



CITY OF ROHNERT PARK
 COMMUNITY SERVICES DEPARTMENT
 5401 Snyder Lane
 Rohnert Park, CA 94928
 (707) 588-3456, Fax (707) 588-3444

CONTRACT # _____

DATE SUBMITTED _____

APPLICATION FOR USE OF PICNIC AREA

FACILITY REQUESTED:

LARGE GROUP PICNIC AREA

Alicia Park

INDIVIDUAL PICNIC AREA

- | | |
|---|---|
| <input type="checkbox"/> Colegio Vista Park | <input type="checkbox"/> Magnolia Park |
| <input type="checkbox"/> Dorotea Park | <input type="checkbox"/> Sunrise Park |
| <input type="checkbox"/> Golis Park | <input type="checkbox"/> Twin Creeks Park |
| <input type="checkbox"/> Honeybee Park | |

STAFF NOTES

PICNIC AREA DAILY USE FEES

Large Group Picnic Area (Resident/Non Resident):
 1-100 people \$77/\$85
 101-200 people \$97/\$107 plus \$100 damage deposit
 201-300 people \$128/\$141 plus \$100 damage deposit

Please note any use over 100 people will require an additional deposit of \$100 and may require additional terms of use, and must be approved by facility coordinator.

Individual picnic area (Resident/Non-Resident):
 Individual picnic areas are booked in 4 hour blocks of time, fees below per block, max 2 blocks per day. Maximum attendance may vary by park.

Non-profit	\$26
1-20 people	\$41/\$56
21-50 people	\$51/\$77
51-100 people	\$102/\$128

APPLICANT INFORMATION

NAME OF APPLICANT : _____
 ORGANIZATION OR PARTY: _____
 ADDRESS: _____ CITY: _____ ZIP: _____
 PHONE: _____ 2nd PHONE: _____ E-MAIL: _____

EVENT INFORMATION

TYPE OF EVENT: _____

Date _____ Arrival Time (setup) _____ Event Start _____ Event End _____ Departure (cleanup complete) _____ Total Hrs. (circle) 4 8

<p>EXPECTED ATTENDANCE: Total expected attendance _____</p>	<p>FOOD AND DRINK: Will food/non-alcoholic beverages be served? YES NO Will alcohol be served? YES NO</p>
<p>CLASSIFICATION INFORMATION: Is the event open to the public? YES NO Are you a 501(c) non-profit organization? YES NO Will tickets be sold or admission charged? YES NO Is the event a fundraiser? YES NO If yes, please describe _____ _____</p>	<p>EVENT INFORMATION Will there be music at the event? No D.J. Live Recorded <i>(Sound amplifying equipment requires and approved permit, forms are available in the Community Services Office)</i> Do you plan to use any type of inflatable bounce house or similar equipment Yes No If yes, please name the provider _____</p>

DEPOSIT/PAYMENT INFORMATION

For Staff Use
 Damage Deposit _____ Payment Method _____ Date _____ Receipt# _____
 Deposit Refund Instructions _____ Deposit Refunded _____
 Fees Paid _____ Date _____ Receipt# _____

PICNIC AREA PROCEDURES AND RULES

1. Reservations for picnic area usage must be made in person between 8am and 5pm, Monday-Friday at the Rohnert Park Community Center, 5401 Snyder Lane
2. There is a \$10 processing fee for any canceled reservation.
3. Rainouts can be rescheduled at no charge, refunds requests will be assessed a \$10 processing fee.
4. Rohnert Park Municipal Code Section 9.34.010 prohibits the possession of alcohol in any public park or adjacent parking lot, except by permit issued by the Director of Public Safety.
5. Park usage is limited to daylight hours and hours of reservations, if another group has reserved the area.
6. To report any problems (sprinklers coming on, etc.) please call public works on-call at 588-3300.
7. Each group is responsible for keeping the area clean of trash. If the garbage containers are full, please call the Department of Public Works' duty man at the above number. Please DO NOT move dumpsters. **ALL EXCESS TRASH THAT DOES NOT FIT IN A TRASH CAN MUST BE CARRIED OUT BY THE USER** (do not place trash or trash bags beside trash cans).
8. Vehicles **ARE NOT** to be driven on the park grass. Violators may be cited.
9. Sound-amplifying equipment requires an approved permit which must be submitted two weeks (10 working days) prior to the reservation date. Forms are available at the Community Services Department. Amplified sound is NOT allowed in parks adjacent to schools during school hours.
10. Groups renting party jumps must note it on their application. Companies providing the jump must have liability insurance on file with the City of Rohnert Park naming the City as an additional insured.
11. There is no access to power or water available at city parks.
12. This reservation includes the picnic area of the park only. Sports fields and playgrounds are not included but if nobody has a permit (sports fields) the amenities are available to the general public first come, first served.
13. NO GLASS CONTAINERS ARE ALLOWED IN THE PARKS.
14. Personal barbeques and gas grills are not permitted in city parks.

HOLD HARMLESS AGREEMENT

The applicant shall save, keep and hold harmless the City, its officers, agents and employees and volunteers from all damages. Costs or expenses in law or equity that may at any time arise or be set up because of damages to property or personal injury received by reason of or in the course of applicants use of City facilities or equipment including but not limited to, claims for damages for death, personal injury, property damage, which he or any organization of which he is a member, may have or that may hereafter accrue to him or his organization, as a result of the use of these facilities which may be occasioned by any willful or negligent act or omissions of the applicant, any of the applicant's employees agents, volunteers or any subcontractor. The City will not be held liable for any accident, loss, claim, liability, damages and/or injury to persons and property that in any way may be caused by or during applicants use or occupancy of said areas and/or facilities.

PRINT NAME: _____ SIGNATURE _____
The undersigned who is to be in charge of this function is twenty-one years of age or older

With my signature below I certify that I am over 21 years old and agree on behalf myself and any organization I am representing that I have read and understand all of the policies laid out on this form and will abide by all of the policies and conditions of use set forth by the City of Rohnert Park for facility use.

Signature

Date

Printed Name

Contract #