims.
  - Accumulation of funds for maintaining required reserves.

**Permanent Funds:** Governmental fund type used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (i.e., for the benefit of the government or its residents). The City has two Permanent Funds; the Spreckels Endowment Permanent Fund and the Performing Arts Center Donation Fund

**Private-Purpose Trust Funds:** Fiduciary trust fund type used to report all trust arrangements, other than those properly reported in pension trust funds or investment trust funds, under which principal and income benefit individuals, private organizations, or other governments. The City has two Private-Purpose Trust Funds:

- Federal & State Asset Seizure Fund accounts for assets held by the City, in an agency capacity, for Federal & State assets seized pursuant the Comprehensive Crime Control Act of 1984.

## **FUND STRUCTURE AND BASIS OF BUDGETING (concluded)**

- Redevelopment Successor Agency Fund was created to serve as custodian for the assets and to wind down the affairs of the Community Development Commission pursuant to the Redevelopment Dissolution Act.

## **FINANCIAL REPORTING AND BUDGET ADMINISTRATION**

- The City shall prepare an annual balanced budget based on the Council's goals and objectives.
- The Council shall formally review the City's fiscal condition, after six months of operations each fiscal year, as soon the accounting for that time period can be finalized.
- City staff shall prepare annual financial statements in accordance with generally accepted accounting principles (GAAP) and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
- The City shall contract with an independent auditing firm to perform an annual audit of the City's finances. The City will strive to achieve an unqualified auditor's opinion.
- The City shall issue audited financial statements as soon possible after the close of the fiscal year.

## **BUDGET AND FISCAL POLICIES**

The City of Rohnert Park, at times, realizes a General Fund Surplus at fiscal-year end due to operational savings, revenue in excess of projections, and operational modifications. The City Council of the City of Rohnert Park adopted a Reserve and Use of Fund Balance policy by Resolution NO: 2021-101 on September 14, 2021. A copy of the policy is included in the Resolutions and Policy section of this document.

## **CAPITAL FINANCING AND DEBT MANAGEMENT**

The City Council of the City of Rohnert Park adopted a Debt Management policy by Resolution NO: 2017-084 on June 27, 2017. A copy of the policy is included in the Resolutions and Policy section of this document.

- The City will use debt financing only for one-time capital improvement projects. The project's useful life must exceed the term of the financing and the project revenues or source(s) of funding must be sufficient to meet the long-term debt obligation.
- Debt financing will not be used for any recurring operating or maintenance expenditures.

## **CAPITAL FINANCING AND DEBT MANAGEMENT (concluded)**

- Capital improvements will be financed primarily through user fees, service charges, assessments, special taxes, or developer agreements when the benefit is attributable to a specific user.
- The City will utilize conservative financing methods and techniques so as to obtain the highest practical credit rating and the lowest practical borrowing cost.
- The City shall maintain compliance with all bond covenants and arbitrage regulations.
- The City shall provide full disclosure on all financial reports and Official Statements.
- The City will conduct periodic reviews of all outstanding debt to determine opportunities for refinancing that provide a net economic benefit and consider refinancing when the net present value of debt service savings are greater than or equal to 3.0% of the refunded principal amount.

## **HUMAN RESOURCES**

The Human Resources are an overarching framework of parameters that address the City of Rohnert Park's workforce. Please refer to the specific Memorandums of Understanding, Employment Contracts, Employment Outlines, Personnel Rules and Policies and Procedures for details governing the City's various employee groups.

Subject to the applicable provisions of the Rohnert Park Municipal Code, the Budget Resolution, the Personnel Rules, any applicable Administrative and Procedures, the City of Rohnert Park Classification Plan, and these Budget Policies, the City Manager may take the following actions in the areas noted below:

- **Allocation Modifications**

Modify the "Pay Rate and Ranges" to the extent that the results of an appropriate job analysis(es) or reorganization demonstrates that a position or position's minimum qualifications should be substantially modified or should be reassigned from one department to another department. However, should the results of an appropriate job analysis(es) or reorganization result in the modification of an existing pay schedule or the reassignment of a position to a different pay schedule, such reclassifications, including the updated "Pay Rate and Ranges" document, shall be approved by City Council at a City Council meeting.

- **Over-hire Appointments**

Authorize appointment of permanent employees in excess of the number of allocated positions in a particular classification in situations where a vacancy is anticipated within a short period of time, or in situations where a current employee is not actively at work and is not expected to return for a significant period of time or at all, provided there is no substantial overall financial impact resulting from such an action.

## **HUMAN RESOURCES (concluded)**

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- **Supervisory Assignments**

Assign responsibility to employees who routinely and consistently are assigned to a lead or supervisory position over other employees, subordinate classifications, or agency-sponsored program participants. This assignment shall be made for duties outside of the employee's regular scope of employment and shall be compensated with a five percent (5%) stipend.

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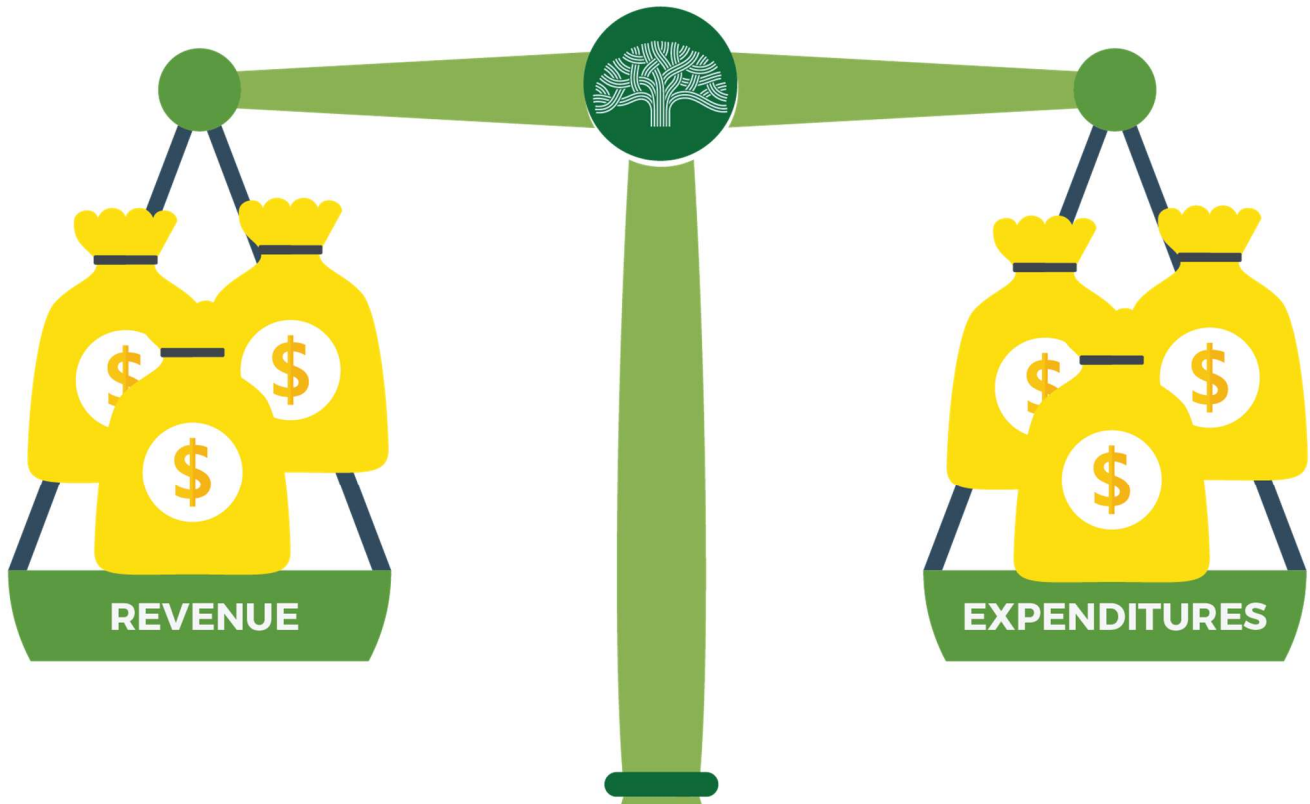
## **GENERAL FUND**

The General Fund is the main operating fund for the City and accounts for all revenues and expenditures that are discretionary in nature and used to finance the programs and services recommend by the City Manager, approved by the City Council of the City of Rohnert Park and are not otherwise accounted for in another fund.

The major revenue sources for the City are sales taxes, property taxes, transient occupancy taxes, franchise fees, licenses and permits, and community service fees.

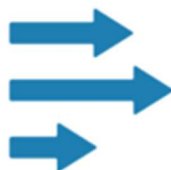
In the City of Rohnert Park, programs and services include general government, public safety, public works, development services, animal services, recreation, and cultural arts.

A balanced **General Fund** budget reflects estimated revenues for a given fiscal year are equal to the planned expenditures. Financial stability is ensured when a municipality does not spend more than it collects.



### Examples of General Fund revenues

- Property Taxes
- Business Taxes
- Licenses & Permits
- State & Federal Revenue



### Examples of services funded

- Fire, Police
- Parks
- Transportation
- Housing
- Other...

**General Fund**

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<b><u>SOURCES</u></b>					
Sales Tax	15,696,924	18,277,200	15,010,000	(3,267,200)	(17.9%)
Property Tax	12,528,175	12,352,300	12,788,100	435,800	3.5%
Transient Tax	3,753,328	4,500,000	3,550,000	(950,000)	(21.1%)
Franchise Fee	3,446,853	3,124,700	3,344,405	219,705	7.0%
Licenses & Permits	1,881,083	1,878,100	1,950,107	72,007	3.8%
Community Services	1,709,737	1,940,400	1,933,500	(6,900)	(0.4%)
Charges for Services	3,405,055	3,335,300	3,781,200	445,900	13.4%
Fines & Penalties	152,925	97,500	164,500	67,000	68.7%
Donations Revenue	31,650	39,000	1,025,970	986,970	2530.7%
Interest & Rents	2,225,175	1,556,200	1,699,645	143,445	9.2%
Intergovernmental	467,633	80,000	280,713	200,713	250.9%
Revenue from Other Agencies	620,683	360,600	1,177,436	816,836	226.5%
Other Revenue	1,561,170	2,411,800	747,000	(1,664,800)	(69.0%)
Cost Allocation Plan	693,700	698,300	2,037,200	1,338,900	191.7%
Transfer In	5,591,699	11,854,487	6,597,493	(5,256,993)	(44.3%)
<b>TOTAL SOURCES</b>	<b>53,765,791</b>	<b>62,505,887</b>	<b>56,087,269</b>	<b>(6,418,617)</b>	<b>(10.3%)</b>
<b><u>EXPENDITURES</u></b>					
Administration	2,607,612	3,088,076	3,469,451	381,375	12.3%
Economic Development	147,092	301,121	328,598	27,477	9.1%
Communications	153,976	267,887	290,808	22,921	8.6%
Finance	1,379,804	1,834,466	2,450,067	615,601	33.6%
Human Resources	1,347,690	1,548,207	1,350,475	(197,732)	(12.8%)
Development Services	3,076,723	5,508,643	7,528,531	2,019,888	36.7%
Public Safety	20,845,581	23,170,093	24,889,356	1,719,264	7.4%
Homelessness	1,800,193	2,927,434	2,115,119	(812,315)	(27.7%)
Public Works	1,857,393	2,927,879	6,087,583	3,159,703	107.9%
Community Services	3,650,538	4,054,198	7,942,589	3,888,390	95.9%
Non Departmental	14,605,714	16,877,883	1,134,693	(15,743,190)	(93.3%)
<b>TOTAL EXPENDITURES</b>	<b>51,472,315</b>	<b>62,505,887</b>	<b>57,587,269</b>	<b>(4,918,617)</b>	<b>(7.9%)</b>
<b>General Fund Net Cost</b>	<b>\$ (2,293,476)</b>	<b>\$ 0</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>100.0%</b>
Less Planned Transfer of Infrastructure Reserve Funds for Pavement Management			1,500,000		
<b>Total Budgetary Net Cost</b>			<b>\$ 0</b>		

## **OVERVIEW**

General Fund revenues provide essential funding for City services and support a wide array of programs and services that benefit the entire community. These services include, general government services, public safety, public works, development services, recreation programs, the Performing Arts Center, maintenance of parks, facilities and infrastructure.

The following discussion outlines the City's primary General Fund revenues. All amounts are rounded for discussion purposes.

FY 2024-25 Budget anticipated that revenues would begin to slightly recover; however, that has not been the case. Major revenue resources remain somewhat flat, and that projection has been carried through to the FY 2025-26 Budget projections. Inflation continues to be an issue driving many of our costs up. This makes the City's scarce resource even more vulnerable.

Estimated revenue for Fiscal Year 2025-26, excluding funds transferred in from other sources, is \$49.5 million. This represents a decrease of \$1.2 million or 2.3% compared to the FY 2024-25 budgeted amount of \$50.6 million. The primary driver of this reduction is Sales Tax revenue that is projected to decrease by \$3.3 million over the budgeted amount for Fiscal Year 2024-25. This is mainly due to Measure H Fire funds of approximately \$2.5 million, moving from the General Fund to a Special Revenue Fund.

## **SALES TAXES**

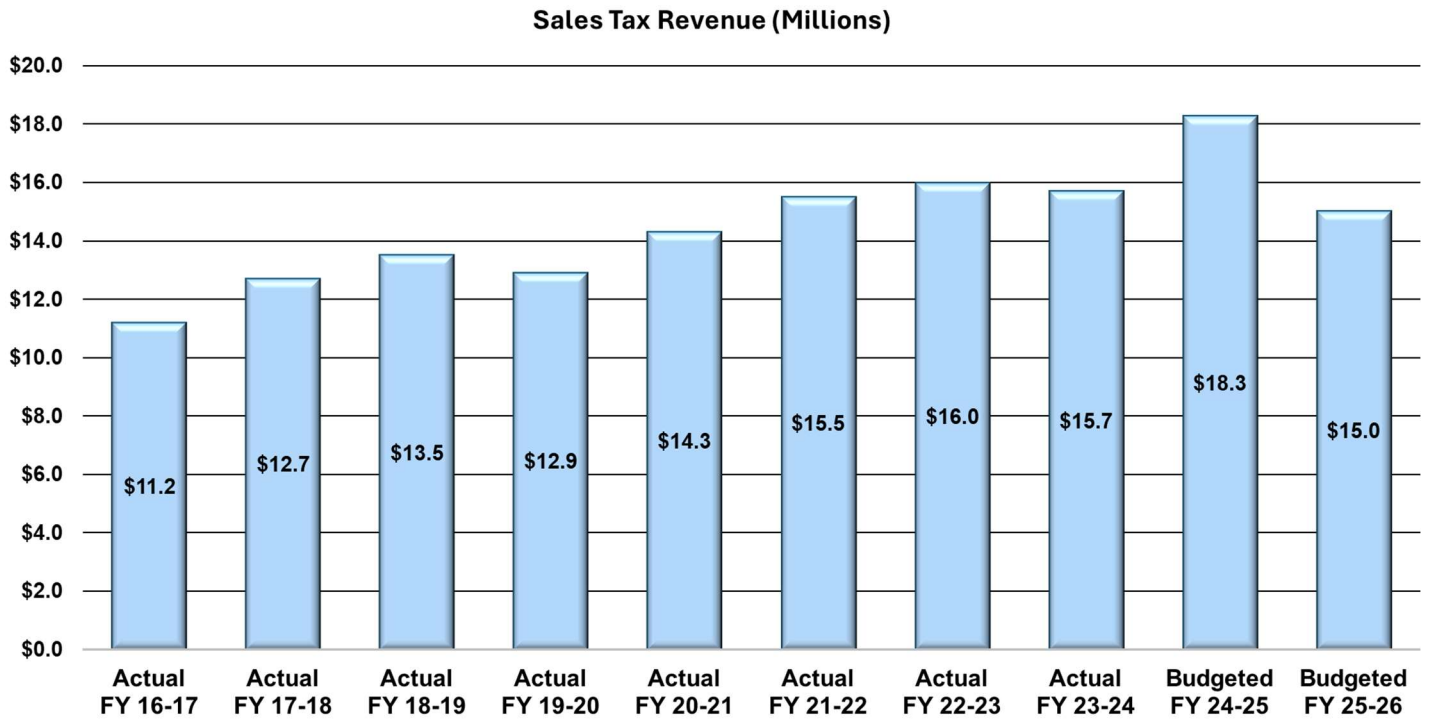
The largest source of revenue for the City comes from Sales Tax, which represents about 30.3% of the General Fund revenue, excluding transfers in. This category includes the State, District, and Local Sales Tax. The current sales tax rate for the City is 9.75%. The Fiscal Year 2025-26 estimated Sales Tax revenue is \$15.0 million. The City works with a sales tax consultant and makes the projections based on a forecast model provided by HDL Companies and other considerations.

In 2010 City of Rohnert Park voters approved a 0.5% sales tax in Measure E which was to preserve the safety and character of Rohnert Park, and maintain/protect general City services, including 9-1-1 emergency response; fire protection; neighborhood police patrols; gang/sex offender enforcement; disaster preparedness; street paving/pothole repair; park maintenance; and other essential services. This tax was set to expire in 2015. Measure A which continued the sales tax was subsequently approved, and it will continue indefinitely unless the city council members unanimously vote to end it.

A new 0.5% sales tax, Measure H, which commenced October 1, 2024 was passed by voters to improve and enhance local fire prevention, protection, emergency paramedic services and

disaster response throughout Sonoma County by: improving vegetation management to prevent wildfire spread; attracting and retaining qualified, local firefighters; improving response times; and updating firefighting facilities and equipment. The measure continues until ended by voters. These funds are required to be maintained in a Special Revenue Fund and spent in accordance with the measure.

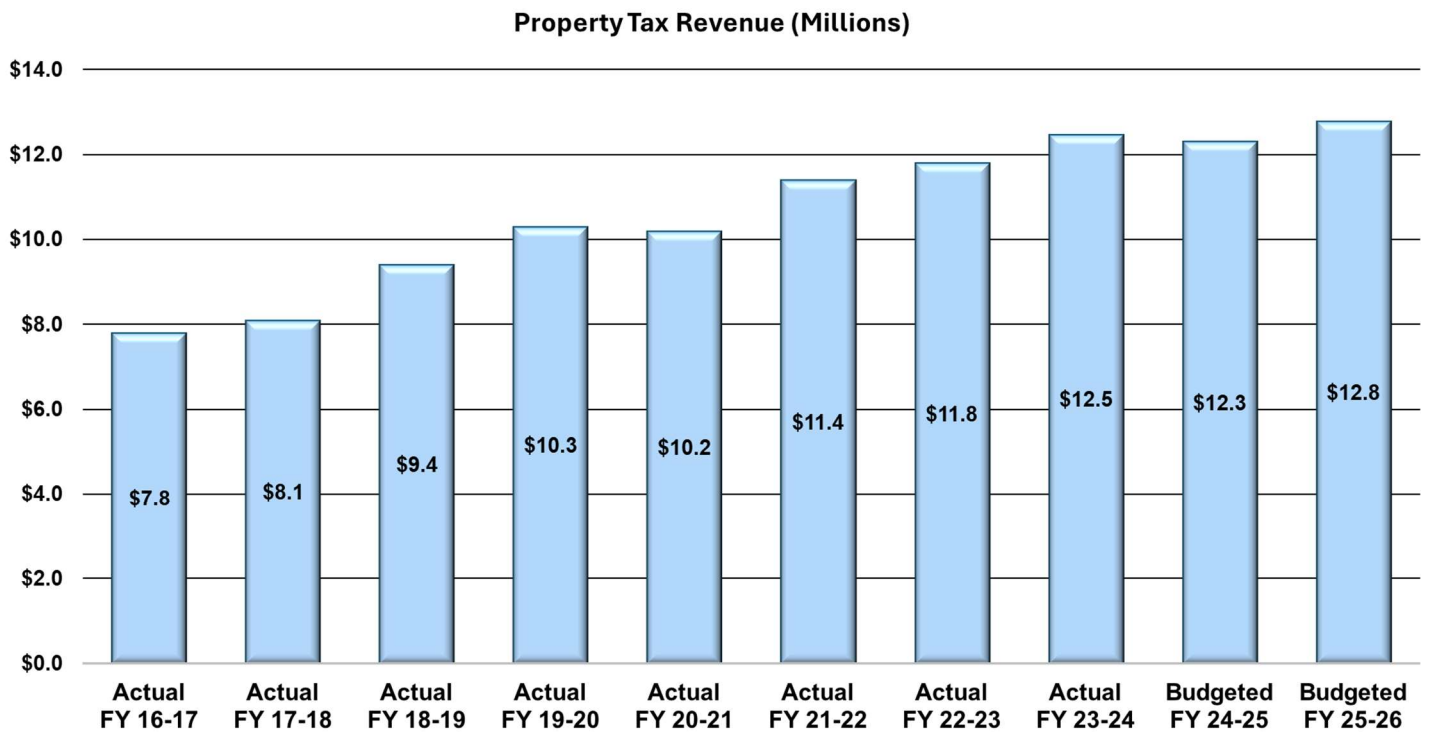
The following chart depicts the 10-year Sales Tax revenue history, including Measure A.



## PROPERTY TAXES

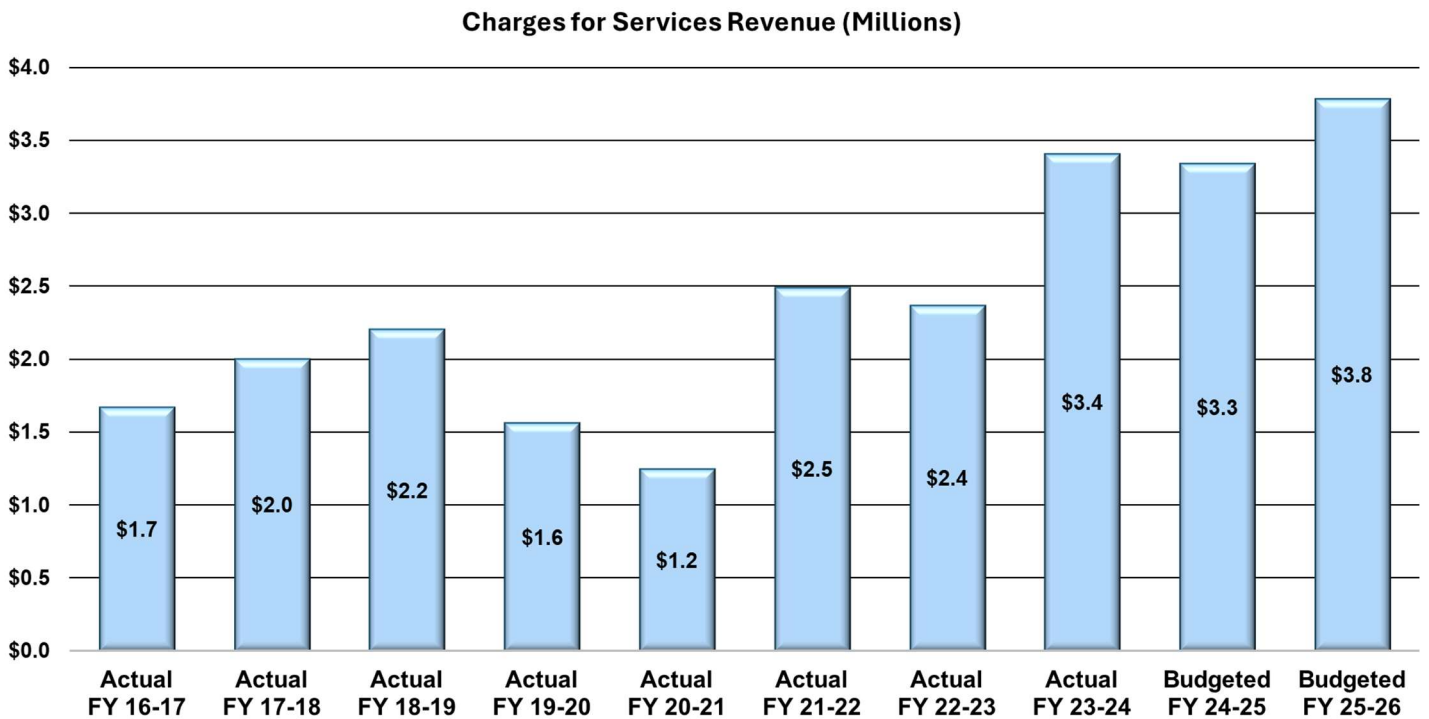
Property Tax is the City's second-largest source of revenue, contributing 25.8% to the General Fund budget, excluding transfers in. The City estimates an increase of 3.5% or \$435,800 in budgeted Property Tax revenue compared to the previous year's budget. This is mainly due to the Motor Vehicle License Fee in Lieu amounts increase by an estimated \$500,000. The total estimated revenue for Fiscal Year 2025-26 is \$12.78 million.

To illustrate the 10-year history of Property Tax revenue, the following chart has been included. The Property Tax category includes the Motor Vehicle License Fee (MVLFF) revenue. The MVLFF revenue stream replaces a previous revenue source that was part of a state-mandated shift of money for schools in exchange for vehicle license fee revenues. The City projects the MVLFF revenue to be \$5.5 million for FY 2025-26.



**CHARGES FOR SERVICES**

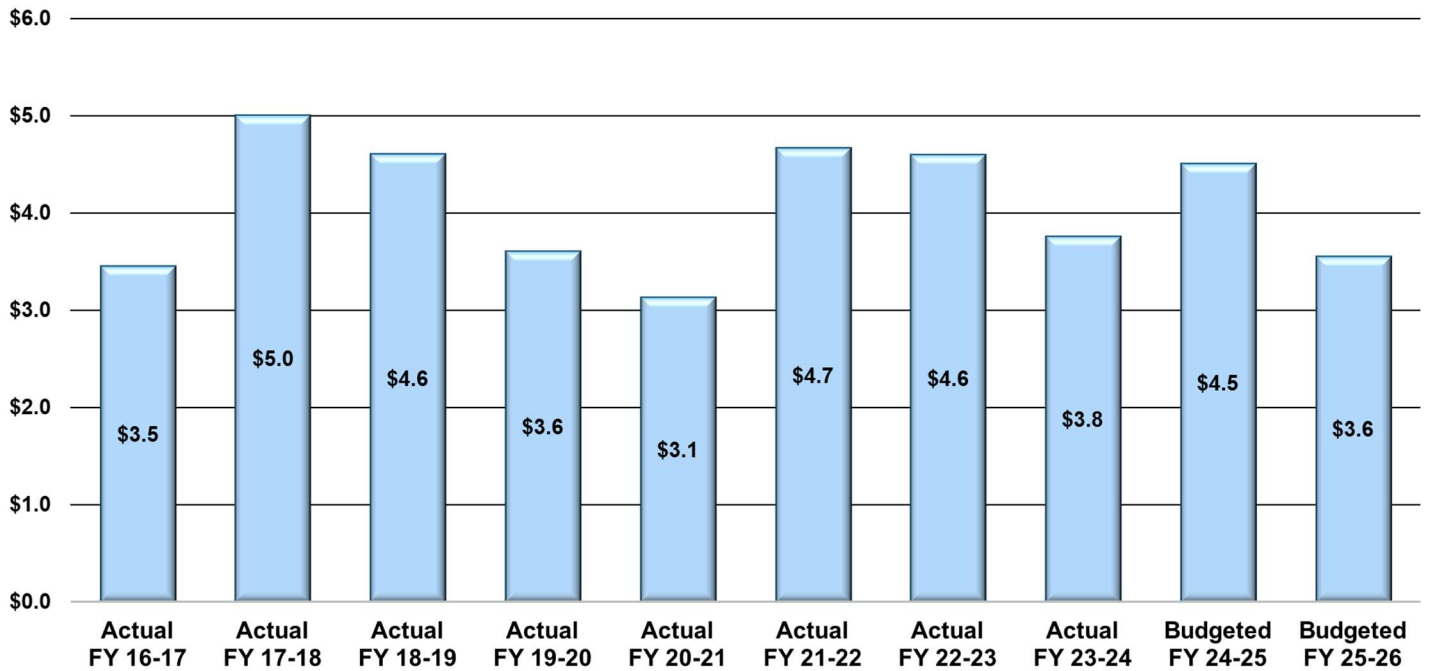
Charges for Services is the City’s third largest revenue source for FY 2025-26 projected at \$3.78 million for Fiscal Year 2025-26. The projection reflects an increase of \$445,900 mainly due to an expected increase in building inspections (\$294k), and an administrative overhead reimbursement collected from the Successor Agency (\$238k) that was not budgeted last fiscal year. Most other categories of charges have minor variances over the Fiscal Year 2024-25 Budget.



**TRANSIENT OCCUPANCY TAX**

Transient Occupancy Tax (TOT) revenue is the City’s fourth largest revenue source, representing approximately 7.2% of the General Fund Revenue, excluding transfers. This revenue stream dropped considerably during Fiscal Year 2020-21, due the COVID-19 Pandemic Shutdown. Fiscal Year 2025-26 TOT revenue is projected to be \$3.55M, a decrease of \$950,000, or 21.1% from the prior year’s budget of \$4.5M. TOT funds were over budgeted in FY 2024-25 with the expectation that tourism would return to previous levels. The 2025-26 projection is more in line with actuals receipts.

Transient Occupancy Tax Revenue (Millions)



**FRANCHISE FEES**

Franchise Fee revenue is projected at \$3.34 million for Fiscal Year 2025-26, slightly increased from last year’s \$3.12 million budget. Gas and Electric, Cable Television, and Refuse operators pay franchise fees to the City for using public streets. Franchise Fee revenue represents 6.8% of the General Fund revenue, excluding transfers in. Franchise Fees are made up of the following:

**Pacific Gas & Electric**

The City receives 1% of the gross gas revenue and 1% of the gross electric revenue and is therefore subject to fluctuations in energy rates and usage. As PG&E revenues rise, the City’s franchise revenues rise. The PG&E Franchise Fee is estimated at \$680,000 for FY 2025-26.

**Pacific Bell Telephone Company/AT&T California and Comcast Cable Communications Group**

This revenue is generated through a State Video Service Franchise Agreement between the City, Comcast Cable Communications Group, and AT&T. The City receives 5% of gross receipts as franchise fees, as mandated by California Public Utility Code Section 5840(q)(1). However, the fee may vary depending on changes in cable rates and subscriptions. This Franchise Fee is estimated at 592,000 for FY 2025-26.

**Recology Sonoma Marin/Refuse**

The City has a contract with Recology Sonoma Marin for refuse hauling service (garbage, recycling, compost, and street sweeping). The Franchise Fee for FY 2025-26 is estimated at \$2.1

million. Additionally, the City has non-exclusive agreements with Recology Sonoma Marin, M&M Services, and N Leasing (Republic Services) to provide and haul temporary construction and demolition debris boxes. Franchise Fees are based on gross receipts for each service.

### **COST ALLOCATION PLAN**

The Cost Allocation Plan is expected to bring in \$2.03 million in revenue. This is an increase of \$1.34 million or 191.7%. This figure is generally calculated using costs from the prior fiscal year with an additional COLA as a budget estimate. These estimates are trued up in a future year, once the 2025-26 fiscal year has closed. The City has not been preparing cost allocation plans for the last couple of years, but has reinstated the use of a consultant to prepare the plans. The revenue is primarily collected from Enterprise Funds, to cover their portion of City overhead expenses, including those related to the City Manager’s Office, Finance, and Human Resources.

### **LICENSES & PERMITS**

License and Permit revenue is projected at \$1.95 million for Fiscal Year 2025-26. This projection reflects an increase of \$72,000 over the Fiscal Year 2024-25 budget. This minor increase is mainly due to an increase of \$50 thousand in projected Business License revenue. All other revenues in this category are basically flat.

### **COMMUNITY SERVICES**

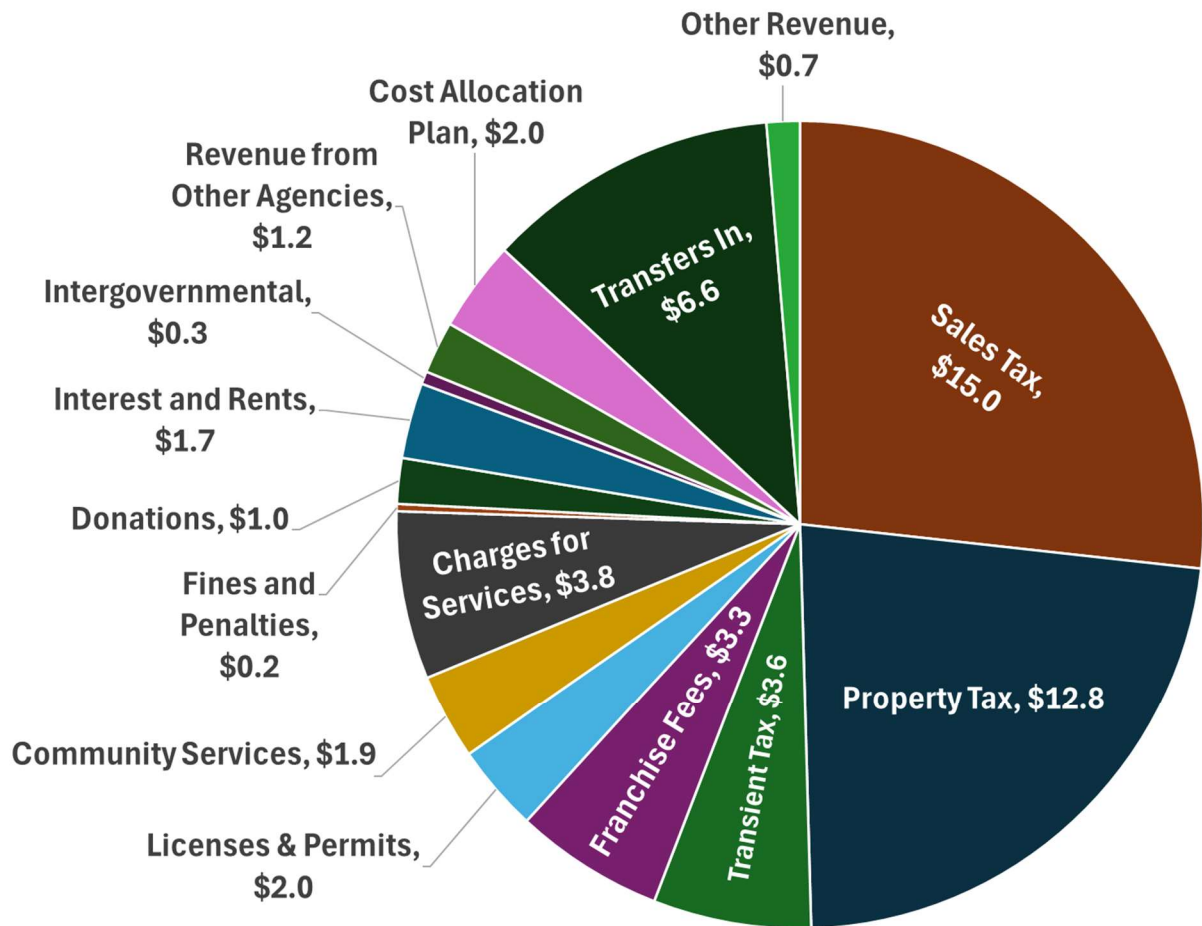
The revenue for Community Services is expected to be approximately \$1.9 million, which is about \$7,000 less than the budget for Fiscal Year 2024-25. This estimate projects classes, memberships, rental fees and Performing Arts Center revenues to remain fairly flat for FY 2025-26.

### **INTEREST & RENTS**

The City primarily invests cash in the Sonoma County Investment Pool and the State’s Local Agency Investment Fund (LAIF). These investment pools align with the City’s investment policy and ensure the safety of principal and liquidity. The City also invests in Certificates of Deposit and Government Agency Treasury Bonds. Based on the current rates of return on City investments and industry advisors, the projected Fiscal Year 2025-26 interest revenue is approximately \$1.0 million, which is approximately \$137,000 higher than the budgeted amounts in FY 2024-25. Investments are still generating strong interest earnings, which could change should the economy change or re-investment rates drop.

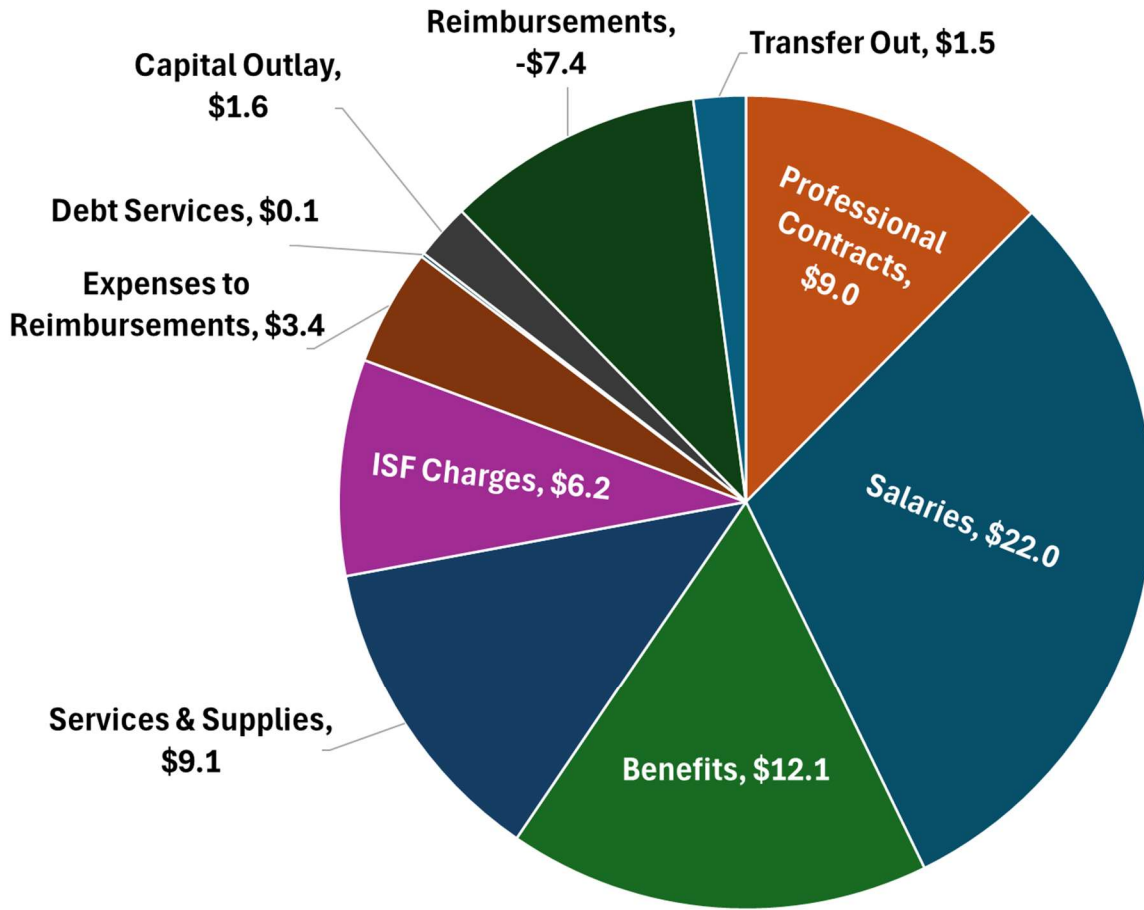
The City generates rental revenue by leasing various properties such as digital billboards, cell tower land leases, and other assets. The projected revenue for Fiscal Year 2024-25 rentals is approximately \$649,000, an increase of \$14,000 from the Fiscal Year 2024-25 budget.

# CITY OF ROHNERT PARK FISCAL YEAR 2025-2026 GENERAL FUND REVENUES (BY CATEGORY)



	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	% of Total	\$ Change	% Change
<b>SOURCES</b>						
Sales Tax	15,696,924	18,277,200	15,010,000	26.8%	(3,267,200)	(17.9%)
Property Tax	12,528,175	12,352,300	12,788,100	22.8%	435,800	3.5%
Transient Tax	3,753,328	4,500,000	3,550,000	6.3%	(950,000)	(21.1%)
Franchise Fee	3,446,853	3,124,700	3,344,405	6.0%	219,705	7.0%
Licenses & Permits	1,881,083	1,878,100	1,950,107	3.5%	72,007	3.8%
Community Services	1,709,737	1,940,400	1,933,500	3.4%	(6,900)	(0.4%)
Charges for Services	3,405,055	3,335,300	3,781,200	6.7%	445,900	13.4%
Fines & Penalties	152,925	97,500	164,500	0.3%	67,000	68.7%
Donations Revenue	31,650	39,000	1,025,970	1.8%	986,970	2530.7%
Interest & Rents	2,225,175	1,556,200	1,699,645	3.0%	143,445	9.2%
Intergovernmental	467,633	80,000	280,713	0.5%	200,713	250.9%
Revenue from Other Agencies	620,683	360,600	1,177,436	2.1%	816,836	226.5%
Other Revenue	1,561,170	2,411,800	747,000	1.3%	(1,664,800)	(69.0%)
Cost Allocation Plan	693,700	698,300	2,037,200	3.6%	1,338,900	191.7%
Transfer In	5,591,699	11,854,487	6,597,493	11.8%	(5,256,993)	(44.3%)
<b>TOTAL SOURCES</b>	<b>(53,765,791)</b>	<b>(62,505,887)</b>	<b>(56,087,269)</b>	<b>100.0%</b>	<b>6,418,617</b>	<b>(10.3%)</b>

**CITY OF ROHNERT PARK  
FISCAL YEAR 2025-2026  
GENERAL FUND EXPENDITURES (BY CATEGORY)**



	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	% of Total	\$ Change	% Change
<b>EXPENDITURES</b>						
Salaries	20,486,595	22,425,349	22,006,878	38.2%	(418,471)	(1.9%)
Benefits	8,437,654	11,487,155	12,121,842	21.0%	634,687	5.5%
ISF Charges	2,858,502	6,787,300	6,227,246	10.8%	(560,054)	(8.3%)
Services & Supplies	9,566,206	10,142,935	9,090,102	15.8%	(1,052,832)	(10.4%)
Expenses to Reimbursements	-	-	3,367,700	5.8%	3,367,700	100.0%
Debt Services	147,359	145,800	108,000	0.2%	(37,800)	(25.9%)
Capital Outlay	1,813,128	1,647,748	1,608,000	2.8%	(39,748)	(2.4%)
Professional Contracts	6,518,890	9,769,600	8,969,141	15.6%	(800,459)	(8.2%)
Reimbursements	-	-	(7,411,640)	(12.9%)	(7,411,640)	100.0%
Transfer Out	1,643,980	100,000	1,500,000	2.6%	1,400,000	1400.0%
<b>TOTAL EXPENDITURES</b>	<b>51,472,315</b>	<b>62,505,887</b>	<b>57,587,269</b>	<b>100.0%</b>	<b>(4,918,617)</b>	<b>(7.9%)</b>

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## Administration Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<b><u>SOURCES</u></b>					
Intergovernmental	-	-	160,000	160,000	100.0%
Revenue from Other Agencies	-	-	4,000	4,000	100.0%
Transfer In	-	-	35,000	35,000	100.0%
<b>TOTAL SOURCES</b>	-	-	199,000	199,000	100.0%
<b><u>EXPENDITURES</u></b>					
Salaries	940,478	1,078,479	868,012	(210,467)	(19.5%)
Benefits	267,459	363,097	412,356	49,259	13.6%
Internal Service Fund Charges	-	-	187,503	187,503	100.0%
Services & Supplies	228,400	450,500	608,405	157,905	35.1%
Capital Outlay	-	-	35,000	35,000	100.0%
Professional Contracts	1,171,275	1,196,000	1,358,175	162,175	13.6%
<b>TOTAL EXPENDITURES</b>	2,607,612	3,088,076	3,469,451	381,375	12.3%
<b>General Fund Net Cost</b>	<b>2,607,612</b>	<b>3,088,076</b>	<b>3,270,451</b>	<b>182,375</b>	<b>5.9%</b>



# CITY COUNCIL

Councilmembers are responsible for and responsive to the citizens who elected them. In the City of Rohnert Park, the Council adopts goals and policies which set the direction for the City. It also approves and adopts the City's Financial Plans, General Plan, and Capital Improvement Plan. The Council provides direction to the City Manager during open meetings to implement these policies. In addition to appointing the City Manager and City Attorney, the Council is also responsible for appointing members to City Commissions, Committees, and Boards.

## City Council

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001000-50157	Other Revenue-Agency	-	-	4,000	4,000	100.0%
<b>TOTAL-Rev frm Othr Agenc</b>		-	-	<b>4,000</b>	<b>4,000</b>	<b>100.0%</b>
10001000-61000	Salaries & Wages	30,160	52,772	76,500	23,728	45.0%
<b>TOTAL-Salaries</b>		<b>30,160</b>	<b>52,772</b>	<b>76,500</b>	<b>23,728</b>	<b>45.0%</b>
10001000-62100	Medicare	399	765	1,075	310	40.5%
10001000-62200	Benefits-Medical	29,352	24,000	26,567	2,567	10.7%
10001000-62230	Benefits-Vision	358	270	242	(28)	(10.4%)
10001000-62250	Benefits-Dental	2,321	1,740	1,754	14	0.8%
10001000-62680	PERS-ER	1,264	-	3,402	3,402	100.0%
10001000-62685	PERS- ER UAL	-	-	2,576	2,576	100.0%
10001000-62720	RHSA Plan	6,500	6,000	6,000	-	0.0%
10001000-62800	Workers Comp	18	-	630	630	100.0%
<b>TOTAL-Benefits</b>		<b>40,212</b>	<b>32,775</b>	<b>42,246</b>	<b>9,471</b>	<b>28.9%</b>
10001000-80010	Services - Info Tech	-	-	23,100	23,100	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>23,100</b>	<b>23,100</b>	<b>100.0%</b>
10001000-63105	Printing	442	1,800	1,800	-	0.0%
10001000-63143	Communication-Phone	-	-	2,300	2,300	100.0%
10001000-63160	Software Lic. & Subscriptions	24,996	-	-	-	0.0%
10001000-63310	Dues & Subscriptions	62,614	67,400	107,200	39,800	59.1%
10001000-63600	Meeting Expense	1,112	2,000	2,500	500	25.0%
10001000-63800	City Council MayorExQ12	-	750	-	(750)	(100.0%)
10001000-63810	City Council MayorExQ34	-	750	-	(750)	(100.0%)
10001000-63820	City Council D1Exp	3,667	4,000	3,000	(1,000)	(25.0%)
10001000-63830	City Council D2Exp	2,067	4,000	3,000	(1,000)	(25.0%)
10001000-63840	City Council D3Exp	3,206	4,000	3,000	(1,000)	(25.0%)
10001000-63850	City Council D4Exp	3,536	4,000	3,000	(1,000)	(25.0%)
10001000-63860	City Council D5Exp	3,575	4,000	3,000	(1,000)	(25.0%)
10001000-66210	Special Dept Expense	11,374	23,700	12,000	(11,700)	(49.4%)
<b>TOTAL-Services &amp; Supplies</b>		<b>116,589</b>	<b>116,400</b>	<b>140,800</b>	<b>24,400</b>	<b>21.0%</b>
10001000-63950	Contract Services - Staffing	-	-	6,000	6,000	100.0%
10001000-64000	Contract - Outside Services	20,036	34,500	34,500	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>20,036</b>	<b>34,500</b>	<b>40,500</b>	<b>6,000</b>	<b>17.4%</b>
TOTAL Revenues		-	-	4,000	4,000	100.0%
TOTAL Expenditures		206,998	236,447	323,146	86,699	36.7%
<b>General Fund Net Cost</b>		<b>206,998</b>	<b>236,447</b>	<b>319,146</b>	<b>82,699</b>	<b>35.0%</b>



# CITY ATTORNEY

The City Attorney works closely with the City Council, City Manager and City Staff to deliver excellent legal advice by continuing to devote the time and resources necessary to assure that requests for opinions, ordinances, resolutions, contracts and all other non-litigation matters are completed in a timely and professional manner.

The City Attorney represents the City in negotiations involving complex agreements and contractual disputes, attends all regular City Council meetings and other special or ad/hoc meetings on an as-needed basis.

## City Attorney

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001010-63170	Elections	-	-	50,000	50,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>
10001010-64030	Professional Legal Fees	1,107,714	1,025,500	871,675	(153,825)	(15.0%)
<b>TOTAL-Prof Contracts</b>		<b>1,107,714</b>	<b>1,025,500</b>	<b>871,675</b>	<b>(153,825)</b>	<b>(15.0%)</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		1,107,714	1,025,500	921,675	(103,825)	(10.1%)
<b>General Fund Net Cost</b>		<b>1,107,714</b>	<b>1,025,500</b>	<b>921,675</b>	<b>(103,825)</b>	<b>(10.1%)</b>



# OFFICE OF THE CITY MANAGER

The City Manager is appointed by the City Council to serve as the City's Chief Administrative Officer. The City Manager is responsible for the efficient management of all City business.

Functions include coordinating the implementation of City Council policies and programs in collaboration with department directors, coordinating intergovernmental relations and legislative advocacy, media relations, and public information.

## MANDATED SERVICES

- Serve as administrative head of the City under the direction of the City Council
- Implement all policy decisions and directives of the City Council
- Enforce all laws and ordinances of the City
- Ensure all franchises, contracts, permits and privileges granted by the City Council are faithfully observed
- Appoint and oversee all executive management positions
- Oversee all operations of the City

## **CORE SERVICES**

- Coordinate the preparation of agenda for City Council meetings
- In consultation with City Council, develop City's annual budget
- Oversee preparation of City's long term capital improvement plans and financing strategy
- Develop and manage programs to assure economic development and financial vitality of the City
- Represent City Council with employees, community groups, individual members of the public, and other governmental agencies
- Oversee negotiation and management of service contracts and leasing agreements
- Serve as City's representative on boards and commissions
- Evaluate City operations to maximize delivery of City services
- Implement long-term Strategic Plan
- Oversee public communications including website, social media, press releases, and community meetings

## **MAJOR ACCOMPLISHMENTS | FISCAL YEAR 2024-2025**

- Led Departments in meeting City Council's strategic goals and priorities
- Held Priority Setting Workshop with all staff and council
- Opened Rohnert Park People Services Center
- Completed Pathways to Leadership Program
- Completed program guidelines and released funding notice for Small Grants Program

## **MAJOR GOALS FOR Fiscal YEAR 2025-2026**

- Assist the Council in achieving its strategic goals and priorities
- Continue progress on the downtown project
- Enhance emergency preparedness efforts
- Continue Implementing Small Grants Program

## City Manager

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001020-50147	Grant-County	-	-	160,000	160,000	100.0%
<b>TOTAL-Intergovernmental</b>		-	-	<b>160,000</b>	<b>160,000</b>	<b>100.0%</b>
10001020-61000	Salaries & Wages	555,639	746,003	771,503	25,500	3.4%
10001020-61100	Part Time 1000Hr	7,962	-	-	-	0.0%
10001020-61155	Overtime	164	500	500	-	0.0%
10001020-61200	Supplemental Earnings	69,019	-	-	-	0.0%
10001020-61220	Annual Admin Pay	3,519	14,301	9,533	(4,768)	(33.3%)
10001020-61300	Stipend Pay	277	-	-	-	0.0%
10001020-61500	Acting Pay	1,297	1,629	-	(1,629)	(100.0%)
10001020-62998	Salary Savings	-	-	(287,058)	(287,058)	100.0%
<b>TOTAL-Salaries</b>		<b>637,876</b>	<b>762,433</b>	<b>494,478</b>	<b>(267,955)</b>	<b>(35.1%)</b>
10001020-61835	Allowance Management	3,050	7,800	9,100	1,300	16.7%
10001020-61837	Allowance Auto	-	6,571	6,834	263	4.0%
10001020-62100	Medicare	9,096	11,137	11,284	147	1.3%
10001020-62200	Benefits-Medical	45,474	54,823	58,892	4,069	7.4%
10001020-62230	Benefits-Vision	383	539	484	(55)	(10.2%)
10001020-62240	Benefits-Life Insurance	1,034	922	924	2	0.2%
10001020-62250	Benefits-Dental	2,486	3,473	3,508	35	1.0%
10001020-62260	Benefits-EAP	97	136	136	-	0.0%
10001020-62600	Disability-Long Term	3,261	3,920	4,060	141	3.6%
10001020-62620	Disability-Short Term	1,819	2,186	2,263	77	3.5%
10001020-62680	PERS-ER	58,260	109,186	60,759	(48,427)	(44.4%)
10001020-62681	PERS Mgt Benefit Rplcmnt	14,782	15,000	15,000	-	0.0%
10001020-62685	PERS- ER UAL	-	-	64,949	64,949	100.0%
10001020-62720	RHSA Plan	2,225	3,591	3,600	9	0.3%
10001020-62740	Tuition Reimbursement	474	500	-	(500)	(100.0%)
10001020-62800	Workers Comp	250	7,231	4,058	(3,173)	(43.9%)
<b>TOTAL-Benefits</b>		<b>142,693</b>	<b>227,016</b>	<b>245,851</b>	<b>18,835</b>	<b>8.3%</b>
10001020-80010	Services - Info Tech	-	-	26,300	26,300	100.0%
10001020-80020	Services - Fleet	-	-	3,000	3,000	100.0%
10001020-80030	Services - Vehicle Replacement	-	-	6,603	6,603	100.0%
10001020-80050	Services - Gen Liab ISF	-	-	63,900	63,900	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>99,803</b>	<b>99,803</b>	<b>100.0%</b>
10001020-63100	Postage & Shipping	-	100	100	-	0.0%
10001020-63105	Printing	66	400	400	-	0.0%
10001020-63110	Office Expense	2,050	2,000	2,000	-	0.0%
10001020-63140	Advertising	2,760	5,000	5,000	-	0.0%
10001020-63143	Communication-Phone	-	-	1,565	1,565	100.0%
10001020-63160	Software Lic. & Subscriptions	10,800	2,700	2,700	-	0.0%
10001020-63310	Dues & Subscriptions	4,341	6,000	6,000	-	0.0%
10001020-63395	License & Permit	10	200	200	-	0.0%
10001020-63600	Meeting Expense	4,441	5,500	5,500	-	0.0%
10001020-63610	Travel and Training	8,760	10,000	20,000	10,000	100.0%
10001020-65120	Repair & Maintenance	-	-	240	240	100.0%

## City Manager

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001020-66210	Special Dept Expense	21,293	120,000	100,000	(20,000)	(16.7%)
<b>TOTAL-Services &amp; Supplies</b>		<b>54,520</b>	<b>151,900</b>	<b>143,705</b>	<b>(8,195)</b>	<b>(5.4%)</b>
10001020-64000	Contract - Outside Services	41,023	130,000	120,000	(10,000)	(7.7%)
10001020-64017	Contract-Pet People Srvc Cntr	-	-	160,000	160,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>41,023</b>	<b>130,000</b>	<b>280,000</b>	<b>150,000</b>	<b>115.4%</b>
TOTAL Revenues		-	-	160,000	160,000	100.0%
TOTAL Expenditures		876,112	1,271,349	1,263,837	(7,512)	(0.6%)
<b>General Fund Net Cost</b>		<b>876,112</b>	<b>1,271,349</b>	<b>1,103,837</b>	<b>(167,512)</b>	<b>(13.2%)</b>



# CITY CLERK

The City Clerk is appointed by the City Manager to administer democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk serves as the City Clerk of the City Council and as the Secretary of the Rohnert Park Financing Authority and City of Rohnert Park Foundation. The City Clerk also manages public inquiries and relationships and arranges ceremonial and official functions.

## **MANDATED SERVICES**

- Serve as Clerk of the City Council and Secretary to the Successor Agency to the Community Development Commission, Rohnert Park Financing Authority, Rohnert Park District, Rohnert Park Civic Commission, and City of Rohnert Park Foundation
- Record and maintain proceedings of City Council meetings
- Log, coordinate, and respond to requests for records under the Public Records Act
- Attest, index, and file resolutions, ordinances, minutes, and contracts
- Post and publish legal notices
- Administer Oaths of Office
- Serve as Elections Official
- Serve as custodian of city records and provide certification of copies
- Serve as filing officer and filing official under the Political Reform Act (FPPC filing official/City filing officer)
- Maintain Local Appointments List and conduct recruitment in accordance with the Maddy Act for city commissions, committees, and boards
- Maintain Council Chamber calendar and process requests for use
- Accept, process, and track tort claims, subpoenas, and other documents related to litigation matters
- Process Protests and Appeals to City Council and City Manager

## **CORE SERVICES**

- Assist City Manager with planning, preparation, and posting of agendas in compliance with the Ralph M. Brown Act
- Prepare and coordinate proclamations and certificates of recognition on behalf of the Mayor and City Council
- Develop and maintain records management program including managing ACT (agreement contract tracking system)
- Maintain City Council and City Manager Policies
- Notarize city documents
- Respond to staff and community inquiries
- Maintain and distribute updates to the Municipal Code
- Records Manager– City policy, retention schedule, staff training
- Open competitive bids
- Process civilian complaints
- Provide administrative support to City Council, City Manager, City of Rohnert Park Foundation, and City Council Committees
- Mayors' and Councilmembers' Association contact
- Emergency Management EOC team members
- Assist with maintaining and troubleshooting Laserfiche, the City's Records Management System
- Participate in city staff committees and task forces
- Coordinate City Hall building repair and maintenance issues
- Event management (town hall meetings, Council priority and goal setting, employee strategic plan meeting, etc.)

## MAJOR ACCOMPLISHMENTS | FISCAL YEAR 2024-2025

- Updated the City's Conflict of Interest Code
- Updated Mayors, Councilmembers and City Commissions, Committees, and Boards historical logs
- Implemented software to facilitate City Commissions, Committees, and Boards recruitment
- Conducted outreach and assisted the Council in confirming at least 19 new appointments to City Committees, Commissions, and Boards
- Successfully facilitated City Council administrative actions to enhance governance and emergency preparedness by forming a Disaster Response Planning Ad Hoc Committee, streamlining operations through the termination of the Education Committee, supporting the Mayor's Councilmember assignments to Sub-Committees and Liaison roles, and confirming nominations to Outside Agencies
- Coordinated and hosted celebration events such as the Selection of 2025 Council Officers and the Sonoma County Mayors and Councilmembers' Association Board of Directors, City Selection Committee, General Membership Joint Meeting
- Coordinated the Council Priorities and Goal Setting 2025 session
- Participated in the 2024 New Law and Election League of California Cities training
- For the November 2024 General Municipal Election, the Clerk's Office updated the website with candidate, voter, and election information in Spanish; conducted bilingual district election outreach via social media, Channel 26, events, flyers, postcards, and City Council briefings; and completed a Candidate Orientation Guide
- Collaborated with the Sonoma County Register of Voters to secure polling locations in the City of Rohnert Park
- Responded to over 250 Public Records Act requests.
- Continued overhaul of the Records Management Program by accomplishing the following tasks:
  - Continued an education campaign related to records management, including a Records Management Newsletter
  - Conducted online/video and in-person trainings
  - Assisted departments in identifying records eligible for destruction and moving inactive records to long-term storage
  - Inventoried and destroyed nearly 100 boxes of paper records
  - Inventoried and destroyed eligible electronic records
  - Reviewed, attested & digitized over 500 contracts and related documents
- Coordinated/Hosted a Brown Act training for City Councilmembers, Commissions, Committees, and Board members
- City Clerk graduated from the Marin Sonoma Counties Leadership (MSLA) 2024-2025 Academy
- Assistant City Clerk obtained an Accounting for Governmental and Nonprofit Organizations professional certificate from the University of Riverside and obtained her Master Municipal Clerk Certificate as projected

## **MAJOR GOALS FOR FISCAL YEAR 2025-2026**

- Continue to develop staff knowledge to ensure a consistent and reliable level of service.
- Continue overhaul of the Records Management Program which includes updating the Records Management Policy, assisting departments with implementing department file plans, and processes to make records readily available, and eventually eliminating many paper records
- Continue efforts to increase outreach, including writing and publishing content in the “Friendly Spotlight” as well as posting on social media platforms
- Update the City Council Protocols
- Install and administer the Oath of Office to at least 15 newly appointed officials to various City Commission, Committees, and Boards
- Collaborate with IT and communications staff in reviewing and consolidating web pages to launch the new City website

## City Clerk

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001030-44111	T-In DIVCA AB2987	-	-	35,000	35,000	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>35,000</b>	<b>35,000</b>	<b>100.0%</b>
10001030-61000	Salaries & Wages	258,610	256,295	290,609	34,314	13.4%
10001030-61155	Overtime	197	500	500	-	0.0%
10001030-61200	Supplemental Earnings	9,995	-	-	-	0.0%
10001030-61219	Annual Leave Payout	746	-	-	-	0.0%
10001030-61220	Annual Admin Pay	871	4,079	4,125	46	1.1%
10001030-61300	Stipend Pay	2,022	2,400	1,800	(600)	(25.0%)
<b>TOTAL-Salaries</b>		<b>272,442</b>	<b>263,274</b>	<b>297,034</b>	<b>33,760</b>	<b>12.8%</b>
10001030-61837	Allowance Auto	2,538	6,571	6,834	263	4.0%
10001030-62100	Medicare	3,734	3,758	4,056	298	7.9%
10001030-62200	Benefits-Medical	41,636	42,986	44,202	1,216	2.8%
10001030-62230	Benefits-Vision	368	339	363	24	7.1%
10001030-62240	Benefits-Life Insurance	866	810	924	114	14.1%
10001030-62250	Benefits-Dental	2,391	2,182	2,631	449	20.6%
10001030-62260	Benefits-EAP	94	85	102	17	19.9%
10001030-62600	Disability-Long Term	1,394	1,345	1,520	175	13.0%
10001030-62620	Disability-Short Term	777	750	848	98	13.1%
10001030-62680	PERS-ER	27,332	37,537	32,516	(5,021)	(13.4%)
10001030-62685	PERS- ER UAL	-	-	24,616	24,616	100.0%
10001030-62720	RHSA Plan	3,295	3,009	3,600	591	19.6%
10001030-62740	Tuition Reimbursement	-	450	-	(450)	(100.0%)
10001030-62800	Workers Comp	129	3,482	2,047	(1,435)	(41.2%)
<b>TOTAL-Benefits</b>		<b>84,553</b>	<b>103,305</b>	<b>124,259</b>	<b>20,954</b>	<b>20.3%</b>
10001030-80010	Services - Info Tech	-	-	26,300	26,300	100.0%
10001030-80050	Services - Gen Liab ISF	-	-	38,300	38,300	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>64,600</b>	<b>64,600</b>	<b>100.0%</b>
10001030-63105	Printing	5,620	7,000	-	(7,000)	(100.0%)
10001030-63110	Office Expense	2,056	2,000	2,000	-	0.0%
10001030-63120	Equipment, Small Office & Tool	1,854	-	-	-	0.0%
10001030-63140	Advertising	2,156	16,000	-	(16,000)	(100.0%)
10001030-63141	Communications-Legal	-	-	16,000	16,000	100.0%
10001030-63143	Communication-Phone	-	-	1,700	1,700	100.0%
10001030-63160	Software Lic. & Subscriptions	16,213	48,600	54,600	6,000	12.3%
10001030-63170	Elections	2,256	90,100	155,100	65,000	72.1%
10001030-63310	Dues & Subscriptions	1,803	1,500	1,500	-	0.0%
10001030-63395	License & Permit	681	800	800	-	0.0%
10001030-63600	Meeting Expense	373	1,000	1,000	-	0.0%
10001030-63610	Travel and Training	11,693	10,200	10,200	-	0.0%
10001030-66210	Special Dept Expense	12,587	5,000	5,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>57,292</b>	<b>182,200</b>	<b>247,900</b>	<b>65,700</b>	<b>36.1%</b>
10001030-81540	Capital Asset-Equipment	-	-	35,000	35,000	100.0%
<b>TOTAL-Capital Outlay</b>		-	-	<b>35,000</b>	<b>35,000</b>	<b>100.0%</b>

## City Clerk

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001030-64000	Contract - Outside Services	2,502	6,000	6,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>2,502</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		-	-	35,000	35,000	100.0%
TOTAL Expenditures		416,788	554,780	774,793	220,013	39.7%
<b>General Fund Net Cost</b>		<b>416,788</b>	<b>554,780</b>	<b>739,793</b>	<b>185,013</b>	<b>33.3%</b>

## Downtown Development

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001450-63600	Meeting Expense	-	-	1,000	1,000	100.0%
10001450-63610	Training & Travel	-	-	5,000	5,000	100.0%
10001450-66210	Special Dept Expense	-	-	20,000	20,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>26,000</b>	<b>26,000</b>	<b>100.0%</b>
10001450-64000	Contract - Outside Services	-	-	60,000	60,000	100.0%
10001450-64030	Professional Legal Fees	-	-	100,000	100,000	100.0%
<b>TOTAL-Prof Contracts</b>		-	-	<b>160,000</b>	<b>160,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	186,000	186,000	100.0%
<b>General Fund Net Cost</b>		-	-	<b>186,000</b>	<b>186,000</b>	<b>100.0%</b>



# ECONOMIC DEVELOPMENT

Economic Development efforts are housed in the City Manager's office. Economic development encompasses the retention and attraction of businesses to Rohnert Park, advocacy for initiatives and efforts that promote Rohnert Park as a city welcoming of businesses in all sectors, as well as marketing the City as unique tourist destination in the heart of Sonoma County.

Staff charged with pushing economic development in Rohnert Park achieve this by maintaining open and honest relationships with commercial property and business owners, encouraging entrepreneurship, promoting companies on relevant city social media feeds and at appropriate events and conferences, and researching and examining ordinances to create greater economic vitality for its residents.

## **CORE SERVICES**

- Achieve objectives of the Economic Development Element in the City's General Plan.
- Emphasize economic development in all City programs.
- Business Outreach: attend meetings and conferences relevant to local businesses and property owners; track business concerns through internal customer management system and regular surveys; communicate with City businesses/investors through a variety of methods (phone, email, social media, etc.).
- Retention and Expansion: assist businesses and property investors with discovering capital options; provide assistance and resources in managing their business; find methods to expand their footprint and markets; and build programs to help create local jobs.
- Business Attraction: maintain marketing website and collateral; attend conventions and host events to promote a positive image of the City to prospective businesses, commercial real estate brokers, and investors; build pipeline of interested investors, businesses, and entrepreneurs. Recruit businesses for specific sites to tenant or purchase; and assist businesses in finding sites appropriate to their businesses.
- Maintain Regional Relationships: collaborate, host, and remain in communication with economic development partners including the California Office of Business and Economic Development (GoBiz), California Association for Local Economic Development (CALED), the Sonoma County Economic Development Collaborative.
- Tourism/Regional Marketing: maintain presence in regional tourism marketing efforts in collaboration with The California Office of Tourism and Sonoma County Tourism; and promote Rohnert Park as a desired destination point for visitors to Sonoma County by showcasing our community's special qualities, amenities and attractions.
- Tourism/Events: attract and market tourist and community-focused events in partnership with other community organizations.
- Tourism/Additional Venues: encourage development of additional venues attractive to tourists, such as restaurants and hotels.

## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-2025**

- Awarded a \$250,000 MTC Priority Sites Technical Assistance grant from HCD to complete various studies in support of the downtown project
- Completed the Request for Qualifications process to select a developer for the downtown project
- Selected CenterCal Properties, LLC to develop downtown project
- Approved and executed an Exclusive Negotiation Agreement with CenterCal Properties, LLC

## **MAJOR GOALS FOR FISCAL YEAR 2025-2026**

- Support downtown development through business attraction.
- Identify commercial real estate redevelopment opportunities to assist in building housing to retain and attract employees and new residents.
- Complete Economic Development Element of 2040 General Plan.
- Build an internal Commercial Management System and robust economic development data systems.

## Economic Development Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>EXPENDITURES</u>					
Salaries	85,437	117,965	124,198	6,233	5.3%
Benefits	28,966	44,056	50,750	6,694	15.2%
Internal Service Fund Charges	-	-	21,600	21,600	100.0%
Services & Supplies	27,335	39,100	57,050	17,950	45.9%
Professional Contracts	5,354	100,000	75,000	(25,000)	(25.0%)
<b>TOTAL EXPENDITURES</b>	<b>147,092</b>	<b>301,121</b>	<b>328,598</b>	<b>27,477</b>	<b>9.1%</b>
<b>General Fund Net Cost</b>	<b>147,092</b>	<b>301,121</b>	<b>328,598</b>	<b>27,477</b>	<b>9.1%</b>

## Economic Development

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001040-61000	Salaries & Wages	85,437	116,779	122,971	6,192	5.3%
10001040-61155	Overtime	-	17	-	(17)	(100.4%)
10001040-61220	Annual Admin Pay	-	1,169	1,227	58	5.0%
<b>TOTAL-Salaries</b>		<b>85,437</b>	<b>117,965</b>	<b>124,198</b>	<b>6,233</b>	<b>5.3%</b>
10001040-62100	Medicare	1,166	1,678	1,666	(12)	(0.7%)
10001040-62200	Benefits-Medical	16,050	20,849	20,849	-	0.0%
10001040-62230	Benefits-Vision	111	135	121	(14)	(10.4%)
10001040-62240	Benefits-Life Insurance	183	231	231	-	0.0%
10001040-62250	Benefits-Dental	726	870	877	7	0.8%
10001040-62260	Benefits-EAP	28	34	34	-	0.0%
10001040-62600	Disability-Long Term	444	607	639	32	5.3%
10001040-62620	Disability-Short Term	248	339	357	18	5.3%
10001040-62680	PERS-ER	8,966	16,945	13,674	(3,271)	(19.3%)
10001040-62685	PERS- ER UAL	-	-	10,352	10,352	100.0%
10001040-62720	RHSA Plan	1,000	1,200	1,200	-	0.0%
10001040-62800	Workers Comp	43	1,168	750	(418)	(35.8%)
<b>TOTAL-Benefits</b>		<b>28,966</b>	<b>44,056</b>	<b>50,750</b>	<b>6,694</b>	<b>15.2%</b>
10001040-80010	Services - Info Tech	-	-	8,800	8,800	100.0%
10001040-80050	Services - Gen Liab ISF	-	-	12,800	12,800	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>21,600</b>	<b>21,600</b>	<b>100.0%</b>
10001040-63105	Printing	-	5,000	5,000	-	0.0%
10001040-63110	Office Expense	544	600	600	-	0.0%
10001040-63120	Equipment, Small Office & Tool	8,069	1,000	1,000	-	0.0%
10001040-63140	Advertising	7,109	10,000	12,400	2,400	24.0%
10001040-63143	Communication-Phone	-	-	550	550	100.0%
10001040-63160	Software Lic. & Subscriptions	1,654	3,000	13,000	10,000	333.3%
10001040-63310	Dues & Subscriptions	5,207	7,000	8,000	1,000	14.3%
10001040-63600	Meeting Expense	1,587	2,000	1,000	(1,000)	(50.0%)
10001040-63610	Travel and Training	2,080	10,000	15,000	5,000	50.0%
10001040-66210	Special Dept Expense	1,084	500	500	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>27,335</b>	<b>39,100</b>	<b>57,050</b>	<b>17,950</b>	<b>45.9%</b>
10001040-64000	Contract - Outside Services	5,354	100,000	75,000	(25,000)	(25.0%)
<b>TOTAL-Prof Contracts</b>		<b>5,354</b>	<b>100,000</b>	<b>75,000</b>	<b>(25,000)</b>	<b>(25.0%)</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		147,092	301,121	328,598	27,477	9.1%
<b>General Fund Net Cost</b>		<b>147,092</b>	<b>301,121</b>	<b>328,598</b>	<b>27,477</b>	<b>9.1%</b>

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# COMMUNICATIONS + PUBLIC INFORMATION

The City's communications division facilitates timely, accurate, and open communication and collaboration to foster greater transparency and inclusion in the community.

The division is responsible for media relations, social media, advertising, internal and external communications, press releases, stakeholder relations, the City's website, branding, graphic design, photography and videography, and provides communications support to each of the City's departments.



## CORE SERVICES

- Educate, inform, and engage with Rohnert Park residents and stakeholders about City initiatives, programs, and services.
- Maintain the City's website as a foundation of City communications, ensuring content is current and easily accessible.
- Maintain a strong social media presence across multiple platforms to provide two-way communication with residents and stakeholders.
- Provide a variety of communications avenues to reach diverse populations, including the 101 billboard, a weekly column in the Community Voice, the monthly Friendly City Spotlight newsletter, and social media.
- Support internal communications by facilitating a monthly employee newsletter.
- Extend multi-lingual communications avenues where feasible, including to those in the Spanish-speaking and hearing and visually impaired communities.
- Maintain professional relationships with media.

## MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-2025

- Evaluated and expanded internal and external communications policies and practices
- Created "Friendly City Spotlight" Community Newsletter
- Launched Pathways to Leadership Program

## MAJOR GOALS FOR FISCAL YEAR 2025-2026

- Launch new city website.
- Evaluate, establish and expand internal and external communications policies and practices.
- Evaluate the established communication channels to identify effectiveness and understand the community's communication preferences.
- Based on evaluation results, improve engagement and continue to track accessibility and inclusivity in order to efficiently use resources.

## Communications + Public Information Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>EXPENDITURES</u>					
Salaries	88,471	116,555	116,401	(154)	(0.1%)
Benefits	19,014	30,332	30,157	(175)	(0.6%)
Internal Service Fund Charges	-	-	8,800	8,800	100.0%
Services & Supplies	21,437	36,000	36,550	550	1.5%
Professional Contracts	25,054	85,000	98,900	13,900	16.4%
<b>TOTAL EXPENDITURES</b>	<b>153,976</b>	<b>267,887</b>	<b>290,808</b>	<b>22,921</b>	<b>8.6%</b>
<b>General Fund Net Cost</b>	<b>153,976</b>	<b>267,887</b>	<b>290,808</b>	<b>22,921</b>	<b>8.6%</b>

## Communications + Public Information

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001045-61000	Salaries & Wages	88,471	115,443	115,573	130	0.1%
10001045-61220	Admin. Leave Payout	-	1,111	828	(283)	(25.5%)
<b>TOTAL-Salaries</b>		<b>88,471</b>	<b>116,555</b>	<b>116,401</b>	<b>(154)</b>	<b>(0.1%)</b>
10001045-62100	Medicare	1,252	1,655	1,590	(65)	(3.9%)
10001045-62200	Benefits-Medical	5,671	7,367	14,734	7,367	100.0%
10001045-62230	Benefits-Vision	111	135	121	(14)	(10.4%)
10001045-62240	Benefits-Life Insurance	183	231	231	-	0.0%
10001045-62250	Benefits-Dental	726	870	877	7	0.8%
10001045-62260	Benefits-EAP	28	34	34	-	0.0%
10001045-62600	Disability-Long Term	460	600	601	1	0.2%
10001045-62620	Disability-Short Term	257	335	335	-	0.0%
10001045-62680	PERS-ER	9,282	16,751	-	(16,751)	(100.0%)
10001045-62685	PERS- ER UAL	-	-	9,729	9,729	100.0%
10001045-62720	RHSA Plan	1,000	1,200	1,200	-	0.0%
10001045-62800	Workers Comp	43	1,154	705	(449)	(38.9%)
<b>TOTAL-Benefits</b>		<b>19,014</b>	<b>30,332</b>	<b>30,157</b>	<b>(175)</b>	<b>(0.6%)</b>
10001045-80010	Services - Info Tech	-	-	8,800	8,800	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>8,800</b>	<b>8,800</b>	<b>100.0%</b>
10001045-63105	Printing	-	2,000	1,000	(1,000)	(50.0%)
10001045-63110	Office Expense	930	1,000	2,000	1,000	100.0%
10001045-63140	Advertising	3,256	10,000	10,000	-	0.0%
10001045-63143	Communication-Phone	-	-	550	550	100.0%
10001045-63160	Software Lic. & Subscriptions	8,777	15,000	15,000	-	0.0%
10001045-63310	Dues & Subscriptions	570	1,000	1,000	-	0.0%
10001045-63600	Meeting Expense	538	1,000	1,000	-	0.0%
10001045-63610	Travel and Training	3,032	5,000	5,000	-	0.0%
10001045-66210	Special Dept Expense	4,334	1,000	1,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>21,437</b>	<b>36,000</b>	<b>36,550</b>	<b>550</b>	<b>1.5%</b>
10001045-64000	Contract - Outside Services	25,054	85,000	98,900	13,900	16.4%
<b>TOTAL-Prof Contracts</b>		<b>25,054</b>	<b>85,000</b>	<b>98,900</b>	<b>13,900</b>	<b>16.4%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		153,976	267,887	290,808	22,921	8.6%
<b>General Fund Net Cost</b>		<b>153,976</b>	<b>267,887</b>	<b>290,808</b>	<b>22,921</b>	<b>8.6%</b>

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# FINANCE

## MANDATED SERVICES

- Prepare and Maintain Annual City Budget
- Prepare Audited Financial Statements
- Comply with Federal and State Regulations
- Manage the City's Cash and Investments, and Provide Reports to Council
- Respond to Public Records Requests
- Prepare Federal, State & County Reports
- Administer Bond Requirements
- Administer Business Licenses

## DISCRETIONARY

- Perform Internal/External Audits
- Perform Feasibility and Cost-Benefit Analysis

## CORE SERVICES

- Maintain Financial Systems, and Structure for Reporting Accuracy and Efficiency
- Ensure Financial Transactions are Recorded in Accordance with Generally Accepted Accounting Principles (GAAP)
- Ensure Internal Controls are Enforced and Segregation of Duties Maintained
- Ensure Policies are up to Date and Compliance is Met
- Administer and Monitor the Annual Budget
- Prepare Regular Reports for Council on the Financial Condition of the City
- Develop Long-Range Financial Plans
- Administer Utility Billings/Collections
- Provide Excellent Customer Service
- Perform Purchasing Function Including Purchase Orders/Contracts
- Administer: Accounts Receivables/Accounts Payable/Grants
- Collaborate with Public Works to Track Public Projects
- Review New Programs, Identify Fiscal Impacts
- Review Staff Reports, New Contracts and Agreements, Identify Fiscal Impacts
- Perform Financial Analysis

## **REVENUE OPPORTUNITIES**

- Review Business License Compliance and Collection Structure
- Audit Transient Occupancy Taxes for Compliance
- Record, Track and Audit Revenue by Location
- Administer Accounts Receivable and Collections
- Record, Track and Audit Lease and Franchise Contracts
- Develop Cost Allocation Plans to Reimburse the General Fund for Services Provided
- Review Cost Reimbursement Agreements for Compliance

## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-25**

- Refined chart of accounts
- Moved Closer to the standard schedule for Audit Completion, including the Schedule of Expenditures for Federal Awards (SEFA), City Financial Transactions Report, and other Reporting and Compliance Requirements post implementation of Munis
- Continued to improve and create controls, as necessary, to ensure minimal financial risk
- Trained new staff and cross-trained existing staff to be able to perform duties across functions within Accounting, Utility Billing and Revenue.
- Provided professional training to staff to improve technical skill in their respective areas of responsibility
- Provided continuing education on ERP product enhancements
- Implemented Measure H Funding Agreement with the County
- Revised Layout of the AB 1600 Developer Fee Report
- Completed a Sewer Rate Study and Implemented Fee Increases
- Initiated a Water and Recycled Water Fee Study
- Initialed a contract to Monitor, Collect and Audit Transient Occupancy Tax Collection

## **MAJOR GOALS FOR FISCAL YEAR 2025-26**

- Return to the standard schedule for Audit Completion, including the Schedule of Expenditures for Federal Awards (SEFA), City Financial Transactions Report, and other Reporting and Compliance Requirements post implementation of Munis
- Continue to improve and establish controls, as necessary, to ensure minimal financial risk
- Continue to refine and restructure the chart of accounts to capture the full cost of programs
- Continue to update daily operation tasks with the Munis software system, workflow improvements and create documented desk procedures
- Continue to train new staff and cross-train all staff to be able to perform duties across functions within Accounting, Utility Billing and Revenue
- Provide professional training to staff to improve technical skills in their area of responsibility
- Provide continuing education on ERP product enhancements and updates, for Budget, Contracts, Purchase Orders, and Projects modules

## Finance Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>EXPENDITURES</u>					
Salaries	801,112	1,078,499	1,356,145	277,646	25.7%
Benefits	218,377	348,866	464,037	115,171	33.0%
Internal Service Fund Charges	-	-	299,557	299,557	100.0%
Services & Supplies	52,173	143,100	240,524	97,424	68.1%
Professional Contracts	308,141	264,000	160,000	(104,000)	(39.4%)
Reimbursements	-	-	(70,196)	(70,196)	100.0%
<b>TOTAL EXPENDITURES</b>	<b>1,379,804</b>	<b>1,834,466</b>	<b>2,450,067</b>	<b>615,601</b>	<b>33.6%</b>
<b>General Fund Net Cost</b>	<b>1,379,804</b>	<b>1,834,466</b>	<b>2,450,067</b>	<b>615,601</b>	<b>33.6%</b>

## Finance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001300-61000	Salaries	738,274	1,029,884	1,418,170	388,286	37.7%
10001300-61100	Part Time 1000Hr	4,644	-	-	-	0.0%
10001300-61155	Overtime	23,729	33,524	33,524	-	0.0%
10001300-61200	Supplemental Earnings	22,202	-	-	-	0.0%
10001300-61219	Annual Leave Payout	2,209	-	-	-	0.0%
10001300-61220	Annual Admin Pay	-	6,609	12,761	6,152	93.1%
10001300-61300	Stipend Pay	2,199	2,640	120	(2,520)	(95.5%)
10001300-61500	Acting Pay	7,855	5,843	903	(4,940)	(84.5%)
10001300-62998	Salary Savings	-	-	(109,333)	(109,333)	100.0%
<b>TOTAL-Salaries</b>		<b>801,112</b>	<b>1,078,499</b>	<b>1,356,145</b>	<b>277,646</b>	<b>25.7%</b>
10001300-61710	Longevity	2,204	5,360	10,732	5,372	100.2%
10001300-61837	Allowance Auto	1,674	7,885	13,668	5,783	73.3%
10001300-62100	Medicare	11,173	15,410	20,542	5,132	33.3%
10001300-62200	Benefits-Medical	97,720	126,979	110,938	(16,041)	(12.6%)
10001300-62230	Benefits-Vision	1,106	1,365	1,420	55	4.0%
10001300-62240	Benefits-Life Insurance	2,064	2,334	3,164	830	35.6%
10001300-62250	Benefits-Dental	7,196	8,787	10,256	1,469	16.7%
10001300-62260	Benefits-EAP	282	344	402	58	16.9%
10001300-62600	Disability-Long Term	3,842	5,427	7,008	1,581	29.1%
10001300-62620	Disability-Short Term	2,142	3,027	3,907	880	29.1%
10001300-62640	Unemployment	2,095	-	-	-	0.0%
10001300-62680	PERS-ER	77,254	150,597	139,915	(10,682)	(7.1%)
10001300-62685	PERS- ER UAL	-	-	120,384	120,384	100.0%
10001300-62720	RHSA Plan	9,244	11,520	12,840	1,320	11.5%
10001300-62740	Tuition Reimbursement	-	1,350	-	(1,350)	(100.0%)
10001300-62800	Workers Comp	382	8,480	8,861	381	4.5%
<b>TOTAL-Benefits</b>		<b>218,377</b>	<b>348,866</b>	<b>464,037</b>	<b>115,171</b>	<b>33.0%</b>
10001300-80010	Services - Info Tech	-	-	95,441	95,441	100.0%
10001300-80050	Services - Gen Liab ISF	-	-	204,116	204,116	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>299,557</b>	<b>299,557</b>	<b>100.0%</b>
10001300-63100	Postage & Shipping	2,165	2,500	100	(2,400)	(96.0%)
10001300-63105	Printing	3,647	6,100	5,000	(1,100)	(18.0%)
10001300-63110	Office Expense	15,322	14,000	18,000	4,000	28.6%
10001300-63120	Equipment, Small Office & Tool	25,030	8,000	10,000	2,000	25.0%
10001300-63143	Communication-Phone	-	-	2,650	2,650	100.0%
10001300-63250	Lease-Equipment	-	-	14,700	14,700	100.0%
10001300-63310	Dues & Subscriptions	730	1,500	1,500	-	0.0%
10001300-63600	Meeting Expense	120	1,000	1,000	-	0.0%
10001300-63610	Travel and Training	1,385	60,000	20,000	(40,000)	(66.7%)
10001300-66210	Special Dept Expense	3,774	50,000	50,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>52,173</b>	<b>143,100</b>	<b>122,950</b>	<b>(20,150)</b>	<b>(14.1%)</b>

## Finance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001300-63950	Contract Services - Staffing	136,571	100,000	-	(100,000)	(100.0%)
10001300-64000	Contract - Outside Services	96,170	79,000	75,000	(4,000)	(5.1%)
10001300-64040	Audit, Acctng, & Tax Fee	75,400	85,000	85,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>308,141</b>	<b>264,000</b>	<b>160,000</b>	<b>(104,000)</b>	<b>(39.4%)</b>
10001300-68111	Reimb frm PFF Admin	-	-	(70,196)	(70,196)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(70,196)</b>	<b>(70,196)</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		1,379,804	1,834,466	2,332,493	498,027	27.1%
<b>General Fund Net Cost</b>		<b>1,379,804</b>	<b>1,834,466</b>	<b>2,332,493</b>	<b>498,027</b>	<b>27.1%</b>

## Finance Building

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001305-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10001305-63145	Internet & Broadband	-	-	1,839	1,839	100.0%
10001305-65210	Repair & Maintenance	-	-	47,896	47,896	100.0%
10001305-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10001305-65310	Utility-Electric	-	-	35,602	35,602	100.0%
10001305-65320	Utility-Water and Sewer	-	-	6,137	6,137	100.0%
10001305-66210	Special Dept Expense	-	-	3,100	3,100	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>117,574</b>	<b>117,574</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	117,574	117,574	100.0%
<b>General Fund Net Cost</b>		-	-	<b>117,574</b>	<b>117,574</b>	<b>100.0%</b>

## **NON-DEPARTMENTAL / OTHER GENERAL GOVERNMENT**

Departments classified as Other General Government are used to account for revenues and expenditures that are not assigned to a specific department or program; rather they serve the General Government as a whole.

Major revenue sources include sales taxes, property taxes, transient occupancy taxes, franchise fees, business licenses, interests and rents.

Major expenditures include, but are not limited to, retiree medical costs, workers compensation premiums, debt service payments, tax administration costs, City Hall building maintenance costs, and transfers out to other funds.

## Non-Departmental/Other General Government - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Sales Tax	15,351,207	15,492,200	14,700,000	(792,200)	(5.1%)
Property Tax	12,528,175	12,352,300	12,788,100	435,800	3.5%
Transient Tax	3,753,328	4,500,000	3,550,000	(950,000)	(21.1%)
Franchise Fee	3,446,853	3,124,700	3,344,405	219,705	7.0%
Licenses & Permits	554,873	510,000	561,000	51,000	10.0%
Charges for Services	892,534	455,800	250,000	(205,800)	(45.2%)
Fines & Penalties	2,009	10,000	16,000	6,000	60.0%
Donations Revenue	69	-	-	-	0.0%
Interest & Rents	2,224,265	1,516,200	1,668,145	151,945	10.0%
Intergovernmental	71,712	51,000	70,000	19,000	37.3%
Revenue from Other Agencies	173,627	100,000	-	(100,000)	(100.0%)
Other Revenue	1,213,945	2,395,800	736,000	(1,659,800)	(69.3%)
Cost Allocation Plan	693,700	698,300	2,037,200	1,338,900	191.7%
Transfer In	5,589,627	11,854,487	4,808,493	(7,045,993)	(59.4%)
<b>TOTAL SOURCES</b>	<b>46,495,923</b>	<b>53,060,787</b>	<b>44,529,343</b>	<b>(8,531,443)</b>	<b>(16.1%)</b>
<u>EXPENDITURES</u>					
Benefits	1,643,345	2,269,200	2,405,510	136,310	6.0%
Internal Service Fund Charges	2,858,502	6,787,300	29,400	(6,757,900)	(99.6%)
Services & Supplies	6,511,446	5,917,835	1,243,417	(4,674,418)	(79.0%)
Debt Services	147,359	145,800	108,000	(37,800)	(25.9%)
Capital Outlay	1,813,128	1,647,748	-	(1,647,748)	(100.0%)
Professional Contracts	8,254	10,000	297,000	287,000	2870.0%
Reimbursements	-	-	(4,448,634)	(4,448,634)	100.0%
Transfer Out	1,623,679	100,000	1,500,000	1,400,000	1400.0%
<b>TOTAL EXPENDITURES</b>	<b>14,605,714</b>	<b>16,877,883</b>	<b>1,134,693</b>	<b>(15,743,190)</b>	<b>(93.3%)</b>
<b>General Fund Net Cost</b>	<b>(31,890,209)</b>	<b>(36,182,904)</b>	<b>(43,394,650)</b>	<b>(7,211,746)</b>	<b>19.9%</b>

## Retiree Medical

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001396-50116	OPEB Trust Distribution	745,839	896,000	736,000	(160,000)	(17.9%)
<b>TOTAL-Other Revenue</b>		<b>745,839</b>	<b>896,000</b>	<b>736,000</b>	<b>(160,000)</b>	<b>(17.9%)</b>
10001396-43420	T-In Sewer Ops	63,000	64,000	67,000	3,000	4.7%
10001396-43430	T-In Water Ops	117,000	111,000	108,000	(3,000)	(2.7%)
<b>TOTAL-Transfer In</b>		<b>180,000</b>	<b>175,000</b>	<b>175,000</b>	<b>-</b>	<b>0.0%</b>
10001396-62200	Benefits-Medical	971,529	1,117,000	1,228,700	111,700	10.0%
10001396-62230	Benefits-Vision	25,917	30,000	33,000	3,000	10.0%
10001396-62240	Benefits-Life Insurance	12,387	21,000	21,000	-	0.0%
10001396-62250	Benefits-Dental	124,224	149,100	164,010	14,910	10.0%
10001396-62260	Benefits-EAP	962	800	800	-	0.0%
10001396-62550	Benefit Med-\$500 Reimb	142,130	150,000	150,000	-	0.0%
10001396-62555	Benefit Medical Reimb	158,170	148,500	150,000	1,500	1.0%
<b>TOTAL-Benefits</b>		<b>1,433,395</b>	<b>1,616,400</b>	<b>1,747,510</b>	<b>131,110</b>	<b>8.1%</b>
10001396-64000	Contract - Outside Services	8,254	10,000	10,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>8,254</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		925,839	1,071,000	911,000	160,000	14.9%
TOTAL Expenditures		1,441,649	1,626,400	1,757,510	131,110	8.1%
<b>General Fund Net Cost</b>		<b>515,810</b>	<b>555,400</b>	<b>846,510</b>	<b>291,110</b>	<b>52.4%</b>

## General Liability

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001397-50171	Chrgs for Services Gen Liab	-	439,700	-	(439,700)	(100.0%)
<b>TOTAL-Charges for Services</b>		-	<b>439,700</b>	-	<b>(439,700)</b>	<b>(100.0%)</b>
10001397-55010	General Liab-Recovery Rev	118,313	110,000	-	(110,000)	(100.0%)
<b>TOTAL-Other Revenue</b>		<b>118,313</b>	<b>110,000</b>	-	<b>(110,000)</b>	<b>(100.0%)</b>
10001397-63201	General Liability Premium	1,154,100	1,317,000	-	(1,317,000)	(100.0%)
10001397-63203	General Liab Self Insur'd Loss	770,101	500,335	-	(500,335)	(100.0%)
10001397-63204	General Liab Minor Claim Damag	119,282	83,000	-	(83,000)	(100.0%)
10001397-63215	Property Program Premium	585,000	702,000	-	(702,000)	(100.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>2,628,483</b>	<b>2,602,335</b>	-	<b>(2,602,335)</b>	<b>(100.0%)</b>
TOTAL Revenues		118,313	549,700	-	549,700	100.0%
TOTAL Expenditures		2,628,483	2,602,335	-	(2,602,335)	(100.0%)
<b>General Fund Net Cost</b>		<b>2,510,170</b>	<b>2,052,635</b>	-	<b>(2,052,635)</b>	<b>(100.0%)</b>

## Workers' Compensation

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001398-55000	Workers' Comp Premiums	126,699	1,389,800	-	(1,389,800)	(100.0%)
<b>TOTAL-Other Revenue</b>		<b>126,699</b>	<b>1,389,800</b>	<b>-</b>	<b>(1,389,800)</b>	<b>(100.0%)</b>
10001398-62476	Workers' Compensation Claims	209,950	652,800	620,000	(32,800)	(5.0%)
<b>TOTAL-Benefits</b>		<b>209,950</b>	<b>652,800</b>	<b>620,000</b>	<b>(32,800)</b>	<b>(5.0%)</b>
10001398-63218	Workers' Compensation Premium	1,082,779	737,000	449,137	(287,863)	(39.1%)
10001398-63225	ADA Ergo Assessment	-	3,000	3,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>1,082,779</b>	<b>740,000</b>	<b>452,137</b>	<b>(287,863)</b>	<b>(38.9%)</b>
10001398-68001	Reimb frm Worker Premiums	-	-	(1,069,137)	(1,069,137)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(1,069,137)</b>	<b>(1,069,137)</b>	<b>100.0%</b>
TOTAL Revenues		126,699	1,389,800	-	1,389,800	100.0%
TOTAL Expenditures		1,292,729	1,392,800	3,000	(1,389,800)	(99.8%)
<b>General Fund Net Cost</b>		<b>1,166,030</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>0.0%</b>

## Non-Departmental / Other General Government

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001399-51200	Sales Tax-Bradley Burns	9,677,149	9,179,200	9,200,000	20,800	0.2%
10001399-51220	Sales Tax-Measure A	5,674,058	6,313,000	5,500,000	(813,000)	(12.9%)
<b>TOTAL-Sales Tax</b>		<b>15,351,207</b>	<b>15,492,200</b>	<b>14,700,000</b>	<b>(792,200)</b>	<b>(5.1%)</b>
10001399-50111	Tax-State MVLFF Excess	54,427	50,000	70,000	20,000	40.0%
10001399-51010	Property Tax - RPTTF	1,758,605	1,400,000	1,400,000	-	0.0%
10001399-51100	Prop Tax-Secured Property Tax	4,783,694	5,100,000	5,100,000	-	0.0%
10001399-51110	Prop Tax-Supplemental	180,727	213,800	192,300	(21,500)	(10.1%)
10001399-51120	Prop Tax-Unsecured Prop Tax	267,752	269,100	272,800	3,700	1.4%
10001399-51130	Prop Tax-HOPTR	38,764	39,400	41,300	1,900	4.8%
10001399-51140	Other Property Taxes	156	-	-	-	0.0%
10001399-51150	Real Property Transfer Tax	258,289	280,000	211,700	(68,300)	(24.4%)
10001399-51160	Prop Tax-In Lieu MVLFF Swap	5,185,759	5,000,000	5,500,000	500,000	10.0%
<b>TOTAL-Property Tax</b>		<b>12,528,175</b>	<b>12,352,300</b>	<b>12,788,100</b>	<b>435,800</b>	<b>3.5%</b>
10001399-51300	Transient Occupancy Tax	3,753,328	4,500,000	3,550,000	(950,000)	(21.1%)
<b>TOTAL-Transient Tax</b>		<b>3,753,328</b>	<b>4,500,000</b>	<b>3,550,000</b>	<b>(950,000)</b>	<b>(21.1%)</b>
10001399-52000	Franchise - PG&E	679,771	578,400	680,000	101,600	17.6%
10001399-52005	Franchise - Broadband & Cable	500,151	432,100	592,267	160,167	37.1%
10001399-52010	Franchise - Refuse	2,266,931	2,114,200	2,072,138	(42,062)	(2.0%)
<b>TOTAL-Franchise Fee</b>		<b>3,446,853</b>	<b>3,124,700</b>	<b>3,344,405</b>	<b>219,705</b>	<b>7.0%</b>
10001399-53000	Business License Revenue	453,563	408,000	460,000	52,000	12.7%
10001399-53100	Business License-Rental Bus	101,310	102,000	101,000	(1,000)	(1.0%)
<b>TOTAL-Licenses &amp; Permits</b>		<b>554,873</b>	<b>510,000</b>	<b>561,000</b>	<b>51,000</b>	<b>10.0%</b>
10001399-50065	Permit-Parking	1,155	1,100	1,000	(100)	(9.1%)
10001399-50171	Chrgs for Services Non-Dept	640,575	-	-	-	0.0%
10001399-50173	Charges for Srvcs-ROPS Admin	238,333	-	238,000	238,000	100.0%
10001399-50179	Chrg Srvs-BIA TOT	12,471	15,000	11,000	(4,000)	(26.7%)
<b>TOTAL-Charges for Services</b>		<b>892,534</b>	<b>16,100</b>	<b>250,000</b>	<b>233,900</b>	<b>1452.8%</b>
10001399-53300	Business License - Penalties	2,009	10,000	16,000	6,000	60.0%
<b>TOTAL-Fines &amp; Penalties</b>		<b>2,009</b>	<b>10,000</b>	<b>16,000</b>	<b>6,000</b>	<b>60.0%</b>
10001399-50335	Donations Revenue	69	-	-	-	0.0%
<b>TOTAL-Donations Rev</b>		<b>69</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10001399-50079	Interest Income-Allocated	1,293,874	913,100	997,000	83,900	9.2%
10001399-50081	Interest Income	3,569	-	1,665	1,665	100.0%
10001399-50082	FMV - Unrealized Gain/Loss	266,233	-	-	-	0.0%
10001399-50086	Interest Income-Leases	30,073	-	-	-	0.0%
10001399-50087	Investment Earnings PARS	22,817	-	52,000	52,000	100.0%
10001399-50093	Rents-Digital Billboard	232,643	223,800	223,800	-	0.0%
10001399-50095	Rents-Billboard Land	6,561	3,300	3,800	500	15.2%
10001399-50097	Rents-Land	6,450	6,500	6,600	100	1.5%
10001399-50099	Rents-State Farm	10,137	10,000	11,280	1,280	12.8%

## Non-Departmental / Other General Government

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001399-50103	Rents-Cell Tower	351,908	359,500	372,000	12,500	3.5%
<b>TOTAL-Interest &amp; Rents</b>		<b>2,224,265</b>	<b>1,516,200</b>	<b>1,668,145</b>	<b>151,945</b>	<b>10.0%</b>
10001399-50153	Mandated Cost-PS SB90	71,712	51,000	70,000	19,000	37.3%
<b>TOTAL-Intergovernmental</b>		<b>71,712</b>	<b>51,000</b>	<b>70,000</b>	<b>19,000</b>	<b>37.3%</b>
10001399-50157	Other Revenue-Agency	100,075	100,000	-	(100,000)	(100.0%)
10001399-50159	Other Revenue-Agency	73,552	-	-	-	0.0%
<b>TOTAL-Rev frm Othr Agenc</b>		<b>173,627</b>	<b>100,000</b>	<b>-</b>	<b>(100,000)</b>	<b>(100.0%)</b>
10001399-50339	Other Revenue	13,479	-	-	-	0.0%
10001399-50351	Prior Year Revenue	209,616	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>223,095</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10001399-50177	Cost Allocation Plan Revenue	693,700	698,300	2,037,200	1,338,900	191.7%
<b>TOTAL-Cost Allocation Plan</b>		<b>693,700</b>	<b>698,300</b>	<b>2,037,200</b>	<b>1,338,900</b>	<b>191.7%</b>
10001399-42110	T-In Information Technology	95,000	69,500	-	(69,500)	(100.0%)
10001399-42430	T-In Vehicle Replacement	-	1,402,000	-	(1,402,000)	(100.0%)
10001399-42440	T-In Fleet	-	26,000	-	(26,000)	(100.0%)
10001399-42500	T-In Facility ISF	-	57,000	-	(57,000)	(100.0%)
10001399-44110	T-In Rohnert Park Foundation	1,052,455	-	-	-	0.0%
10001399-44249	T-In UDSP Maintenance Annuity	37,000	75,000	295,575	220,575	294.1%
10001399-44254	T-In Public Facility Fin Admin	254,687	83,300	-	(83,300)	(100.0%)
10001399-44261	T-In CFD SouthEast	900,463	930,600	-	(930,600)	(100.0%)
10001399-44262	T-In CFD Westside	205,593	114,200	-	(114,200)	(100.0%)
10001399-44263	T-In CFD Bristol	85,956	86,400	-	(86,400)	(100.0%)
10001399-44264	T-In CFD SOMO	-	270,000	-	(270,000)	(100.0%)
10001399-44276	T-In SESP PS	-	15,900	-	(15,900)	(100.0%)
10001399-44320	T-In Supplemental Law Enf Serv	229,253	150,000	-	(150,000)	(100.0%)
10001399-44325	T-In Measure M Fire	759,524	765,700	-	(765,700)	(100.0%)
10001399-44420	T-In HUTA Gas Tax	84,500	-	-	-	0.0%
10001399-44525	T-In PAC Capital Facility	-	12,748	-	(12,748)	(100.0%)
10001399-44601	T-In Graton Supplemental	289,226	7,596,139	4,337,918	(3,258,220)	(42.9%)
10001399-44607	T-In Graton Nbrhd & Workforce	1,165,970	-	-	-	0.0%
10001399-45700	T-In Successor Agency CDC	-	25,000	-	(25,000)	(100.0%)
10001399-45720	T-In Successor Agency HSNB	250,000	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>5,409,627</b>	<b>11,679,487</b>	<b>4,633,493</b>	<b>(7,045,993)</b>	<b>(60.3%)</b>
10001399-62640	Unemployment	-	-	38,000	38,000	100.0%
<b>TOTAL-Benefits</b>		<b>-</b>	<b>-</b>	<b>38,000</b>	<b>38,000</b>	<b>100.0%</b>
10001399-80010	Services - Info Tech	1,348,444	1,542,200	29,400	(1,512,800)	(98.1%)
10001399-80020	Services - Fleet	606,165	564,700	-	(564,700)	(100.0%)
10001399-80030	Services - Vehicle Replacement	903,893	955,400	-	(955,400)	(100.0%)
10001399-80040	Services - Facility	-	3,725,000	-	(3,725,000)	(100.0%)
<b>TOTAL-ISF Charges</b>		<b>2,858,502</b>	<b>6,787,300</b>	<b>29,400</b>	<b>(6,757,900)</b>	<b>(99.6%)</b>

## Non-Departmental / Other General Government

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001399-63100	Postage & Shipping	15,010	35,000	30,040	(4,960)	(14.2%)
10001399-63105	Printing	719	9,000	4,420	(4,580)	(50.9%)
10001399-63120	Equipment, Small Office & Tool	55,718	-	50,000	50,000	100.0%
10001399-63140	Advertising	500	4,000	-	(4,000)	(100.0%)
10001399-63143	Communication-Phone	185,264	170,000	-	(170,000)	(100.0%)
10001399-63160	Software Lic. & Subscriptions	63,301	71,100	68,500	(2,600)	(3.7%)
10001399-63220	Employee Wellness	40	-	-	-	0.0%
10001399-63250	Lease-Equipment	53,582	54,000	30,000	(24,000)	(44.4%)
10001399-63310	Dues & Subscriptions	25,488	25,500	26,000	500	2.0%
10001399-63415	Bank & Merchant Fees	216,187	193,900	65,000	(128,900)	(66.5%)
10001399-63416	Bank Investment Fees	22,129	-	27,200	27,200	100.0%
10001399-63465	Tax-Property Tax	2,613	28,000	2,700	(25,300)	(90.4%)
10001399-63485	Bad Debt	55,459	-	-	-	0.0%
10001399-63880	Administration Fee - Tax	85,093	110,000	120,000	10,000	9.1%
10001399-65130	Fuel	300,503	275,000	-	(275,000)	(100.0%)
10001399-65310	Utility-Electric	1,182,978	1,200,000	-	(1,200,000)	(100.0%)
10001399-65320	Utility-Water and Sewer	342,088	250,000	-	(250,000)	(100.0%)
10001399-66210	Special Dept Expense	190,538	150,000	115,000	(35,000)	(23.3%)
10001399-66280	Other Exp-Contingency	-	-	100,000	100,000	100.0%
10001399-68900	Cash Over-(Short)	188	-	-	-	0.0%
10001399-68905	Penalties & Late Fees Exp	2,784	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>2,800,184</b>	<b>2,575,500</b>	<b>638,860</b>	<b>(1,936,640)</b>	<b>(75.2%)</b>
10001399-89500	Debt-Principal	147,359	145,800	108,000	(37,800)	(25.9%)
<b>TOTAL-Debt Services</b>		<b>147,359</b>	<b>145,800</b>	<b>108,000</b>	<b>(37,800)</b>	<b>(25.9%)</b>
10001399-81540	Capital Asset-Equipment	399,223	245,748	-	(245,748)	(100.0%)
10001399-81550	Capital Asset-Vehicles	1,413,905	1,402,000	-	(1,402,000)	(100.0%)
<b>TOTAL-Capital Outlay</b>		<b>1,813,128</b>	<b>1,647,748</b>	<b>-</b>	<b>(1,647,748)</b>	<b>(100.0%)</b>
10001399-64000	Contract - Outside Services	-	-	287,000	287,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>-</b>	<b>287,000</b>	<b>287,000</b>	<b>100.0%</b>
10001399-68010	CAP REIMBURSEMENT EXP	-	-	(3,367,700)	(3,367,700)	100.0%
10001399-68118	Reimb frm CFD 4261 SouthEast	-	-	(6,484)	(6,484)	100.0%
10001399-68119	Reimb frm CFD 4262 Westside	-	-	(5,313)	(5,313)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(3,379,497)</b>	<b>(3,379,497)</b>	<b>100.0%</b>
10001399-72430	T-Out Vehicle Replacement	100,000	100,000	-	(100,000)	(100.0%)
10001399-72500	T-Out Facilities	1,445,235	-	-	-	0.0%
10001399-73100	T-Out Golf Course	5,000	-	-	-	0.0%
10001399-77109	T-Out to Gen Fund Funding	-	-	1,500,000	1,500,000	100.0%
10001399-77110	T-Out CIP-Government	73,444	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>1,623,679</b>	<b>100,000</b>	<b>1,500,000</b>	<b>1,400,000</b>	<b>1400.0%</b>
TOTAL Revenues		45,325,073	50,050,287	43,618,343	6,431,943	12.9%
TOTAL Expenditures		9,242,852	11,256,348	778,237	(10,478,111)	(93.1%)
<b>General Fund Net Cost</b>		<b>(36,082,220)</b>	<b>(38,793,939)</b>	<b>(42,840,106)</b>	<b>(4,046,168)</b>	<b>10.4%</b>

## City Hall Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001405-63120	Equipment, Small Office & Tool	-	-	27,000	27,000	100.0%
10001405-63145	Internet & Broadband	-	-	1,800	1,800	100.0%
10001405-63280	Maintenance-Janitorial	-	-	21,600	21,600	100.0%
10001405-65210	Repair & Maintenance	-	-	50,000	50,000	100.0%
10001405-65222	Supplies-Janitorial Svs	-	-	500	500	100.0%
10001405-65310	Utility-Electric	-	-	38,160	38,160	100.0%
10001405-65320	Utility-Water and Sewer	-	-	4,360	4,360	100.0%
10001405-66210	Special Dept Expense	-	-	9,000	9,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>152,420</b>	<b>152,420</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	152,420	152,420	100.0%
<b>General Fund Net Cost</b>		-	-	<b>152,420</b>	<b>152,420</b>	<b>100.0%</b>

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# HUMAN RESOURCES

## MANDATED SERVICES

- Ensure compliance with federal and state-mandated requirements
- Ensure a workplace free from harassment and discrimination; including timely investigations
- Administer the City's risk mitigation programs
- Administer City's labor and employee relations program
- Administer employee medical leaves
- Administer compensation and benefits
- Administer recruitment processes

## **CORE SERVICES**

- Design and conduct recruitment and selection procedures
- Ensure employees are paid pursuant to local and legal requirements
- Provide notice to employees of medical leave and benefits rights under law
- Resolve return to work, risk management, and safety issues with supervisors and managers
- General risk management policy formulation, training and medical exam notification
- Coordinate with oversight and benefit administration organizations
- Design and maintain classification and compensation structures
- Coordinate the provision of mandatory supervisory training, and of non-mandatory supervisory and managerial training related to legal compliance in employment practices
- Confer with and coach employees at all levels to identify and resolve workplace concerns
- Conduct formal investigations into alleged violations of employee rights, report findings, recommend and implement resolutions
- Coordinate activities and communications related to formal complaint or discipline processing
- Compile and maintain official personnel records for all employees
- Maintain, update and disseminate employment-related City policies and procedures
- Administer and maintain records for health and safety programs

## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-2025**

- Developed and presented a Belonging 2.0 Presentation to City Staff; developed the B.R.I.D.G.E. (Belonging, Recognition, Inclusion, Diversity, Growth, Equity)
- Launched recruitments for over 50 positions, both regular and temporary
- Successfully transitioned to a new Health Plan Broker, expanding services to our employees
- Expanded Health Benefit Open Enrollment Process/Health and Wellness Fair
- Launched our Employee Newsletter: Rohnert Park Roadmap

## **MAJOR GOALS FOR FISCAL YEAR 2025-2026**

- Update City's Onboarding Process for New Hires
- Conduct Labor Negotiations with Four Bargaining Units
- Develop a City-wide Centralized Risk Management Program
- Develop a New Strategy to Share in Health Benefit Premiums and control Employee Costs

## Human Resources Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Intergovernmental	3,026	-	-	-	0.0%
<b>TOTAL SOURCES</b>	<b>3,026</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<u>EXPENDITURES</u>					
Salaries	825,533	880,834	765,153	(115,681)	(13.1%)
Benefits	222,176	292,672	292,522	(150)	(0.1%)
Internal Service Fund Charges	-	-	163,400	163,400	100.0%
Services & Supplies	247,274	224,700	119,400	(105,300)	(46.9%)
Professional Contracts	52,707	150,000	10,000	(140,000)	(93.3%)
<b>TOTAL EXPENDITURES</b>	<b>1,347,690</b>	<b>1,548,207</b>	<b>1,350,475</b>	<b>(197,732)</b>	<b>(12.8%)</b>
<b>General Fund Net Cost</b>	<b>1,344,664</b>	<b>1,548,207</b>	<b>1,350,475</b>	<b>(197,732)</b>	<b>(12.8%)</b>

## Human Resources

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001700-50141	Grant-State	3,026	-	-	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>3,026</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10001700-61000	Salaries & Wages	543,463	578,770	579,658	888	0.2%
10001700-61155	Overtime	2,689	2,322	2,300	(22)	(0.9%)
10001700-61200	Supplemental Earnings	4,739	-	-	-	0.0%
10001700-61220	Annual Admin Pay	-	5,955	5,955	-	0.0%
10001700-61300	Stipend Pay	600	600	600	-	0.0%
10001700-61500	Acting Pay	-	-	2,062	2,062	100.0%
<b>TOTAL-Salaries</b>		<b>551,491</b>	<b>587,647</b>	<b>590,575</b>	<b>2,928</b>	<b>0.5%</b>
10001700-61837	Allowance Auto	2,538	6,571	6,834	263	4.0%
10001700-62100	Medicare	7,555	8,206	8,015	(191)	(2.3%)
10001700-62200	Benefits-Medical	79,651	84,648	78,533	(6,115)	(7.2%)
10001700-62230	Benefits-Vision	636	676	605	(71)	(10.5%)
10001700-62240	Benefits-Life Insurance	1,344	1,386	1,386	-	0.0%
10001700-62250	Benefits-Dental	4,134	4,350	4,385	35	0.8%
10001700-62260	Benefits-EAP	162	170	170	-	0.0%
10001700-62600	Disability-Long Term	2,836	3,013	3,017	4	0.1%
10001700-62620	Disability-Short Term	1,582	1,680	1,683	3	0.2%
10001700-62680	PERS-ER	57,073	84,066	64,525	(19,541)	(23.2%)
10001700-62685	PERS- ER UAL	-	-	48,849	48,849	100.0%
10001700-62720	RHSA Plan	5,697	6,000	6,000	-	0.0%
10001700-62740	Tuition Reimbursement	108	4,500	4,500	-	0.0%
10001700-62800	Workers Comp	259	7,062	3,943	(3,119)	(44.2%)
<b>TOTAL-Benefits</b>		<b>163,574</b>	<b>212,330</b>	<b>232,445</b>	<b>20,115</b>	<b>9.5%</b>
10001700-80010	Services - Info Tech	-	-	43,800	43,800	100.0%
10001700-80050	Services - Gen Liab ISF	-	-	76,600	76,600	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>120,400</b>	<b>120,400</b>	<b>100.0%</b>
10001700-63100	Postage & Shipping	54	100	100	-	0.0%
10001700-63110	Office Expense	1,897	2,000	2,000	-	0.0%
10001700-63120	Equipment, Small Office & Tool	138	500	1,000	500	100.0%
10001700-63143	Communication-Phone	-	-	550	550	100.0%
10001700-63160	Software Lic. & Subscriptions	37,809	33,100	36,410	3,310	10.0%
10001700-63220	Employee Wellness	213	10,000	15,000	5,000	50.0%
10001700-63250	Lease-Equipment	-	-	7,400	7,400	100.0%
10001700-63310	Dues & Subscriptions	786	-	1,140	1,140	100.0%
10001700-63600	Meeting Expense	219	300	300	-	0.0%
10001700-63610	Travel and Training	10,242	15,200	17,000	1,800	11.8%
10001700-63735	Certification Assessment	-	3,000	3,000	-	0.0%
10001700-63900	Recruitment	177,265	150,000	25,000	(125,000)	(83.3%)
10001700-66210	Special Dept Expense	17,365	1,600	1,600	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>245,988</b>	<b>215,800</b>	<b>110,500</b>	<b>(105,300)</b>	<b>(48.8%)</b>

## Human Resources

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001700-64000	Contract - Outside Services	52,707	150,000	10,000	(140,000)	(93.3%)
<b>TOTAL-Prof Contracts</b>		<b>52,707</b>	<b>150,000</b>	<b>10,000</b>	<b>(140,000)</b>	<b>(93.3%)</b>
TOTAL Revenues		3,026	-	-	-	0.0%
TOTAL Expenditures		1,013,759	1,165,777	1,063,920	(101,857)	(8.7%)
<b>General Fund Net Cost</b>		<b>1,010,733</b>	<b>1,165,777</b>	<b>1,063,920</b>	<b>(101,857)</b>	<b>(8.7%)</b>

## Payroll

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001710-61000	Salaries & Wages	266,673	283,641	172,078	(111,563)	(39.3%)
10001710-61155	Overtime	3,507	2,641	1,000	(1,641)	(62.1%)
10001710-61220	Annual Admin Pay	1,053	1,085	-	(1,085)	(100.0%)
10001710-61500	Acting Pay	2,809	5,821	1,500	(4,321)	(74.2%)
<b>TOTAL-Salaries</b>		<b>274,042</b>	<b>293,187</b>	<b>174,578</b>	<b>(118,609)</b>	<b>(40.5%)</b>
10001710-62100	Medicare	3,886	4,225	2,418	(1,807)	(42.8%)
10001710-62200	Benefits-Medical	16,761	16,967	12,167	(4,800)	(28.3%)
10001710-62230	Benefits-Vision	402	405	242	(163)	(40.2%)
10001710-62240	Benefits-Life Insurance	693	693	462	(231)	(33.3%)
10001710-62250	Benefits-Dental	2,612	2,610	1,754	(856)	(32.8%)
10001710-62260	Benefits-EAP	102	102	68	(34)	(33.3%)
10001710-62600	Disability-Long Term	1,409	1,505	895	(610)	(40.5%)
10001710-62620	Disability-Short Term	786	839	499	(340)	(40.5%)
10001710-62680	PERS-ER	28,247	42,001	19,135	(22,866)	(54.4%)
10001710-62685	PERS- ER UAL	-	-	14,487	14,487	100.0%
10001710-62720	RHSA Plan	3,600	3,600	2,400	(1,200)	(33.3%)
10001710-62740	Tuition Reimbursement	-	4,500	4,500	-	0.0%
10001710-62800	Workers Comp	105	2,895	1,050	(1,845)	(63.7%)
<b>TOTAL-Benefits</b>		<b>58,602</b>	<b>80,342</b>	<b>60,077</b>	<b>(20,265)</b>	<b>(25.2%)</b>
10001710-80010	Services - Info Tech	-	-	17,500	17,500	100.0%
10001710-80050	Services - Gen Liab ISF	-	-	25,500	25,500	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>43,000</b>	<b>43,000</b>	<b>100.0%</b>
10001710-63110	Office Expense	594	600	600	-	0.0%
10001710-63310	Dues & Subscription	-	-	380	380	100.0%
10001710-63610	Travel and Training	693	8,300	7,920	(380)	(4.6%)
<b>TOTAL-Services &amp; Supplies</b>		<b>1,287</b>	<b>8,900</b>	<b>8,900</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		333,931	382,429	286,555	(95,874)	(25.1%)
<b>General Fund Net Cost</b>		<b>333,931</b>	<b>382,429</b>	<b>286,555</b>	<b>(95,874)</b>	<b>(25.1%)</b>

# DEVELOPMENT SERVICES



The Development Services Department includes a fully integrated planning, building, engineering, geographic information services, housing and code compliance divisions and provides a one-stop service for applicants and City staff. The Department is responsible for entitlements and permitting of development projects, reviewing encroachment permits for work in the right-of-way, managing the City's housing and homeless services programs, maintaining the City's GIS program, and working with residents and businesses to assure code compliance. In 2024, the Development Services Department completed the following:

- Processed 95 new development applications and entitled 74 development projects;
- Issued 136 encroachment and grading permits
- Issued 1,866 building permits, including 169 residential units and 10 ADUs
- Conducted 8,813 building and engineering inspections
- Closed over 1,700 code compliance case
- Retrieved over 650 shopping cart making the community safer and more livable.
- Conducted Business license enforcement added 310 active licenses, generating \$42,253.40 in additional revenue.
- Completed numerous maintenance and public improvement agreements
- Processed acceptance of several public improvement projects
- Received \$1.9 Million in funding for Labath Landing allowing staff to continue to support the 60-unit Interim Housing Project.
- Received \$670K State grant for affordable housing

The Department uses a cost recovery model for entitlements and building permits. The department is also primarily responsible for the administration of the City's development agreements, mitigation fee programs and community facilities districts. In this role, the Department expects to collect over \$3 million in capital and maintenance funds from July 2024 through June 30. This money supports the City's capital improvement program and public safety and public works departments.

The Development Services Department operates a service model made up of Core functions, Mandated programs and Discretionary functions.

## **CORE SERVICES**

Development Services Core service model includes prompt and respectful customer service and includes the following functions:

- Front counter customer service and permit coordination
- Records Management
- Respond to request for Zoning Verification reports and Public Records Requests
- Maintain the City's geographic information system and implement the City's GIS Strategic Plan.
- Create economically vibrant development that brings amenities and benefit to citizens and businesses; this includes prompt coordination with other departments on making progress on the Downtown.
- Review of land-use entitlement permits and associated environmental documents; this function includes preparation of lengthy reports and presentations to hearing bodies. Reviews can be administrative/staff level or include Planning Commission or City Council presentations.
- Review building permits and provide necessary building inspections.
- Review development proposals and improvement plans to ensure projects comply with roadway development standards
- Review encroachment and grading permits; and provide engineering review for all entitlements and permits.
- Respond to citizen complaints and assure code compliance. Provide education on and enforcement of the City's Municipal Code
- Support initiatives to reduce homelessness and respond to climate change
- Manage and staff Planning Commission and PC meeting agendas
- Manage and staff the rental appeals board and RAB meeting agendas; monitor rent caps on behalf of the board;
- Partner with regional agencies to develop promotional material and support the development of Accessory Dwelling Units.
- Collect annual payments from Federated Indians of Graton Rancheria for Laguna Wastewater Treatment Plant in accordance with the Joint Exercise of Powers Agreement between the City and the Tribe dated June 6, 2012.

## **MANDATED SERVICES**

- Implement the City's General Plan, Zoning Code, Building Code, Subdivision Ordinance, Grading Ordinance, Flood Management Ordinance.
- Adopt and provide required state mandated code updates to implement the Housing Element Programs.
- Support the implementation of the City's Water, Sewer and Camping Ordinances.
- Provide education on and enforcement of the City's Municipal Code.
- Support delivery of housing consistent with City's Regional Housing Needs Allocation (RHNA).
- Operate the Labath Landing Interim Housing Project consistent with the City's contract with the state.
- Annual progress reporting to Housing and Community Development and Department of Finance on number of residential units that have received permits or have received final occupancy.
- Annual progress reporting on General Plan programs to Office of Planning and Research.
- Annual reporting to State on solar permits issued.
- Annual expenditure reporting on status of Low/moderate income housing successor agency.
- Annual monitoring and reporting on status of Development Agreements.

## **SPECIAL PROJECTS**

- Fee study update
- Process Improvement/Permit Streamlining
- Conversion of all documents into electronic format
- Code Enforcement procedures/administrative process ordinance.
- Wholistic approach to public outreach including Spanish translation when appropriate
- Software integration to TRAKIT
- Extra research and response to informal developer inquiries
- Response to public inquiries and requests beyond core and mandated services
- Other regional coordination and partnerships

## **COST RECOVERY OPPORTUNITIES**

- New and amended Development Agreements and CFDs
- Maintenance of fee schedules to capture service costs adequately and appropriately
- Residual Receipts and Monitoring Fees from the City's Affordable Housing Projects
- County and State Grants

## **MAJOR TASKS COMPLETED IN FISCAL YEAR 2024-25**

- Received \$650,000 pro-housing grant to help fund affordable housing
- Continued work on the General Plan 2040 policy document and EIR
- Prepared General Plan Amendment to recognize FIGR expansion
- Completed and extensive improvement to the Nuisance Abatement and Citation Ordinance (Title I)
- Hosted the first annual Housing & Resource Fair with Cotati and the Library
- Streamlined the permitting process for Accessory Dwelling Units
- Created automated process for issuance of solar permits
- Launched an online permit submittal and issuance process for building and engineering divisions
- Launched an online inspection request portal
- Increased the number of Spanish speaking staff which now makes up a total of 35% of the Development services team.
- Began implementation of the City's own Enterprise Geographic Information System
- Established a Mobile Food Vendor policy to allow Mobile Food Vendors on private property
- Developed a proactive enforcement program to address non legalized Mobile Food Vendors
- Launched a proactive graffiti abatement program
- Collected over \$3 Million in Development Impact Revenue

## **MAJOR GOALS FOR FISCAL YEAR 2025-26**

- Complete the Environmental Impact Report for General Plan 2040 and adopt the updated General Plan, including rezoning to support the adopted Housing Element
- Initiate Zoning Code updates to establish by right process for certain residential projects as required by state law
- Complete objective development standards for by right projects.
- Implement other code updates in support of General Plan 2040 and the Housing Element
- Update the Development Service website to publish housing opportunity sites
- Complete Fee Schedule update
- Complete procedures manuals for code enforcement based on the newly adopted Code
- Develop a online submittal process for planning entitlements
- Complete the tri-annual building code amendments
- Continue work on the Development Services Website to promote transparency.

## Development Services Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Licenses & Permits	679,559	710,600	741,607	31,007	4.4%
Charges for Services	2,234,570	2,691,300	2,991,200	299,900	11.1%
Fines & Penalties	66,711	22,500	75,000	52,500	233.3%
Other Revenue	3,469	-	-	-	0.0%
Transfer In	-	-	116,000	116,000	100.0%
<b>TOTAL SOURCES</b>	<b>2,984,308</b>	<b>3,424,400</b>	<b>3,923,807</b>	<b>499,407</b>	<b>14.6%</b>
<u>EXPENDITURES</u>					
Salaries	1,375,023	2,224,046	2,114,127	(109,919)	(4.9%)
Benefits	365,435	702,597	750,863	48,266	6.9%
Internal Service Fund Charges	-	-	483,718	483,718	100.0%
Services & Supplies	691,625	1,282,000	1,604,800	322,800	25.2%
Expenses to Reimbursements	-	-	1,863,800	1,863,800	100.0%
Professional Contracts	644,640	1,300,000	832,500	(467,500)	(36.0%)
Reimbursements	-	-	(121,277)	(121,277)	100.0%
<b>TOTAL EXPENDITURES</b>	<b>3,076,723</b>	<b>5,508,643</b>	<b>7,528,531</b>	<b>2,019,888</b>	<b>36.7%</b>
<b>General Fund Net Cost</b>	<b>92,415</b>	<b>2,084,243</b>	<b>3,604,724</b>	<b>1,520,481</b>	<b>73.0%</b>

## Development Services

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10002000-50053	Permit Building Plan Check	395,724	350,000	503,899	153,899	44.0%
10002000-50059	Building Standards SB1473	547	600	262	(338)	(56.3%)
10002000-50161	Permit-Planning Flat Fee	74,237	60,000	37,446	(22,554)	(37.6%)
10002000-50195	Engineering Flat	209,052	300,000	200,000	(100,000)	(33.3%)
<b>TOTAL-Licenses &amp; Permits</b>		<b>679,559</b>	<b>710,600</b>	<b>741,607</b>	<b>31,007</b>	<b>4.4%</b>
10002000-50069	Other Rev-Developer Deposit	586,957	1,000,000	1,000,000	-	0.0%
10002000-50163	Other Rev-Cost Recovery Labor	223,406	375,000	500,000	125,000	33.3%
10002000-50164	Cost Recovery Admin	52,259	150,000	70,000	(80,000)	(53.3%)
10002000-50167	Home Occupant Fee	7,416	15,000	20,000	5,000	33.3%
10002000-50173	Charges for Srvcs	6,556	35,000	-	(35,000)	(100.0%)
10002000-52100	PEG Fees	268	-	-	-	0.0%
10002000-52300	Building Inspection Fee	1,340,986	1,106,000	1,400,000	294,000	26.6%
10002000-52400	Strong Motion Fee	518	300	200	(100)	(33.3%)
10002000-52450	Cal Disability SB1186	16,204	10,000	1,000	(9,000)	(90.0%)
<b>TOTAL-Charges for Services</b>		<b>2,234,570</b>	<b>2,691,300</b>	<b>2,991,200</b>	<b>299,900</b>	<b>11.1%</b>
10002000-50241	Fines-Building Violations	13,294	15,000	30,000	15,000	100.0%
10002000-50349	Code Compliance	53,417	7,500	45,000	37,500	500.0%
<b>TOTAL-Fines &amp; Penalties</b>		<b>66,711</b>	<b>22,500</b>	<b>75,000</b>	<b>52,500</b>	<b>233.3%</b>
10002000-50351	Prior Year Revenue	3,469	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>3,469</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10002000-44112	T-In General Plan Maintenance	-	-	116,000	116,000	100.0%
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>-</b>	<b>116,000</b>	<b>116,000</b>	<b>100.0%</b>
10002000-61000	Salaries & Wages	1,395,726	2,186,121	2,221,565	35,444	1.6%
10002000-61100	Part Time 1000Hr	80	-	-	-	0.0%
10002000-61155	Overtime	4,273	8,728	8,000	(728)	(8.3%)
10002000-61200	Supplemental Earnings	8,521	-	-	-	0.0%
10002000-61219	Annual Leave Payout	-	3,557	-	(3,557)	(100.0%)
10002000-61220	Annual Admin Pay	-	18,118	21,745	3,628	20.0%
10002000-61300	Stipend Pay	1,200	1,200	1,200	-	0.0%
10002000-61500	Acting Pay	4,528	6,323	14,794	8,471	134.0%
10002000-62998	Salary Savings	-	-	(153,177)	(153,177)	100.0%
10002000-62999	Reimburse Salaries & Benefits	39,305	-	-	-	0.0%
<b>TOTAL-Salaries</b>		<b>1,375,023</b>	<b>2,224,046</b>	<b>2,114,127</b>	<b>(109,919)</b>	<b>(4.9%)</b>
10002000-61837	Allowance Auto	8,126	31,542	32,803	1,261	4.0%
10002000-62100	Medicare	20,035	31,893	32,253	360	1.1%
10002000-62200	Benefits-Medical	148,769	228,823	189,362	(39,461)	(17.2%)
10002000-62230	Benefits-Vision	1,764	2,605	2,213	(392)	(15.0%)
10002000-62240	Benefits-Life Insurance	4,055	5,564	5,448	(116)	(2.1%)
10002000-62250	Benefits-Dental	11,477	16,774	16,031	(743)	(4.4%)
10002000-62260	Benefits-EAP	483	691	655	(36)	(5.2%)
10002000-62600	Disability-Long Term	7,032	11,403	11,089	(314)	(2.8%)
10002000-62620	Disability-Short Term	3,922	6,359	6,184	(175)	(2.8%)

## Development Services

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10002000-62680	PERS-ER	142,236	317,380	227,965	(89,415)	(28.2%)
10002000-62685	PERS- ER UAL	-	-	187,121	187,121	100.0%
10002000-62720	RHSA Plan	13,417	20,736	20,736	-	0.0%
10002000-62740	Tuition Reimbursement	3,315	3,046	3,370	324	10.6%
10002000-62800	Workers Comp	803	25,780	15,633	(10,147)	(39.4%)
<b>TOTAL-Benefits</b>		<b>365,435</b>	<b>702,597</b>	<b>750,863</b>	<b>48,266</b>	<b>6.9%</b>
10002000-80010	Services - Info Tech	-	-	151,500	151,500	100.0%
10002000-80020	Services - Fleet	-	-	21,000	21,000	100.0%
10002000-80030	Services - Vehicle Replacement	-	-	30,218	30,218	100.0%
10002000-80050	Services - Gen Liab ISF	-	-	281,000	281,000	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>483,718</b>	<b>483,718</b>	<b>100.0%</b>
10002000-63100	Postage & Shipping	-	500	500	-	0.0%
10002000-63105	Printing	1,087	1,200	1,200	-	0.0%
10002000-63110	Office Expense	3,795	4,500	4,500	-	0.0%
10002000-63120	Equipment, Small Office & Tool	8,655	10,500	10,500	-	0.0%
10002000-63140	Advertising	1,607	2,000	2,000	-	0.0%
10002000-63143	Communication-Phone	-	-	9,000	9,000	100.0%
10002000-63160	Software Lic. & Subscriptions	67,591	215,000	215,000	-	0.0%
10002000-63250	Lease-Equipment	-	-	11,000	11,000	100.0%
10002000-63300	Uniform - Purchase	1,562	1,000	1,000	-	0.0%
10002000-63310	Dues & Subscriptions	3,067	7,800	7,800	-	0.0%
10002000-63415	Bank & Merchant Fees	-	-	175,000	175,000	100.0%
10002000-63600	Meeting Expense	110	1,200	1,200	-	0.0%
10002000-63610	Travel and Training	15,204	35,800	35,800	-	0.0%
10002000-63870	Developer Deposit Expense	586,957	1,000,000	1,000,000	-	0.0%
10002000-65120	Repair & Maintenance	-	-	1,800	1,800	100.0%
10002000-65130	Fuel	-	-	6,000	6,000	100.0%
10002000-65500	Non-Capital Projects	-	-	116,000	116,000	100.0%
10002000-66210	Special Dept Expense	1,990	2,500	2,500	-	0.0%
10002000-68950	One-Time Expenditure	-	-	4,000	4,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>691,625</b>	<b>1,282,000</b>	<b>1,604,800</b>	<b>322,800</b>	<b>25.2%</b>
10002000-65400	Cost Allocation Plan Expense	-	-	1,863,800	1,863,800	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>1,863,800</b>	<b>1,863,800</b>	<b>100.0%</b>
10002000-64000	Contract - Outside Services	644,640	1,300,000	832,500	(467,500)	(36.0%)
<b>TOTAL-Prof Contracts</b>		<b>644,640</b>	<b>1,300,000</b>	<b>832,500</b>	<b>(467,500)</b>	<b>(36.0%)</b>
10002000-68000	Reimb frm CIP Labor	-	-	(35,000)	(35,000)	100.0%
10002000-68111	Reimb frm 4254 PFF Admin	-	-	(66,277)	(66,277)	100.0%
10002000-68125	Reimb frm F4290 RAB	-	-	(20,000)	(20,000)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(121,277)</b>	<b>(121,277)</b>	<b>100.0%</b>
TOTAL Revenues		2,984,308	3,424,400	3,923,807	499,407	14.6%
TOTAL Expenditures		3,076,723	5,508,643	7,528,531	2,019,888	36.7%
<b>General Fund Net Cost</b>		<b>92,415</b>	<b>2,084,243</b>	<b>3,604,724</b>	<b>1,520,481</b>	<b>73.0%</b>

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# FIRE

## MANDATED SERVICES

- Fire Response/Suppression
- Medical Aid Response
- Fire Prevention
- Training
- Dispatch
- Records
- Auto-Aid

## CORE SERVICES

- Emergency Medical Services
- Fire Suppression
- Public Education
- Hazmat
- Mutual Aid Response

## DISCRETIONARY SERVICES

- Mutual Aid – Out-of-county response

## MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2024-25

- Developed standard training schedule for fire
- Completed response time analysis for standards of coverage
- Put new engine (9982) into service at Station 2
- Began recruitment for Measure H

## MAJOR GOALS FOR FISCAL YEAR 2025-26

- Develop Drone as a First Responder (DFR) program
- Develop Acting Captains for succession planning
- Integrate pre-fire plans into Tablet Command
- Staff Capt. Engineer, and Firefighter on all engines

# POLICE

## MANDATED SERVICES

- Patrol Services
- POST Training / Reporting
- Dispatch
- Records
- Property / Evidence

## CORE SERVICES

- Abandoned Vehicles & Neighborhood Blight
- Community Service Officers
- Traffic & Motors
- Investigations
- Sonoma County Public Safety Consortium (CAD/RMS)
- Animal Control
- Community Outreach Events

## DISCRETIONARY SERVICES

- Community Academy
- National Night Out
- Volunteers-Police Services Aide
- K9 Unit

## MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2024-25

- Implemented LEFTA training & accountability software
- Recruited and fully staffed the department
- Sent officers to POST Motorcycle School
- Replaced radio infrastructure

## MAJOR GOALS FOR FISCAL YEAR 2025-26

- Draft 5-year strategic plan
- Develop Acting Sergeants
- Fill two vacant Sergeant positions
- Fill vacant Lieutenant position
- Complete mentor program for Acting Watch Commander / Sergeant



## Public Safety Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Sales Tax	345,717	2,785,000	310,000	(2,475,000)	(88.9%)
Licenses & Permits	636,609	612,000	612,000	-	0.0%
Charges for Services	104,556	25,000	70,000	45,000	180.0%
Fines & Penalties	84,206	65,000	73,500	8,500	13.1%
Intergovernmental	113,211	29,000	50,713	21,713	74.9%
Revenue from Other Agencies	447,056	260,600	1,173,436	912,836	350.3%
Other Revenue	246,935	-	-	-	0.0%
Transfer In	-	-	625,000	625,000	100.0%
<b>TOTAL SOURCES</b>	<b>1,978,289</b>	<b>3,776,600</b>	<b>2,914,649</b>	<b>(861,951)</b>	<b>(22.8%)</b>
<u>EXPENDITURES</u>					
Salaries	13,460,604	13,334,458	12,347,209	(987,249)	(7.4%)
Benefits	4,984,448	6,598,635	6,352,642	(245,993)	(3.7%)
Internal Service Fund Charges	-	-	3,234,482	3,234,482	100.0%
Services & Supplies	853,986	949,000	1,896,196	947,196	99.8%
Capital Outlay	-	-	625,000	625,000	100.0%
Professional Contracts	1,546,543	2,288,000	2,385,036	97,036	4.2%
Reimbursements	-	-	(1,951,209)	(1,951,209)	100.0%
<b>TOTAL EXPENDITURES</b>	<b>20,845,581</b>	<b>23,170,093</b>	<b>24,889,356</b>	<b>1,719,264</b>	<b>7.4%</b>
<b>General Fund Net Cost</b>	<b>18,867,292</b>	<b>19,393,493</b>	<b>21,974,707</b>	<b>2,581,215</b>	<b>13.3%</b>

## Public Safety Administration

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003000-61000	Salaries & Wages	241,746	247,937	-	(247,937)	(100.0%)
10003000-61200	Supplemental Earnings	6,912	-	-	-	0.0%
10003000-61220	Annual Admin Pay	-	5,967	-	(5,967)	(100.0%)
10003000-61700	POST	20,549	21,075	-	(21,075)	(100.0%)
<b>TOTAL-Salaries</b>		<b>269,207</b>	<b>274,978</b>	-	<b>(274,978)</b>	<b>(100.0%)</b>
10003000-61831	Uniform Allowance	457	1,080	-	(1,080)	(100.0%)
10003000-62100	Medicare	3,792	3,883	-	(3,883)	(100.0%)
10003000-62200	Benefits-Medical	20,337	21,399	-	(21,399)	(100.0%)
10003000-62230	Benefits-Vision	285	135	-	(135)	(99.9%)
10003000-62240	Benefits-Life Insurance	464	462	-	(462)	(100.0%)
10003000-62250	Benefits-Dental	877	870	-	(870)	(100.0%)
10003000-62260	Benefits-EAP	34	34	-	(34)	(99.8%)
10003000-62600	Disability-Long Term	1,404	1,405	-	(1,405)	(100.0%)
10003000-62620	Disability-Short Term	783	783	-	(783)	(100.0%)
10003000-62680	PERS-ER	53,947	107,469	-	(107,469)	(100.0%)
10003000-62720	RHSA Plan	1,208	1,200	-	(1,200)	(100.0%)
10003000-62800	Workers Comp	1,062	28,360	-	(28,360)	(100.0%)
<b>TOTAL-Benefits</b>		<b>84,649</b>	<b>167,079</b>	-	<b>(167,079)</b>	<b>(100.0%)</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		353,856	442,057	-	(442,057)	(100.0%)
<b>General Fund Net Cost</b>		<b>353,856</b>	<b>442,057</b>	-	<b>(442,057)</b>	<b>(100.0%)</b>

## Public Safety Support Services

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003110-61000	Salaries & Wages	950,724	1,021,821	965,552	(56,269)	(5.5%)
10003110-61155	Overtime	9,150	143,000	15,000	(128,000)	(89.5%)
10003110-61200	Supplemental Earnings	32,506	-	-	-	0.0%
10003110-61219	Annual Leave Payout	2,319	-	-	-	0.0%
10003110-61220	Annual Admin Pay	3,286	5,082	5,167	85	1.7%
10003110-61300	Stipend Pay	1,039	1,800	600	(1,200)	(66.7%)
10003110-61500	Acting Pay	6	1,925	-	(1,925)	(100.0%)
10003110-61700	POST	2,448	-	2,075	2,075	100.0%
10003110-62998	Salary Savings	-	-	(103,640)	(103,640)	100.0%
<b>TOTAL-Salaries</b>		<b>1,001,478</b>	<b>1,173,627</b>	<b>884,754</b>	<b>(288,873)</b>	<b>(24.6%)</b>
10003110-61831	Uniform Allowance	231	540	540	-	0.0%
10003110-61837	Allowance Auto	2,538	6,571	6,834	263	4.0%
10003110-62100	Medicare	13,872	14,350	13,712	(638)	(4.4%)
10003110-62200	Benefits-Medical	117,053	131,658	114,243	(17,415)	(13.2%)
10003110-62220	Benefits-Hearing	-	500	-	(500)	(100.0%)
10003110-62230	Benefits-Vision	1,718	1,554	1,392	(162)	(10.4%)
10003110-62240	Benefits-Life Insurance	3,033	3,120	2,887	(233)	(7.5%)
10003110-62250	Benefits-Dental	9,843	10,005	10,085	80	0.8%
10003110-62260	Benefits-EAP	414	426	391	(35)	(8.2%)
10003110-62600	Disability-Long Term	4,701	4,965	4,648	(317)	(6.4%)
10003110-62620	Disability-Short Term	2,823	2,970	2,810	(160)	(5.4%)
10003110-62680	PERS-ER	100,058	157,839	99,825	(58,014)	(36.8%)
10003110-62685	PERS- ER UAL	-	-	81,511	81,511	100.0%
10003110-62720	RHSA Plan	14,525	15,000	13,800	(1,200)	(8.0%)
10003110-62740	Tuition Reimbursement	2,800	2,339	-	(2,339)	(100.0%)
10003110-62800	Workers Comp	698	17,770	11,041	(6,729)	(37.9%)
<b>TOTAL-Benefits</b>		<b>274,305</b>	<b>369,608</b>	<b>363,719</b>	<b>(5,889)</b>	<b>(1.6%)</b>
10003110-80010	Services - Info Tech	-	-	87,900	87,900	100.0%
10003110-80050	Services - Gen Liab ISF	-	-	242,600	242,600	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>330,500</b>	<b>330,500</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		1,275,783	1,543,235	1,578,973	35,738	2.3%
<b>General Fund Net Cost</b>		<b>1,275,783</b>	<b>1,543,235</b>	<b>1,578,973</b>	<b>35,738</b>	<b>2.3%</b>

## Public Safety Communications

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003120-61000	Salaries & Wages	1,068,192	1,089,763	1,095,641	5,878	0.5%
10003120-61100	Part Time 1000Hr	24,311	32,640	20,000	(12,640)	(38.7%)
10003120-61150	Part Time PERS	57,079	43,800	50,000	6,200	14.2%
10003120-61155	Overtime	194,168	120,180	132,198	12,018	10.0%
10003120-61200	Supplemental Earnings	34,521	-	-	-	0.0%
10003120-61300	Stipend Pay	15,693	15,739	19,813	4,074	25.9%
10003120-61500	Acting Pay	1,394	-	-	-	0.0%
10003120-61700	POST	27,566	31,351	30,493	(858)	(2.7%)
10003120-61842	Shift Diff (5%)	9,409	4,271	-	(4,271)	(100.0%)
10003120-61905	Retention Incentive	28,750	-	-	-	0.0%
10003120-62998	Salary Savings	-	-	(266,714)	(266,714)	100.0%
<b>TOTAL-Salaries</b>		<b>1,461,083</b>	<b>1,337,745</b>	<b>1,081,431</b>	<b>(256,314)</b>	<b>(19.2%)</b>
10003120-62100	Medicare	20,349	18,731	16,435	(2,296)	(12.3%)
10003120-62200	Benefits-Medical	163,102	170,719	176,836	6,117	3.6%
10003120-62230	Benefits-Vision	1,508	1,621	1,452	(169)	(10.4%)
10003120-62240	Benefits-Life Insurance	2,752	2,773	2,772	(1)	(0.0%)
10003120-62250	Benefits-Dental	10,481	10,440	10,524	84	0.8%
10003120-62260	Benefits-EAP	493	409	442	33	8.1%
10003120-62620	Disability-Short Term	3,034	3,297	3,322	25	0.8%
10003120-62640	Unemployment	178	-	-	-	0.0%
10003120-62680	PERS-ER	126,098	324,419	132,989	(191,430)	(59.0%)
10003120-62685	PERS- ER UAL	-	-	100,680	100,680	100.0%
10003120-62720	RHSA Plan	9,161	9,600	9,600	-	0.0%
10003120-62800	Workers Comp	683	10,459	6,991	(3,468)	(33.2%)
<b>TOTAL-Benefits</b>		<b>337,838</b>	<b>552,469</b>	<b>462,043</b>	<b>(90,426)</b>	<b>(16.4%)</b>
10003120-80010	Services - Info Tech	-	-	109,800	109,800	100.0%
10003120-80050	Services - Gen Liab ISF	-	-	153,300	153,300	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>263,100</b>	<b>263,100</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		1,798,922	1,890,215	1,806,574	(83,641)	(4.4%)
<b>General Fund Net Cost</b>		<b>1,798,922</b>	<b>1,890,215</b>	<b>1,806,574</b>	<b>(83,641)</b>	<b>(4.4%)</b>

## Public Safety Police

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003200-50135	Prop 172 PS Augmentation	345,717	310,000	310,000	-	0.0%
<b>TOTAL-Sales Tax</b>		<b>345,717</b>	<b>310,000</b>	<b>310,000</b>	<b>-</b>	<b>0.0%</b>
10003200-53200	License-Alarm	11,090	12,000	12,000	-	0.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>11,090</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>	<b>0.0%</b>
10003200-50173	Charges for Srvcs - False Alm	67,154	-	50,000	50,000	100.0%
10003200-50347	DUI Cost Recovery	37,402	25,000	20,000	(5,000)	(20.0%)
<b>TOTAL-Charges for Services</b>		<b>104,556</b>	<b>25,000</b>	<b>70,000</b>	<b>45,000</b>	<b>180.0%</b>
10003200-50073	Parking Citations	74,069	50,000	70,000	20,000	40.0%
10003200-50077	Court	2,502	3,000	2,000	(1,000)	(33.3%)
10003200-50349	Code Compliance	5,993	10,000	-	(10,000)	(100.0%)
10003200-53400	Alarm Penalties	1,641	2,000	1,500	(500)	(25.0%)
<b>TOTAL-Fines &amp; Penalties</b>		<b>84,206</b>	<b>65,000</b>	<b>73,500</b>	<b>8,500</b>	<b>13.1%</b>
10003200-50137	Grants-Federal	16,451	4,000	10,713	6,713	167.8%
10003200-50141	Grant-State	-	25,000	-	(25,000)	(100.0%)
10003200-50158	Other Rev - State PS POST	28,844	-	40,000	40,000	100.0%
<b>TOTAL-Intergovernmental</b>		<b>45,295</b>	<b>29,000</b>	<b>50,713</b>	<b>21,713</b>	<b>74.9%</b>
10003200-50331	Sale of Property	1,283	-	-	-	0.0%
10003200-50339	Other Revenue	163,038	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>164,321</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10003200-42430	T-In Vehicle Replacement	-	-	440,000	440,000	100.0%
10003200-44210	T-In Traffic Safety	-	-	125,000	125,000	100.0%
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>-</b>	<b>565,000</b>	<b>565,000</b>	<b>100.0%</b>
10003200-61000	Salaries & Wages	5,808,733	6,362,139	6,105,607	(256,532)	(4.0%)
10003200-61100	Part Time 1000Hr	33,386	87,780	30,000	(57,780)	(65.8%)
10003200-61155	Overtime	887,439	880,000	900,000	20,000	2.3%
10003200-61200	Supplemental Earnings	160,388	-	30,000	30,000	100.0%
10003200-61219	Annual Leave Payout	180,710	-	-	-	0.0%
10003200-61220	Annual Admin Pay	2,750	10,652	7,011	(3,641)	(34.2%)
10003200-61300	Stipend Pay	78,103	115,600	92,032	(23,568)	(20.4%)
10003200-61400	Court Time	14,639	13,146	-	(13,146)	(100.0%)
10003200-61500	Acting Pay	4,483	1,736	-	(1,736)	(100.0%)
10003200-61700	POST	233,309	239,715	261,087	21,372	8.9%
10003200-61842	Shift Diff (5%)	26,676	13,858	-	(13,858)	(100.0%)
10003200-62998	Salary Savings	-	-	(419,790)	(419,790)	100.0%
<b>TOTAL-Salaries</b>		<b>7,430,617</b>	<b>7,724,626</b>	<b>7,005,947</b>	<b>(718,679)</b>	<b>(9.3%)</b>
10003200-61831	Uniform Allowance	21,049	51,604	51,782	178	0.3%
10003200-62100	Medicare	102,090	113,160	97,563	(15,597)	(13.8%)
10003200-62200	Benefits-Medical	597,603	649,145	650,792	1,647	0.3%
10003200-62230	Benefits-Vision	7,067	7,064	5,936	(1,128)	(16.0%)
10003200-62240	Benefits-Life Insurance	12,693	13,237	11,341	(1,896)	(14.3%)

## Public Safety Police

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003200-62250	Benefits-Dental	43,139	45,484	42,959	(2,525)	(5.6%)
10003200-62260	Benefits-EAP	1,689	1,816	1,666	(150)	(8.3%)
10003200-62600	Disability-Long Term	5,573	5,515	7,737	2,222	40.3%
10003200-62620	Disability-Short Term	17,381	19,079	19,172	93	0.5%
10003200-62640	Unemployment	194	-	-	-	0.0%
10003200-62680	PERS-ER	1,897,155	2,218,784	1,070,276	(1,148,508)	(51.8%)
10003200-62685	PERS- ER UAL	-	-	1,309,761	1,309,761	100.0%
10003200-62720	RHSA Plan	52,381	55,656	49,455	(6,201)	(11.1%)
10003200-62740	Tuition Reimbursement	2,108	1,000	-	(1,000)	(100.0%)
10003200-62800	Workers Comp	27,652	630,431	504,717	(125,714)	(19.9%)
<b>TOTAL-Benefits</b>		<b>2,787,775</b>	<b>3,811,975</b>	<b>3,823,157</b>	<b>11,182</b>	<b>0.3%</b>
10003200-80010	Services - Info Tech	-	-	274,900	274,900	100.0%
10003200-80020	Services - Fleet	-	-	245,000	245,000	100.0%
10003200-80030	Services - Vehicle Replacement	-	-	540,448	540,448	100.0%
10003200-80050	Services - Gen Liab ISF	-	-	670,500	670,500	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>1,730,848</b>	<b>1,730,848</b>	<b>100.0%</b>
10003200-63100	Postage & Shipping	374	-	6,000	6,000	100.0%
10003200-63105	Printing	6,793	7,000	5,000	(2,000)	(28.6%)
10003200-63110	Office Expense	10,103	12,000	10,000	(2,000)	(16.7%)
10003200-63120	Equipment, Small Office & Tool	168,990	81,900	80,000	(1,900)	(2.3%)
10003200-63143	Communication-Phone	-	-	37,025	37,025	100.0%
10003200-63160	Software Lic. & Subscriptions	55,981	87,000	86,000	(1,000)	(1.1%)
10003200-63250	Lease-Equipment	24,154	28,000	-	(28,000)	(100.0%)
10003200-63300	Uniform - Purchase	77,412	68,000	59,000	(9,000)	(13.2%)
10003200-63301	Uniform BVP Purchase	-	-	9,000	9,000	100.0%
10003200-63310	Dues & Subscriptions	6,939	14,300	14,300	-	0.0%
10003200-63345	Hazard Material	321	400	400	-	0.0%
10003200-63395	License & Permit	508	500	600	100	20.0%
10003200-63415	Bank & Merchant Fees	-	-	4,000	4,000	100.0%
10003200-63600	Meeting Expense	7,284	5,000	5,000	-	0.0%
10003200-63610	Travel and Training	159,976	148,800	158,750	9,950	6.7%
10003200-65120	Repair & Maintenance	-	-	8,000	8,000	100.0%
10003200-65130	Fuel	-	-	63,000	63,000	100.0%
10003200-66210	Special Dept Expense	35,248	22,000	17,000	(5,000)	(22.7%)
10003200-66215	Other Exp-PS-Bookings	16,178	15,000	30,000	15,000	100.0%
10003200-66217	Other Exp-PS-Amory	99,239	149,600	72,450	(77,150)	(51.6%)
10003200-66220	Other Exp-PS-ID	2,139	10,500	4,500	(6,000)	(57.1%)
10003200-66222	Other Exp-First Aid Supplies	99	-	-	-	0.0%
10003200-66225	Other Exp - Promo Supplies	-	-	5,000	5,000	100.0%
10003200-68950	One-Time Expenditure	-	-	3,000	3,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>671,737</b>	<b>650,000</b>	<b>678,025</b>	<b>28,025</b>	<b>4.3%</b>
10003200-81550	Capital Asset-Vehicles	-	-	565,000	565,000	100.0%
<b>TOTAL-Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>565,000</b>	<b>565,000</b>	<b>100.0%</b>
10003200-64000	Contract - Outside Services	586,210	977,100	1,113,000	135,900	13.9%

## Public Safety Police

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003200-64010	Contract Services-SA Exams	37,800	28,000	33,600	5,600	20.0%
<b>TOTAL-Prof Contracts</b>		<b>624,010</b>	<b>1,005,100</b>	<b>1,146,600</b>	<b>141,500</b>	<b>14.1%</b>
10003200-68113	Reimb frm SLESF	-	-	(150,000)	(150,000)	100.0%
10003200-68118	Reimb frm 4261 CFD SouthEast	-	-	(521,804)	(521,804)	100.0%
10003200-68119	Reimb frm 4262 CFD Westside	-	-	(116,394)	(116,394)	100.0%
10003200-68120	Reimb frm 4263 CFD Bristol	-	-	(61,511)	(61,511)	100.0%
10003200-68126	Reimb frm CFD 4264 SoMo	-	-	(98,000)	(98,000)	100.0%
10003200-68128	Reimb frm SESP PS F4276	-	-	(37,800)	(37,800)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(985,509)</b>	<b>(985,509)</b>	<b>100.0%</b>
TOTAL Revenues		755,184	441,000	1,081,213	640,213	145.2%
TOTAL Expenditures		11,514,139	13,191,701	13,964,068	772,367	5.9%
<b>General Fund Net Cost</b>		<b>10,758,955</b>	<b>12,750,701</b>	<b>12,882,855</b>	<b>132,154</b>	<b>1.0%</b>

## Public Safety Police Main Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003205-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10003205-63145	Internet & Broadband	-	-	11,000	11,000	100.0%
10003205-63280	Maintenance-Janitorial	-	-	70,129	70,129	100.0%
10003205-65210	Repair & Maintenance	-	-	200,000	200,000	100.0%
10003205-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10003205-65310	Utility-Electric	-	-	298,200	298,200	100.0%
10003205-65320	Utility-Water and Sewer	-	-	5,784	5,784	100.0%
10003205-66210	Special Dept Expense	-	-	12,474	12,474	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>620,587</b>	<b>620,587</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	620,587	620,587	100.0%
<b>General Fund Net Cost</b>		-	-	<b>620,587</b>	<b>620,587</b>	<b>100.0%</b>

## Public Safety Emergency Preparedness

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003300-61000	Salaries & Wages	11,144	-	-	-	0.0%
10003300-61155	Overtime	138	264	-	(264)	(99.8%)
<b>TOTAL-Salaries</b>		<b>11,282</b>	<b>264</b>	<b>-</b>	<b>(264)</b>	<b>(99.8%)</b>
10003300-62100	Medicare	160	-	-	-	0.0%
10003300-62200	Benefits-Medical	708	-	-	-	0.0%
10003300-62230	Benefits-Vision	18	-	-	-	0.0%
10003300-62240	Benefits-Life Insurance	19	-	-	-	0.0%
10003300-62250	Benefits-Dental	115	-	-	-	0.0%
10003300-62260	Benefits-EAP	4	-	-	-	0.0%
10003300-62600	Disability-Long Term	4	-	-	-	0.0%
10003300-62620	Disability-Short Term	32	-	-	-	0.0%
10003300-62680	PERS-ER	1,400	-	-	-	0.0%
10003300-62720	RHSA Plan	158	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>2,619</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10003300-63120	Equipment, Small Office & Tool	-	-	14,000	14,000	100.0%
10003300-63610	Travel and Training	4,951	3,000	3,000	-	0.0%
10003300-66210	Special Dept Expense	992	3,000	3,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>5,943</b>	<b>6,000</b>	<b>20,000</b>	<b>14,000</b>	<b>233.3%</b>
10003300-64000	Contract - Outside Services	-	30,000	30,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		19,844	36,264	50,000	13,736	37.9%
<b>General Fund Net Cost</b>		<b>19,844</b>	<b>36,264</b>	<b>50,000</b>	<b>13,736</b>	<b>37.9%</b>

## Public Safety Fire

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003400-50136	Sales Tax Measure H-Fire Reven	-	2,475,000	-	(2,475,000)	(100.0%)
<b>TOTAL-Sales Tax</b>		-	<b>2,475,000</b>	-	<b>(2,475,000)</b>	<b>(100.0%)</b>
10003400-50057	Permit Fire Plan Check	625,519	600,000	600,000	-	0.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>625,519</b>	<b>600,000</b>	<b>600,000</b>	-	<b>0.0%</b>
10003400-50158	Other Rev - State PS & Fire	18,148	-	-	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>18,148</b>	-	-	-	<b>0.0%</b>
10003400-42430	T-In Vehicle Replacement	-	-	60,000	60,000	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>60,000</b>	<b>60,000</b>	<b>100.0%</b>
10003400-61000	Salaries	2,326,262	2,077,381	2,641,284	563,903	27.1%
10003400-61155	Overtime	680,068	550,000	550,000	-	0.0%
10003400-61200	Supplemental Earnings	72,106	-	-	-	0.0%
10003400-61219	Annual Leave Payout	6,191	-	-	-	0.0%
10003400-61220	Annual Admin Pay	-	6,570	7,240	670	10.2%
10003400-61300	Stipend Pay	7,246	4,650	21,278	16,628	357.6%
10003400-61400	Court Time	2,623	4,452	-	(4,452)	(100.0%)
10003400-61500	Acting Pay	878	2,128	-	(2,128)	(100.0%)
10003400-61700	POST	104,109	110,053	155,275	45,222	41.1%
10003400-61839	FLSA OT	17,648	7,721	-	(7,721)	(100.0%)
10003400-61842	Shift Diff (5%)	2	-	-	-	0.0%
<b>TOTAL-Salaries</b>		<b>3,217,133</b>	<b>2,762,954</b>	<b>3,375,077</b>	<b>612,123</b>	<b>22.2%</b>
10003400-61831	Uniform Allowance	7,438	15,661	19,980	4,319	27.6%
10003400-61835	Allowance Management	-	350,000	-	(350,000)	(100.0%)
10003400-62100	Medicare	44,391	31,005	79,852	48,847	157.5%
10003400-62200	Benefits-Medical	288,510	266,910	303,613	36,703	13.8%
10003400-62230	Benefits-Vision	2,568	2,230	2,480	251	11.3%
10003400-62240	Benefits-Life Insurance	4,666	4,275	5,195	920	21.5%
10003400-62250	Benefits-Dental	16,278	14,355	17,979	3,624	25.2%
10003400-62260	Benefits-EAP	638	562	697	135	24.0%
10003400-62600	Disability-Long Term	2,245	2,571	5,834	3,263	126.9%
10003400-62620	Disability-Short Term	6,477	6,144	16,043	9,899	161.1%
10003400-62680	PERS-ER	1,081,401	754,178	452,556	(301,622)	(40.0%)
10003400-62685	PERS- ER UAL	-	-	545,765	545,765	100.0%
10003400-62720	RHSA Plan	19,514	16,800	22,800	6,000	35.7%
10003400-62740	Tuition Reimbursement	993	1,000	-	(1,000)	(100.0%)
10003400-62800	Workers Comp	15,537	231,813	230,929	(884)	(0.4%)
<b>TOTAL-Benefits</b>		<b>1,490,656</b>	<b>1,697,504</b>	<b>1,703,723</b>	<b>6,219</b>	<b>0.4%</b>
10003400-80010	Services - Info Tech	-	-	123,500	123,500	100.0%
10003400-80020	Services - Fleet	-	-	115,000	115,000	100.0%
10003400-80030	Services - Vehicle Replacement	-	-	409,734	409,734	100.0%
10003400-80050	Services - Gen Liab ISF	-	-	261,800	261,800	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>910,034</b>	<b>910,034</b>	<b>100.0%</b>

## Public Safety Fire

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003400-63105	Printing	257	500	500	-	0.0%
10003400-63110	Office Expense	477	1,500	1,500	-	0.0%
10003400-63120	Equipment, Small Office & Tool	36,585	84,000	75,000	(9,000)	(10.7%)
10003400-63143	Communication-Phone	-	-	21,150	21,150	100.0%
10003400-63160	Software Lic. & Subscriptions	4,637	4,800	4,800	-	0.0%
10003400-63300	Uniform - Purchase	6,571	9,000	7,500	(1,500)	(16.7%)
10003400-63310	Dues & Subscriptions	990	1,000	1,000	-	0.0%
10003400-63345	Hazard Material	-	500	500	-	0.0%
10003400-63395	License & Permit	3,045	3,000	3,000	-	0.0%
10003400-63600	Meeting Expense	2,870	2,000	2,000	-	0.0%
10003400-63610	Travel and Training	41,491	68,700	68,700	-	0.0%
10003400-65120	Repair & Maint Vehicles	-	-	16,000	16,000	100.0%
10003400-65130	Fuel	-	-	30,000	30,000	100.0%
10003400-66210	Special Dept Expense	21,936	27,200	22,200	(5,000)	(18.4%)
10003400-66222	Other Exp-First Aid Supplies	7,288	22,400	28,200	5,800	25.9%
10003400-66224	Other Exp-Structural Fire PPE	32,252	50,400	75,000	24,600	48.8%
10003400-66225	Other Exp - Promo Supplies	-	-	5,000	5,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>158,398</b>	<b>275,000</b>	<b>362,050</b>	<b>87,050</b>	<b>31.7%</b>
10003400-81550	Capital Asset-Vehicles	-	-	60,000	60,000	100.0%
<b>TOTAL-Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>60,000</b>	<b>60,000</b>	<b>100.0%</b>
10003400-64000	Contract - Outside Services	58,230	65,800	42,000	(23,800)	(36.2%)
<b>TOTAL-Prof Contracts</b>		<b>58,230</b>	<b>65,800</b>	<b>42,000</b>	<b>(23,800)</b>	<b>(36.2%)</b>
10003400-68112	Reimb frm 4325 Measure M Fire	-	-	(965,700)	(965,700)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(965,700)</b>	<b>(965,700)</b>	<b>100.0%</b>
TOTAL Revenues		643,667	3,075,000	660,000	2,415,000	78.5%
TOTAL Expenditures		4,924,417	4,801,258	5,487,184	685,926	14.3%
<b>General Fund Net Cost</b>		<b>4,280,750</b>	<b>1,726,258</b>	<b>4,827,184</b>	<b>3,100,926</b>	<b>179.6%</b>

## Public Safety Fire Stations Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003405-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10003405-63145	Internet & Broadband	-	-	8,000	8,000	100.0%
10003405-65210	Repair & Maintenance	-	-	120,000	120,000	100.0%
10003405-65222	Supplies-Janitorial Svs	-	-	10,500	10,500	100.0%
10003405-65310	Utility-Electric	-	-	49,573	49,573	100.0%
10003405-65320	Utility-Water and Sewer	-	-	10,922	10,922	100.0%
10003405-66210	Special Dept Expense	-	-	7,540	7,540	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>208,535</b>	<b>208,535</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	208,535	208,535	100.0%
<b>General Fund Net Cost</b>		-	-	<b>208,535</b>	<b>208,535</b>	<b>100.0%</b>

## Public Safety Grants

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003500-50139	Grants-Fed Pass Thru State Rev	35,479	-	-	-	0.0%
10003500-50141	Grant-State	14,289	-	-	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>49,768</b>	-	-	-	<b>0.0%</b>
10003500-61155	Overtime	69,805	60,262	-	(60,262)	(100.0%)
<b>TOTAL-Salaries</b>		<b>69,805</b>	<b>60,262</b>	-	<b>(60,262)</b>	<b>(100.0%)</b>
10003500-62100	Medicare	935	-	-	-	0.0%
10003500-62200	Benefits-Medical	4,747	-	-	-	0.0%
10003500-62230	Benefits-Vision	48	-	-	-	0.0%
10003500-62240	Benefits-Life Insurance	83	-	-	-	0.0%
10003500-62250	Benefits-Dental	312	-	-	-	0.0%
10003500-62260	Benefits-EAP	12	-	-	-	0.0%
10003500-62720	RHSA Plan	409	-	-	-	0.0%
10003500-62800	Workers Comp	59	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>6,605</b>	-	-	-	<b>0.0%</b>
10003500-63120	Equipment, Small Office & Tool	2,255	-	-	-	0.0%
10003500-63610	Travel and Training	843	-	-	-	0.0%
10003500-66210	Special Dept Expense	5,647	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>8,746</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		49,768	-	-	-	0.0%
TOTAL Expenditures		85,155	60,262	-	(60,262)	(100.0%)
<b>General Fund Net Cost</b>		<b>35,387</b>	<b>60,262</b>	-	<b>(60,262)</b>	<b>(100.0%)</b>

## Public Safety Programs

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003600-50157	Other Revenue-Agency	447,056	260,600	1,173,436	912,836	350.3%
<b>TOTAL-Rev frm Othr Agenc</b>		<b>447,056</b>	<b>260,600</b>	<b>1,173,436</b>	<b>912,836</b>	<b>350.3%</b>
10003600-50320	Other Revenue - Opioid Stlmnt	82,614	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>82,614</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10003600-63120	Equipment, Small Office & Tool	404	-	-	-	0.0%
10003600-65131	Fuel - Safe	8,757	18,000	7,000	(11,000)	(61.1%)
<b>TOTAL-Services &amp; Supplies</b>		<b>9,162</b>	<b>18,000</b>	<b>7,000</b>	<b>(11,000)</b>	<b>(61.1%)</b>
10003600-64000	Contract - Outside Services	864,303	1,187,100	-	(1,187,100)	(100.0%)
10003600-64014	Contract Services - SAFE	-	-	1,166,436	1,166,436	100.0%
<b>TOTAL-Prof Contracts</b>		<b>864,303</b>	<b>1,187,100</b>	<b>1,166,436</b>	<b>(20,664)</b>	<b>(1.7%)</b>
TOTAL Revenues		529,670	260,600	1,173,436	912,836	350.3%
TOTAL Expenditures		873,465	1,205,100	1,173,436	(31,664)	(2.6%)
<b>General Fund Net Cost</b>		<b>343,795</b>	<b>944,500</b>	<b>-</b>	<b>(944,500)</b>	<b>(100.0%)</b>

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# PUBLIC WORKS

## MANDATED + CORE SERVICES

- Water Utility Services
  - Water Production
  - Water Treatment
  - Water Distribution
  - Meter Service
  - Quality Control
  - Sampling and Analysis
  - Backflow/Cross Connection Control
  - Water Loss Control
  - Water Conservation
- Wastewater Utility Services
  - Sewer System Management Plan (SSMP)
  - Emergency Response/Repair
  - System Improvement Projects
- Recycled Water
  - Sampling and Reporting
  - Distribution System Operation
  - Meter Service
  - Site Inspections
- Storm Water
  - Storm Water Permit Compliance through the State Water Quality Control Board
  - Best Management Practices to treat storm water runoff (BMP's)
  - Storm drain system repair (emergency response)
  - Trash permit requirements through the State Water Quality Control Board
  - Public Outreach and Education
- Streets Maintenance
  - Traffic Signals
  - Street Lighting
  - Sidewalks
  - Asphalt
  - Signage
  - Striping
  - Streetscape (including medians & trees)
- Buildings Maintenance
  - Preventative Maintenance and Repair of major building components:
    - Heating, Ventilation, and Air Conditioning (HVAC)
    - Electrical
    - Plumbing



- Parks/ Pools Maintenance
  - Tree/Shrub/Turf Maintenance
  - Chemical Treatment
  - Playground Maintenance & Inspections
  - Pedestrian Bridges
  - Lighting
  - Bike and Pedestrian Paths
  - Irrigation
  - Sports Courts
  - Integrated Pest Management Program
  - Restroom Maintenance
- Administration
  - Customer service response/tracking/follow-up
  - Injury & Illness Prevention Program for Public Works
  - Reporting and Records Management
  - Warehouse Supply Management
  - Service agreements
  - Purchasing
- Environmental
  - Refuse Management
  - Compost and Recycling Mandates
  - Environmental mandates
- Citywide
  - Beautification and enhancements of entryways
  - Graffiti Abatement
  - Weed Abatement
  - Vandalism Repair
  - Planning and implementing sustainability measures
- Public Projects
  - Capital Improvement Program Implementation City-wide
  - Streets/Sidewalks/Streetlights
  - Traffic Signals and associated appurtenances
  - Facilities
  - Parks/Pools/Courts
  - Water
  - Storm
  - Sewer
  - Recycled Water
- Fleet
  - Managing vehicles City-wide

#### **MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2024-25**

- Upgraded over 40 traffic signals with new infrastructure (fully grant funded)
- Installed fire cameras for preemptive notifications regarding approaching fires (grant funded)
- Installed a mini-roundabout for speed reduction near school area
- Negotiated and extended refuse contract
- Completed newly mandated Cross Connection Control Policy Plan
- Assisted in sewer rate study analysis and adoption
- Successfully completed Request for Proposals for new vehicles (including custom utility equipment)
- Secured safe streets for all grant for street safety improvements
- Managed the development and adoption of an Active Transportation Plan
- Installed two enhanced pedestrian safety crossings along Golf Course Drive
- Completed over \$10 million in projects that address aging infrastructure
- Performed all required water sampling including new mandates for PFAS and lithium
- Completed the mandated Sanitary Sewer Maintenance Program update

#### **MAJOR ACCOMPLISHMENTS FOR FISCAL YEAR 2024-25**

- Maintain grant deadlines for awarded projects
- Install new Civic Center Playground
- Continue addressing trash and illegal dumping on public property promptly
- Administer newly Cross Connection Control Policy Plan
- Continue to meet mandated reporting deadlines for utility and environmental compliance
- Complete a sustainability plan for waste diversion
- Complete installation of the Snyder/Keiser traffic signal
- Complete construction along Southwest Blvd (Adrian to roundabout)

## Public Works Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Licenses & Permits	254	500	500	-	0.0%
Charges for Services	11,569	8,000	350,000	342,000	4275.0%
Donations Revenue	-	-	613,770	613,770	100.0%
Interest & Rents	143	-	-	-	0.0%
Other Revenue	7,147	5,000	-	(5,000)	(100.0%)
Transfer In	2,073	-	898,000	898,000	100.0%
<b>TOTAL SOURCES</b>	<b>21,185</b>	<b>13,500</b>	<b>1,862,270</b>	<b>1,848,770</b>	<b>13694.6%</b>
<u>EXPENDITURES</u>					
Salaries	526,083	956,345	1,796,207	839,862	87.8%
Benefits	286,674	303,135	726,124	422,989	139.5%
Internal Service Fund Charges	-	-	1,115,964	1,115,964	100.0%
Services & Supplies	437,778	635,400	1,251,612	616,212	97.0%
Capital Outlay	-	-	823,000	823,000	100.0%
Professional Contracts	586,557	1,033,000	1,185,000	152,000	14.7%
Reimbursements	-	-	(810,324)	(810,324)	100.0%
Transfer Out	20,301	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>1,857,393</b>	<b>2,927,879</b>	<b>6,087,583</b>	<b>3,159,703</b>	<b>107.9%</b>
<b>General Fund Net Cost</b>	<b>1,836,208</b>	<b>2,914,379</b>	<b>4,225,313</b>	<b>1,310,933</b>	<b>45.0%</b>

## Public Works Administration

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26	\$ Change	% Change
				Adopted Budget		
10004000-50163	Other Rev- Cost Recovery Labor	11,569	8,000	350,000	342,000	4275.0%
<b>TOTAL-Charges for Services</b>		<b>11,569</b>	<b>8,000</b>	<b>350,000</b>	<b>342,000</b>	<b>4275.0%</b>
10004000-61000	Salaries & Wages	633,506	513,134	368,676	(144,458)	(28.2%)
10004000-61155	Overtime	4,440	7,715	69,698	61,983	803.5%
10004000-61200	Supplemental Earnings	10,794	-	-	-	0.0%
10004000-61219	Annual Leave Payout	9,486	-	-	-	0.0%
10004000-61220	Annual Admin Pay	1,842	9,276	3,367	(5,909)	(63.7%)
10004000-61300	Stipend Pay	3,037	3,122	2,000	(1,122)	(35.9%)
10004000-61500	Acting Pay	8,294	967	8,294	7,327	757.5%
10004000-61550	Stand-By Weekends	-	48	14,254	14,206	29595.8%
10004000-62999	Reimburse Salaries & Benefits	444,383	-	-	-	0.0%
<b>TOTAL-Salaries</b>		<b>227,017</b>	<b>534,261</b>	<b>466,289</b>	<b>(67,972)</b>	<b>(12.7%)</b>
10004000-61710	Longevity	4,246	12,579	-	(12,579)	(100.0%)
10004000-61837	Allowance Auto	2,041	5,586	2,392	(3,194)	(57.2%)
10004000-62100	Medicare	9,399	7,896	4,976	(2,920)	(37.0%)
10004000-62200	Benefits-Medical	64,517	49,877	41,026	(8,851)	(17.7%)
10004000-62230	Benefits-Vision	849	618	401	(217)	(35.1%)
10004000-62240	Benefits-Life Insurance	1,636	1,254	873	(381)	(30.4%)
10004000-62250	Benefits-Dental	5,502	3,982	2,876	(1,106)	(27.8%)
10004000-62260	Benefits-EAP	215	156	111	(45)	(28.8%)
10004000-62600	Disability-Long Term	3,473	2,755	1,929	(826)	(30.0%)
10004000-62620	Disability-Short Term	1,936	1,536	1,075	(461)	(30.0%)
10004000-62640	Unemployment	20,208	-	-	-	0.0%
10004000-62680	PERS-ER	67,887	76,734	38,365	(38,369)	(50.0%)
10004000-62685	PERS- ER UAL	-	-	31,206	31,206	100.0%
10004000-62720	RHSA Plan	7,188	5,069	3,816	(1,253)	(24.7%)
10004000-62740	Tuition Reimbursement	-	3,000	-	(3,000)	(100.0%)
10004000-62800	Workers Comp	234	7,065	2,559	(4,506)	(63.8%)
<b>TOTAL-Benefits</b>		<b>189,330</b>	<b>178,105</b>	<b>131,605</b>	<b>(46,500)</b>	<b>(26.1%)</b>
10004000-80010	Services - Info Tech	-	-	25,900	25,900	100.0%
10004000-80020	Services - Fleet	-	-	38,000	38,000	100.0%
10004000-80030	Services - Vehicle Replacement	-	-	52,807	52,807	100.0%
10004000-80050	Services - Gen Liab ISF	-	-	229,900	229,900	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>346,607</b>	<b>346,607</b>	<b>100.0%</b>
10004000-63100	Postage & Shipping	-	700	200	(500)	(71.4%)
10004000-63110	Office Expense	4,300	5,000	5,000	-	0.0%
10004000-63120	Equipment, Small Office & Tool	2,045	2,200	2,200	-	0.0%
10004000-63143	Communication-Phone	-	-	6,000	6,000	100.0%
10004000-63250	Lease-Equipment	4,811	2,900	-	(2,900)	(100.0%)
10004000-63300	Uniform - Purchase	366	1,000	1,000	-	0.0%
10004000-63395	License & Permit	1,593	1,500	-	(1,500)	(100.0%)
10004000-63600	Meeting Expense	82	700	-	(700)	(100.0%)
10004000-63610	Travel and Training	3,763	6,000	4,000	(2,000)	(33.3%)
10004000-65130	Fuel	-	-	10,000	10,000	100.0%

## Public Works Administration

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004000-65500	Non-Capital Projects	176	-	-	-	0.0%
10004000-66210	Special Dept Expense	14,898	5,500	3,500	(2,000)	(36.4%)
<b>TOTAL-Services &amp; Supplies</b>		<b>32,032</b>	<b>25,500</b>	<b>31,900</b>	<b>6,400</b>	<b>25.1%</b>
10004000-64000	Contract - Outside Services	986	50,000	50,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>986</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0.0%</b>
10004000-68000	Reimb frm CIP Labor	-	-	(425,000)	(425,000)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(425,000)</b>	<b>(425,000)</b>	<b>100.0%</b>
TOTAL Revenues		11,569	8,000	350,000	342,000	4275.0%
TOTAL Expenditures		449,366	787,867	601,401	(186,466)	(23.7%)
<b>General Fund Net Cost</b>		<b>437,797</b>	<b>779,867</b>	<b>251,401</b>	<b>(528,466)</b>	<b>(67.8%)</b>

## Public Works Building Maintenance Administration

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004100-61000	Salaries & Wages	-	-	551,740	551,740	100.0%
10004100-61155	Overtime	-	-	2,000	2,000	100.0%
10004100-61220	Annual Admin Pay	-	-	1,016	1,016	100.0%
10004100-61300	Stipend Pay	-	-	3,467	3,467	100.0%
<b>TOTAL-Salaries</b>		-	-	<b>558,223</b>	<b>558,223</b>	<b>100.0%</b>
10004100-61837	Allowance Auto	-	-	2,050	2,050	100.0%
10004100-62100	Medicare	-	-	7,621	7,621	100.0%
10004100-62200	Benefits-Medical	-	-	85,438	85,438	100.0%
10004100-62230	Benefits-Vision	-	-	809	809	100.0%
10004100-62240	Benefits-Life Insurance	-	-	1,681	1,681	100.0%
10004100-62250	Benefits-Dental	-	-	5,858	5,858	100.0%
10004100-62260	Benefits-EAP	-	-	227	227	100.0%
10004100-62600	Disability-Long Term	-	-	2,888	2,888	100.0%
10004100-62620	Disability-Short Term	-	-	1,609	1,609	100.0%
10004100-62680	PERS-ER	-	-	58,881	58,881	100.0%
10004100-62685	PERS- ER UAL	-	-	46,740	46,740	100.0%
10004100-62720	RHSA Plan	-	-	6,816	6,816	100.0%
10004100-62800	Workers Comp	-	-	11,551	11,551	100.0%
<b>TOTAL-Benefits</b>		-	-	<b>232,169</b>	<b>232,169</b>	<b>100.0%</b>
10004100-80010	Services - Info Tech	-	-	39,900	39,900	100.0%
10004100-80020	Services - Fleet	-	-	29,000	29,000	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>68,900</b>	<b>68,900</b>	<b>100.0%</b>
10004100-63100	Postage & Shipping	-	-	100	100	100.0%
10004100-63110	Office Expense	-	-	2,000	2,000	100.0%
10004100-63120	Equipment, Small Office & Tool	-	-	7,000	7,000	100.0%
10004100-63143	Communication-Phone	-	-	7,000	7,000	100.0%
10004100-63300	Uniform - Purchase	-	-	8,800	8,800	100.0%
10004100-63610	Travel and Training	-	-	7,000	7,000	100.0%
10004100-65210	Repair & Maintenance	-	-	50,000	50,000	100.0%
10004100-66210	Special Dept Expense	-	-	2,000	2,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>83,900</b>	<b>83,900</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	943,192	943,192	100.0%
<b>General Fund Net Cost</b>		-	-	<b>943,192</b>	<b>943,192</b>	<b>100.0%</b>

## Public Works Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004105-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10004105-63145	Internet & Broadband	-	-	400	400	100.0%
10004105-63280	Maintenance-Janitorial	-	-	13,200	13,200	100.0%
10004105-65210	Repair & Maintenance	-	-	108,147	108,147	100.0%
10004105-65222	Supplies-Janitorial Svs	-	-	10,500	10,500	100.0%
10004105-65310	Utility-Electric	-	-	4,650	4,650	100.0%
10004105-65320	Utility-Water and Sewer	-	-	4,725	4,725	100.0%
10004105-66210	Special Dept Expense	-	-	4,725	4,725	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>148,347</b>	<b>148,347</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	148,347	148,347	100.0%
<b>General Fund Net Cost</b>		-	-	<b>148,347</b>	<b>148,347</b>	<b>100.0%</b>

## Public Works Parks Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004110-50183	Permit-Tree Maintenance	254	500	500	-	0.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>254</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>0.0%</b>
10004110-50333	RPF Donation	-	-	313,770	313,770	100.0%
<b>TOTAL-Donations Rev</b>		<b>-</b>	<b>-</b>	<b>313,770</b>	<b>313,770</b>	<b>100.0%</b>
10004110-50185	In Lieu-Tree	7,147	5,000	-	(5,000)	(100.0%)
<b>TOTAL-Other Revenue</b>		<b>7,147</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>(100.0%)</b>
10004110-42430	T-In Vehicle Replacement	-	-	823,000	823,000	100.0%
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>-</b>	<b>823,000</b>	<b>823,000</b>	<b>100.0%</b>
10004110-61000	Salaries & Wages	122,881	146,208	76,313	(69,895)	(47.8%)
10004110-61100	Part Time 1000Hr	-	53,000	53,000	-	0.0%
10004110-61155	Overtime	-	2,911	37,911	35,000	1202.4%
10004110-61300	Stipend Pay	2,365	2,539	-	(2,539)	(100.0%)
10004110-61550	Stand-By Weekends	-	218	-	(218)	(100.2%)
10004110-61551	Stand-By Weekday	-	497	-	(497)	(100.0%)
10004110-62998	Salary Savings	-	-	(92,785)	(92,785)	100.0%
<b>TOTAL-Salaries</b>		<b>125,246</b>	<b>205,373</b>	<b>74,439</b>	<b>(130,934)</b>	<b>(63.8%)</b>
10004110-62100	Medicare	1,706	2,097	1,820	(277)	(13.2%)
10004110-62200	Benefits-Medical	32,418	34,540	19,807	(14,733)	(42.7%)
10004110-62230	Benefits-Vision	1,627	263	115	(148)	(56.2%)
10004110-62240	Benefits-Life Insurance	433	451	219	(232)	(51.5%)
10004110-62250	Benefits-Dental	1,633	1,697	833	(864)	(50.9%)
10004110-62260	Benefits-EAP	64	66	32	(34)	(51.2%)
10004110-62600	Disability-Long Term	651	774	397	(377)	(48.7%)
10004110-62620	Disability-Short Term	363	431	221	(210)	(48.7%)
10004110-62680	PERS-ER	13,098	21,583	8,486	(13,097)	(60.7%)
10004110-62685	PERS- ER UAL	-	-	6,425	6,425	100.0%
10004110-62720	RHSA Plan	2,252	2,340	1,140	(1,200)	(51.3%)
10004110-62740	Tuition Reimbursement	-	3,000	-	(3,000)	(100.0%)
10004110-62800	Workers Comp	95	5,206	2,978	(2,228)	(42.8%)
<b>TOTAL-Benefits</b>		<b>54,341</b>	<b>72,449</b>	<b>42,473</b>	<b>(29,976)</b>	<b>(41.4%)</b>
10004110-80010	Services - Info Tech	-	-	4,400	4,400	100.0%
10004110-80020	Services - Fleet	-	-	132,000	132,000	100.0%
10004110-80030	Services - Vehicle Replacement	-	-	117,208	117,208	100.0%
10004110-80050	Services - Gen Liab ISF	-	-	153,300	153,300	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>406,908</b>	<b>406,908</b>	<b>100.0%</b>
10004110-63110	Office Expense	517	600	600	-	0.0%
10004110-63120	Equipment, Small Office & Tool	14,494	13,000	29,000	16,000	123.1%
10004110-63143	Communication-Phone	-	-	8,700	8,700	100.0%
10004110-63145	Internet & Broadband	-	-	3,500	3,500	100.0%
10004110-63240	Rental-Equipment	2,895	14,500	14,500	-	0.0%
10004110-63300	Uniform - Purchase	12,218	16,800	16,800	-	0.0%

## Public Works Parks Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004110-63310	Dues & Subscriptions	185	3,500	3,500	-	0.0%
10004110-63345	Hazard Material	-	500	500	-	0.0%
10004110-63395	License & Permit	190	1,000	1,000	-	0.0%
10004110-63610	Travel and Training	3,542	12,500	7,500	(5,000)	(40.0%)
10004110-65120	Repair & Maintenance	-	-	3,000	3,000	100.0%
10004110-65130	Fuel	-	-	55,000	55,000	100.0%
10004110-65320	Utility-Water and Sewer	-	-	5,000	5,000	100.0%
10004110-66210	Special Dept Expense	158,573	252,300	187,300	(65,000)	(25.8%)
<b>TOTAL-Services &amp; Supplies</b>		<b>192,614</b>	<b>314,700</b>	<b>335,900</b>	<b>21,200</b>	<b>6.7%</b>
10004110-81550	Capital Asset-Vehicles	-	-	823,000	823,000	100.0%
<b>TOTAL-Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>823,000</b>	<b>823,000</b>	<b>100.0%</b>
10004110-64000	Contract - Outside Services	110,193	300,000	325,000	25,000	8.3%
<b>TOTAL-Prof Contracts</b>		<b>110,193</b>	<b>300,000</b>	<b>325,000</b>	<b>25,000</b>	<b>8.3%</b>
10004110-68118	Reimb frm 4261 CFD SouthEast	-	-	(230,573)	(230,573)	100.0%
10004110-68119	Reimb frm 4262 CFD Westside	-	-	(16,601)	(16,601)	100.0%
10004110-68126	Reimb frm CFD 4264 SoMo	-	-	(54,000)	(54,000)	100.0%
10004110-68127	Reimb frm F4269 Westside L&LD	-	-	(69,115)	(69,115)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(370,289)</b>	<b>(370,289)</b>	<b>100.0%</b>
TOTAL Revenues		7,401	5,500	1,137,270	1,131,770	20577.6%
TOTAL Expenditures		482,394	892,522	1,637,431	744,909	83.5%
<b>General Fund Net Cost</b>		<b>474,993</b>	<b>887,022</b>	<b>500,161</b>	<b>(386,861)</b>	<b>(43.6%)</b>

## Public Works Street Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004120-44601	T-In Graton Supplemental	2,073	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>2,073</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10004120-61000	Salaries & Wages	48,222	50,547	665,594	615,047	1216.8%
10004120-61155	Overtime	4,822	14,483	-	(14,483)	(100.0%)
10004120-61300	Stipend Pay	1,083	1,213	5,762	4,549	375.0%
10004120-61500	Acting Pay	5,280	3,918	-	(3,918)	(100.0%)
10004120-61550	Stand-By Weekends	5	3,358	-	(3,358)	(100.0%)
10004120-61551	Stand-By Weekday	2,531	9,025	-	(9,025)	(100.0%)
10004120-62998	Salary Savings	-	-	(95,357)	(95,357)	100.0%
<b>TOTAL-Salaries</b>		<b>61,943</b>	<b>82,545</b>	<b>575,999</b>	<b>493,455</b>	<b>597.8%</b>
10004120-62100	Medicare	828	1,157	9,026	7,869	680.1%
10004120-62200	Benefits-Medical	10,591	10,425	106,624	96,199	922.8%
10004120-62230	Benefits-Vision	1,268	68	1,009	941	1392.8%
10004120-62240	Benefits-Life Insurance	121	116	1,927	1,811	1567.2%
10004120-62250	Benefits-Dental	444	435	7,314	6,879	1581.4%
10004120-62260	Benefits-EAP	18	17	284	267	1566.9%
10004120-62600	Disability-Long Term	297	269	3,491	3,222	1197.3%
10004120-62620	Disability-Short Term	158	150	1,948	1,798	1197.5%
10004120-62680	PERS-ER	5,569	7,510	62,924	55,414	737.8%
10004120-62685	PERS- ER UAL	-	-	56,518	56,518	100.0%
10004120-62720	RHSA Plan	617	600	10,008	9,408	1568.0%
10004120-62800	Workers Comp	76	1,812	14,799	12,987	716.9%
<b>TOTAL-Benefits</b>		<b>19,989</b>	<b>22,558</b>	<b>275,872</b>	<b>253,314</b>	<b>1122.9%</b>
10004120-80010	Services - Info Tech	-	-	36,500	36,500	100.0%
10004120-80020	Services - Fleet	-	-	71,000	71,000	100.0%
10004120-80030	Services - Vehicle Replacement	-	-	60,249	60,249	100.0%
10004120-80050	Services - Gen Liab ISF	-	-	102,200	102,200	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>269,949</b>	<b>269,949</b>	<b>100.0%</b>
10004120-63120	Equipment, Small Office & Tool	12,004	5,300	5,300	-	0.0%
10004120-63143	Communication-Phone	-	-	7,950	7,950	100.0%
10004120-63160	Software Lic. & Subscriptions	-	55,000	55,000	-	0.0%
10004120-63240	Rental-Equipment	23,053	32,500	32,500	-	0.0%
10004120-63300	Uniform - Purchase	7,773	11,600	11,600	-	0.0%
10004120-63345	Hazard Material	111	3,000	3,000	-	0.0%
10004120-63395	License & Permit	2,784	5,300	5,300	-	0.0%
10004120-63610	Travel and Training	2,199	3,000	3,000	-	0.0%
10004120-65120	Repair & Maintenance	-	-	3,000	3,000	100.0%
10004120-65130	Fuel	-	-	23,000	23,000	100.0%
10004120-65320	Utility-Water and Sewer	-	-	48,000	48,000	100.0%
10004120-66210	Special Dept Expense	91,041	100,000	100,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>138,742</b>	<b>215,700</b>	<b>297,650</b>	<b>81,950</b>	<b>38.0%</b>
10004120-64000	Contract - Outside Services	311,824	335,000	390,000	55,000	16.4%
<b>TOTAL-Prof Contracts</b>		<b>311,824</b>	<b>335,000</b>	<b>390,000</b>	<b>55,000</b>	<b>16.4%</b>

## Public Works Street Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004120-68120	Reimb frm 4263 CFD Bristol	-	-	(6,458)	(6,458)	100.0%
10004120-68127	Reimb frm F4269 Westside L&LD	-	-	(2,079)	(2,079)	100.0%
<b>TOTAL-Reimbursements</b>		-	-	<b>(8,537)</b>	<b>(8,537)</b>	<b>100.0%</b>
10004120-77130	T-Out CIP-Bonds III	20,301	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>20,301</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		2,073	-	-	-	0.0%
TOTAL Expenditures		552,800	655,802	1,800,933	1,145,131	174.6%
<b>General Fund Net Cost</b>		<b>550,727</b>	<b>655,802</b>	<b>1,800,933</b>	<b>1,145,131</b>	<b>174.6%</b>

## Public Works Storm Water Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004140-50333	RPF Donation	-	-	150,000	150,000	100.0%
<b>TOTAL-Donations Rev</b>		-	-	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
10004140-61155	Overtime	-	113	-	(113)	(99.8%)
10004140-61551	Stand-By Weekday	-	8	-	(8)	(103.2%)
<b>TOTAL-Salaries</b>		-	<b>121</b>	-	<b>(121)</b>	<b>(100.1%)</b>
10004140-62100	Medicare	-	2	-	(2)	(114.3%)
<b>TOTAL-Benefits</b>		-	<b>2</b>	-	<b>(2)</b>	<b>(114.3%)</b>
10004140-80020	Services - Fleet	-	-	2,000	2,000	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>2,000</b>	<b>2,000</b>	<b>100.0%</b>
10004140-63100	Postage & Shipping	-	200	-	(200)	(100.0%)
10004140-63120	Equipment, Small Office & Tool	2,276	-	-	-	0.0%
10004140-63240	Rental-Equipment	1,222	-	-	-	0.0%
10004140-63310	Dues & Subscriptions	-	10,000	10,000	-	0.0%
10004140-63395	License & Permit	19,807	20,300	22,330	2,030	10.0%
10004140-63610	Travel and Training	409	3,000	4,500	1,500	50.0%
10004140-64050	Community Outreach	3,039	6,000	10,000	4,000	66.7%
10004140-65120	Repair & Maint Vehicles	-	-	500	500	100.0%
10004140-66210	Special Dept Expense	9,495	20,000	20,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>36,247</b>	<b>59,500</b>	<b>67,330</b>	<b>7,830</b>	<b>13.2%</b>
10004140-64000	Contract - Outside Services	52,494	45,000	145,000	100,000	222.2%
10004140-64015	Contract Services-Instructors	-	3,000	-	(3,000)	(100.0%)
<b>TOTAL-Prof Contracts</b>		<b>52,494</b>	<b>48,000</b>	<b>145,000</b>	<b>97,000</b>	<b>202.1%</b>
10004140-68119	Reimb frm 4262 CFD Westside	-	-	(692)	(692)	100.0%
10004140-68127	Reimb frm F4269 Westside L&LD	-	-	(5,806)	(5,806)	100.0%
<b>TOTAL-Reimbursements</b>		-	-	<b>(6,498)</b>	<b>(6,498)</b>	<b>100.0%</b>
TOTAL Revenues		-	-	150,000	150,000	100.0%
TOTAL Expenditures		88,741	107,623	207,832	100,209	93.1%
<b>General Fund Net Cost</b>		<b>88,741</b>	<b>107,623</b>	<b>57,832</b>	<b>(49,791)</b>	<b>(46.3%)</b>

## Public Works Sustainability Program

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004260-50333	RPF Donation	-	-	150,000	150,000	100.0%
<b>TOTAL-Donations Rev</b>		-	-	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
10004260-43450	T-In Refuse	-	-	75,000	75,000	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>75,000</b>	<b>75,000</b>	<b>100.0%</b>
10004260-61000	Salaries & Wages	103,989	111,933	120,089	8,156	7.3%
10004260-61100	Part Time 1000Hr	7,886	21,000	-	(21,000)	(100.0%)
10004260-61220	Annual Admin Pay	-	1,112	1,168	56	5.0%
10004260-61844	Shift Diff (PT Temp)	2	-	-	-	0.0%
<b>TOTAL-Salaries</b>		<b>111,877</b>	<b>134,045</b>	<b>121,257</b>	<b>(12,788)</b>	<b>(9.5%)</b>
10004260-62100	Medicare	1,591	1,916	1,639	(277)	(14.5%)
10004260-62200	Benefits-Medical	7,161	7,367	14,734	7,367	100.0%
10004260-62230	Benefits-Vision	134	135	121	(14)	(10.4%)
10004260-62240	Benefits-Life Insurance	231	231	231	-	0.0%
10004260-62250	Benefits-Dental	871	870	877	7	0.8%
10004260-62260	Benefits-EAP	34	34	34	-	0.0%
10004260-62600	Disability-Long Term	541	582	625	43	7.4%
10004260-62620	Disability-Short Term	302	324	348	24	7.4%
10004260-62680	PERS-ER	10,899	16,242	13,354	(2,888)	(17.8%)
10004260-62685	PERS- ER UAL	-	-	10,110	10,110	100.0%
10004260-62720	RHSA Plan	1,200	1,200	1,200	-	0.0%
10004260-62800	Workers Comp	51	1,119	732	(387)	(34.6%)
<b>TOTAL-Benefits</b>		<b>23,013</b>	<b>30,021</b>	<b>44,005</b>	<b>13,984</b>	<b>46.6%</b>
10004260-80010	Services - Info Tech	-	-	8,800	8,800	100.0%
10004260-80050	Services - Gen Liab ISF	-	-	12,800	12,800	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>21,600</b>	<b>21,600</b>	<b>100.0%</b>
10004260-63120	Equipment, Small Office & Tool	37,957	10,000	5,000	(5,000)	(50.0%)
10004260-66210	Special Dept Expense	185	10,000	15,000	5,000	50.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>38,142</b>	<b>20,000</b>	<b>20,000</b>	-	<b>0.0%</b>
10004260-64000	Contract - Outside Services	111,060	300,000	275,000	(25,000)	(8.3%)
<b>TOTAL-Prof Contracts</b>		<b>111,060</b>	<b>300,000</b>	<b>275,000</b>	<b>(25,000)</b>	<b>(8.3%)</b>
TOTAL Revenues		-	-	225,000	225,000	100.0%
TOTAL Expenditures		284,092	484,066	481,862	(2,204)	(0.5%)
<b>General Fund Net Cost</b>		<b>284,092</b>	<b>484,066</b>	<b>256,862</b>	<b>(227,204)</b>	<b>(46.9%)</b>

## Library Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004405-65210	Repair & Maintenance	-	-	5,000	5,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	5,000	5,000	100.0%
<b>General Fund Net Cost</b>		-	-	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>

## Leased Park Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004505-63120	Equipment, Small Office & Tool	-	-	500	500	100.0%
10004505-63145	Internet & Broadband	-	-	720	720	100.0%
10004505-65210	Repair & Maintenance	-	-	10,000	10,000	100.0%
10004505-66210	Special Dept Expense	-	-	3,240	3,240	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>14,460</b>	<b>14,460</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	14,460	14,460	100.0%
<b>General Fund Net Cost</b>		-	-	<b>14,460</b>	<b>14,460</b>	<b>100.0%</b>

## Public Works Misc Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004605-63120	Equipment, Small Office & Tool	-	-	3,000	3,000	100.0%
10004605-63145	Internet & Broadband	-	-	5,000	5,000	100.0%
10004605-65210	Repair & Maintenance	-	-	150,000	150,000	100.0%
10004605-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10004605-65310	Utility-Electric	-	-	45,000	45,000	100.0%
10004605-65320	Utility-Water and Sewer	-	-	13,125	13,125	100.0%
10004605-66210	Special Dept Expense	-	-	10,000	10,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>247,125</b>	<b>247,125</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	247,125	247,125	100.0%
<b>General Fund Net Cost</b>		-	-	<b>247,125</b>	<b>247,125</b>	<b>100.0%</b>

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# COMMUNITY SERVICES

## DEPARTMENT SERVICES MODEL

### CORE

- Recreation Centers
  - Sports Center
  - Public Pools
  - Community Center
  - Senior Center
  - Burton Ave, Gold Ridge, Ladybug Recreation Centers
  - Performing Arts Center
- Recreation Programs
  - Programs, Classes and Services for all ages
  - Summer Camps and Programs
- Performing Arts
  - In-house Live Theatre Productions
  - Education Program
  - Rentals
- Community Events
  - Free to the Public
  - Public/Private/Non-Profit Partnerships
  - Co-Sponsorships
  - Fee Waivers
- Parks
  - Athletic Fields and Amenities
  - Programs/Services
  - Volunteer Programs
  - Court and Picnic Rentals
  - Front Counters
  - High Quality Customer Service
  - Responsiveness
  - Thoroughness and Accuracy
  - Resourceful

### CORE FUNCTIONS TO PROVIDE HIGH QUALITY ANIMAL SERVICES

### MANDATED

- Animal Control/Sick/Injured/Stray
- Animal Licensing
- Microchipping of Reclaimed/Adopted Animals
- Spay/Neuter of Adopted Dogs & Cats

## CORE SERVICES

- Animal Shelter Facility
- Low-Cost Spay/Neuter
- Adoptions/Redemptions
- Veterinary Services

## DISCRETIONARY SERVICES

- Foster Care Programs
- Summer Camps
- Community Marketing Programs/Education/Events

## MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-25 (DEPARTMENT-WIDE)

- Completed the Parks and Recreation Master Plan Update.
- Partnered with the Human Resources Department to develop and implement an Inclusivity program for all City employees with the creation of the BRIDGE committee and presenting a Belonging presentation to all City employees.
- Developed the foundation to begin a subsidy/scholarship program to provide access to Community Services programs to more residents.
- Implemented the first phase of a financial sustainability program for Community Services.



## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-25 (RECREATION)**

- Successfully implemented the Rec the Halls event in combination with the Rohnert Park Chamber of Commerce Holiday Lights Celebration.
- Opened and operated all three community pools during the 2024 Summer season for the first time since 2019.
- Developed and implemented a non-exclusive use agreement for youth and adult sports organizations enhancing the partnership between user groups and the City.
- Partnered with the Department of Public Safety to create Pride/Law Enforcement Chats for Seniors including the “Sprinkle of Pride” Event
- Reached the over 2,300 members at the Callinan Sports and Fitness Center, which is the highest membership since reopening in 2021.
- Created a digital application for food vendors to participate in City-wide community events resulting in all events being either at capacity or above capacity for all events scheduled in 2025.
- Repainted the walls and replaced all sound panels in the Multi-Use Room at the Community Center.

## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-25 (PERFORMING ARTS)**

- Produced highest grossing Spreckels Theatre Company show in the history of Spreckels: Beautiful – The Carole King Musical.
- Won four awards from the North Bay Theatre Critics Circle Awards out of 11 nominations. Awards were all given for the show Stones in His Pockets in the category of under 100 seats and include: Best Production in the entire Bay Area, Best Production in the Bay Areas, Best Direction in the North Bay, and Best Leading Actor.
- Increased participation in Spreckels Theatre Education Program (STEP) by double.
- Eliminated paper programs for shows and replaced with a digital format.
- Increased diversity and inclusion through programming, rentals, casting and hiring of contractors.

## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-25 (ANIMAL SERVICES)**

- Added the animal statistics to the Animal Shelter website.
- Renewed and Licensed 2,000 animals after the implementation of Docupet after over a year of no animal licensing.
- Created and implemented a new event called “Bark in the Park” in partnership with the Recreation Division to promote the dog/human bond.
- Completed the renovation of a Laundry Room remodel.

## MAJOR GOALS FOR FISCAL YEAR 2025-26 (DEPARTMENT-WIDE)

- Implement Phase Two of financial sustainability program.
- Evaluate and develop and plan for implementing year one goals identified in the Parks and Recreation Master Plan.
- Implement a subsidy/scholarship program for youth.

## MAJOR GOALS FOR FISCAL YEAR 2025-26 (RECREATION)

- Develop customized information packet for facility rental program.
- Increase participation in courses led by independent contractors by 25%.
- Pursue getting at least one part-time pool manager certified as a Lifeguard Instructor Trainer (LGI-T).
- Enhance Community Services booth at City events such as Party on the Plaza to increase engagement.
- Explore options for revenue-generating programs for the Activity Room at the Callinan Sports and Fitness Center.

## MAJOR GOALS FOR FISCAL YEAR 2025-26 (PERFORMING ARTS)

- Increase subscriptions by 25%.
- Establish annual free night of theatre and other “affordable access” opportunities.
- Identify potential storage solution for large prop pieces, such as furniture.

## MAJOR GOALS FOR FISCAL YEAR 2025-26 (ANIMAL SERVICES)

- Research and explore methods to decrease illnesses amongst shelter cats.
- Update and enhance volunteer training materials and handbook.
- Create in-house resources for improving behavioral challenges in shelter dogs.
- Create and share social media material on how to care for pets and pet/pet owner safety.
- Promote and utilize the Pawsitive Solutions program to reduce number of dog surrenders.



## Community Services Departments - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Licenses & Permits	9,789	45,000	35,000	(10,000)	(22.2%)
Community Services	1,709,737	1,940,400	1,933,500	(6,900)	(0.4%)
Charges for Services	161,826	155,200	120,000	(35,200)	(22.7%)
Donations Revenue	31,581	39,000	412,200	373,200	956.9%
Interest & Rents	30,983	40,000	31,500	(8,500)	(21.3%)
Other Revenue	88,248	11,000	11,000	-	0.0%
Transfer In	-	-	115,000	115,000	100.0%
<b>TOTAL SOURCES</b>	<b>2,032,164</b>	<b>2,230,600</b>	<b>2,658,200</b>	<b>427,600</b>	<b>19.2%</b>
<u>EXPENDITURES</u>					
Salaries	2,291,891	2,534,785	2,419,769	(115,016)	(4.5%)
Benefits	380,398	507,113	604,753	97,640	19.3%
Internal Service Fund Charges	-	-	661,222	661,222	100.0%
Services & Supplies	443,860	454,900	1,714,644	1,259,744	276.9%
Expenses to Reimbursements	-	-	1,503,900	1,503,900	100.0%
Capital Outlay	-	-	125,000	125,000	100.0%
Professional Contracts	534,390	557,400	595,796	38,396	6.9%
<b>TOTAL EXPENDITURES</b>	<b>3,650,538</b>	<b>4,054,198</b>	<b>7,625,084</b>	<b>3,570,886</b>	<b>88.1%</b>
<b>General Fund Net Cost</b>	<b>1,618,375</b>	<b>1,823,598</b>	<b>4,966,884</b>	<b>3,143,286</b>	<b>172.4%</b>

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## Community Services Recreation Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Community Services	1,350,843	1,535,400	1,544,500	9,100	0.6%
Charges for Services	22,574	20,200	23,000	2,800	13.9%
Donations Revenue	2,603	2,500	190,000	187,500	7500.0%
Interest & Rents	30,983	40,000	31,500	(8,500)	(21.3%)
Other Revenue	88,025	11,000	11,000	-	0.0%
<b>TOTAL SOURCES</b>	<b>1,495,029</b>	<b>1,609,100</b>	<b>1,800,000</b>	<b>190,900</b>	<b>11.9%</b>
<u>EXPENDITURES</u>					
Salaries	1,860,523	2,077,013	1,203,340	(873,674)	(42.1%)
Benefits	297,255	389,055	257,957	(131,098)	(33.7%)
Internal Service Fund Charges	-	-	470,846	470,846	100.0%
Services & Supplies	175,104	181,700	1,013,571	831,871	457.8%
Expenses to Reimbursements	-	-	1,150,400	1,150,400	100.0%
Professional Contracts	386,407	383,300	374,820	(8,480)	(2.2%)
<b>TOTAL EXPENDITURES</b>	<b>2,719,289</b>	<b>3,031,068</b>	<b>4,470,934</b>	<b>1,439,866</b>	<b>47.5%</b>
<b>General Fund Net Cost</b>	<b>1,224,261</b>	<b>1,421,968</b>	<b>2,670,934</b>	<b>1,248,966</b>	<b>87.8%</b>

## Community Services Administration

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005000-61000	Salaries	926,951	1,022,989	105,716	(917,273)	(89.7%)
10005000-61100	Part Time 1000Hr	791,412	818,278	23,712	(794,566)	(97.1%)
10005000-61150	Part Time PERS	83,144	186,024	-	(186,024)	(100.0%)
10005000-61155	Overtime	40,192	35,824	-	(35,824)	(100.0%)
10005000-61200	Supplemental Earnings	10,652	-	-	-	0.0%
10005000-61219	Annual Leave Payout	2,640	-	-	-	0.0%
10005000-61220	Annual Admin Pay	844	12,498	688	(11,810)	(94.5%)
10005000-61300	Stipend Pay	1,201	1,200	804	(396)	(33.0%)
10005000-61844	Shift Diff (PT Temp)	820	200	-	(200)	(100.0%)
<b>TOTAL-Salaries</b>		<b>1,857,857</b>	<b>2,077,013</b>	<b>130,920</b>	<b>(1,946,093)</b>	<b>(93.7%)</b>
10005000-61833	Allowance Phone	-	-	600	600	100.0%
10005000-61837	Allowance Auto	7,613	19,714	1,230	(18,484)	(93.8%)
10005000-62100	Medicare	26,619	30,053	1,858	(28,195)	(93.8%)
10005000-62200	Benefits-Medical	109,899	120,872	13,817	(107,055)	(88.6%)
10005000-62230	Benefits-Vision	1,218	1,284	154	(1,130)	(88.0%)
10005000-62240	Benefits-Life Insurance	2,945	3,119	331	(2,788)	(89.4%)
10005000-62250	Benefits-Dental	7,928	8,265	1,094	(7,171)	(86.8%)
10005000-62260	Benefits-EAP	333	358	40	(318)	(88.9%)
10005000-62600	Disability-Long Term	4,796	5,326	555	(4,771)	(89.6%)
10005000-62620	Disability-Short Term	2,675	2,970	308	(2,662)	(89.6%)
10005000-62640	Unemployment	8,444	-	-	-	0.0%
10005000-62680	PERS-ER	107,704	169,574	11,845	(157,729)	(93.0%)
10005000-62685	PERS- ER UAL	-	-	8,966	8,966	100.0%
10005000-62720	RHSA Plan	10,517	11,400	1,500	(9,900)	(86.8%)
10005000-62740	Tuition Reimbursement	2,858	2,900	-	(2,900)	(100.0%)
10005000-62800	Workers Comp	1,671	13,220	840	(12,380)	(93.6%)
<b>TOTAL-Benefits</b>		<b>295,221</b>	<b>389,055</b>	<b>43,138</b>	<b>(345,917)</b>	<b>(88.9%)</b>
10005000-80010	Services - Info Tech	-	-	9,500	9,500	100.0%
10005000-80050	Services - Gen Liab ISF	-	-	127,700	127,700	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>137,200</b>	<b>137,200</b>	<b>100.0%</b>
10005000-63100	Postage & Shipping	4,545	13,000	13,910	910	7.0%
10005000-63105	Printing	36,376	22,600	25,000	2,400	10.6%
10005000-63110	Office Expense	1,046	1,500	1,500	-	0.0%
10005000-63143	Communication-Phone	-	-	1,650	1,650	100.0%
10005000-63160	Software Lic. & Subscriptions	22,015	22,500	24,000	1,500	6.7%
10005000-63310	Dues & Subscriptions	1,783	2,000	2,000	-	0.0%
10005000-63610	Travel and Training	3,656	6,500	6,500	-	0.0%
10005000-66210	Special Dept Expense	642	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>70,064</b>	<b>68,100</b>	<b>74,560</b>	<b>6,460</b>	<b>9.5%</b>
10005000-65400	Cost Allocation Plan Expense	-	-	501,300	501,300	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>501,300</b>	<b>501,300</b>	<b>100.0%</b>

## Community Services Administration

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005000-64000	Contract - Outside Services	5,127	8,500	8,500	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>5,127</b>	<b>8,500</b>	<b>8,500</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		2,228,268	2,542,668	895,618	(1,647,050)	(64.8%)
<b>General Fund Net Cost</b>		<b>2,228,268</b>	<b>2,542,668</b>	<b>895,618</b>	<b>(1,647,050)</b>	<b>(64.8%)</b>

## Community Services Programs & Events

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005100-50091	Prgrm Rev-Summer Camp	53,231	75,000	94,000	19,000	25.3%
10005100-50279	Classes	367,499	388,200	360,000	(28,200)	(7.3%)
10005100-50287	Registration-Adult	30,832	50,000	49,200	(800)	(1.6%)
10005100-50289	Excursions	5,660	5,200	6,900	1,700	32.7%
10005100-50291	Special Activities	31,364	29,000	29,000	-	0.0%
10005100-50327	Mini Bus	333	400	400	-	0.0%
<b>TOTAL-Community Services</b>		<b>488,919</b>	<b>547,800</b>	<b>539,500</b>	<b>(8,300)</b>	<b>(1.5%)</b>
10005100-50333	RPF Donation	-	-	160,000	160,000	100.0%
<b>TOTAL-Donations Rev</b>		<b>-</b>	<b>-</b>	<b>160,000</b>	<b>160,000</b>	<b>100.0%</b>
10005100-61000	Salaries	-	-	288,918	288,918	100.0%
10005100-61100	Part Time 1000Hr	-	-	72,067	72,067	100.0%
10005100-61220	Admin. Leave Payout	-	-	2,206	2,206	100.0%
10005100-61300	Stipend Pay	-	-	744	744	100.0%
<b>TOTAL-Salaries</b>		<b>-</b>	<b>-</b>	<b>363,935</b>	<b>363,935</b>	<b>100.0%</b>
10005100-61837	Allowance Auto	-	-	3,896	3,896	100.0%
10005100-62100	Medicare	-	-	4,263	4,263	100.0%
10005100-62200	Benefits-Medical	-	-	38,003	38,003	100.0%
10005100-62230	Benefits-Vision	-	-	375	375	100.0%
10005100-62240	Benefits-Life Insurance	-	-	847	847	100.0%
10005100-62250	Benefits-Dental	-	-	2,719	2,719	100.0%
10005100-62260	Benefits-EAP	-	-	106	106	100.0%
10005100-62600	Disability-Long Term	-	-	1,506	1,506	100.0%
10005100-62620	Disability-Short Term	-	-	841	841	100.0%
10005100-62680	PERS-ER	-	-	32,211	32,211	100.0%
10005100-62685	PERS- ER UAL	-	-	24,386	24,386	100.0%
10005100-62720	RHSA Plan	-	-	3,720	3,720	100.0%
10005100-62800	Workers Comp	-	-	2,353	2,353	100.0%
<b>TOTAL-Benefits</b>		<b>-</b>	<b>-</b>	<b>115,226</b>	<b>115,226</b>	<b>100.0%</b>
10005100-80010	Services - Info Tech	-	-	27,200	27,200	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>27,200</b>	<b>27,200</b>	<b>100.0%</b>
10005100-66210	Special Dept Expense	26,852	33,500	34,200	700	2.1%
<b>TOTAL-Services &amp; Supplies</b>		<b>26,852</b>	<b>33,500</b>	<b>34,200</b>	<b>700</b>	<b>2.1%</b>
10005100-65400	Cost Allocation Plan Expense	-	-	21,600	21,600	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>21,600</b>	<b>21,600</b>	<b>100.0%</b>

## Community Services Programs & Events

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005100-64000	Contract - Outside Services	15,218	23,000	28,120	5,120	22.3%
10005100-64015	Contract Services-Instructors	279,115	271,400	243,800	(27,600)	(10.2%)
<b>TOTAL-Prof Contracts</b>		<b>294,333</b>	<b>294,400</b>	<b>271,920</b>	<b>(22,480)</b>	<b>(7.6%)</b>
TOTAL Revenues		488,919	547,800	699,500	151,700	27.7%
TOTAL Expenditures		321,185	327,900	834,081	506,181	154.4%
<b>General Fund Net Cost</b>		<b>(167,734)</b>	<b>(219,900)</b>	<b>134,581</b>	<b>354,481</b>	<b>(161.2%)</b>

## Community Services Community Centers

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005300-50283	Rents-Parks	49,991	149,000	96,000	(53,000)	(35.6%)
<b>TOTAL-Interest &amp; Rentals</b>		<b>49,991</b>	<b>149,000</b>	<b>96,000</b>	<b>(53,000)</b>	<b>(35.6%)</b>
10005300-50281	Rents-Facilities-Community Ctr	194,889	205,300	210,000	4,700	2.3%
10005300-50285	Drop in	11,698	10,500	10,500	-	0.0%
10005300-50305	Program Revenue	14,863	-	-	-	0.0%
<b>TOTAL-Community Services</b>		<b>221,449</b>	<b>215,800</b>	<b>220,500</b>	<b>4,700</b>	<b>2.2%</b>
10005300-50333	RPF Donation	-	-	10,000	10,000	100.0%
10005300-50335	Donations Revenue	2,603	2,500	20,000	17,500	700.0%
<b>TOTAL-Donations Rev</b>		<b>2,603</b>	<b>2,500</b>	<b>30,000</b>	<b>27,500</b>	<b>1100.0%</b>
10005300-50339	Other Revenue	88,025	11,000	11,000	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>88,025</b>	<b>11,000</b>	<b>11,000</b>	<b>-</b>	<b>0.0%</b>
10005300-61000	Salaries & Wages	-	-	56,158	56,158	100.0%
10005300-61100	Part Time 1000Hr	-	-	54,397	54,397	100.0%
10005300-61220	Admin. Leave Payout	-	-	573	573	100.0%
10005300-61300	Stipend Pay	-	-	252	252	100.0%
<b>TOTAL-Salaries</b>		<b>-</b>	<b>-</b>	<b>111,380</b>	<b>111,380</b>	<b>100.0%</b>
10005300-61837	Allowance Auto	-	-	1,025	1,025	100.0%
10005300-62100	Medicare	-	-	1,606	1,606	100.0%
10005300-62200	Benefits-Medical	-	-	6,263	6,263	100.0%
10005300-62230	Benefits-Vision	-	-	74	74	100.0%
10005300-62240	Benefits-Life Insurance	-	-	179	179	100.0%
10005300-62250	Benefits-Dental	-	-	544	544	100.0%
10005300-62260	Benefits-EAP	-	-	21	21	100.0%
10005300-62600	Disability-Long Term	-	-	292	292	100.0%
10005300-62620	Disability-Short Term	-	-	163	163	100.0%
10005300-62640	Unemployment	1,988	-	-	-	0.0%
10005300-62680	PERS-ER	-	-	6,273	6,273	100.0%
10005300-62685	PERS- ER UAL	-	-	4,749	4,749	100.0%
10005300-62720	RHSA Plan	-	-	744	744	100.0%
10005300-62800	Workers Comp	-	-	884	884	100.0%
<b>TOTAL-Benefits</b>		<b>1,988</b>	<b>-</b>	<b>22,817</b>	<b>22,817</b>	<b>100.0%</b>
10005300-80010	Services - Info Tech	-	-	5,400	5,400	100.0%
10005300-80020	Services - Fleet	-	-	6,000	6,000	100.0%
10005300-80030	Services - Vehicle Replacement	-	-	4,577	4,577	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>15,977</b>	<b>15,977</b>	<b>100.0%</b>
10005300-63110	Office Expense	185	-	-	-	0.0%
10005300-63120	Equipment, Small Office & Tool	155	-	-	-	0.0%
10005300-63250	Lease-Equipment	5,961	6,000	6,000	-	0.0%
10005300-63395	License & Permit	991	1,500	1,500	-	0.0%
10005300-63415	Bank & Merchant Fees	-	-	12,000	12,000	100.0%
10005300-65130	Fuel	-	-	2,100	2,100	100.0%

## Community Services Community Centers

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005300-66210	Special Dept Expense	3,640	2,500	4,000	1,500	60.0%
10005300-66230	Other Exp-Benches	5,396	10,000	10,000	-	0.0%
10005300-66266	Other Exp-Special Events	151	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>16,478</b>	<b>20,000</b>	<b>35,600</b>	<b>15,600</b>	<b>78.0%</b>
10005300-65400	Cost Allocation Plan Expense	-	-	280,800	280,800	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>280,800</b>	<b>280,800</b>	<b>100.0%</b>
10005300-64000	Contract - Outside Services	49,463	50,000	50,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>49,463</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		362,068	378,300	357,500	20,800	5.5%
TOTAL Expenditures		67,929	70,000	516,574	446,574	638.0%
<b>General Fund Net Cost</b>		<b>(294,139)</b>	<b>(308,300)</b>	<b>159,074</b>	<b>467,374</b>	<b>(151.6%)</b>

## Community Services Main Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005305-63120	Equipment, Small Office & Tool	-	-	500	500	100.0%
10005305-63145	Internet & Broadband	-	-	3,500	3,500	100.0%
10005305-65210	Repair & Maintenance	-	-	100,000	100,000	100.0%
10005305-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005305-65310	Utility-Electric	-	-	112,145	112,145	100.0%
10005305-65320	Utility-Water and Sewer	-	-	16,065	16,065	100.0%
10005305-66210	Special Dept Expense	-	-	5,000	5,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>258,210</b>	<b>258,210</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	258,210	258,210	100.0%
<b>General Fund Net Cost</b>		-	-	<b>258,210</b>	<b>258,210</b>	<b>100.0%</b>

## Community Services Senior Center

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005400-50107	Rental Leases	30,983	40,000	31,500	(8,500)	(21.3%)
10005400-50205	Memberships	2,860	3,000	2,000	(1,000)	(33.3%)
<b>TOTAL-Community Services</b>		<b>33,843</b>	<b>43,000</b>	<b>33,500</b>	<b>(9,500)</b>	<b>(22.1%)</b>
10005400-50173	Charges for Svcs - Drop-In	287	-	-	-	0.0%
<b>TOTAL-Charges for Services</b>		<b>287</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10005400-61000	Salaries & Wages	-	-	18,704	18,704	100.0%
10005400-61100	Part Time 1000Hr	-	-	9,386	9,386	100.0%
10005400-61150	Part Time PERS	-	-	34,944	34,944	100.0%
10005400-61220	Admin. Leave Payout	-	-	229	229	100.0%
<b>TOTAL-Salaries</b>		<b>-</b>	<b>-</b>	<b>63,263</b>	<b>63,263</b>	<b>100.0%</b>
10005400-61837	Allowance Auto	-	-	410	410	100.0%
10005400-62100	Medicare	-	-	909	909	100.0%
10005400-62200	Benefits-Medical	-	-	2,533	2,533	100.0%
10005400-62230	Benefits-Vision	-	-	19	19	100.0%
10005400-62240	Benefits-Life Insurance	-	-	50	50	100.0%
10005400-62250	Benefits-Dental	-	-	141	141	100.0%
10005400-62260	Benefits-EAP	-	-	6	6	100.0%
10005400-62600	Disability-Long Term	-	-	96	96	100.0%
10005400-62620	Disability-Short Term	-	-	54	54	100.0%
10005400-62680	PERS-ER	-	-	5,966	5,966	100.0%
10005400-62685	PERS- ER UAL	-	-	4,516	4,516	100.0%
10005400-62720	RHSA Plan	-	-	192	192	100.0%
10005400-62800	Workers Comp	-	-	413	413	100.0%
<b>TOTAL-Benefits</b>		<b>-</b>	<b>-</b>	<b>15,305</b>	<b>15,305</b>	<b>100.0%</b>
10005400-80010	Services - Info Tech	-	-	1,400	1,400	100.0%
10005400-80020	Services - Fleet	-	-	7,000	7,000	100.0%
10005400-80030	Services - Vehicle Replacement	-	-	4,169	4,169	100.0%
10005400-80050	Services - Gen Liab ISF	-	-	38,300	38,300	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>50,869</b>	<b>50,869</b>	<b>100.0%</b>
10005400-63100	Postage & Shipping	-	200	200	-	0.0%
10005400-63110	Office Expense	1,005	1,300	1,300	-	0.0%
10005400-63120	Equipment, Small Office & Tool	264	-	-	-	0.0%
10005400-63250	Lease-Equipment	4,811	4,500	4,500	-	0.0%
10005400-65130	Fuel	-	-	2,250	2,250	100.0%
10005400-66210	Special Dept Expense	519	1,500	1,512	12	0.8%
10005400-66266	Other Exp-Special Events	5,749	1,500	1,500	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>12,349</b>	<b>9,000</b>	<b>11,262</b>	<b>2,262</b>	<b>25.1%</b>
10005400-65400	Cost Allocation Plan Expense	-	-	46,700	46,700	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>46,700</b>	<b>46,700</b>	<b>100.0%</b>
10005400-64000	Contract - Outside Services	3,213	-	-	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>3,213</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## Community Services Senior Center

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
	TOTAL Revenues	34,130	43,000	33,500	9,500	22.1%
	TOTAL Expenditures	15,561	9,000	187,399	178,399	1982.2%
	<b>General Fund Net Cost</b>	<b>(18,569)</b>	<b>(34,000)</b>	<b>153,899</b>	<b>187,899</b>	<b>(552.6%)</b>

## Community Services Senior Center Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005405-63120	Equipment, Small Office & Tool	-	-	10,000	10,000	100.0%
10005405-63145	Internet & Broadband	-	-	3,000	3,000	100.0%
10005405-63280	Maintenance-Janitorial	-	-	50,217	50,217	100.0%
10005405-65210	Repair & Maintenance	-	-	25,000	25,000	100.0%
10005405-65310	Utility-Electric	-	-	10,905	10,905	100.0%
10005405-65320	Utility-Water and Sewer	-	-	4,918	4,918	100.0%
10005405-66210	Special Dept Expense	-	-	4,000	4,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>108,040</b>	<b>108,040</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	108,040	108,040	100.0%
<b>General Fund Net Cost</b>		-	-	<b>108,040</b>	<b>108,040</b>	<b>100.0%</b>

## Community Services Sports Center

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005500-50279	Classes	39,962	38,000	55,000	17,000	44.7%
10005500-50281	Rents-Facilities-Sports Ctr	18,349	22,500	20,000	(2,500)	(11.1%)
10005500-50285	Drop in	945	2,700	350	(2,350)	(87.0%)
10005500-50295	Memberships	365,258	367,500	391,000	23,500	6.4%
10005500-50297	Open Gym	43,170	43,000	47,000	4,000	9.3%
10005500-50303	Drop in Childcare	264	500	150	(350)	(70.0%)
<b>TOTAL-Community Services</b>		<b>467,948</b>	<b>474,200</b>	<b>513,500</b>	<b>39,300</b>	<b>8.3%</b>
10005500-50315	Concessions Non-Taxable	16,626	16,000	16,000	-	0.0%
<b>TOTAL-Charges for Services</b>		<b>16,626</b>	<b>16,000</b>	<b>16,000</b>	<b>-</b>	<b>0.0%</b>
10005500-61000	Salaries	-	-	81,177	81,177	100.0%
10005500-61100	Part Time 1000Hr	-	-	138,360	138,360	100.0%
10005500-61220	Admin. Leave Payout	-	-	917	917	100.0%
10005500-62998	Salary Savings	-	-	(22,080)	(22,080)	100.0%
<b>TOTAL-Salaries</b>		<b>-</b>	<b>-</b>	<b>198,374</b>	<b>198,374</b>	<b>100.0%</b>
10005500-61837	Allowance Auto	-	-	1,641	1,641	100.0%
10005500-62100	Medicare	-	-	3,180	3,180	100.0%
10005500-62200	Benefits-Medical	-	-	8,320	8,320	100.0%
10005500-62230	Benefits-Vision	-	-	119	119	100.0%
10005500-62240	Benefits-Life Insurance	-	-	282	282	100.0%
10005500-62250	Benefits-Dental	-	-	859	859	100.0%
10005500-62260	Benefits-EAP	-	-	33	33	100.0%
10005500-62600	Disability-Long Term	-	-	422	422	100.0%
10005500-62620	Disability-Short Term	-	-	235	235	100.0%
10005500-62680	PERS-ER	-	-	9,027	9,027	100.0%
10005500-62685	PERS- ER UAL	-	-	6,834	6,834	100.0%
10005500-62720	RHSA Plan	-	-	1,176	1,176	100.0%
10005500-62800	Workers Comp	-	-	1,718	1,718	100.0%
<b>TOTAL-Benefits</b>		<b>-</b>	<b>-</b>	<b>33,846</b>	<b>33,846</b>	<b>100.0%</b>
10005500-80010	Services - Info Tech	-	-	5,900	5,900	100.0%
10005500-80050	Services - Gen Liab ISF	-	-	102,200	102,200	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>108,100</b>	<b>108,100</b>	<b>100.0%</b>
10005500-63100	Postage & Shipping	95	-	-	-	0.0%
10005500-63110	Office Expense	1,982	2,200	2,200	-	0.0%
10005500-63250	Lease-Equipment	4,811	3,700	4,790	1,090	29.5%
10005500-63335	Other Exps-Concessions	324	-	-	-	0.0%
10005500-63415	Bank & Merchant Fees	-	-	13,000	13,000	100.0%
10005500-66210	Special Dept Expense	1,599	2,000	2,000	-	0.0%
10005500-66250	Concessions	11,304	10,000	11,000	1,000	10.0%
10005500-66266	Other Exp-Special Events	7,890	8,000	-	(8,000)	(100.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>28,005</b>	<b>25,900</b>	<b>32,990</b>	<b>7,090</b>	<b>27.4%</b>

## Community Services Sports Center

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005500-65400	Cost Allocation Plan Expense	-	-	119,100	119,100	100.0%
<b>TOTAL-Expenses to Reimb</b>		-	-	<b>119,100</b>	<b>119,100</b>	<b>100.0%</b>
10005500-64015	Contract Services-Instructors	34,272	30,400	44,400	14,000	46.1%
<b>TOTAL-Prof Contracts</b>		<b>34,272</b>	<b>30,400</b>	<b>44,400</b>	<b>14,000</b>	<b>46.1%</b>
TOTAL Revenues		484,574	490,200	529,500	39,300	8.0%
TOTAL Expenditures		62,277	56,300	536,810	480,510	853.5%
<b>General Fund Net Cost</b>		<b>(422,297)</b>	<b>(433,900)</b>	<b>7,310</b>	<b>441,210</b>	<b>(101.7%)</b>

### Community Services Sports Center Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005505-63120	Equipment, Small Office & Tool	-	-	4,000	4,000	100.0%
10005505-63145	Internet & Broadband	-	-	7,200	7,200	100.0%
10005505-63280	Maintenance-Janitorial	-	-	34,800	34,800	100.0%
10005505-65210	Repair & Maintenance	-	-	100,000	100,000	100.0%
10005505-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005505-65310	Utility-Electric	-	-	130,854	130,854	100.0%
10005505-65320	Utility-Water and Sewer	-	-	13,650	13,650	100.0%
10005505-66210	Special Dept Expense	-	-	6,000	6,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>317,504</b>	<b>317,504</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	317,504	317,504	100.0%
<b>General Fund Net Cost</b>		-	-	<b>317,504</b>	<b>317,504</b>	<b>100.0%</b>

## Community Services Aquatics/ Pools

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005600-50315	Concessions Non-Taxable	5,661	4,200	7,000	2,800	66.7%
<b>TOTAL-Resale</b>		<b>5,661</b>	<b>4,200</b>	<b>7,000</b>	<b>2,800</b>	<b>66.7%</b>
10005600-50265	Chrg Srvs-Swim Lap	20,841	20,000	24,000	4,000	20.0%
10005600-50267	Chrg Srvs-Swim Rec	24,888	26,000	40,000	14,000	53.8%
10005600-50273	Chrg Srvs-Lessons	61,496	81,600	98,000	16,400	20.1%
10005600-50281	Rents-Facilities-Aquatics	12,452	18,000	11,000	(7,000)	(38.9%)
<b>TOTAL-Community Services</b>		<b>119,677</b>	<b>145,600</b>	<b>173,000</b>	<b>27,400</b>	<b>18.8%</b>
10005600-61000	Salaries & Wages	-	-	57,808	57,808	100.0%
10005600-61100	Part Time 1000Hr	2,579	-	293,499	293,499	100.0%
10005600-61155	Overtime	88	-	-	-	0.0%
10005600-61220	Admin. Leave Payout	-	-	1,232	1,232	100.0%
10005600-62998	Salary Savings	-	-	(17,071)	(17,071)	100.0%
<b>TOTAL-Salaries</b>		<b>2,666</b>	<b>-</b>	<b>335,468</b>	<b>335,468</b>	<b>100.0%</b>
10005600-61837	Allowance Auto	-	-	2,187	2,187	100.0%
10005600-62100	Medicare	39	-	5,120	5,120	100.0%
10005600-62200	Benefits-Medical	-	-	4,680	4,680	100.0%
10005600-62230	Benefits-Vision	-	-	51	51	100.0%
10005600-62240	Benefits-Life Insurance	-	-	173	173	100.0%
10005600-62250	Benefits-Dental	-	-	378	378	100.0%
10005600-62260	Benefits-EAP	-	-	15	15	100.0%
10005600-62600	Disability-Long Term	-	-	301	301	100.0%
10005600-62620	Disability-Short Term	-	-	168	168	100.0%
10005600-62680	PERS-ER	-	-	6,428	6,428	100.0%
10005600-62685	PERS- ER UAL	-	-	4,867	4,867	100.0%
10005600-62720	RHSA Plan	-	-	516	516	100.0%
10005600-62800	Workers Comp	8	-	2,741	2,741	100.0%
<b>TOTAL-Benefits</b>		<b>47</b>	<b>-</b>	<b>27,625</b>	<b>27,625</b>	<b>100.0%</b>
10005600-80010	Services - Info Tech	-	-	3,800	3,800	100.0%
10005600-80050	Services - Gen Liab ISF	-	-	127,700	127,700	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>131,500</b>	<b>131,500</b>	<b>100.0%</b>
10005600-63120	Equipment, Small Office & Tool	403	-	-	-	0.0%
10005600-63335	Other Exps-Concessions	322	-	-	-	0.0%
10005600-63395	License & Permit	8,789	6,000	6,000	-	0.0%
10005600-63610	Travel and Training	2,560	3,500	3,500	-	0.0%
10005600-66210	Special Dept Expense	7,688	13,500	13,500	-	0.0%
10005600-66240	Chemicals Aquatic	626	-	-	-	0.0%
10005600-66250	Concessions	969	2,200	3,300	1,100	50.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>21,356</b>	<b>25,200</b>	<b>26,300</b>	<b>1,100</b>	<b>4.4%</b>
10005600-65400	Cost Allocation Plan Expense	-	-	180,900	180,900	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>180,900</b>	<b>180,900</b>	<b>100.0%</b>
<b>TOTAL-Community Services Aqu</b>		<b>101,268</b>	<b>124,600</b>	<b>521,793</b>	<b>397,193</b>	<b>318.8%</b>

## Community Services Aquatics/Pools

<b>Acct Number</b>	<b>Description</b>	<b>FY 23-24 Actual</b>	<b>FY 24-25 Original Budget</b>	<b>FY 25-26 Adopted Budget</b>	<b>\$ Change</b>	<b>% Change</b>
TOTAL Revenues		125,338	149,800	180,000	30,200	20.2%
TOTAL Expenditures		24,069	25,200	701,793	676,593	2684.9%
<b>General Fund Net Cost</b>		<b>(101,268)</b>	<b>(124,600)</b>	<b>521,793</b>	<b>646,393</b>	<b>(518.8%)</b>

### Community Services Aquatics/ Pools Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005605-63120	Equipment, Small Office & Tool	-	-	5,000	5,000	100.0%
10005605-63145	Internet & Broadband	-	-	2,160	2,160	100.0%
10005605-63280	Maintenance-Janitorial	-	-	15,000	15,000	100.0%
10005605-65210	Repair & Maintenance	-	-	140,000	140,000	100.0%
10005605-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005605-65310	Utility-Electric	-	-	100,000	100,000	100.0%
10005605-65320	Utility-Water and Sewer	-	-	47,250	47,250	100.0%
10005605-66210	Special Dept Expense	-	-	10,000	10,000	100.0%
10005605-66240	Chemicals Aquatic	-	-	92,000	92,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>432,410</b>	<b>432,410</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	432,410	432,410	100.0%
<b>General Fund Net Cost</b>		-	-	<b>432,410</b>	<b>432,410</b>	<b>100.0%</b>

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## Community Services Animal Services Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Licenses & Permits	9,789	45,000	35,000	(10,000)	(22.2%)
Charges for Services	139,251	135,000	97,000	(38,000)	(28.1%)
Donations Revenue	7,743	10,000	38,000	28,000	280.0%
Transfer In	-	-	55,000	55,000	100.0%
<b>TOTAL SOURCES</b>	<b>156,783</b>	<b>190,000</b>	<b>225,000</b>	<b>35,000</b>	<b>18.4%</b>
<u>EXPENDITURES</u>					
Salaries	431,368	457,772	523,000	65,228	14.2%
Benefits	83,142	118,057	166,176	48,119	40.8%
Internal Service Fund Charges	-	-	116,876	116,876	100.0%
Services & Supplies	118,087	119,700	295,366	175,666	146.8%
Expenses to Reimbursements	-	-	188,600	188,600	100.0%
Capital Outlay	-	-	55,000	55,000	100.0%
Professional Contracts	50,352	60,000	60,000	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>682,949</b>	<b>755,530</b>	<b>1,405,018</b>	<b>649,488</b>	<b>86.0%</b>
<b>General Fund Net Cost</b>	<b>526,166</b>	<b>565,530</b>	<b>1,180,018</b>	<b>614,488</b>	<b>108.7%</b>

## Community Services Animal Services

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005130-53500	License & Permits- AS	9,789	45,000	35,000	(10,000)	(22.2%)
<b>TOTAL-Licenses &amp; Permits</b>		<b>9,789</b>	<b>45,000</b>	<b>35,000</b>	<b>(10,000)</b>	<b>(22.2%)</b>
10005130-50187	Animal Shelter Fees	93,629	85,000	95,000	10,000	11.8%
10005130-50189	Training	5,150	-	-	-	0.0%
10005130-50340	Animal Shelter Other	40,473	50,000	2,000	(48,000)	(96.0%)
<b>TOTAL-Charges for Services</b>		<b>139,251</b>	<b>135,000</b>	<b>97,000</b>	<b>(38,000)</b>	<b>(28.1%)</b>
10005130-50334	Donations-Animal Srvcs League	-	-	38,000	38,000	100.0%
10005130-50335	Donations Revenue	7,743	10,000	-	(10,000)	(100.0%)
<b>TOTAL-Donations Rev</b>		<b>7,743</b>	<b>10,000</b>	<b>38,000</b>	<b>28,000</b>	<b>280.0%</b>
10005130-42430	T-In Vehicle Replacement	-	-	55,000	55,000	100.0%
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>-</b>	<b>55,000</b>	<b>55,000</b>	<b>100.0%</b>
10005130-61000	Salaries	226,258	234,825	292,845	58,020	24.7%
10005130-61100	Part Time 1000Hr	119,956	145,635	149,597	3,962	2.7%
10005130-61150	Part Time PERS	73,440	69,888	68,888	(1,000)	(1.4%)
10005130-61155	Overtime	9,824	5,866	8,987	3,121	53.2%
10005130-61200	Supplemental Earnings	1,288	-	-	-	0.0%
10005130-61220	Annual Admin Pay	-	958	2,083	1,125	117.4%
10005130-61300	Stipend Pay	603	600	600	-	0.0%
<b>TOTAL-Salaries</b>		<b>431,368</b>	<b>457,772</b>	<b>523,000</b>	<b>65,228</b>	<b>14.2%</b>
10005130-61833	Allowance Phone	251	600	-	(600)	(100.0%)
10005130-61837	Allowance Auto	-	-	1,367	1,367	100.0%
10005130-62100	Medicare	6,064	6,387	7,192	805	12.6%
10005130-62200	Benefits-Medical	35,959	36,834	42,533	5,699	15.5%
10005130-62220	Benefits-Hearing	-	500	-	(500)	(100.0%)
10005130-62230	Benefits-Vision	404	405	411	6	1.5%
10005130-62240	Benefits-Life Insurance	696	693	831	138	19.9%
10005130-62250	Benefits-Dental	2,627	2,610	2,981	371	14.2%
10005130-62260	Benefits-EAP	468	102	116	14	13.7%
10005130-62600	Disability-Long Term	1,185	1,224	1,522	298	24.3%
10005130-62620	Disability-Short Term	661	683	850	167	24.5%
10005130-62640	Unemployment	295	-	-	-	0.0%
10005130-62680	PERS-ER	31,482	42,036	40,224	(1,812)	(4.3%)
10005130-62685	PERS- ER UAL	-	-	30,453	30,453	100.0%
10005130-62720	RHSA Plan	1,209	1,200	1,680	480	40.0%
10005130-62800	Workers Comp	1,842	24,783	36,016	11,233	45.3%
<b>TOTAL-Benefits</b>		<b>83,142</b>	<b>118,057</b>	<b>166,176</b>	<b>48,119</b>	<b>40.8%</b>
10005130-80010	Services - Info Tech	-	-	29,800	29,800	100.0%
10005130-80020	Services - Fleet	-	-	5,000	5,000	100.0%
10005130-80030	Services - Vehicle Replacement	-	-	5,476	5,476	100.0%
10005130-80050	Services - Gen Liab ISF	-	-	76,600	76,600	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>116,876</b>	<b>116,876</b>	<b>100.0%</b>

## Community Services Animal Services

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005130-63100	Postage & Shipping	68	200	100	(100)	(50.0%)
10005130-63105	Printing	5	-	-	-	0.0%
10005130-63110	Office Expense	1,176	2,500	2,500	-	0.0%
10005130-63120	Equipment, Small Office & Tool	2,281	4,000	4,000	-	0.0%
10005130-63143	Communication-Phone	-	-	2,770	2,770	100.0%
10005130-63160	Software Lic. & Subscriptions	1,226	1,500	1,500	-	0.0%
10005130-63250	Lease-Equipment	3,193	3,400	3,400	-	0.0%
10005130-63310	Dues & Subscriptions	200	300	300	-	0.0%
10005130-63395	License & Permit	225	300	300	-	0.0%
10005130-63415	Bank & Merchant Fees	-	-	1,000	1,000	100.0%
10005130-63610	Travel and Training	139	4,000	4,000	-	0.0%
10005130-64050	Community Outreach-AS League	14,464	7,500	54,500	47,000	626.7%
10005130-65130	Fuel	-	-	1,800	1,800	100.0%
10005130-65500	Non-Capital Projects	4,987	-	-	-	0.0%
10005130-66210	Special Dept Expense	18,057	15,000	16,500	1,500	10.0%
10005130-66260	Food-Animal Shelter	16,867	18,000	18,000	-	0.0%
10005130-66262	Animal Clinic Non-Eligible	55,200	63,000	70,300	7,300	11.6%
<b>TOTAL-Services &amp; Supplies</b>		<b>118,087</b>	<b>119,700</b>	<b>180,970</b>	<b>61,270</b>	<b>51.2%</b>
10005130-65400	Cost Allocation Plan Expense	-	-	188,600	188,600	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>188,600</b>	<b>188,600</b>	<b>100.0%</b>
10005130-81550	Capital Asset-Vehicles	-	-	55,000	55,000	100.0%
<b>TOTAL-Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>55,000</b>	<b>55,000</b>	<b>100.0%</b>
10005130-64000	Contract - Outside Services	50,352	60,000	60,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>50,352</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		156,783	190,000	225,000	35,000	18.4%
TOTAL Expenditures		682,949	755,530	1,290,622	535,092	70.8%
<b>General Fund Net Cost</b>		<b>526,166</b>	<b>565,530</b>	<b>1,065,622</b>	<b>500,092</b>	<b>88.4%</b>

## Animal Services Building

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005135-63120	Equipment, Small Office & Tool	-	-	1,000	1,000	100.0%
10005135-63280	Maintenance-Janitorial	-	-	17,347	17,347	100.0%
10005135-65210	Repair & Maintenance	-	-	25,000	25,000	100.0%
10005135-65222	Supplies-Janitorial Svs	-	-	10,500	10,500	100.0%
10005135-65310	Utility-Electric	-	-	42,174	42,174	100.0%
10005135-65320	Utility-Water and Sewer	-	-	10,500	10,500	100.0%
10005135-66210	Special Dept Expense	-	-	7,875	7,875	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>114,396</b>	<b>114,396</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	114,396	114,396	100.0%
<b>General Fund Net Cost</b>		-	-	<b>114,396</b>	<b>114,396</b>	<b>100.0%</b>

## Community Services Performing Arts Center (PAC) Dept. - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Community Services	358,894	405,000	389,000	(16,000)	(4.0%)
Donations Revenue	21,235	26,500	184,200	157,700	595.1%
Other Revenue	223	-	-	-	0.0%
Transfer In	-	-	60,000	60,000	100.0%
<b>TOTAL SOURCES</b>	<b>380,352</b>	<b>431,500</b>	<b>633,200</b>	<b>201,700</b>	<b>46.7%</b>
<u>EXPENDITURES</u>					
Salaries	-	-	693,430	693,430	100.0%
Benefits	-	-	180,620	180,620	100.0%
Internal Services Fund Charges	-	-	73,500	73,500	100.0%
Services & Supplies	150,670	153,500	405,707	252,207	164.3%
Expenses to Reimbursements	-	-	164,900	164,900	100.0%
Capital Outlay	-	-	70,000	70,000	100.0%
Professional Contracts	97,631	114,100	160,976	46,876	41.1%
<b>TOTAL EXPENDITURES</b>	<b>248,300</b>	<b>267,600</b>	<b>1,749,132</b>	<b>1,481,532</b>	<b>553.6%</b>
<b>General Fund Net Cost</b>	<b>(132,052)</b>	<b>(163,900)</b>	<b>1,115,932</b>	<b>1,279,832</b>	<b>(780.9%)</b>

## Community Services Performing Arts Center (PAC)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005200-50281	Rents-Facilities-PAC	125,208	121,000	121,000	-	0.0%
10005200-50305	Program Revenue-Youth	38,514	55,000	55,000	-	0.0%
10005200-50309	Program Revenue-PAC Prod	152,758	190,000	175,000	(15,000)	(7.9%)
10005200-50311	Program Revenue-Box Office	42,415	36,000	38,000	2,000	5.6%
10005200-50343	Sponsorships	-	3,000	-	(3,000)	(100.0%)
<b>TOTAL-Community Services</b>		<b>358,894</b>	<b>405,000</b>	<b>389,000</b>	<b>(16,000)</b>	<b>(4.0%)</b>
10005200-50333	RPF Concessions	2,843	11,500	90,000	78,500	682.6%
10005200-50335	Donations Revenue	18,392	15,000	15,000	-	0.0%
10005200-50336	Spreckles Donation F4525	-	-	79,200	79,200	100.0%
<b>TOTAL-Donations Rev</b>		<b>21,235</b>	<b>26,500</b>	<b>184,200</b>	<b>157,700</b>	<b>595.1%</b>
10005200-50351	Prior Year Revenue	223	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10005200-42430	T-In Vehicle Replacement	-	-	60,000	60,000	100.0%
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>-</b>	<b>60,000</b>	<b>60,000</b>	<b>100.0%</b>
10005200-61000	Salaries & Wages	-	-	365,670	365,670	100.0%
10005200-61100	Part Time 1000Hr	-	-	237,914	237,914	100.0%
10005200-61150	Part Time PERS	-	-	150,936	150,936	100.0%
10005200-61220	Admin. Leave Payout	-	-	5,428	5,428	100.0%
10005200-62998	Salary Savings	-	-	(66,518)	(66,518)	100.0%
<b>TOTAL-Salaries</b>		<b>-</b>	<b>-</b>	<b>693,430</b>	<b>693,430</b>	<b>100.0%</b>
10005200-61837	Allowance Auto	-	-	8,748	8,748	100.0%
10005200-62100	Medicare	-	-	10,897	10,897	100.0%
10005200-62200	Benefits-Medical	-	-	43,561	43,561	100.0%
10005200-62230	Benefits-Vision	-	-	431	431	100.0%
10005200-62240	Benefits-Life Insurance	-	-	1,118	1,118	100.0%
10005200-62250	Benefits-Dental	-	-	3,123	3,123	100.0%
10005200-62260	Benefits-EAP	-	-	122	122	100.0%
10005200-62600	Disability-Long Term	-	-	1,901	1,901	100.0%
10005200-62620	Disability-Short Term	-	-	1,061	1,061	100.0%
10005200-62680	PERS-ER	-	-	57,446	57,446	100.0%
10005200-62685	PERS- ER UAL	-	-	43,494	43,494	100.0%
10005200-62720	RHSA Plan	-	-	3,072	3,072	100.0%
10005200-62800	Workers Comp	-	-	5,646	5,646	100.0%
<b>TOTAL-Benefits</b>		<b>-</b>	<b>-</b>	<b>180,620</b>	<b>180,620</b>	<b>100.0%</b>
10005200-80010	Services - Info Tech	-	-	31,200	31,200	100.0%
10005200-80020	Services - Fleet	-	-	4,000	4,000	100.0%
10005200-80050	Services - Gen Liab ISF	-	-	38,300	38,300	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>73,500</b>	<b>73,500</b>	<b>100.0%</b>
10005200-63100	Postage & Shipping	11,291	10,800	10,800	-	0.0%
10005200-63110	Office Expense	1,026	1,500	1,500	-	0.0%
10005200-63120	Equipment, Small Office & Tool	488	-	5,000	5,000	100.0%

## Community Services Performing Arts Center (PAC)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005200-63140	Advertising	44,405	32,500	24,000	(8,500)	(26.2%)
10005200-63180	Box Office Expense	1,163	3,000	3,000	-	0.0%
10005200-63250	Lease-Equipment	4,811	5,400	5,400	-	0.0%
10005200-63310	Dues & Subscriptions	410	800	800	-	0.0%
10005200-63395	License & Permit	906	1,000	1,000	-	0.0%
10005200-63405	Transation Fees	-	-	20,000	20,000	100.0%
10005200-63415	Bank & Merchant Fees	-	-	25,000	25,000	100.0%
10005200-63610	Travel and Training	132	3,000	3,000	-	0.0%
10005200-65130	Fuel	-	-	150	150	100.0%
10005200-66210	Special Dept Expense	12,221	15,000	15,000	-	0.0%
10005200-66270	Other Exp-PAC Production	73,817	80,500	80,500	-	0.0%
10005200-68950	One-Time Expenditure	-	-	8,000	8,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>150,670</b>	<b>153,500</b>	<b>203,150</b>	<b>49,650</b>	<b>32.3%</b>
10005200-65400	Cost Allocation Plan Expense	-	-	164,900	164,900	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>164,900</b>	<b>164,900</b>	<b>100.0%</b>
10005200-81540	Capital Asset-Equipment	-	-	10,000	10,000	100.0%
10005200-81550	Capital Asset-Vehicles	-	-	60,000	60,000	100.0%
<b>TOTAL-Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>100.0%</b>
10005200-64000	Contract - Outside Services	61,456	82,100	57,100	(25,000)	(30.5%)
10005200-64013	Contract Services - Actors	36,175	30,000	30,000	-	0.0%
10005200-64015	Contract Services-Instructors	-	2,000	20,000	18,000	900.0%
<b>TOTAL-Prof Contracts</b>		<b>97,631</b>	<b>114,100</b>	<b>107,100</b>	<b>(7,000)</b>	<b>(6.1%)</b>
TOTAL Revenues		380,352	431,500	633,200	201,700	46.7%
TOTAL Expenditures		248,300	267,600	1,492,700	1,225,100	457.8%
<b>General Fund Net Cost</b>		<b>(132,052)</b>	<b>(163,900)</b>	<b>859,500</b>	<b>1,023,400</b>	<b>(624.4%)</b>

## Performing Arts Center (PAC) Building

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005205-63145	Internet & Broadband	-	-	1,839	1,839	100.0%
10005205-65210	Repair & Maintenance	-	-	50,000	50,000	100.0%
10005205-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005205-65310	Utility-Electric	-	-	115,020	115,020	100.0%
10005205-65320	Utility-Water and Sewer	-	-	7,198	7,198	100.0%
10005205-66210	Special Dept Expense	-	-	7,500	7,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>202,557</b>	<b>202,557</b>	<b>100.0%</b>
10005205-64000	Contract - Outside Services	-	-	53,876	53,876	100.0%
<b>TOTAL-Prof Contracts</b>		-	-	<b>53,876</b>	<b>53,876</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	256,433	256,433	100.0%
<b>General Fund Net Cost</b>		-	-	<b>256,433</b>	<b>256,433</b>	<b>100.0%</b>

## Homelessness Department - Budget Summary

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>SOURCES</u>					
Intergovernmental	279,685	-	-	-	0.0%
Other Revenue	1,426	-	-	-	0.0%
<b>TOTAL SOURCES</b>	<b>281,111</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<u>EXPENDITURES</u>					
Salaries	91,963	103,383	99,657	(3,726)	(3.6%)
Benefits	21,363	27,451	32,128	4,677	17.0%
Internal Service Fund Charges	-	-	21,600	21,600	100.0%
Services & Supplies	50,891	10,400	-	(10,400)	(100.0%)
Professional Contracts	1,635,975	2,786,200	1,971,734	(814,466)	(29.2%)
Reimbursements	-	-	(10,000)	(10,000)	100.0%
<b>TOTAL EXPENDITURES</b>	<b>1,800,193</b>	<b>2,927,434</b>	<b>2,115,119</b>	<b>(812,315)</b>	<b>(27.7%)</b>
<b>General Fund Net Cost</b>	<b>1,519,082</b>	<b>2,927,434</b>	<b>2,115,119</b>	<b>(812,315)</b>	<b>(27.7%)</b>

## Development Services Homelessness

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10002250-61000	Salaries & Wages	91,811	99,003	99,657	654	0.7%
10002250-61155	Overtime	-	241	-	(241)	(100.0%)
<b>TOTAL-Salaries</b>		<b>91,811</b>	<b>99,244</b>	<b>99,657</b>	<b>413</b>	<b>0.4%</b>
10002250-62100	Medicare	1,300	1,411	1,411	-	0.0%
10002250-62200	Benefits-Medical	7,161	7,367	7,367	-	0.0%
10002250-62230	Benefits-Vision	134	135	121	(14)	(10.4%)
10002250-62240	Benefits-Life Insurance	231	231	231	-	0.0%
10002250-62250	Benefits-Dental	871	870	877	7	0.8%
10002250-62260	Benefits-EAP	34	34	34	-	0.0%
10002250-62600	Disability-Long Term	470	515	518	3	0.6%
10002250-62620	Disability-Short Term	262	287	289	2	0.7%
10002250-62680	PERS-ER	9,621	14,365	11,082	(3,283)	(22.9%)
10002250-62685	PERS- ER UAL	-	-	8,390	8,390	100.0%
10002250-62720	RHSA Plan	1,200	1,200	1,200	-	0.0%
10002250-62800	Workers Comp	35	990	608	(382)	(38.6%)
<b>TOTAL-Benefits</b>		<b>21,320</b>	<b>27,405</b>	<b>32,128</b>	<b>4,723</b>	<b>17.2%</b>
10002250-80010	Services - Info Tech	-	-	8,800	8,800	100.0%
10002250-80050	Services - Gen Liab ISF	-	-	12,800	12,800	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>21,600</b>	<b>21,600</b>	<b>100.0%</b>
10002250-63120	Equipment, Small Office & Tool	1,137	-	-	-	0.0%
10002250-66210	Special Dept Expense	605	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>1,742</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
10002250-64000	Contract - Outside Services	1,442,166	2,698,200	1,971,734	(726,466)	(26.9%)
<b>TOTAL-Prof Contracts</b>		<b>1,442,166</b>	<b>2,698,200</b>	<b>1,971,734</b>	<b>(726,466)</b>	<b>(26.9%)</b>
10002250-68125	Reimb frm F4290 RAB	-	-	(10,000)	(10,000)	100.0%
<b>TOTAL-Reimbursements</b>		<b>-</b>	<b>-</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		1,557,038	2,824,850	2,115,119	(709,731)	(25.1%)
<b>General Fund Net Cost</b>		<b>1,557,038</b>	<b>2,824,850</b>	<b>2,115,119</b>	<b>(709,731)</b>	<b>(25.1%)</b>

## Public Safety Homelessness

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003250-61155	Overtime	-	968	-	(968)	(100.0%)
<b>TOTAL-Salaries</b>		-	<b>968</b>	-	<b>(968)</b>	<b>(100.0%)</b>
10003250-64000	Contract - Outside Services	6,967	-	-	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>6,967</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		6,967	968	-	(968)	(100.0%)
<b>General Fund Net Cost</b>		<b>6,967</b>	<b>968</b>	-	<b>(968)</b>	<b>(100.0%)</b>

## Public Works Homelessness

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004250-50141	Grant-State	279,685	-	-	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>279,685</b>	-	-	-	<b>0.0%</b>
10004250-50339	Other Revenue - Misc	1,426	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>1,426</b>	-	-	-	<b>0.0%</b>
10004250-61000	Salaries & Wages	142	-	-	-	0.0%
10004250-61155	Overtime	-	1,571	-	(1,571)	(100.0%)
10004250-61300	Stipend Pay	4	-	-	-	0.0%
10004250-61550	Stand-By Weekends	-	1,080	-	(1,080)	(100.0%)
10004250-61551	Stand-By Weekday	6	520	-	(520)	(99.9%)
<b>TOTAL-Salaries</b>		<b>153</b>	<b>3,171</b>	-	<b>(3,171)</b>	<b>(100.0%)</b>
10004250-62100	Medicare	2	46	-	(46)	(100.0%)
10004250-62200	Benefits-Medical	14	-	-	-	0.0%
10004250-62230	Benefits-Vision	1	-	-	-	0.0%
10004250-62240	Benefits-Life Insurance	1	-	-	-	0.0%
10004250-62250	Benefits-Dental	4	-	-	-	0.0%
10004250-62600	Disability-Long Term	1	-	-	-	0.0%
10004250-62680	PERS-ER	15	-	-	-	0.0%
10004250-62720	RHSA Plan	6	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>44</b>	<b>46</b>	-	<b>(46)</b>	<b>(100.0%)</b>
10004250-66210	Special Dept Expense	49,149	10,400	-	(10,400)	(100.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>49,149</b>	<b>10,400</b>	-	<b>(10,400)</b>	<b>(100.0%)</b>
10004250-64000	Contract - Outside Services	186,842	88,000	-	(88,000)	(100.0%)
<b>TOTAL-Prof Contracts</b>		<b>186,842</b>	<b>88,000</b>	-	<b>(88,000)</b>	<b>(100.0%)</b>
TOTAL Revenues		281,111	-	-	-	0.0%
TOTAL Expenditures		236,187	101,617	-	(101,617)	(100.0%)
<b>General Fund Net Cost</b>		<b>(44,923)</b>	<b>101,617</b>	-	<b>(101,617)</b>	<b>(100.0%)</b>

## SPECIAL REVENUE FUNDS

The following summarizes the City's Special Revenue Funds:

**4111 DIVCA PEG Fee (AB 2987) PEG Fees** – Revenues received pursuant to Assembly Bill 2987 for activities related to public, educational, and governmental (PEG) access channels. DIVCA – Digital Infrastructure and Video Completion Act of 2006.

**4112 General Plan Maintenance** - Revenues received from a surcharge pursuant to City's Resolution No. 2008-03 on certain building permits and based on a percentage of project valuation, for the purpose of updating and maintaining the Rohnert Park General Plan.

**4200 Water Development & Improvement** - The fee was established by Resolution 79-08 and later repealed by Resolution 2016-112. The fee is in proportion to the developments impact on the water infrastructure. The fee provides for the expansion of the City's water system, including but not limited to production, storage, and distribution facilities and necessary engineering and planning studies.

**4210 Traffic Safety** - Revenues received pursuant to Vehicle Code Section 42200 for the purpose of maintenance of traffic control devices, traffic law enforcement, and traffic accident prevention.

**4215 Traffic Signals Fee** - Revenues received from fees imposed on developers for the purpose of constructing traffic signals. The fee was repealed on July 13, 2004, when the City's Public Facilities Fee was established.

**4225 Affordable Housing Linkage Fee** - Revenues received pursuant to Ordinance 771, which established fees to be imposed upon non-residential development. Funds are to assist in the construction of affordable housing or in the implementation of housing programs that are outlined in the City's adopted Housing Element.

**4230 Housing In-Lieu Fee** - This fee was established by Resolution 2019-085 and requires developers of new for-sale residential projects of 50 units or less to pay a fee in lieu of building on-site inclusionary units to address the gap between market prices of housing in the City and prices affordable to moderate, and very low-income households. Funds are to be used to increase and improve the supply of affordable housing to households with moderate, low, and very low income.

**4232 Homeless** - Revenues awarded by federal, state and county to address City of Rohnert Parks community's housing needs.

**4235 Explorer Program** - Revenues received from Public Safety Explorer Scout's fundraising activities. Funds are to be used for goods and services related to the Explorer Scouts program.

## **SPECIAL REVENUE FUNDS (continued)**

**4247 Tree In-Lieu Fee** - paragraph 17.15.050 C, Type of Replacement, the applicant shall replace the altered, removed, or relocated tree(s) by either depositing an in-lieu fee with the City's recreation department or by planting an equivalent number of new tree(s).

**4248 Park In-Lieu Fee** - 16.14.020 Park dedication; Government Code Section 66477. The dedication of land or payment fees, or both, shall be the proportionate amount necessary to provide five acres of park area per one thousand people residing within a subdivision. The land, fees, or combination of both may be used only for the purpose of developing new or rehabilitating existing neighborhoods or recreational facilities to serve the subdivision.

**4249 University District Specific Plan (UDSP) Maintenance Annuity** – Revenues received pursuant to a development agreement with the University District Specific Plan Area for the purpose of funding cost increases for municipal services resulting from new residential development in this specific plan area. Fees received are invested in a segregated annuity or investment account for the purpose of creating a stream of income to mitigate the development impacts on public works staffing, public safety staffing, and infrastructure maintenance.

**4250 Public Facilities Financing** – The developer fee was established in 2004 and updated in 2008 and 2011. The most recent update was approved by Resolution 2011-109. Fee revenue is to be used for; (a) the purposes described in the City's Public Facilities Finance Plan (PFFP); (b) for reimbursing the city for the development's fair share of those capital improvements, included in the PFFP and already constructed by the City; or (c) for reimbursing developers who have constructed public facilities described in the PFFP.

**4254 Public Facilities Financing Admin Fee** - Revenues received are 3% of the total revenue received each year from the Public Facility Finance Fee. The funds are to be used for administrative costs.

**4255 SOMO Regional Traffic Fee** - The developer fee was established in 2021 through Ordinance No. 953 which approved the amended and restated development agreement between the city and SOMO Village Commercial LLC for the SOMO Village Project. The purpose of the fee is for improvements of regional roadways and traffic improvements that mitigate regional traffic impacts identified in the SOMO Environmental Impact Report (SEIR) or other regionally significant projects.

**4256 SOMO Climate Action Fee** - The developer fee was established in 2021 through Ordinance No. 953 which approved the amended and restated development agreement between the city and SOMO Village Commercial LLC for the SOMO Village Project. The purpose of the fee is to mitigate the project's impact on the City's greenhouse gas production.

**4257 SOMO Additional Personnel Fee** - The developer fee was established in 2021 through Ordinance No. 953 which approved the amended and restated development agreement between the city and SOMO Village Commercial LLC for the SOMO Village Project. The purpose of the fee is to mitigate the City's costs for additional public service personnel required by the project.

## **SPECIAL REVENUE FUNDS (continued)**

**4258 SOMO Pavement Maintenance/Street** - The developer fee was established in 2021 through Ordinance No. 953 which approved the amended and restated development agreement between the city and SOMO Village Commercial LLC for the SOMO Village Project. The purpose of the fee is to mitigate the street maintenance and street pavement impacts of the project.

**4259 SOMO Public Service Fee** - The developer fee was established in 2021 through Ordinance No. 953 which approved the amended and restated development agreement between the city and SOMO Village Commercial LLC for the SOMO Village Project. The purpose of the fee is to mitigate the additional public service costs of the City as a result of the project.

**4261 Community Facility District [CFD] Southeast** – A special tax within the Southeast Specific Plan Community Facilities District No. 2015-1, levied annually on each residential unit on the County tax roll and emitted to the City. Funds are to be allocated for additional personnel and city services, as well as to mitigate traffic regionally and locally within the SESP Area.

**4262 Community Facility District [CFD] Westside** – Revenues received pursuant to a development agreement with the Westside Specific Plan (WSP) Area. Funds are to be used to offset the fiscal deficit of the City's General Fund created by the new residential development within the WSP area.

**4263 Community Facility District [CFD] Bristol** – Revenues received pursuant to a development agreement which impose fees when building permits are granted during the development of the Bristol Specific Plan. Funds are to be used to offset the fiscal deficit of the City's General Fund created by the new residential development within the BSP area.

**4264 Community Facility District [CFD] SOMO** – a special tax within the SOMO Community Facilities District levied annually on each residential unit on the County tax roll and remitted to the City to offset the cost of maintenance and services in the SOMO Village Planned Development.

**4269 Westside LLD** – The Westside formation under the Landscape and Lighting District Act of 1972 to satisfy the DA requirements for Ageda Phase II development. Revenues received from the Sonoma County property tax rolls. Funds are to be allocated for park maintenance.

**4270 Southeast Specific Plan Regional Traffic Fee** – Revenues received pursuant to a development agreement with the Southeast Specific Plan (SESP) Area to fund City approved regional traffic improvements which mitigate a portion of regional and local traffic impacts identified in the Environmental Impact Report (EIR) within the SESP Area and to mitigate a portion of the impacts from construction traffic on collector roads.

## **SPECIAL REVENUE FUNDS (continued)**

**4273 Valley House Mitigation Fee** – Revenues received pursuant to a development agreement with the Southeast Specific Plan Area to fund City approved regional traffic improvements which mitigate a portion of regional and local traffic impacts identified in the Environmental Impact Report (EIR) within the SESP Area and to mitigate a portion of the impacts from construction traffic on collector roads.

**4276 Southeast Specific Plan Additional Personnel** – Revenues received pursuant to a development agreement with the Southeast Specific Plan (SESP) Area for the purpose of funding cost increases of municipal services additional public safety personnel resulting from new residential development in this specific plan area to mitigate traffic regionally and locally.

**4290 Rent Appeals Board** - Revenues received pursuant to City of Rohnert Park Ordinance 494 authorizing the collection of registration fees from mobile home parks. The purpose is to fund the Mobile Home Rent Appeals Board.

**4310 Alcoholic Beverage Sales Ordinance (ABSO)** - Annual permit fee that is received from all businesses that sell alcohol in the City pursuant to City's Ordinance No. 780. The permit from the ordinance requires the business owner to comply with operational standards and training requirements and creates conditions and requirements upon the local alcohol sales licenses for the purpose of law enforcement compliance checks, police services necessary to monitor and enforce operational stands established with the license.

**4315 Abandoned Vehicle Abatement (AVA)** - Revenues received from the Sonoma County Abandoned Vehicle Abatement Program, pursuant to the terms of an agreement with the Service Authority authorized by City Council Resolution No. 95-16, providing for the abatement of abandoned vehicles in the City.

**4320 Supplemental Law Enforcement Services** - Revenues received from the State of California pursuant to AB 3229 for the purpose of ensuring public safety.

**4322 Measure M Parks** – Revenues received pursuant to the voter approved sales tax to support improvements and protections for regional and neighborhood parks, waterways, and natural area effective April 1, 2019.

**4324 Enhanced Local Fire Protection Tax Act (Measure H)** – The measure was enacted in 2024 and generates revenue from a half-cent sales tax levy. The funds are allocated for wildfire prevention, preparedness, emergency response, and vegetation management. They will also support the recruitment and retention of local firefighters, as well as updates to essential equipment and facilities.

**4325 Measure M Fire Fund** - Revenues received pursuant to the voter approved fire benefit assessment district. Funds are to be used to finance enhancements of fire suppression activities.

## **SPECIAL REVENUE FUNDS (continued)**

**4327 Measure M Traffic** - Revenues received from County of Sonoma on one quarter cent sales tax for street improvements.

**4328 Go Sonoma** - Revenues received from County of Sonoma on one quarter cent sales tax. The tax proceeds must be spent to fund transportation programs and projects, as allowed by the Go Sonoma Act, to repair roads, address potholes, improve traffic flow, and combat climate change.

**4330 Asset Forfeiture Federal** - Revenues received from Federal “assets seizures” returned after Federal seized asset court cases have been adjudicated and finalized.

**4335 Asset Forfeiture State** - Revenues received from State “assets seizures” returned after State seized asset court cases have been adjudicated and finalized.

**4350 Spay and Neuter** - Revenues received from \$2 of each animal license, pursuant to City’s Resolution 2008-03, for the purpose of supplementing the costs of spay and neuter activities.

**4420 Gas Tax Highway Users Tax Account (HUTA)** - Revenues in the Transportation Tax Fund are apportioned by the State Controller to the city. Revenues received pursuant to Street and Highway Code Sections 2105, 2106, 2107, and 2107.5. Funds are to be used for the maintenance and construction of the City streets.

**4425 Gas Tax Road Maintenance and Rehabilitation Account (RMRA)** – A California's Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017. It's funded by a portion of the 12-cent per gallon increase to the gasoline excise tax and other transportation-related taxes and fees. Funds are to be used for maintenance and rehabilitation and safety improvements on state highways, local streets and roads, and bridges and to improve the state’s trade corridors, transit, and active transportation facilities.

**4440 University District Specific Plan (UDSP) Regional Traffic** - Revenues received pursuant to a developer agreement in the University District Specific Plan area for the purpose of mitigating the regional traffic impacts of the development.

**4510 Community Services Facility Fee** – Revenues are twenty percent of the hourly rental rates for events at the Community Center, Burton Avenue Recreation Center, Gold Ridge Recreation Building and Senior Center. Funds are to be allocated for equipment replacements and facility improvements.

**4520 Performing Arts Center (PAC) Capital Reserve** - Revenues received from two dollars per ticket fees. Funds are to be used for improvements at the Performing Arts Center.

## **SPECIAL REVENUE FUNDS (concluded)**

**4530 Sports Center Capital Facility Reserve** - Revenues received from two to five dollars per sports center memberships. Funds are to be allocated for maintenance & equipment & building improvements at the Sports Center.

**4540 Sunrise Park Fee Fund** – Facility field fee revenue received for the recreation use of Sunrise Park. Fees will be deposited for maintenance and replacement of Sunrise Park all-weather fields.

**4550 Senior Center Facility Reserve Fund** - Revenues collected are for the benefit of Senior Citizens administered by the Rohnert Park Senior Center program for Senior programs and building enhancements.

**5710 CalHome Housing Loans Fund** – The program is administered by the California Department of Housing and Community Development. The loans are deferred payment loans that have a 30-year term with a 3% simple interest.

**5720 Housing Projects Fund** - Revenues received are restricted revenues and expenditures of the City's low and moderate-income housing activities.

# FUND BALANCE SUMMARY

## Special Revenue Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	FY25-26 Estimated Ending Fund Balance	GF Contribution Only for SRF
4111	PEG Fees-DIVCA AB2987	687,039	101,300	213,000	575,339	35,000
4112	General Plan Maintenance Fee	218,034	576,261	116,000	678,295	116,000
4200	Per Acre Development Fee	61	-	-	61	-
4210	Traffic Safety	554,556	106,700	135,000	526,256	125,000
4215	Traffic Signals Dev Fee	400	400	-	800	-
4225	Affordable Hosng Linkage	14,562	105,700	-	120,262	-
4230	Housing In-Lieu Fee	75,363	2,500	-	77,863	-
4232	Homelessness SRF	850,991	50,400	789,490	111,901	-
4235	Explorer Program	11,909	10,000	21,000	909	-
4247	Tree In-Lieu Fee	58,017	500	5,000	53,517	-
4248	Park In-Lieu Fee	314,250	27,000	-	341,250	-
4249	UDSP Maintenance Annuity	4,411,209	237,875	295,575	4,353,509	295,575
4250	Public Facility Finance	3,819,928	10,619,040	881,807	13,557,161	-
4254	Public Facilty Fin Admin	196,256	307,030	136,473	366,813	136,473
4255	SOMO Regional TrafficFee	567,168	491,400	167,500	891,068	-
4256	SOMO Climate Action Fee	43,083	37,428	-	80,511	-
4257	SOMO Add'l Personnel Fee	108,780	94,249	-	203,029	-
4258	SOMO Pavemnt Maint/Repavemnt	34,773	30,130	-	64,902	-
4259	SOMO Public Service Fee	180,563	155,700	-	336,263	-
4261	CFD South East	935,484	1,247,834	779,861	1,403,457	758,861
4262	CFD Westside	14,900	139,100	152,800	1,200	139,000
4263	CFD BRISTOL	140,597	107,166	79,969	167,794	67,969
4264	CFD SOMO	28,383	200,000	168,000	60,383	152,000
4269	Westside LLD	74,148	77,000	83,500	67,648	77,000
4270	SESP Regional Traffic Fee	1,479,105	265,000	-	1,744,105	-
4273	SESP Valley House Mitigation	365,849	58,500	-	424,349	-
4276	SESP Add'l PS Personnel Fee	12,815	37,800	37,800	12,815	37,800
4290	Rent Appeals Board	126,877	123,876	115,376	135,377	35,000
4310	Alcohol Beverage Sales-ABSO	16,982	10,900	5,308	22,574	-
4315	Abandoned Vehicle Abatement	182,418	67,600	132,398	117,620	-
4320	SLESF Splmntl Law Enfrmnt Srv	210,611	157,600	150,000	218,211	150,000
4322	Measure M Parks	616,053	732,900	496,006	852,947	965,700
4324	Enhanced Local Fire Protection Tax Act	2,030,600	3,350,000	1,318,180	4,062,420	-
4325	Measure M Fire Fund	220,938	810,900	973,200	58,638	-
4327	Measure M Traffic	1,371,941	50,000	1,142,000	279,941	-
4328	Go Sonoma	-	752,023	750,000	2,023	-
4330	Asset Forfeiture-Federal	-	-	-	-	-
4335	Asset Forfeiture-State	25,867	800	-	26,667	-
4350	Spay and Neuter	14,314	22,100	25,250	11,164	-
4420	Gas Tax Engineering & Admin	2,289,675	1,357,317	3,639,041	7,951	-
4425	Gas Tax RMRA	2,028,151	1,231,508	2,750,000	509,659	-
4440	UDSP Regional Traffic Fee	95,486	126,000	126,000	95,486	-
4510	Community Services Facility Fee	76,276	38,500	10,000	104,776	-
4520	PAC Facility Capital Reserve	160,174	40,600	12,500	188,274	-
4530	Sports Center Capital Facility	231,203	90,200	13,500	307,903	-
4540	Recreation Facility Use Fee- Sunrise	295,767	59,700	-	355,467	-
Park 4550	Senior Center	144,901	4,800	17,000	132,701	-
5710	Housing Projects- Cal Home	244,186	8,400	-	252,586	-
5720	Successor Agency Housing	624,668	25,700	15,000	635,368	-

## Public, Education, & Government (PEG)/DIVCA Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
41111399-52100	PEG Fees	102,043	75,000	85,000	10,000	13.3%
<b>TOTAL-Charges for Services</b>		<b>102,043</b>	<b>75,000</b>	<b>85,000</b>	<b>10,000</b>	<b>13.3%</b>
41111399-50079	Interest Income-Allocated	19,193	10,900	16,300	5,400	49.5%
41111399-50082	FMV- Unrealized Gain/Loss	3,300	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>22,493</b>	<b>10,900</b>	<b>16,300</b>	<b>5,400</b>	<b>49.5%</b>
41111399-63120	Equipment, Small Office & Tool	2,846	-	43,000	43,000	100.0%
41111399-63160	Software Lic. & Subscriptions	-	-	60,000	60,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>2,846</b>	<b>-</b>	<b>103,000</b>	<b>103,000</b>	<b>100.0%</b>
41111399-64000	Contract - Outside Services	-	-	75,000	75,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>-</b>	<b>75,000</b>	<b>75,000</b>	<b>100.0%</b>
41111399-71000	T-Out General Fund	-	-	35,000	35,000	100.0%
41111399-77110	T-Out CIP-Government	19,115	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>19,115</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>100.0%</b>
TOTAL Revenues		124,536	85,900	101,300	15,400	17.9%
TOTAL Expenditures		21,962	-	213,000	213,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>102,575</b>	<b>85,900</b>	<b>(111,700)</b>	<b>(197,600)</b>	<b>(230.0%)</b>

## General Plan Maintenance Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
41122000-50165	General Plan Maintenance Fee	192,702	177,500	576,261	398,761	224.7%
<b>TOTAL-Charges for Services</b>		<b>192,702</b>	<b>177,500</b>	<b>576,261</b>	<b>398,761</b>	<b>224.7%</b>
41122000-71000	T-Out General Fund	-	-	116,000	116,000	100.0%
41122000-77110	T-Out CIP-Government	122,892	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>122,892</b>	<b>-</b>	<b>116,000</b>	<b>116,000</b>	<b>100.0%</b>
TOTAL Revenues		192,702	177,500	576,261	398,761	224.7%
TOTAL Expenditures		122,892	-	116,000	116,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>69,810</b>	<b>177,500</b>	<b>460,261</b>	<b>282,761</b>	<b>159.3%</b>

## Water Development Improvement

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42002000-50079	Interest Income-Allocated	61	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>61</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		61	-	-	-	0.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>61</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## Traffic Safety Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42103200-50071	Vehicle Code Violations	53,435	60,000	75,000	15,000	25.0%
42103200-50075	Impounds	11,334	11,000	15,000	4,000	36.4%
<b>TOTAL-Fines &amp; Penalties</b>		<b>64,769</b>	<b>71,000</b>	<b>90,000</b>	<b>19,000</b>	<b>26.8%</b>
42103200-50079	Interest Income-Allocated	14,037	7,700	16,700	9,000	116.9%
42103200-50082	FMV- Unrealized Gain/Loss	2,400	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>16,437</b>	<b>7,700</b>	<b>16,700</b>	<b>9,000</b>	<b>116.9%</b>
42103200-63300	Uniform Purchase	-	-	10,000	10,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>100.0%</b>
42103200-71000	T-Out General Fund	-	-	125,000	125,000	100.0%
<b>TOTAL-Transfer Out</b>		<b>-</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>	<b>100.0%</b>
TOTAL Revenues		81,206	78,700	106,700	28,000	35.6%
TOTAL Expenditures		-	-	135,000	135,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>81,206</b>	<b>78,700</b>	<b>(28,300)</b>	<b>(107,000)</b>	<b>(136.0%)</b>

## Traffic Signals Development Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42152000-50079	Interest Income-Allocated	29	-	400	400	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>29</b>	<b>-</b>	<b>400</b>	<b>400</b>	<b>100.0%</b>
TOTAL Revenues		29	-	400	400	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>29</b>	<b>-</b>	<b>400</b>	<b>400</b>	<b>100.0%</b>

## Affordable Housing Linkage Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42252100-50061	Affrd Hsng Linkage-AL Dev Fee	-	105,200	105,200	-	0.0%
<b>TOTAL-Licenses &amp; Permits</b>		-	<b>105,200</b>	<b>105,200</b>	-	<b>0.0%</b>
42252100-50079	Interest Income-Allocated	493	300	500	200	66.7%
<b>TOTAL-Interest &amp; Rents</b>		<b>493</b>	<b>300</b>	<b>500</b>	<b>200</b>	<b>66.7%</b>
TOTAL Revenues		493	105,500	105,700	200	0.2%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>493</b>	<b>105,500</b>	<b>105,700</b>	<b>200</b>	<b>0.2%</b>

## Housing In-Lieu Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42302100-50079	Interest Income-Allocated	5,056	3,700	2,500	(1,200)	(32.4%)
42302100-50082	FMV- Unrealized Gain/Loss	800	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>5,856</b>	<b>3,700</b>	<b>2,500</b>	<b>(1,200)</b>	<b>(32.4%)</b>
42302100-77110	T-Out CIP-Government	105,649	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>105,649</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		5,856	3,700	2,500	1,200	32.4%
TOTAL Expenditures		105,649	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(99,794)</b>	<b>3,700</b>	<b>2,500</b>	<b>(1,200)</b>	<b>(32.4%)</b>

## Homelessness Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42322250-50079	Interest Income-Allocated	75,741	55,300	50,400	(4,900)	(8.9%)
42322250-50082	FMV- Unrealized Gain/Loss	12,100	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>87,841</b>	<b>55,300</b>	<b>50,400</b>	<b>(4,900)</b>	<b>(8.9%)</b>
42322250-50147	Grants-County	1,646,880	-	-	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>1,646,880</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
42322250-64000	Contract - Outside Services	2,792,712	793,368	-	(793,368)	(100.0%)
42322250-64011	Contract - Labath Landing	-	-	789,490	789,490	100.0%
<b>TOTAL-Prof Contracts</b>		<b>2,792,712</b>	<b>793,368</b>	<b>789,490</b>	<b>(3,878)</b>	<b>(0.5%)</b>
TOTAL Revenues		1,734,721	55,300	50,400	4,900	8.9%
TOTAL Expenditures		2,792,712	793,368	789,490	(3,878)	(0.5%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>(1,057,991)</b>	<b>(738,068)</b>	<b>(739,090)</b>	<b>(1,022)</b>	<b>0.1%</b>

## Explorer Program

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42353200-50333	RPF Donation	-	-	10,000	10,000	100.0%
<b>TOTAL-Donations Rev</b>		-	-	<b>10,000</b>	<b>10,000</b>	<b>100.0%</b>
42353200-63120	Equipment, Small Office & Tool	-	-	6,000	6,000	100.0%
42353200-63300	Uniform Purchase	-	-	13,500	13,500	100.0%
42353200-66210	Special Dept Expense	-	-	1,500	1,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>21,000</b>	<b>21,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	10,000	10,000	100.0%
TOTAL Expenditures		-	-	21,000	21,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	<b>(11,000)</b>	<b>(11,000)</b>	<b>100.0%</b>

## Tree In-Lieu Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42474000-50183	Permit-Tree Maintenance	-	-	500	500	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		-	-	<b>500</b>	<b>500</b>	<b>100.0%</b>
42474000-50185	In Lieu-Tree Maintenance	58,017	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>58,017</b>	-	-	-	<b>0.0%</b>
42474000-66210	Special Dept Expense	-	-	5,000	5,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>
TOTAL Revenues		58,017	-	500	500	100.0%
TOTAL Expenditures		-	-	5,000	5,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>58,017</b>	-	<b>(4,500)</b>	<b>(4,500)</b>	<b>100.0%</b>

## Park In-Lieu Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42482000-50263	Adega II Fee Revenue	607,775	-	-	-	0.0%
42482000-50264	Willowglen Fee Revenue	180,000	-	-	-	0.0%
<b>TOTAL-Charges for Services</b>		<b>787,775</b>	-	-	-	<b>0.0%</b>
42482000-50079	Interest Income-Allocated	76	-	27,000	27,000	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>76</b>	-	<b>27,000</b>	<b>27,000</b>	<b>100.0%</b>
TOTAL Revenues		787,850	-	27,000	27,000	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>787,850</b>	-	<b>27,000</b>	<b>27,000</b>	<b>100.0%</b>

## University District Specific Plan (UDSP) Maintenance Annuity Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42492000-52500	UDSP Maint Annuity MaintAnnty	1,407,568	-	-	-	0.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>1,407,568</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
42492000-50079	Interest Income-Allocated	115,551	60,600	115,000	54,400	89.8%
42492000-50082	FMV- Unrealized Gain/Loss	20,000	-	-	-	0.0%
42492000-50085	Interest Income - Dedicated	16,313	14,400	11,925	(2,475)	(17.2%)
<b>TOTAL-Interest &amp; Rents</b>		<b>151,864</b>	<b>75,000</b>	<b>126,925</b>	<b>51,925</b>	<b>69.2%</b>
42492000-50113	Revenue-PGE Proceeds	18,960	80,000	110,950	30,950	38.7%
<b>TOTAL-Other Financing Uses</b>		<b>18,960</b>	<b>80,000</b>	<b>110,950</b>	<b>30,950</b>	<b>38.7%</b>
42492000-71000	T-Out General Fund	37,000	75,000	295,575	220,575	294.1%
<b>TOTAL-Transfer Out</b>		<b>37,000</b>	<b>75,000</b>	<b>295,575</b>	<b>220,575</b>	<b>294.1%</b>
TOTAL Revenues		1,578,391	155,000	237,875	82,875	53.5%
TOTAL Expenditures		37,000	75,000	295,575	220,575	294.1%
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,541,391</b>	<b>80,000</b>	<b>(57,700)</b>	<b>(137,700)</b>	<b>(172.1%)</b>

## Public Facility Finance Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42502000-50245	Public Facilities Permit Fees	3,440,901	6,420,000	10,017,640	3,597,640	56.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>3,440,901</b>	<b>6,420,000</b>	<b>10,017,640</b>	<b>3,597,640</b>	<b>56.0%</b>
42502000-50079	Interest Income-Allocated	281,276	-	601,400	601,400	100.0%
42502000-50082	FMV- Unrealized Gain/Loss	97,000	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>378,276</b>	<b>-</b>	<b>601,400</b>	<b>601,400</b>	<b>100.0%</b>
42502000-63515	Other Exp 24.965%SWR Rf'd Bond	-	-	174,369	174,369	100.0%
42502000-69290	Laguna Plant & SubRegional Exp	854,106	728,600	406,908	(321,692)	(44.2%)
<b>TOTAL-Services &amp; Supplies</b>		<b>854,106</b>	<b>728,600</b>	<b>581,277</b>	<b>(147,323)</b>	<b>(20.2%)</b>
42502000-74254	T-Out Public Financial Fee-Adm	103,227	83,300	300,530	217,230	260.8%
42504300-77110	T-Out CIP-Government	1,844,633	-	-	-	0.0%
42504300-77420	T-Out CIP Sewer	1,006	-	-	-	0.0%
42504300-78720	T-Out Bond Sewer	174,800	174,743	-	(174,743)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>2,123,667</b>	<b>258,043</b>	<b>300,530</b>	<b>42,487</b>	<b>16.5%</b>
TOTAL Revenues		3,819,178	6,420,000	10,619,040	4,199,040	65.4%
TOTAL Expenditures		2,977,772	986,643	881,807	(104,836)	(10.6%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>841,405</b>	<b>5,433,357</b>	<b>9,737,233</b>	<b>4,303,876</b>	<b>79.2%</b>

## Public Facility Finance Administration Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42542000-50079	Interest Income-Allocated	5,811	-	6,500	6,500	100.0%
42542000-50082	FMV- Unrealized Gain/Loss	2,000	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>7,811</b>	<b>-</b>	<b>6,500</b>	<b>6,500</b>	<b>100.0%</b>
42542000-44250	T-In Public Facility Finance	103,227	83,300	300,530	217,230	260.8%
<b>TOTAL-Transfer In</b>		<b>103,227</b>	<b>83,300</b>	<b>300,530</b>	<b>217,230</b>	<b>260.8%</b>
42542000-68012	Expense to Finance	-	-	70,196	70,196	100.0%
42542000-68014	Expense to Dev Services	-	-	66,277	66,277	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>136,473</b>	<b>136,473</b>	<b>100.0%</b>
42542000-71000	T-Out General Fund	254,687	83,300	-	(83,300)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>254,687</b>	<b>83,300</b>	<b>-</b>	<b>(83,300)</b>	<b>(100.0%)</b>
TOTAL Revenues		111,038	83,300	307,030	223,730	268.6%
TOTAL Expenditures		254,687	83,300	136,473	53,173	63.8%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(143,649)</b>	<b>-</b>	<b>170,557</b>	<b>170,557</b>	<b>100.0%</b>

## SOMO Regional Traffic Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42552000-50054	Regional Traffic Fee	399,565	-	473,500	473,500	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>399,565</b>	<b>-</b>	<b>473,500</b>	<b>473,500</b>	<b>100.0%</b>
42552000-50079	Interest Income-Allocated	103	-	17,900	17,900	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>103</b>	<b>-</b>	<b>17,900</b>	<b>17,900</b>	<b>100.0%</b>
42552000-66210	Special Dept Expense	-	-	167,500	167,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>-</b>	<b>-</b>	<b>167,500</b>	<b>167,500</b>	<b>100.0%</b>
TOTAL Revenues		399,668	-	491,400	491,400	100.0%
TOTAL Expenditures		-	-	167,500	167,500	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>399,668</b>	<b>-</b>	<b>323,900</b>	<b>323,900</b>	<b>100.0%</b>

## SOMO Climate Action Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42562000-50056	Climate Action Fee	30,395	-	36,028	36,028	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>30,395</b>	<b>-</b>	<b>36,028</b>	<b>36,028</b>	<b>100.0%</b>
42562000-50079	Interest Income-Allocated	8	-	1,400	1,400	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>8</b>	<b>-</b>	<b>1,400</b>	<b>1,400</b>	<b>100.0%</b>
TOTAL Revenues		30,403	-	37,428	37,428	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>30,403</b>	<b>-</b>	<b>37,428</b>	<b>37,428</b>	<b>100.0%</b>

## SOMO Additional Personnel Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42572000-50063	Additional Srvc Personnel	76,663	-	90,849	90,849	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>76,663</b>	<b>-</b>	<b>90,849</b>	<b>90,849</b>	<b>100.0%</b>
42572000-50079	Interest Income-Allocated	20	-	3,400	3,400	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>20</b>	<b>-</b>	<b>3,400</b>	<b>3,400</b>	<b>100.0%</b>
TOTAL Revenues		76,683	-	94,249	94,249	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>76,683</b>	<b>-</b>	<b>94,249</b>	<b>94,249</b>	<b>100.0%</b>

## SOMO Pavement Maintenance/Repavement

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42582000-50062	Pavement Management	24,497	-	29,030	29,030	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>24,497</b>	<b>-</b>	<b>29,030</b>	<b>29,030</b>	<b>100.0%</b>
42582000-50079	Interest Income-Allocated	6	-	1,100	1,100	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>6</b>	<b>-</b>	<b>1,100</b>	<b>1,100</b>	<b>100.0%</b>
TOTAL Revenues		24,503	-	30,130	30,130	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>24,503</b>	<b>-</b>	<b>30,130</b>	<b>30,130</b>	<b>100.0%</b>

## SOMO Public Service Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42592000-50064	Public Service	127,285	-	150,000	150,000	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>127,285</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
42592000-50079	Interest Income-Allocated	33	-	5,700	5,700	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>33</b>	<b>-</b>	<b>5,700</b>	<b>5,700</b>	<b>100.0%</b>
TOTAL Revenues		127,317	-	155,700	155,700	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>127,317</b>	<b>-</b>	<b>155,700</b>	<b>155,700</b>	<b>100.0%</b>

## Community Facility District Southeast Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42612000-51135	CFD SouthEast Tax Rev	951,730	1,050,700	996,883	(53,817)	(5.1%)
<b>TOTAL-Property Tax</b>		<b>951,730</b>	<b>1,050,700</b>	<b>996,883</b>	<b>(53,817)</b>	<b>(5.1%)</b>
42612000-50195	Engineering Flat	-	-	221,851	221,851	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>-</b>	<b>-</b>	<b>221,851</b>	<b>221,851</b>	<b>100.0%</b>
42612000-50079	Interest Income-Allocated	23,398	16,600	29,100	12,500	75.3%
42612000-50082	FMV- Unrealized Gain/Loss	1,400	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>24,798</b>	<b>16,600</b>	<b>29,100</b>	<b>12,500</b>	<b>75.3%</b>
42612000-63880	Administration Fee - Tax	10,700	15,000	15,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>10,700</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>0.0%</b>
42612000-68015	Expense to Non Dept	-	-	6,484	6,484	100.0%
42612000-68019	Expense to PS Police	-	-	521,804	521,804	100.0%
42612000-68025	Expense to Parks	-	-	230,573	230,573	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>758,861</b>	<b>758,861</b>	<b>100.0%</b>
42612000-64000	Contract - Outside Services	-	-	6,000	6,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>100.0%</b>
42612000-71000	T-Out General Fund	900,463	930,600	-	(930,600)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>900,463</b>	<b>930,600</b>	<b>-</b>	<b>(930,600)</b>	<b>(100.0%)</b>
TOTAL Revenues		976,528	1,067,300	1,247,834	180,534	16.9%
TOTAL Expenditures		911,163	945,600	779,861	(165,739)	(17.5%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>65,366</b>	<b>121,700</b>	<b>467,973</b>	<b>346,273</b>	<b>284.5%</b>

## Community Facility District Westside Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42622000-51134	CFD WestsideTax Revenue	135,270	138,000	139,000	1,000	0.7%
<b>TOTAL-Property Tax</b>		<b>135,270</b>	<b>138,000</b>	<b>139,000</b>	<b>1,000</b>	<b>0.7%</b>
42622000-50079	Interest Income-Allocated	1,461	1,700	100	(1,600)	(94.1%)
<b>TOTAL-Interest &amp; Rents</b>		<b>1,461</b>	<b>1,700</b>	<b>100</b>	<b>(1,600)</b>	<b>(94.1%)</b>
42622000-63880	Administration Fee - Tax	3,196	10,000	5,000	(5,000)	(50.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>3,196</b>	<b>10,000</b>	<b>5,000</b>	<b>(5,000)</b>	<b>(50.0%)</b>
42622000-68015	Expense to Non Dept	-	-	5,313	5,313	100.0%
42622000-68019	Expense to PS Police	-	-	116,394	116,394	100.0%
42622000-68024	Expense to Storm Water Maint	-	-	692	692	100.0%
42622000-68025	Expense to Parks	-	-	16,601	16,601	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>139,000</b>	<b>139,000</b>	<b>100.0%</b>
42622000-64000	Contract - Outside Services	-	-	8,800	8,800	100.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>-</b>	<b>8,800</b>	<b>8,800</b>	<b>100.0%</b>
42622000-71000	T-Out General Fund	205,593	114,200	-	(114,200)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>205,593</b>	<b>114,200</b>	<b>-</b>	<b>(114,200)</b>	<b>(100.0%)</b>
TOTAL Revenues		136,731	139,700	139,100	600	0.4%
TOTAL Expenditures		208,789	124,200	152,800	28,600	23.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(72,058)</b>	<b>15,500</b>	<b>(13,700)</b>	<b>(29,200)</b>	<b>(188.4%)</b>

## Community Facility District Bristol Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42632000-51136	CFD Bristol Srvc Tax Revenue	97,079	101,500	102,666	1,166	1.1%
<b>TOTAL-Property Tax</b>		<b>97,079</b>	<b>101,500</b>	<b>102,666</b>	<b>1,166</b>	<b>1.1%</b>
42632000-50079	Interest Income-Allocated	3,861	2,500	4,500	2,000	80.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>3,861</b>	<b>2,500</b>	<b>4,500</b>	<b>2,000</b>	<b>80.0%</b>
42632000-63880	Administration Fee - Tax	3,835	5,000	5,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>3,835</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>
42632000-68019	Expense to PS Police	-	-	61,511	61,511	100.0%
42632000-68025	Expense to Parks	-	-	6,458	6,458	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>67,969</b>	<b>67,969</b>	<b>100.0%</b>
42632000-64000	Contract - Outside Services	-	-	7,000	7,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>-</b>	<b>7,000</b>	<b>7,000</b>	<b>100.0%</b>
42632000-71000	T-Out General Fund	85,956	86,400	-	(86,400)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>85,956</b>	<b>86,400</b>	<b>-</b>	<b>(86,400)</b>	<b>(100.0%)</b>
TOTAL Revenues		100,940	104,000	107,166	3,166	3.0%
TOTAL Expenditures		89,791	91,400	79,969	(11,431)	(12.5%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>11,149</b>	<b>12,600</b>	<b>27,197</b>	<b>14,597</b>	<b>115.8%</b>

## Community Facility District SOMO Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42642000-51137	CFD SOMO Tax Revenue	-	270,000	200,000	(70,000)	(25.9%)
<b>TOTAL-Property Tax</b>		-	<b>270,000</b>	<b>200,000</b>	<b>(70,000)</b>	<b>(25.9%)</b>
42642000-63880	Administration Fee - Tax	-	-	10,000	10,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>10,000</b>	<b>10,000</b>	<b>100.0%</b>
42642000-68019	Expense to PS Police	-	-	98,000	98,000	100.0%
42642000-68025	Expense to Parks	-	-	54,000	54,000	100.0%
<b>TOTAL-Expenses to Reimb</b>		-	-	<b>152,000</b>	<b>152,000</b>	<b>100.0%</b>
42642000-64000	Contract - Outside Services	-	-	6,000	6,000	100.0%
<b>TOTAL-Prof Contracts</b>		-	-	<b>6,000</b>	<b>6,000</b>	<b>100.0%</b>
42642000-71000	T-Out General Fund	-	270,000	-	(270,000)	(100.0%)
<b>TOTAL-Transfer Out</b>		-	<b>270,000</b>	-	<b>(270,000)</b>	<b>(100.0%)</b>
TOTAL Revenues		-	270,000	200,000	70,000	25.9%
TOTAL Expenditures		-	270,000	168,000	(102,000)	(37.8%)
<b>Net Increase (Decrease) Fund Balance</b>		-	-	<b>32,000</b>	<b>32,000</b>	<b>100.0%</b>

## Westside Landscape + Lighting District (LLD) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42692000-51139	Westside LLD Tax Revenue	-	-	77,000	77,000	100.0%
<b>TOTAL-Property Tax</b>		-	-	<b>77,000</b>	<b>77,000</b>	<b>100.0%</b>
42692000-63880	Administration Fee - Tax	-	-	2,500	2,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>2,500</b>	<b>2,500</b>	<b>100.0%</b>
42692000-68023	Expense to Streets	-	-	2,079	2,079	100.0%
42692000-68024	Expense to Storm Drain	-	-	5,806	5,806	100.0%
42692000-68025	Expense to Parks	-	-	69,115	69,115	100.0%
<b>TOTAL-Expenses to Reimb</b>		-	-	<b>77,000</b>	<b>77,000</b>	<b>100.0%</b>
42692000-64000	Contract - Outside Services	-	-	4,000	4,000	100.0%
<b>TOTAL-Prof Contracts</b>		-	-	<b>4,000</b>	<b>4,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	77,000	77,000	100.0%
TOTAL Expenditures		-	-	83,500	83,500	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	<b>(6,500)</b>	<b>(6,500)</b>	<b>100.0%</b>

## Southeast Specific Plan Regional Traffic Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42702000-52600	SESP RTF RegTraffic	80,028	91,615	219,000	127,385	139.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>80,028</b>	<b>91,615</b>	<b>219,000</b>	<b>127,385</b>	<b>139.0%</b>
42702000-50079	Interest Income-Allocated	45,865	26,500	46,000	19,500	73.6%
42702000-50082	FMV- Unrealized Gain/Loss	7,900	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>53,765</b>	<b>26,500</b>	<b>46,000</b>	<b>19,500</b>	<b>73.6%</b>
TOTAL Revenues		133,794	118,115	265,000	146,885	124.4%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>133,794</b>	<b>118,115</b>	<b>265,000</b>	<b>146,885</b>	<b>124.4%</b>

## Southeast Specific Plan Valley House Mitigation

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42732000-50079	Interest Income-Allocated	11,452	6,600	11,500	4,900	74.2%
42732000-50082	FMV- Unrealized Gain/Loss	2,000	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>13,452</b>	<b>6,600</b>	<b>11,500</b>	<b>4,900</b>	<b>74.2%</b>
42732000-50055	Othr Rev- Valley House Mitgtn	18,000	20,000	47,000	27,000	135.0%
<b>TOTAL-Rev frm Othr Agenc</b>		<b>18,000</b>	<b>20,000</b>	<b>47,000</b>	<b>27,000</b>	<b>135.0%</b>
TOTAL Revenues		31,452	26,600	58,500	31,900	119.9%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>31,452</b>	<b>26,600</b>	<b>58,500</b>	<b>31,900</b>	<b>119.9%</b>

### Southeast Specific Plan Additional Personnel Fee

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42762000-50063	Additional Srvc Personnel	-	15,600	37,300	21,700	139.1%
<b>TOTAL-Licenses &amp; Permits</b>		-	<b>15,600</b>	<b>37,300</b>	<b>21,700</b>	<b>139.1%</b>
42762000-50079	Interest Income-Allocated	449	300	500	200	66.7%
<b>TOTAL-Interest &amp; Rents</b>		<b>449</b>	<b>300</b>	<b>500</b>	<b>200</b>	<b>66.7%</b>
42763200-68019	Expense to PS Police	-	-	37,800	37,800	100.0%
<b>TOTAL-Expenses to Reimb</b>		-	-	<b>37,800</b>	<b>37,800</b>	<b>100.0%</b>
42763200-71000	T-Out General Fund	-	15,900	-	(15,900)	(100.0%)
<b>TOTAL-Transfer Out</b>		-	<b>15,900</b>	-	<b>(15,900)</b>	<b>(100.0%)</b>
TOTAL Revenues		449	15,900	37,800	21,900	137.7%
TOTAL Expenditures		-	15,900	37,800	21,900	137.7%
<b>Net Increase (Decrease) Fund Balance</b>		<b>449</b>	-	-	-	<b>0.0%</b>

## Rent Appeals Board Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
42902010-50173	Charges for Srvc	24	-	-	-	0.0%
<b>TOTAL-Charges for Services</b>		<b>24</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
42902010-50079	Interest Income-Allocated	8,732	2,200	8,500	6,300	286.4%
42902010-50175	Rent Appeals Board Petition	-	60,000	60,000	-	0.0%
42902010-50181	Rent Appeals Board Rent Ctrl	28,060	55,376	55,376	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>36,791</b>	<b>117,576</b>	<b>123,876</b>	<b>6,300</b>	<b>5.4%</b>
42902010-63100	Postage & Shipping	-	126	126	-	0.0%
42902010-63110	Office Expense	-	150	150	-	0.0%
42902010-63140	Advertising	-	100	100	-	0.0%
42902010-63550	RAB Landlord Petition Exp	-	60,000	60,000	-	0.0%
42902010-63560	RAB Tenant Petition Exp	-	10,000	10,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>-</b>	<b>70,376</b>	<b>70,376</b>	<b>-</b>	<b>0.0%</b>
42902010-68014	Expense to Dev Services	-	-	35,000	35,000	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>100.0%</b>
42902010-64001	Admin Services RAB	27,192	35,000	-	(35,000)	(100.0%)
42902010-64030	Professional Legal Fees	-	10,000	10,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>27,192</b>	<b>45,000</b>	<b>10,000</b>	<b>(35,000)</b>	<b>(77.8%)</b>
TOTAL Revenues		36,768	117,576	123,876	6,300	5.4%
TOTAL Expenditures		27,192	115,376	115,376	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>9,576</b>	<b>2,200</b>	<b>8,500</b>	<b>6,300</b>	<b>286.4%</b>

## Alcoholic Beverage Sales Ordinance (ABSO) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43103200-50193	ABSO ABSO Rev	9,775	17,000	10,000	(7,000)	(41.2%)
<b>TOTAL-Licenses &amp; Permits</b>		<b>9,775</b>	<b>17,000</b>	<b>10,000</b>	<b>(7,000)</b>	<b>(41.2%)</b>
43103200-50079	Interest Income-Allocated	943	600	900	300	50.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>943</b>	<b>600</b>	<b>900</b>	<b>300</b>	<b>50.0%</b>
43103200-61155	Overtime	7,312	15,553	4,000	(11,553)	(74.3%)
<b>TOTAL-Salaries &amp; Wages</b>		<b>7,312</b>	<b>15,553</b>	<b>4,000</b>	<b>(11,553)</b>	<b>(74.3%)</b>
43103200-62100	Medicare	104	226	58	(168)	(74.3%)
43103200-62200	Benefits-Medical	566	-	-	-	0.0%
43103200-62230	Benefits-Vision	6	-	-	-	0.0%
43103200-62240	Benefits-Life Insurance	12	-	-	-	0.0%
43103200-62250	Benefits-Dental	41	-	-	-	0.0%
43103200-62260	Benefits-EAP	2	-	-	-	0.0%
43103200-62720	RHSA Plan	56	-	-	-	0.0%
43103200-62800	Workers Comp	2	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>788</b>	<b>226</b>	<b>58</b>	<b>(168)</b>	<b>(74.3%)</b>
43103200-63110	Office Expense	66	250	250	-	0.0%
43103200-66210	Special Dept Expense	572	1,000	1,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>638</b>	<b>1,250</b>	<b>1,250</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		10,718	17,600	10,900	6,700	38.1%
TOTAL Expenditures		8,739	17,028	5,308	(11,720)	(68.8%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,979</b>	<b>572</b>	<b>5,592</b>	<b>5,020</b>	<b>878.1%</b>

## Abandoned Vehicle Abatement (AVA) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43153200-50079	Interest Income-Allocated	8,192	4,800	7,600	2,800	58.3%
43153200-50082	FMV- Unrealized Gain/Loss	1,400	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>9,592</b>	<b>4,800</b>	<b>7,600</b>	<b>2,800</b>	<b>58.3%</b>
43153200-50191	AVA Vehicle Abatement Program	105,954	60,000	60,000	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>105,954</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>	<b>0.0%</b>
43153200-61000	Salaries & Wages	63,607	67,899	71,530	3,631	5.3%
43153200-61155	Overtime	2,022	868	-	(868)	(100.0%)
43153200-61200	Supplemental Earnings	424	-	-	-	0.0%
43153200-61300	Stipend Pay	-	1,886	-	(1,886)	(100.0%)
43153200-61500	Acting Pay	-	91	-	(91)	(100.0%)
43153200-61700	POST	101	-	944	944	100.0%
<b>TOTAL-Salaries &amp; Wages</b>		<b>66,154</b>	<b>70,744</b>	<b>72,474</b>	<b>1,730</b>	<b>2.4%</b>
43153200-61831	Uniform Allowance	181	540	540	(0)	(0.0%)
43153200-62100	Medicare	943	1,005	1,024	19	1.8%
43153200-62200	Benefits-Medical	5,502	7,367	7,368	1	0.0%
43153200-62230	Benefits-Vision	115	135	122	(13)	(9.7%)
43153200-62240	Benefits-Life Insurance	196	231	230	(1)	(0.5%)
43153200-62250	Benefits-Dental	751	870	876	6	0.7%
43153200-62260	Benefits-EAP	29	34	34	(0)	(0.2%)
43153200-62620	Disability-Short Term	173	204	210	6	3.0%
43153200-62680	PERS-ER	6,703	19,582	8,059	(11,523)	(58.8%)
43153200-62685	PERS- ER UAL	-	-	6,101	6,101	100.0%
43153200-62720	RHSA Plan	1,036	1,200	1,200	-	0.0%
43153200-62800	Workers Comp	3,263	4,188	5,660	1,472	35.1%
<b>TOTAL-Benefits</b>		<b>18,891</b>	<b>35,356</b>	<b>31,424</b>	<b>(3,932)</b>	<b>(11.1%)</b>
43153200-80010	Services - Info Tech	-	-	4,600	4,600	100.0%
43153200-80020	Services - Fleet	-	-	7,000	7,000	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>11,600</b>	<b>11,600</b>	<b>100.0%</b>
43153200-63120	Equipment, Small Office & Tool	7,307	6,000	6,000	-	0.0%
43153200-63200	Liability Ins Premium	-	5,200	-	(5,200)	(100.0%)
43153200-63610	Travel and Training	-	1,000	1,000	-	0.0%
43153200-65130	Fuel	1,063	-	900	900	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>8,370</b>	<b>12,200</b>	<b>7,900</b>	<b>(4,300)</b>	<b>(35.2%)</b>
43153200-64000	Contract - Outside Services	4,613	9,000	9,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>4,613</b>	<b>9,000</b>	<b>9,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		115,545	64,800	67,600	2,800	4.3%
TOTAL Expenditures		98,028	127,301	132,398	5,097	4.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>17,518</b>	<b>(62,501)</b>	<b>(64,798)</b>	<b>(2,297)</b>	<b>3.7%</b>

## Supplemental Law Enforcement Services Fund (SLESF)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43203200-50079	Interest Income-Allocated	6,807	4,500	7,600	3,100	68.9%
43203200-50082	FMV- Unrealized Gain/Loss	600	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>7,407</b>	<b>4,500</b>	<b>7,600</b>	<b>3,100</b>	<b>68.9%</b>
43203200-50143	SLESF Fund AB 3229	225,367	150,000	150,000	-	0.0%
<b>TOTAL-Intergovernmental</b>		<b>225,367</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>0.0%</b>
43203200-68019	Expense to PS Police	-	-	150,000	150,000	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
43203200-71000	T-Out General Fund	229,253	150,000	-	(150,000)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>229,253</b>	<b>150,000</b>	<b>-</b>	<b>(150,000)</b>	<b>(100.0%)</b>
TOTAL Revenues		232,773	154,500	157,600	3,100	2.0%
TOTAL Expenditures		229,253	150,000	150,000	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>3,521</b>	<b>4,500</b>	<b>7,600</b>	<b>3,100</b>	<b>68.9%</b>

## Measure M Parks

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43224200-50251	Measure M Sales Tax	666,795	722,000	697,000	(25,000)	(3.5%)
<b>TOTAL-Sales Tax</b>		<b>666,795</b>	<b>722,000</b>	<b>697,000</b>	<b>(25,000)</b>	<b>(3.5%)</b>
43225300-50333	Donations	4,000	-	-	-	0.0%
<b>TOTAL-Donations Rev</b>		<b>4,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
43224200-50079	Interest Income-Allocated	35,808	20,400	35,900	15,500	76.0%
43224200-50082	FMV- Unrealized Gain/Loss	6,100	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>41,908</b>	<b>20,400</b>	<b>35,900</b>	<b>15,500</b>	<b>76.0%</b>
43224200-61000	Salaries	45,467	46,305	45,884	(421)	(0.9%)
43224200-61155	Overtime	-	199	200	1	0.4%
43224200-61300	Stipend Pay	504	578	551	(27)	(4.7%)
43225300-61000	Salaries	113,558	136,554	136,707	153	0.1%
43225300-61155	Overtime	4,627	4,909	4,909	0	0.0%
<b>TOTAL-Salaries</b>		<b>164,156</b>	<b>188,545</b>	<b>188,251</b>	<b>(294)</b>	<b>(0.2%)</b>
43224200-62100	Medicare	552	627	577	(50)	(7.9%)
43224200-62200	Benefits-Medical	15,997	16,679	16,679	(0)	(0.0%)
43224200-62230	Benefits-Vision	35	108	97	(11)	(10.3%)
43224200-62240	Benefits-Life Insurance	185	185	185	0	0.1%
43224200-62250	Benefits-Dental	697	696	702	6	0.9%
43224200-62260	Benefits-EAP	27	27	27	(0)	(1.0%)
43224200-62600	Disability-Long Term	221	244	241	(3)	(1.1%)
43224200-62620	Disability-Short Term	123	136	135	(1)	(0.8%)
43224200-62680	PERS-ER	4,458	6,803	5,164	(1,639)	(24.1%)
43224200-62685	PERS- ER UAL	-	-	3,908	3,908	100.0%
43224200-62720	RHSA Plan	961	960	960	-	0.0%
43224200-62800	Workers Comp	4,508	1,641	-	(1,641)	(100.0%)
43225300-62100	Medicare	1,755	2,048	1,979	(69)	(3.3%)
43225300-62200	Benefits-Medical	7,530	8,580	8,483	(97)	(1.1%)
43225300-62230	Benefits-Vision	250	203	181	(22)	(10.7%)
43225300-62240	Benefits-Life Insurance	303	347	347	0	0.1%
43225300-62250	Benefits-Dental	1,161	1,305	1,316	11	0.8%
43225300-62260	Benefits-EAP	45	51	51	(0)	(0.2%)
43225300-62600	Disability-Long Term	609	710	711	1	0.1%
43225300-62620	Disability-Short Term	339	396	397	1	0.3%
43225300-62680	PERS-ER	12,318	19,814	15,202	(4,612)	(23.3%)
43225300-62685	PERS- ER UAL	-	-	11,509	11,509	100.0%
43225300-62720	RHSA Plan	1,600	1,800	1,800	-	0.0%
43225300-62800	Workers Comp	1,756	1,366	834	(532)	(38.9%)
<b>TOTAL-Benefits</b>		<b>55,430</b>	<b>64,725</b>	<b>71,485</b>	<b>6,760</b>	<b>10.4%</b>
43224200-80010	Services - Info Tech	-	-	3,700	3,700	100.0%
43225300-80010	Services - Info Tech	-	-	13,200	13,200	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>16,900</b>	<b>16,900</b>	<b>100.0%</b>

## Measure M Parks

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43224200-63143	Communication-Phone	-	720	720	-	0.0%
43224200-63200	Liability Ins Premium	-	7,200	-	(7,200)	(100.0%)
43224200-63300	Uniform - Purchase	-	1,050	1,050	-	0.0%
43224200-65210	Repair & Maintenance	2,240	2,000	2,000	-	0.0%
43224200-66210	Special Dept Expense	34,797	60,000	60,000	-	0.0%
43225300-63200	Liability Ins Premium	-	6,900	-	(6,900)	(100.0%)
43225300-66266	Other Exp-Special Events	139,818	200,000	150,000	(50,000)	(25.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>176,856</b>	<b>277,870</b>	<b>213,770</b>	<b>(64,100)</b>	<b>(23.1%)</b>
43225300-64000	Contract - Outside Services	3,875	5,600	5,600	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>3,875</b>	<b>5,600</b>	<b>5,600</b>	<b>-</b>	<b>0.0%</b>
43224200-77110	T-Out CIP-Government	156,222	450,000	-	(450,000)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>156,222</b>	<b>450,000</b>	<b>-</b>	<b>(450,000)</b>	<b>(100.0%)</b>
TOTAL Revenues		712,704	742,400	732,900	9,500	1.3%
TOTAL Expenditures		556,538	986,740	496,006	(490,734)	(49.7%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>156,166</b>	<b>(244,340)</b>	<b>236,894</b>	<b>481,234</b>	<b>(197.0%)</b>

## Enhanced Local Fire Protection Tax Act (Measure H)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43243400-50136	Sales Tax Measure H-Fire Rev	-	-	3,300,000	3,300,000	100.0%
<b>TOTAL-Sales Tax</b>		-	-	<b>3,300,000</b>	<b>3,300,000</b>	<b>100.0%</b>
43243400-50079	Interest Income-Allocated	-	-	50,000	50,000	100.0%
<b>TOTAL-Interest &amp; Rents</b>		-	-	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>
43243400-61000	Salaries & Wages	-	-	476,776	476,776	100.0%
43243400-61155	Overtime	-	-	350,000	350,000	100.0%
<b>TOTAL-Salaries &amp; Wages</b>		-	-	<b>826,776</b>	<b>826,776</b>	<b>100.0%</b>
43243400-61831	Uniform Allowance	-	-	4,320	4,320	100.0%
43243400-62100	Medicare	-	-	6,588	6,588	100.0%
43243400-62200	Benefits-Medical	-	-	58,936	58,936	100.0%
43243400-62230	Benefits-Vision	-	-	484	484	100.0%
43243400-62250	Benefits-Dental	-	-	3,508	3,508	100.0%
43243400-62260	Benefits-EAP	-	-	136	136	100.0%
43243400-62680	PERS-ER	-	-	66,700	66,700	100.0%
43243400-62685	PERS- ER UAL	-	-	97,500	97,500	100.0%
43243400-62800	Workers Comp	-	-	37,732	37,732	100.0%
<b>TOTAL-Benefits</b>		-	-	<b>275,904</b>	<b>275,904</b>	<b>100.0%</b>
43243400-63120	Equipment, Small Office & Tool	-	-	14,000	14,000	100.0%
43243400-63300	Uniform Purchase	-	-	13,500	13,500	100.0%
43243400-63610	Training & Travel	-	-	69,500	69,500	100.0%
43243400-63880	Administration Fee - Tax	-	-	40,000	40,000	100.0%
43243400-63900	Recruitment	-	-	3,500	3,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>140,500</b>	<b>140,500</b>	<b>100.0%</b>
43243400-81540	Capital Asset-Equipment	-	-	75,000	75,000	100.0%
<b>TOTAL-Capital Outlay</b>		-	-	<b>75,000</b>	<b>75,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	3,350,000	3,350,000	100.0%
TOTAL Expenditures		-	-	1,318,180	1,318,180	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	<b>2,031,820</b>	<b>2,031,820</b>	<b>100.0%</b>

## Measure M Fire Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43253400-50249	Measure M Fire Property Tax	792,373	769,000	804,000	35,000	4.6%
<b>TOTAL-Property Tax</b>		<b>792,373</b>	<b>769,000</b>	<b>804,000</b>	<b>35,000</b>	<b>4.6%</b>
43253400-50079	Interest Income-Allocated	3,252	3,700	6,900	3,200	86.5%
<b>TOTAL-Interest &amp; Rents</b>		<b>3,252</b>	<b>3,700</b>	<b>6,900</b>	<b>3,200</b>	<b>86.5%</b>
43253400-63880	Administration Fee - Tax	6,771	7,000	7,500	500	7.1%
<b>TOTAL-Services &amp; Supplies</b>		<b>6,771</b>	<b>7,000</b>	<b>7,500</b>	<b>500</b>	<b>7.1%</b>
43253400-68020	Expense to Fire	-	-	965,700	965,700	100.0%
<b>TOTAL-Expenses to Reimb</b>		<b>-</b>	<b>-</b>	<b>965,700</b>	<b>965,700</b>	<b>100.0%</b>
43253400-71000	T-Out General Fund	759,524	765,700	-	(765,700)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>759,524</b>	<b>765,700</b>	<b>-</b>	<b>(765,700)</b>	<b>(100.0%)</b>
TOTAL Revenues		795,625	772,700	810,900	38,200	4.9%
TOTAL Expenditures		766,295	772,700	973,200	200,500	25.9%
<b>Net Increase (Decrease) Fund Balance</b>		<b>29,330</b>	<b>-</b>	<b>(162,300)</b>	<b>(162,300)</b>	<b>100.0%</b>

## Measure M Traffic

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43272000-50079	Interest Income-Allocated	36,658	19,900	50,000	30,100	151.3%
43272000-50082	FMV- Unrealized Gain/Loss	6,300	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>42,958</b>	<b>19,900</b>	<b>50,000</b>	<b>30,100</b>	<b>151.3%</b>
43272000-50253	Measure M Streets Allocation	425,043	417,653	-	(417,653)	(100.0%)
<b>TOTAL-Intergovernmental</b>		<b>425,043</b>	<b>417,653</b>	<b>-</b>	<b>(417,653)</b>	<b>(100.0%)</b>
43274120-64000	Contract - Outside Services	-	-	47,000	47,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>-</b>	<b>47,000</b>	<b>47,000</b>	<b>100.0%</b>
43274120-77110	T-Out CIP-Government	5,447	-	795,000	795,000	100.0%
43274120-77111	T-Out to Non Capital Project	-	-	300,000	300,000	100.0%
<b>TOTAL-Transfer Out</b>		<b>5,447</b>	<b>-</b>	<b>1,095,000</b>	<b>1,095,000</b>	<b>100.0%</b>
TOTAL Revenues		468,001	437,553	50,000	387,553	88.6%
TOTAL Expenditures		5,447	-	1,142,000	1,142,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>462,555</b>	<b>437,553</b>	<b>(1,092,000)</b>	<b>(1,529,553)</b>	<b>(349.6%)</b>

## Go Sonoma

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43284120-50254	Go Sonoma Revenue	-	-	752,023	752,023	100.0%
<b>TOTAL-Intergovernmental</b>		-	-	<b>752,023</b>	<b>752,023</b>	<b>100.0%</b>
43284120-64000	Contract - Outside Services	-	-	50,000	50,000	100.0%
<b>TOTAL-Prof Contracts</b>		-	-	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>
43284120-77110	T-Out CIP-Government	-	-	700,000	700,000	100.0%
<b>TOTAL-Transfer Out</b>		-	-	<b>700,000</b>	<b>700,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	752,023	752,023	100.0%
TOTAL Expenditures		-	-	750,000	750,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	<b>2,023</b>	<b>2,023</b>	<b>100.0%</b>

## Asset Forfeiture - Federal

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43303200-45330	T-In SEUS Seized Assets-Fed	9	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		10	-	-	-	0.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## Asset Forfeiture - State

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43353200-50079	Interest Income-Allocated	221	-	800	800	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>221</b>	<b>-</b>	<b>800</b>	<b>800</b>	<b>100.0%</b>
43353200-50159	Other Revenue-Asset Forfeiture	12,753	-	-	-	0.0%
<b>TOTAL-Rev frm Othr Agenc</b>		<b>12,753</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
43353200-45330	T-In SEUS Seized Assets-Fed	12,093	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>12,093</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		25,068	-	800	800	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>25,068</b>	<b>-</b>	<b>800</b>	<b>800</b>	<b>100.0%</b>

## Spay and Neuter

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
43505130-52200	Chg Srvs-Spay & Nueter	1,507	18,250	3,000	(15,250)	(83.6%)
<b>TOTAL-Charges for Services</b>		<b>1,507</b>	<b>18,250</b>	<b>3,000</b>	<b>(15,250)</b>	<b>(83.6%)</b>
43505130-50074	Fines & Forfeitures State Fee	-	-	1,000	1,000	100.0%
<b>TOTAL-Fines &amp; Penalties</b>		<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>100.0%</b>
43505130-50335	Donations Revenue	-	-	18,000	18,000	100.0%
<b>TOTAL-Donations Rev</b>		<b>-</b>	<b>-</b>	<b>18,000</b>	<b>18,000</b>	<b>100.0%</b>
43505130-50079	Interest Income-Allocated	610	400	100	(300)	(75.0%)
<b>TOTAL-Interest &amp; Rents</b>		<b>610</b>	<b>400</b>	<b>100</b>	<b>(300)</b>	<b>(75.0%)</b>
43505130-66210	Special Dept Expense	14,824	10,250	15,250	5,000	48.8%
43505130-66260	Food-Animal Shelter	416	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>15,241</b>	<b>10,250</b>	<b>15,250</b>	<b>5,000</b>	<b>48.8%</b>
43505130-64000	Contract - Outside Services	5,964	8,000	10,000	2,000	25.0%
<b>TOTAL-Prof Contracts</b>		<b>5,964</b>	<b>8,000</b>	<b>10,000</b>	<b>2,000</b>	<b>25.0%</b>
TOTAL Revenues		2,117	18,650	22,100	3,450	18.5%
TOTAL Expenditures		21,205	18,250	25,250	7,000	38.4%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(19,088)</b>	<b>400</b>	<b>(3,150)</b>	<b>(3,550)</b>	<b>(887.5%)</b>

## Gas Tax Highway Users Tax Account (HUTA) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
44202000-50079	Interest Income-Allocated	86,783	67,500	106,100	38,600	57.2%
44202000-50082	FMV- Unrealized Gain/Loss	15,500	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>102,283</b>	<b>67,500</b>	<b>106,100</b>	<b>38,600</b>	<b>57.2%</b>
44202000-50120	Gas Tax-HUTA-2107	361,822	373,848	382,894	9,046	2.4%
44202000-50121	Gas Tax-HUTA-2107.5	6,000	6,000	6,000	-	0.0%
44202000-50122	Gas Tax-HUTA-2106	173,664	175,855	180,699	4,844	2.8%
44202000-50123	Gas Tax-HUTA-2105	220,308	273,554	280,555	7,001	2.6%
44202000-50124	Gas Tax-HUTA-2103	400,825	391,279	401,069	9,790	2.5%
44202000-50133	Gas Tax-RMRA SBI 2031	-	1,127,676	-	(1,127,676)	(100.0%)
<b>TOTAL-Intergovernmental</b>		<b>1,162,619</b>	<b>2,348,212</b>	<b>1,251,217</b>	<b>(1,096,995)</b>	<b>(46.7%)</b>
44204120-61000	Salaries	-	-	66,523	66,523	100.0%
44204120-61220	Annual Admin Pay	-	-	644	644	100.0%
<b>TOTAL-Salaries</b>		<b>-</b>	<b>-</b>	<b>67,167</b>	<b>67,167</b>	<b>100.0%</b>
44204120-62100	Medicare	-	-	933	933	100.0%
44204120-62200	Benefits-Medical	-	-	7,367	7,367	100.0%
44204120-62230	Benefits-Vision	-	-	61	61	100.0%
44204120-62240	Benefits-Life Insurance	-	-	115	115	100.0%
44204120-62250	Benefits-Dental	-	-	438	438	100.0%
44204120-62260	Benefits-EAP	-	-	17	17	100.0%
44204120-62600	Disability-Long Term	-	-	346	346	100.0%
44204120-62620	Disability-Short Term	-	-	193	193	100.0%
44204120-62680	PERS-ER	-	-	7,398	7,398	100.0%
44204120-62685	PERS- ER UAL	-	-	5,601	5,601	100.0%
44204120-62720	RHSA Plan	-	-	600	600	100.0%
44204120-62800	Workers Comp	-	-	405	405	100.0%
<b>TOTAL-Benefits</b>		<b>-</b>	<b>-</b>	<b>23,474</b>	<b>23,474</b>	<b>100.0%</b>
44204120-80010	Services - Info Tech	-	-	4,400	4,400	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>4,400</b>	<b>4,400</b>	<b>100.0%</b>
44202000-64000	Contract - Outside Services	23,739	22,000	30,000	8,000	36.4%
44204120-64000	Contract - Outside Services	29,228	40,000	90,000	50,000	125.0%
<b>TOTAL-Prof Contracts</b>		<b>52,967</b>	<b>62,000</b>	<b>120,000</b>	<b>58,000</b>	<b>93.5%</b>
44204120-71000	T-Out General Fund	84,500	-	-	-	0.0%
44204120-77110	T-Out CIP-Government	111,383	350,000	3,424,000	3,074,000	878.3%
<b>TOTAL-Transfer Out</b>		<b>195,883</b>	<b>350,000</b>	<b>3,424,000</b>	<b>3,074,000</b>	<b>878.3%</b>
TOTAL Revenues		1,264,902	2,415,712	1,357,317	1,058,395	43.8%
TOTAL Expenditures		248,850	412,000	3,639,041	3,227,041	783.3%
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,016,053</b>	<b>2,003,712</b>	<b>(2,281,724)</b>	<b>(4,285,436)</b>	<b>(213.9%)</b>

## Gas Tax Road Maintenance and Rehabilitation Act (SB1)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
44252000-50079	Interest Income-Allocated	48,039	-	75,200	75,200	100.0%
44252000-50082	FMV- Unrealized Gain/Loss	8,100	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>56,139</b>	<b>-</b>	<b>75,200</b>	<b>75,200</b>	<b>100.0%</b>
44252000-50133	Gas Tax-RMRA SBI 2031	1,137,092	-	1,156,308	1,156,308	100.0%
<b>TOTAL-Intergovernmental</b>		<b>1,137,092</b>	<b>-</b>	<b>1,156,308</b>	<b>1,156,308</b>	<b>100.0%</b>
44254120-77110	T-Out CIP-Government	-	-	2,750,000	2,750,000	100.0%
<b>TOTAL-Transfer Out</b>		<b>-</b>	<b>-</b>	<b>2,750,000</b>	<b>2,750,000</b>	<b>100.0%</b>
TOTAL Revenues		1,193,231	-	1,231,508	1,231,508	100.0%
TOTAL Expenditures		-	-	2,750,000	2,750,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,193,231</b>	<b>-</b>	<b>(1,518,492)</b>	<b>(1,518,492)</b>	<b>100.0%</b>

## University District Specific Plan (UDSP) Regional Traffic Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
44402000-52600	UDSP Regional TF DS RegTraffic	122,500	-	126,000	126,000	100.0%
<b>TOTAL-Licenses &amp; Permits</b>		<b>122,500</b>	-	<b>126,000</b>	<b>126,000</b>	<b>100.0%</b>
44402000-50079	Interest Income-Allocated	3,767	-	-	-	0.0%
44402000-50082	FMV- Unrealized Gain/Loss	2,000	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>5,767</b>	-	-	-	<b>0.0%</b>
44402000-66210	Special Dept Expense	122,500	-	126,000	126,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>122,500</b>	-	<b>126,000</b>	<b>126,000</b>	<b>100.0%</b>
TOTAL Revenues		128,267	-	126,000	126,000	100.0%
TOTAL Expenditures		122,500	-	126,000	126,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>5,767</b>	-	-	-	<b>0.0%</b>

## Community Centers - Facility Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
45105300-50312	Capital Facility Fee	31,645	-	36,000	36,000	100.0%
<b>TOTAL-Charges for Services</b>		<b>31,645</b>	<b>-</b>	<b>36,000</b>	<b>36,000</b>	<b>100.0%</b>
45105300-50079	Interest Income-Allocated	70	-	2,500	2,500	100.0%
45105300-50282	Rents-Facility Funds	2,527	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>2,597</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>100.0%</b>
45105300-42500	T-In Facility ISF	38,124	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>38,124</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
45105300-63120	Equipment, Small Office & Tool	7,105	-	-	-	0.0%
45105300-65210	Repair & Maintenance	1,485	-	10,000	10,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>8,590</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>100.0%</b>
TOTAL Revenues		72,366	-	38,500	38,500	100.0%
TOTAL Expenditures		8,590	-	10,000	10,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>63,776</b>	<b>-</b>	<b>28,500</b>	<b>28,500</b>	<b>100.0%</b>

## Performing Arts Center (PAC) Facility - Capital Reserve Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
45205200-50312	Capital Facility Fee	46,762	-	35,000	35,000	100.0%
<b>TOTAL-Charges for Services</b>		<b>46,762</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>100.0%</b>
45205200-50079	Interest Income-Allocated	131	-	5,600	5,600	100.0%
45205200-50282	Rents-Facility Funds	3,025	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>3,156</b>	<b>-</b>	<b>5,600</b>	<b>5,600</b>	<b>100.0%</b>
45205200-42500	T-In Facility ISF	146,784	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>146,784</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
45205200-65210	Repair & Maintenance	34,530	-	12,500	12,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>34,530</b>	<b>-</b>	<b>12,500</b>	<b>12,500</b>	<b>100.0%</b>
45205200-77110	T-Out CIP-Government	6,247	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>6,247</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		196,703	-	40,600	40,600	100.0%
TOTAL Expenditures		40,777	-	12,500	12,500	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>155,926</b>	<b>-</b>	<b>28,100</b>	<b>28,100</b>	<b>100.0%</b>

## Sports Center Capital Facility Reserve Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
45305500-50311	Program Revenue	78,285	-	84,000	84,000	100.0%
<b>TOTAL-Community Services</b>		<b>78,285</b>	<b>-</b>	<b>84,000</b>	<b>84,000</b>	<b>100.0%</b>
45305500-50079	Interest Income-Allocated	-	-	6,200	6,200	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>-</b>	<b>-</b>	<b>6,200</b>	<b>6,200</b>	<b>100.0%</b>
45305500-42500	T-In Facility ISF	148,340	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>148,340</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
45305500-63250	Lease-Equipment	37,258	-	-	-	0.0%
45305500-65210	Repair & Maintenance	12,288	-	13,500	13,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>49,546</b>	<b>-</b>	<b>13,500</b>	<b>13,500</b>	<b>100.0%</b>
TOTAL Revenues		226,625	-	90,200	90,200	100.0%
TOTAL Expenditures		49,546	-	13,500	13,500	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>177,079</b>	<b>-</b>	<b>76,700</b>	<b>76,700</b>	<b>100.0%</b>

### Sunrise Park Recreation Facility Use Fee Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
45405700-50188	Sunrise Park Fee	67,704	-	50,000	50,000	100.0%
<b>TOTAL-Charges for Services</b>		<b>67,704</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>
45405700-50079	Interest Income-Allocated	7,207	-	9,700	9,700	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>7,207</b>	<b>-</b>	<b>9,700</b>	<b>9,700</b>	<b>100.0%</b>
TOTAL Revenues		74,912	-	59,700	59,700	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>74,912</b>	<b>-</b>	<b>59,700</b>	<b>59,700</b>	<b>100.0%</b>

## Senior Center Facility Reserve Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
45505400-50079	Interest Income-Allocated	859	-	4,800	4,800	100.0%
45505400-50082	FMV- Unrealized Gain/Loss	700	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>1,559</b>	<b>-</b>	<b>4,800</b>	<b>4,800</b>	<b>100.0%</b>
45505400-63230	Excursions	3,543	-	6,000	6,000	100.0%
45505400-63320	Special Events	3,737	-	9,000	9,000	100.0%
45505400-66210	Special Dept Expense	2,175	-	2,000	2,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>9,454</b>	<b>-</b>	<b>17,000</b>	<b>17,000</b>	<b>100.0%</b>
TOTAL Revenues		1,559	-	4,800	4,800	100.0%
TOTAL Expenditures		9,454	-	17,000	17,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(7,895)</b>	<b>-</b>	<b>(12,200)</b>	<b>(12,200)</b>	<b>100.0%</b>

## CalHome Housing Loans Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
57102100-50079	Interest Income-Allocated	6,942	3,800	8,400	4,600	121.1%
57102100-50082	FMV- Unrealized Gain/Loss	1,200	-	-	-	0.0%
57102100-50085	Interest Income - Dedicated	20,733	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>28,875</b>	<b>3,800</b>	<b>8,400</b>	<b>4,600</b>	<b>121.1%</b>
TOTAL Revenues		28,875	3,800	8,400	4,600	121.1%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>28,875</b>	<b>3,800</b>	<b>8,400</b>	<b>4,600</b>	<b>121.1%</b>

## Housing Projects Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
57202100-50173	Charges for Srvcs-RAB	20,636	-	-	-	0.0%
<b>TOTAL-Charges for Services</b>		<b>20,636</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
57202100-50079	Interest Income-Allocated	36,443	25,000	25,700	700	2.8%
57202100-50082	FMV- Unrealized Gain/Loss	5,300	-	-	-	0.0%
57202100-50085	Interest Income - Dedicated	21,771	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>63,514</b>	<b>25,000</b>	<b>25,700</b>	<b>700</b>	<b>2.8%</b>
57202100-61000	Salaries & Wages	134,028	-	-	-	0.0%
57202100-61200	Supplemental Earnings	3,550	-	-	-	0.0%
57202100-61500	Acting Pay	2,004	-	-	-	0.0%
<b>TOTAL-Salaries &amp; Wages</b>		<b>139,582</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
57202100-61837	Allowance Auto	2,538	-	-	-	0.0%
57202100-62100	Medicare	1,965	-	-	-	0.0%
57202100-62200	Benefits-Medical	14,351	-	-	-	0.0%
57202100-62230	Benefits-Vision	134	-	-	-	0.0%
57202100-62240	Benefits-Life Insurance	463	-	-	-	0.0%
57202100-62250	Benefits-Dental	874	-	-	-	0.0%
57202100-62260	Benefits-EAP	34	-	-	-	0.0%
57202100-62600	Disability-Long Term	708	-	-	-	0.0%
57202100-62620	Disability-Short Term	395	-	-	-	0.0%
57202100-62680	PERS-ER	14,073	-	-	-	0.0%
57202100-62720	RHSA Plan	1,205	-	-	-	0.0%
57202100-62800	Workers Comp	2,313	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>39,053</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
57202100-63110	Office Expense	53	-	-	-	0.0%
57202100-63143	Communication-Phone	418	-	-	-	0.0%
57202100-63200	Liability Ins Premium	8,300	-	-	-	0.0%
57202100-63610	Travel and Training	95	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>8,866</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
57202100-64000	Contract - Outside Services	33,017	170,200	-	(170,200)	(100.0%)
57202100-64030	Professional Legal Fees	13,351	-	15,000	15,000	100.0%
<b>TOTAL-Prof Contracts</b>		<b>46,367</b>	<b>170,200</b>	<b>15,000</b>	<b>(155,200)</b>	<b>(91.2%)</b>
57202100-65400	Cost Allocation Plan Expense	51,000	-	-	-	0.0%
<b>TOTAL-Cost Allocation Exp</b>		<b>51,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
57202100-71000	T-Out General Fund	250,000	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		84,150	25,000	25,700	700	2.8%
TOTAL Expenditures		534,868	170,200	15,000	(155,200)	(91.2%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>(450,718)</b>	<b>(145,200)</b>	<b>10,700</b>	<b>155,900</b>	<b>(107.4%)</b>

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## GRATON CASINO FUNDS

FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park entered into an MOU-Memorandum of Understanding providing special revenue funds to mitigate the impacts of the Graton Casino and make investments and contributions to the Rohnert Park community. The City also entered into a Joint Exercise of Powers Agreement with the Tribe to maintain Wilfred Avenue west of the 2002 City boundary.

**Casino Mitigation Fund** - Accounts for contributions and related activities for traffic, law enforcement, special enforcement activities, problem gambling, storm water, public services, and any other impacts pursuant to Section 2.1 of the MOU-Memorandum of Understanding between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

**Casino Supplemental Fund** - Accounts for contributions and related activities for benefit, and development of the community, including but not limited to the development of affordable housing pursuant to Section 2.2.1 of the MOU between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park. This fund also accounts for contributions and related activities for implementation of traffic circulation improvements within the City and vicinity of the Reservation pursuant to section 4.3.1 of the MOU between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park. The final contribution payment will be made on October 1, 2025.

**Casino Neighborhood Upgrade and Workforce Housing Fund** – Accounts for contributions and related activities for City’s Neighborhood Upgrade and Workforce Housing programs pursuant to Section 2.2.2 of the MOU between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

**Casino Mitigation Wilfred Maintenance Fund** - Accounts for contributions and related activities for the maintenance of the Wilfred Avenue pursuant to Section 6.6 of the Joint Exercise of Powers Agreement (JEPA) for implementation of mitigation measure for widening Wilfred Avenue between the FIGR-Federated Indians of Graton Rancheria and the City of Rohnert Park.

**Other Casino Funds** – The other remaining Casino funds are not included in the current Memorandum of Understanding. These funds may have remaining balances that will be closed out during Fiscal Year 2025-2026.

# FUND BALANCE SUMMARY

## Graton Casino Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	FY25-26 Estimated Ending Fund Balance
4600	Casino Mitigation	3,724,020	4,567,200	4,507,912	3,783,308
4601	Casino Supplemental	12,875,501	9,103,000	21,020,337	958,164
4607	Casino Neighborhood Upgrade Workforce Hsng	2,255,833	1,530,300	-	3,786,133
4631	Casino Public Safety Building	39,325	-	39,325	-
4655	Casino Joint Exercise of Powers Agreement Fund	1,686,801	527,500	181,154	2,033,147
4658	Casino School Charity	165,974	-	165,974	-
4659	Casino Tribe Charity				

## Casino Mitigation Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46006000-50335	Donations Revenue	4,219,463	4,285,500	4,477,200	191,700	4.5%
<b>TOTAL-Donations Rev</b>		<b>4,219,463</b>	<b>4,285,500</b>	<b>4,477,200</b>	<b>191,700</b>	<b>4.5%</b>
46006000-50079	Interest Income-Allocated	42,797	-	90,000	90,000	100.0%
46006000-50082	FMV- Unrealized Gain/Loss	10,400	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>53,197</b>	<b>-</b>	<b>90,000</b>	<b>90,000</b>	<b>100.0%</b>
46006000-44652	T-In MOU Law Enf merge F4601	270,183	-	-	-	0.0%
46006000-44653	T-In CAS Waterway merge F4600	187,589	-	-	-	0.0%
46006000-44654	T-In CAS Gambling merge F4600	706,183	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>1,163,955</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46006000-61000	Salaries	2,390,438	2,718,238	2,373,978	(344,260)	(12.7%)
46006000-61100	Part Time 1000Hr	567	21,000	24,000	3,000	14.3%
46006000-61155	Overtime	258,229	349,828	287,000	(62,828)	(18.0%)
46006000-61200	Supplemental Earnings	24,922	-	-	-	0.0%
46006000-61219	Annual Leave Payout	54,079	-	-	-	0.0%
46006000-61220	Annual Admin Pay	1,252	5,753	6,633	880	15.3%
46006000-61300	Stipend Pay	30,040	32,528	36,388	3,860	11.9%
46006000-61400	Court Time	2,124	5,000	-	(5,000)	(100.0%)
46006000-61500	Acting Pay	4,154	5,774	-	(5,774)	(100.0%)
46006000-61550	Stand-By Weekends	9,000	2,808	11,000	8,192	291.7%
46006000-61551	Stand-By Weekday	16,560	5,177	14,000	8,823	170.4%
46006000-61700	POST	35,899	42,029	52,935	10,906	25.9%
46006000-61839	FLSA OT	3,137	1,273	-	(1,273)	(100.0%)
46006000-61842	Shift Diff (5%)	1,788	1,134	-	(1,134)	(100.0%)
<b>TOTAL-Salaries</b>		<b>2,832,190</b>	<b>3,190,541</b>	<b>2,805,934</b>	<b>(384,607)</b>	<b>(12.1%)</b>
46006000-61710	Longevity	2,072	7,389	-	(7,389)	(100.0%)
46006000-61831	Uniform Allowance	2,740	7,798	8,878	1,080	13.9%
46006000-61837	Allowance Auto	1,773	5,586	5,809	223	4.0%
46006000-62100	Medicare	39,552	45,356	45,891	535	1.2%
46006000-62200	Benefits-Medical	304,855	333,179	253,213	(79,966)	(24.0%)
46006000-62230	Benefits-Vision	3,465	3,793	2,754	(1,039)	(27.4%)
46006000-62240	Benefits-Life Insurance	6,318	6,915	5,573	(1,342)	(19.4%)
46006000-62250	Benefits-Dental	22,525	24,421	20,055	(4,366)	(17.9%)
46006000-62260	Benefits-EAP	902	991	777	(214)	(21.6%)
46006000-62600	Disability-Long Term	8,307	9,367	6,808	(2,559)	(27.3%)
46006000-62620	Disability-Short Term	7,051	8,160	8,248	88	1.1%
46006000-62680	PERS-ER	369,465	593,174	311,499	(281,675)	(47.5%)
46006000-62685	PERS- ER UAL	-	-	328,578	328,578	100.0%
46006000-62720	RHSA Plan	30,217	33,204	26,205	(6,999)	(21.1%)
46006000-62800	Workers Comp	61,395	137,823	100,490	(37,333)	(27.1%)
<b>TOTAL-Benefits</b>		<b>860,636</b>	<b>1,217,154</b>	<b>1,124,778</b>	<b>(92,376)</b>	<b>(7.6%)</b>

## Casino Mitigation Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46006000-80010	Services - Info Tech	-	-	135,200	135,200	100.0%
46006000-80020	Services - Fleet	-	-	22,000	22,000	100.0%
<b>TOTAL-ISF Charges</b>		-	-	<b>157,200</b>	<b>157,200</b>	<b>100.0%</b>
46006000-63310	Dues & Subscriptions	323	-	-	-	0.0%
46006000-65130	Fuel	2,408	-	-	-	0.0%
46006000-66210	Special Dept Expense	3,138	10,000	-	(10,000)	(100.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>5,869</b>	<b>10,000</b>	-	<b>(10,000)</b>	<b>(100.0%)</b>
46006000-64000	Contract - Outside Services	126,337	215,500	210,000	(5,500)	(2.6%)
46006000-64016	Contracts-Problem Gambling	-	-	150,000	150,000	100.0%
46006000-64019	Contracts - Waterway	-	-	60,000	60,000	100.0%
46006000-64030	Professional Legal Fees	11,632	-	-	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>137,969</b>	<b>215,500</b>	<b>420,000</b>	<b>204,500</b>	<b>94.9%</b>
TOTAL Revenues		5,436,614	4,285,500	4,567,200	281,700	6.6%
TOTAL Expenditures		3,836,665	4,633,195	4,507,912	(125,283)	(2.7%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,599,949</b>	<b>(347,695)</b>	<b>59,288</b>	<b>406,983</b>	<b>(117.1%)</b>

## Casino Supplemental Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46016000-50335	Donations Revenue	6,918,293	7,082,000	7,340,000	258,000	3.6%
<b>TOTAL-Donations Rev</b>		<b>6,918,293</b>	<b>7,082,000</b>	<b>7,340,000</b>	<b>258,000</b>	<b>3.6%</b>
46016000-50079	Interest Income-Allocated	244,971	-	475,000	475,000	100.0%
46016000-50082	FMV- Unrealized Gain/Loss	74,200	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>319,171</b>	<b>-</b>	<b>475,000</b>	<b>475,000</b>	<b>100.0%</b>
46016000-50246	Graton Traffic Improvements	1,287,991	1,288,000	1,288,000	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>1,287,991</b>	<b>1,288,000</b>	<b>1,288,000</b>	<b>-</b>	<b>0.0%</b>
46016000-64000	Contract - Outside Services	77,870	-	-	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>77,870</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46016000-71000	T-Out General Fund	291,299	7,596,139	4,337,918	(3,258,220)	(42.9%)
46016000-77108	T-Out to Casino Infrastructure	-	-	16,682,419	16,682,419	100.0%
46016000-77110	T-Out CIP-Government	812,173	2,000,000	-	(2,000,000)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>1,103,471</b>	<b>9,596,139</b>	<b>21,020,337</b>	<b>11,424,199</b>	<b>119.0%</b>
TOTAL Revenues		8,525,455	8,370,000	9,103,000	733,000	8.8%
TOTAL Expenditures		1,181,341	9,596,139	21,020,337	11,424,199	119.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>7,344,114</b>	<b>(1,226,139)</b>	<b>(11,917,337)</b>	<b>(10,691,199)</b>	<b>871.9%</b>

## Casino Neighborhood Upgrade & Workforce Housing

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46076000-50335	Donations Revenue	1,385,668	1,418,500	1,470,300	51,800	3.7%
<b>TOTAL-Donations Rev</b>		<b>1,385,668</b>	<b>1,418,500</b>	<b>1,470,300</b>	<b>51,800</b>	<b>3.7%</b>
46076000-50079	Interest Income-Allocated	24,166	-	60,000	60,000	100.0%
46076000-50082	FMV- Unrealized Gain/Loss	6,800	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>30,966</b>	<b>-</b>	<b>60,000</b>	<b>60,000</b>	<b>100.0%</b>
46076000-61000	Salaries & Wages	173,168	-	-	-	0.0%
<b>TOTAL-Salaries &amp; Wages</b>		<b>173,168</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46076000-62100	Medicare	2,448	-	-	-	0.0%
46076000-62200	Benefits-Medical	12,648	-	-	-	0.0%
46076000-62230	Benefits-Vision	245	-	-	-	0.0%
46076000-62240	Benefits-Life Insurance	424	-	-	-	0.0%
46076000-62250	Benefits-Dental	1,596	-	-	-	0.0%
46076000-62260	Benefits-EAP	62	-	-	-	0.0%
46076000-62600	Disability-Long Term	889	-	-	-	0.0%
46076000-62620	Disability-Short Term	496	-	-	-	0.0%
46076000-62680	PERS-ER	18,155	-	-	-	0.0%
46076000-62720	RHSA Plan	2,200	-	-	-	0.0%
46076000-62800	Workers Comp	2,649	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>41,813</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46076000-63143	Communication-Phone	16	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>16</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46076000-64000	Contract - Outside Services	4,531	-	-	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>4,531</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46076000-71000	T-Out General Fund	1,165,970	-	-	-	0.0%
46076000-77110	T-Out CIP-Government	34,419	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>1,200,389</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		1,416,634	1,418,500	1,530,300	111,800	7.9%
TOTAL Expenditures		1,419,917	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(3,283)</b>	<b>1,418,500</b>	<b>1,530,300</b>	<b>111,800</b>	<b>7.9%</b>

### Casino Public Safety Building Contribution Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46316000-50079	Interest Income-Allocated	656	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>656</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46316000-77109	T-Out to Gen Fund Funding	-	-	39,325	39,325	100.0%
<b>TOTAL-Transfer Out</b>		<b>-</b>	<b>-</b>	<b>39,325</b>	<b>39,325</b>	<b>100.0%</b>
TOTAL Revenues		656	-	-	-	0.0%
TOTAL Expenditures		-	-	39,325	39,325	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>656</b>	<b>-</b>	<b>(39,325)</b>	<b>(39,325)</b>	<b>100.0%</b>

## Casino Waterway Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46536000-74600	T-Out Graton-Mitigation	187,589	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>187,589</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		187,589	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(187,589)</b>	-	-	-	<b>0.0%</b>

## Casino Problem Gambling Treatment Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46546000-74600	T-Out Graton-Mitigation	706,183	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>706,183</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		706,183	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(706,183)</b>	-	-	-	<b>0.0%</b>

## Casino Joint Exercise of Powers Agreement (JEPA) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46556000-50335	Donations Revenue	487,176	516,000	500,000	(16,000)	(3.1%)
<b>TOTAL-Donations Rev</b>		<b>487,176</b>	<b>516,000</b>	<b>500,000</b>	<b>(16,000)</b>	<b>(3.1%)</b>
46556000-50079	Interest Income-Allocated	4,846	-	27,500	27,500	100.0%
46556000-50082	FMV- Unrealized Gain/Loss	1,900	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>6,746</b>	<b>-</b>	<b>27,500</b>	<b>27,500</b>	<b>100.0%</b>
46556000-61000	Salaries	56,644	61,384	63,641	2,257	3.7%
46556000-61100	Part Time 1000Hr	-	21,000	24,000	3,000	14.3%
46556000-61155	Overtime	259	157	150	(7)	(4.4%)
46556000-61200	Supplemental Earnings	794	-	-	-	0.0%
46556000-61219	Annual Leave Payout	1,984	-	-	-	0.0%
46556000-61220	Annual Admin Pay	-	178	169	(9)	(5.0%)
46556000-61300	Stipend Pay	1,205	1,200	1,200	0	0.0%
46556000-61550	Stand-By Weekends	4,538	2,777	6,050	3,273	117.8%
46556000-61551	Stand-By Weekday	3,300	4,118	6,330	2,213	53.7%
<b>TOTAL-Salaries</b>		<b>68,723</b>	<b>90,813</b>	<b>101,540</b>	<b>10,727</b>	<b>11.8%</b>
46556000-61710	Longevity	207	739	-	(739)	(100.0%)
46556000-61837	Allowance Auto	88	329	342	13	4.1%
46556000-62100	Medicare	990	1,331	941	(390)	(29.3%)
46556000-62200	Benefits-Medical	6,865	5,368	5,537	169	3.1%
46556000-62230	Benefits-Vision	21	9	6	(3)	(32.4%)
46556000-62240	Benefits-Life Insurance	273	258	266	8	3.2%
46556000-62250	Benefits-Dental	134	57	44	(13)	(23.1%)
46556000-62260	Benefits-EAP	39	36	36	(0)	(0.9%)
46556000-62600	Disability-Long Term	356	329	337	8	2.3%
46556000-62620	Disability-Short Term	176	184	188	4	2.4%
46556000-62680	PERS-ER	6,162	9,188	7,210	(1,978)	(21.5%)
46556000-62685	PERS- ER UAL	-	-	5,458	5,458	100.0%
46556000-62720	RHSA Plan	1,335	1,219	1,260	41	3.4%
46556000-62800	Workers Comp	5,017	2,067	1,364	(703)	(34.0%)
<b>TOTAL-Benefits</b>		<b>21,663</b>	<b>21,114</b>	<b>22,989</b>	<b>1,875</b>	<b>8.9%</b>
46556000-80010	Services - Info Tech	-	-	5,100	5,100	100.0%
46556000-80020	Services - Fleet	-	-	5,000	5,000	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>10,100</b>	<b>10,100</b>	<b>100.0%</b>
46556000-63200	Liability Ins Premium	-	800	-	(800)	(100.0%)
46556000-65100	Auto Ins	201	-	-	-	0.0%
46556000-65130	Fuel	1,377	-	3,400	3,400	100.0%
46556000-65200	Property Ins Premium	60	-	-	-	0.0%
46556000-65310	Utility-Electric	1,178	-	-	-	0.0%
46556000-66210	Special Dept Expense	601	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>1,061</b>	<b>800</b>	<b>3,400</b>	<b>2,600</b>	<b>325.0%</b>

**Casino Joint Exercise of Powers Agreement (JEPA) Fund**

<b>Acct Number</b>	<b>Description</b>	<b>FY 23-24 Actual</b>	<b>FY 24-25 Original Budget</b>	<b>FY 25-26 Adopted Budget</b>	<b>\$ Change</b>	<b>% Change</b>
46556000-64000	Contract - Outside Services	13,585	37,500	43,125	5,625	15.0%
<b>TOTAL-Prof Contracts</b>		<b>13,585</b>	<b>37,500</b>	<b>43,125</b>	<b>5,625</b>	<b>15.0%</b>
TOTAL Revenues		493,922	516,000	527,500	11,500	2.2%
TOTAL Expenditures		105,032	150,228	181,154	30,926	20.6%
<b>Net Increase (Decrease) Fund Balance</b>		<b>388,890</b>	<b>365,772</b>	<b>346,346</b>	<b>(19,426)</b>	<b>(5.3%)</b>

## Casino School Charity Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46586000-50335	Donations Revenue	48,872	-	-	-	0.0%
<b>TOTAL-Donations Rev</b>		<b>48,872</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46586000-63445	Distribution	214,846	-	165,974	165,974	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>214,846</b>	<b>-</b>	<b>165,974</b>	<b>165,974</b>	<b>100.0%</b>
TOTAL Revenues		48,872	-	-	-	0.0%
TOTAL Expenditures		214,846	-	165,974	165,974	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(165,974)</b>	<b>-</b>	<b>(165,974)</b>	<b>(165,974)</b>	<b>100.0%</b>

## Casino Tribe Charity

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46596000-50335	Donations Revenue	48,872	-	-	-	0.0%
<b>TOTAL-Donations Rev</b>		<b>48,872</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
46596000-63445	Distribution	803,923	-	10	10	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>803,923</b>	<b>-</b>	<b>10</b>	<b>10</b>	<b>100.0%</b>
TOTAL Revenues		48,872	-	-	-	0.0%
TOTAL Expenditures		803,923	-	10	10	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(755,051)</b>	<b>-</b>	<b>(10)</b>	<b>(10)</b>	<b>100.0%</b>

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## **Rohnert Park Foundation**

In November of 2008, the City of Rohnert Park (“City”) created a non-profit, charitable corporation called the Focus Rohnert Park Corporation (“Foundation”). The Foundation is a legally separate organization for which the elected officials of the City are financially accountable as its Board of Directors. In February of 2012, the Foundation officially changed its name to the Rohnert Park Foundation.

On May 2, 2017, the Foundation Board authorized a memorandum of understanding to accept on-going Casino Mitigation Community Investment donations provided by the City’s Agreement with the Federated Indians of Graton Rancheria. City of Rohnert Park passes these contributions to the Foundation via memorandum of understanding with the City. Contributions from the Federated Indians of Graton Rancheria for casino mitigation and community investment purposes began in the fourth quarter of Fiscal Year 2016-17 and have been received every quarter in every fiscal year since. On June 27, 2023 a Second Amended and Restated memorandum of understanding was authorized that continued the recurring contribution going forward.

The Foundation is a blended component unit of the City of Rohnert Park, and is therefore included the City’s Annual Comprehensive Financial Report (ACFR). Although the City recognizes that the Foundation is a separate entity, it nevertheless has included the Foundation’s FY 2024-25 Budget within the City’s budget document for convenience.

# FUND BALANCE SUMMARY

## Rohnert Park Foundation Fund

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	FY25-26 Estimated Ending Fund Balance
4609	Rohnert Park Foundation	1,781,459	1,596,800	925,070	2,453,189

## Rohnert Park Foundation

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
46096000-50315	Concessions Non-Taxable	12,645	12,000	23,250	11,250	93.8%
46096000-50317	Concessions Taxable Sales	8,572	12,000	23,250	11,250	93.8%
<b>TOTAL-Charges for Services</b>		<b>21,217</b>	<b>24,000</b>	<b>46,500</b>	<b>22,500</b>	<b>93.8%</b>
46096000-50079	Interest Income-Allocated	82,295	53,400	80,000	26,600	49.8%
46096000-50082	FMV- Unrealized Gain/Loss	10,600	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>92,895</b>	<b>53,400</b>	<b>80,000</b>	<b>26,600</b>	<b>49.8%</b>
46096000-50341	Contributions	1,385,668	1,418,500	1,470,300	51,800	3.7%
<b>TOTAL-Other Revenue</b>		<b>1,385,668</b>	<b>1,418,500</b>	<b>1,470,300</b>	<b>51,800</b>	<b>3.7%</b>
46096000-63720	Grants-Small Grants Program	-	300,000	-	(300,000)	(100.0%)
<b>TOTAL-Grants</b>		<b>-</b>	<b>300,000</b>	<b>-</b>	<b>(300,000)</b>	<b>(100.0%)</b>
46096000-63335	Other Exps-Concessions	16,901	11,000	15,000	4,000	36.4%
46096000-63395	License & Permit	1,473	1,500	1,500	-	0.0%
46096000-63530	Donations Explorer Program	-	-	10,000	10,000	100.0%
46096000-63534	Donation Exp GF 5100 Prgrm&Evn	-	-	160,000	160,000	100.0%
46096000-63535	Donation to GF 5200 PAC	2,843	11,500	90,000	78,500	682.6%
46096000-63536	Donation Exp to 5300 Com Srvc	-	-	10,000	10,000	100.0%
46096000-63537	Donation to GF 4140 Storm	-	-	150,000	150,000	100.0%
46096000-63538	Donation to D4110 Parks	-	-	313,770	313,770	100.0%
46096000-63539	Donation to D4260 Sustainbly	-	-	150,000	150,000	100.0%
46096000-63710	Grants- RPF Fee Waiver Program	15,000	-	20,000	20,000	100.0%
46096000-63730	Grants-Municipal Projects	38,873	-	-	-	0.0%
46096000-66210	Special Dept Expense	3,332	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>78,422</b>	<b>24,000</b>	<b>920,270</b>	<b>896,270</b>	<b>3734.5%</b>
46096000-64030	Professional Legal Fees	-	2,500	2,500	-	0.0%
46096000-64040	Audit, Acctng, & Tax Fee	200	-	2,300	2,300	100.0%
<b>TOTAL-Prof Contracts</b>		<b>200</b>	<b>2,500</b>	<b>4,800</b>	<b>2,300</b>	<b>92.0%</b>
46096000-71000	T-Out General Fund	1,052,455	-	-	-	0.0%
46096000-77110	T-Out CIP-Government	97,258	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>1,149,713</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		1,499,780	1,495,900	1,596,800	100,900	6.7%
TOTAL Expenditures		1,228,335	326,500	925,070	598,570	183.3%
<b>Net Increase (Decrease) Fund Balance</b>		<b>271,445</b>	<b>1,169,400</b>	<b>671,730</b>	<b>(497,670)</b>	<b>(42.6%)</b>

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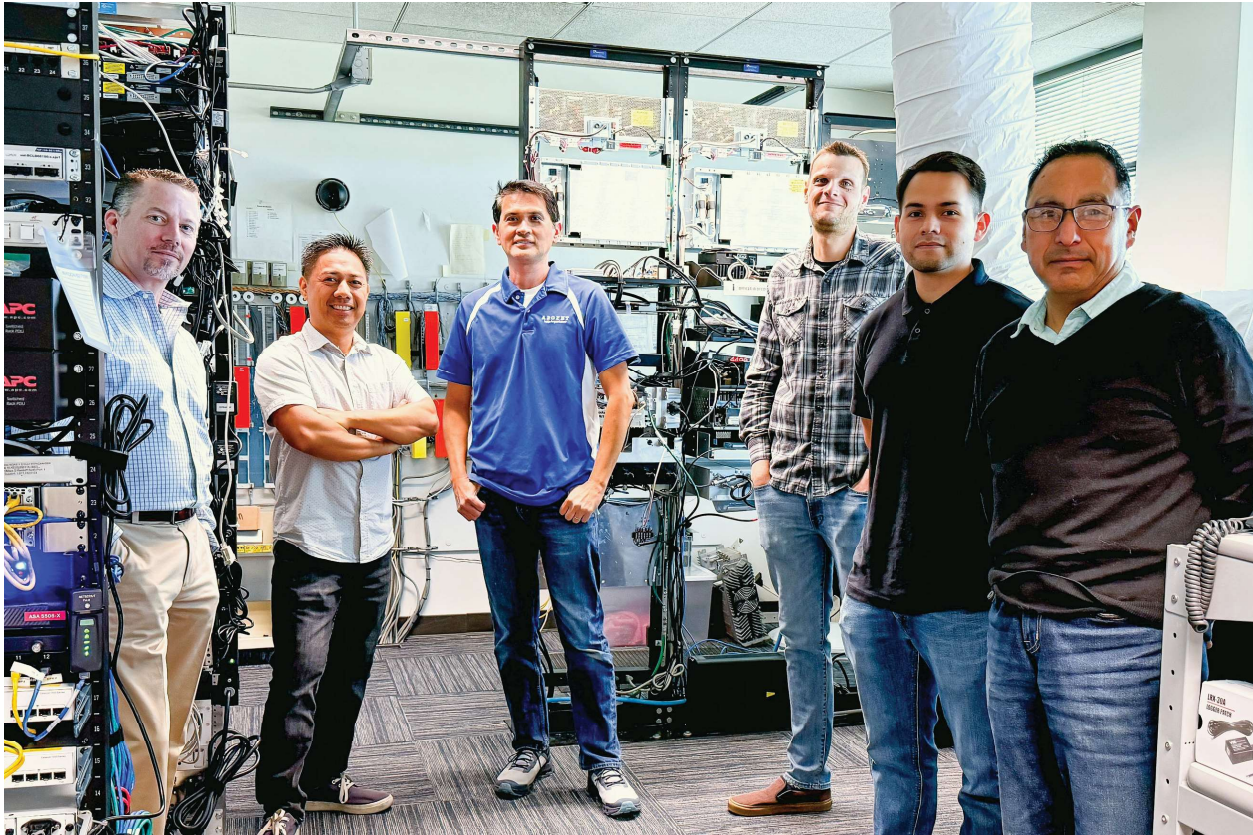
# FUND BALANCE SUMMARY

## Internal Service Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	Depreciation	FY25-26 Estimated Ending Fund Balance
2110	Information Technology	201,605	1,639,341	1,766,341		74,605
2350	General Liability	-	3,397,016	3,397,016		(0)
2430	Vehicle Replacement	8,119,778	1,920,817	2,533,000		7,507,595
2440	Fleet Services	316,143	874,000	845,516	2,500	347,127

# INFORMATION TECHNOLOGY

The Information Technology Department supports all City departments by providing technology infrastructure. This includes supporting core hardware (networks, servers, personal computers, phones) and software, ensuring security of IT systems, and supporting software applications.



## MANDATED SERVICES

- Ensure that City complies with State, Federal and Local laws regarding the privacy, security and reliability of its data
- Ensure data systems meet the City's Records Retention policy and Electronic Media Use Policy

## CORE

- Maintain City Network Infrastructure
- Maintain Phone Network
- Maintain all City Computers and Servers
- Maintain Applications (Email, TRAKiT, Tyler, etc.)
- Control all Technology Costs and Purchases
- Support staff in acquiring and using technology in their assignments

## **DESCRETIONARY**

- Run Public, Educational, Governmental (PEG) Channel 26
- Feasibility Studies
- Assist departments with hosted services

## **REVENUE OR COST REDUCTION OPPORTUNITIES**

- Perform feasibility studies on IT services to ensure we are using the most cost-effective approach
- Assess the potential for IT to improve Department services and/or reduce costs

## **MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-2025**

- Reliability and Security
  - Completed replacement of all primary network switches and routers
  - Implemented a modern Network Analysis Utility
  - Deployed a DOJ Compliant System Event and Incident Management (SEIM) solution
- Functionality
  - Migrated City SharePoint environment to Microsoft 365 Cloud
  - Deployment of a Call Center analytics solution to address community phone support

## **MAJOR GOALS FOR FISCAL YEAR 2024-2025**

- Core network switch and router replacement - Completed
- Improve network segmentation and security topology – Ongoing
- Replace aging UPS system at Public Safety – In Process
- IT Help Desk Service and Asset Management Solution – In Process
- Wildfire Alert Camera System – Completed

## **MAJOR GOALS FOR FISCAL YEAR 2025-2026**

- Achieve Data Retention Compliance
- Develop Collaborative City Surveillance Camera Support Plan
- Deploy City Building Access Control Solution
- Implementation of modern ITSM/ITAM solution
- Evaluate benefits of current Network Traffic Analysis solutions

## Information Technology - Internal Service Fund (ISF)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
21101050-50171	Chrgs for Services ISF	1,481,744	1,694,700	1,635,141	(59,559)	(3.5%)
<b>TOTAL-Charges for Services</b>		<b>1,481,744</b>	<b>1,694,700</b>	<b>1,635,141</b>	<b>(59,559)</b>	<b>(3.5%)</b>
21101050-50079	Interest Income-Allocated	42,381	-	4,200	4,200	100.0%
21101050-50082	FMV- Unrealized Gain/Loss	6,800	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>49,181</b>	<b>-</b>	<b>4,200</b>	<b>4,200</b>	<b>100.0%</b>
21101050-50339	Other Revenue	50,000	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
21101050-61000	Salaries & Wages	442,109	485,001	484,951	(50)	(0.0%)
21101050-61100	Part Time 1000Hr	61,238	62,000	62,000	-	0.0%
21101050-61155	Overtime	900	434	434	(0)	(0.1%)
21101050-61200	Supplemental Earnings	52,083	-	-	-	0.0%
21101050-61220	Annual Admin Pay	-	6,015	6,014	(1)	(0.0%)
21101050-61844	Shift Diff (PT Temp)	10	-	-	-	0.0%
<b>TOTAL-Salaries &amp; Wages</b>		<b>556,339</b>	<b>553,450</b>	<b>553,399</b>	<b>(51)</b>	<b>(0.0%)</b>
21101050-61837	Allowance Auto	2,538	6,571	6,834	263	4.0%
21101050-62100	Medicare	7,875	7,993	7,007	(986)	(12.3%)
21101050-62200	Benefits-Medical	36,311	38,809	37,816	(993)	(2.6%)
21101050-62230	Benefits-Vision	536	540	484	(56)	(10.4%)
21101050-62240	Benefits-Life Insurance	1,156	1,155	1,155	(0)	(0.0%)
21101050-62250	Benefits-Dental	3,486	3,480	3,508	28	0.8%
21101050-62260	Benefits-EAP	136	136	136	(0)	(0.2%)
21101050-62600	Disability-Long Term	2,520	2,522	2,522	(0)	(0.0%)
21101050-62620	Disability-Short Term	1,406	1,407	1,406	(1)	(0.0%)
21101050-62680	PERS-ER	46,340	70,374	53,927	(16,447)	(23.4%)
21101050-62685	PERS- ER UAL	-	-	40,826	40,826	100.0%
21101050-62720	RHSA Plan	4,700	4,800	4,800	-	0.0%
21101050-62800	Workers Comp	9,267	5,882	3,286	(2,596)	(44.1%)
21101050-62990	GASB 68 Expense	100,373	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>216,643</b>	<b>143,669</b>	<b>163,707</b>	<b>20,038</b>	<b>13.9%</b>
21101050-80020	Services - Fleet	-	-	5,000	5,000	100.0%
21101050-80030	Services - Vehicle Replacement	-	-	3,935	3,935	100.0%
21101050-80050	Services - Gen Liab ISF	-	-	51,100	51,100	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>60,035</b>	<b>60,035</b>	<b>100.0%</b>
21101050-63100	Postage & Shipping	-	-	200	200	100.0%
21101050-63110	Office Expense	81	500	500	-	0.0%
21101050-63120	Equipment, Small Office & Tool	40,102	68,000	35,300	(32,700)	(48.1%)
21101050-63143	Communication-Phone	-	-	5,000	5,000	100.0%
21101050-63145	Internet & Broadband	187,841	220,000	225,500	5,500	2.5%
21101050-63160	Software Lic. & Subscriptions	212,160	202,200	222,300	20,100	9.9%
21101050-63162	Software-Security	-	248,500	258,300	9,800	3.9%
21101050-63250	Lease-Equipment	117,643	134,391	84,200	(50,191)	(37.3%)

## Information Technology - Internal Service Fund (ISF)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
21101050-63310	Dues & Subscriptions	13,196	34,350	7,400	(26,950)	(78.5%)
21101050-63610	Travel and Training	17,400	28,000	28,000	-	0.0%
21101050-65100	Auto Ins	376	-	-	-	0.0%
21101050-65120	Repair & Maint Vehicles	-	-	5,500	5,500	100.0%
21101050-65130	Fuel	212	-	400	400	100.0%
21101050-65200	Property Ins Premium	120	-	-	-	0.0%
21101050-65210	Repair & Maintenance	31,987	68,800	48,100	(20,700)	(30.1%)
21101050-66210	Special Dept Expense	358	3,000	1,000	(2,000)	(66.7%)
<b>TOTAL-Services &amp; Supplies</b>		<b>621,476</b>	<b>1,007,741</b>	<b>921,700</b>	<b>(86,041)</b>	<b>(8.5%)</b>
21101050-66299	Capital Outlay	108,330	-	-	-	0.0%
21101050-81540	Capital Asset-Equipment	-	-	10,000	10,000	100.0%
<b>TOTAL-Capital Outlay</b>		<b>108,330</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>100.0%</b>
21101050-64000	Contract - Outside Services	69,971	75,550	57,500	(18,050)	(23.9%)
<b>TOTAL-Prof Contracts</b>		<b>69,971</b>	<b>75,550</b>	<b>57,500</b>	<b>(18,050)</b>	<b>(23.9%)</b>
21101050-71000	T-Out General Fund	95,000	69,500	-	(69,500)	(100.0%)
21101050-77110	T-Out CIP-Government	17,888	235,000	-	(235,000)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>112,888</b>	<b>304,500</b>	<b>-</b>	<b>(304,500)</b>	<b>(100.0%)</b>
TOTAL Revenues		1,580,925	1,694,700	1,639,341	55,359	3.3%
TOTAL Expenditures		1,685,647	2,084,910	1,766,341	(318,569)	(15.3%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>(104,722)</b>	<b>(390,210)</b>	<b>(127,000)</b>	<b>263,210</b>	<b>(67.5%)</b>

## General Liability/Risk Management

This Internal Service Fund was established to finance, administer, and account for the City's liability exposures, including general and automobile liability claims. It also covers the costs of Risk Management operations, claims payments, and legal defense. Revenues for this fund are derived from charges for services from other operating funds.



**General Liability/Risk Management - Internal Service Fund (ISF)**

<b>Acct Number</b>	<b>Description</b>	<b>FY 23-24 Actual</b>	<b>FY 24-25 Original Budget</b>	<b>FY 25-26 Adopted Budget</b>	<b>\$ Change</b>	<b>% Change</b>
23501700-50171	Chrgs for Services Gen Liab	-	-	3,397,016	3,397,016	100.0%
<b>TOTAL-Charges for Services</b>		-	-	<b>3,397,016</b>	<b>3,397,016</b>	<b>100.0%</b>
23501700-63201	General Liability Premium	-	-	1,835,316	1,835,316	100.0%
23501700-63203	General Liab Self Insur'd Loss	-	-	700,000	700,000	100.0%
23501700-63204	General Liab Minor Claim Damag	-	-	150,000	150,000	100.0%
23501700-63215	Property Program Premium	-	-	711,700	711,700	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>3,397,016</b>	<b>3,397,016</b>	<b>100.0%</b>
TOTAL Revenues		-	-	3,397,016	3,397,016	100.0%
TOTAL Expenditures		-	-	3,397,016	3,397,016	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	-	-	<b>0.0%</b>

## Vehicle/Equipment Replacement Fund

This Internal Service Fund accounts for vehicle/equipment replacement activities. The fund was established to plan for financing future capital expenditures for vehicles and equipment, with funds collected over a fixed period of years, based on each item's estimated useful life and associated depreciation schedule. Departments using the vehicle/equipment in its operations shall be charged and the revenue generated shall be deposited into this fund for future replacements. (See Vehicle/Equipment Replacement Policy for more details)



## Vehicle Replacement - Internal Service Fund (ISF)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
24304130-50171	Chrgs for Services ISF	1,181,001	1,240,000	1,561,567	321,567	25.9%
<b>TOTAL-Charges for Services</b>		<b>1,181,001</b>	<b>1,240,000</b>	<b>1,561,567</b>	<b>321,567</b>	<b>25.9%</b>
24304130-50079	Interest Income-Allocated	272,161	-	240,000	240,000	100.0%
24304130-50082	FMV- Unrealized Gain/Loss	47,800	-	-	-	0.0%
24304130-50085	Interest Income - Dedicated	19,650	17,400	14,250	(3,150)	(18.1%)
<b>TOTAL-Interest &amp; Rents</b>		<b>339,611</b>	<b>17,400</b>	<b>254,250</b>	<b>236,850</b>	<b>1361.2%</b>
24304130-50331	Sale of Property	30,198	33,000	-	(33,000)	(100.0%)
<b>TOTAL-Other Revenue</b>		<b>30,198</b>	<b>33,000</b>	<b>-</b>	<b>(33,000)</b>	<b>(100.0%)</b>
24304130-41000	T-In General Fund	100,000	100,000	-	(100,000)	(100.0%)
<b>TOTAL-Transfer In</b>		<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>(100,000)</b>	<b>(100.0%)</b>
24304130-50115	Revenue-Intergov't Water Loan	-	105,000	105,000	-	0.0%
<b>TOTAL-Other Financing Uses</b>		<b>-</b>	<b>105,000</b>	<b>105,000</b>	<b>-</b>	<b>0.0%</b>
24304130-63120	Equipment, Small Office & Tool	12,073	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>12,073</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
24304130-71000	T-Out General Fund	-	1,402,000	1,438,000	36,000	2.6%
24304130-73420	T-Out Sewer Ops	-	885,000	695,000	(190,000)	(21.5%)
24304130-73430	T-Out Water Ops	-	335,000	400,000	65,000	19.4%
<b>TOTAL-Transfer Out</b>		<b>-</b>	<b>2,622,000</b>	<b>2,533,000</b>	<b>(89,000)</b>	<b>(3.4%)</b>
TOTAL Revenues		1,650,809	1,495,400	1,920,817	425,417	28.4%
TOTAL Expenditures		12,073	2,622,000	2,533,000	(89,000)	(3.4%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,638,736</b>	<b>(1,126,600)</b>	<b>(612,183)</b>	<b>514,417</b>	<b>(45.7%)</b>



# FLEET SERVICES

## MANDATED SERVICES

- BACT/BIT (Basic Inspection Terminals) Program – this is a required inspection program to insure that preventative maintenance programs are being followed and are adequate to prevent collisions or mechanical breakdowns involving the vehicles. All required maintenance and driver records are to be prepared and retained as required by law, these inspections are conducted by California Highway Patrol (CHP) on a performance based selection system.
- Emissions testing (Gas and Diesel)
- Hazardous materials handling/disposal
- Generator testing and inspections
- Process for replacing vehicles with ones that don't use gas by 2035, and related infrastructure

## CORE SERVICES

- Preventative Maintenance Program
  - Brakes
  - Tires
  - Engine/transmission service
  - Chassis and suspension
  - Code 3 equipment (equipment mounted onto public safety vehicles)
  - Building emergency generators
- Vehicle Repairs
- Vehicle Replacement Recommendations
- Vehicle Specifications for Purchasing
- Records – Service and Equipment

## MAJOR ACCOMPLISHMENTS COMPLETED IN FISCAL YEAR 2024-25

- Piloted electric and alternative fuel vehicles
- Implemented new California Air Resources Board (CARB) requirements

## MAJOR GOALS FOR FISCAL YEAR 2025-26

- Install new mower lift and get it operational
- Repurpose metal shop for mower and small vehicle maintenance

## Fleet Services - Internal Service Fund (ISF)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
24404130-50171	Chrgs for Services ISF	709,265	660,800	-	(660,800)	(100.0%)
24404130-50173	Charges for Srvcs	-	-	865,000	865,000	100.0%
<b>TOTAL-Charges for Services</b>		<b>709,265</b>	<b>660,800</b>	<b>865,000</b>	<b>204,200</b>	<b>30.9%</b>
24404130-50079	Interest Income-Allocated	8,070	-	9,000	9,000	100.0%
24404130-50082	FMV- Unrealized Gain/Loss	1,700	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>9,770</b>	<b>-</b>	<b>9,000</b>	<b>9,000</b>	<b>100.0%</b>
24404130-50339	Other Revenue	132	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>132</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
24404130-61000	Salaries & Wages	197,981	200,748	234,458	33,710	16.8%
24404130-61155	Overtime	12,996	10,462	11,000	538	5.1%
24404130-61220	Annual Admin Pay	-	-	848	848	100.0%
24404130-61300	Stipend Pay	5,289	5,316	5,317	1	0.0%
24404130-61550	Stand-By Weekends	5,760	5,472	5,500	28	0.5%
24404130-61551	Stand-By Weekday	5,295	4,142	5,500	1,358	32.8%
<b>TOTAL-Salaries &amp; Wages</b>		<b>227,321</b>	<b>226,140</b>	<b>262,623</b>	<b>36,483</b>	<b>16.1%</b>
24404130-61837	Allowance Auto	-	-	1,367	1,367	100.0%
24404130-62100	Medicare	3,216	3,206	3,389	183	5.7%
24404130-62200	Benefits-Medical	19,861	20,270	24,566	4,296	21.2%
24404130-62230	Benefits-Vision	582	284	280	(4)	(1.3%)
24404130-62240	Benefits-Life Insurance	486	485	577	92	18.9%
24404130-62250	Benefits-Dental	1,832	1,827	2,018	191	10.5%
24404130-62260	Benefits-EAP	72	72	78	6	9.0%
24404130-62600	Disability-Long Term	1,109	1,071	1,245	174	16.2%
24404130-62620	Disability-Short Term	586	598	696	98	16.5%
24404130-62680	PERS-ER	21,301	29,900	26,663	(3,237)	(10.8%)
24404130-62685	PERS- ER UAL	-	-	20,184	20,184	100.0%
24404130-62720	RHSA Plan	1,322	1,320	1,560	240	18.2%
24404130-62800	Workers Comp	15,114	7,018	4,765	(2,253)	(32.1%)
24404130-62990	GASB 68 Expense	46,241	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>111,721</b>	<b>66,050</b>	<b>87,388</b>	<b>21,338</b>	<b>32.3%</b>
24404130-80010	Services - Info Tech	-	-	20,200	20,200	100.0%
24404130-80030	Services - Vehicle Replacement	-	-	17,435	17,435	100.0%
24404130-80050	Services - Gen Liab ISF	-	-	25,500	25,500	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>63,135</b>	<b>63,135</b>	<b>100.0%</b>
24404130-63100	Postage & Shipping	13	100	100	-	0.0%
24404130-63110	Office Expense	243	600	600	-	0.0%
24404130-63120	Equipment, Small Office & Tool	5,524	4,100	24,100	20,000	487.8%
24404130-63143	Communication-Phone	409	-	1,000	1,000	100.0%
24404130-63160	Software Lic. & Subscriptions	8,380	11,100	12,420	1,320	11.9%
24404130-63290	Uniform Laundry	1,834	2,200	2,200	-	0.0%
24404130-63300	Uniform - Purchase	1,990	3,200	3,200	-	0.0%

## Fleet Services - Internal Service Fund (ISF)

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
24404130-63345	Hazard Material	7,206	3,500	7,000	3,500	100.0%
24404130-63395	License & Permit	1,302	4,500	2,600	(1,900)	(42.2%)
24404130-63610	Travel and Training	-	5,000	5,000	-	0.0%
24404130-65100	Auto Ins	376	-	-	-	0.0%
24404130-65130	Fuel	903	-	1,100	1,100	100.0%
24404130-65150	Fleet Veh Rep & Main - AVA	-	1,500	1,000	(500)	(33.3%)
24404130-65151	Fleet Veh Rep & Maint for JEPA	1,024	2,800	1,500	(1,300)	(46.4%)
24404130-65152	Fleet Veh Rep & Maint for RPSC	-	7,300	1,500	(5,800)	(79.5%)
24404130-65153	Fleet Veh Repairs for SWR	14,107	15,000	20,000	5,000	33.3%
24404130-65154	Fleet Veh Repairs for WTR	21,072	25,600	17,500	(8,100)	(31.6%)
24404130-65155	Fleet Veh Repairs for IT	633	700	500	(200)	(28.6%)
24404130-65156	Fleet Veh Repairs for DS	1,417	3,100	5,000	1,900	61.3%
24404130-65157	Fleet Veh Repairs for Police	42,950	103,600	75,000	(28,600)	(27.6%)
24404130-65158	Fleet Veh Repairs for Fire	32,412	50,000	80,000	30,000	60.0%
24404130-65159	Fleet Veh Repairs for AS	-	500	500	-	0.0%
24404130-65160	Fleet Veh Repairs for PW	3,964	10,000	25,000	15,000	150.0%
24404130-65161	Fleet Veh Repairs for Streets	9,056	16,000	12,500	(3,500)	(21.9%)
24404130-65163	Fleet Veh Repairs for Parks	33,517	46,800	35,000	(11,800)	(25.2%)
24404130-65164	Fleet Veh Repairs for Sr Cntr	819	500	500	-	0.0%
24404130-65166	Fleet Veh Repairs for RPCC	77	600	600	-	0.0%
24404130-65167	Fleet Veh Repairs for PAC	1,072	600	600	-	0.0%
24404130-65168	Fleet Veh Repairs for CM	-	600	600	-	0.0%
24404130-65169	Fleet Veh Repair 4 FacilityMaint	-	-	15,000	15,000	100.0%
24404130-65170	Fleet Veh Repair4-F4600 CasMig	-	-	10,000	10,000	100.0%
24404130-65200	Property Ins Premium	120	-	-	-	0.0%
24404130-65210	Repair & Maintenance	21,731	32,500	15,000	(17,500)	(53.8%)
24404130-65320	Utility-Water and Sewer	207	-	750	750	100.0%
24404130-66210	Special Dept Expense	35,373	30,000	30,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>247,729</b>	<b>382,000</b>	<b>407,370</b>	<b>25,370</b>	<b>6.6%</b>
24404130-81540	Capital Asset-Equipment	10,571	-	-	-	0.0%
24404130-81610	Capital Asset Contra Acct	(10,571)	-	-	-	0.0%
24404130-64000	Contract - Outside Services	20,568	23,900	22,500	(1,400)	(5.9%)
<b>TOTAL-Prof Contracts</b>		<b>20,568</b>	<b>23,900</b>	<b>22,500</b>	<b>(1,400)</b>	<b>(5.9%)</b>
24404130-81600	Depreciation	-	-	2,500	2,500	100.0%
<b>TOTAL-Depreciation</b>		<b>-</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>100.0%</b>
24404130-71000	T-Out General Fund	-	26,000	-	(26,000)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>-</b>	<b>26,000</b>	<b>-</b>	<b>(26,000)</b>	<b>(100.0%)</b>
TOTAL Revenues		719,166	660,800	874,000	213,200	32.3%
TOTAL Expenditures		607,339	724,090	845,516	121,426	16.8%
<b>Net Increase (Decrease) Fund Balance</b>		<b>111,827</b>	<b>(63,290)</b>	<b>28,484</b>	<b>91,774</b>	<b>(145.0%)</b>

## Facilities - Internal Service Fund (ISF) [CLOSED]

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
25004100-50171	Chrgs for Services ISF	-	3,725,000	-	(3,725,000)	(100.0%)
25004100-50203	JPA Ground Main Rev	8,382	-	-	-	0.0%
<b>TOTAL-Charges for Services</b>		<b>8,382</b>	<b>3,725,000</b>	<b>-</b>	<b>(3,725,000)</b>	<b>(100.0%)</b>
25004100-50101	OADS Lease	10,275	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>10,275</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
25004100-41000	T-In General Fund	1,445,235	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>1,445,235</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
25004100-61000	Salaries & Wages	451,583	565,098	-	(565,098)	(100.0%)
25004100-61100	Part Time 1000Hr	3,711	-	-	-	0.0%
25004100-61150	Part Time PERS	-	34,944	-	(34,944)	(100.0%)
25004100-61155	Overtime	20,940	6,380	-	(6,380)	(100.0%)
25004100-61200	Supplemental Earnings	11,479	-	-	-	0.0%
25004100-61219	Annual Leave Payout	11,904	-	-	-	0.0%
25004100-61220	Annual Admin Pay	-	1,067	-	(1,067)	(100.0%)
25004100-61300	Stipend Pay	3,670	3,822	-	(3,822)	(100.0%)
25004100-61500	Acting Pay	1,625	692	-	(692)	(100.0%)
25004100-61550	Stand-By Weekends	1,350	699	-	(699)	(100.0%)
25004100-61551	Stand-By Weekday	2,516	917	-	(917)	(100.0%)
<b>TOTAL-Salaries</b>		<b>508,777</b>	<b>613,619</b>	<b>-</b>	<b>(613,619)</b>	<b>(100.0%)</b>
25004100-61710	Longevity	1,243	4,433	-	(4,433)	(100.0%)
25004100-61837	Allowance Auto	531	1,971	-	(1,971)	(100.0%)
25004100-62100	Medicare	7,002	8,669	-	(8,669)	(100.0%)
25004100-62200	Benefits-Medical	80,679	91,440	-	(91,440)	(100.0%)
25004100-62230	Benefits-Vision	1,532	926	-	(926)	(100.0%)
25004100-62240	Benefits-Life Insurance	1,363	1,652	-	(1,652)	(100.0%)
25004100-62250	Benefits-Dental	4,910	5,960	-	(5,960)	(100.0%)
25004100-62260	Benefits-EAP	192	233	-	(233)	(100.0%)
25004100-62600	Disability-Long Term	2,394	2,981	-	(2,981)	(100.0%)
25004100-62620	Disability-Short Term	1,292	1,663	-	(1,663)	(100.0%)
25004100-62680	PERS-ER	45,922	87,132	-	(87,132)	(100.0%)
25004100-62720	RHSA Plan	5,263	6,660	-	(6,660)	(100.0%)
25004100-62800	Workers Comp	754	19,172	-	(19,172)	(100.0%)
25004100-62990	GASB 68 Expense	21,809	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>174,887</b>	<b>232,893</b>	<b>-</b>	<b>(232,893)</b>	<b>(100.0%)</b>
25004100-63100	Postage & Shipping	60	10,000	-	(10,000)	(100.0%)
25004100-63110	Office Expense	4,988	7,000	-	(7,000)	(100.0%)
25004100-63120	Equipment, Small Office & Tool	6,564	5,000	-	(5,000)	(100.0%)
25004100-63250	Lease-Equipment	-	50,700	-	(50,700)	(100.0%)
25004100-63280	Maintenance-Janitorial	86,956	346,500	-	(346,500)	(100.0%)
25004100-63300	Uniform-Purchase	2,413	8,400	-	(8,400)	(100.0%)
25004100-63395	License & Permit	-	1,100	-	(1,100)	(100.0%)
25004100-63610	Travel and Training	3,060	7,000	-	(7,000)	(100.0%)

## Facilities - Internal Service Fund (ISF) [CLOSED]

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
25004100-63900	Recruitment	25	-	-	-	0.0%
25004100-65210	Repair & Maintenance-Fclty	435,880	2,203,000	-	(2,203,000)	(100.0%)
25004100-65222	Supplies-Janitorial Svs	93	65,000	-	(65,000)	(100.0%)
25004100-66210	Special Dept Expense	65,947	80,000	-	(80,000)	(100.0%)
25004100-66240	Chemicals Aquatic	398	-	-	-	0.0%
25005200-63120	Equipment, Small Office & Tool	-	4,999	-	(4,999)	(100.0%)
25005500-65210	Repair & Maintenance-SportsCtr	-	13,500	-	(13,500)	(100.0%)
<b>TOTAL-Services &amp; Supplies</b>		<b>606,384</b>	<b>2,802,199</b>	-	<b>(2,802,199)</b>	<b>(100.0%)</b>
25004100-64000	Contract - Outside Services	34,079	60,600	-	(60,600)	(100.0%)
<b>TOTAL-Prof Contracts</b>		<b>34,079</b>	<b>60,600</b>	-	<b>(60,600)</b>	<b>(100.0%)</b>
25004100-77110	T-Out CIP-Government	-	50,000	-	(50,000)	(100.0%)
25005200-74520	T-Out PAC Facility Cap't Rsrve	146,784	-	-	-	0.0%
25005300-71000	T-Out General Fund	-	57,000	-	(57,000)	(100.0%)
25005300-74510	T-Out Comm Srvc Facility Fee	38,124	-	-	-	0.0%
25005500-74530	T-Out Sport Cntr Facility Rsrv	148,340	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>333,249</b>	<b>107,000</b>	-	<b>(107,000)</b>	<b>(100.0%)</b>
TOTAL Revenues		1,463,892	3,725,000	-	3,725,000	100.0%
TOTAL Expenditures		1,657,376	3,816,310	-	(3,816,310)	(100.0%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>(193,484)</b>	<b>(91,310)</b>	-	<b>91,310</b>	<b>(100.0%)</b>

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## **SEWER ENTERPRISE FUNDS**

Enterprise Funds account for operations that operate in a manner like private business enterprises where the intent of the governing body is that the costs of providing goods and services to the public on a continuing basis be financed primarily through user charges. The following summarizes the City's Sewer Enterprise Funds:

Sewage disposal services provided to the residents of the City, including, but not limited to, sewer operations, maintenance, financing and related debt service, billing and collection, and capital improvement projects.

## FUND BALANCE SUMMARY Sewer Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	Net Depreciation and Reserves	FY25-26 Estimated Ending Fund Balance
3420	Sewer - Utility Operations Fund	12,989,786	21,370,608	22,895,597	(8,169,662)	3,295,135
3425	Sewer - Capital Preservation	1,653,953	115,200	800,000		969,153
7420	Sewer - Capital Project	0	1,100,000	1,100,000		0
8720	Sewer - 2017 Revenue Refunding Bonds	789	698,450	698,450		789

## Sewer Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34204710-50174	24.965% 2017 SWR Ref'd Bonds	-	-	174,369	174,369	100.0%
34204710-50247	Graton Capacity Charge	345,077	520,000	450,600	(69,400)	(13.3%)
<b>TOTAL-Charges for Services</b>		<b>345,077</b>	<b>520,000</b>	<b>624,969</b>	<b>104,969</b>	<b>20.2%</b>
34204710-50237	Penalties - Residential	40,943	89,000	75,000	(14,000)	(15.7%)
34204710-50238	Penalties - Multi Family	882	-	2,625	2,625	100.0%
34204710-50239	Penalties - Commercial	13,798	35,000	33,750	(1,250)	(3.6%)
<b>TOTAL-Fines &amp; Penalties</b>		<b>55,623</b>	<b>124,000</b>	<b>111,375</b>	<b>(12,625)</b>	<b>(10.2%)</b>
34204710-50219	Consumption Multi Family	4,325,503	4,424,816	4,789,900	365,084	8.3%
34204710-50220	Flat Multi Family	835,428	844,424	1,612,427	768,003	90.9%
34204710-50221	Consumption Residential	4,845,957	4,959,155	5,378,900	419,745	8.5%
34204710-50222	Flat Residential	1,122,484	1,136,560	2,070,374	933,814	82.2%
34204710-50223	Consumption Commercial	2,068,112	2,036,544	2,651,900	615,356	30.2%
34204710-50224	Flat Commercial	612,161	620,319	1,152,763	532,444	85.8%
34204710-50229	Sewer SSU Revenue	1,022,654	886,600	700,000	(186,600)	(21.0%)
34204710-50231	Sewer Cannon Manor Revenue	170,678	204,019	190,000	(14,019)	(6.9%)
34204710-50233	Sewer Graton Revenue	886,390	906,750	700,000	(206,750)	(22.8%)
<b>TOTAL-Consumption Fees</b>		<b>15,889,367</b>	<b>16,019,188</b>	<b>19,246,264</b>	<b>3,227,076</b>	<b>20.1%</b>
34204710-50079	Interest Income-Allocated	667,756	389,600	600,000	210,400	54.0%
34204710-50082	FMV- Unrealized Gain/Loss	113,700	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>781,456</b>	<b>389,600</b>	<b>600,000</b>	<b>210,400</b>	<b>54.0%</b>
34204710-50116	SWR OPEB Trust Distribution	63,931	64,000	67,000	3,000	4.7%
34204710-50225	Other Revenue	164,897	-	26,000	26,000	100.0%
<b>TOTAL-Other Revenue</b>		<b>228,828</b>	<b>64,000</b>	<b>93,000</b>	<b>29,000</b>	<b>45.3%</b>
34204710-42430	T-In Vehicle Replacement	-	885,000	695,000	(190,000)	(21.5%)
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>885,000</b>	<b>695,000</b>	<b>(190,000)</b>	<b>(21.5%)</b>
34204710-61000	Salaries	965,981	1,269,950	1,177,200	(92,750)	(7.3%)
34204710-61155	Overtime	11,209	25,000	12,650	(12,350)	(49.4%)
34204710-61200	Supplemental Earnings	20,829	-	-	-	0.0%
34204710-61219	Annual Leave Payout	43,050	-	-	-	0.0%
34204710-61220	Annual Admin Pay	432	8,102	6,558	(1,544)	(19.1%)
34204710-61300	Stipend Pay	9,922	12,029	7,796	(4,233)	(35.2%)
34204710-61500	Acting Pay	3,578	2,665	4,063	1,398	52.5%
34204710-61550	Stand-By Weekends	1,350	1,803	15,000	13,197	731.9%
34204710-61551	Stand-By Weekday	435	824	15,000	14,176	1719.8%
34204710-62999	Reimburse Salaries & Benefits	65,661	-	-	-	0.0%
<b>TOTAL-Salaries</b>		<b>991,124</b>	<b>1,320,374</b>	<b>1,238,267</b>	<b>(82,107)</b>	<b>(6.2%)</b>
34204710-61710	Longevity	1,644	8,175	-	(8,175)	(100.0%)
34204710-61837	Allowance Auto	2,969	8,871	7,176	(1,695)	(19.1%)
34204710-62100	Medicare	14,952	18,685	16,324	(2,361)	(12.6%)
34204710-62200	Benefits-Medical	151,199	197,079	177,504	(19,575)	(9.9%)

## Sewer Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34204710-62230	Benefits-Vision	2,263	1,774	1,405	(369)	(20.8%)
34204710-62240	Benefits-Life Insurance	2,748	3,254	2,924	(330)	(10.2%)
34204710-62250	Benefits-Dental	9,371	11,425	10,182	(1,243)	(10.9%)
34204710-62260	Benefits-EAP	367	448	394	(54)	(12.0%)
34204710-62600	Disability-Long Term	5,237	6,722	5,712	(1,010)	(15.0%)
34204710-62620	Disability-Short Term	2,901	3,749	3,188	(561)	(15.0%)
34204710-62680	PERS-ER	103,860	187,202	115,654	(71,548)	(38.2%)
34204710-62685	PERS- ER UAL	-	-	100,099	100,099	100.0%
34204710-62720	RHSA Plan	11,186	13,299	13,692	393	3.0%
34204710-62740	Tuition Reimbursement	432	500	500	-	0.0%
34204710-62800	Workers Comp	46,360	24,159	16,320	(7,839)	(32.4%)
34204710-62990	GASB 68 Expense	225,218	-	-	-	0.0%
34204710-62991	GASB 75 Expense	30,000	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>550,706</b>	<b>485,342</b>	<b>471,074</b>	<b>(14,268)</b>	<b>(2.9%)</b>
34204710-80010	Services - Info Tech	53,100	61,000	75,400	14,400	23.6%
34204710-80020	Services - Fleet	26,500	24,600	61,000	36,400	148.0%
34204710-80030	Services - Vehicle Replacement	114,005	119,700	106,216	(13,484)	(11.3%)
34204710-80050	Services - Gen Liab ISF	-	-	102,200	102,200	100.0%
<b>TOTAL-ISF Charges</b>		<b>193,605</b>	<b>205,300</b>	<b>344,816</b>	<b>139,516</b>	<b>68.0%</b>
34204710-63100	Postage & Shipping	30,959	55,000	66,246	11,246	20.4%
34204710-63105	Printing	17,129	-	-	-	0.0%
34204710-63110	Office Expense	1,007	2,000	2,000	-	0.0%
34204710-63120	Equipment, Small Office & Tool	22,676	20,000	25,000	5,000	25.0%
34204710-63143	Communication-Phone	7,992	7,800	9,200	1,400	17.9%
34204710-63160	Software Lic. & Subscriptions	34,947	40,000	52,000	12,000	30.0%
34204710-63200	Liability Ins Premium	78,170	92,000	-	(92,000)	(100.0%)
34204710-63240	Rental-Equipment	1,667	7,500	7,500	-	0.0%
34204710-63250	Lease-Equipment	570	1,200	-	(1,200)	(100.0%)
34204710-63280	Maintenance-Janitorial	-	200	200	-	0.0%
34204710-63300	Uniform - Purchase	5,115	7,000	7,000	-	0.0%
34204710-63310	Dues & Subscriptions	1,652	2,500	15,000	12,500	500.0%
34204710-63385	Conservation Measures	12,339	25,000	25,000	-	0.0%
34204710-63395	License & Permit	16,803	22,000	22,000	-	0.0%
34204710-63415	Bank & Merchant Fees	127,198	125,000	130,000	5,000	4.0%
34204710-63610	Travel and Training	9,215	25,000	15,000	(10,000)	(40.0%)
34204710-63880	Administration Fee - Tax	-	-	3,500	3,500	100.0%
34204710-63900	Recruitment	221	-	500	500	100.0%
34204710-65130	Fuel	26,013	26,000	26,000	-	0.0%
34204710-65210	Repair & Maintenance	78,117	130,000	130,000	-	0.0%
34204710-65310	Utility-Electric	143,856	179,800	192,600	12,800	7.1%
34204710-65320	Utility-Water and Sewer	2,432	3,000	3,000	-	0.0%
34204710-66210	Special Dept Expense	33,129	62,500	65,000	2,500	4.0%
34204710-66275	Other Exp-Repair System	2,670	-	-	-	0.0%
34204710-69290	Laguna Plant & SubRegional Exp	12,087,122	12,568,600	13,275,544	706,944	5.6%
<b>TOTAL-Services &amp; Supplies</b>		<b>12,740,997</b>	<b>13,402,100</b>	<b>14,072,290</b>	<b>670,190</b>	<b>5.0%</b>

## Sewer Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34204710-65400	Cost Allocation Plan Expense	304,700	340,200	1,243,700	903,500	265.6%
<b>TOTAL-Expenses to Reimb</b>		<b>304,700</b>	<b>340,200</b>	<b>1,243,700</b>	<b>903,500</b>	<b>265.6%</b>
34204710-59000	Contra Asset Rev Contribution	1,133,882	-	-	-	0.0%
34204710-81540	Capital Asset-Equipment	122,846	-	-	-	0.0%
34204710-81550	Capital Asset-Vehicles	-	885,000	695,000	(190,000)	(21.5%)
34204710-81590	Capital Asset-CIP Offset	(1,900,975)	-	-	-	0.0%
34204710-81610	Capital Asset Contra Acct	(2,946,837)	-	-	-	0.0%
<b>TOTAL-Capital Outlay</b>		<b>(5,858,847)</b>	<b>885,000</b>	<b>695,000</b>	<b>(190,000)</b>	<b>(21.5%)</b>
34204710-63950	Contract Services - Staffing	-	-	25,000	25,000	100.0%
34204710-64000	Contract - Outside Services	140,146	351,800	300,000	(51,800)	(14.7%)
34204710-64030	Professional Legal Fees	14,457	10,000	15,000	5,000	50.0%
<b>TOTAL-Prof Contracts</b>		<b>154,603</b>	<b>361,800</b>	<b>340,000</b>	<b>(21,800)</b>	<b>(6.0%)</b>
34204710-81600	Depreciation	1,832,785	1,900,000	2,225,000	325,000	17.1%
34204710-81602	Depreciation-Equipment	-	100,000	-	(100,000)	(100.0%)
<b>TOTAL-Depreciation</b>		<b>1,832,785</b>	<b>2,000,000</b>	<b>2,225,000</b>	<b>225,000</b>	<b>11.3%</b>
34204710-71000	T-Out General Fund CERBT	63,000	64,000	67,000	3,000	4.7%
34204710-77420	T-Out CIP Sewer	761,574	200,000	1,100,000	900,000	450.0%
34204710-77430	T-Out CIP Water	-	-	400,000	400,000	100.0%
34204710-78720	T-Out Bond Sewer	525,380	525,207	698,450	173,243	33.0%
<b>TOTAL-Transfer Out</b>		<b>1,349,954</b>	<b>789,207</b>	<b>2,265,450</b>	<b>1,476,243</b>	<b>187.1%</b>
TOTAL Revenues		18,434,234	18,001,788	21,370,608	3,368,820	18.7%
TOTAL Expenditures		13,393,509	19,789,323	22,895,597	3,106,274	15.7%
<b>Net Increase (Decrease) Fund Balance</b>		<b>5,040,725</b>	<b>(1,787,535)</b>	<b>(1,524,989)</b>	<b>262,546</b>	<b>(14.7%)</b>

## Sewer Capital Preservation Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34254710-50219	Consumption Multi Family	490,203	495,422	-	(495,422)	(100.0%)
34254710-50221	Consumption Residential	653,323	661,410	-	(661,410)	(100.0%)
34254710-50223	Consumption Commercial	359,666	364,667	-	(364,667)	(100.0%)
<b>TOTAL-Consumption Fees</b>		<b>1,503,192</b>	<b>1,521,499</b>	<b>-</b>	<b>(1,521,499)</b>	<b>(100.0%)</b>
34254710-50079	Interest Income-Allocated	160,673	87,900	115,200	27,300	31.1%
34254710-50082	FMV- Unrealized Gain/Loss	26,800	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>187,473</b>	<b>87,900</b>	<b>115,200</b>	<b>27,300</b>	<b>31.1%</b>
34254710-77420	T-Out CIP Sewer	2,526,566	-	-	-	0.0%
34254710-77430	T-Out CIP Water	-	-	800,000	800,000	100.0%
<b>TOTAL-Transfer Out</b>		<b>2,526,566</b>	<b>-</b>	<b>800,000</b>	<b>800,000</b>	<b>100.0%</b>
TOTAL Revenues		1,690,665	1,609,399	115,200	1,494,199	92.8%
TOTAL Expenditures		2,526,566	-	800,000	800,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(835,901)</b>	<b>1,609,399</b>	<b>(684,800)</b>	<b>(2,294,199)</b>	<b>(142.6%)</b>

## Sewer Capital Improvement Projects (CIP) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
74204300-43420	T-In Sewer Ops	761,574	200,000	1,100,000	900,000	450.0%
74204300-43425	T-In Capital Preservation	2,526,566	-	-	-	0.0%
74204300-44250	T-In Public Facility Finance	1,006	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>3,289,147</b>	<b>200,000</b>	<b>1,100,000</b>	<b>900,000</b>	<b>450.0%</b>
74204300-65500	Non-Capital Projects	962	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>962</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
74204300-69000	Capital Projects	3,441,949	200,000	1,100,000	900,000	450.0%
<b>TOTAL-Capital Outlay</b>		<b>3,441,949</b>	<b>200,000</b>	<b>1,100,000</b>	<b>900,000</b>	<b>450.0%</b>
TOTAL Revenues		3,289,147	200,000	1,100,000	900,000	450.0%
TOTAL Expenditures		3,442,911	200,000	1,100,000	900,000	450.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(153,764)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## Sewer System 2017 Revenue Refund Bonds Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
87201399-50081	Interest Income	792	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>792</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
87201399-43420	T-In Sewer Ops	525,380	525,207	698,450	173,243	33.0%
87201399-44250	T-In Public Facility Finance	174,800	174,743	-	(174,743)	(100.0%)
<b>TOTAL-Transfer In</b>		<b>700,180</b>	<b>699,950</b>	<b>698,450</b>	<b>(1,500)</b>	<b>(0.2%)</b>
87201399-89500	Debt-Principal	-	430,000	450,000	20,000	4.7%
87201399-89505	Debt-Interest Expense	234,284	269,950	248,450	(21,500)	(8.0%)
<b>TOTAL-Debt Services</b>		<b>234,284</b>	<b>699,950</b>	<b>698,450</b>	<b>(1,500)</b>	<b>(0.2%)</b>
TOTAL Revenues		700,972	699,950	698,450	1,500	0.2%
TOTAL Expenditures		234,284	699,950	698,450	(1,500)	(0.2%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>466,688</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

*Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)*

**FUND 7420: Sewer System (Preservation Projects and Expansion/Capacity Projects)**

**FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET**

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 25 + Budgeted FY 26 + Planned FY 27-30 for Projects)	Approved Budget	Adopted	Planned	Planned	Planned	Planned
					FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
<b>WASTEWATER SYSTEM</b>										
WW-29	1709	Wet Well Lining Station 1 and 2	Sewer Utility Fund	\$ 2,465,896	\$ 2,465,896	\$ -	\$ -	\$ -	\$ -	\$ -
WW-31	1711	Manhole Frame & Cover	Sewer Utility Fund, Sewer Capital Preservation	\$ 614,752	\$ 614,752	\$ -	\$ -	\$ -	\$ -	\$ -
WW-34	1807	Utilities Office (sewer portion)	Sewer Utility Fund	\$ 4,550,000	\$ 3,850,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -
WW-46	2220S	A Section / Commerce Sewer Line Repl., Ph. 2	Sewer Utility Fund, Sewer Capital Preservation	\$ 3,516,600	\$ 3,516,600	\$ -	\$ -	\$ -	\$ -	\$ -
WW-45	2015	I & I Reduction - B Section Phase 1 (East of Adrian)	Sewer Utility Fund, Sewer Capital Preservation	\$ 5,492,476	\$ 5,492,476	\$ -	\$ -	\$ -	\$ -	\$ -
Future	Future	I & I Reduction - H Section	Sewer Utility Fund	\$ 538,296	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 538,296
WW-47	Future	I & I Reduction - B Section Phase 2 (West of Adrian)	Sewer Utility Fund	\$ 7,824,477	\$ -	\$ -	\$ 556,763	\$ 3,545,227	\$ -	\$ 3,722,488
WW-53	2602S	Basins 23 & 30 (C Section) I & I Reduction and Pipe Upsizing	Sewer Utility Fund	\$ 4,360,000	\$ -	\$ 400,000	\$ 3,960,000	\$ -	\$ -	\$ -
WW-51	2305	Forcemain Rehab Ph. 3	Sewer Utility Fund, Sewer Capital Preservation	\$ 1,814,654	\$ 304,654	\$ -	\$ -	\$ 1,510,000	\$ -	\$ -
WW-48	2104	Pump Station Mechanical Projects	Sewer Utility Fund, Sewer Capital Preservation	\$ 1,614,557	\$ 814,557	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
WW-36	2013	Station #2 Motors Replacement	Sewer Utility Fund	\$ 220,000	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -
WW-55	2219	Water, sewer, storm water and recycled water mapping project	Sewer Utility Fund	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -

**FUND 7420: Sewer System (Preservation Projects and Expansion/Capacity Projects)**

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 25 + Budgeted FY 26 + Planned FY 27-30 for Projects)	FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET				
					Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29
<b>TOTAL FUNDING TO WASTEWATER PROJECTS (Fund 7420)</b>				<b>\$ 17,348,935</b>	<b>\$ 1,100,000</b>	<b>\$ 4,716,763</b>	<b>\$ 5,255,227</b>	<b>\$ 738,296</b>	<b>\$ 3,922,488</b>

**Fiscal Year 2025-26 Transfers to Fund 7420**

Sewer Utility Fund (Fund 3420) \$1,100,000

Sewer Capital Preservation Fee Fund (Fund 3425) \$0

**Total Fiscal Year 2025-26 Transfers to Fund 7420 \$1,100,000**

<b>Project Name:</b> Wet Well Lining Station 1 and 2		<b>Project Number:</b> CIP1709 <b>CIP No:</b> WW-29 <b>Fund Type:</b> 7420						
<b>Project Description:</b> This next project phase includes cleaning and lining the wet well at the City's Pump Station #2 building. The scope of work also includes lining the grinder pits to prevent further deterioration due to the corrosive sewer gases at each of these facilities. Improvements to Pump Station No.2 include a new epoxy coating system within the wet well, replacement of deteriorated pipe supports, clamps and hardware, and upgrades to the existing ventilation and electrical system within the wet well, dry well and control room.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b> 201 J Rogers Lane		<b>Project Status:</b> Design complete spring 2025, construction 2026						
<b>Justification:</b> The wet well can leak if the lining is deteriorated. This project cleans and lines the wet well.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 2,465,896.44						\$ 2,465,896.44
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ 2,465,896.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,465,896.44

<b>Project Name:</b> Manhole Frame & Cover		<b>Project Number:</b> CIP1711 <b>CIP No:</b> WW-31 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Epoxy coating of manhole barrel and cone section of manholes throughout the City		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> on going						
<b>Justification:</b> Inflow and infiltration (I&I) of water into the sewer collection system is necessary to maintain the capacity of the sewer collection system, prevent sewer surcharges and sanitary sewer overflows, and reduce/eliminate unnecessary costs to the City of treating extra non-sewer flows to the Laguna Treatment Plant								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 364,751.52						\$ 364,751.52
	Sewer Capital Preserv Charge (F3425)	\$ 250,000.00						\$ 250,000.00
	<b>Total</b>	<b>\$ 614,751.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 614,751.52</b>

<b>Project Name:</b> Utilities Office (sewer portion)		<b>Project Number:</b> CIP1807 <b>CIP No:</b> WW-34 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Construction of new building for Utilities (sewer and water) staff and functions, including a new parking lot and EV Charging Stations.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> Design complete spring 2025, construction summer 2025						
<b>Justification:</b> Construction of new building for Utilities (sewer and water) staff and functions.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 3,850,000.00	\$ 700,000.00					\$ 4,550,000.00
	<b>Total</b>	\$ 3,850,000.00	\$ 700,000.00	\$ -	\$ -	\$ -	\$ -	\$ 4,550,000.00

<b>Project Name:</b> A Section / Commerce Sewer Line Repl , Ph. 2		<b>Project Number:</b> CIP2220S <b>CIP No:</b> WW-46 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Upsizing sewer line to meet current city standards in A Section neighborhood		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b> Allison Avenue and Commerce Blvd		<b>Project Status:</b> Design 2025, construction summer 2026						
<b>Justification:</b> Phase 2 of ongoing implementation of the Sanitary Sewer Master Plan recommendations								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 250,000.00	\$ -					\$ 250,000.00
	Sewer Capital Preserv Charge	\$ 3,266,600.00						\$ 3,266,600.00
	<b>Total</b>	<b>\$ 3,516,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,516,600.00</b>

<b>Project Name:</b> I & I Reduction - B Section Phase 1 (East of Adrian)		<b>Project Number:</b> CIP2015 <b>CIP No:</b> WW-45 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Various strategies to reduce inflow and infiltration (I&I) into sewer collection system that serves the entire south west portion of the city.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> Construction complete						
<b>Justification:</b> Inflow and infiltration (I&I) of water into the sewer collection system is necessary to maintain the capacity of the sewer collection system, prevent sewer surcharges and sanitary sewer overflows, and reduce/eliminate unnecessary costs to the city of treating extra non-sewer flows to the Laguna Treatment Plant								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 2,743,774.23						\$ 2,743,774.23
	Sewer Capital Preserv Charge (F3425)	\$ 2,748,702.13						\$ 2,748,702.13
	<b>Total</b>	\$ 5,492,476.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,492,476.36

<b>Project Name:</b> I & I Reduction - H Section		<b>Project Number:</b> CIPFuture <b>CIP No:</b> Future <b>Fund Type:</b> 7420						
<b>Project Description:</b> Various strategies to reduce inflow and infiltration (I&I) into sewer collection system that serves the entire south west portion of the city.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> On hold waiting for funding						
<b>Justification:</b> Inflow and infiltration (I&I) of water into the sewer collection system is necessary to maintain the capacity of the sewer collection system, prevent sewer surcharges and sanitary sewer overflows, and reduce/eliminate unnecessary costs to the city of treating extra non-sewer flows to the Laguna Treatment Plant								
	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	Sewer Utility Fund (F3420)					\$ 538,295.63		\$ 538,295.63
	Total	\$ -	\$ -	\$ -	\$ -	\$ 538,295.63	\$ -	\$ 538,295.63
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -

<b>Project Name:</b> I & I Reduction - B Section Phase 2 (West of Adrian)		<b>Project Number:</b> CIPFuture <b>CIP No:</b> WW-47 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Various strategies to reduce inflow and infiltration (I&I) into sewer collection system that serves the entire south west portion of the city.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> On hold waiting for funding						
<b>Justification:</b> Inflow and infiltration (I&I) of water into the sewer collection system is necessary to maintain the capacity of the sewer collection system, prevent sewer surcharges and sanitary sewer overflows, and reduce/eliminate unnecessary costs to the city of treating extra non-sewer flows to the Laguna Treatment Plant								
	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	Sewer Utility Fund (F3420)			\$ 556,762.50	\$ 3,545,226.56		\$ 3,722,487.89	\$ 7,824,476.95
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	Total	\$ -	\$ -	\$ 556,762.50	\$ 3,545,226.56	\$ -	\$ 3,722,487.89	\$ 7,824,476.95

<b>Project Name:</b> Basins 23 & 30 (C Section) I & J Reduction and Pipe Upsizing		<b>Project Number:</b> CIP2602S <b>CIP No:</b> WW-53 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Replacing several sewer lines and inflow & infiltration in the southern section of the city.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> Planned design in 2025-26						
<b>Justification:</b> Part of implementing sanitary sewer master plan recommendations								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)		\$ 400,000.00	\$ 3,960,000.00				\$ 4,360,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ -	\$ 400,000.00	\$ 3,960,000.00	\$ -	\$ -	\$ -	\$ 4,360,000.00

<b>Project Name:</b> Forcemain Rehab Ph. 3		<b>Project Number:</b> CIP2305 <b>CIP No:</b> WW-51 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Performing investigative work to determine the condition of the city's older sewer main that runs to the Laguna Treatment Plant, and perform design work based on the outcome of that investigation.		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> Feasibility analysis 2026						
<b>Justification:</b> Rehabilitating critical sewer line that delivers city's sewage from city limits to Laguna Treatment Plant								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)				\$ 1,510,000.00			\$ 1,510,000.00
	Sewer Capital Preserv Charge (F3425)	\$ 304,654.00						\$ 304,654.00
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ 304,654.00	\$ -	\$ -	\$ 1,510,000.00	\$ -	\$ -	\$ 1,814,654.00

<b>Project Name:</b> Pump Station Mechanical Projects		<b>Project Number:</b> CIP2104 <b>CIP No:</b> WW-48 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Various repair and maintenance projects at the city's pump stations 1-3. Standby generator connections (3), ATS replacement Station 1, Relocation of SCADA		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> On-going						
<b>Justification:</b> Misc. projects at the pump station to address maintenance needs								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding	Sewer Utility Fund (F3420)	\$ 214,556.71		\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 214,556.71
Sources:	Sewer Capital Preserv Charge (F3425)	\$ 600,000.00		\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,400,000.00
	<b>Total</b>	\$ 814,556.71	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,614,556.71

<b>Project Name:</b> Station #2 Motors Replacement		<b>Project Number:</b> CIP2013 <b>CIP No:</b> WW-36 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Replacement of 3 motors at Pump Station #2		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b> 201 J Rogers Lane		<b>Project Status:</b> Completed						
<b>Justification:</b> Regular replacement of critical machinery at the main sewer pump station for the City								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 220,000.00						\$ 220,000.00
	<b>Total</b>	\$ 220,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000.00

<b>Project Name:</b> Water, sewer, storm water and recycled water mapping project		<b>Project Number:</b> CIP2219 <b>CIP No:</b> WW-55 <b>Fund Type:</b> 7420						
<b>Project Description:</b> Mapping exercise using GIS to capture records prior to employee retirements		<b>Category:</b> 7420 - Sewer Capital Projects						
<b>Location and Size/Quantity:</b> City-wide		<b>Project Status:</b> On-going						
<b>Justification:</b> Capturing institutional knowledge prior to critical retirements occurring								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Utility Fund (F3420)	\$ 70,000.00						\$ 70,000.00
	<b>Total</b>	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00

## **WATER ENTERPRISE FUNDS**

Enterprise Funds account for operations that operate in a manner like private business enterprises where the intent of the governing body is that the costs of providing goods and services to the public on a continuing basis be financed primarily through user charges. The following summarizes the City's Water Enterprise Fund:

Water services provided to the residents of the City, including, but not limited to, water purchase, water operations, maintenance, financing and related debt service, and billing and collection, and capital improvement projects.

## FUND BALANCE SUMMARY Water Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	Net Depreciation and Reserves	FY25-26 Estimated Ending Fund Balance
3430	Water - Utility Operations Fund	6,368,298	10,225,000	12,920,002	(4,918,777)	(1,245,481)
3433	Water - Capital Preservation	4,696,969	3,867,100	1,534,750		7,029,319
3436	Water - Capacity Charge	2,288,398	1,110,700	-		3,399,098
7430	Water - Capital Project	(542,364)	2,109,750	2,109,750		(542,364)

## Water Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34304720-50237	Penalties - Residential	34,265	70,550	75,000	4,450	6.3%
34304720-50238	Penalties - Multi Family	2,358	-	9,000	9,000	100.0%
34304720-50239	Penalties - Commercial	6,546	12,500	16,900	4,400	35.2%
<b>TOTAL-Fines &amp; Penalties</b>		<b>43,168</b>	<b>83,050</b>	<b>100,900</b>	<b>17,850</b>	<b>21.5%</b>
34304720-50207	Consumption Residential	2,526,064	4,554,000	3,094,000	(1,460,000)	(32.1%)
34304720-50208	Consumption Multi Family	2,108,912	2,060,000	2,468,000	408,000	19.8%
34304720-50209	Consumption Commercial	1,515,983	3,997,500	1,517,000	(2,480,500)	(62.1%)
34304720-50210	Flat Rate Residential	906,037	762,600	1,286,000	523,400	68.6%
34304720-50211	Flat Rate Fire Line	-	-	300,000	300,000	100.0%
34304720-50212	Flat Rate Multi-Family	97,325	69,938	156,000	86,062	123.1%
34304720-50214	Flat Rate Commercial	136,161	159,111	208,000	48,889	30.7%
<b>TOTAL-Consumption Fees</b>		<b>7,290,483</b>	<b>11,603,149</b>	<b>9,029,000</b>	<b>(2,574,149)</b>	<b>(22.2%)</b>
34304720-50213	Hydrnt	141,888	100,000	90,000	(10,000)	(10.0%)
<b>TOTAL-Hydrant</b>		<b>141,888</b>	<b>100,000</b>	<b>90,000</b>	<b>(10,000)</b>	<b>(10.0%)</b>
34304720-50215	Meter	114,240	120,000	100,000	(20,000)	(16.7%)
<b>TOTAL-Meters</b>		<b>114,240</b>	<b>120,000</b>	<b>100,000</b>	<b>(20,000)</b>	<b>(16.7%)</b>
34304720-50079	Interest Income-Allocated	464,658	271,400	367,100	95,700	35.3%
34304720-50082	FMV- Unrealized Gain/Loss	78,000	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>542,658</b>	<b>271,400</b>	<b>367,100</b>	<b>95,700</b>	<b>35.3%</b>
34304720-50157	Other Revenue-Agency	30,000	30,000	30,000	-	0.0%
<b>TOTAL-Rev frm Othr Agenc</b>		<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>0.0%</b>
34304720-50116	WTR OPEB Trust Distribution	110,630	111,000	108,000	(3,000)	(2.7%)
34304720-50331	Sale of Property	3,238	-	-	-	0.0%
34304720-50339	Other Revenue	4,889	-	-	-	0.0%
<b>TOTAL-Other Revenue</b>		<b>118,757</b>	<b>111,000</b>	<b>108,000</b>	<b>(3,000)</b>	<b>(2.7%)</b>
34304720-42430	T-In Vehicle Replacement	-	335,000	400,000	65,000	19.4%
<b>TOTAL-Transfer In</b>		<b>-</b>	<b>335,000</b>	<b>400,000</b>	<b>65,000</b>	<b>19.4%</b>
34304720-61000	Salaries	1,429,594	1,753,432	1,636,074	(117,358)	(6.7%)
34304720-61155	Overtime	25,240	25,000	35,000	10,000	40.0%
34304720-61200	Supplemental Earnings	23,388	-	-	-	0.0%
34304720-61219	Annual Leave Payout	12,392	-	-	-	0.0%
34304720-61220	Annual Admin Pay	432	8,825	7,190	(1,635)	(18.5%)
34304720-61300	Stipend Pay	10,166	11,348	12,339	991	8.7%
34304720-61500	Acting Pay	7,559	3,632	7,972	4,340	119.5%
34304720-61550	Stand-By Weekends	8,245	4,518	15,000	10,482	232.0%
34304720-61551	Stand-By Weekday	11,919	5,112	20,000	14,888	291.2%
34304720-62999	Reimburse Salaries & Benefits	132,072	-	-	-	0.0%
<b>TOTAL-Salaries</b>		<b>1,396,862</b>	<b>1,811,866</b>	<b>1,733,575</b>	<b>(78,291)</b>	<b>(4.3%)</b>

## Water Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34304720-61710	Longevity	1,463	6,343	-	(6,343)	(100.0%)
34304720-61837	Allowance Auto	3,223	9,528	7,859	(1,669)	(17.5%)
34304720-62100	Medicare	21,513	25,638	22,892	(2,746)	(10.7%)
34304720-62200	Benefits-Medical	183,240	217,990	224,248	6,258	2.9%
34304720-62230	Benefits-Vision	3,044	2,438	2,056	(382)	(15.7%)
34304720-62240	Benefits-Life Insurance	3,925	4,413	4,209	(204)	(4.6%)
34304720-62250	Benefits-Dental	13,723	15,700	14,967	(733)	(4.7%)
34304720-62260	Benefits-EAP	532	615	578	(37)	(6.0%)
34304720-62600	Disability-Long Term	7,704	9,229	8,564	(665)	(7.2%)
34304720-62620	Disability-Short Term	4,223	5,147	4,778	(369)	(7.2%)
34304720-62680	PERS-ER	152,903	256,990	147,851	(109,139)	(42.5%)
34304720-62685	PERS- ER UAL	-	-	139,112	139,112	100.0%
34304720-62720	RHSA Plan	16,108	18,238	20,112	1,874	10.3%
34304720-62740	Tuition Reimbursement	2,649	3,000	-	(3,000)	(100.0%)
34304720-62800	Workers Comp	71,962	38,295	26,163	(12,132)	(31.7%)
34304720-62990	GASB 68 Expense	332,065	-	-	-	0.0%
34304720-62991	GASB 75 Expense	13,000	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>805,276</b>	<b>613,564</b>	<b>623,389</b>	<b>9,825</b>	<b>1.6%</b>
34304720-80010	Services - Info Tech	80,200	91,500	101,900	10,400	11.4%
34304720-80020	Services - Fleet	76,600	71,500	87,000	15,500	21.7%
34304720-80030	Services - Vehicle Replacement	163,103	164,900	202,492	37,592	22.8%
34304720-80050	Services - Gen Liab ISF	-	-	166,000	166,000	100.0%
<b>TOTAL-ISF Charges</b>		<b>319,903</b>	<b>327,900</b>	<b>557,392</b>	<b>229,492</b>	<b>70.0%</b>
34304720-63100	Postage & Shipping	37,584	55,000	66,246	11,246	20.4%
34304720-63105	Printing	17,129	-	-	-	0.0%
34304720-63110	Office Expense	1,002	2,000	2,000	-	0.0%
34304720-63120	Equipment, Small Office & Tool	47,936	65,000	65,000	-	0.0%
34304720-63140	Advertising	200	-	-	-	0.0%
34304720-63143	Communication-Phone	14,882	11,500	15,000	3,500	30.4%
34304720-63160	Software Lic. & Subscriptions	33,631	35,000	55,000	20,000	57.1%
34304720-63200	Liability Ins Premium	273,785	322,200	-	(322,200)	(100.0%)
34304720-63203	General Liab Self Insur'd Loss	302	-	-	-	0.0%
34304720-63240	Rental-Equipment	17,586	10,000	10,000	-	0.0%
34304720-63300	Uniform - Purchase	8,828	10,000	10,000	-	0.0%
34304720-63310	Dues & Subscriptions	3,036	2,000	2,000	-	0.0%
34304720-63345	Hazard Material	372	1,000	1,000	-	0.0%
34304720-63355	Meter & Supplies Existing	41,942	60,000	60,000	-	0.0%
34304720-63365	Meter & SUpplies New	88,183	120,000	120,000	-	0.0%
34304720-63385	Conservation Measures	15,754	25,000	25,000	-	0.0%
34304720-63395	License & Permit	71,997	60,000	70,000	10,000	16.7%
34304720-63415	Bank & Merchant Fees	112,102	125,000	125,000	-	0.0%
34304720-63465	Tax-Property Tax	1,866	1,800	2,100	300	16.7%
34304720-63485	Bad Debt	302	0	-	(0)	(100.0%)
34304720-63610	Travel and Training	16,158	12,000	15,000	3,000	25.0%
34304720-63900	Recruitment	1,680	-	-	-	0.0%

## Water Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34304720-65130	Fuel	47,631	55,000	50,000	(5,000)	(9.1%)
34304720-65210	Repair & Maintenance	41,188	40,000	40,000	-	0.0%
34304720-65310	Utility-Electric	520,213	823,600	795,000	(28,600)	(3.5%)
34304720-65320	Utility-Water and Sewer	310	600	600	-	0.0%
34304720-65700	Water Purchase	2,915,983	3,300,000	3,829,500	529,500	16.0%
34304720-66210	Special Dept Expense	92,221	95,000	95,000	-	0.0%
34304720-66275	Other Exp-Repair System	121,395	175,000	175,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>4,545,198</b>	<b>5,406,700</b>	<b>5,628,446</b>	<b>221,746</b>	<b>4.1%</b>
34304720-65400	Cost Allocation Plan Expense	338,000	358,100	793,500	435,400	121.6%
<b>TOTAL-Expenses to Reimb</b>		<b>338,000</b>	<b>358,100</b>	<b>793,500</b>	<b>435,400</b>	<b>121.6%</b>
34304720-89500	Debt-Principal	-	255,000	265,000	10,000	3.9%
34304720-89505	Debt-Interest Expense	49,012	43,425	35,700	(7,725)	(17.8%)
<b>TOTAL-Debt Services</b>		<b>49,012</b>	<b>298,425</b>	<b>300,700</b>	<b>2,275</b>	<b>0.8%</b>
34304720-59000	Contra Asset Rev Contribution	1,405,501	-	-	-	0.0%
34304720-81540	Capital Asset-Equipment	-	120,000	60,000	(60,000)	(50.0%)
34304720-81550	Capital Asset-Vehicles	77,704	350,000	400,000	50,000	14.3%
34304720-81590	Capital Asset-CIP Offset	(2,126,252)	-	-	-	0.0%
34304720-81605	Capital Asset Gain(Loss)	3,238	-	-	-	0.0%
34304720-81610	Capital Asset Contra Acct	(1,973,199)	-	-	-	0.0%
<b>TOTAL-Capital Outlay</b>		<b>(5,430,486)</b>	<b>470,000</b>	<b>460,000</b>	<b>(10,000)</b>	<b>(2.1%)</b>
34304720-63950	Contract Services - Staffing	-	-	25,000	25,000	100.0%
34304720-64000	Contract - Outside Services	286,829	550,000	860,000	310,000	56.4%
34304720-64018	Contracts - Ground WTR	-	-	90,000	90,000	100.0%
34304720-64030	Professional Legal Fees	6,085	270,000	50,000	(220,000)	(81.5%)
<b>TOTAL-Prof Contracts</b>		<b>292,914</b>	<b>820,000</b>	<b>1,025,000</b>	<b>205,000</b>	<b>25.0%</b>
34304720-81600	Depreciation	1,155,765	1,100,000	1,500,000	400,000	36.4%
34304720-81602	Depreciation-Equipment	-	190,000	190,000	-	0.0%
<b>TOTAL-Depreciation</b>		<b>1,155,765</b>	<b>1,290,000</b>	<b>1,690,000</b>	<b>400,000</b>	<b>31.0%</b>
34304720-71000	T-Out General Fund CERBT	117,000	111,000	108,000	(3,000)	(2.7%)
34304720-77430	T-Out CIP Water	1,862,052	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>1,979,052</b>	<b>111,000</b>	<b>108,000</b>	<b>(3,000)</b>	<b>(2.7%)</b>
TOTAL Revenues		9,686,696	12,653,599	10,225,000	2,428,599	19.2%
TOTAL Expenditures		6,856,997	11,507,555	12,920,002	1,412,447	12.3%
<b>Net Increase (Decrease) Fund Balance</b>		<b>2,829,699</b>	<b>1,146,043</b>	<b>(2,695,002)</b>	<b>(3,841,045)</b>	<b>(335.2%)</b>

## Water Capital Preservation Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34334720-50207	Consumption Residential	2,566,334	2,529,029	2,617,000	87,971	3.5%
34334720-50208	Consumption Multi Family	463,538	434,298	468,000	33,702	7.8%
34334720-50209	Consumption Commercial	534,557	468,632	543,000	74,368	15.9%
<b>TOTAL-Consumption Fees</b>		<b>3,564,428</b>	<b>3,431,959</b>	<b>3,628,000</b>	<b>196,041</b>	<b>5.7%</b>
34334720-50079	Interest Income-Allocated	159,111	75,900	239,100	163,200	215.0%
34334720-50082	FMV- Unrealized Gain/Loss	27,900	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>187,011</b>	<b>75,900</b>	<b>239,100</b>	<b>163,200</b>	<b>215.0%</b>
34334720-63485	Bad Debt	1	-	-	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
34334720-77430	T-Out CIP Water	195,209	-	909,750	909,750	100.0%
34334720-77431	T-Out to Non Captl Project WTR	-	-	625,000	625,000	100.0%
<b>TOTAL-Transfer Out</b>		<b>195,209</b>	<b>-</b>	<b>1,534,750</b>	<b>1,534,750</b>	<b>100.0%</b>
TOTAL Revenues		3,751,439	3,507,859	3,867,100	359,241	10.2%
TOTAL Expenditures		195,210	-	1,534,750	1,534,750	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>3,556,229</b>	<b>3,507,859</b>	<b>2,332,350</b>	<b>(1,175,509)</b>	<b>(33.5%)</b>

## Water Capacity Charge Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34364720-50259	Water Capacity Fee	913,323	898,723	1,030,000	131,277	14.6%
<b>TOTAL-Consumption Fees</b>		<b>913,323</b>	<b>898,723</b>	<b>1,030,000</b>	<b>131,277</b>	<b>14.6%</b>
34364720-50079	Interest Income-Allocated	51,864	26,400	80,700	54,300	205.7%
34364720-50082	FMV- Unrealized Gain/Loss	9,200	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>61,064</b>	<b>26,400</b>	<b>80,700</b>	<b>54,300</b>	<b>205.7%</b>
34364720-77430	T-Out CIP Water	53,635	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>53,635</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		974,387	925,123	1,110,700	185,577	20.1%
TOTAL Expenditures		53,635	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>920,752</b>	<b>925,123</b>	<b>1,110,700</b>	<b>185,577</b>	<b>20.1%</b>

## Water Capital Improvement Projects (CIP) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
74304300-43420	T-In Sewer Ops	-	-	400,000	400,000	100.0%
74304300-43425	T-In Capital Preservation	-	-	800,000	800,000	100.0%
74304300-43430	T-In Water Ops	1,862,052	-	-	-	0.0%
74304300-43433	T-In Water Capital Prsv	195,209	-	909,750	909,750	100.0%
74304300-43436	T-In Water Capacity	53,635	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>2,110,896</b>	-	<b>2,109,750</b>	<b>2,109,750</b>	<b>100.0%</b>
74304300-69000	Capital Projects	2,182,472	-	2,109,750	2,109,750	100.0%
<b>TOTAL-Capital Outlay</b>		<b>2,182,472</b>	-	<b>2,109,750</b>	<b>2,109,750</b>	<b>100.0%</b>
TOTAL Revenues		2,110,896	-	2,109,750	2,109,750	100.0%
TOTAL Expenditures		2,182,472	-	2,109,750	2,109,750	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(71,576)</b>	-	-	-	<b>0.0%</b>

### Water Non-Capital Improvement Projects (Non-CIP) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
74314305-43433	T-In Water Capital Prsv	-	-	625,000	625,000	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>625,000</b>	<b>625,000</b>	<b>100.0%</b>
74314305-65500	Non-Capital Projects	-	-	625,000	625,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>625,000</b>	<b>625,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	625,000	625,000	100.0%
TOTAL Expenditures		-	-	625,000	625,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	-	-	<b>0.0%</b>

*Five-Year Capital Improvement Plan Budget*  
*(FY 2025-26 through FY 2029-30)*  
**FUND 7430: Water System (Preservation Projects and Expansion/Capacity Projects)**

**FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET**

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 25 + Budgeted FY 26 + Planned FY 27-30 for Projects)	Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30
<b>WATER SYSTEM</b>										
WA-44	1730	Water System Controls and Telemetry	Water Utility Fund, Water Capital Preservation Fund	\$ 952,000	\$ 452,000	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
WA-50	Future	Snyder Lane Parallel Pipeline Ph. 2 (RPX to Hinebaugh Creek)	Water Capital Preservation Fund	\$ 4,300,000	\$ -	\$ -	\$ 300,000	\$ 4,000,000	\$ -	\$ -
WA-53	1807W	Utilities Office	Water Utility Fund, Water Capital Preservation Fund	\$ 1,006,128	\$ 606,128	\$ 400,000	\$ -	\$ -	\$ -	\$ -
WA-59	1918	Water Meter Replacements	Water Utility Fund, Water Capital Preservation Fund, Sewer Utility Fund, Sewer Capital Preservation	\$ 7,389,750	\$ 4,180,000	\$ 1,709,750	\$ 1,500,000	\$ -	\$ -	\$ -
WA-64	2017	Well and Tank Site Improvements (formerly Seismic Upgrades)	Water Utility Fund, Water Capital Preservation Fund, Federal Grant (FEIMA HMG), Water Capacity Charge	\$ 13,160,018	\$ 3,650,745	\$ -	\$ 9,509,273	\$ -	\$ -	\$ -
Future	Future	Well/Tank Site Improvements Ph. 2 & Water Quality	Water Capital Preservation Fund	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
WA-66	2220	A Section/Commerce Water Line Replacement Ph 2	Water Utility Fund	\$ 1,184,197	\$ 1,184,197	\$ -	\$ -	\$ -	\$ -	\$ -
Future	Future	Water Tank #9 Construction	Water Capacity Charge	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -
Future	Future	Tank Interior Recoating	Water Utility Fund	\$ 3,300,000	\$ -	\$ -	\$ 150,000	\$ 1,000,000	\$ 150,000	\$ 2,000,000
WA-74	2603WNC	SCADA Upgrade & PRV Integration	Water Capital Preservation Fund	\$ 625,000	\$ -	\$ 125,000	\$ 500,000	\$ -	\$ -	\$ -
Ongoing	Ongoing	Water Line Replacement Program	Water Capital Preservation Fund	\$ 4,515,000	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ 4,200,000

*Five-Year Capital Improvement Plan Budget*  
*(FY 2025-26 through FY 2029-30)*  
**FUND 7430: Water System (Preservation Projects and Expansion/Capacity Projects)**

FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 25 + Budgeted FY 26 + Planned FY 27-30 for Projects)	Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30
WA-75	2604WNC	Pipe Condition Assessment	Water Capital Preservation Fund	\$ 1,000,000	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -
Future	Future	Aqueduct Tie-Ins and Pipe Runs Upsizing	Water Capital Preservation Fund	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 900,000
<b>TOTAL FUNDING TO WATER PROJECTS (Fund 7430)</b>					<b>\$ 10,073,070</b>	<b>\$ 2,734,750</b>	<b>\$ 12,584,273</b>	<b>\$ 5,125,000</b>	<b>\$ 5,390,000</b>	<b>\$ 9,225,000</b>

**Fiscal Year 2025-26 Transfers to Fund 7430**

Water Utility Fund (Fund 3430)	\$0
Water Capital Preservation Fee Fund (Fund 3435)	\$ 1,534,750.00
Sewer Utility Fund (Fund 3420)	\$ 400,000.00
Sewer Capital Preservation Fee Fund (Fund 3425)	\$ 800,000.00
<b>Total Fiscal Year 2025-26 Transfers to Fund 7430</b>	<b>\$2,734,750</b>

<b>Project Name:</b> Water System Controls and Telemetry		<b>Project Number:</b> CIP1730 <b>CIP No:</b> WA-44 <b>Fund Type:</b> 7430						
<b>Project Description:</b> Upgrade of water telemetry system		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Implementation in progress.						
<b>Justification:</b> Needed to keep up with technology upgrades at city well and aquaduct sites								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding	Water Utility Fund (F3430)	\$ 325,000.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 325,000.00
Sources:	Water Capital Preservation (F3433)	\$ 127,000.00						\$ 627,000.00
								\$ -
								\$ -
								\$ -
	<b>Total</b>	<b>\$ 452,000.00</b>	<b>\$ -</b>	<b>\$ 125,000.00</b>	<b>\$ 125,000.00</b>	<b>\$ 125,000.00</b>	<b>\$ 125,000.00</b>	<b>\$ 952,000.00</b>

<b>Project Name:</b> Snyder Lane Parallel Pipeline Ph. 2 (RPX to Hinebaugh Creek)		<b>Project Number:</b> CIPFuture <b>CIP No:</b> WA-50 <b>Fund Type:</b> 7430						
<b>Project Description:</b> Replacing a water line that has reached the end of its useful life prior to replacing roadway		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> Snyder Lane from Rohnert Park Expressway to Hinebaugh Creek		<b>Project Status:</b> On hold waiting for funding						
<b>Justification:</b> Needed to replace to reduce liability of water line breakage after new road goes in								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Water Capital Preservation Charge (F3433)			\$ 300,000.00	\$ 4,000,000			\$ 4,300,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ -	\$ -	\$ 300,000.00	\$ 4,000,000.00	\$ -	\$ -	\$ 4,300,000.00

<b>Project Name:</b> Utilities Office		<b>Project Number:</b> CIP1807W <b>CIP No:</b> WA-53 <b>Fund Type:</b> 7430						
<b>Project Description:</b> This project is the construction of a new administration building and fenced parking lot to centralize and house all Public Works Utilities operations staff. The proposed new building will be an approximately 3,290 square-foot wood framed constructed building with baton exterior siding and a standing seam metal roof. The building interior will primarily consist of office spaces, including two large open offices with workstations, five private offices, a separate conference room that is centrally located within the building, and two single user restrooms, including one with exterior access and a shower. Supporting spaces include a small kitchenette, storage room, and utility spaces.		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> 201 J Rogers Lane		<b>Project Status:</b> Design complete spring 2025, construction summer 2025						
<b>Justification:</b> Needed as utilities department expands and outgrows current building								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Water Utility Fund (F3430)	\$ 606,128.00	\$ 400,000.00					\$ 606,128.00
	Water Capital Preservation Charge (F3433)							\$ 400,000.00
	<b>Total</b>	\$ 606,128.00	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,006,128.00

<b>Project Name:</b> Water Meter Replacements		<b>Project Number:</b> CIP1918 <b>CIP No:</b> WA-59 <b>Fund Type:</b> 7430						
<b>Project Description:</b> Design and selection of software system 2025, phased implementation to start summer 2026		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Design and selection of software system 2025, phased implementation to start summer 2026						
<b>Justification:</b> Design and selection of software system 2025, phased implementation to start summer 2026								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Sewer Capital Preservation (F3425)	\$ 1,000,000.00	\$ 800,000.00	\$ 1,036,655.00				\$ 2,836,655.00
	Sewer Utility Fund (F3420)		\$ 400,000.00	\$ 463,345.00				\$ 863,345.00
	Water Capital Preservation Charge (F3433)	\$ 1,930,000.00	\$ 509,750.00					\$ 2,439,750.00
	Water Utility Fund (F3430)	\$ 1,250,000.00						\$ 1,250,000.00
	<b>Total</b>	\$ 4,180,000.00	\$ 1,709,750.00	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 7,389,750.00

<b>Project Name:</b> Well and Tank Site Improvements (formerly Seismic Upgrades)		<b>Project Number:</b> CIP2017 <b>CIP No:</b> WA-64 7430						
<b>Project Description:</b> Water system resiliency and seismic upgrades to water distribution system infrastructure		<b>Fund Type:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> In design 2025, construction 2026						
<b>Justification:</b> Needed to create more resilient tank and well infrastructure against natural disasters such as earthquakes.								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding	Water Capital Preservation Charge (F3433)	\$ 2,661,164.50						\$ 2,661,164.50
Sources:	Water Capacity Charge (F3436)	\$ 29,389.85						\$ 29,389.85
	Water Utility Fund (F3430)	\$ 670,000.00		\$ 9,509,273.25				\$ 670,000.00
	FEMA HMGP Grant	\$ 290,190.75						\$ 9,799,464.00
	<b>Total</b>	<b>\$ 3,650,745.10</b>	<b>\$ -</b>	<b>\$ 9,509,273.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,160,018.35</b>

<b>Project Name:</b> Well/Tank Site Improvements Ph. 2 & Water Quality		<b>Project Number:</b> CIPFuture <b>CIP No:</b> Future <b>Fund Type:</b> 7430					
<b>Project Description:</b> Feasibility Study, design and construction of upgrades to well and tank sites		<b>Category:</b> 7430 - Water Capital Projects					
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> On hold waiting for funding					
<b>Justification:</b> Feasibility Study, design and construction of upgrades to well and tank sites to address facility deterioration							
<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources: Water Capital Preservation Charge (F3433)	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ 4,000,000.00
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ 4,000,000.00

<b>Project Name:</b> A Section/Commerce Water Line Replacement Ph 2		<b>Project Number:</b> CIP2220 <b>CIP No:</b> WA-66 <b>Fund Type:</b> 7430						
<b>Project Description:</b> Replacing the water line which has reached the end of its useful life while the sewer line is being replaced in the same street		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> Allison Avenue and Commerce Blvd		<b>Project Status:</b> Design 2025, construction summer 2026						
<b>Justification:</b> Replacing water line which has reached the end of its useful life								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Water Utility Fund (F3430)	\$ 1,184,197.00						\$ 1,184,197.00
	<b>Total</b>	\$ 1,184,197.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,184,197.00

<b>Project Name:</b> Water Tank #9 Construction		<b>Project Number:</b> CIPFuture <b>CIP No:</b> Future <b>Fund Type:</b> 7430						
<b>Project Description:</b> Construction of new Tank #9 adjacent to Tank #8		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> Phase 1 (pad) complete; Construction of tank to be decided as developer funding allows						
<b>Justification:</b> Needed to address needed fire flow improvements for development and city-wide								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Water Capacity Charge (F3436)					\$ 2,500,000.00		\$ 2,500,000.00
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000.00	\$ -	\$ 2,500,000.00

<b>Project Name:</b> Tank Interior Recoating		<b>Project Number:</b> CIPFuture <b>CIP No:</b> Future <b>Fund Type:</b> 7430						
<b>Project Description:</b> Recoating of interior of Water Tanks		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> On hold waiting for funding						
<b>Justification:</b> Needed for preventative maintenance of city tanks								
<b>Funding Sources:</b>	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
	Water Utility Fund (F3430)			\$ 150,000.00	\$ 1,000,000.00	\$ 150,000.00	\$ 2,000,000.00	\$ 3,300,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ -	\$ -	\$ 150,000.00	\$ 1,000,000.00	\$ 150,000.00	\$ 2,000,000.00	\$ 3,300,000.00

<b>Project Name:</b> SCADA Upgrade & PRV Integration		<b>Project Number:</b> CIP2603WNC <b>CIP No:</b> WA-74 <b>Fund Type:</b> 7431						
<b>Project Description:</b> Relocating the water telemetry system (SCADA) from the corporation yard to the sewer pump station		<b>Category:</b> 7431 - Water Non-Capital Projects						
<b>Location and Size/Quantity:</b> 200 J Rogers Lane		<b>Project Status:</b> On hold waiting for funding approval						
<b>Justification:</b> Needed to improve connection and reliability during emergencies								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Water Capital Preservation Charge (F3433)		\$ 125,000.00	\$ 500,000.00				\$ 625,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ -	\$ 125,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 625,000.00

<b>Project Name:</b> Water Line Replacement Program		<b>Project Number:</b> CIP Ongoing <b>CIP No:</b> 0 <b>Fund Type:</b> 7430						
<b>Project Description:</b> on going water line replacement		<b>Category:</b> 7430 - Water Capital Projects						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> On hold waiting for funding						
<b>Justification:</b> on going water line replacement, according to the Water System Master Plan								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Water Capital Preservation Charge (F3433)					\$ 315,000.00	\$ 4,200,000.00	\$ 4,515,000.00
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ 315,000.00	\$ 4,200,000.00	\$ 4,515,000.00

<b>Project Name:</b> Pipe Condition Assessment		<b>Project Number:</b> CIP2604WNC <b>CIP No:</b> WA-75 <b>Fund Type:</b> 7431						
<b>Project Description:</b> Assessment of water pipes throughout the City		<b>Category:</b> 7431 - Water Non-Capital Projects						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> On hold waiting for funding approval						
<b>Justification:</b> Assessment of water pipes throughout the City to create a plan for replacement								
	<b>Item</b>	<b>Budgeted Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Water Capital Preservation Charge (F3433)		\$ 500,000.00	\$ 500,000.00				\$ 1,000,000.00
	<b>Total</b>	\$ -	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 1,000,000.00



## **RECYCLED WATER ENTERPRISE FUNDS**

Enterprise Funds account for operations that operate in a manner like private business enterprises where the intent of the governing body is that the costs of providing goods and services to the public on a continuing basis be financed primarily through user charges. The following summarizes the City's Recycled Water Enterprise Fund.

The activities of recycled water operations provided to recycled water customers based on user agreement. The activities include but not limited to, recycled water operations, maintenance, billing and collection, and capital improvement projects.

## FUND BALANCE SUMMARY Recycled Water Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	Depreciation	FY25-26 Estimated Ending Fund Balance
3440	Recycled Water - Utility Operations Fund	1,298,826	620,500	768,462	55,000	1,205,864
3445	Recycled Water - Capital Preservation Fund	89,697	30,004	-		119,701
7440	Recycled Water - Capital Improvement Projects	1,327	150,000	150,000		1,327

## Recycled Water Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34404730-50239	Penalties - Commercial	67	-	-	-	0.0%
<b>TOTAL-Fines &amp; Penalties</b>		<b>67</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
34404730-50230	Recycled Water	431,200	417,000	521,400	104,400	25.0%
34404730-50243	Flat Rate Recycled	38,343	53,000	64,700	11,700	22.1%
<b>TOTAL-Consumption Fees</b>		<b>469,544</b>	<b>470,000</b>	<b>586,100</b>	<b>116,100</b>	<b>24.7%</b>
34404730-50079	Interest Income-Allocated	36,104	23,300	34,400	11,100	47.6%
34404730-50082	FMV- Unrealized Gain/Loss	5,400	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>41,504</b>	<b>23,300</b>	<b>34,400</b>	<b>11,100</b>	<b>47.6%</b>
34404730-61000	Salaries & Wages	70,549	86,641	169,103	82,462	95.2%
34404730-61200	Supplemental Earnings	532	-	-	-	0.0%
34404730-61219	Annual Leave Payout	804	-	-	-	0.0%
34404730-61220	Annual Admin Pay	-	1,138	1,603	465	40.9%
34404730-61500	Acting Pay	283	967	-	(967)	(100.0%)
34404730-62999	Reimburse Salaries & Benefits	42	-	-	-	0.0%
<b>TOTAL-Salaries &amp; Wages</b>		<b>72,126</b>	<b>88,746</b>	<b>170,706</b>	<b>81,960</b>	<b>92.4%</b>
34404730-61837	Allowance Auto	381	986	1,709	723	73.4%
34404730-62100	Medicare	1,010	1,259	2,352	1,093	86.8%
34404730-62200	Benefits-Medical	9,472	10,800	24,671	13,871	128.4%
34404730-62230	Benefits-Vision	92	101	192	91	89.5%
34404730-62240	Benefits-Life Insurance	193	208	426	218	104.8%
34404730-62250	Benefits-Dental	595	653	1,403	751	115.0%
34404730-62260	Benefits-EAP	23	26	54	28	111.4%
34404730-62600	Disability-Long Term	375	456	879	423	92.9%
34404730-62620	Disability-Short Term	209	254	491	237	93.3%
34404730-62680	PERS-ER	7,440	12,572	12,178	(394)	(3.1%)
34404730-62685	PERS- ER UAL	-	-	14,235	14,235	100.0%
34404730-62720	RHSA Plan	701	780	1,800	1,020	130.8%
34404730-62800	Workers Comp	2,837	1,092	1,666	574	52.5%
34404730-62990	GASB 68 Expense	16,159	-	-	-	0.0%
<b>TOTAL-Benefits</b>		<b>39,488</b>	<b>29,186</b>	<b>62,056</b>	<b>32,870</b>	<b>112.6%</b>
34404730-80010	Services - Info Tech	-	-	5,900	5,900	100.0%
<b>TOTAL-ISF Charges</b>		<b>-</b>	<b>-</b>	<b>5,900</b>	<b>5,900</b>	<b>100.0%</b>
34404730-63143	Communication-Phone	1,752	2,000	500	(1,500)	(75.0%)
34404730-63160	Software Lic. & Subscriptions	-	15,000	30,000	15,000	100.0%
34404730-63200	Liability Ins Premium	4,600	5,400	-	(5,400)	(100.0%)
34404730-63395	License & Permit	3,746	4,000	4,000	-	0.0%
34404730-63610	Travel and Training	7,458	1,000	1,000	-	0.0%
34404730-65700	Water Purchase	208,822	246,750	254,800	8,050	3.3%
34404730-66210	Special Dept Expense	88	3,500	3,500	-	0.0%
34404730-66275	Other Exp-Repair System	-	10,000	10,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>226,465</b>	<b>287,650</b>	<b>303,800</b>	<b>16,150</b>	<b>5.6%</b>

## Recycled Water Utility Operations Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34404730-59000	Contra Asset Rev Contribution	288,021	-	-	-	0.0%
34404730-81610	Capital Asset Contra Acct	(299,322)	-	-	-	0.0%
<b>TOTAL-Capital Outlay</b>		<b>(587,344)</b>	-	-	-	<b>0.0%</b>
34404730-64000	Contract - Outside Services	38,757	35,000	20,000	(15,000)	(42.9%)
34404730-64030	Professional Legal Fees	-	1,000	1,000	-	0.0%
<b>TOTAL-Prof Contracts</b>		<b>38,757</b>	<b>36,000</b>	<b>21,000</b>	<b>(15,000)</b>	<b>(41.7%)</b>
34404730-81600	Depreciation	34,041	20,000	55,000	35,000	175.0%
<b>TOTAL-Depreciation</b>		<b>34,041</b>	<b>20,000</b>	<b>55,000</b>	<b>35,000</b>	<b>175.0%</b>
34404730-77441	T-Out RWTR Non-Cptl Projects	-	-	150,000	150,000	100.0%
<b>TOTAL-Transfer Out</b>		-	-	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
TOTAL Revenues		799,136	493,300	620,500	127,200	25.8%
TOTAL Expenditures		111,555	461,582	768,462	306,880	66.5%
<b>Net Increase (Decrease) Fund Balance</b>		<b>687,580</b>	<b>31,718</b>	<b>(147,962)</b>	<b>(179,680)</b>	<b>(566.5%)</b>

## Recycled Water Capital Preservation Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
34454730-50230	Recycled Water	15,542	16,000	27,504	11,504	71.9%
<b>TOTAL-Consumption Fees</b>		<b>15,542</b>	<b>16,000</b>	<b>27,504</b>	<b>11,504</b>	<b>71.9%</b>
34454730-50079	Interest Income-Allocated	1,990	1,100	2,500	1,400	127.3%
34454730-50082	FMV- Unrealized Gain/Loss	3,600	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>5,590</b>	<b>1,100</b>	<b>2,500</b>	<b>1,400</b>	<b>127.3%</b>
TOTAL Revenues		21,131	17,100	30,004	12,904	75.5%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>21,131</b>	<b>17,100</b>	<b>30,004</b>	<b>12,904</b>	<b>75.5%</b>

## Recycled Water Capital Improvement Projects (CIP) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
74404300-43100	T-In Golf Course	1,375	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>1,375</b>	-	-	-	<b>0.0%</b>
74404300-69000	Capital Projects	42	-	-	-	0.0%
<b>TOTAL-Capital Outlay</b>		<b>42</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		1,375	-	-	-	0.0%
TOTAL Expenditures		42	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,333</b>	-	-	-	<b>0.0%</b>

## Recycled Water Non-Capital Improvement Projects Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
74414305-43440	T-In Recycled Water Ops	-	-	150,000	150,000	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
74414305-65500	Non-Capital Projects	-	-	150,000	150,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>150,000</b>	<b>150,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	150,000	150,000	100.0%
TOTAL Expenditures		-	-	150,000	150,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	-	-	<b>0.0%</b>

*Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)*

**FUND 7440: Recycled Water System (Preservation Projects and Expansion/Capacity Projects)**

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 24 + Budgeted FY 25 + Planned FY 26-30 for Projects)	PRIOR YEARS AND FY 24-25 CIP BUDGET			FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET					
					Prior years approved budget through FY 2023-24	Adopted Budget FY 2024-25	Projected Amended FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30	
<b>A. CITY FACILITIES AND RECREATION - EXPANSION/NEW</b>													
RW-04	2605RNC	Irrigation Audit and Replacement Project	Recycled Water Utility	\$ 950,000	\$ -	\$ -	\$ -	\$ 150,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING EACH YEAR TO PROJECTS IN FUND 7440</b>				\$ -	\$ -	\$ 0	\$ 150,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	

<b>Project Name:</b> Irrigation Audit and Replacement Project		<b>Project Number:</b> CIP2605RNC <b>CIP No:</b> RW-04 <b>Fund Type:</b> 7441						
<b>Project Description:</b> Review of irrigation system including zone and percent irrigation efficiency; recommendations to repair or replace faulty or defective irrigation components, optimize the performance of the irrigation system; and a detailed Irrigation and Maintenance Schedule.		<b>Category:</b> 7441 - Recycled Water Non-Capital Projects						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> On hold pending funding approval.						
<b>Justification:</b> Irrigation audit of non-functional turf ("NFT") is required by AB1572, which was signed into law at the end of 2023 requiring the reduction of NFT. Audit of public properties (excluding those in disadvantaged communities) must be completed by January 2027.								
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
	Recycled Water Utility (F3740)		\$ 150,000.00	\$ 800,000.00				\$ 950,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ -	\$ 150,000.00	\$ 800,000.00	\$ -	\$ -	\$ -	\$ 950,000.00

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## ENTERPRISE FUNDS

Enterprise Funds account for operations that operate in a manner like private business enterprises where the intent of the governing body is that the costs of providing goods and services to the public on a continuing basis be financed primarily through user charges. The following summarizes the City's Golf Course Fund:

**Golf Courses Fund** – Accounts for the activities of the City's golf courses which are under the operational management of Rohnert Park Golf LP doing business as Foxtail Golf Course. The City has implemented a master lease agreement with Rohnert Park Golf LP, a California Limited Partnership to facilitate the improvement, operation, and maintenance of the City's two golf courses.

# FUND BALANCE SUMMARY

## Golf Course Fund

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	Depreciation	FY25-26 Estimated Ending Fund Balance
3100	Golf Course Fund	850,212	149,400	105,395	22,000	916,217

## Golf Course Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
31004700-50079	Interest Income-Allocated	22,391	11,900	26,200	14,300	120.2%
31004700-50082	FMV- Unrealized Gain/Loss	3,900	-	-	-	0.0%
31004700-50086	Interest Income-Leases	7,279	3,200	3,200	-	0.0%
31004700-50089	Rents-Golf Course	70,644	197,872	120,000	(77,872)	(39.4%)
<b>TOTAL-Interest &amp; Rents</b>		<b>104,214</b>	<b>212,972</b>	<b>149,400</b>	<b>(63,572)</b>	<b>(29.8%)</b>
31004700-41000	T-In General Fund	5,000	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
31004700-63465	Tax-Property Tax	7,140	8,395	-	(8,395)	(100.0%)
31004700-63466	Possessory Tax	-	-	8,395	8,395	100.0%
31004700-66210	Special Dept Expense	19,996	20,000	20,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>27,136</b>	<b>28,395</b>	<b>28,395</b>	<b>-</b>	<b>0.0%</b>
31004700-81610	Capital Asset Contra Acct	(257,470)	-	-	-	0.0%
<b>TOTAL-Capital Outlay</b>		<b>(257,470)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
31004700-64000	Contract - Outside Services	-	20,000	55,000	35,000	175.0%
<b>TOTAL-Prof Contracts</b>		<b>-</b>	<b>20,000</b>	<b>55,000</b>	<b>35,000</b>	<b>175.0%</b>
31004700-81600	Depreciation	12,419	22,000	22,000	-	0.0%
<b>TOTAL-Depreciation</b>		<b>12,419</b>	<b>22,000</b>	<b>22,000</b>	<b>-</b>	<b>0.0%</b>
31004700-77440	T-Out CIP-Recycled Water	1,375	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>1,375</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		109,214	212,972	149,400	63,572	29.8%
TOTAL Expenditures		216,540	70,395	105,395	35,000	49.7%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(107,326)</b>	<b>142,577</b>	<b>44,005</b>	<b>(98,572)</b>	<b>(69.1%)</b>

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## FIDUCIARY FUNDS

**Asset Forfeiture Funds** - Asset Seizures are Federal and State seized assets held by the City in a trustee capacity until the County of Sonoma District Attorney's Office requests the remittance of the assets.

**Successor Agency to the CDC Fund** - Accounts for the assets and activities to wind down the affairs of the former Community Development Commission (CDC). This fund accounts for the receipt of property tax revenues pursuant to the Redevelopment Dissolution Act and the assets transferred from the Commission. The Successor Agency's assets can only be used to pay enforceable obligations in existence at the date of dissolution pursuant to the Recognized Obligation Payment Schedules (ROPS) approved by the California Department of Finance under the Redevelopment Dissolution Act.

**1999 Tax Allocation Bonds** - The 1999 TABs were issued for the purpose of funding certain capital improvements, to fund a reserve fund and to pay the costs of issuing the Series 1999 Bonds. The 1999 TABs are scheduled to mature during the fiscal year ending June 30, 2036, are limited obligations of the Successor Agency payable and secured by tax revenues to be derived from the project area.

**Successor Agency 2018A Tax Allocation Bonds** - The bond proceeds, including part of the bond premium and funds held by the Successor Agency were deposited into the refunding escrows to current refund the 2003 TABs with outstanding principal. The Successor Agency receives payments from the RPTTF to fund the debt services of the bonds.

## Federal Seized Assets Trust Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
53301399-50079	Interest Income-Allocated	14,941	10,700	11,600	900	8.4%
53301399-50082	FMV- Unrealized Gain/Loss	3,000	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>17,941</b>	<b>10,700</b>	<b>11,600</b>	<b>900</b>	<b>8.4%</b>
53301399-74330	T-Out to Asst Forfeiture- FED	9	-	-	-	0.0%
53301399-74335	T-Out to Asst Forfeiture-State	12,093	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>12,103</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		17,941	10,700	11,600	900	8.4%
TOTAL Expenditures		12,103	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>5,838</b>	<b>10,700</b>	<b>11,600</b>	<b>900</b>	<b>8.4%</b>

## State Seized Assets Trust Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
53351399-50079	Interest Income-Allocated	3,097	-	5,900	5,900	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>3,097</b>	<b>-</b>	<b>5,900</b>	<b>5,900</b>	<b>100.0%</b>
TOTAL Revenues		3,097	-	5,900	5,900	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>3,097</b>	<b>-</b>	<b>5,900</b>	<b>5,900</b>	<b>100.0%</b>

## Successor Agency to the CDC

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
57001399-51000	Prop Tax-RPTTF	1,818,418	3,298,918	2,566,918	(732,000)	(22.2%)
<b>TOTAL-Property Tax</b>		<b>1,818,418</b>	<b>3,298,918</b>	<b>2,566,918</b>	<b>(732,000)</b>	<b>(22.2%)</b>
57001399-50079	Interest Income-Allocated	166,032	125,900	86,400	(39,500)	(31.4%)
<b>TOTAL-Interest &amp; Rents</b>		<b>166,032</b>	<b>125,900</b>	<b>86,400</b>	<b>(39,500)</b>	<b>(31.4%)</b>
57001399-81610	Capital Asset Contra Acct	(70,909)	-	-	-	0.0%
<b>TOTAL-Capital Outlay</b>		<b>(70,909)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
57001399-64000	Contract - Outside Services	11,667	11,200	11,819	619	5.5%
57001399-64001	Admin Services	238,333	-	238,181	238,181	100.0%
<b>TOTAL-Prof Contracts</b>		<b>250,000</b>	<b>11,200</b>	<b>250,000</b>	<b>238,800</b>	<b>2132.1%</b>
57001399-81600	Depreciation	545,129	700,000	545,129	(154,871)	(22.1%)
<b>TOTAL-Depreciation</b>		<b>545,129</b>	<b>700,000</b>	<b>545,129</b>	<b>(154,871)</b>	<b>(22.1%)</b>
57001399-71000	T-Out General Fund	-	25,000	-	(25,000)	(100.0%)
57001399-78710	T-Out Bonds 1999 TABS	1,755,000	1,755,000	1,720,000	(35,000)	(2.0%)
57001399-78730	T-Out SA Bond 2018A Ref'd	1,545,374	1,543,919	1,543,169	(750)	(0.0%)
<b>TOTAL-Transfer Out</b>		<b>3,300,374</b>	<b>3,323,919</b>	<b>3,263,169</b>	<b>(60,750)</b>	<b>(1.8%)</b>
TOTAL Revenues		1,984,450	3,424,818	2,653,318	771,500	22.5%
TOTAL Expenditures		4,024,593	4,035,119	4,058,298	23,179	0.6%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(2,040,143)</b>	<b>(610,301)</b>	<b>(1,404,980)</b>	<b>(794,679)</b>	<b>130.2%</b>

## 1999 Tax Allocation Bonds

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
87101399-50081	Interest Income	97,576	-	35,000	35,000	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>97,576</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>100.0%</b>
87101399-45700	T-In Successor Agency CDC	1,755,000	1,755,000	1,720,000	(35,000)	(2.0%)
<b>TOTAL-Transfer In</b>		<b>1,755,000</b>	<b>1,755,000</b>	<b>1,720,000</b>	<b>(35,000)</b>	<b>(2.0%)</b>
87101399-89500	Debt-Principal	-	472,235	1,152,801	680,566	144.1%
87101399-89505	Debt-Interest Expense	817,077	1,282,765	602,199	(680,566)	(53.1%)
<b>TOTAL-Debt Services</b>		<b>817,077</b>	<b>1,755,000</b>	<b>1,755,000</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		1,852,576	1,755,000	1,755,000	-	0.0%
TOTAL Expenditures		817,077	1,755,000	1,755,000	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,035,499</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## Successor Agency 2018A Tax Allocation Bonds

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
87301399-50081	Interest Income	1,503	-	500	500	100.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>1,503</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>100.0%</b>
87301399-45700	T-In Successor Agency CDC	1,545,374	1,543,919	1,543,169	(750)	(0.0%)
<b>TOTAL-Transfer In</b>		<b>1,545,374</b>	<b>1,543,919</b>	<b>1,543,169</b>	<b>(750)</b>	<b>(0.0%)</b>
87301399-89500	Debt-Principal	-	980,000	1,030,000	50,000	5.1%
87301399-89505	Debt-Interest Expense	467,578	563,919	513,669	(50,250)	(8.9%)
<b>TOTAL-Debt Services</b>		<b>467,578</b>	<b>1,543,919</b>	<b>1,543,669</b>	<b>(250)</b>	<b>(0.0%)</b>
TOTAL Revenues		1,546,877	1,543,919	1,543,669	250	0.0%
TOTAL Expenditures		467,578	1,543,919	1,543,669	(250)	(0.0%)
<b>Net Increase (Decrease) Fund Balance</b>		<b>1,079,298</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## **PERMANENT FUNDS**

A permanent fund is used by municipalities where the principal amount is restricted and only the earnings (interest, dividends, etc.) can be used for specific purposes. These funds are often created to support long-term projects or needs, like libraries, parks, or other community assets. The principal remains intact as a permanent endowment, ensuring the fund's longevity and continued benefit to the community.

The City maintains the Performing Arts Center Endowment and Spreckels Donation Funds which account for capital donated to support the City's Dorothy Rohnert Spreckels Performing Art Center. The interest earnings generated from the corpus is used for the operating and capital costs at the Performing Arts Center.

# FUND BALANCE SUMMARY

## Permanent Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	FY25-26 Estimated Ending Fund Balance
4525	Spreckles Donations Fund	533,805	55,025	89,200	499,630
5561	Spreckles Endowment Fund	295,000	45,000	-	340,000

## Spreckels Donation Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
45255200-50079	Interest Income-Allocated	25,107	14,400	20,500	6,100	42.4%
45255200-50082	FMV- Unrealized Gain/Loss	1,400	-	-	-	0.0%
45255200-50085	Interest Income - Dedicated	13,050	11,625	9,525	(2,100)	(18.1%)
<b>TOTAL-Interest &amp; Rents</b>		<b>39,557</b>	<b>26,025</b>	<b>30,025</b>	<b>4,000</b>	<b>15.4%</b>
45255200-50115	Revenue-Intergov't Water Loan	-	25,000	25,000	-	0.0%
<b>TOTAL-Other Financing Uses</b>		<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>0.0%</b>
45255200-63535	Donation Exp to GF 5200 PAC	-	-	79,200	79,200	100.0%
45255200-63700	Scholarships	-	-	10,000	10,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>-</b>	<b>-</b>	<b>89,200</b>	<b>89,200</b>	<b>100.0%</b>
45255200-71000	T-Out General Fund	-	12,748	-	(12,748)	(100.0%)
<b>TOTAL-Transfer Out</b>		<b>-</b>	<b>12,748</b>	<b>-</b>	<b>(12,748)</b>	<b>(100.0%)</b>
TOTAL Revenues		39,557	51,025	55,025	4,000	7.8%
TOTAL Expenditures		-	12,748	89,200	76,452	599.7%
<b>Net Increase (Decrease) Fund Balance</b>		<b>39,557</b>	<b>38,277</b>	<b>(34,175)</b>	<b>(72,452)</b>	<b>(189.3%)</b>

## Spreckels Endowment Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
55615200-50115	Revenue-Intergov't Water Loan	-	45,000	45,000	-	0.0%
<b>TOTAL-Other Financing Uses</b>		-	<b>45,000</b>	<b>45,000</b>	-	<b>0.0%</b>
TOTAL Revenues		-	45,000	45,000	-	0.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	<b>45,000</b>	<b>45,000</b>	-	<b>0.0%</b>

## **CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Program Funds illustrate the City of Rohnert Parks investment in the City's infrastructure. City projects improve safety and quality of life in the City. Capital Improvement Projects often involve major renovations, replacements, and additions. The City's Capital Improvement team includes engineers, project managers, surveyors, planners, map specialists, inspectors, grant writers and finance experts.

# FUND BALANCE SUMMARY

## Capital Project Funds

Fund	Description	Estimated Beginning Fund Balance	FY25-26 Projected Revenue	FY25-26 Projected Expenditures	FY25-26 Estimated Ending Fund Balance
7108	Casino Infrastructure	-	16,682,419	-	16,682,419
7109	General Fund Infrastructure Reserve	306,843	1,679,325	500,000	1,486,168

## Casino Infrastructure Funding

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
71084290-44601	T-In Graton Supplemental	-	-	16,682,419	16,682,419	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>16,682,419</b>	<b>16,682,419</b>	<b>100.0%</b>
TOTAL Revenues		-	-	16,682,419	16,682,419	100.0%
TOTAL Expenditures		-	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		-	-	<b>16,682,419</b>	<b>16,682,419</b>	<b>100.0%</b>

## General Fund Infrastructure Funding

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
71094295-50079	Interest Income-Allocated	104,191	-	140,000	140,000	100.0%
71094295-50082	FMV- Unrealized Gain/Loss	40,900	-	-	-	0.0%
71094295-50085	Interest Income - Dedicated	585	-	-	-	0.0%
<b>TOTAL-Interest &amp; Rents</b>		<b>145,676</b>	<b>-</b>	<b>140,000</b>	<b>140,000</b>	<b>100.0%</b>
71094295-41000	T-In General Fund	-	-	1,500,000	1,500,000	100.0%
71094295-44631	T-In F4631 Casino PS Bldg	-	-	39,325	39,325	100.0%
71094295-47110	T-In CIP-Government	8,856,012	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>8,856,012</b>	<b>-</b>	<b>1,539,325</b>	<b>1,539,325</b>	<b>100.0%</b>
71094295-77110	T-Out CIP-Government	3,204,178	-	500,000	500,000	100.0%
<b>TOTAL-Transfer Out</b>		<b>3,204,178</b>	<b>-</b>	<b>500,000</b>	<b>500,000</b>	<b>100.0%</b>
TOTAL Revenues		9,001,688	-	1,679,325	1,679,325	100.0%
TOTAL Expenditures		3,204,178	-	500,000	500,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>5,797,510</b>	<b>-</b>	<b>1,179,325</b>	<b>1,179,325</b>	<b>100.0%</b>

## General Government Capital Improvement Program (CIP) Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
71104300-50137	Grants-Federal	518,853	-	-	-	0.0%
71104300-50141	Grant-State	301,283	-	606,000	606,000	100.0%
<b>TOTAL-Intergovernmental</b>		<b>820,136</b>	<b>-</b>	<b>606,000</b>	<b>606,000</b>	<b>100.0%</b>
71104300-50157	Other Revenue-Agency	62,160	-	1,270,898	1,270,898	100.0%
<b>TOTAL-Rev frm Othr Agenc</b>		<b>62,160</b>	<b>-</b>	<b>1,270,898</b>	<b>1,270,898</b>	<b>100.0%</b>
71102300-44112	T-In General Plan Maintenance	122,892	-	-	-	0.0%
71104300-41000	T-In General Fund	73,444	-	-	-	0.0%
71104300-42110	T-In Information Technology	17,888	235,000	-	(235,000)	(100.0%)
71104300-42500	T-In Facility ISF	-	50,000	-	(50,000)	(100.0%)
71104300-44111	T-In DIVCA AB2987	19,115	-	-	-	0.0%
71104300-44230	T-In Affordable Housing Reside	105,649	-	-	-	0.0%
71104300-44250	T-In Public Facility Finance	1,844,633	-	-	-	0.0%
71104300-44322	T-In Measure M Parks	156,222	450,000	-	(450,000)	(100.0%)
71104300-44327	T-In Measure M Traffic	5,447	-	795,000	795,000	100.0%
71104300-44328	T-In Go Sonoma	-	-	700,000	700,000	100.0%
71104300-44420	T-In HUTA Gas Tax	111,383	350,000	3,424,000	3,074,000	878.3%
71104300-44425	T-In SB1 Gas Tax	-	-	2,750,000	2,750,000	100.0%
71104300-44520	T-In PAC Facility Fee	6,247	-	-	-	0.0%
71104300-44601	T-In Graton Supplemental	812,173	2,000,000	-	(2,000,000)	(100.0%)
71104300-44607	T-In Graton Nbrhd & Workforce	34,419	-	-	-	0.0%
71104300-44609	T-In RP Foundation	97,258	-	-	-	0.0%
71104300-47109	T-In GF Funding	3,204,178	-	500,000	500,000	100.0%
71104300-47120	T-In Clp Bond I&II	6,468	-	-	-	0.0%
71104300-47130	T-In CIP Bond III	1,257	-	2,478,503	2,478,503	100.0%
<b>TOTAL-Transfer In</b>		<b>6,618,673</b>	<b>3,085,000</b>	<b>10,647,503</b>	<b>7,562,503</b>	<b>245.1%</b>
71102300-65500	Non-Capital Projects	102,766	-	-	-	0.0%
71104300-65500	Non-Capital Projects	432,125	50,000	50,000	-	0.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>534,891</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0.0%</b>
71104300-69000	Capital Projects	7,473,753	3,035,000	12,474,401	9,439,401	311.0%
<b>TOTAL-Capital Outlay</b>		<b>7,473,753</b>	<b>3,035,000</b>	<b>12,474,401</b>	<b>9,439,401</b>	<b>311.0%</b>
71104300-72990	T-Out Infrastructure	2,700,000	-	-	-	0.0%
71104300-77109	T-Out to Gen Fund Funding	8,856,012	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>11,556,012</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
TOTAL Revenues		7,500,969	3,085,000	12,524,401	9,439,401	306.0%
TOTAL Expenditures		19,564,655	3,085,000	12,524,401	9,439,401	306.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(12,063,687)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## General Government Non-Capital Projects Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
71114305-44327	T-In Measure M Traffic	-	-	300,000	300,000	100.0%
<b>TOTAL-Transfer In</b>		-	-	<b>300,000</b>	<b>300,000</b>	<b>100.0%</b>
71114305-65500	Non-Capital Projects	7,000	-	300,000	300,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		<b>7,000</b>	-	<b>300,000</b>	<b>300,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	300,000	300,000	100.0%
TOTAL Expenditures		7,000	-	300,000	300,000	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(7,000)</b>	-	-	-	<b>0.0%</b>

**Capital Improvement Projects Bond 1 & 2 (closed)**

<b>Acct Number</b>	<b>Description</b>	<b>FY 23-24 Actual</b>	<b>FY 24-25 Original Budget</b>	<b>FY 25-26 Adopted Budget</b>	<b>\$ Change</b>	<b>% Change</b>
71204300-77110	T-Out CIP-Government	6,468	-	-	-	0.0%
<b>TOTAL-Transfer Out</b>		<b>6,468</b>	-	-	-	<b>0.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		6,468	-	-	-	0.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>(6,468)</b>	-	-	-	<b>0.0%</b>

### Capital Improvement Projects (CIP) Bond 3 Fund

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
71304300-50079	Interest Income Allocated	200,250	117,600	-	(117,600)	(100.0%)
<b>TOTAL-Interest &amp; Rents</b>		<b>200,250</b>	<b>117,600</b>	<b>-</b>	<b>(117,600)</b>	<b>(100.0%)</b>
71304300-41000	T-In General Fund	20,301	-	-	-	0.0%
<b>TOTAL-Transfer In</b>		<b>20,301</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
71304300-77110	T-Out CIP-Government	1,257	-	2,478,503	2,478,503	100.0%
<b>TOTAL-Transfer Out</b>		<b>1,257</b>	<b>-</b>	<b>2,478,503</b>	<b>2,478,503</b>	<b>100.0%</b>
TOTAL Revenues		220,551	117,600	-	117,600	100.0%
TOTAL Expenditures		1,257	-	2,478,503	2,478,503	100.0%
<b>Net Increase (Decrease) Fund Balance</b>		<b>219,294</b>	<b>117,600</b>	<b>(2,478,503)</b>	<b>(2,596,103)</b>	<b>(2207.6%)</b>

Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)

FUND 7110: City Facilities, Parks and Recreation Facilities, Transportation Infrastructure Project Funding

		FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET								
CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 24 + Budgeted FY 25 + Planned FY 26-30 for Projects)	Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30
<b>A. CITY FACILITIES AND RECREATION - EXPANSION/NEW</b>										
OF-39	0604	Copeland Creek Detention Basin & Refugia	Public Facilities Fee, State Grant (through SCWA), Copeland Creek Drainage Fee, FEMA BRIC Grant (Federal)	\$ 27,000,000	\$ 3,455,965	\$ -	\$ -	\$ 23,544,035	\$ -	\$ -
PR-49	0719	Trail to Crane Creek Regional Park	Open Space Matching Grant, General Fund, Infrastructure Reserve Fund, Measure M Transportation, TDA Article 3 Allocation, Park In-Lieu Fee, Rohnert Park Foundation, Neighborhood Upgrade & Workforce Housing, Sonoma County Regional Parks Commitment Letter	\$ 4,989,591	\$ 3,112,693	\$ 1,876,898	\$ -	\$ -	\$ -	\$ -
OF-95	2226	Downtown Infrastructure (non-utilities portion)	2007R Bond Proceeds Repayment, General Fund, GF Infrastructure, Casino Supplemental, Neighborhood Upgrade & Workforce Hsg, Rohnert Park Foundation	\$ 8,900,000	\$ 8,900,000	\$ -	\$ -	\$ -	\$ -	\$ -
OF-98	2304	Autonomous Fire Watch System	FEMA Hazard Mitigation Grant (Federal), Infrastructure Reserve Fund	\$ 277,382	\$ 277,382	\$ -	\$ -	\$ -	\$ -	\$ -
PR-134	2401	Downtown Park Improvements	Park In-Lieu Fee	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
OF-102	2402	Corporation Yard Expansion	General Fund	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
NEW	Future	Station #4 (Southern Station) Relocation	Measure H	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
NEW	Future	Station #2 (Northern Station) Remodel	Measure H	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>B. TRANSPORTATION SYSTEM - EXPANSION / NEW</b>										
TR-027	1706	Snyder Lane Widening (San Francisco Dr to Keiser Ave)	Public Facilities Fee	\$ 5,553,672	\$ 103,672	\$ -	\$ 5,450,000	\$ -	\$ -	\$ -
TR-143	2201	Snyder Lane/Keiser Avenue Intersection Improvements	Public Facilities Fee	\$ 3,403,000	\$ 3,403,000	\$ -	\$ -	\$ -	\$ -	\$ -
TR-035	1718	Keiser Avenue Reconstruction Phases 1 and 2	Public Facilities Fee, Sewer Utility Fund, Developer Contribution	\$ 5,674,504	\$ 5,674,504	\$ -	\$ -	\$ -	\$ -	\$ -
TR-130	2020	Dowdell Avenue Extension Phase 1 (Emergency Vehicle Access)	Public Facilities Fee	\$ 7,540,597	\$ 7,540,597	\$ -	\$ -	\$ -	\$ -	\$ -
Future	Future	Dowdell Avenue Extension Phase 2 (Business Park - Golf Course)	Public Facilities Fee	\$ 5,816,180	\$ -	\$ -	\$ 600,000	\$ -	\$ 5,216,180	\$ -

*Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)*

FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET										
CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 24 + Budgeted FY 25 + Planned FY 26-30 for Projects)	Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30
TR-144	2202	Highway 101 Bicycle/Pedestrian Overcrossing	Infrastructure Reserve, CMAQ Grant (Federal), Gas Tax, Measure M Transportation	\$ 4,345,000	\$ 4,345,000	\$ -	\$ -	\$ -	\$ -	\$ -
TR-149	2225	Citywide Traffic Signal Safety Improvements	HSIP Grant (State), Gas Tax, Infrastructure Reserve, Measure M	\$ 2,262,600	\$ 2,262,600	\$ -	\$ -	\$ -	\$ -	\$ -
TR-145	2203	Bikeshare Implementation	Measure M Transportation	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
TR-152	2407	Golf Course Drive West Improvements (SB Ramp to Redwood Dr)	Casino Supplemental	\$ 4,820,439	\$ 1,328,279	\$ -	\$ -	\$ 3,492,160	\$ -	\$ -
TR-153	2408	Hwy. 101 SB / Golf Course Dr. Off-Ramp Intersection Improvements	Public Facilities Fee, Casino One-Time Contribution (other funding TBD)	\$ 5,426,820	\$ 1,263,780	\$ -	\$ -	\$ 4,163,040	\$ -	\$ -
TR-154	2409	Hwy. 101 NB / Commerce Blvd. Off-Ramp Intersection Improvements	Public Facilities Fee	\$ 6,000,600	\$ 1,397,400	\$ -	\$ -	\$ 4,603,200	\$ -	\$ -
Future	Future	ATMS Improvements	Casino Supplemental	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000	\$ -
TR-155	2410	RPX / Redwood Drive Intersection Improvements	Casino Supplemental, Casino One-Time Contribution (other funding TBD)	\$ 3,393,888	\$ 858,208	\$ -	\$ -	\$ 2,535,680	\$ -	\$ -
TR-150	2312	Electric Vehicle Charging Stations	Rohnert Park Foundation, General Fund Infrastructure	\$ 294,812	\$ 294,812	\$ -	\$ -	\$ -	\$ -	\$ -
<b>C. TRANSPORTATION SYSTEM - PAVEMENT PRESERVATION and COMPLETE STREETS</b>										
TR-106	2204	Central Rohnert Park PDA Complete Streets	Gas Tax, Measure M Transportation, GF Infrastructure, Casino Supplemental	\$ 1,872,000	\$ 272,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -
TR-137	2205	2021-22 VS Preventative Maintenance (A&B Section)	Gas Tax, SB1-RMRA, Measure M Transportation, GF Infrastructure, Sewer Ops	\$ 1,829,925	\$ 1,829,925	\$ -	\$ -	\$ -	\$ -	\$ -
TR-133/139	2023	Southwest Blvd Complete Streets (Roundabout to Adrian)	State STIP Grant, SB1-RMRA, Casino Supplemental, GF Infrastructure Funding, Traffic Signals Dev Fee	\$ 4,351,510	\$ 4,351,510	\$ -	\$ -	\$ -	\$ -	\$ -
TR-141	2301	2023-24 Various Streets Pavement Management	Gas Tax, SB-1 RMRA, GF Infrastructure Funding, Measure M Transportation	\$ 2,106,273	\$ 2,106,273	\$ -	\$ -	\$ -	\$ -	\$ -
TR-156	2508	2025 Pavement Preservation Project	Gas Tax HUTA, SB1-RMRA, Measure M Transportation, Go Sonoma, Bond III, GF Infrastructure Reserve	\$ 10,731,368	\$ 383,865	\$ 10,347,503	\$ -	\$ -	\$ -	\$ -
NEW	Future	2027 Pavement Preservation Project	Gas Tax, SB1-RMRA, Go Sonoma, GF Infrastructure (F2109)	\$ 3,200,000	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -	\$ -
NEW	Future	2028 Pavement Preservation Project	Gas Tax, SB1-RMRA, Go Sonoma, GF Infrastructure (F2109)	\$ 3,900,000	\$ -	\$ -	\$ -	\$ 3,900,000	\$ -	\$ -

*Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)*

		FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET									
CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 24 + Budgeted FY 25 + Planned FY 26-30 for Projects)	Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30	
NEW	Future	2029 Pavement Preservation Project	Gas Tax, SB1-RMRA, Go Sonoma, GF Infrastructure (F2109)	\$ 3,900,000	\$ -	\$ -	\$ -	\$ -	\$ 3,900,000	\$ -	
TR-157	2601NC	Adrian Drive Safety Demonstration Project	Measure M Transp. (local match), Safe Streets for All (Federal grant to SCTA, not shown)	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
<b>D. NON-CAPITAL MAINTENANCE</b>											
OF-78	1927	Buildings Major Repairs (non-capital)	Infrastructure Reserve, Neighborhood Upgrade & Workforce Housing	\$ 440,074	\$ 440,074	\$ -	\$ -	\$ -	\$ -	\$ -	
TR-126	1928	Traffic Signals System Non-Routine Maint	Gas Tax, SB1-RMRA, Casino Supplemental	\$ 2,489,106	\$ 1,249,106	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
TR-146	2206	Pothole Repair Maintenance	GF Infrastructure Funding, Gas Tax, Measure M Transportation	\$ 699,816	\$ 299,816	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
PR-126	2207	Parks Playground Equipment Replacement	Measure M Parks	\$ 370,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -	\$ -	
PR-127	2208	Park Electrical Replacement Fund (non-routine)	Infrastructure Reserve, Measure M Parks	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>E. FEASIBILITY STUDIES, ASSESSMENTS, FACILITY AND INFRASTRUCTURE MASTER PLANNING</b>											
TR-148	2302	Bike and Pedestrian Master Plan	GF Infrastructure	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-90	2211	ADA Transition Plan Phase II - ROW	GF Infrastructure	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	
PR-129	2212	Parks Master Plan and Maintenance Plan	Measure M Parks	\$ 152,665	\$ 152,665	\$ -	\$ -	\$ -	\$ -	\$ -	
NEW	Future	Local Road Safety Plan Update	Go Sonoma	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	
NEW	Future	Park Assets Condition Assessment & Maintenance/Replacement Plan	Measure M Parks	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
<b>F. OTHER INFRASTRUCTURE MAINTENANCE - PARKING LOTS, PATHS, SIDEWALKS, SYSTEMS</b>											
OF-63	1722	Neighborhood Upgrades: Creek Path Replacements	Gas Tax, Rohnert Park Foundation, Infrastructure Reserve, Casino Supplemental, Neighborhood Upgrade & Workforce Housing	\$ 3,683,996	\$ 3,683,996	\$ -	\$ -	\$ -	\$ -	\$ -	
Future	Future	Creek Path Replacements	General Fund Infrastructure	\$ 2,600,000	\$ -	\$ -	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	
OF-71	1826	Wooden Pole Streetlights Replacement	Gas Tax, Rohnert Park Foundation, GF Infrastructure Funding, Neighborhood Upgrade & Workforce Housing	\$ 1,505,000	\$ 1,355,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	
OF-94	2303	Sidewalk Replacement Program	GF Infrastructure Funding, Gas Tax	\$ 900,000	\$ 200,000	\$ -	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	

*Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)*

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 24 + Budgeted FY 25 + Planned FY 26-30 for Projects)	Approved Budget Through FY 2024-25	Adopted FY 2025-26	FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET				
							Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30	
<b>G. CITY FACILITIES &amp; RECREATION - REHABILITATION / REPLACEMENT</b>											
PR-106	Future	Court Surfaces & Fencing - Ladybug	Rohnert Park Foundation	\$ 90,000	\$ -	\$ -	\$ 20,000	\$ 70,000	\$ -	\$ -	
PR-107	Future	Court Surfaces - Rainbow	Rohnert Park Foundation	\$ 65,000	\$ -	\$ -	\$ 20,000	\$ 45,000	\$ -	\$ -	
PR-108	Future	Court Surfaces & Fencing - Gollis	Rohnert Park Foundation	\$ 141,000	\$ -	\$ -	\$ 20,000	\$ 121,000	\$ -	\$ -	
OF-72	1827	ADA Transition Plan Implementation	Infrastructure Reserve Funding	\$ 450,000	\$ 200,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
PR-118	1924	Ladybug Park Pool Buildings Demolition	Infrastructure Reserve, Neighborhood Upgrade & Workforce Hsg, Measure M Parks	\$ 260,000	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-86	2103	IT Access Control Replacement Project	Information Technology Internal Services Fund	\$ 362,000	\$ 362,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-92	2214	Animal Shelter Rehab Projects (Laundry/grooming, Kennel/sewer)	Infrastructure Reserve Funding	\$ 235,606	\$ 235,606	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-100	2310	Building Condition Assessment Implementation	Infrastructure Reserve, General Fund	\$ 2,226,827	\$ 1,826,827	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
PR-131	2217	ADA Transition Plan - ADA Lifts Repair at Infrastructure Reserve, PAC Capital Facilities PAC, Community Center, Gold Ridge MU Fee	Infrastructure Reserve, PAC Capital Facilities	\$ 242,873	\$ 52,873	\$ -	\$ 190,000	\$ -	\$ -	\$ -	
PR-132	2218	Park Benches and Shade Structures Replacement	Measure M Parks	\$ 82,000	\$ 82,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-103	2411	Library Building Systems Replacements	Building Forward Library Grant, General Fund, Rohnert Park Foundation, Neighborhood Upgrade & Workforce Housing, GF Infrastructure	\$ 1,959,774	\$ 1,959,774	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-104	2412	Public Safety Antenna and Radio System Replacement	General Fund	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-105	2501	City Hall Roof HVAC & Lighting Controls	2007R Bond Proceeds Repayment (Bonds)	\$ 2,100,000	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-106	2502	Public Safety Main Rooftop Patio Replacement	2007R Bond Proceeds Repayment (Bonds)	\$ 670,000	\$ 670,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-109	2505NC	6250 State Farm Drive Improvements	GF Infrastructure	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	
OF-110	2507	Holiday Lights Replacement	GF Infrastructure	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	
NEW	Future	Boys & Girls Club Siding and Roof Replacement	Rohnert Park Foundation	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	

*Five-Year Capital Improvement Plan Budget  
(FY 2025-26 through FY 2029-30)*

CIP #	Proj. No.	Project Name	Funding Sources	Total Budget (Actual through FY 24 + Budgeted FY 25 + Planned FY 26-30 for Projects)	FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET					
					Approved Budget Through FY 2024-25	Adopted FY 2025-26	Planned FY 2026-27	Planned FY 2027-28	Planned FY 2028-29	Planned FY 2029-30
NEW	Future	Corporation Yard Leak Repairs	General Fund Infrastructure	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
NEW	Future	Burton Avenue Recreation Center Roof	Rohnert Park Foundation	\$ 450,000	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
<b>TOTAL FUNDING EACH YEAR TO PROJECTS IN FUND 7110 / FUND 7111</b>					<b>\$ 71,776,203</b>	<b>\$ 12,824,401</b>	<b>\$ 11,990,000</b>	<b>\$ 45,248,115</b>	<b>\$ 13,202,180</b>	<b>\$ 1,750,000</b>

**Fiscal Year 2025-26 Transfers to Fund 7110**

TDA Article 3 allocation	\$ 606,000
Sonoma County Regional Parks contribution	\$ 1,270,898
General Fund Infrastructure (Fund 7109)	\$ 550,000
Gas Tax HUTA (Fund 4420)	\$ 3,424,000
Gas Tax SB1-RMRA (Fund 4425)	\$ 2,700,000
Go Sonoma (Fund 4328)	\$ 700,000
Measure M Transportation (Fund 4327)	\$ 1,095,000
Bond III (Fund 7130)	\$ 2,478,503
<b>Total Fiscal Year 2025-26 Transfers to Fund 7110</b>	<b>\$ 12,824,401</b>

<b>Project Name:</b> Copeland Creek Detention Basin & Refugia		<b>Project Number:</b> CIP0604 <b>CIP No:</b> OF-39 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Construction of an off-channel detention basin, lateral diversion weir and in-channel build walls, a basin outlet structure, stilling basin, discharge channel, an emergency outlet structure and concrete discharge channel and an inset floodplain for sediment management. Design to hold approximately 200 acre-feet of water and intended to impound peak runoff from a 10-year storm event.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 6626 Petaluma Hill Road		<b>Project Status:</b> 90% design and CEQA in progress. NEPA environmental documentation to begin in November 2025 and proceed through 2026, with FEMA as lead agency.						
<b>Justification:</b> Helps address a significant amount of existing flooding throughout the City by capturing water upstream in the proposed flood basin. This project was identified in the Storm Drain Master Plan to minimize flooding in Copeland Creek downstream from Petaluma Hill Road. The ponds will also provide temporary refuge for migrating steelhead during a large storm event, sediment detention as well as potential groundwater aquifer recharge.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Copeland Creek Drainage Fee (F4280)	\$ 38,923.42			\$ 17,971,542.01			\$ 38,923.42
	Public Facilities Finance Fee Fund (F4250)	\$ 2,757,972.00						\$ 20,729,514.01
	SCWA grant (Local)	\$ 231,562.57						\$ 231,562.57
	FEMA BRIC (Federal)	\$ 427,507.43						\$ 6,000,000.00
	<b>Total</b>	<b>\$ 3,455,965.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,544,034.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,000,000.00</b>

<b>Project Name:</b> Trail to Crane Creek Regional Park		<b>Project Number:</b> CIP0719 <b>CIP No:</b> PR-49 <b>Fund Type:</b> 7110			
<b>Project Description:</b> Construction of multi-use trail connecting service road to Water Tank No. 8 east of Petaluma Hill Road to Crane Creek Regional Park. This trail is part of a multi-phased project connecting the Copeland Creek Bike Path at its terminus in Sonoma State University to the regional park. It includes construction of approximately 7,500 feet of new trail, new pedestrian traffic signal at Laurel Drive and Petaluma Hill Road, new 90-foot span steel pedestrian bridge, two new 14-foot span metal bridges, drainage improvements, minor structures for earth retention and drainage, concrete abutments, concrete footings, trail signage, and new fencing.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)			
<b>Location and Size/Quantity:</b> East of Petaluma Hill Road		<b>Project Status:</b> The Trail Project and Traffic Signal will be in construction summer 2025 and expected to be complete by Spring of 2026			
<b>Justification:</b> Create a new trail connection from Copeland Creek Trail through Sonoma State University to Crane Creek Regional Park, and install a new traffic signal for pedestrian crossing of Petaluma Hill Road at Laurel Drive to connect to the new trail. The trail is shown in regional master plans for parks and open space. The City worked with Brookfield Homes to secure a dedication of trail easement on its property for the construction of a trail connecting the urbanized area of Rohnert Park and its citizens to nearby open space resources.					
		<b>Planned Budget</b> FY 27-28	<b>Planned Budget</b> FY 28-29	<b>Planned Budget</b> FY 29-30	<b>Total</b>
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through</b> FY 24-25	<b>Adopted</b> FY 25-26	<b>Planned Budget</b> FY 26-27	
	General Fund Infrastructure (F7109)	\$ 571,417.69			\$ 571,417.69
	Measure M Transp (F4327)	\$ 60,000.00			\$ 60,000.00
	Park in-Lieu Deposit 229-2285 & Rev - 3592	\$ 238,680.00			\$ 238,680.00
	TDA Article 3	\$ 74,095.51	\$ 606,000.00		\$ 680,095.51
	Open Space District Grant	\$ 1,360,600.00			\$ 1,360,600.00
	General Fund	\$ 107,900.00			\$ 107,900.00
	Rohnert Park Foundation (F4609)	\$ 650,000.00			\$ 650,000.00
	Neighborhood Upgrade & Workforce Hsg (F4607)	\$ 50,000.00			\$ 50,000.00
	Sonoma County Regional Parks Contribution	\$ -	\$ 1,270,898.00		\$ 1,270,898.00
	<b>Total</b>	<b>\$ 3,112,693.20</b>	<b>\$ 1,876,898.00</b>	<b>\$ -</b>	<b>\$ 4,989,591.20</b>

<b>Project Name:</b> Downtown Infrastructure (non-utilities portion)		<b>Project Number:</b> CIP2226 <b>CIP No:</b> OF-95 <b>Fund Type:</b> 7111					
<b>Project Description:</b> Construction of in-tract infrastructure for future development		<b>Category:</b> 7111 - City Infrastructure (Non-Utility)					
<b>Location and Size/Quantity:</b> 6400 State Farm Drive		<b>Project Status:</b> On hold until development of the site occurs					
<b>Justification:</b> Provides needed infrastructure for future development to occur. This would allow construction of future buildings to occur sooner.							
		<b>Adopted</b> FY 25-26	<b>Planned Budget</b> FY 26-27	<b>Planned Budget</b> FY 27-28	<b>Planned Budget</b> FY 28-29	<b>Planned Budget</b> FY 29-30	<b>Total</b>
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through</b> FY 24-25					
	Casino Supplemental ( F4601)	\$ 1,300,000.00					\$ 1,300,000.00
	Casino NUWH (F4607)	\$ 500,000.00					\$ 500,000.00
	Rohnert Park Foundation (F4110)	\$ 1,200,000.00					\$ 1,200,000.00
	General Fund Non-Dept	\$ 4,000,000.00					\$ 4,000,000.00
	General Fund Infrastructure (F7109)	\$ 1,300,000.00					\$ 1,300,000.00
	Bond Repayment "Bond 3" (Fund7130)	\$ 600,000.00					\$ 600,000.00
	<b>Total</b>	\$ 8,900,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,900,000.00

<b>Project Name:</b> Autonomous Fire Watch System		<b>Project Number:</b> CIP2304 <b>CIP No:</b> OF-98 <b>Fund Type:</b> 7110					
<b>Project Description:</b> Installation of 3 cameras at eastern City limits as part of wildfire warning system connected to the City's emergency operations and communications/dispatch		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)					
<b>Location and Size/Quantity:</b> 3 locations at eastern City limits		<b>Project Status:</b> The project was completed and grant closeout documents submitted to Cal OES 3/31/25					
<b>Justification:</b> City received a grant from California Governor's Office of Emergency Services to provide 3 cameras to assist in wildfire warning							
<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	\$ 114,355.30						\$ 114,355.30
General Fund Infrastructure (F7109)	\$ 163,026.40						\$ 163,026.40
FEMA Hazard Mitigation Grant							\$ -
							\$ -
							\$ -
							\$ -
<b>Total</b>	<b>\$ 277,381.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 277,381.70</b>

<b>Project Name:</b> Downtown Park Improvements		<b>Project Number:</b> CIP2401 <b>CIP No:</b> PR-134 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Conceptual design for downtown park		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Downtown site (6400 State Farm Drive)		<b>Project Status:</b> On Hold waiting for the Downtown Development Plans to be drafted.						
<b>Justification:</b> The City would like to construct a City Park in the new Downtown area. This phase of the project would provide the conceptual design for the park.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Park In-Lieu Fee	\$ 500,000.00						\$ 500,000.00
	<b>Total</b>	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00

<b>Project Name:</b> Corporation Yard Expansion		<b>Project Number:</b> CIP2402 <b>CIP No:</b> OF-102 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Conceptual design for modifications to the existing Public Works Corporation Yard building, expansion of the parking lot, possible new portable buildings, integration with the future Downtown development.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 600 Enterprise Drive (current location)		<b>Project Status:</b> Conceptual Design Summer 2026						
<b>Justification:</b> Expansion of Corporation Yard at current location to accommodate growth of the Public Works Department, integration with the future Downtown development								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund	\$ 300,000.00						\$ 300,000.00
	<b>Total</b>	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00

<b>Project Name:</b> Station #4 (Southern Station) Relocation		<b>Project Number:</b> Future <b>CIP No:</b> NEW <b>Fund Type:</b> 7110						
<b>Project Description:</b> Construction of a new fire station adjacent to 8661 Camino Colegio and decommissioning of Station #4 on 1312 Maurice Avene.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Adjacent to Pump Station #3 at 8661 Camino Colegio		<b>Project Status:</b> On Hold waiting for Measure H funding to be secured and Standards of Coverage analysis being completed.						
<b>Justification:</b> As part of Measure H, Station #4 would be relocated to a new location on Camino Colegio, adjacent to Pump Station #3 at 8661 Camino Colegio. Work includes construction of a new facility.								
<b>Funding Sources:</b>	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
	Measure H						\$ 200,000.00	\$ 200,000.00
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00

<b>Project Name:</b> Station #2 (Northern Station) Remodel		<b>Project Number:</b> Future <b>CIP No:</b> NEW <b>Fund Type:</b> 7110						
<b>Project Description:</b> Remodel of Station #2.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 5200 Country Club Drive		<b>Project Status:</b> On Hold waiting for Measure H Funds to be secured.						
<b>Justification:</b> As part of Measure H funding, Station #2 would be remodeled, including ADA compliance throughout the building and upgrades to the kitchen area,								
<b>Funding Sources:</b>	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
	Measure H						\$ 200,000.00	\$ 200,000.00
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00

<b>Project Name:</b> Snyder Lane Widening (San Francisco Dr to Keiser Ave)		<b>Project Number:</b> CIP1706 <b>CIP No:</b> TR-027 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Widening of Snyder Lane between San Francisco Way and Keiser Avenue, including four travel lanes. Class II bike lane on both sides, bridge crossing at Hinebaugh Creek, sidewalks and landscaping		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Snyder Lane between San Francisco Dr and Keiser Ave		<b>Project Status:</b> Project in conceptual design						
<b>Justification:</b> According to the General Plan, project specific EIRs and the City's recent review of traffic capacity needs, this widening project is necessary to increase capacity to serve planned new development.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Public Facilities Finance Fee Fund (F4250)	\$ 103,672.25		\$ 5,450,000.00				\$ 5,553,672.25
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ 103,672.25	\$ -	\$ 5,450,000.00	\$ -	\$ -	\$ -	\$ 5,553,672.25



<b>Project Name:</b> Keiser Avenue Reconstruction Phases 1 and 2		<b>Project Number:</b> CIP1718 <b>CIP No:</b> TR-143 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Reconstruction of Keiser Avenue between Snyder Lane and approximately Rohnert Park Community Gardens, and installation of sidewalk and street lighting. To be built concurrently with Keiser Avenue Parallel Pipeline (WA-51, Project No. 2017-18) and Snyder Lane Parallel Pipeline (WA-49)		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Keiser Avenue between Snyder Lane and the Rohnert Park Community Gardens		<b>Project Status:</b> Project complete						
<b>Justification:</b> This road improvement project is necessary to increase capacity to serve planned new development in accordance with the General Plan and project specific EIRs.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Public Facilities Finance Fee Fund (F4250)	\$ 5,350,851.47						\$ 5,350,851.47
	Sewer Utility Fund (F3420)	\$ 76,153.00						\$ 76,153.00
	Developer contribution	\$ 247,500.00						\$ 247,500.00
	<b>Total</b>	\$ 5,674,504.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,674,504.47



<b>Project Name:</b> Dowdell Avenue Extension Phase 2 (Business Park - Golf Course)		<b>Project Number:</b> CIPFuture <b>CIP No:</b> Future <b>Fund Type:</b> 7110						
<b>Project Description:</b> Design and construction of utilities, sidewalk, and roadway between Business Park Drive and Golf Course Drive West in alignment with Dowdell Avenue and within the City's existing right-of-way.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Dowdell Avenue between Business Park Drive and Golf Course Drive West		<b>Project Status:</b> Project is in pre-design and environmental phases						
<b>Justification:</b> Dowdell Avenue, a major collector on the west side of Rohnert Park, is at present only partially built-out, with a significant segment yet to be constructed.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Public Facilities Finance Fee Fund (F4250)			\$ 600,000.00		\$ 5,216,180.00	\$ -	\$ 5,816,180.00
	<b>Total</b>	\$ -	\$ -	\$ 600,000.00	\$ -	\$ 5,216,180.00	\$ -	\$ 5,816,180.00

<b>Project Name:</b> Highway 101 Bicycle/Pedestrian Overcrossing		<b>Project Number:</b> CIP2202 <b>CIP No:</b> TR-144 <b>Fund Type:</b> 7110			
<b>Project Description:</b> Bicycle and pedestrian overcrossing over Highway 101, creating a safe and much needed bicycle and pedestrian connection between the west and east side of town.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)			
<b>Location and Size/Quantity:</b> Commerce Blvd @ Avram to Redwood Drive		<b>Project Status:</b> Environmental and design starting spring 2025			
<b>Justification:</b> The project is a multi-modal overcrossing over Highway 101. The project envisions creating a safe and much needed bicycle and pedestrian connection between the west and east side of town, and complements bicycle and pedestrian connections to existing creek pathways along Copeland Creek. There is opportunity to create a gateway feature to the City and design it to encourage bicycle and pedestrian commuting.					
		<b>Planned Budget</b> FY 27-28	<b>Planned Budget</b> FY 28-29	<b>Planned Budget</b> FY 29-30	<b>Total</b>
<b>Funding Sources:</b>	<b>Item</b>	<b>Adopted</b> FY 25-26	<b>Budget Through</b> FY 24-25		
	General Fund Infrastructure (F7109)		\$ 300,000.00		\$ 300,000.00
	CMAQ grant (Federal)		\$ 3,350,000.00		\$ 3,350,000.00
	Measure M Transp (F4327)		\$ 245,000.00		\$ 245,000.00
	Gas Tax HUTA (F4420)		\$ 450,000.00		\$ 450,000.00
	<b>Total</b>	\$ -	\$ 4,345,000.00	\$ -	\$ 4,345,000.00

<b>Project Name:</b> Citywide Traffic Signal Safety Improvements		<b>Project Number:</b> CIP2225 <b>CIP No:</b> TR-149 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of pedestrian buttons and countdowns, the traffic signal heads, the battery backup systems, and other items on the traffic signals		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Project is complete						
<b>Justification:</b> Grant funded project to improve safety. The majority of the traffic signal infrastructure in the City have had the software components replaced (the controllers and traffic cabinets), but most of the physical components such as the pedestrian buttons and countdowns, the traffic signal heads, the battery backup systems, and other items on the traffic signals have never been replaced and have reached the end of their life. The project would replace this infrastructure with new and updated components.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Gas Tax HUTA (F4420)	\$ 350,000.00						\$ 350,000.00
	HSIP grant (Federal)	\$ 1,712,600.00						\$ 1,712,600.00
	General Fund Infrastructure (F7109)	\$ 100,000.00						\$ 100,000.00
	Measure M Transportation (4327)	\$ 100,000.00						\$ 100,000.00
	<b>Total</b>	<b>\$ 2,262,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,262,600.00</b>

<b>Project Name:</b> Bikeshare Implementation		<b>Project Number:</b> CIP2203 <b>CIP No:</b> TR-145 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Right-of-way improvements to enhance bikeshare stations as the county-wide bikeshare program trial period begins.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> On hold until program begins						
<b>Justification:</b> Right-of-way improvements to enhance bikeshare stations as the county-wide bikeshare program trial period begins.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Measure M Trans (F4327)	\$ 50,000.00						\$ 50,000.00
	<b>Total</b>	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00

<b>Project Name:</b> Golf Course Drive West Improvements (SB Ramp to Redwood Dr)		<b>Project Number:</b> CIP2407 <b>CIP No:</b> TR-152 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Roadway improvements		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Golf Course Drive West (SB Ramp to Redwood Dr)		<b>Project Status:</b> Feasibility Study to completed spring 2025, design to follow						
<b>Justification:</b> Roadway improvements to help alleviate increased traffic associated with the Casino expansion								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Casino Supplemental (F4601)	\$ 1,328,279.09			\$ 3,492,160.00			\$ 4,820,439.09
	<b>Total</b>	\$ 1,328,279.09	\$ -	\$ -	\$ 3,492,160.00	\$ -	\$ -	\$ 4,820,439.09

<b>Project Name:</b> Hwy. 101 SB / Golf Course Dr. Off-Ramp Intersection Improvements		<b>Project Number:</b> CIP2408 <b>CIP No:</b> TR-153 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Improvements to the Highway 101 SB/Golf Course Drive off ramp		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Hwy. 101 SB / Golf Course Dr. Off-Ramp		<b>Project Status:</b> Feasibility Study to completed spring 2025, design to follow						
<b>Justification:</b> Intersection improvements to help alleviate increased traffic associated with the Casino expansion								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding	Public Facilities Finance Fee Fund (F4250)	\$ 1,263,780.00			\$ 2,798,720.00			\$ 4,062,500.00
Sources:	Casino Expansion Traffic Mitigation One-time contribution				\$ 1,364,320.00			\$ 1,364,320.00
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ 1,263,780.00	\$ -	\$ -	\$ 4,163,040.00	\$ -	\$ -	\$ 5,426,820.00

<b>Project Name:</b> Hwy. 101 NB / Commerce Blvd. Off-Ramp Intersection Improvements		<b>Project Number:</b> CIP2409 <b>CIP No:</b> TR-154 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Improvements to Highway 101 NB/Commerce Boulevard off ramp		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Hwy. 101 NB / Commerce Blvd. Off-Ramp Intersection		<b>Project Status:</b> Feasibility Study to completed spring 2025, design to follow						
<b>Justification:</b> Intersection improvements to help alleviate increased traffic associated with the Casino expansion								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Public Facilities Finance Fee (F4250)	\$ 1,397,400.00			\$ 4,603,200.00			\$ 6,000,600.00
	<b>Total</b>	\$ 1,397,400.00	\$ -	\$ -	\$ 4,603,200.00	\$ -	\$ -	\$ 6,000,600.00

<b>Project Name:</b> ATMS Improvements		<b>Project Number:</b> CIPFuture <b>CIP No:</b> Future <b>Fund Type:</b> 7110						
<b>Project Description:</b> Traffic signal coordination on the signals affected by the Casino Improvements once improvements are completed		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Westside of City		<b>Project Status:</b> On hold until other 5 casino mitigation intersection improvements are completed						
<b>Justification:</b> Needed as part of the Casino Expansion MOU Agreement with the City								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Casino Supplemental (F4601)				\$ -	\$ 2,300,000.00		\$ 2,300,000.00
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000.00	\$ -	\$ 2,300,000.00

<b>Project Name:</b> RPX / Redwood Drive Intersection Improvements		<b>Project Number:</b> CIP2410 <b>CIP No:</b> TR-155 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Improvements to the Rohnert Park Expressway and Redwood Drive intersection		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Rohnert Park Expressway and Redwood Drive intersection		<b>Project Status:</b> Feasibility Study to completed spring 2025, design to follow						
<b>Justification:</b> Roadway improvements to help alleviate increased traffic associated with the Casino expansion								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding	Casino Supplemental (F4601)	\$ 858,208.00						\$ 858,208.00
Sources:	Casino Expansion Traffic Mitigation One-time contribution				\$ 2,535,680.00			\$ 2,535,680.00
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ 858,208.00	\$ -	\$ -	\$ 2,535,680.00	\$ -	\$ -	\$ 3,393,888.00



<b>Project Name:</b> Central Rohnert Park PDA Complete Streets		<b>Project Number:</b> CIP2204 <b>CIP No:</b> TR-106 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Includes repaving several streets in the Priority Development Plan area and installing enhanced safety features for bicycles and pedestrians, including striping, bridges, and median features to separate vehicles from bicycles and pedestrians. Project includes wayfinding, public benches, and ornamental lighting.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> State Farm Drive, Enterprise Drive, Professional Center Drive, and Commerce Boulevard		<b>Project Status:</b> On hold for additional funding, as well as further progress on Downtown implementation						
<b>Justification:</b> The proposed project includes repaving several streets in the Priority Development Plan area and installing enhanced safety features for bicycles and pedestrians. The safety features include striping, bridges, and median features to separate vehicles from bicycles and pedestrians. State Farm Drive, Enterprise Drive, Professional Center Drive, and Commerce Boulevard would be designed with bicycle and pedestrian features as a priority to create an easily walkable environment, encourage other modes of transportation, and reducing greenhouse gas emissions. The project would include beautification features such as wayfinding, public benches, and ornamental lighting.		Gas Tax, Measure M Transportation						
<b>Funding Sources:</b>	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
	Gas Tax HUTA (F4420)	\$ 70,000.00			\$ 1,600,000.00			\$ 70,000.00
	Measure M Transp (F4327)	\$ 108,000.00						\$ 1,708,000.00
	General Fund Infrastructure (F7109)	\$ 54,000.00						\$ 54,000.00
	Casino Supplemental (F4601)	\$ 40,000.00						\$ 40,000.00
<b>Total</b>	<b>\$ 272,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,872,000.00</b>

<b>Project Name:</b> 2021-22 VS Preventative Maintenance (A&B Section)		<b>Project Number:</b> CIP2205 <b>CIP No:</b> TR-137 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Slurry seal, cape seal, overlay or similar treatments on streets in A&B Neighborhood		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Various Streets in A & B Section		<b>Project Status:</b> Construction summer 2025						
<b>Justification:</b> Preventative maintenance treatments as guided by Pavement Management Program. Preventive maintenance may include rejuvenating agent, slurry seals or similar treatments on various City streets. This project provides these treatments over roads in A&B Neighborhood Section that were identified in the PMP and affected by a previous water and sewer replacement project.		Gas Tax, SB1-RMRA, Measure M						
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Gas Tax HUTA (F4420)	\$ 614,738.98						\$ 614,738.98
	Gas Tax SB1-RMRA (F4425)	\$ 75,000.00						\$ 75,000.00
	Measure M Transp (F4327)	\$ 301,369.11						\$ 301,369.11
	General Fund Infrastructure (F7109)	\$ 815,691.61						\$ 815,691.61
	Sewer Utility (3420)	\$ 23,125.00						\$ 23,125.00
	<b>Total</b>	<b>\$ 1,829,924.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,829,924.70</b>

<b>Project Name:</b> Southwest Blvd Complete Streets (Roundabout to Adrian)		<b>Project Number:</b> CIP2023 <b>CIP No:</b> TR-133/139 <b>Fund Type:</b> 7110			
<b>Project Description:</b> Complete streets implementation of Southwest Boulevard between Commerce Boulevard and Adrian Drive, including pavement rehabilitation, lane reconfiguration (i.e. road diet), new sidewalks, modification of existing sidewalks, bike lane rehabilitation/installation, landscaping, street lighting improvements, crosswalk enhancements		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)			
<b>Location and Size/Quantity:</b> Southwest Blvd (Commerce Boulevard to Adrian)		<b>Project Status:</b> In Construction. Expected to be complete by Summer 2025			
<b>Justification:</b> Southwest Boulevard is due for pavement rehabilitation in accordance with the Pavement Management Program		Federal grant (Covid Relief and Recovery Act), Road Maintenance and Repair Act ("SB1"), Casino Supplemental, Traffic Signalization Fee Fund			
		<b>Planned Budget</b> FY 27-28	<b>Planned Budget</b> FY 28-29	<b>Planned Budget</b> FY 29-30	<b>Total</b>
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through</b> FY 24-25	<b>Adopted</b> FY 25-26	<b>Planned Budget</b> FY 26-27	
	Gas Tax SB1-RMRA (F4425)	\$ 100,000.00			\$ 100,000.00
	Casino Supplemental (F4601)	\$ 648,491.83			\$ 648,491.83
	General Fund Infrastructure (F7109)	\$ 1,305,837.22			\$ 1,305,837.22
	Traffic Signalization Fee Fund (F4215)	\$ 12,180.45			\$ 12,180.45
	STATE - STIP Grant - 50141	\$ 2,285,000.00			\$ 2,285,000.00
	<b>Total</b>	\$ 4,351,509.50	\$ -	\$ -	\$ 4,351,509.50

<b>Project Name:</b> 2023-24 Various Streets Pavement Management		<b>Project Number:</b> CIP2301 <b>CIP No:</b> TR-141 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Preventative maintenance treatments (crack seal and slurry seal) as guided by Pavement Management Program on various City streets . (This project combines budget for former "CIP2403" with CIP2301.)		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Various streets citywide		<b>Project Status:</b> Project Complete						
<b>Justification:</b> Preventative mainenance treatments as guided by Pavement Management Program. Preventive maintenance may include rejuvenating agent, slurry seals or similar treatments on various City streets		SBI-RMRA, Infrastructure Reserve						
		Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	Item	\$ -						\$ -
	Gas Tax HUTA (F4420)	\$ 1,238,548.29						\$ 1,238,548.29
	Gas Tax SBI-RMRA (F4425)	\$ 700,000.00						\$ 700,000.00
	General Fund Infrastructure (F7109)	\$ 167,724.47						\$ 167,724.47
	Measure M Transp (F4327)							\$ -
	Total	\$ 2,106,272.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,106,272.76

<b>Project Name:</b> 2025 Pavement Preservation Project		<b>Project Number:</b> CIP2508 <b>CIP No:</b> TR-156 <b>Fund Type:</b> 7110				
<b>Project Description:</b> Repairs to pavement throughout the City		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)				
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Design complete. Construction spring 2026				
<b>Justification:</b> This program provides for timely repairs to or rehabilitation of damaged pavement to help maintain road condition at acceptable levels.						
		Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>			
	General Fund Infrastructure (F7109)		\$ 500,000.00			\$ 500,000.00
	Gas Tax HUTA (F4420)	\$ 252,413.74	\$ 3,324,000.00			\$ 3,576,413.74
	Gas Tax SB1-RMRA (F4425)	\$ 131,451.71	\$ 2,550,000.00			\$ 2,681,451.71
	Go Sonoma (4328)		\$ 700,000.00			\$ 700,000.00
	Measure M Traffic (4327)		\$ 795,000.00			\$ 795,000.00
	Bond III (7130)		\$ 2,478,503.00			\$ 2,478,503.00
	<b>Total</b>	\$ 383,865.45	\$ 10,347,503.00	\$ -	\$ -	\$ 10,731,368.45

<b>Project Name:</b> 2027 Pavement Preservation Project		<b>Project Number:</b> CIPFuture <b>CIP No:</b> NEW <b>Fund Type:</b> 71.10						
<b>Project Description:</b> Repairs to pavement throughout the City		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Proposed project budget is short by \$3.207 million for "increase PCI to 68 "						
<b>Justification:</b> This program provides for timely repairs to or rehabilitation of damaged pavement to help maintain road condition at acceptable levels.								
		Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	General Fund Infrastructure (F7109) Gas Tax HUTA (F4420) Gas Tax SB1-RMRA (F4425) Go Sonoma			\$ 1,000,000.00 \$ 1,400,000.00 \$ 800,000.00				\$ 1,000,000.00 \$ - \$ 1,400,000.00 \$ 800,000.00 \$ - \$ -
	Total	\$ -	\$ -	\$ 3,200,000.00	\$ -	\$ -	\$ -	\$ 3,200,000.00

<b>Project Name:</b> 2028 Pavement Preservation Project		<b>Project Number:</b> CIPFuture <b>CIP No:</b> NEW <b>Fund Type:</b> 7110						
<b>Project Description:</b> Repairs to pavement throughout the City		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Proposed project budget is short by \$1.552 million for "increase PCI to 68 " scenario from PMP 2024						
<b>Justification:</b> This program provides for timely repairs to or rehabilitation of damaged pavement to help maintain road condition at acceptable levels.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)				\$ 1,000,000.00			\$ 1,000,000.00
	Gas Tax HUTA (F4420)				\$ 1,200,000.00			\$ 1,200,000.00
	Gas Tax SB1-RMRA (F4425)				\$ 900,000.00			\$ 900,000.00
	Go Sonoma				\$ 800,000.00			\$ 800,000.00
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,900,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,900,000.00</b>

<b>Project Name:</b> 2029 Pavement Preservation Project		<b>Project Number:</b> CIPFuture <b>CIP No:</b> NEW <b>Fund Type:</b> 7110				
<b>Project Description:</b> Repairs to pavement throughout the City		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)				
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Proposed project budget is short by \$1.352 million for "increase PCI to 68 " scenario from PMP 2024				
<b>Justification:</b> This program provides for timely repairs to or rehabilitation of damaged pavement to help maintain road condition at acceptable levels.						
		Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>			
	General Fund Infrastructure (F7109)			\$ 1,000,000.00		\$ 1,000,000.00
	Gas Tax HUTA (F4420)			\$ 1,300,000.00		\$ 1,300,000.00
	Gas Tax SB1-RMRA (F4425)			\$ 900,000.00		\$ 900,000.00
	Go Sonoma			\$ 700,000.00		\$ 700,000.00
	<b>Total</b>	\$ -	\$ -	\$ 3,900,000.00	\$ -	\$ 3,900,000.00

<b>Project Name:</b> Adrian Drive Safety Demonstration Project		<b>Project Number:</b> CIP2601NC <b>CIP No:</b> TR-157 <b>Fund Type:</b> 7111						
<b>Project Description:</b> Safety demonstration project including quick-build and modular treatments such as mini traffic circles, curb extensions, pedestrian refuges, pavement treatments and other techniques to calm vehicle traffic, increase driver visibility of pedestrians and cyclists, and enhance the active transportation context.		<b>Category:</b> 7111 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Adrian Drive between Southwest Boulevard and Arlen Drive, including intersections.		<b>Project Status:</b> On hold waiting for confirmation of grant funding. (Grantee is Sonoma County Transportation Authority)						
<b>Justification:</b> Project is focused on a stretch of Adrian Drive, where the street width does not align with the residential context, and its north end runs directly into the elementary school. Over many years, residents/families and school administration have spotlighted drivers' excessive speeds. The Southwest/Adrian Drive intersection also experiences high vehicle speeds and drivers' non-compliance at the existing 4-way stop. The proposed treatments are part of a larger, regional demonstration project of the Sonoma County Transportation Authority, which is the recipient of a Federal grant. The City funds shown are part of the local match for the grant.								
<b>Funding Sources:</b>	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
	Measure M Transportation (F4327)		\$ 300,000.00					\$ 300,000.00
	Total	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00



<b>Project Name:</b> Traffic Signals System Non-Routine Maint		<b>Project Number:</b> CIP1928 <b>CIP No:</b> TR-126 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Program of ongoing traffic signal system components replacement		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Various locations Citywide		<b>Project Status:</b> Ongoing						
<b>Justification:</b> A regular program of replacement is necessary to keep the traffic signal system running and responsive								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Gas Tax SB1-RMRA (F4425)	\$ 100,000.00	\$ 150,000.00					\$ 250,000.00
	Gas Tax HUTA (F4420)	\$ 339,278.84	\$ 100,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 439,278.84
	Casino Supplemental (F4601)	\$ 809,827.62						\$ 1,809,827.62
	<b>Total</b>	\$ 1,249,106.46	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 2,499,106.46

<b>Project Name:</b> Pothole Repair Maintenance		<b>Project Number:</b> CIP2206 <b>CIP No:</b> TR-146 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Ongoing pothole repair maintenance		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> Ongoing						
<b>Justification:</b> Ongoing pothole repair maintenance								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 99,815.59			\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 399,815.59
	Gas Tax HUTA (F4420)	\$ 200,000.00		\$ 100,000.00				\$ 200,000.00
	Measure M Transportation (F4327)							\$ 100,000.00
	<b>Total</b>	\$ 299,815.59	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 699,815.59

<b>Project Name:</b> Parks Playground Equipment Replacement		<b>Project Number:</b> CIP2207 <b>CIP No:</b> PR-126 <b>Fund Type:</b> 7110					
<b>Project Description:</b> Replacement of small playground equipment as it fails		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)					
<b>Location and Size/Quantity:</b> Various Parks - as needed		<b>Project Status:</b> Ongoing program as current funding allows. Design of replacement of Civic Center Playground and ADA pathway Summer 2025, Construction expected spring 2026					
<b>Justification:</b> Ongoing funding for replacement of failed or damaged playground equipment.		Measure M Parks, Prop 68 Funds					
<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources: Measure M Parks (F4322)	\$ 370,000.00						\$ 370,000.00
<b>Total</b>	\$ 370,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,000.00

<b>Project Name:</b> Park Electrical Replacement Fund (non-routine)		<b>Project Number:</b> CIP2208 <b>CIP No:</b> OF-78 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of electrical panels at parks		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Magnolia Park, Eagle Park		<b>Project Status:</b> Construction of Magnolia Park and Eagle Park Electrical Cabinet Replacement Summer 2025						
<b>Justification:</b> Follow Park Electrical Panel Assessment Recommendations: Magnolia panel severely deteriorated, then Eagle Park								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 300,000.00						\$ 300,000.00
	Measure M Parks (F4322)	\$ 150,000.00						\$ 150,000.00
	<b>Total</b>	\$ 450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000.00





<b>Project Name:</b> Parks Master Plan and Maintenance Plan		<b>Project Number:</b> CIP2212 <b>CIP No:</b> PR-129 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Master planning for maintaining and enhancing the City's parks and recreation facilities for the community.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Parks and recreation facilities throughout the City		<b>Project Status:</b> In progress						
<b>Justification:</b> Master planning for maintaining and enhancing the City's parks and recreation facilities for the community.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Measure M Parks (F4322)	\$ 152,665.00						\$ 152,665.00
	<b>Total</b>	\$ 152,665.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,665.00



<b>Project Name:</b> Park Assets Condition Assessment & Maintenance/Replacement Plan		<b>Project Number:</b> CIPFuture <b>CIP No:</b> NEW <b>Fund Type:</b> 7110						
<b>Project Description:</b> Condition assessment of park assets including infrastructure, facilities, equipment, and natural resources; maintenance planning and budgeting, including routine maintenance, preventative maintenance, and repairs; and renovation and replacement planning.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Citywide		<b>Project Status:</b> On hold for funding identification and approval						
<b>Justification:</b> A parks asset management plan provides a framework for managing park assets, ensuring they are maintained and operated efficiently and effectively, and that they meet the needs of the community.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Measure M Parks (4322)			\$ 300,000.00				\$ 300,000.00
	<b>Total</b>	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 300,000.00

<b>Project Name:</b> Neighborhood Upgrades: Creek Path Replacements		<b>Project Number:</b> CIP1722 <b>CIP No:</b> OF-63 <b>Fund Type:</b> 7110			
<b>Project Description:</b> Replacement of asphalt bicycle/pedestrian paths in various locations with concrete path, replacement of damaged concrete sidewalk		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)			
<b>Location and Size/Quantity:</b> Creek paths throughout the City		<b>Project Status:</b> On-going			
<b>Justification:</b> This project will address deteriorating conditions on asphalt paths by replacing with concrete path in accordance with updated City standards for multi-use paths, as well as rectify trip hazards on City sidewalks damaged by tree roots, heaving soil, failing sidewalk repairs, and other causes.					
		Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
<b>Funding Sources:</b>	<b>Item</b>	<b>Adopted FY 25-26</b>	<b>Budget Through FY 24-25</b>	<b>Planned Budget FY 26-27</b>	
	General Fund Infrastructure (F7109)		\$ 685,000.00		\$ 685,000.00
	Casino NUWF (F4607)		\$ 1,624,706.37		\$ 1,624,706.37
	Gas Tax HUTA (F4420)		\$ 450,000.00		\$ 450,000.00
	Casino Supplemental (F4601)		\$ 924,289.63		\$ 924,289.63
	Rohnert Park Foundation (F4110)		-		-
	<b>Total</b>	\$ -	\$ 3,683,996.00	\$ -	\$ 3,683,996.00



<b>Project Name:</b> Wooden Pole Streetlights Replacement		<b>Project Number:</b> CIP1826 <b>CIP No:</b> OF-71 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of wooden pole streetlights with current street light standard.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> F and H Section neighborhoods, Golf Course Drive		<b>Project Status:</b> Final phase waiting for additional funding						
<b>Justification:</b> Wooden pole streetlights located primarily in F and H Sections are reaching the end of their useful life. The number of failing poles has been steadily increasing every year. An annual program is proposed to replace the poles gradually.		Casino Mitigation MOU /						
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Casino NUWF (F4607)	\$ 620,000.00		\$ 150,000.00				\$ 770,000.00
	General Fund Infrastructure (F7109)	\$ 650,000.00						\$ 650,000.00
	Gas Tax HUTA (F4420)	\$ 50,000.00						\$ 50,000.00
	Rohnert Park Foundation (F4110)	\$ 35,000.00						\$ 35,000.00
	<b>Total</b>	<b>\$ 1,355,000.00</b>	<b>\$ -</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,505,000.00</b>



<b>Project Name:</b> Court Surfaces & Fencing - Ladybug		<b>Project Number:</b> CIPFuture <b>CIP No:</b> PR-106 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Resurfacing of tennis courts and repair or replacement of tennis court fencing		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b>		<b>Project Status:</b> On hold for funding						
<b>Justification:</b> Address deteriorating court surfaces and/or changing court surface needs and damaged fencing								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	Rohnert Park Foundation (F4609)				\$ 20,000.00	\$ 70,000.00		\$ 90,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	<b>Total</b>	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 70,000.00	\$ -	\$ 90,000.00





<b>Project Name:</b> ADA Transition Plan Implementation		<b>Project Number:</b> CIP1827 <b>CIP No:</b> OF-72 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Implementation of measures to comply with Americans with Disabilities Act (ADA) standards for accessibility, as recommended in City's updated ADA Self-Evaluation and Transition Plan.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> City-owned facilities		<b>Project Status:</b> Ongoing program						
<b>Justification:</b> Ensure accessibility of public facilities and resources to users of all abilities, as well as compliance with the Americans with Disabilities Act								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 200,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 450,000.00
	<b>Total</b>	\$ 200,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 450,000.00



<b>Project Name:</b> IT Access Control Replacement Project		<b>Project Number:</b> CIP2103 <b>CIP No:</b> OF-86 <b>Fund Type:</b> 7110						
<b>Project Description:</b> replacement of access control hardware and software at Public Safety Main, City Hall, Corporation Yard, Senior Center Annex and Station #3 Fire Station		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Public Safety Main, City Hall, Corporation Yard, Senior Center Annex and Station #3 Fire Station		<b>Project Status:</b> Design complete, construction fall 2025						
<b>Justification:</b> The building access control (key fobs) system is beginning to fail at City Hall and Public Safety Main and the hardware is obsolete. This project selects a new software vendor and replaces the hardware in the buildings.								
	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	IT Internal Service Fund (F2110)	\$ 362,000.00						\$ 362,000.00
	Total	\$ 362,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,000.00

<b>Project Name:</b> Animal Shelter Rehab Projects (Laundry/grooming, Kennelsewer)		<b>Project Number:</b> CIP2214 <b>CIP No:</b> OF-92 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Ongoing program to implement critical maintenance projects to Animal Shelter		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Animal Shelter		<b>Project Status:</b> Construction in progress						
<b>Justification:</b> Program to implement the priority 1								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 235,606.07						\$ 235,606.07
	<b>Total</b>	\$ 235,606.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,606.07

<b>Project Name:</b> Building Condition Assessment Implementation		<b>Project Number:</b> CIP2310 <b>CIP No:</b> OF-100 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Ongoing program to implement critical maintenance projects as identified in the 2022 Facility Condition Assessment of 62 City-owned facilities		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Various City facilities		<b>Project Status:</b> Design fall 2025, Construction on hold for funding						
<b>Justification:</b> Program to implement the priority 1 and 2 projects identified in the Building Condition Assessment								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 826,826.57		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 1,226,826.57
	General Fund (F1000)	\$ 1,000,000.00						\$ 1,000,000.00
	<b>Total</b>	\$ 1,826,826.57	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 2,226,826.57

<b>Project Name:</b> ADA Transition Plan - ADA Lifts Repair at PAC, Community Center, Gold Ridge MU		<b>Project Number:</b> CIP2217 <b>CIP No:</b> PR-131 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Repairs to ADA lifts at the PAC, Community Center MU room and Gold Ridge MU Building		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> PAC, Community Center, and Goldridge MU		<b>Project Status:</b> On hold for funding						
<b>Justification:</b> This project repairs or replaces the ADA lifts at the PAC, Community Center MU room and the Gold Ridge MU building								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 27,873.07		\$ 190,000.00				\$ 217,873.07
	CS Capital Facility Fee (F4520)	\$ 25,000.00						\$ 25,000.00
	<b>Total</b>	\$ 52,873.07	\$ -	\$ 190,000.00	\$ -	\$ -	\$ -	\$ 242,873.07

<b>Project Name:</b> Park Benches and Shade Structures Replacement		<b>Project Number:</b> CIP2218 <b>CIP No:</b> PR-132 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of park benches and shade structures in various parks		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Alicia, Benicia, Honeybee, Gollis, and Roberts Lake Parks		<b>Project Status:</b> Ongoing program as current funding allows						
<b>Justification:</b> Program to replace deteriorated or damaged park benches and shade structures as funding allows								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
Funding Sources:	Measure M Parks (F4322)	\$ 82,000.00						\$ 82,000.00
	<b>Total</b>	\$ 82,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,000.00

<b>Project Name:</b> Library Building Systems Replacements		<b>Project Number:</b> CIP2411 <b>CIP No:</b> OF-103 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of Lighting Control System, Fire Alarm System, 1 rooftop HVAC unit and variable air volume (VAV) devices		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 6250 Lynne Conde Way		<b>Project Status:</b> In design Summer 2025 and Construction expected Spring 2026						
<b>Justification:</b> The Project consists of replacement of the following three (3) components that were identified in both the City's Building Condition Assessment from 2022 and the Sonoma County Library's Facility Condition Assessment conducted in 2021: interior lighting system and light fixtures, fire detection and alarm system, and components of the central cooling systems (23 VAVs), including a rooftop HVAC unit.								
<b>Funding Sources:</b>	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
	State Library Grant	\$ 1,117,409.00						\$ 1,117,409.00
	*General Fund Infrastructure (F7109)	\$ 419,029.50						\$ 419,029.50
	General Fund (F1000)	\$ 100,000.00						\$ 100,000.00
	Rohmert Park Foundation (F4410)	\$ 160,000.00						\$ 160,000.00
	FIGR Neighborhood Upgrade (F4607)	\$ 163,335.82						\$ 163,335.82
	<b>Total</b>	\$ 1,959,774.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,959,774.32

\* for Sonoma County Library Match

<b>Project Name:</b> Public Safety Antenna and Radio System Replacement		<b>Project Number:</b> CIP2412 <b>CIP No:</b> OF-104 <b>Fund Type:</b> 7110			
<b>Project Description:</b> This project is the replacement of the Public Safety radio system, including replacing five Dispatch radio consoles. The current consoles have reached the end of their useful life and are no longer supported. The radio antennas are being replaced with microwave dishes located on poles at Magnolia Park, Public Safety Main, Pump Station and Fire Station #2. A new microwave dish is proposed to be placed on the radio tower at Sonoma Mountain.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)			
<b>Location and Size/Quantity:</b> 5200 Country Club Drive (Station #2), 1401 Middlebrook Way (Magnolia Park)		<b>Project Status:</b> In design Spring 2025 and in construction 2026			
<b>Justification:</b> The City's Public Safety Radio system has critically failed and Public Safety had incidents of leaving patrol officers without radio communication. The City Council authorized an emergency resolution to implement the Public Safety Antenna and Radio System Replacements Project with Reso 2024-051					
		Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	Item	Adopted FY 25-26	Budget Through FY 24-25	Planned Budget FY 26-27	
	General Fund (F1000)		\$ 1,500,000.00		\$ 1,500,000.00
	Total	\$ -	\$ 1,500,000.00	\$ -	\$ 1,500,000.00

<b>Project Name:</b> City Hall Roof, HVAC & Lighting Controls		<b>Project Number:</b> CIP2501 <b>CIP No:</b> OF-105 <b>Fund Type:</b> 7110						
<b>Project Description:</b> This project replaces 21 heating, ventilation and air conditioning units, the flat roof area and the indoor lighting control system, including replacement of all interior light fixtures with "smart" fixtures that individually have integral functionality to dim, use motion control to turn on or off, and be on a programmed schedule.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 130 Avram Avenue		<b>Project Status:</b> Design complete spring 2025, construction expected summer 2025						
<b>Justification:</b> The City's Building Condition Assessment was completed in 2022 and found that the HVAC units have reached the end of their useful life, the lighting control system has failed and the flat roof leaks in multiple locations.								
	Item	Budget Through FY 24-25	Adopted FY 25-26	Planned Budget FY 26-27	Planned Budget FY 27-28	Planned Budget FY 28-29	Planned Budget FY 29-30	Total
Funding Sources:	2007R Bond Loan Repay (Bond 3)	\$ 2,100,000.00						\$ 2,100,000.00
	Total	\$ 2,100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000.00



<b>Project Name:</b> 6250 State Farm Drive Improvements		<b>Project Number:</b> CIP2505NC <b>CIP No:</b> OF-109 <b>Fund Type:</b> 7111						
<b>Project Description:</b> Interior painting		<b>Category:</b> 7111 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 6250 State Farm Drive		<b>Project Status:</b> construction expected to occur 2025						
<b>Justification:</b> The paint inside 6250 State Farm Drive is in disrepair.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 25,000.00						\$ 25,000.00
	<b>Total</b>	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00

<b>Project Name:</b> Holiday Lights Replacement		<b>Project Number:</b> CIP2507 <b>CIP No:</b> OF-110 <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of the electrical conduit and outlets for the holiday lights		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> Rohnert Park Expressway Between the railroad tracks and State Farm Drive		<b>Project Status:</b> construction expected Fall of 2025						
<b>Justification:</b> The electrical conduit and outlets have failed.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)	\$ 150,000.00						\$ 150,000.00
	<b>Total</b>	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00



<b>Project Name:</b> Corporation Yard Leak Repairs		<b>Project Number:</b> CIPFuture <b>CIP No:</b> NEW <b>Fund Type:</b> 7110						
<b>Project Description:</b> Replacement of flat roof above Public Works Director's office.		<b>Category:</b> 7110 - City Infrastructure (Non-Utility)						
<b>Location and Size/Quantity:</b> 600 Enterprise Drive		<b>Project Status:</b> on hold for funding						
<b>Justification:</b> The roof leaks and is currently tarped during rain events.								
	<b>Item</b>	<b>Budget Through FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>Planned Budget FY 26-27</b>	<b>Planned Budget FY 27-28</b>	<b>Planned Budget FY 28-29</b>	<b>Planned Budget FY 29-30</b>	<b>Total</b>
<b>Funding Sources:</b>	General Fund Infrastructure (F7109)			\$ 200,000.00				\$ 200,000.00
	<b>Total</b>	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00



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**Building Maintenance**

	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
<u>EXPENDITURES</u>					
Services & Supplies	-	-	2,947,163	2,947,163	100.0%
Professional Contracts	-	-	53,876	53,876	100.0%
TOTAL EXPENDITURES	-	-	3,001,039	3,001,039	100.0%
<b>General Fund Net Cost</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,001,039</b>	<b>\$ 3,001,039</b>	<b>100.0%</b>

## Finance Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001305-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10001305-63145	Internet & Broadband	-	-	1,839	1,839	100.0%
10001305-65210	Repair & Maintenance	-	-	47,896	47,896	100.0%
10001305-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10001305-65310	Utility-Electric	-	-	35,602	35,602	100.0%
10001305-65320	Utility-Water and Sewer	-	-	6,137	6,137	100.0%
10001305-66210	Special Dept Expense	-	-	3,100	3,100	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>117,574</b>	<b>117,574</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	117,574	117,574	100.0%
<b>General Fund Net Cost</b>		-	-	<b>117,574</b>	<b>117,574</b>	<b>100.0%</b>

## City Hall Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10001405-63120	Equipment, Small Office & Tool	-	-	27,000	27,000	100.0%
10001405-63145	Internet & Broadband	-	-	1,800	1,800	100.0%
10001405-63280	Maintenance-Janitorial	-	-	21,600	21,600	100.0%
10001405-65210	Repair & Maintenance	-	-	50,000	50,000	100.0%
10001405-65222	Supplies-Janitorial Svs	-	-	500	500	100.0%
10001405-65310	Utility-Electric	-	-	38,160	38,160	100.0%
10001405-65320	Utility-Water and Sewer	-	-	4,360	4,360	100.0%
10001405-66210	Special Dept Expense	-	-	9,000	9,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>152,420</b>	<b>152,420</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	152,420	152,420	100.0%
<b>General Fund Net Cost</b>		-	-	<b>152,420</b>	<b>152,420</b>	<b>100.0%</b>

## Public Safety Police Main Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003205-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10003205-63145	Internet & Broadband	-	-	11,000	11,000	100.0%
10003205-63280	Maintenance-Janitorial	-	-	70,129	70,129	100.0%
10003205-65210	Repair & Maintenance	-	-	200,000	200,000	100.0%
10003205-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10003205-65310	Utility-Electric	-	-	298,200	298,200	100.0%
10003205-65320	Utility-Water and Sewer	-	-	5,784	5,784	100.0%
10003205-66210	Special Dept Expense	-	-	12,474	12,474	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>620,587</b>	<b>620,587</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	620,587	620,587	100.0%
<b>General Fund Net Cost</b>		-	-	<b>620,587</b>	<b>620,587</b>	<b>100.0%</b>

## Public Safety Fire Stations Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10003405-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10003405-63145	Internet & Broadband	-	-	8,000	8,000	100.0%
10003405-65210	Repair & Maintenance	-	-	120,000	120,000	100.0%
10003405-65222	Supplies-Janitorial Svs	-	-	10,500	10,500	100.0%
10003405-65310	Utility-Electric	-	-	49,573	49,573	100.0%
10003405-65320	Utility-Water and Sewer	-	-	10,922	10,922	100.0%
10003405-66210	Special Dept Expense	-	-	7,540	7,540	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>208,535</b>	<b>208,535</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	208,535	208,535	100.0%
<b>General Fund Net Cost</b>		-	-	<b>208,535</b>	<b>208,535</b>	<b>100.0%</b>

## Public Works Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004105-63120	Equipment, Small Office & Tool	-	-	2,000	2,000	100.0%
10004105-63145	Internet & Broadband	-	-	400	400	100.0%
10004105-63280	Maintenance-Janitorial	-	-	13,200	13,200	100.0%
10004105-65210	Repair & Maintenance	-	-	108,147	108,147	100.0%
10004105-65222	Supplies-Janitorial Svs	-	-	10,500	10,500	100.0%
10004105-65310	Utility-Electric	-	-	4,650	4,650	100.0%
10004105-65320	Utility-Water and Sewer	-	-	4,725	4,725	100.0%
10004105-66210	Special Dept Expense	-	-	4,725	4,725	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>148,347</b>	<b>148,347</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	148,347	148,347	100.0%
<b>General Fund Net Cost</b>		-	-	<b>148,347</b>	<b>148,347</b>	<b>100.0%</b>

## Library Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004405-65210	Repair & Maintenance	-	-	5,000	5,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	5,000	5,000	100.0%
<b>General Fund Net Cost</b>		-	-	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>

## Leased Park Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004505-63120	Equipment, Small Office & Tool	-	-	500	500	100.0%
10004505-63145	Internet & Broadband	-	-	720	720	100.0%
10004505-65210	Repair & Maintenance	-	-	10,000	10,000	100.0%
10004505-66210	Special Dept Expense	-	-	3,240	3,240	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>14,460</b>	<b>14,460</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	14,460	14,460	100.0%
<b>General Fund Net Cost</b>		-	-	<b>14,460</b>	<b>14,460</b>	<b>100.0%</b>

## Public Works Misc Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10004605-63120	Equipment, Small Office & Tool	-	-	3,000	3,000	100.0%
10004605-63145	Internet & Broadband	-	-	5,000	5,000	100.0%
10004605-65210	Repair & Maintenance	-	-	150,000	150,000	100.0%
10004605-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10004605-65310	Utility-Electric	-	-	45,000	45,000	100.0%
10004605-65320	Utility-Water and Sewer	-	-	13,125	13,125	100.0%
10004605-66210	Special Dept Expense	-	-	10,000	10,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>247,125</b>	<b>247,125</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	247,125	247,125	100.0%
<b>General Fund Net Cost</b>		-	-	<b>247,125</b>	<b>247,125</b>	<b>100.0%</b>

## Animal Services Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005135-63120	Equipment, Small Office & Tool	-	-	1,000	1,000	100.0%
10005135-63280	Maintenance-Janitorial	-	-	17,347	17,347	100.0%
10005135-65210	Repair & Maintenance	-	-	25,000	25,000	100.0%
10005135-65222	Supplies-Janitorial Svs	-	-	10,500	10,500	100.0%
10005135-65310	Utility-Electric	-	-	42,174	42,174	100.0%
10005135-65320	Utility-Water and Sewer	-	-	10,500	10,500	100.0%
10005135-66210	Special Dept Expense	-	-	7,875	7,875	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>114,396</b>	<b>114,396</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	114,396	114,396	100.0%
<b>General Fund Net Cost</b>		-	-	<b>114,396</b>	<b>114,396</b>	<b>100.0%</b>

## Performing Arts Center (PAC) Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005205-63145	Internet & Broadband	-	-	1,839	1,839	100.0%
10005205-65210	Repair & Maintenance	-	-	50,000	50,000	100.0%
10005205-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005205-65310	Utility-Electric	-	-	115,020	115,020	100.0%
10005205-65320	Utility-Water and Sewer	-	-	7,198	7,198	100.0%
10005205-66210	Special Dept Expense	-	-	7,500	7,500	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>202,557</b>	<b>202,557</b>	<b>100.0%</b>
10005205-64000	Contract - Outside Services	-	-	53,876	53,876	100.0%
<b>TOTAL-Prof Contracts</b>		-	-	<b>53,876</b>	<b>53,876</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	256,433	256,433	100.0%
<b>General Fund Net Cost</b>		-	-	<b>256,433</b>	<b>256,433</b>	<b>100.0%</b>

## Community Center Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005305-63120	Equipment, Small Office & Tool	-	-	500	500	100.0%
10005305-63145	Internet & Broadband	-	-	3,500	3,500	100.0%
10005305-65210	Repair & Maintenance	-	-	100,000	100,000	100.0%
10005305-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005305-65310	Utility-Electric	-	-	112,145	112,145	100.0%
10005305-65320	Utility-Water and Sewer	-	-	16,065	16,065	100.0%
10005305-66210	Special Dept Expense	-	-	5,000	5,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>258,210</b>	<b>258,210</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	258,210	258,210	100.0%
<b>General Fund Net Cost</b>		-	-	<b>258,210</b>	<b>258,210</b>	<b>100.0%</b>

## Senior Center - Hunter Drive Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005405-63120	Equipment, Small Office & Tool	-	-	10,000	10,000	100.0%
10005405-63145	Internet & Broadband	-	-	3,000	3,000	100.0%
10005405-63280	Maintenance-Janitorial	-	-	50,217	50,217	100.0%
10005405-65210	Repair & Maintenance	-	-	25,000	25,000	100.0%
10005405-65310	Utility-Electric	-	-	10,905	10,905	100.0%
10005405-65320	Utility-Water and Sewer	-	-	4,918	4,918	100.0%
10005405-66210	Special Dept Expense	-	-	4,000	4,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>108,040</b>	<b>108,040</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	108,040	108,040	100.0%
<b>General Fund Net Cost</b>		-	-	<b>108,040</b>	<b>108,040</b>	<b>100.0%</b>

## Sports Center Building Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005505-63120	Equipment, Small Office & Tool	-	-	4,000	4,000	100.0%
10005505-63145	Internet & Broadband	-	-	7,200	7,200	100.0%
10005505-63280	Maintenance-Janitorial	-	-	34,800	34,800	100.0%
10005505-65210	Repair & Maintenance	-	-	100,000	100,000	100.0%
10005505-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005505-65310	Utility-Electric	-	-	130,854	130,854	100.0%
10005505-65320	Utility-Water and Sewer	-	-	13,650	13,650	100.0%
10005505-66210	Special Dept Expense	-	-	6,000	6,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>317,504</b>	<b>317,504</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	317,504	317,504	100.0%
<b>General Fund Net Cost</b>		-	-	<b>317,504</b>	<b>317,504</b>	<b>100.0%</b>

## Aquatics - Pools Buildings Maintenance

Acct Number	Description	FY 23-24 Actual	FY 24-25 Original Budget	FY 25-26 Adopted Budget	\$ Change	% Change
10005605-63120	Equipment, Small Office & Tool	-	-	5,000	5,000	100.0%
10005605-63145	Internet & Broadband	-	-	2,160	2,160	100.0%
10005605-63280	Maintenance-Janitorial	-	-	15,000	15,000	100.0%
10005605-65210	Repair & Maintenance	-	-	140,000	140,000	100.0%
10005605-65222	Supplies-Janitorial Svs	-	-	21,000	21,000	100.0%
10005605-65310	Utility-Electric	-	-	100,000	100,000	100.0%
10005605-65320	Utility-Water and Sewer	-	-	47,250	47,250	100.0%
10005605-66210	Special Dept Expense	-	-	10,000	10,000	100.0%
10005605-66240	Chemicals Aquatic	-	-	92,000	92,000	100.0%
<b>TOTAL-Services &amp; Supplies</b>		-	-	<b>432,410</b>	<b>432,410</b>	<b>100.0%</b>
TOTAL Revenues		-	-	-	-	0.0%
TOTAL Expenditures		-	-	432,410	432,410	100.0%
<b>General Fund Net Cost</b>		-	-	<b>432,410</b>	<b>432,410</b>	<b>100.0%</b>

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## Authorized Position Summary by Department

<b>Department</b>	<b>Adopted Budget 2024-2025</b>	<b>Amended Budget 2024-2025</b>	<b>Budget Changes Add/(Delete)</b>	<b>Adopted Budget 2025-2026</b>
Administration	9.00	9.00	0.00	9.00
Finance	17.00	17.00	0.00	17.00
Human Resources	7.00	7.00	0.00	7.00
Development Services	23.00	23.00	0.00	23.00
Public Safety	104.00	106.00	2.00	108.00
Information Systems	4.00	4.00	0.00	4.00
Public Works	62.00	62.00	1.00	63.00
Community Services	15.00	15.00	0.00	15.00
<b>Total Positions</b>	<b>241.00</b>	<b>243.00</b>	<b>3.00</b>	<b>246.00</b>
<b>Net Personnel Change to Amended Budget</b>				<b>3.00</b>

Detailed position classification and salary ranges may be found on the City's website at:  
[http://www.rpcity.org/city\\_hall/departments/human\\_resources](http://www.rpcity.org/city_hall/departments/human_resources)

## Authorized Positions by Department

<u>Department/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<u>ADMINISTRATION</u>				
City Manager	1.00	1.00	0.00	1.00
Assistant City Manager	1.00	1.00	0.00	1.00
City Clerk	1.00	1.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00	1.00
Assistant City Clerk	1.00	1.00	0.00	1.00
Management Analyst I/II	1.00	1.00	0.00	1.00
Office Assistant	1.00	1.00	0.00	1.00
Senior Analyst	2.00	2.00	0.00	2.00
Total	<u>9.00</u>	<u>9.00</u>	<u>0.00</u>	<u>9.00</u>
<u>FINANCE</u>				
Finance Director	1.00	1.00	0.00	1.00
Accountant	2.00	2.00	0.00	2.00
Accounting Assistant	1.00	1.00	0.00	1.00
Accounting Supervisor	2.00	2.00	0.00	2.00
Accounting Technician I/II	5.00	5.00	0.00	5.00
ERP Business Analyst	1.00	1.00	0.00	1.00
Finance Manager	1.00	1.00	0.00	1.00
Purchasing Agent	1.00	1.00	0.00	1.00
Senior Accountant	1.00	1.00	0.00	1.00
Senior Accounting Technician	1.00	1.00	0.00	1.00
Senior Analyst	1.00	1.00	0.00	1.00
Total	<u>17.00</u>	<u>17.00</u>	<u>0.00</u>	<u>17.00</u>
<u>HUMAN RESOURCES</u>				
Human Resources Director	1.00	1.00	0.00	1.00
Accounting Technician I/II	1.00	1.00	0.00	1.00
HR Technician	3.00	3.00	0.00	3.00
Senior Accounting Technician	1.00	1.00	0.00	1.00
Senior Human Resources Analyst	1.00	1.00	0.00	1.00
Total	<u>7.00</u>	<u>7.00</u>	<u>0.00</u>	<u>7.00</u>
<u>INFORMATION SYSTEMS</u>				
Information Operations Manager	1.00	1.00	0.00	1.00
Information Systems Analyst	2.00	2.00	0.00	2.00
Information Systems Technician	1.00	1.00	0.00	1.00
Total	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>

## Authorized Positions by Department

<b>Department/Position</b>	<b>Adopted Budget FY 24/25</b>	<b>Amended Budget FY 24/25</b>	<b>Budget Changes Add/(Delete)</b>	<b>Adopted Budget FY 25/26</b>
<b>PUBLIC SAFETY</b>				
Director of Public Safety	1.00	1.00	0.00	1.00
Administrative Assistant	2.00	2.00	(1.00)	1.00
Civilian Fire Marshal	1.00	1.00	0.00	1.00
Communications Supervisor	2.00	2.00	0.00	2.00
Community Engagement Coordinator	1.00	1.00	0.00	1.00
Community Services Officer	3.00	3.00	0.00	3.00
Crime Analyst	1.00	1.00	0.00	1.00
Deputy Chief	2.00	2.00	0.00	2.00
Fire Inspector	1.00	1.00	0.00	1.00
Fire Permit Technician	0.00	0.00	1.00	1.00
Lieutenant	5.00	5.00	0.00	5.00
Management Analyst I	1.00	1.00	0.00	1.00
Property Technician	2.00	2.00	0.00	2.00
Property and Records Supervisor	1.00	1.00	0.00	1.00
Public Safety Dispatcher	10.00	10.00	0.00	10.00
Public Safety Officer	54.00	56.00	2.00	58.00
Public Safety Records Clerk	4.00	4.00	0.00	4.00
Sergeant	12.00	12.00	0.00	12.00
Support Services Manager	1.00	1.00	0.00	1.00
<b>Total</b>	<b>104.00</b>	<b>106.00</b>	<b>2.00</b>	<b>108.00</b>

## Authorized Positions by Department

<u>Department/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<u>DEVELOPMENT SERVICES</u>				
Director of Development Services	1.00	1.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00	1.00
Assistant Planner	1.00	1.00	0.00	1.00
Building Division Manager/Building Official	1.00	1.00	0.00	1.00
Building Inspector	1.00	1.00	0.00	1.00
Building Permit Technician	2.00	2.00	0.00	2.00
Code Compliance Officer	2.00	2.00	0.00	2.00
Code Compliance Program Manager	1.00	1.00	0.00	1.00
Community Development Technician	1.00	1.00	0.00	1.00
Deputy City Engineer	1.00	1.00	0.00	1.00
Engineering Tech I/II	1.00	1.00	0.00	1.00
GIS Technician I/II	1.00	1.00	0.00	1.00
Homeless Services Coordinator	1.00	1.00	0.00	1.00
Housing Manager	1.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	0.00	1.00
Office Assistant	1.00	1.00	0.00	1.00
Planning Manager	1.00	1.00	0.00	1.00
Senior Building Inspector	1.00	1.00	0.00	1.00
Senior GIS Analyst	1.00	1.00	0.00	1.00
Senior Planner	1.00	1.00	0.00	1.00
Senior Public Works Inspector	1.00	1.00	0.00	1.00
Total	<u>23.00</u>	<u>23.00</u>	<u>0.00</u>	<u>23.00</u>

## Authorized Positions by Department

Department/Position	Adopted Budget FY 24/25	Amended Budget FY 24/25	Budget Changes Add/(Delete)	Adopted Budget FY 25/26
<u>PUBLIC WORKS</u>				
Director of Public Works	1.00	1.00	0.00	1.00
Administrative Assistant	2.00	2.00	1.00	3.00
Arborist	1.00	1.00	0.00	1.00
Associate Engineer	1.00	1.00	0.00	1.00
Capital Improvement Plan Program Manager	1.00	1.00	0.00	1.00
Collection System Operator	4.00	4.00	0.00	4.00
Collection System Supervisor	1.00	1.00	0.00	1.00
Cross Connection Coordinator	0.00	0.00	1.00	1.00
Custodian	2.00	2.00	0.00	2.00
Environmental and Sustainability Manager	1.00	1.00	0.00	1.00
Environmental Coordinator	1.00	1.00	0.00	1.00
Facilities Maintenance Supervisor	0.00	1.00	0.00	1.00
Facilities Maintenance Worker	4.00	3.00	0.00	3.00
Fleet Mechanic	1.00	1.00	0.00	1.00
Fleet Services Supervisor	1.00	1.00	0.00	1.00
Instrumentation Tech	1.00	1.00	0.00	1.00
Irrigation Maintenance Technician	1.00	1.00	0.00	1.00
Landscape Maintenance Worker	6.00	6.00	0.00	6.00
Maintenance Worker I/II	2.00	2.00	0.00	2.00
Management Analyst	1.00	1.00	0.00	1.00
Parks Maintenance Supervisor	1.00	1.00	0.00	1.00
Parks Maintenance Worker	3.00	3.00	0.00	3.00
Project Coordinator	2.00	1.00	0.00	1.00
Project Manager	1.00	2.00	0.00	2.00
Public Works Inspector	1.00	1.00	0.00	1.00
Public Works Operations Manager Gen Svs	1.00	1.00	0.00	1.00
Public Works Operations Manager Utilities	1.00	1.00	0.00	1.00
Senior Analyst - Public Works	1.00	1.00	0.00	1.00
Senior Engineer	1.00	1.00	0.00	1.00
Streets Maintenance Supervisor	0.00	1.00	0.00	1.00
Streets Maintenance Worker	6.00	6.00	0.00	6.00
Streets/Facilities Maintenance Supervisor	1.00	0.00	0.00	0.00
Utility Services Representative	2.00	2.00	0.00	2.00
Utility Maintenance Mechanic	1.00	1.00	(1.00)	0.00
Water Distribution Operator	4.00	4.00	0.00	4.00
Water Distribution Supervisor	1.00	1.00	0.00	1.00
Water System Operator	2.00	2.00	0.00	2.00
Water System Supervisor	1.00	1.00	0.00	1.00
Total	62.00	62.00	1.00	63.00

## Authorized Positions by Department

Department/Position	Adopted Budget FY 24/25	Amended Budget FY 24/25	Budget Changes Add/(Delete)	Adopted Budget FY 25/26
<u>COMMUNITY SERVICES</u>				
Director of Community Services	1.00	1.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00	1.00
Animal Shelter Supervisor	1.00	1.00	0.00	1.00
Animal Shelter Coordinator	1.00	1.00	0.00	1.00
Animal Health Technician	1.00	1.00	0.00	1.00
Community Services Program Coordinator	2.00	2.00	0.00	2.00
Community Services Program Supervisor	2.00	2.00	0.00	2.00
Management Analyst	1.00	1.00	0.00	1.00
Member Services Specialist	1.00	1.00	0.00	1.00
Performing Arts Center Manager	1.00	1.00	0.00	1.00
Recreation Manager	1.00	1.00	0.00	1.00
Technical Director	1.00	1.00	0.00	1.00
Theatre Services Coordinator	1.00	1.00	0.00	1.00
Total	15.00	15.00	0.00	15.00
<b>GRAND TOTAL</b>	<b>241.00</b>	<b>243.00</b>	<b>3.00</b>	<b>246.00</b>

1) Seasonal and part time employees' FTEs are based on projected hours to be worked which is budgetarily tied to cost rather than allocated position and can vary. City Manager is authorized to add and delete temporary part-time job classifications and administrative downgrades of regular permanent positions to existing lower level job classifications as needed to meet the needs of the City, so long as the changes do not exceed the limits of the adopted budget; therefore, the seasonal and part-time employees have been eliminated from the position count.

Note: Position funding may be distributed between departments (general fund and restricted). All positions are listed in their "home" department.

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>10001020 (City Manager)</u></b>				
Administrative Assistant II	1.00	0.00	1.00	1.00
Assistant City Manager	1.00	0.00	1.00	1.00
City Manager	1.00	0.00	1.00	1.00
Management Analyst I/II	1.00	0.00	0.00	0.00
Senior Analyst	2.00	0.00	1.00	1.00
Total	<u>6.00</u>	<u>0.00</u>	<u>4.00</u>	<u>4.00</u>
<b><u>10001030 (City Clerk)</u></b>				
Assistant City Clerk	1.00	0.00	1.00	1.00
City Clerk	1.00	0.00	1.00	1.00
Office Assistant	1.00	0.00	1.00	1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>
<b><u>10001040 (Economic Development)</u></b>				
Senior Analyst	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b><u>10001045 (Communications)</u></b>				
Management Analyst II	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b><u>10001300 (Finance)</u></b>				
Accountant	2.00	0.00	1.60	1.60
Accounting Assistant	1.00	0.00	0.10	0.10
Accounting Supervisor	2.00	0.00	1.70	1.70
Accounting Technician I	2.00	0.00	0.10	0.10
Accounting Technician II	3.00	0.00	3.10	3.10
ERP Business Analyst	0.00	0.00	1.00	1.00
Finance Director	1.00	0.00	1.00	1.00
Finance Manager	1.00	0.00	1.00	1.00
Purchasing Agent	1.00	0.00	1.00	1.00
Senior Accountant	1.00	0.00	0.80	0.80
Senior Accounting Tech	1.00	0.00	0.10	0.10
Senior Analyst	1.00	0.00	1.00	1.00
Total	<u>16.00</u>	<u>0.00</u>	<u>12.50</u>	<u>12.50</u>
<b><u>10001700 (Human Resources)</u></b>				
HR Director	1.00	0.00	1.00	1.00
Senior HR Analyst	1.00	0.00	1.00	1.00
HR Technician	3.00	0.00	3.00	3.00
Total	<u>5.00</u>	<u>0.00</u>	<u>5.00</u>	<u>5.00</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>10001710 (Payroll)</u></b>				
Accounting Tech II	1.00	0.00	1.00	1.00
ERP System Analyst	1.00	0.00	0.00	0.00
Senior Accounting Tech	1.00	0.00	1.00	1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>
<b><u>10002000 (Dev Services)</u></b>				
Administrative Assistant II	1.00	0.00	1.00	1.00
Assistant Planner	1.00	0.00	1.00	1.00
Building Div Mgr	1.00	0.00	1.00	1.00
Building Inspector I	1.00	0.00	1.00	1.00
Building Permit Tech I	1.00	0.00	1.00	1.00
Building Permit Tech II	1.00	0.00	1.00	1.00
Code Complnce Ofcr II	2.00	0.00	2.00	2.00
Community Dev Tech	1.00	0.00	1.00	1.00
Deputy City Engineer	1.00	0.00	1.00	1.00
Director of Dev Svcs	1.00	0.00	0.80	0.80
Engineering Tech II	1.00	0.00	0.98	0.98
GIS Technician II	1.00	0.00	0.50	0.50
Homeless Svcs Coord	1.00	0.00	0.00	0.00
Housing Manager	1.00	0.00	1.00	1.00
Management Analyst I	1.00	0.00	1.00	1.00
Office Assistant	1.00	0.00	1.00	1.00
Planning Manager	1.00	0.00	1.00	1.00
Senior Blding Inspector	1.00	0.00	1.00	1.00
Senior GIS Analyst	1.00	0.00	1.00	1.00
Senior Planner	1.00	0.00	1.00	1.00
Senior PW Inspector	1.00	0.00	1.00	1.00
Total	<u>22.00</u>	<u>0.00</u>	<u>20.28</u>	<u>20.28</u>
<b><u>10002250 (Dev Svcs Homeless)</u></b>				
Homeless Svcs Coord	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b><u>10003110 (PS Support Services)</u></b>				
Administrative Assistant II	2.00	(1.00)	1.00	1.00
Community Svcs Ofcr	2.00	0.00	1.00	1.00
Fire Permit Tech II	0.00	1.00	1.00	1.00
Management Analyst I	1.00	0.00	1.00	1.00
Property and Records Sup	1.00	0.00	1.00	1.00
Property Technician	2.00	0.00	2.00	2.00
PS Records Clerk	4.00	0.00	3.50	3.50
Support Services Mgr	1.00	0.00	1.00	1.00
Total	<u>13.00</u>	<u>0.00</u>	<u>11.50</u>	<u>11.50</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>10003120 (PS Communications)</u></b>				
PS Communications Sup	2.00	0.00	2.00	2.00
PS Dispatcher I/II	10.00	0.00	10.00	10.00
Total	<u>12.00</u>	<u>0.00</u>	<u>12.00</u>	<u>12.00</u>
<b><u>10003200 (Police)</u></b>				
Commun Engag Coord	1.00	0.00	1.00	1.00
Director of Public Safety	0.50	0.00	0.50	0.50
PS Deputy Chief	1.00	0.00	1.00	1.00
PS Lieutenant	3.50	0.00	3.50	3.50
PS Sergeant	9.00	0.00	8.28	8.28
Public Safety Officer	35.50	0.00	34.50	34.50
Total	<u>50.50</u>	<u>0.00</u>	<u>48.78</u>	<u>48.78</u>
<b><u>10003400 (Fire)</u></b>				
Civilian Fire Marshal	1.00	0.00	1.00	1.00
Director of Public Safety	0.50	0.00	0.50	0.50
Fire Inspector	1.00	0.00	1.00	1.00
Fire Lieutenant	1.50	0.00	1.50	1.50
Fire Public Safety Ofcr	12.50	0.00	12.50	12.50
Fire Sergeant	3.00	0.00	3.00	3.00
PS Deputy Chief	1.00	0.00	1.00	1.00
Total	<u>20.50</u>	<u>0.00</u>	<u>20.50</u>	<u>20.50</u>
<b><u>10004000 (Public Works)</u></b>				
Administrative Assistant I	0.00	1.00	0.10	0.10
Administrative Assistant II	1.00	0.00	0.33	0.33
Associate Engineer	1.00	0.00	0.00	0.00
CIP Program Manager	1.00	0.00	0.00	0.00
Custodian	2.00	0.00	0.00	0.00
Director of Public Works	1.00	0.00	0.20	0.20
Environmental Coordinator	1.00	0.00	0.00	0.00
Facilities Maintenance Supervisor	1.00	0.00	0.00	0.00
Facilities Maintenance Worker	3.00	0.00	0.00	0.00
Irrigation Maintenance Tech	1.00	0.00	0.00	0.00
Landscape Maintenance Worker	2.00	0.00	0.00	0.00
Management Analyst	1.00	(1.00)	0.00	0.00
Project Coordinator	2.00	(1.00)	1.00	1.00
Project Manager	0.00	1.00	0.50	0.50
PW Inspector I	1.00	0.00	0.90	0.90
PW Ops Manager - GS	1.00	0.00	0.15	0.15
Senior Engineer	1.00	0.00	0.00	0.00
Senior PW Analyst	1.00	0.00	0.10	0.10
Streets Maintenance Supervisor	1.00	0.00	0.00	0.00
Env and Sustain Manager	1.00	0.00	0.00	0.00
Total	<u>23.00</u>	<u>0.00</u>	<u>3.28</u>	<u>3.28</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>10004100 (Building Maint)</u></b>				
Administrative Assistant II	0.00	0.00	0.33	0.33
Custodian	0.00	0.00	1.80	1.80
Facilities MW I/II	0.00	0.00	2.00	2.00
Facilities MW III	0.00	0.00	1.00	1.00
Facilities MW Supervisor	0.00	0.00	1.00	1.00
Instrumentation Technician	0.00	0.00	0.25	0.25
PW Ops Manager - GS	0.00	0.00	0.30	0.30
Total	<u>0.00</u>	<u>0.00</u>	<u>6.68</u>	<u>6.68</u>
<b><u>10004110 (Parks)</u></b>				
Irrigation Maint Tech	0.00	0.00	0.95	0.95
Total	<u>0.00</u>	<u>0.00</u>	<u>0.95</u>	<u>0.95</u>
<b><u>10004120 (Streets)</u></b>				
Administrative Assistant II	0.00	0.00	0.34	0.34
Landscape Maintenance Worker	0.00	0.00	1.00	1.00
Streets MW I/II	0.00	0.00	5.00	5.00
Streets MW III	0.00	0.00	1.00	1.00
Streets Maintenance Sup	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>8.34</u>	<u>8.34</u>
<b><u>10004260 (PW Sustainability)</u></b>				
Env and Sustain Manager	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b><u>10005000 (Community Svcs Admin)</u></b>				
Director of Comm Svcs	1.00	0.00	0.06	0.06
Recreation Manager	1.00	0.00	0.12	0.12
Administrative Assistant I	1.00	0.00	0.17	0.17
Management Analyst I	1.00	0.00	0.06	0.06
CS Supervisor	2.00	0.00	0.22	0.22
CS Program Coord	2.00	0.00	0.28	0.28
Member Svcs Spec	1.00	0.00	0.34	0.34
Total	<u>9.00</u>	<u>0.00</u>	<u>1.25</u>	<u>1.25</u>
<b><u>10005100 (Program and Events)</u></b>				
Director of Comm Svcs	0.00	0.00	0.20	0.20
Recreation Manager	0.00	0.00	0.37	0.37
Administrative Assistant I	0.00	0.00	0.62	0.62
Management Analyst I	0.00	0.00	0.20	0.20
CS Supervisor	0.00	0.00	0.70	0.70
CS Program Coord	0.00	0.00	1.01	1.01
Total	<u>0.00</u>	<u>0.00</u>	<u>3.10</u>	<u>3.10</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>10005130 (Animal Services)</u></b>				
Animal Shelter Sup	1.00	0.00	1.00	1.00
Animal Shelter Coord	1.00	0.00	1.00	1.00
Animal Health Tech	1.00	0.00	1.00	1.00
Director of Comm Svcs	0.00	0.00	0.20	0.20
Management Analyst I	0.00	0.00	0.20	0.20
Total	<u>3.00</u>	<u>0.00</u>	<u>3.40</u>	<u>3.40</u>
<b><u>10005200 (Performing Arts Center)</u></b>				
Director of Comm Svcs	0.00	0.00	0.28	0.28
Management Analyst I	0.00	0.00	0.28	0.28
PAC Manager	1.00	0.00	1.00	1.00
Technical Director	1.00	0.00	1.00	1.00
Theater Svcs Coord	1.00	0.00	1.00	1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>3.56</u>	<u>3.56</u>
<b><u>10005300 (Community Centers)</u></b>				
Director of Comm Svcs	0.00	0.00	0.05	0.05
Recreation Manager	0.00	0.00	0.10	0.10
Administrative Assistant I	0.00	0.00	0.21	0.21
Management Analyst I	0.00	0.00	0.05	0.05
CS Program Coord	0.00	0.00	0.21	0.21
Total	<u>0.00</u>	<u>0.00</u>	<u>0.62</u>	<u>0.62</u>
<b><u>10005400 (Senior Center)</u></b>				
Director of Comm Svcs	0.00	0.00	0.02	0.02
Recreation Manager	0.00	0.00	0.04	0.04
Management Analyst I	0.00	0.00	0.02	0.02
CS Supervisor	0.00	0.00	0.08	0.08
Total	<u>0.00</u>	<u>0.00</u>	<u>0.16</u>	<u>0.16</u>
<b><u>10005500 (Sports Center)</u></b>				
Director of Comm Svcs	0.00	0.00	0.08	0.08
Recreation Manager	0.00	0.00	0.16	0.16
Management Analyst I	0.00	0.00	0.08	0.08
Member Svcs Spec	0.00	0.00	0.66	0.66
Total	<u>0.00</u>	<u>0.00</u>	<u>0.98</u>	<u>0.98</u>
<b><u>10005600 (Aquatics)</u></b>				
Director of Comm Svcs	0.00	0.00	0.11	0.11
Recreation Manager	0.00	0.00	0.21	0.21
Management Analyst I	0.00	0.00	0.11	0.11
Total	<u>0.00</u>	<u>0.00</u>	<u>0.43</u>	<u>0.43</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>21101050 (Information Tech ISF)</u></b>				
IS Operations Manager	1.00	0.00	1.00	1.00
Info Systems Analyst	2.00	0.00	2.00	2.00
Info Systems Tech II	1.00	0.00	1.00	1.00
Total	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>4.00</u>
<b><u>24404130 (Fleet Services ISF)</u></b>				
Administrative Assistant II	0.00	0.00	0.00	0.00
Fleet Mechanic	1.00	0.00	1.00	1.00
Fleet Services Supervisor	1.00	0.00	1.00	1.00
Management Analyst II	0.00	0.00	0.10	0.10
PW Ops Manager - Util	0.00	0.00	0.20	0.20
Total	<u>2.00</u>	<u>0.00</u>	<u>2.30</u>	<u>2.30</u>
<b><u>34204710 (Sewer Utility Fund)</u></b>				
Accountant	0.00	0.00	0.20	0.20
Accounting Assistant	0.00	0.00	0.45	0.45
Accounting Supervisor	0.00	0.00	0.15	0.15
Accounting Tech I	0.00	0.00	0.45	0.45
Accounting Tech II	0.00	0.00	0.45	0.45
Administrative Assistant I	0.00	0.00	0.20	0.20
Administrative Assistant II	0.00	0.00	0.35	0.35
CIP Program Manager	0.00	0.00	0.50	0.50
Collection System Op I/II	4.00	0.00	4.00	4.00
Collection System Sup	1.00	0.00	1.00	1.00
Cross Connection Coord	0.00	0.00	0.40	0.40
Custodian	0.00	0.00	0.10	0.10
Director of Dev Svcs	0.00	0.00	0.05	0.05
Director of Public Works	0.00	0.00	0.20	0.20
Engineering Tech II	0.00	0.00	0.01	0.01
Environmental Coord	0.00	0.00	0.25	0.25
GIS Technician II	0.00	0.00	0.25	0.25
Instrumentation Tech	0.00	0.00	0.25	0.25
Management Analyst II	0.00	0.00	0.35	0.35
Project Manager	0.00	0.00	0.50	0.50
Purchasing Agent	0.00	0.00	0.00	0.00
PW Inspector I	0.00	0.00	0.05	0.05
PW Ops Manager - Util	1.00	0.00	0.30	0.30
Senior Accountant	0.00	0.00	0.10	0.10
Senior Accounting Tech	0.00	0.00	0.45	0.45
Senior Engineer	0.00	0.00	0.50	0.50
Senior PW Analyst	0.00	0.00	0.20	0.20
Utilities Services Rep	1.00	0.00	1.00	1.00
Utility Maintenance Mechanic	1.00	0.00	0.00	0.00
Total	<u>8.00</u>	<u>0.00</u>	<u>12.71</u>	<u>12.71</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>34304720 (Water Utility Fund)</u></b>				
Accountant	0.00	0.00	0.20	0.20
Accounting Assistant	0.00	0.00	0.45	0.45
Accounting Supervisor	0.00	0.00	0.15	0.15
Accounting Tech I	0.00	0.00	0.45	0.45
Accounting Tech II	0.00	0.00	0.45	0.45
Administrative Assistant I	0.00	0.00	0.30	0.30
Administrative Assistant II	0.00	0.00	0.35	0.35
CIP Program Manager	0.00	0.00	0.50	0.50
Cross Connection Coord	0.00	0.00	0.30	0.30
Custodian	0.00	0.00	0.10	0.10
Director of Dev Services	0.00	0.00	0.15	0.15
Director of Public Works	0.00	0.00	0.20	0.20
Engineering Tech II	0.00	0.00	0.01	0.01
Environmental Coord	0.00	0.00	0.25	0.25
GIS Technician II	0.00	0.00	0.25	0.25
Instrumentation Tech	1.00	0.00	0.50	0.50
Maintenance Worker II	1.00	0.00	1.00	1.00
Management Analyst II	1.00	0.00	0.35	0.35
Project Manager	1.00	0.00	0.50	0.50
Purchasing Agent	0.00	0.00	0.00	0.00
PW Inspector I	0.00	0.00	0.05	0.05
PW Ops Manager - Util	0.00	0.00	0.30	0.30
Senior Accountant	0.00	0.00	0.10	0.10
Senior Accounting Tech	0.00	0.00	0.45	0.45
Senior Engineer	0.00	0.00	0.50	0.50
Senior PW Analyst	0.00	0.00	0.30	0.30
Utilities Services Rep	1.00	0.00	1.00	1.00
Utility Maintenance Mechanic	0.00	0.00	0.00	0.00
Water Distribution Op I/II	1.00	0.00	2.00	2.00
Water Distribution Op III	3.00	0.00	2.00	2.00
Water Distribution Sup	1.00	0.00	1.00	1.00
Water System Op III	2.00	0.00	2.00	2.00
Water System Sup	1.00	0.00	1.00	1.00
Total	<u>13.00</u>	<u>0.00</u>	<u>17.16</u>	<u>17.16</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>34404730 (RecWaterUt)</u></b>				
Administrative Assistant I	0.00	0.00	0.10	0.10
Administrative Assistant II	0.00	0.00	0.30	0.30
Cross Connection Coord	0.00	0.00	0.30	0.30
Director of Pub Works	0.00	0.00	0.05	0.05
Environmental Coord	0.00	0.00	0.30	0.30
Irrigation Maint Tech	0.00	0.00	0.05	0.05
Management Analyst II	0.00	0.00	0.20	0.20
PW Ops Manager - Util	0.00	0.00	0.20	0.20
Senior PW Analyst	0.00	0.00	0.10	0.10
Utility Maintenance Mechanic	0.00	0.00	0.00	0.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.60</u>	<u>1.60</u>
<b><u>43153200 (AVA)</u></b>				
Community Services Ofcr	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b><u>43224200 (Measure M Parks)</u></b>				
Landscape MW	0.00	0.00	0.80	0.80
Total	<u>0.00</u>	<u>0.00</u>	<u>0.80</u>	<u>0.80</u>
<b><u>43225300 (Measure M Parks)</u></b>				
CS Program Coord	0.00	0.00	0.50	0.50
CS Supervisor	0.00	0.00	1.00	1.00
Total	<u>0.00</u>	<u>0.00</u>	<u>1.50</u>	<u>1.50</u>
<b><u>43243400 (Measure H)</u></b>				
Public Safety Officer	0.00	2.00	4.00	4.00
Total	<u>0.00</u>	<u>2.00</u>	<u>4.00</u>	<u>4.00</u>
<b><u>44204120 (Gas Tax)</u></b>				
Associate Engineer	0.00	0.00	0.50	0.50
Total	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>

## Authorized Positions by Budget Unit

<u>Funding Source/Position</u>	<u>Adopted Budget FY 24/25</u>	<u>Amended Budget FY 24/25</u>	<u>Budget Changes Add/(Delete)</u>	<u>Adopted Budget FY 25/26</u>
<b><u>46006000 (Casino MOU Pub Svcs)</u></b>				
Administrative Assistant I	0.00	0.00	0.30	0.30
Arborist	1.00	0.00	1.00	1.00
Associate Engineer	0.00	0.00	0.50	0.50
Code Compliance Program Manager	1.00	0.00	1.00	1.00
Community Services Officer	1.00	0.00	1.00	1.00
Crime Analyst	1.00	0.00	1.00	1.00
Director of Public Works	0.00	0.00	0.35	0.35
Environmental Coord	0.00	0.00	0.20	0.20
Fire Public Safety Officer	0.00	0.00	2.50	2.50
Landscape Maint Worker	4.00	0.00	3.20	3.20
Maintenance Worker I	1.00	0.00	1.00	1.00
Parks Maint Sup	1.00	0.00	1.00	1.00
Parks MW I /II/III	3.00	0.00	3.00	3.00
Project Manager	0.00	0.00	0.50	0.50
PS Records Clerk	0.00	0.00	0.50	0.50
Public Safety Officer	6.00	0.00	4.50	4.50
Public Safety Sergeant	0.00	0.00	0.72	0.72
PW Ops Manager - GS	0.00	0.00	0.50	0.50
Senior PW Analyst	0.00	0.00	0.30	0.30
Streets MW I	1.00	0.00	0.00	0.00
Streets MW II	4.00	0.00	0.00	0.00
Streets MW III	1.00	0.00	0.00	0.00
Total	<u>25.00</u>	<u>0.00</u>	<u>23.07</u>	<u>23.07</u>
<b><u>46556000 (JEPA Wilfred Maint)</u></b>				
Landscape MW	0.00	0.00	1.00	1.00
PW Ops Manager - GS	0.00	0.00	0.05	0.05
Total	<u>0.00</u>	<u>0.00</u>	<u>1.05</u>	<u>1.05</u>
<b>GRAND TOTAL</b>	241.00	2.00	246.00	246.00

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## RESOLUTION NO. 2025-035

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK ADOPTING AN APPROPRIATIONS LIMIT FOR THE CITY OF ROHNERT PARK FOR THE 2025-26 FISCAL YEAR PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

**WHEREAS**, Article XIII B of the California Constitution, added by Proposition 4 (November 1979) and subsequently amended by Proposition 98 (November 1988) and Proposition 111 (June 1990), provides for an annual appropriations limit for state and local governments beginning with the 1980-81 fiscal year, based on the 1978-79 appropriations, as adjusted for the changes in the cost of living or per capita personal income, population, and other specified factors; and,

**WHEREAS**, implementing legislation, which became effective January 1, 1981, provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the year pursuant to Article III B at a regularly scheduled meeting or noticed special meeting; and,

**WHEREAS**, Article XIII B of the California Constitution provides for certain revisions in the population and inflation factors used in the calculation of the appropriations limit and further provides for a recalculation of the appropriation limit data for the fiscal years 1987-88 through 1990-91; and,

**WHEREAS**, the appropriation limit for the City of Rohnert Park for the 2025-26 fiscal year has been calculated to be \$75,204,937 using such revisions and recalculations; and,

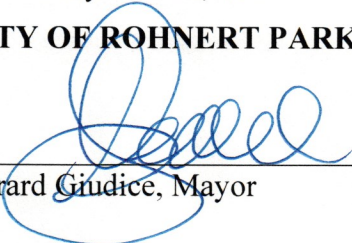
**WHEREAS**, Article XIII B's implementing legislation, Gov't Code §§ 7900-7914, provides that documentation used in the determination of the appropriations limit shall be available to the public 15 days before such meeting.. The City made the relevant documentation available for inspection by the public by posting a notice on the City's website, Public Notices and Ordinances, starting on May 16, 2025. Physical copies of the public notice was also available at the City Clerk's office and were posted at the following locations in the City: City Hall, 130 Avram Avenue; Lobby of City Department of Public Safety Building, 500 City Center Drive; Lobby of City Community Center Building; 5401 Snyder Lane; and the Lobby of Senior Center, 6800 Hunter Dr A; as well as the Sonoma County Library.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that it does hereby approve the total annual appropriations subject to limitation are \$32,036,765 and the appropriations limit is \$75,204,937 for fiscal year 2025-26. The City's methodology to calculate the appropriations limitation, consistent with the requirements of Article XIII B and Government Code sections 7900-7914 are attached hereto as Exhibit A, and incorporated by reference.

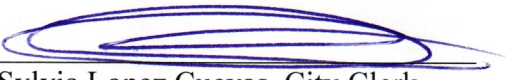
**BE IT FURTHER RESOLVED** that the City Council of Rohnert Park hereby (a) elects the change in the California Per Capita Income for calculating the inflation factor, and (b) elects the change in the City of Rohnert Park's population for calculating the population factor, necessary to determine the City's appropriation limit.

DULY AND REGULARLY ADOPTED this 10th day of June, 2025.

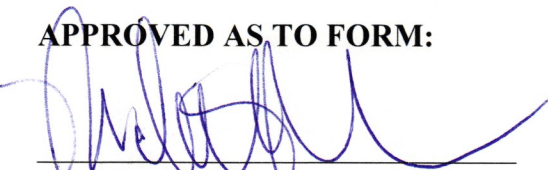
CITY OF ROHNERT PARK

  
\_\_\_\_\_  
Gerard Giudice, Mayor

ATTEST:

  
\_\_\_\_\_  
Sylvia Lopez Cuevas, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michelle M. Kenyon, City Attorney



Attachments: Exhibit A

ADAMS: Aye ELWARD: Aye RODRIGUEZ: Aye SANBORN: Aye GIUDICE: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )

**CITY OF ROHNERT PARK**

**Article XIII B Appropriations Limit (GANN) Calculation  
Fiscal Year 2025-26**

<b>FY 2024-25 Appropriations Limit, as Adopted</b>	<b>\$ 70,694,620</b>
Adjustment Factors:	
Price Factor <sup>(1)</sup>	1.0644
Population <sup>(2)</sup>	0.9994
Total Adjustment Factors <sup>(3)</sup>	<u>1.0638</u>
Total Adjustments	<u>4,510,317</u>
<b>FY 2025-26 Appropriations Limit (Rounded)</b>	<b><u><u>\$ 75,204,937</u></u></b>

**Appropriations Subject To Limitation  
Fiscal Year 2025-26**

Proceeds of Taxes	\$ 32,036,765
User Fees and Charges in Excess of Costs	<u>0</u>
Appropriations Subject to Limit	<u>\$ 32,036,765</u>
FY 2025-26 Appropriations Limit	\$ 75,204,937
Less Appropriations Subject to the Limit	<u>32,036,765</u>
<b>Under/(Over) Appropriations Limit</b>	<b><u><u>\$ 43,168,172</u></u></b>

<sup>(1)</sup> The price factor may be based on 1) the change in per capita personal income for the State of California's Department of Finance; or 2) the change in the assessed valuation due to new non-residential construction within the City. The inflation factor adopted by the City for the current year appropriation limit represents the change in per capita personal income.

<sup>(2)</sup> The population factor may be based on the change in population of 1) the City or 2) the County of Sonoma, as provided by the State of California's Department of Finance. The population factor adopted by the City for the current year appropriation limit represents the change in population of the City of Rohnert Park.

<sup>(3)</sup> The total adjustment factor is calculated by multiplying the population factor by the price factor.

**CITY OF ROHNERT PARK**  
130 Avram Avenue  
Rohnert Park, California 94928  
Telephone (707) 588-2226

**PUBLIC NOTICE**

**Appropriation Limit for the City of Rohnert Park for the 2025-26 Fiscal Year Pursuant to  
Article XIII B of the California Constitution**

**NOTICE IS HEREBY GIVEN** that the City of Rohnert Park has calculated its annual appropriation limit for the 2025-26 fiscal year, as required by Article XIII B of the California Constitution, and in accordance with Proposition 111. Proposition 111 was approved by the voters in June 1990, and amended the factors used in the calculation of each year's limit. The factors to be used now are:

- a. Price Factor - At the City's option, either the change in California per capita income or increase in non-residential assessed valuation due to new construction.
- b. Population Factor - At the City's option, either the annual change in City or County population.

The appropriations limit for the City of Rohnert Park for the fiscal year 2025-26 is calculated to be \$75,204,937.

Documentation used in the calculation of the appropriations limit is available for public inspection Monday through Friday at the City Clerk's office, 130 Avram Avenue, Rohnert Park, CA 94928, between 8:00 A.M. and 5:00 P.M.

Betsy Howze  
Finance Director

Dated: May 16, 2025

## RESOLUTION NO. 2025-039

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK ADOPTING THE OPERATING BUDGET FOR THE CITY OF ROHNERT PARK FOR FISCAL YEAR 2025-26

**WHEREAS** the City Manager has heretofore prepared and submitted to the City Council a proposed operating budget for the City of Rohnert Park for the fiscal year 2025-26; and,

**WHEREAS**, on April 15, 2025, and on April 16, 2025, at its regularly scheduled City Council meetings, the City Council discussed the operating budget proposed by the City Manager; and,

**WHEREAS**, at its regular meeting on June 10, 2025, the City Council considered the revised operating budget proposed by the City Manager.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Rohnert Park that the City of Rohnert Park Proposed Operating Budget for Fiscal Year 2025-26, attached hereto as Exhibit A, and incorporated by this reference, is hereby approved and adopted as the operating budget for the City of Rohnert Park for fiscal year 2025-26 which includes the following modifications:

- A. Changes directed by Council during the review of the budget;
- B. Adjustment of salary and benefit costs in accordance with applicable laws, ordinances, and resolutions of the Council and updated cost calculations regarding such salaries and benefits;
- C. Additions and deletions of temporary part-time job classifications by the City Manager as needed to meet the needs of the City, and administrative downgrades of regular permanent positions to existing lower level job classifications;
- D. Without increasing overall appropriations, the City Manager or Finance Director would have authority to:
  - Allow spending to exceed an individual line item up to the amount of the overall budget;
  - Unlimited authority for adjustments between categories or program budgets within a department or fund;
  - Move City Manager contingency funds to any General Fund department for expenditure;
  - Move appropriations between General Fund departments up to two percent (2%) of the General Fund Adopted Budget; and
  - Add capital or non-capital projects for emergency repairs that do not increase overall appropriations and are within the City Manager's spending limits;
- E. Adjustment of interfund charges, indirect costs and other costs which are allocated to various accounts in accordance with City accounting practices and Cost Allocation Plan;
- F. Carryover of FY 2024-25 appropriations related to equipment purchases that were delayed;
- G. Inclusion of any existing capital projects which are to be carried forward into FY 2025-26 without appropriation of additional funds and exclusion of any other FY 2024-25 projects or purchases which are not to be carried forward into 2025-26;

H. Inclusion of any existing non-capital or major maintenance projects which are to be carried forward into FY 2025-26 without appropriation of additional funds;

I. Incorporation of approved budget adjustments from FY 2024-25 which affect the FY 2025-26 budget, or for projects/purchases that have been delayed and which are not reflected in the budget document;

J. The carry forward or adjustment of revenues and expenditures for grant-funded activities, in which the expenditures and the revenues must be “balanced;”

K. Authority to appropriate developer deposits for expenditure, only for cost reimbursement projects where developers are providing funds for staff services and contracts are in place;

L. Authority to estimate and appropriate anticipated developer fees for Specific Plans where costs are fully reimbursed to the City based on existing agreements;

M. Suspension of expenditures as needed to respond to emerging negative fiscal conditions that may trigger the Fiscal Crisis Response Plan; and,

N. Authorization to increase appropriations to record non-cash transactions in accordance with GAAP in order to record items such as depreciation and the transfer or write off of capital assets to the appropriate fund as needed; and,

O. Other administrative or accounting adjustments and corrections which are necessary to move funds to better align the City’s chart of accounts and which are in accordance with the Council’s direction and approval of the budget including the creation of capital project accounts for the purpose of administrative tracking and including, but not limited to, substitutions/exchanges of non-General Fund funding sources for projects so long as each fund has existing appropriations in place to do so and does not increase overall appropriations.

**BE IT FURTHER RESOLVED** that the Finance Director is hereby authorized and directed to make changes to the budget in accordance with the modifications incorporated by this resolution on behalf of the City of Rohnert Park except where City Manager authorization is required.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized and directed to execute documents pertaining to same for and on behalf of the City of Rohnert Park.

**DULY AND REGULARLY ADOPTED** this 10<sup>th</sup> day of June 2025.

**CITY OF ROHNERT PARK**

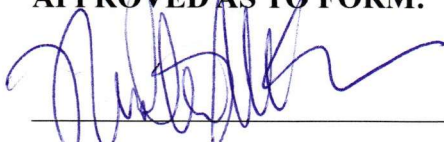
Gerard Giudice, Mayor

**ATTEST:**

Sylvia Lopez Cuevas, City Clerk



**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Michelle M. Kenyon, City Attorney

Attachment: Exhibit A

ADAMS: aye ELWARD: aye RODRIGUEZ: aye SANDBORN: aye GUIDICE: aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )

**RESOLUTION NO. 2025-040**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK  
ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM (CIP)  
FOR FISCAL YEARS 2025-26 THROUGH 2029-30 AND  
INCLUDING FISCAL YEAR 2025-26 CIP PROJECTS AS INCLUDED IN THE CITY  
BUDGET FOR FISCAL YEAR 2025-26**

**WHEREAS**, the City’s Capital Improvement Program Committee, made up of various City departments, has assembled a slate of proposed capital improvement projects and associated costs covering the period between Fiscal Year 2025-26 and Fiscal Year 2029-30; and,

**WHEREAS**, preparation and adoption of a Five-Year Capital Improvement Program is categorically exempt from the California Environmental Quality Act, pursuant to the California Code of Regulations Title 14, Chapter 3, Section 15306 (Class 6 – Information Collection), and Section 15378; and,

**WHEREAS**, City staff reviewed the Five-Year Capital Improvement Program for Fiscal Years 2025-26 through 2029-30 and found it consistent with the Rohnert Park General Plan; and,

**WHEREAS**, on June 10, 2025, the City Council has extensively considered the Five-Year Capital Improvement Program for Fiscal Years 2025-26 through 2029-30, as incorporated in the City Budget for Fiscal Year 2025-26.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that it does hereby determine, authorize and approve the following:

Section 1. The above recitals are true and correct and material to this Resolution.

Section 2. The City of Rohnert Park Capital Improvement Projects for fiscal year 2025-26, attached hereto as **Exhibit A to Resolution 2025-039**, are hereby approved and adopted as the capital improvement projects for FY 2025-26.

Section 3. The Finance Director or Designee is authorized to appropriate funds for projects in the approved CIP for Fiscal Years 2025-26, and make other administrative or accounting adjustments and corrections which are necessary to move capital and non-capital project funds to better align the City’s chart of accounts and which are in accordance with the Council’s direction and approval of the budget. This includes the creation of capital and non-capital project accounts for the purpose of administrative tracking and including, but not limited to substitutions/exchanges of non-General Fund funding sources.

Section 4. The City Manager or designee is hereby authorized and directed to execute documents pertaining to the same for and on behalf of the City of Rohnert Park.


**DULY AND REGULARLY ADOPTED** this 10<sup>th</sup> day of June 2025.

**CITY OF ROHNERT PARK**

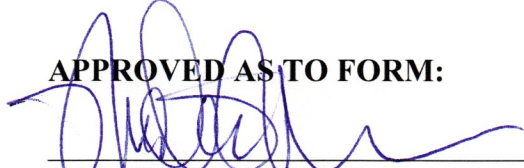
  
Gerard Giudice, Mayor



**ATTEST:**

  
Sylvia Lopez Cuevas, City Clerk

**APPROVED AS TO FORM:**

  
Michelle M. Kenyon, City Attorney

ADAMS: Aye ELWARD: Aye RODRIGUEZ: Aye SANDBORN: Aye GUIDICE: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )

**RESOLUTION NO. 2025-001**

**A RESOLUTION OF THE CITY OF ROHNERT PARK FOUNDATION APPROVING AND ADOPTING THE OPERATING BUDGET FOR THE CITY OF ROHNERT PARK FOUNDATION FOR FISCAL YEAR 2025-26**

**WHEREAS;** the Executive Director has heretofore prepared and submitted to the City of Rohnert Park Foundation Board a proposed budget for the City of Rohnert Park Foundation for the Fiscal Year 2025-26; and,

**WHEREAS,** on April 16, 2025, at its scheduled Foundation Board Meeting, the Foundation Board of Directors discussed the operating budget submitted by the Executive Director; and,

**WHEREAS,** on June 10, 2025, at a regular meeting of the Foundation Board, the City of Rohnert Park Foundation Board of Directors considered the budget submitted by the Executive Director.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Rohnert Park Foundation that it does hereby determine, authorize, and approve the following:

Section 1. The above recitals are true and correct and material to this Resolution.

Section 2. A. Changes directed by the Board during the review of the budget.

Section 2. B. Allow spending to exceed an individual line item up to the amount of the overall budget;

Section 3. The City of Rohnert Park Foundation Proposed Budget for Fiscal Year 2025-26, as outlined in the Budget for FY 2025-26 is hereby approved, and adopted as the budget for the City of Rohnert Park Foundation for Fiscal Year 2025-26.


**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and directed to execute documents pertaining to same for and on behalf of the City of Rohnert Park Foundation.

**BE IT FURTHER RESOLVED** that the Foundation Treasurer is hereby authorized and directed to make any administrative changes to the budget to carry forward any planned expenditures from FY 2024-25 that have been delayed or not have not been reflected in the Foundation Budget.

**DULY AND REGULARLY ADOPTED** this 10<sup>th</sup> day of June, 2025.

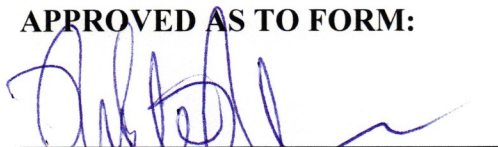
**CITY OF ROHNERT PARK FOUNDATION**

**ATTEST:**

  
Sylvia Lopez Cuevas, Board Secretary

  
Gerard Giudice, Chair

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Michelle M. Kenyon, Legal Counsel

Attachments: Exhibit A

ADAMS: Aye ELWARD: Aye RODRIGUEZ: Aye SANDBORN: Aye GUIDICE: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )



# CITY OF ROHNERT PARK CITY COUNCIL POLICY

## EXHIBIT A

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
<b>FISCAL POLICY:</b> RESERVE POLICY AND THE USE OF GENERAL FUND SURPLUS	2.01.013	<input type="checkbox"/> RESO NO: <u>2021-101</u> <input type="checkbox"/> MINUTE ORDER	09/14/2021

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### 1. PURPOSE

The City of Rohnert Park established a number of assigned reserves enabling carryover of funds from year-to-year to help meet long-term financial goals. The below policy updates the established criteria for use and allocation of these reserves to ensure consistency in fund allocation and longtime financial sustainability.

The City at times realizes an operating General Fund surplus at fiscal year-end, due to cost-cutting measures, revenue in excess of projections, and operational modifications. This policy updates the assignment of these surplus funds for additional clarity and use.

### 2. BACKGROUND

The City has General Fund assigned reserves and Internal Service Funds that share similar naming conventions, but are created for different purposes. The City's Internal Service Funds account for activities that provide services to other City departments, generally on a cost-reimbursement basis. These include the Information Technology (IT) Fund, Technology Replacement Fund, Vehicle Replacement, Fleet Management Fund, Fleet Capital & Maintenance Reserve Fund, and the Infrastructure Fund. Besides these funds, the City also maintains assigned reserves in the General Fund for Contingency, Operations, City Facilities, IT, Fleet, and Infrastructure. Unlike the Internal Services Funds, the assigned reserves act as set-aside reserves in the General Fund to accumulate resources for unforeseen operating conditions or ongoing and future capital expenditures. These include deferred maintenance, streets and landscaping, vehicles, and complex facility projects, which are not part of the City's recurring operations and expenditures. The City maintains the following assigned reserves:

1. General Fund Operating Reserve: Set-aside reserve to support city operations during reduction in expected or budgeted revenues and unexpected cash shortages, expense or losses. The City's



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minimum target level for the General Fund (GF) operating reserve is set at 17%<sup>1</sup> of annual original adopted General Fund budget for the fiscal year when General Fund reserves are assigned. For example, General Fund reserve assignments made in FY21-22 for year-ending FY20-21 will be 17% of the adopted General Fund budget for FY21-22. Operating reserves in excess of the minimum target level may be used for any general fund purpose including capital projects.

2. Contingency Reserve: Set-aside reserve to provide capital in the event of a local disaster or unanticipated fiscal crisis. The City's minimum target level for the Contingency reserve is 5% of annual original adopted General Fund budget for the fiscal year when General Fund reserves are assigned. Refer to above example for assignment of contingency reserves.
3. City Facilities: Set-aside reserve for capital and maintenance needs of existing or new City facilities.
4. Vehicle Replacement Reserve: Reserve for replacement costs of vehicles and equipment in service.
5. Self-Insured Losses Reserve: Reserve to cover insurance losses not covered by the annual premiums or those that are within self-insured retention limits. The City's current minimum target level for the Self-Insured Losses reserve is 50% of the total annual insurance premiums for liability, property, employment practices, and auto insurance programs.
6. Infrastructure Reserve: Reserve to accumulate resources for ongoing or future capital expenditures including capital projects, purchase of new vehicles, and technology projects that follow the City's asset policy.
7. Retirement Reserve: Set-aside reserve to contribute towards the advance payment of the City's unfunded accrued pension liability or to contribute to the City's Section 115 Trust.

Assigned reserves may be accessed for purposes other than those for which they were established only under extraordinary circumstances, which include:

- Costs related to natural or human-made disasters;
- Costs associated with major and extended economic downturns;
- Needs resulting from significant reductions in State budget allocations; and
- Significant unexpected and unbudgeted operational costs that cannot be met with current General Fund allocations.

Current policy dictates that City Manager or designee will first evaluate the City's financial condition and circumstances indicating a possible need to access assigned reserves for purposes other than those established, and make a recommendation to City Council. A four-fifths affirmative vote by City Council is then required prior to use of an assigned reserve for any purpose other than those for which they were established.

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<sup>1</sup> Government Finance Officers Association recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months (16.67%) of regular general fund operating revenues or regular general fund operating expenditure.



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### 3. PROVISIONS

This section outlines provisions for the creation, use, appropriation, investment, and assignment of general fund assigned reserves.

1. Creation of reserves: Assigned reserve accounts may be established for either governmental or enterprise capital purposes; however, the purpose must be stated when the reserve is created. New restricted reserves accounts must originate through a City Council-adopted resolution or ordinance.
  
2. Appropriation and Use of reserves: General Fund assigned reserves may either be appropriated for expenditures in the General Fund, or transferred to Internal Service Funds (ISFs) through an approving Council resolution. If no appropriations or transfers have been made to assigned reserves in a fiscal year, the reserves will be carried over to the next fiscal year.

Portions of assigned reserves, other than those for Operations and Contingency, shall be generally transferred to the respective ISFs such as those for IT, Technology Replacement, Vehicle replacement, Fleet Capital & Maintenance Reserve, and Infrastructure Funds, to be appropriated and spent in future years. ISFs may also be funded through appropriations from any other fund, when consistent with limitations imposed by this and other applicable governmental fiscal policies and procedures, and the City's Municipal Code.

3. Investment of reserves: The cash balance in assigned reserves will be deposited or invested as consistent with the City's Municipal Code, Investment Policy, and other applicable governmental fiscal policies and procedures.
  
4. Assignment of reserves: General Fund surplus at the close of any fiscal year shall be assigned as follows:
  - a. During the preparation of the Comprehensive Annual Financial Statements after fiscal year-end close, preliminary General Fund balance that is not non-spendable, restricted, committed or already assigned will be assigned to the reserves described in the following order:
    - a. First, to the Operating Reserve to bring it to the minimum target level.
    - b. Second, any remaining surplus shall be assigned to the contingency reserve to bring it to the minimum target level.
    - c. Third, any remaining surplus arising from gains from the sale of city property shall be assigned to City Facilities Reserve, unless the City Council directs otherwise.
    - d. Fourth, any remaining surplus shall be assigned as indicated below:
      - i. 50% to Retirement Reserve



**CITY OF ROHNERT PARK**  
**CITY COUNCIL POLICY**

**EXHIBIT A**

<b>SUBJECT/TITLE:</b>	<b>POLICY NO:</b>	<b>APPROVED BY:</b>	<b>APPROVAL DATE:</b>
<b>FISCAL POLICY:</b> RESERVE POLICY AND THE USE OF GENERAL FUND SURPLUS	2.01.013	<input type="checkbox"/> <b>RESO NO:</b> <u>2021-101</u> <input type="checkbox"/> <b>MINUTE ORDER</b>	09/14/2021

ii. 50% to Infrastructure Reserve

Notwithstanding the provisions of part 4a:

- i. The City shall periodically review minimum target reserve levels and percentages of General Fund surplus to be assigned in light of changing conditions.
- ii. During budget preparation, staff shall determine and propose budgets for prudent levels of assigned reserve transfers to Internal Service Funds, including but not limited to Infrastructure, Vehicle Replacement, Technology Replacement, and City Facilities.

**APPENDIX**

None

**REVISION HISTORY:**

FISCAL POLICY: USE OF RESTRICTED RESERVES – RESO 2011-56 ... EFFECTIVE 6.21.2011

**RESOLUTION NO. 2021-101**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK APPROVING AND ADOPTING THE AMENDED FINANCIAL RESERVES POLICY**

**WHEREAS**, the City Council of the City of Rohnert Park has determined it is in the public interest to establish policies regarding guiding use of Reserve accounts and apply any significant operational (General Fund) surpluses to operations and contingency reserve fund accounts; and

**WHEREAS**, adequate financial reserves are necessary for continued stability such as cash flow variations, economic downturns, and loss of revenues, and is one of the major components that bond rating agencies study in determining the creditworthiness of the City government;

**WHEREAS**, on June 28, 2011, the council adopted a ‘Restricted Reserves Fund’ policy through Resolution 2011-56; and

**WHEREAS**, the City’s existing reserve policy warrants revisions to clearly define the various reserves, clarify their use, and assignment of general fund surplus; and

**WHEREAS**, the revised policy helps define the City’s various assigned general fund reserves in use; revises minimum target levels of operating reserve; provides clearer guidelines on their creation and appropriation, and revises assignment of general fund surplus, supporting long term planning and enhancing transparency;

**WHEREAS**, on August 24, 2021, the council held a public hearing, discussing and approving recommendations to the proposed reserves policy; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Rohnert Park that the amended Reserves Policy, is hereby approved and adopted as set forth in Exhibit A; and

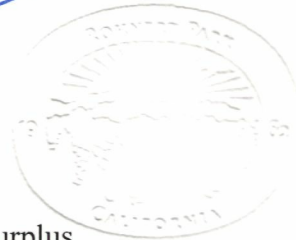
**DULY AND REGULARLY ADOPTED** this 14<sup>th</sup> day of September 2021.

**CITY OF ROHNERT PARK**

Gerard Giudice, Mayor

**ATTEST:**

  
Elizabeth Machado, Acting City Clerk



**Attachment:** Exhibit A: Reserve Policy and Use of General Fund Surplus

ADAMS: Aye LINARES: Aye STAFFORD: Aye ELWARD: Aye GIUDICE: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
INVESTMENT POLICY	2.01.004	<input checked="" type="checkbox"/> RESO NO: <u>2021-144</u> <input type="checkbox"/> MINUTE ORDER	12/14/2021

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## **I. INTRODUCTION**

The purpose of this investment policy is to identify various policies and procedures that will foster a prudent and systematic investment program designed to seek the City of Rohnert Park objectives of safety, liquidity, and return on investment through a diversified investment portfolio. The City has a fiduciary responsibility to maximize the productive use of assets entrusted to its care and to invest and manage those public funds wisely and prudently. This policy also serves to organize and formalize the City's investment-related activities, while complying with all applicable statutes governing the investment of public funds. This policy is written to incorporate industry best practices and recommendations from sources such as the Government Finance Officers Association (GFOA), California Municipal Treasurers Association (CMTA), California Debt and Investment Advisory Commission (CDIAC) and the Association of Public Treasurers (APT).

This investment policy was endorsed and adopted by the City Council and is effective as of the 14<sup>th</sup> day of December, 2021, and replaces any previous versions.

## **II. SCOPE**

This policy covers all funds and investment activities under the direct authority of the City, as set forth in the State Government Code, Sections 53600 *et seq.*, with the following exceptions:

- Proceeds of debt issuance shall be invested in accordance with the City's general investment philosophy as set forth in this policy; however, such proceeds are to be invested pursuant to the permitted investment provisions of their specific bond indentures.
- IRS Section 115 Trust funds for post-employment benefits such as retirement or medical benefits.
- Any other funds specifically exempted by the City Council.

### **POOLING OF FUNDS**

Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping, and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

## **III. PRUDENCE**

Pursuant to California Government Code, Section 53600.3, all persons authorized to make investment decisions on behalf of the City are trustees and therefore fiduciaries subject to the *Prudent Investor Standard*:

“...all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the Agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the Agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.”

The Treasurer and other authorized persons responsible for managing City funds acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes provided that the Treasurer or other authorized persons acted in good faith. Deviations from expectations of a security’s credit or market risk should be reported to the governing body in a timely fashion and appropriate action should be taken to control adverse developments.

#### **IV. OBJECTIVES**

The City’s overall investment program shall be designed and managed with a degree of professionalism worthy of the public trust. The overriding objectives of the program are to preserve principal, provide sufficient liquidity, and manage investment risks, while seeking a market-rate of return.

- **SAFETY.** Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the City will diversify its investments by investing funds among a variety of securities with independent returns.
- **LIQUIDITY.** The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- **RETURN ON INVESTMENTS.** The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints for safety and liquidity needs.

#### **V. DELEGATION OF AUTHORITY**

Authority to manage the City’s investment program is derived from California Government Code, Sections 41006 and 53600 *et seq.*

The City Council is accountable for the management of the City's funds, including the administration of this investment policy. Management responsibility for the cash management of the funds is hereby delegated to the Treasurer.

The Treasurer will be responsible for all transactions undertaken and will establish a system of procedures and controls to regulate the activities of subordinate officials and employees. Such procedures will include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

The City may engage the services of one or more external investment advisers, who are registered under the Investment Advisers Act of 1940, to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. External investment advisers may be granted discretion to purchase and sell investment securities in accordance with this investment policy.

The City's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City recognizes that in a diversified portfolio, occasional measured losses may be inevitable and must be considered within the context of the overall portfolio's return and the cash flow requirements of the City.

## **VI. ETHICS AND CONFLICTS OF INTEREST**

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. Thus employees and officials involved in the investment process shall refrain from personal business activity that could create a conflict of interest or the appearance of a conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the City Manager any material interests in financial institutions with which they conduct business, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the investment program. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the City.

## **VII. INTERNAL CONTROLS**

The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the

cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Periodically, as deemed appropriate by the City Council, an independent analysis by an external auditor shall be conducted to review internal controls, account activity and compliance with policies and procedures.

#### **VIII. AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS**

To the extent practicable, the Treasurer shall endeavor to complete investment transactions using a competitive bid process whenever possible. The City's Treasurer will determine which financial institutions are authorized to provide investment services to the City. It shall be the City's policy to purchase securities only from authorized institutions and firms.

The Treasurer shall maintain procedures for establishing a list of authorized broker/dealers and financial institutions which are approved for investment purposes that are selected through a process of due diligence as determined by the City. Due inquiry shall determine whether such authorized broker/dealers, and the individuals covering the City are reputable and trustworthy, knowledgeable and experienced in the investment of public funds and able to meet all of their financial obligations. These institutions may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (uniform net capital rule).

In accordance with Section 53601.5, institutions eligible to transact investment business with the City include:

- Institutions licensed by the state as a broker-dealer.
- Institutions that are members of a federally regulated securities exchange.
- Primary government dealers as designated by the Federal Reserve Bank and non-primary government dealers.
- Nationally or state-chartered banks.
- The Federal Reserve Bank.
- Direct issuers of securities eligible for purchase.

Selection of financial institutions and broker/dealers authorized to engage in transactions will be at the sole discretion of the City, except where the City utilizes an external investment adviser in which case the City may rely on the adviser for selection.

All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the Treasurer with audited financials and a statement certifying that the institution has reviewed the California Government Code, Section 53600 *et seq.* and the City's investment policy. The Treasurer will conduct an annual review of the financial condition and registrations of such qualified bidders.

Public deposits will be made only in qualified public depositories as established by State law. Deposits will be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, will be collateralized in accordance with State law.

Selection of broker/dealers used by an external investment adviser retained by the City will be at the sole discretion of the adviser. Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

## **IX. AUTHORIZED INVESTMENTS**

The City's investments are governed by California Government Code, Sections 53600 *et seq.* Within the investments permitted by the Code, the City seeks to further restrict eligible investments to the guidelines listed below. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence. Percentage holding limits and minimum credit requirements listed in this section apply at the time the security is purchased.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity and shall be exempt from the current policy. At the time of the investment's maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. The portfolio shall be diversified by security type and institution to avoid incurring unreasonable and avoidable risks regarding specific security types or individual issuers.

**1. MUNICIPAL SECURITIES** include obligations of the City, the State of California, and any local agency within the State of California, provided that:

- The securities are rated in a rating category of "A" or its equivalent or better by at least one nationally recognized statistical rating organization ("NRSRO").
- No more than 5% of the portfolio may be invested in any single issuer.
- No more than 30% of the portfolio may be in Municipal Securities.
- The maximum maturity does not exceed five (5) years.

**2. MUNICIPAL SECURITIES (REGISTERED TREASURY NOTES OR BONDS)** of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a

revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.

- The securities are rated in a rating category of “A” or its equivalent or better by at least one nationally recognized statistical rating organization (“NRSRO”).
- No more than 5% of the portfolio may be invested in any single issuer.
- No more than 30% of the portfolio may be in Municipal Securities.
- The maximum maturity does not exceed five (5) years.

**3. U.S. TREASURIES** and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the City may invest in U.S. Treasuries, provided that:

- The maximum maturity is five (5) years.

**4. FEDERAL AGENCIES** or United States Government-Sponsored Enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that the City may invest in Federal Agency or Government-Sponsored Enterprises (GSEs), provided that:

- No more than 30% of the portfolio may be invested in any single Agency/GSE issuer.
- The maximum maturity does not exceed five (5) years.
- The maximum percent of agency callable securities in the portfolio will be 20%.

**5. BANKER’S ACCEPTANCES**, provided that:

- They are issued by institutions which have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term debt obligations which are rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- No more than 40% of the portfolio may be invested in Banker’s Acceptances.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed 180 days.

**6. COMMERCIAL PAPER**, provided that the securities are issued by an entity that meets all of the following conditions in either paragraph (a) or (b) and other requirements specified below:

a. **SECURITIES** issued by corporations:

- (i) A corporation organized and operating in the United States with assets more than \$500 million.

- (ii) The securities are rated “A-1” or its equivalent or better by at least one NRSRO.
- (iii) If the issuer has other debt obligations, they must be rated in a rating category of “A” or its equivalent or better by at least one NRSRO.

b. **SECURITIES** issued by other entities:

- (i) The issuer is organized within the United States as a special purpose corporation, trust, or limited liability company.
- (ii) The securities must have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
- (iii) The securities are rated “A-1” or its equivalent or better by at least one NRSRO.

- No more than 10% of the outstanding commercial paper of any single issuer.
- No more than 25% of the City’s investment assets under management may be invested in Commercial Paper.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed 270 days.

**7. NEGOTIABLE CERTIFICATES OF DEPOSIT (NCDs)**, issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that:

- The amount of the NCD insured up to the FDIC limit does not require any credit ratings.
- Any amount above the FDIC insured limit must be issued by institutions which have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- No more than 30% of the total portfolio may be invested in NCDs (combined with CDARS).
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

**8. FEDERALLY INSURED TIME DEPOSITS** (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions, provided that:

- The amount per institution is limited to the maximum covered under federal insurance.
- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed five (5) years.

**9. COLLATERALIZED TIME DEPOSITS** (Non-Negotiable Certificates of Deposit) in state or federally chartered banks, savings and loans, or credit unions in excess of insured amounts which are fully collateralized with securities in accordance with California law, provided that:

- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed five (5) years.

**10. CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)**, provided that:

- No more than 30% of the total portfolio may be invested in a combination of Certificates of Deposit, including CDARS.
- The maximum maturity does not exceed five (5) years.

**11. COLLATERALIZED BANK DEPOSITS.** City's deposits with financial institutions will be collateralized with pledged securities per California Government Code, Section 53651. There are no limits on the dollar amount or percentage that the City may invest in collateralized bank deposits.

**12. REPURCHASE AGREEMENTS** collateralized with securities authorized under California Government Code, maintained at a level of at least 102% of the market value of the Repurchase Agreement. There are no limits on the dollar amount or percentage that the City may invest, provided that:

- Securities used as collateral for Repurchase Agreements will be delivered to an acceptable third party custodian.
- Repurchase Agreements are subject to a Master Repurchase Agreement between the City and the provider of the repurchase agreement. The Master Repurchase Agreement will be substantially in the form developed by the Securities Industry and Financial Markets Association (SIFMA).
- The maximum maturity does not exceed one (1) year.

**13. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)**, provided that:

- The City may invest up to the maximum amount permitted by LAIF.
- LAIF's investments in instruments prohibited by or not specified in the City's policy do not exclude the investment in LAIF itself from the City's list of allowable investments.

**14. LOCAL GOVERNMENT INVESTMENT POOLS**

- Sonoma County Investment Pool
- There is no issuer limitation for Local Government Investment Pools

**15. CORPORATE MEDIUM TERM NOTES (MTNs), provided that:**

- The issuer is a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States.
- The securities are rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- No more than 30% of the total portfolio may be invested in MTNs.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

**16. ASSET-BACKED, MORTGAGE-BACKED, MORTGAGE PASS-THROUGH SECURITIES, AND COLLATERALIZED MORTGAGE OBLIGATIONS FROM ISSUERS NOT DEFINED IN SECTIONS 3 AND 4 OF THE AUTHORIZED INVESTMENTS SECTION OF THIS POLICY, provided that:**

- The securities are rated in a rating category of “AA” or its equivalent or better by a NRSRO.
- No more than 20% of the total portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any single Asset-Backed or Commercial Mortgage security issuer.
- The maximum legal final maturity does not exceed five (5) years.

**17. MUTUAL FUNDS AND MONEY MARKET MUTUAL FUNDS that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:**

- a. **MUTUAL FUNDS** that invest in the securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:
  - (i) Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
  - (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.
- No more than 10% of the total portfolio may be invested in shares of any one mutual fund.
- b. **MONEY MARKET MUTUAL FUNDS** registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria:

- (i) Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
  - (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.
- No more than 20% of the total portfolio may be invested in the shares of any one Money Market Mutual Fund.
- c. No more than 20% of the total portfolio may be invested in these securities.

**18. SUPRANATIONALS, provided that:**

- Issues are US dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.
- The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
- No more than 30% of the total portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five (5) years.

**X. PROHIBITED INVESTMENT VEHICLES AND PRACTICES**

- State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to futures and options.
- In accordance with Government Code, Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.
- Investment in any security that could result in a zero interest accrual if held to maturity is prohibited. Under a provision sunseting on January 1, 2026, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted.
- Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
- Purchasing or selling securities on margin is prohibited.
- The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.
- The purchase of foreign currency denominated securities is prohibited.
- Agencies that are not Qualified Institutional Buyers (QIB) as defined by the Securities and Exchange Commission are prohibited from purchasing Private Placement Securities. The SEC defines a QIB as having at least \$100,000,000 in securities owned and invested.

- The City recognizes that it has an equal obligation to be aware of the social and political impacts of its investments, and subsequently to act responsibly in making its financial decisions. In the event all general objectives mandated by state law and set forth in Section IV above are met and created equal, the City shall not knowingly make any investments in any institution, company, corporation, subsidiary or affiliate that practices or supports directly or indirectly through its actions discrimination on the basis of race, religion, color, creed, national or ethnic origin, age, sex, sexual preference, or physical disability.

## **XI. INVESTMENT POOLS/MUTUAL FUNDS**

The City shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. The Treasurer shall develop a questionnaire which will answer the following general questions:

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
- A schedule for receiving statements and portfolio listings.
- Are reserves, retained earnings, etc. utilized by the pool/fund?
- A fee schedule, and when and how is it assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

## **XII. COLLATERALIZATION**

**CERTIFICATES OF DEPOSIT (CDs).** The City shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to California Government Code, Section 53651, pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

**COLLATERALIZATION OF BANK DEPOSITS.** This is the process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing repayment of deposited funds. The City shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651.

**REPURCHASE AGREEMENTS.** The City requires that Repurchase Agreements be collateralized only by securities authorized in accordance with California Government Code:

- The securities which collateralize the repurchase agreement shall be priced at Market Value, including any Accrued Interest plus a margin. The Market Value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- The City shall receive monthly statements of collateral.

### **XIII. DELIVERY, SAFEKEEPING AND CUSTODY**

**DELIVERY-VERSUS-PAYMENT (DVP).** All investment transactions shall be conducted on a delivery-versus-payment basis.

**SAFEKEEPING AND CUSTODY.** To protect against potential losses due to failure of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all cash and securities in the City's portfolio shall be held in safekeeping in the City's name by a third party custodian, acting as agent for the City under the terms of a custody agreement executed by the bank and the City. All investment transactions will require a safekeeping receipt or acknowledgment generated from the trade. A monthly report will be received by the City from the custodian listing all securities held in safekeeping with current market data and other information.

The only exceptions to the foregoing shall be depository accounts and securities purchases made with: (i) local government investment pools; (ii) time certificates of deposit, and, (iii) mutual funds and money market mutual funds, since these securities are not deliverable.

### **XIV. MAXIMUM MATURITY**

To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities.

The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

### **XV. RISK MANAGEMENT AND DIVERSIFICATION**

#### **MITIGATING CREDIT RISK IN THE PORTFOLIO**

Credit risk is the risk that a security or a portfolio will lose some or all its value due to a real or perceived change in the ability of the issuer to repay its debt. The City will mitigate credit risk by adopting the following strategies:

- The diversification requirements included in the “Authorized Investments” section of this policy are designed to mitigate credit risk in the portfolio.
- No more than 5% of the total portfolio may be deposited with or invested in securities issued by any single issuer unless otherwise specified in this policy.
- The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to manage the quality, liquidity or yield of the portfolio in response to market conditions or City’s risk preferences.
- If a security owned by the City is downgraded to a level below the requirements of this policy, making the security ineligible for additional purchases, the following steps will be taken:
  - Any actions taken related to the downgrade by the investment manager will be communicated to the Treasurer in a timely manner.
  - If a decision is made to retain the security, the credit situation will be monitored and reported to the City Council.

**MITIGATING MARKET RISK IN THE PORTFOLIO**

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes.

The City further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

- The City will maintain a minimum of six months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements.
- The maximum stated final maturity of individual securities in the portfolio will be five (5) years, except as otherwise stated in this policy.

- The duration of the portfolio will generally be approximately equal to the duration (typically, plus or minus 20%) of a Market Benchmark, an index selected by the City based on the City's investment objectives, constraints and risk tolerances.

#### **XVI. REVIEW OF INVESTMENT PORTFOLIO**

The Treasurer shall periodically, but no less than quarterly, review the portfolio to identify investments that do not comply with this investment policy and establish protocols for reporting major and critical incidences of noncompliance to the City Council.

#### **XVII. PERFORMANCE EVALUATION**

The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints, the cash flow characteristics of the portfolio, and state and local laws, ordinances or resolutions that restrict investments.

The Treasurer shall monitor and evaluate the portfolio's performance relative to the chosen market benchmark(s), which will be included in the Treasurer's quarterly report. The Treasurer shall select an appropriate, readily available index to use as a market benchmark.

#### **XVIII. REPORTING**

##### **MONTHLY REPORTS**

Monthly transaction reports will be submitted to the City Council in accordance with California Government Code Section 53607.

##### **QUARTERLY REPORTS**

Monthly reports may be supplemented with a detailed quarterly investment report to the City Council which provides disclosure of the City's investment activities. These reports will disclose, at a minimum, the following information about the City's portfolio:

1. An asset listing showing par value, cost and independent third-party fair market value of each security as of the date of the report, the source of the valuation, type of investment, issuer, maturity date and interest rate.
2. Transactions for the period.
3. A description of the funds, investments and programs (including lending programs) managed by contracted parties (i.e. LAIF; investment pools, outside money managers and securities lending agents)
4. A one-page summary report that shows:

- a. Average maturity of the portfolio and modified duration of the portfolio;
  - b. Maturity distribution of the portfolio;
  - c. Percentage of the portfolio represented by each investment category;
  - d. Average portfolio credit quality; and,
  - e. Time-weighted total rate of return for the portfolio for the prior one month, three months, twelve months and since inception compared to the City's market benchmark returns for the same periods;
5. A statement of compliance with investment policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for their presence in the portfolio and a timetable for resolution.
  6. A statement that the City has adequate funds to meet its cash flow requirements for the next three months.

**XIX. REVIEW OF INVESTMENT POLICY**

The investment policy will be reviewed periodically to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

Any recommended modifications or amendments shall be presented by staff to the City Council for their consideration and adoption.

## GLOSSARY OF INVESTMENT TERMS

**AGENCIES.** Shorthand market terminology for any obligation issued by a *government-sponsored entity (GSE)*, or a *federally related institution*. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

**FFCB.** The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

**FHLB.** The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

**FHLMC.** Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called “FreddieMac” issues discount notes, bonds and mortgage pass-through securities.

**FNMA.** Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as “FannieMae,” issues discount notes, bonds and mortgage pass-through securities.

**GNMA.** The Government National Mortgage Association, known as “GinnieMae,” issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

**PEFCO.** The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

**TVA.** The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

**ASSET BACKED SECURITIES.** Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

**AVERAGE LIFE.** In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

**BANKER’S ACCEPTANCE.** A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which “accepts” the obligation to pay the investor.

**BENCHMARK.** A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

**BROKER.** A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from their own position.

**CALLABLE.** A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline, the issuer will likely call its current securities and reissue them at a lower rate of interest.

**CERTIFICATE OF DEPOSIT (CD).** A time deposit with a specific maturity evidenced by a certificate.

**CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS).** A private placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

**COLLATERAL.** Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

**COLLATERALIZED BANK DEPOSIT.** A bank deposit that is collateralized at least 100% (principal plus interest to maturity). The deposit is collateralized using assets set aside by the issuer such as Treasury

securities or other qualified collateral to secure the deposit in excess of the limit covered by the Federal Deposit Insurance Corporation.

**COLLATERALIZED MORTGAGE OBLIGATIONS (CMO).** Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

**COLLATERALIZED TIME DEPOSIT.** Time deposits that are collateralized at least 100% (principal plus interest to maturity). These instruments are collateralized using assets set aside by the issuer such as Treasury securities or other qualified collateral to secure the deposit in excess of the limit covered by the Federal Deposit Insurance Corporation.

**COMMERCIAL PAPER.** The short-term unsecured debt of corporations.

**COUPON.** The rate of return at which interest is paid on a bond.

**CREDIT RISK.** The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

**DEALER.** A dealer acts as a principal in security transactions, selling securities from and buying securities for their own position.

**DEBENTURE.** A bond secured only by the general credit of the issuer.

**DELIVERY VS. PAYMENT (DVP).** A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

**DERIVATIVE.** Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

**DISCOUNT.** The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

**DIVERSIFICATION.** Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

**DURATION.** The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a security to changes interest rates.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC).** The Federal Deposit Insurance Corporation (FDIC) is an independent federal agency insuring deposits in U.S. banks and thrifts in the event of bank failures. The FDIC was created in 1933 to maintain public confidence and encourage stability in the financial system through the promotion of sound banking practices.

**FEDERALLY INSURED TIME DEPOSIT.** A time deposit is an interest-bearing bank deposit account that has a specified date of maturity, such as a certificate of deposit (CD). These deposits are limited to funds insured in accordance with FDIC insurance deposit limits.

**LEVERAGE.** Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

**LIQUIDITY.** The speed and ease with which an asset can be converted to cash.

**LOCAL AGENCY INVESTMENT FUND (LAIF).** A voluntary investment fund open to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

**LOCAL GOVERNMENT INVESTMENT POOL.** Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

**MAKE WHOLE CALL.** A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

**MARGIN.** The difference between the market value of a security and the loan a broker makes using that security as collateral.

**MARKET RISK.** The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

**MARKET VALUE.** The price at which a security can be traded.

**MATURITY.** The final date upon which the principal of a security becomes due and payable.

**MEDIUM TERM NOTES.** Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

**MODIFIED DURATION.** The percent change in price for a 100-basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

**MONEY MARKET.** The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

**MONEY MARKET MUTUAL FUND.** A mutual fund that invests exclusively in short-term securities. Examples of investments in money market funds are certificates of deposit and U.S. Treasury securities. Money market funds attempt to keep their net asset values at \$1 per share.

**MORTGAGE PASS-THROUGH SECURITIES.** A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

**MUNICIPAL SECURITIES.** Securities issued by state and local agencies to finance capital and operating expenses.

**MUTUAL FUND.** An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

**NATIONALLY RECOGNIZED STATISTICAL RATING ORGANIZATION (NRSRO).**

A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

**NEGOTIABLE CERTIFICATE OF DEPOSIT (CD).** A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market.

**PRIMARY DEALER.** A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

**PRUDENT PERSON (PRUDENT INVESTOR) RULE.** A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

**REPURCHASE AGREEMENT.** Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

**SAFEKEEPING.** A service to bank customers whereby securities are held by the bank in the customer's name.

**SECURITIES AND EXCHANGE COMMISSION (SEC).** The U.S. Securities and Exchange Commission (SEC) is an independent federal government agency responsible for protecting investors, maintaining fair and orderly functioning of securities markets and facilitating capital formation. It was created by Congress in 1934 as the first federal regulator of securities markets. The SEC promotes full public disclosure, protects investors against fraudulent and manipulative practices in the market, and monitors corporate takeover actions in the United States.

**SECURITIES AND EXCHANGE COMMISSION (SEC) RULE 15c3-1.** An SEC rule setting capital requirements for brokers and dealers. Under Rule 15c3-1, a broker or dealer must have sufficient liquidity in order to cover the most pressing obligations. This is defined as having a certain amount of liquidity as a percentage of the broker/dealer's total obligations. If the percentage falls below a certain point, the broker or dealer may not be allowed to take on new clients and may have restrictions placed on dealings with current client.

**STRUCTURED NOTE.** A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

**SUPRANATIONAL.** A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

**TOTAL RATE OF RETURN.** A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

**U.S. TREASURY OBLIGATIONS.** Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

**TREASURY BILLS.** All securities issued with initial maturities of one year or less are issued as discounted instruments and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

**TREASURY NOTES.** All securities issued with initial maturities of two to ten years are called Treasury notes and pay interest semi-annually.

**TREASURY BONDS.** All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

**YIELD TO MATURITY.** The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

<b>REVISION HISTORY:</b>
City of Rohnert Park Investment Policy for Idle Funds - Resolution 2006-105 ... Effective 04.25.2006

**RESOLUTION NO. 2021-144**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK  
APPROVING AN UPDATED INVESTMENT POLICY**

**WHEREAS**, The Finance Department has completed a review of the investment policy for the City of Rohnert Park (“City”) incorporated in Resolution No. 2006-105 entitled Investment Policy for Idle Funds; and

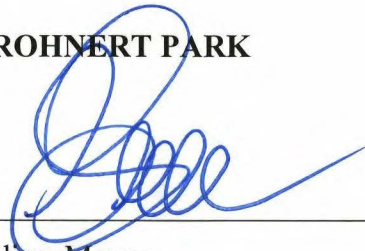
**WHEREAS**, the City’s investment policy needs to be updated to include most recent California Government Code updates, expand the use of applicable assets classes, include additional best practices, and that staff recommends an update to the existing policy thereto; and

**WHEREAS**, the proposed investment policy supersedes the policy adopted on April 25, 2006, under resolution No. 2006-105 of the Council of the City of Rohnert Park; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rohnert Park hereby approves the adoption of the updated Investment Policy, attached as Exhibit A; which is incorporated herein by this reference, is effective immediately as of the date and time of adoption of this resolution; and


**DULY AND REGULARLY ADOPTED** this 14th day of December, 2021.

**CITY OF ROHNERT PARK**



Gerard Giudice, Mayor

**ATTEST:**

  
Elizabeth Machado, Deputy City Clerk

Attachments: Exhibit A: Investment Policy

HOLLINGSWORTH-ADAMS: Aye LINARES: Aye STAFFORD: Aye ELWARD: Aye GIUDICE: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )



# CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

## 1. PURPOSE

The City of Rohnert Park desires to comply with Government Code Section 8855(i), effective on January 1, 2017.

## 2. FINDINGS

This Debt Policy is intended to comply with Government Code Section 8855(i), effective on January 1, 2017, and shall govern all debt undertaken by the City.

This policy is also the Debt Policy of affiliated city entities (successor agencies, financing corporations, joint powers authorities, CFDs).

The City hereby recognizes that a fiscally prudent debt policy is required in order to:

- Maintain the City's sound financial position.
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses.
- Protect the City's credit-worthiness.
- Ensure that all debt is structured in order to protect both current and future taxpayers, ratepayers and constituents of the City.
- Ensure that the City's debt is consistent with the City's planning goals and objectives and capital improvement program and/or budget, as applicable.

The City Council may waive any provisions hereof in connection with individual financing without an amendment hereto, upon a finding that such waiver is in the City's best interests.



# CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

## 3. POLICIES

### A. Purposes for Which Debt May Be Issued

(i) Long-Term Debt. Long-term debt may be issued to finance or refinance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment and land to be owned and operated by the City.

(a) Long-Term debt financings are appropriate when the following conditions exist:

- When the project to be financed is necessary to provide basic services.
- When the project to be financed will provide benefit to constituents over multiple years.
- When total debt does not constitute an unreasonable burden to the City and its taxpayers and/or ratepayers, as applicable.
- When the debt is used to refinance outstanding debt in order to produce debt service savings or to realize the benefits of a debt restructuring.

(b) Long-term debt financings will not generally be considered appropriate for current operating expenses and routine maintenance expenses.

(c) The City may use long-term debt financings subject to the following conditions:

- The project to be financed must be approved by the City Council.
- The weighted average maturity of the debt (or the portion of the debt allocated to the project) will not exceed the average useful life of the project to be financed by more than 20%.
- The City estimates that sufficient revenues will be available to service the debt through its maturity.
- The City determines that the issuance of the debt will comply with the applicable state and federal law.



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

(ii) Short-Term Debt. Short-term debt may be issued to provide financing for the City's operational cash flows in order to maintain a steady and even cash flow balance. Short-term debt may also be used to finance short-lived capital projects; for example, the City may undertake lease-purchase financing for equipment.

(iii) Financings on Behalf of Other Entities. The City may also find it beneficial to issue debt on behalf of other governmental agencies or private third parties in order to further the public purposes of City. In such cases, the City shall take reasonable steps to confirm the financial feasibility of the project to be financed and the financial solvency of any borrower and that the issuance of such debt is consistent with the policies set forth herein.

### **B. Types of Debt**

The following types of debt are allowable under this Debt Policy:

- General obligation bonds (GO Bonds)
- Bond or grant anticipation notes (BANs)
- Lease revenue bonds, certificates of participation (COPs) and lease-purchase transactions
- Other revenue bonds and COPs
- Tax and revenue anticipation notes (TRANS)
- Land-secured financings, such as special tax revenue bonds issued under the Mello-Roos Community Facilities Act of 1982, as amended, and limited obligation bonds issued under applicable assessment statutes
- Tax increment financing to the extent permitted under State law
- Conduit financings, such as financings for affordable rental housing and qualified 501(c)(3) organizations
- Interfund loans to and from special revenue, enterprise, and internal service funds.

The City Council may from time to time find that other forms of debt would be beneficial to further its public purposes and may approve such debt without an amendment of this Debt Policy.



# CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

Debt shall be issued as fixed rate debt unless the City makes a specific determination as to why a variable rate issue would be beneficial to the City in a specific circumstance. Interest rates on interfund loans may be fixed or be tied to an index such as California Local Agency Investment Fund (LAIF) or Sonoma County Investment Pool (SCIP).

### C: Relationship of Debt to Capital Improvement Program and Budget

The City is committed to long-term capital planning. The City can issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the City's capital budget and the capital improvement plan.

The City shall strive to fund the upkeep and maintenance of its infrastructure and facilities due to normal wear and tear through the expenditure of available operating revenues. The City shall seek to avoid the use of debt to fund infrastructure and facilities improvements that are the result of normal wear and tear.

The City shall integrate its debt issuances with the goals of its capital improvement program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes.

### D. Policy Goals Related to Planning Goals and Objectives

The City is committed to long-term financial planning, maintaining appropriate reserves levels and employing prudent practices in governance, management and budget administration. The City would issue debt for the purposes stated in this Debt Policy and to implement policy decisions incorporated in the City's annual operations budget.

It is a policy goal of the City to protect taxpayers, ratepayers (if applicable) and constituents by utilizing conservative financing methods and techniques so as to obtain the highest practical credit ratings (if applicable) and the lowest practical borrowing costs.

The City will comply with applicable state and federal law as it pertains to the maximum term of debt and the procedures for levying and imposing any related taxes, assessments, rates and charges.

When refinancing debt, it shall be the policy goal of the City to realize, whenever possible, and subject to any overriding non-financial policy considerations, minimum net present value debt service savings equal to or greater than 3.0% of the refunded principal amount.



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
DEBT MANAGEMENT POLICY	2.01.011	<input checked="" type="checkbox"/> RESO NO: 2017-084 <input type="checkbox"/> MINUTE ORDER	6/27/2017

### E. Internal Control Procedures

When issuing debt, in addition to complying with the terms of this Debt Policy, the City shall comply with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds.

Without limiting the foregoing, the City will periodically review the requirements of and will remain in compliance with the following:

- Any continuing disclosure undertakings entered into by the City in accordance with SEC Rule 15c2-12.
- Any federal tax compliance requirements, including, without limitation, recordkeeping related to expenditures of tax exempt bond proceeds, arbitrage and rebate compliance.
- The City's investment policies as they relate to the use and investment of bond proceeds.

Proceeds of debt will be held either (a) by a third-party trustee or fiscal agent, which will disburse such proceeds to or upon the order of the City upon the submission of one or more written requisitions by the City Treasurer (or his or her written designee), or (b) by the City, to be held and accounted for in a separate fund or account, the expenditure of which will be carefully documented by the City.

<b>REVISION HISTORY:</b>
JUNE 27, 2017: ORIGINAL ADOPTION OF DEBT MANAGEMENT POLICY

**RESOLUTION NO. 2017-084**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK  
ADOPTING A DEBT MANAGEMENT POLICY**

**WHEREAS**, the City Council of the City of Rohnert Park desires to comply with Government Code Section 8855(i), effective on January 1, 2017, and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rohnert Park hereby adopts the attached Debt Management Policy.

**DULY AND REGULARLY ADOPTED** this 27th day of June, 2017.

**CITY OF ROHNERT PARK**

  
\_\_\_\_\_  
Jake Mackenzie, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Caitlin Saldanha, Deputy City Clerk

Attachment: Debt Management Policy

AHANOTU: Aye BELFORTE: Aye CALLINAN: Aye STAFFORD: Aye MACKENZIE: Absent  
AYES: ( 4 ) NOES: ( 0 ) ABSENT: ( 1 ) ABSTAIN: ( 0 )



# CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

## 1. PURPOSE

The purpose of the Financial Crisis Response Plan is to:

- Provide early warning of a financial crisis.
- Provide decision makers flexibility and choices in their responses to a crisis.
- Document potential responses in advance.
- Preserve City services for the community by avoiding or minimizing layoffs, pay reductions, benefit reductions for service providers in response to a financial crisis.

## 2. SCOPE

The indicators of a financial crisis and the potential responses are documented in this Financial Crisis Response Plan. The council may adopt revisions to the Financial Crisis Response Plan from time to time without amending or updating this policy.

## 3. BACKGROUND

Municipal revenues are cyclical—fluctuating with the rising and falling tide of our local, state and national economies. Loss of a major employer, sales tax generator, or other events can negatively impact city revenue as well. The city may better prepare for the inevitable decline in revenues by developing and monitoring a set of early warning signs or indicators of financial trouble ahead and potential responses.

## 4. PROVISIONS

It shall be the policy of the city to:

1. Maintain a Financial Crisis Response Plan.
2. Monitor the indicators in the Financial Crisis Response Plan at least quarterly.
3. Report to city council upon one of the indicators being triggered.
4. Implement appropriate responses to triggered indicators in a timely manner.

The implementation of responses will be done by the city manager in accordance with other policies. City council approval will be sought if the appropriate response exceeds the city manager's authority.



# CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

## Financial Crisis Response Plan

Municipal revenues are cyclical—fluctuating with the rising and falling tide of our local, state and national economies. Loss of a major employer, sales tax generator, or other events can negatively impact City revenue as well. In the last recession, City general fund revenues fell by \$3 million (12.6%) and were below peak levels for five years. The City cut services, eliminated programs, reduced maintenance, and even laid-off employees during the last recession. The City may better prepare for the inevitable decline in revenues by developing and monitoring a set of early warning signs or indicators of financial trouble ahead. Depending on the severity of the indicator, corresponding potential actions may be considered in response. These indicators and responses are intended as guide posts and are not rigidly set mandates. Level 1 and Level 2 Responses can be implemented at any time by staff or the council as appropriate regardless of whether indicators are met.

### **Financial Crisis Response Plan Goals:**

- Provide early warning of a financial crisis.
- Provide decision makers flexibility and choices in their responses to a crisis.
- Document potential responses in advance.
- Preserve City services for the community by avoiding or minimizing layoffs, pay reductions, benefit reductions for service providers in response to a financial crisis.

### **Level 1 Financial Crisis**

Indicators of a financial crisis:

- A. Indication of actual negative revenue growth, based on year-over-year comparison, or
- B. Indication of revenue less than budget amounts by 5%, or
- C. Indication of three consecutive months of negative TOT receipts, based on a year-over-year comparison, or
- D. Indication of use of reserves for operations, or
- E. Indication of negative sales tax growth, based on year-over-year comparison, for two consecutive quarters.

Responses: <sup>1</sup>	Estimated Amount
1. Suspend Policy re: Use of General Fund Surplus	\$ 200,000
2. Increase Use of Lost Revenue for Operations	\$ 500,000

<sup>1</sup> See the next page for an explanation of the responses.



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

3. Departments Cut Budgets Up to 5%	\$ 2,200,000
4. Suspend Some of GF Infrastructure Fund Contributions	\$ 200,000
5. Suspend Some Capital Purchases/Expenditures	\$ 50,000
6. Suspend Some of GF Vehicle Replacement Fund Contributions	\$ 550,000
7. Suspend Technology Replacement Fund Contribution	\$ 50,000
8. Examine or Revise the City's Budget Process for Potential Savings	\$ Unknown
<b>Total Level 1</b>	<b>\$ 3,750,000</b>

### Explanation of Responses – Level 1

1. Suspend Fiscal Policy 2.01.013 - Reserve Policy and the Use of General Fund Surplus: Per City policy, Operating Reserves are maintained at a minimum of 17% and Contingency Reserves at a minimum of 5% of operating expenditures. When budgeted expenditures increase, the policy calls for increasing contributions to reserves to maintain minimum levels. These contributions could be suspended in a crisis. However, in a crisis it is likely that revenues will be insufficient to increase contributions to reserves.
2. Increase Use of Lost Revenue for Operations: A portion of casino mitigation funds may be available to pay back the General Fund for lost property and sales tax due to the casino occupying land that was to be in the city limits and developed. This could involve suspending a capital improvement to fund operations.
3. Departments Cut Budgets Up to 5%: The effectiveness of this strategy depends on when it is triggered. If it is early in the fiscal year, than there is time for the departments to adjust. If late in the year, it will be difficult to cut because expenditures have already been made. Reductions could be carried forward to future years.
4. Suspend General Fund Infrastructure Fund Contributions: Over the last few years the City has contributed General Fund monies toward replacement of City infrastructure – buildings, streets, playgrounds, etc. The annual amount is typically about \$1.2 million. A portion of this contribution could be suspended. The FY 22-23 budget includes \$2.7 million for this fund. The FY 22-23 budget projects a year-end fund balance of \$1.9 million for the Infrastructure Fund.
5. Suspend Some Capital Purchases/Expenditures: Each year the City replaces a few capital items. These could be evaluated and possibly postponed. If they have already been purchased, this response is not possible.



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

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FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

6. Suspend General fund Vehicle Replacement Fund Contributions: Each year the City contributes approximately \$1.1 million toward replacement of City vehicles on a schedule. Some or all of the contributions could be suspended and the vehicles replacements delayed.
7. Suspend Technology Replacement Fund Contribution: The City sets aside funds to replace equipment as it reaches the end of its useful life; this set-aside could be suspended. The FY 22-23 budget includes \$50,000 for this contribution.
8. Examine or Revise the City’s Budget Process for Potential Savings: As the City works through a financial crisis, during budget development, it may make sense to switch budgeting method to “Zero Base Budgeting” or another more conservative budgeting method.

### Level 2 Financial Crisis

Unlike the response measures in Level 1, which can provide for multiple-year budget reductions, Level 2 measures are one-time withdrawals of reserve and trust funds that once used are gone.

Indicators:

- A. Indication of second year of actual negative revenue growth, based on year-over-year comparison, or
- B. Indication of revenue less than budget amounts by 10%, or
- C. Indication of Property Tax Assessment with a decline of 2% or more.

Responses:	Estimated Amount
1. Use Rohnert Park Foundation Fund Balance to fund Operations	\$ 500,000
2. Use One Third of General Fund Contingency Reserves	\$ 850,000
3. Use One Third of General Fund Operating Reserve	\$ 2,500,000
4. Withdraw Retiree Medical Trust Funds (CERBT)	\$ 800,000
5. Withdraw Retirement Trust Funds (PARS)	\$ 400,000
6. Withdraw 10% of Funds Assigned to Downtown	\$ 1,100,000
<b>Total Level 2</b>	<b>\$ 6,150,000</b>



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FINANCIAL CRISIS RESPONSE PLAN	2.01.012	MINUTE ORDER 9/27/2022	9/27/2022

### Explanation of Responses – Level 2

1. Use Foundation Fund Balance to Fund Operations: The Rohnert Park Foundation has a fund balance of \$500,000. These funds could be directed to the most relevant City operations, likely in Community Services.
2. Use General Fund Contingency Reserves: Per City policy, the Contingency Reserve is maintained at 5% of operating expenditures. These reserves exist to help the City respond to a financial crisis.
3. Use General Fund Operating Reserves: Per City policy, Operating Reserve is maintained at a minimum of 17% of operating expenditures. These reserves exist to help the City respond to a financial crisis.
4. Withdraw Retiree Medical Trust Funds (CERBT): The City has invested funds with CERBT. Those funds may be withdrawn solely for paying for retiree medical benefits. The City pays about \$1.6 million per year for retiree medical benefits. That amount could be withdrawn each year. However, during an economic downturn market losses are expected in the equity based investments of the trust fund. In order to not realize losses, use of the trust funds in recessions should be minimized to the extent possible.
5. Withdraw Retirement Trust Funds (PARS): From time to time the City has invested funds with in a retirement trust fund managed by PARS. When available, those funds may be withdrawn solely for paying retirement benefit expenses (PERS). Because the City has paid down retirement liabilities, the Trust funds are limited (approximately \$450,000). See comment under #4 above regarding market losses.
6. Withdraw Funds Assigned to Downtown Project: The City has set aside \$11.2 million toward developing the downtown property. These funds could be used to address a financial crisis.

REVISION HISTORY:
ADOPTED 5/8/2018; REVISED 9/27/2022



**CITY OF ROHNERT PARK**  
**CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

**1. PURPOSE**

The City of Rohnert Park receives requests from non-profit organizations and service clubs to co-sponsor activities and/or to waive rental fees for City facilities, special event fees for events held on City property, and waive temporary use permit fees for events held on private property. Examples include sporting events, school events, festivals, toy drives, community events, lunches and dinners.

Recognizing the value of partnering with other organizations to provide services of benefit to the community, while still upholding its fiscal responsibilities, the City has established this policy on when fees may be waived or co-sponsorships approved.

**2. DEFINITIONS**

1. Fee Waiver – Full or partial release from the requirement of payment for certain fees for use of City facility or park. Fee waivers are available for activities that span no more than two days.
2. Co-Sponsorship – Joint sponsorship of a program, event, or activity that the City determines to have significant value to the City of Rohnert Park residents. Co-sponsored activities may be one-time or ongoing.

**3. POLICY**

Organizations eligible for fee waivers and co-sponsorships include:

1. Government agencies whose use is consistent with its normal functions, including public schools in Rohnert Park not managed by the Cotati-Rohnert Park School District. Any requests from schools managed by the Cotati-Rohnert Park Unified School District shall follow any Use Agreement with the School District.
2. Professional organizations/associations that provide professional development, training or certifications for City staff.
3. Local nonprofit organizations, an organization that has been conferred eligible for nonprofit status by the Internal Revenue Service under United States Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(6), and maintains an office or provides services within the City of Rohnert Park.
4. Fees may be waived, or co-sponsorships approved, by the City Manager or his/her designee, based on the following criteria:
  - a. The program or events is of significant value to the community (City of Rohnert Park and/or Sonoma County) and is open to the public.



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

- b. The waiver/co-sponsorship will not be detrimental to the City’s financial situation.
- c. There is no conflict of interest or perception of a significant conflict of interest for the City.
- d. The proposed event or program shall not have a significant impact on City facilities or other City activities, and any minor impacts shall be mitigated by the applicant.
- e. The following events are eligible for future fee waivers based on their history of events in Rohnert Park, subject to the limit of “e” above:
  - Fishing Derby at Roberts Lake
  - Child Parent Institute Day Camp
  - Rotary Club Toy Drive
  - Local Non-Competitive Youth Sports Organization League Events (eg Opening Day; End of Season Tournament)
- f. The following events are eligible for future co-sponsorships based on their history of events in Rohnert Park:
  - Project Grad – Board Meetings and Grad Night Event
  - Rohnert Park Chamber of Commerce Holiday Lights
  - Council on Aging Senior Games – Pickleball Tournament
  - Fun After 50 – Senior Center Activity Group
  - Sonoma County Registrar of Voters – Election Centers

Activities which are ineligible for waivers and co-sponsorship include those which:

- i. Enhance private businesses or generate profit for a business, even if some proceeds are donated to non-profits
- ii. Are held on behalf of, in support of, or in opposition to any political candidate or ballot measure or advocate a political position
- iii. Advocate or promote the sale or use of tobacco, alcohol, controlled substances, firearms or other weapons
- iv. Promote adult-oriented businesses or include pornography
- v. Solicit criminal activity
- vi. Are held on private property
- vii. Are held at the Performing Arts Center, unless part of “f” or “g” above.

Religious organizations with the required IRS status for charitable or social welfare organizations may apply if the proposed event neither promotes religious messages nor advocates for or promotes religious beliefs.



**CITY OF ROHNERT PARK**  
**CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

Co-sponsorship or fee waivers granted by the City are not intended to create public forums for general speech and/or public expression.

Availability of a non-profit or other reduced rate shall not affect eligibility for a fee waiver or sponsorship.

**4. ADMINISTRATION OF POLICY**

All applicants must follow the requirements in the City’s standard use agreement. The event or program will comply with the City’s non-discrimination policy and all other applicable City policies.

Applications for fee waivers or co-sponsorships must be submitted at the time a facility is reserved and must include all required information no less than 60 days in advance of the event. Security deposits will be refunded if a fee waiver application is denied.

The City reserves the right to access all activities at any time to ensure all rules, regulations, conditions of use, City and health and safety laws are not violated. Co-sponsorships and fee waivers can be revoked at any time, effective immediately, if the recipient agency or organization fails to comply with this policy or any other local, State or Federal regulation.

Upon agreeing to a **fee-waiver** for an event, program or project, the City will:

- a. Waive hourly rental fees for City facility or park use in an amount not to exceed \$1,000 per event, per year;
- b. Provide City’s name, logo, or other imagery on sponsor recognition materials for in-kind sponsorship

Upon agreeing to **co-sponsor** for an event, program or project, the City will waive all fees associated with City facility or parks use, and may provide some or all of the following:

- a. City staff assistance with planning, organizing, and/or conducting of the activity;
- b. Use of the City’s name, logo, or other imagery on promotional materials;
- c. Use of City resources including equipment and supplies, which may be at additional cost;
- d. Assistance with the promotion of the activity via the City’s website, social media channels, Rohnert Park Cable Television, Recreation Activity Guide, email lists, digital billboards, or other sources;
- e. Display space for promotional materials at City facilities.

Applicants denied a fee waiver or co-sponsorship may deliver a written appeal for consideration by the City Manager or other members of the City’s Executive team as designated by the City



**CITY OF ROHNERT PARK**  
**CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
CO-SPONSORSHIPS AND FEE WAIVERS	2.06.004	<input checked="" type="checkbox"/> RESO NO: 2023-030	4/25/2023

Manager within one week of the denial, along with the application for facility use, fee waiver, and any supporting documentation. The decision then made by the City Manager shall be final.

Staff shall provide annual reports to the City Manager regarding fee waivers and co-sponsorships approved or implemented during the past fiscal year. The City Manager shall provide the report to City Council no later than sixty (60) days following the close of the fiscal year.

REVISION HISTORY:
04/25/2023 RESOLUTION NO. 2023-030 AMENDING THE CITY OF ROHNERT PARK CO-SPONSORSHIP AND FEE WAIVERS POLICY NUMBER 2.06.004
12/11/2018 RESOLUTION NO. 2018-157, ADOPTING THE AMENDED CO-SPONSORSHIPS AND FEE WAIVERS POLICY
8/22/2017 ADOPT BY MINUTE ORDER POLICY NO. 2.06.004, RESCINDING RESOLUTION NO. 2011-26
7/26/2011 RESOLUTION NO. 2011-66 ADOPTING A FEE WAIVER AND CO-SPONSORSHIP POLICY NO. 490.13

**RESOLUTION NO. 2023-030**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK  
AMENDING THE CITY OF ROHNERT PARK CO-SPONSORSHIP AND FEE  
WAIVERS POLICY NUMBER 2.06.004**

**WHEREAS**, the City of Rohnert Park routinely receives requests from various non-profit organizations to co-sponsor various activities, or to waive temporary use permit fees and/or rental fees for the use of City facilities; and

**WHEREAS**, the City Council of the City of Rohnert Park recognizes the value of partnering with other organizations to provide additional services of benefit to the community, while still upholding its fiscal responsibilities; and

**WHEREAS**, the City Council approved an amended Co-Sponsorships and Fee Waivers Policy in December, 2018; and

**WHEREAS**, the City desires to amend the policy to define the difference between a Co-Sponsorship and a Fee Waiver and clarify the City's role in each; and

**WHEREAS**, the City desires to include certain organization's events as eligible for a fee waiver or co-sponsorship in perpetuity based on the history of hosting events in the City.

**WHEREAS**, the City Council now desires to adopt the revised Co-Sponsorships and Fee Waivers Policy.


**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that it does hereby adopt the attached Co-Sponsorships and Fee Waivers Policy attached hereto as Exhibit "A."

**DULY AND REGULARLY ADOPTED** this 25th day of April, 2023.

**CITY OF ROHNERT PARK**

  
Samantha Rodriguez, Mayor

**ATTEST:**

  
Elizabeth Machado, Assistant City Clerk

Attachment: Exhibit A

ELWARD: Aye GIUDICE: Aye SANBORN: Aye HOLLINGSWORTH ADAMS: Aye RODRIGUEZ: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FLEET SERVICES CAPITAL AND MAINTENANCE RESERVE FUND	2.03.002	<input checked="" type="checkbox"/> MINUTE ORDER	5/14/2019

**1. PURPOSE**

The purpose of this policy is to establish a Fleet Services Capital and Maintenance Reserve Fund. This policy will guide decisions relating to the scale of the reserve fund and the use of these funds.

**2. POLICY**

To set aside sufficient savings to ensure the Fleet Services shop interior capital improvement and maintenance needs are met, and critical equipment replacements are funded, including Fleet vehicles, the City establishes the following Fleet Services Capital and Maintenance Reserve Fund policy:

1. The Fleet Services Capital and Maintenance Reserve Fund balance target is established at two hundred thousand dollars (\$200,000).
2. City may transfer, with appropriations, retained earnings from the Fleet Services Fund into the Fleet Services Capital and Maintenance Reserve Fund until the target is met.
3. City Manager may authorize transfer of any Fleet Services Fund retained earnings, after the payment of debt service and on-going capital costs, into the reserve account. Transfer must be consistent with budget policies and procedures.
4. Allowable uses of Fleet Services Capital and Maintenance Reserve Fund are as follows:
  - a. Capital improvements and deferred maintenance for the Fleet Services shop interior and replacement of equipment, including Fleet vehicles, used by Fleet Services.
5. The Fleet Services Capital and Maintenance Reserve Fund may fluctuate above and below the two hundred thousand dollars (\$200,000) target balance to facilitate the allowable uses described above.
6. Once the Fleet Services Capital and Maintenance Reserve Fund is fully funded, any retained earnings not used to pay for operational expenses will be used to reduce future service charges to Departments.

**3. BACKGROUND**

The establishment of a policy for Fleet Services Capital and Maintenance Reserve Fund was identified as a Goal in the Fiscal Year 2017-18 budget.

<b>REVISION HISTORY:</b>
6/26/2018: ORIGINAL POLICY ADOPTED

RESOLUTION NO. 2018-099

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK AUTHORIZING AND APPROVING THE DIRECTOR OF FINANCE TO INCREASE APPROPRIATION FOR FY 2017-18 TO FUND THE FLEET SERVICES CAPITAL AND MAINTENANCE RESERVE**

**WHEREAS**, the City Council of the City of Rohnert Park adopted the FY 2017-18 Budget on June 13, 2017; and,

**WHEREAS**, the City Council has the authority to amend the budget; and,

**WHEREAS**, the City Council adopted a Fleet Services Capital and Maintenance Reserve Fund Policy and established a Fleet Services Capital and Maintenance Reserve Fund account by Minute Oder on June 26, 2018; and

**WHEREAS**, the City Manager has reviewed and recommended the operational changes to be brought forward to the City Council for consideration.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that the foregoing recitals are true and correct and that it does hereby authorize and approve the Director of Finance to increase appropriations for FY 2017-18 to fund the Fleet Services Capital and Maintenance Reserve Fund.

**BE IT FURTHER RESOLVED** that the Director of Finance is authorized to make any administrative adjustments necessary to process the transaction in accordance with generally accepted accounting principles.

**DULY AND REGULARLY ADOPTED** this 24th day of July 2018.

**CITY OF ROHNERT PARK**

Pam Stafford  
Pam Stafford, Mayor

**ATTEST:**

Caitlin Saldanha for  
JoAnne M. Buegler, City Clerk  
Caitlin Saldanha, Assistant City Clerk

AHANOTU: Absent BELFORTE: Aye MACKENZIE: Aye CALLINAN: Aye STAFFORD: Aye  
AYES: ( 4 ) NOES: ( 0 ) ABSENT: ( 1 ) ABSTAIN: ( 0 )



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

<b>SUBJECT/TITLE:</b>	<b>POLICY NO:</b>	<b>APPROVED BY:</b>	<b>APPROVAL DATE:</b>
<b>WATER OPERATING RESERVE AND WATER RATE STABILIZATION RESERVE</b>	<b>7.02.002</b>	<input checked="" type="checkbox"/> <b>RESOLUTION 2020-008</b>	<b>JANUARY 14, 2020</b>

**1. PURPOSE**

The purpose of this policy is to establish a Water Operating Reserve and a Water Rate Stabilization Reserve. This policy will guide decisions relating to the size and use of these funds.

**2. POLICY**

To provide working capital and improved cash flows for unplanned operating and maintenance expenditures, the City establishes the following **Water Operating Reserve**:

1. The Water Operating Reserve balance target is established at 50% of annual operating and maintenance costs, including debt service, for the water system.
2. City may assign retained earnings from the Water Operating Fund into the Water Operating Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Water Operating Fund retained earnings, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.
4. Allowable uses of the Water Operating Reserve are as follows:
  - a. Unplanned operating and maintenance expenditures for the water system.
5. The Water Operating Reserve may fluctuate above and below the 50% of annual operating and maintenance costs, including debt service, for the water system target balance in order to facilitate the allowable uses described above.
6. Once the Water Operating Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will be used to fund the Water Rate Stabilization Reserve.

To help bolster financial stability during drought or other emergency purposes and reduce the utility's financial risk, the City establishes the following **Water Rate Stabilization Reserve**:

1. The Water Rate Stabilization Reserve balance target is \$1.5 million.
2. City may assign retained earnings from the Water Operating Fund into the Water Rate Stabilization Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Water Operating Fund unassigned fund balance, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.
4. Allowable uses of the Water Rate Stabilization Reserve are as follows:



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
WATER OPERATING RESERVE AND WATER RATE STABILIZATION RESERVE	7.02.002	<input checked="" type="checkbox"/> RESOLUTION 2020-008	JANUARY 14, 2020

- a. reduce any financial deficit created by water revenue shortage conditions, or
  - b. reduce the financial impact of extended damage to facilities or accessory objects (appurtenances) from natural disasters or declared emergency events.
5. The Water Rate Stabilization Reserve may fluctuate above and below the \$1.5 million target balance in order to facilitate the allowable uses described above.
  6. Once the Water Rate Stabilization Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will remain in Water Operating Fund balance.

**3. BACKGROUND**

The establishment of a Water Operating Reserve and a Water Rate Stabilization Reserve was recommended in the Water Rate Study prepared for the City.

<b>REVISION HISTORY:</b>



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
SEWER OPERATING RESERVE AND SEWER RATE STABILIZATION RESERVE	7.03.001	<input checked="" type="checkbox"/> RESOLUTION 2020-008	JANUARY 14, 2020

### 1. PURPOSE

The purpose of this policy is to establish a Sewer Operating Reserve and a Sewer Rate Stabilization Reserve. This policy will guide decisions relating to the size and use of these Reserves.

### 2. POLICY

To provide working capital and improved cash flows for unplanned operating and maintenance expenditures, the City establishes the following **Sewer Operating Reserve**:

1. The Sewer Operating Reserve balance target is established at 50% of annual operating and maintenance costs, including debt service, for the sewer system.
2. City may assign retained earnings from the Sewer Operating Fund into the Sewer Operating Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Sewer Operating Fund retained earnings, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.
4. Allowable uses of the Sewer Operating Reserve are as follows:
  - a. Unplanned operating and maintenance expenditures for the sewer system.
5. The Sewer Operating Reserve may fluctuate above and below the 50% of annual operating and maintenance costs, including debt service, for the sewer system target balance in order to facilitate the allowable uses described above.
6. Once the Sewer Operating Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will be used to fund the Sewer Rate Stabilization Reserve.

To help bolster financial stability during drought or other emergency purposes and reduce the utility's financial risk, the City establishes the following **Sewer Rate Stabilization Reserve**:

1. The Sewer Rate Stabilization Reserve balance target is \$1.5 million.
2. City may assign retained earnings from the Sewer Operating Fund into the Sewer Rate Stabilization Reserve until the target is met.
3. City Manager, or designee, may authorize assignment of any Sewer Operating Fund unassigned fund balance, after the payment of debt service and on-going capital costs, into the reserve account. Assignment must be consistent with budget policies and procedures.



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

<b>SUBJECT/TITLE:</b>	<b>POLICY NO:</b>	<b>APPROVED BY:</b>	<b>APPROVAL DATE:</b>
<b>SEWER OPERATING RESERVE AND SEWER RATE STABILIZATION RESERVE</b>	<b>7.03.001</b>	<input checked="" type="checkbox"/> <b>RESOLUTION 2020-008</b>	<b>JANUARY 14, 2020</b>

4. Allowable uses of the Sewer Rate Stabilization Reserve are as follows:
  - a. reduce any financial deficit created by sewer revenue shortage conditions, or
  - b. reduce the financial impact of extended damage to facilities or accessory objects (appurtenances) from natural disasters or declared emergency events.
5. The Sewer Rate Stabilization Reserve may fluctuate above and below the \$1.5 million target balance in order to facilitate the allowable uses described above.
6. Once the Sewer Rate Stabilization Reserve is fully funded, any unassigned fund balance not used to pay for operational expenses will remain in Sewer Operating Fund balance.

### **3. BACKGROUND**

The establishment of a Sewer Operating Reserve and a Sewer Rate Stabilization Reserve was recommended in the Sewer Rate Study prepared for the City.

<b>REVISION HISTORY:</b>

**RESOLUTION NO. 2020-008**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK  
APPROVING CITY COUNCIL POLICY TO ESTABLISH WATER OPERATING  
RESERVE AND WATER RATE STABILIZATION RESERVE AND APPROVING CITY  
COUNCIL POLICY TO ESTABLISH SEWER OPERATING RESERVE AND SEWER  
RATE STABILIZATION RESERVE**

**WHEREAS**, The Reed Group, Inc. prepared the Water and Sewer Rate Studies that recommended establishing and maintaining financial reserves; and

**WHEREAS**; on July 11, 2017 the City Council accepted the Final Water Rate Study Report and on July 25, 2017 approved Ordinance No. 907 to increase Water Service Rates; and

**WHEREAS**, on April 24, 2018 the City Council accepted the Final Sewer Rate Study Report and adopted Resolution 2018-060 to adopt new sewer service rates; and

**WHEREAS**, the Water and Sewer Rate Studies recommended establishing and maintaining financial reserves.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that it does hereby authorize and approve the establishment and maintenance of the Water Operating Reserve, Water Rate Stabilization Reserve, Sewer Operating Reserve, and Sewer Rate Stabilization Reserve; and

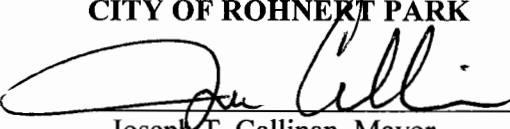
**BE IT FURTHER RESOLVED** by the City Council of the City of Rohnert Park that it does hereby authorize and approve the City Council Policy: Water Operating Reserve and Water Rate Stabilization Reserve, attached as Exhibit A;

**BE IT FURTHER RESOLVED** by the City Council of the City of Rohnert Park that it does hereby authorize and approve the City Council Policy: Sewer Operating Reserve and Sewer Rate Stabilization Reserve, attached as Exhibit B;

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized and directed to execute documents and take related action pertaining to same for and on behalf of the City of Rohnert Park.

**DULY AND REGULARLY ADOPTED** this 14 day of January, 2020.

**CITY OF ROHNERT PARK**

  
Joseph T. Callinan, Mayor

**ATTEST:**

  
Sylvia Lopez Cuevas, Assistant City Clerk

**Attachments:** Exhibit A and Exhibit B

ADAMS: Aye BELFORTE: Aye STAFFORD: Aye MACKENZIE: Aye CALLINAN: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

<b>SUBJECT/TITLE:</b>	<b>POLICY NO:</b>	<b>APPROVED BY:</b>	<b>APPROVAL DATE:</b>
<b>FISCAL POLICY: VEHICLE/EQUIPMENT REPLACEMENT</b>	<b>2.01.008</b>	<input type="checkbox"/> <b>RESO NO: 2024-089</b> <input type="checkbox"/> <b>MINUTE ORDER</b>	<b>OCTOBER 8, 2024</b>

**1. PURPOSE**

The purpose of the Vehicle Replacement Policy is to establish a Vehicle Replacement Fund and criteria for a Vehicle Replacement Schedule, which will ensure vehicles are funded and replaced according to their anticipated lifecycle, reduce maintenance costs, and eliminate reliance on the operating budget and large cash outlays for vehicle purchases.

**2. SCOPE**

The scope of this policy is limited to determining eligibility of purchases to be included the policy, the method of calculating the annual set-aside amount, the treatment of retired vehicles and surplus property, and the source and use of funds to purchase replacement vehicles and equipment.

**3. BACKGROUND**

**DEFINITIONS**

**Depreciation:** means the decrease in value over the useful life of a capital asset due to wear and tear, decay, decline in price, etc.

**Vehicle/Equipment Replacement Fund:** means a fund established to plan for future capital expenditures and the means of financing them, with costs to be incurred each year over a fixed period of years, to meet capital needs arising from long-term vehicle and equipment uses.

**Director of Public Works:** means the person responsible for managing the repair, replacement, and maintenance of the City’s vehicle fleet and equipment inventory. The Director of Public Works may delegate tasks to a designee as necessary.

**Operating Fund:** means a programmatic, financial, and organizational plan for furthering the goals of the City Council through departments of the City, which does not include capital improvement projects.

**Straight-Line Depreciation:** means the depreciation of an asset by a fixed percentage of its original cost based on its estimated useful life.



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FISCAL POLICY: VEHICLE/EQUIPMENT REPLACEMENT	2.01.008	<input type="checkbox"/> RESO NO: 2024-089 <input type="checkbox"/> MINUTE ORDER	OCTOBER 8, 2024

**Vehicle Depreciation Schedule:** means the programmatic plan used to calculate the replacement of City vehicles and equipment.

**POLICY**

**Vehicle/Equipment Replacement**

The City of Rohnert Park’s vehicle/equipment replacement and depreciation schedule is maintained by the Department of Public Works and specifically managed by the Director of Public Works.

Vehicle Replacement criteria are determined by the expected useful service life. Typically, this is based upon the type of vehicle/equipment and its usage. A vehicle will be replaced according to these established criteria unless the Department Head(s) and Director of Public Works determine that: 1) mechanical failure or vehicle damage warrants earlier replacement, or 2) the vehicle is still serviceable and may serve additional years beyond its original anticipated service life.

**Vehicle/Equipment Replacement Fund**

Departments using the vehicle/equipment in its operations shall be charged and the revenue generated shall be deposited into a restricted capital replacement fund, known as the Vehicle/Equipment Replacement Fund. Enterprise and Internal Service Funds shall participate in the replacement program when qualifying assets are purchased, each keeping its own separate balance. These funds are not to be co-mingled with the General Fund dollars and be identified separately for their own use. If sufficient funds are available, future vehicle or equipment replacements will be funded by the Vehicle/Equipment Replacement Fund.

Funding for the Vehicle/Equipment Replacement will be generated by an annual Vehicle Replacement Expense charge to users based upon a straight-line depreciation calculation plus an accelerator for each vehicle or piece of equipment over the course of its lifecycle and budgeted as part of the annual budget development process.

The revenue from the vehicle replacement expense shall be collected as charges for services in the Vehicle/Equipment Replacement Fund. The charges shall commence in either the same fiscal year as the purchase of each new and replacement purchase or when the vehicle is placed into service. Charges for services shall continue through the service life of the new vehicle and shall cease upon retirement of said vehicle.



## CITY OF ROHNERT PARK CITY COUNCIL POLICY

SUBJECT/TITLE:	POLICY NO:	APPROVED BY:	APPROVAL DATE:
FISCAL POLICY: VEHICLE/EQUIPMENT REPLACEMENT	2.01.008	<input type="checkbox"/> RESO NO: 2024-089 <input type="checkbox"/> MINUTE ORDER	OCTOBER 8, 2024

The City may from time to time transfer additional funds to the Vehicle Replacement Fund at its discretion. This shall be done if recommended by the City Manager, and authorized by the City Council.

### **Allowable Uses**

The first-time purchase of new vehicles or equipment is an allowable use of the vehicle replacement fund if recommended by the City Manager, and authorized by the City Council. A review of available funds will be made by the Finance Director prior to any use of the funds for a new purchase not previously included on the replacement schedule. Allowable uses will include purchase of vehicles and equipment necessary for the City to perform its functions. Emerging technology, environmental concerns, and legislation may require the City to make purchases of new types of equipment such as charging stations to operate a modern Fleet.

### **Calculating the Annual Set-aside**

The annual set-aside is calculated by determining the future value of a vehicle and using straight-line depreciation as the initial baseline. This method determines the dollar amount that will be set aside each year throughout the vehicle's lifecycle. The Finance Department is responsible for calculating the set-aside, preparing the budget, transferring the funds, and maintaining the separate balances of each fund.

For example, a vehicle costing \$45,000 in 2024 has a useful life of 8 years. It is scheduled to be replaced in 2032 and is estimated to cost approximately \$57,000. The annual set-aside amount for this vehicle would be \$7,126. Funding will be allocated to the Vehicle Replacement Fund each year and will be used to purchase the new vehicle when it reaches the end of its lifecycle.

### **Retired Vehicles**

All replaced vehicles shall be removed from the Vehicle Depreciation Schedule and removed from the active City Fleet. Retired Vehicles shall be disposed of through surplus sale by Resolution of the City Council of the City of Rohnert Park.

### **Surplus Property**

Funds received through the resale of any vehicle removed from City services shall be deposited in the Vehicle Replacement Fund to help defray unanticipated new vehicle



**CITY OF ROHNERT PARK  
CITY COUNCIL POLICY**

<b>SUBJECT/TITLE:</b>	<b>POLICY NO:</b>	<b>APPROVED BY:</b>	<b>APPROVAL DATE:</b>
<b>FISCAL POLICY: VEHICLE/EQUIPMENT REPLACEMENT</b>	<b>2.01.008</b>	<input type="checkbox"/> <b>RESO NO: 2024-089</b> <input type="checkbox"/> <b>MINUTE ORDER</b>	<b>OCTOBER 8, 2024</b>

cost increases. Funds shall be deposited in such a way that General Funds are kept separate from each Enterprise or Internal Service Fund.

**Financial Crisis**

The City has a Financial Crisis Response Plan, that outlines several remedies should the City suffer a Financial Crisis. One such remedy is to stop annual transfers to the Vehicle Replacement Fund. Another remedy, not included in the Financial Crisis Plan, would be to withdraw funds from the Vehicle Replacement Fund and redirect them to more urgent needs. Both these actions would require recommendation by the City Manager and authorization by the City Council.

<b>REVISION HISTORY:</b>
POLICY NO 415.37 RESOLUTION 2011-56 06/28/2011 REVISED BY RESOLUTION 2024-089 ADOPTED ON 10/8/24

**RESOLUTION NO. 2024-089**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROHNERT PARK  
RESCINDING CERTAIN PROVISIONS OF RESOLUTION 2011-56 AND  
ADOPTING A NEW FISCAL POLICY FOR VEHICLE/EQUIPMENT REPLACEMENT**

**WHEREAS**, on June 28, 2011 the City Council of the City of Rohnert Park adopted Fiscal Policy No. 415.37 via Resolution No. 2011-56 to establish a vehicle replacement fund and vehicle replacement policy (“Policy”); and

**WHEREAS**, the Finance Director has reviewed the Policy, and recommends that the Policy be updated to reflect the needs of a modern fleet; and

**WHEREAS**, the City desires to update the Policy to expand its scope and cover equipment not previously addressed by the Policy; and

**WHEREAS**, the City further desires to update the Policy to clarify responsibilities related to managing the fleet and the related replacement program; and


**WHEREAS**, the City further desires to update the Policy to allow the purchase of first-time vehicles and equipment not already included in the replacement plan; and

**WHEREAS**, the City further desires to update the Policy to allow the City to make purchases necessitated by emerging technology, environmental concerns, and legislation that may require the City to purchase new types of equipment such as EV charging Stations; and

**WHEREAS**, the City further desires to update the Policy to allow the City to take actions necessitated by a financial crisis such as stopping the annual transfers to the Vehicle Replacement Fund or withdrawing funds from the Vehicle Replacement Fund and redirecting them to more urgent needs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rohnert Park that it does hereby adopt the revised Policy attached hereto as **Exhibit A**.

**DULY AND REGULARLY ADOPTED** by the City Council of the City of Rohnert Park this 8<sup>th</sup> day of October 2024.

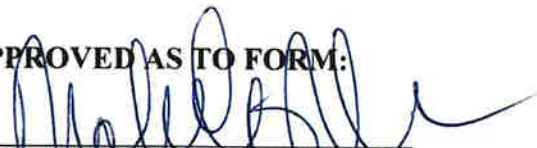
**CITY OF ROHNERT PARK**  
  
\_\_\_\_\_  
Susan H. Adams, Mayor

**ATTEST:**

  
Sylvia Lopez-Cuevas, City Clerk



APPROVED AS TO FORM:

  
Michelle M. Kenyon, City Attorney

Attachments: Exhibit A

ELWARD: Aye RODRIGUEZ: Aye SANBORN: Aye GIUDICE: Aye ADAMS: Aye  
AYES: ( 5 ) NOES: ( 0 ) ABSENT: ( 0 ) ABSTAIN: ( 0 )

## GLOSSARY

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**Adopted Budget:** The annual City budget as approved by the City Council on or before June 30.

**Amended Budget:** The adopted budget including changes made during the fiscal year.

**Appropriation:** The legal authority to spend funds. Unless otherwise encumbered, appropriations lapse at the end of the fiscal year.

**Assessed Valuation:** A dollar value placed on real estate by counties as a basis for levying property taxes.

**Audit:** Scrutiny of the City's accounts by an independent auditing firm to determine whether the City's financial statements are fairly presented in accordance with generally accepted accounting principles.

**Beginning Balance:** Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.

**Bond:** Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principle amount, with interest at predetermined intervals.

**Budget:** A fiscal plan of financial operation listing an estimate of proposed expenditures and the proposed means of financing them.

**Business License Tax:** A tax levied on persons or companies doing business in Rohnert Park, which must be annually.

**California Public Employees' Retirement System (CalPERS):** The retirement system, administered by the State of California, to which all permanent City employees belong.

**Capital Asset:** The City defines capital assets at cost; new infrastructure projects over \$100,000; buildings and improvements over \$25,000, and equipment over \$10,000 that are used in operations with an estimated useful life in excess of one year.

**Capital Improvement Plan (CIP):** The five-year financial plan for improving asset and integrating debt service and capital assets maintenance.

**Certificates of Participation (COPs):** A lending agreement secured by a lease on the acquired asset or other assets of the City.

**Debt Service:** Payment of the principle and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation (COPs).

**Debt Service Fund:** A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

**Deficit:** An excess of expenditures over revenues (resources).

**Department:** An organizational unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

**Encumbrances:** A legal obligation to pay funds for expenses yet to occur, such as when a purchase order has been issued but the related goods or services have not yet been received. They cease to be encumbrances when the obligations are paid or terminated.

## GLOSSARY

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**Enterprise Fund:** A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominantly self-supporting through user charges. May also be referred to as Proprietary Funds.

**Expenditure:** The actual spending of governmental funds.

**Fiscal Year:** A twelve-month period of time to which a budget applies. In Rohnert Park, it is July 1 through June 30.

**Full Time Equivalent: {FTE}:** The percentage of full time an employee is assigned to work. Full-time equals 100% or 40 hours per week. 1.0 equals one employee working 40 hours per week.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts, used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance:** The difference between fund assets and fund liabilities.

**{GAAP} Generally Accepted Accounting Principles:** Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Gann Limit:** State of California legislation that limits a City's appropriations growth rate to two factors: Changes in population, and either the change in California per capita income or the change in the local assessment roll due to non-residential new construction.

**{GASB} Governmental Accounting Standards Board:** The authoritative accounting and financial reporting standard-setting body for government entities.

**General Fund:** The primary fund of the City used to account for all revenues and expenditures of the City that are not legally restricted as to use.

**General Obligation Bond:** Bonds backed by the full faith and credit of the City, used for various purposes and repaid by the regular revenue raising powers (generally property taxes) of the City.

**{GFOA} Government Finance Officers Association:** A professional association of state, provincial, and local finance officers in the United States and Canada whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, leadership.

**Governmental Fund Types:** Funds used to account for acquisitions and other uses of balances of expendable financial resources and related current liabilities, except for transactions and accounted for in proprietary and fiduciary funds. Under current GMP, there are five governmental types: general, special revenue, debt service, capital projects and permanent funds.

**Grant:** Contributions or gifts of cash or other assets from another governmental entity or foundation to be used or expended for a specific purpose, activity, or facility.

**Infrastructure:** The physical assets of the City (e.g., street, water, sewer, public buildings and parks).

## GLOSSARY

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**Intergovernmental Revenue:** Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

**Internal Service Fund:** A fund used to account for the financing of goods or services provided by one department to other departments of a government.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Mandated Programs:** Mandated programs are those programs and services that the City required to provide by specific state and/or federal law

**Measures A:** The City direct tax rate of 0.5%, which was approved by the voters on November 5, 2013. Measure A shall not expire, unless terminated by a unanimous vote of the City Council.

**Modified Accrual Basis:** The accrual basis of accounting adapted to the government fund-type measurement focus. Under it, revenues and other financial resource increments (e/g., bond proceeds) are recognized when they become susceptible to accrual, which is when they become both "measureable" and "available" to finance expenditures of the current period. All governmental funds, expendable trust funds and agency funds, are accounted for using the modified accrual basis of accounting.

**Object Code:** The account where a revenue or expenditure is recorded.

**Operational Expenses:** A budget category which accounts for expenditures that are ordinarily consumed within a fiscal year.

**Operating Budget:** Annual appropriation of funds for ongoing program costs, including salaries and benefits, services, and supplies. This is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. Reserves and contingencies are also components of Rohnert Park's annual budget.

**Ordinance:** A formal legislative enactment by the City Council, which has the full force and effect of law within City boundaries.

**Other Financing Sources:** Resources that are reported separately from revenue to avoid distorting revenue trends.

**Other Financing Uses:** Decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the *other financing uses* category is limited to items so classified by GAAP.

**Proprietary Funds:** Funds that focus on the determination of operating income, changes in net assets (cost recovery) financial position and cash flows. Enterprise and Internal Service Funds meet this criteria.

**Reimbursements:** Reduction of General Fund (GF) expenditures paid for by a reimbursement from a Special Revenue Fund. Per GAAP, the expenditure is reported in the Special Revenue Fund, and the General Fund records a negative expenditure (reimbursement) to zero out the GF expenditure

**Special Revenue Fund:** A revenue fund used to account for the proceeds of specific revenue sources (other than special assessments, or for major capital projects) that are legally restricted to expenditures for specified purposes.

## **GLOSSARY**

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**Structural Deficit:** The permanent financial gap that results when ongoing revenues do not match or keep pace with ongoing expenditures.

**(TOT) Transient Occupancy Tax:** A tax of 14% of gross room receipts imposed on travelers who stay in temporary lodging facilities within the City.

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