



CITY OF ROHNERT PARK, CALIFORNIA

ADA Self-Evaluation and Transition Plan

PHASE 1 - APPENDICES

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6. Appendices

Appendix A: Program Accessibility Questionnaire

Appendix B: Facility Reports

Appendix C: Public Meeting Presentations

September 13, 2017 Public Meeting

May 17, 2018 Public Meeting

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Appendix A: Program Accessibility Questionnaire

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1. Introduction: Americans with Disabilities Act Programs, Services, and Activities Questionnaire

BACKGROUND:

The City of Rohnert Park is preparing an Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan. As part of this process, you are requested to complete a self-assessment questionnaire that addresses the availability of programs, services, and activities for the public. Examples of programs, services, and activities include: obtaining a permit, participating in a City recreational program, or attending a public meeting such as a City Council meeting.

While some of the questions relate to City employee actions and training, the Self-Evaluation does not address employee-related work issues, which are covered under Title I of the ADA. All questions should be answered as they pertain to services, programs, and activities provided to the public.

Topics addressed in the Program Accessibility Questionnaire include:

- Description of Program Activities
- Accessible/Adaptive Equipment
- Customer Service
- Notice Requirements
- Printed Information
- Television and Audiovisual Public Information
- Website
- Telephones and Communication Devices
- Training and Staffing
- Program Eligibility Requirements and Admission
- Public Meetings
- Transportation Services
- Tours and Trips
- Use of Consultants
- Emergency Evacuation Procedures
- Facilities
- Special Events and Private Events on City Properties

The questionnaire will take about 20-25 minutes to complete. Please respond to the questionnaire by Friday, September 1, 2017. Responses will be sent directly to MIG. If you have any questions or need further assistance, please contact Ashley Tomerlin at (510) 845-7549 or ashleyt@migcom.com.

The online questionnaire can be found at <https://www.surveymonkey.com/r/RohnertParkADA>

2. General description of the programs

“Programs” refers to programs, activities, and services offered to the public.

Each department or program that provides direct public service should complete a questionnaire. For example, the Development Services Department would complete one survey for its Planning Division and another for its Engineering Division.

If you have questions about how many questionnaires to complete, please email Ashley Tomerlin at ashleyt@migcom.com.

1. Name of Department/Division:

2. Name and title of person completing this questionnaire:

3. Telephone number:

4. Email:

5. Program name(s) and brief description of what your program does:

6. Date program questionnaire filled out:

Date:

3. ACCESSIBLE/ADAPTIVE EQUIPMENT

7. Do you allow members of the public to use electronic equipment such as self-serve copying machines, computers, work stations, etc.?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe the electronic equipment the public is allowed to use:

4. ACCESSIBLE/ADAPTIVE EQUIPMENT CONTINUED

8. Do you ensure that electronic equipment is accessible to and usable by individuals with disabilities? For example, having the microfiche or self-serve computer located at an accessible workstation.

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes please describe how you ensure that the equipment is accessible:

9. Are auxiliary aids (such as a moveable light source, adjustable worktable levels, paper and pen, etc.) provided to assist persons with disabilities when requested?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe.

5. CUSTOMER SERVICE

10. Does your department make changes to standard operating procedures to include a person with disabilities? For example, allowing someone to bring a personal attendant with them to a recreation class or moving an event to an accessible location?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe the policy to make changes in standard operating procedures:

11. Is there a formal procedure for making changes to standard operating procedures?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe the procedure.

12. Do you track accessibility requests?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please list how many requests have you received and what the requests were for.

13. Does your program charge an additional fee to people with disabilities for modifying programs or providing additional services?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe.

14. Does your department consult or work with any outside organizations or groups that assist people with disabilities such as the a Center for Independent Living or Senior Citizen's advocacy group?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please list the organizations.

15. Does your department have any policies which exclude service animals, such as service dogs for the blind or signal dogs for the hearing impaired?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe your policy on service animals.

6. NOTICE REQUIREMENTS

16. Do you have a non-discrimination statement that includes persons with disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

17. Is a non-discrimination statement that includes information about how to reach the ADA coordinator posted in all departments in a location that maximizes public exposure?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe where the non-discrimination statement is posted.

18. Do you know the procedure for filing a disability discrimination complaint?

- ☐ Yes
- ☐ No
- ☐ Don't know

If yes, please describe the procedure for filing a discrimination complaint.

7. PRINTED INFORMATION

19. Does your department produce printed materials that are made available to the public?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

8. PRINTED INFORMATION CONTINUED

20. Who manages your printed materials?

- ☐ My department manages printed material
- ☐ Printed materials are managed centrally
- ☐ Both departmental and central management
- ☐ Don't know

Comments:

21. How do you make documents and publications available to individuals with visual disabilities? (check all that apply):

- ☐ Do not provide any alternative formats upon request
- ☐ Don't know
- ☐ Audiotape
- ☐ Braille
- ☐ Electronic Copy
- ☐ Large print

Other: please list

22. Do you make the content of documents and publications available in simple, easy-to-understand language for individuals with learning disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't know

Comments:

23. Does your department include images of people with disabilities in printed materials that include images of people?

- ☐ Yes, we include photos of people with disabilities
- ☐ No, we include photos of people, but do not show any images of people with disabilities.
- ☐ Do not include any photos of people in publications
- ☐ Don't know

Comments:

9. TELEVISION AND AUDIOVISUAL INFORMATION

24. Does your department prepare audiovisual or televised presentations or website demonstrations/webinars for the public or make audiovisual presentations to the public?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comment:

10. TELEVISION AND AUDIOVISUAL INFORMATION CONTINUED

25. How do you make audiovisual or televised or on-line presentations prepared or presented by your department to the public accessible to individuals with disabilities? Please check all that apply.

- ☐ Captioning
- ☐ Transcription
- ☐ Do not provide alternative formats upon request

Please list other alternative formats:

26. What type of audiovisual presentations (film, videotape, television) does your department provide?

11. WEBSITE

27. Does your department have a website?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please list the website:

12. WEBSITE CONTINUED

28. Is information regarding your departments facilities, programs and services created and managed by the department or by others?

- ☐ By others?
- ☐ By the department?
- ☐ A combination?

Please describe.

29. What information is provided on this site?

30. Does your department's website include information about accessibility of facilities (parking, bathrooms, assistive listening devices, etc.) where programs or services are offered?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe briefly what information is provided about accessibility:

31. Does your department ensure that its website is usable by individuals with disabilities, including those who use speaking browsers?

- ☐ Yes
- ☐ No
- ☐ Don't know

If yes, please describe the process for testing website accessibility:

32. Are the documents provided on your website for downloading accessible to persons with visual disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't know

If yes, please describe briefly how downloadable files are tested for accessibility:

13. TELEPHONES AND COMMUNICATION DEVICES

33. Do you communicate by telephone with members of the public with hearing or speech disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

14. TELEPHONES AND COMMUNICATION DEVICES CONTINUED

34. Do any staff members use a Text Telephone (TTY) to communicate with people with hearing or speech disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't know

If yes, list the location, telephone number, and organization in which the TTY number is listed:

35. Do any staff members use the California Relay Service (711)?

- ☐ Yes
- ☐ No
- ☐ Don't know

Comments:

36. Do you publish your TTY number or California Relay Service numbers in materials where a phone number is listed?

- ☐ Yes
- ☐ No
- ☐ Don't know

Comments:

37. Do you train your staff in operating a TTY or other means of communicating over the telephone with a person with a hearing or speech disability?

- ☐ Yes
- ☐ No
- ☐ Don't know

Comments:

15. TRAINING AND STAFFING

38. Do any staff members have contact with the public?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

39. How do you inform staff members who have contact with the public of your department's obligations and policies that enable persons with disabilities to participate in programs or activities?

40. Do your staff receive training on interacting with people with disabilities?

- ☐ Yes, staff training provided
- ☐ Don't know
- ☐ No, staff do not receive training

If yes, please describe your staff training process:

16. PROGRAM PARTICIPATION

41. Do you have any programs that are available for public participation? Examples: recreation classes, junior rangers, and volunteer firefighters.

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not Applicable

17. PROGRAM ELIGIBILITY REQUIREMENTS AND ADMISSION

42. If a program has eligibility requirements for participation by the public, do the eligibility requirements contain any of the following?

For example, your program offers volunteer opportunities available to the public that would require an individual to meet specific physical fitness standards such as lifting 40 lbs or walking up and down stairs.

- ☐ There are no eligibility requirements
- ☐ Don't know
- ☐ Physical fitness standards
- ☐ Mental fitness
- ☐ Performance requirements
- ☐ Safety Standards

If yes, how do you ensure that these policies do not discriminate against people with disabilities?

43. Are there any limitations or ratios for the number of people with disabilities who may participate in or be admitted to any department program? For example exams, testing for level of ability, age requirements, etc.

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe the limitations and programs:

44. Does your program use any criteria (for example good health, residency, letters of recommendation) or written and/or oral tests (including level of skill or achievement, or other factor being tested) in the admissions process?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please list the participation requirements.

45. Are there any forms required for admission to the program (for example, tests and/or the submission of other admissions criteria such as certificates?).

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please send sample forms to ashleyt@migcom.com.

46. Do the forms contain a notice that the City does not discriminate against people with disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

47. Is an interview required prior to an applicant's entrance into the program?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

18. PUBLIC MEETINGS

48. Does your department hold public meetings?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Comments:

19. PUBLIC MEETINGS CONTINUED

49. Do you require that public meetings, hearings, and conferences be held in accessible locations?

- ☐ Yes
- ☐ No
- ☐ Don't know

Comments:

50. Are American Sign Language interpreters, readers, or adaptive equipment provided when requested for meetings, interviews, and conferences?

- ☐ Yes
- ☐ No
- ☐ Don't know

If yes, how much advanced notice is required to provide accommodations?

51. Do you ensure that all individuals with hearing disabilities who do not read sign language can participate effectively in meetings, conferences, and hearings via assistive listening devices or other means?

- ☐ Yes
- ☐ No
- ☐ Don't know

Comments:

20. TRANSPORTATION SERVICES

52. Do you provide transportation to volunteers, program participants, visitors, and others who participate in your programs?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

Please describe.

53. Do you have procedures to make transportation accessible to persons who have visual, hearing, mobility, cognitive, or other disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't Know
- ☐ Not Applicable

If yes, please describe the procedures.

21. TOURS AND TRIPS

54. Does your department provide facility tours or organize trips for members of the public?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please list the tours and trips.

55. Do you have procedures to make tours and trips accessible to persons who have visual, hearing, mobility, cognitive, emotional, or other disabilities?

- ☐ Yes
- ☐ No
- ☐ Don't Know
- ☐ Not Applicable

If yes, please describe the procedures.

22. CONSULTANTS

56. Do you use consultants to conduct programs on behalf of your department?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please list what consultants.

57. Do you ensure that consultants are aware of their obligations to facilitate participation of individuals with disabilities in programs or activities operated on behalf of your department?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe the procedures.

23. EMERGENCY EVACUATION PROCEDURES

58. Do you notify individuals with visual, hearing, mobility, cognitive, emotional, or other disabilities of emergencies and evacuation procedures?

- ☐ Yes
- ☐ No
- ☐ Don't Know
- ☐ Not Applicable

If yes, describe the equipment and/or procedures do you use to notify individuals with visual disabilities of emergencies and evacuation procedures:

24. FACILITIES

59. List all facilities, or portions of facilities, used for department programs. For each facility, designate the activity for which it is used. (Note: Facilities leased or otherwise used from another person/organization should also be included).

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60. Have you had requests for improving accessibility to your department's programs or facilities?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe how many requests and what the requests were for.

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25. SPECIAL EVENTS AND PRIVATE EVENTS ON PUBLIC PROPERTIES

61. Does your department organize special events or do you help facilitate private events on City property such as a park or City building?

- ☐ Yes
- ☐ No
- ☐ Don't know
- ☐ Not applicable

If yes, please describe briefly the type of event and what types of outside organizations are involved.

62. Do you ensure that both private entities and your staff are aware of their obligations to facilitate participation of individuals with disabilities in these special events or private events held on public property?

- ☐ Yes
- ☐ No
- ☐ Don't Know
- ☐ Not applicable

If yes, please describe your department's procedures.

26. LAST QUESTION

63. Thank you for completing this questionnaire. This is the last question.

Do you have any accessibility questions for us? Please use this box below for any other questions or comments.

When you are done with the questionnaire, please click on the "done" button. Once you click on the "done" button, you will not be able to edit or change your answers to this survey.



Appendix B: Facility Reports

Available upon request

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Appendix C: Public Meeting Presentations

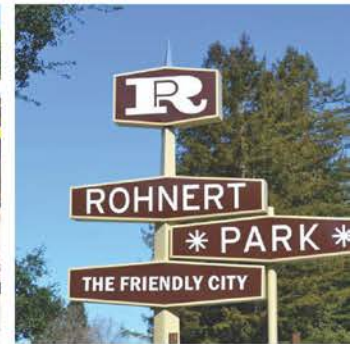
September 13, 2017 Public Meeting

May 17, 2018 Public Meeting

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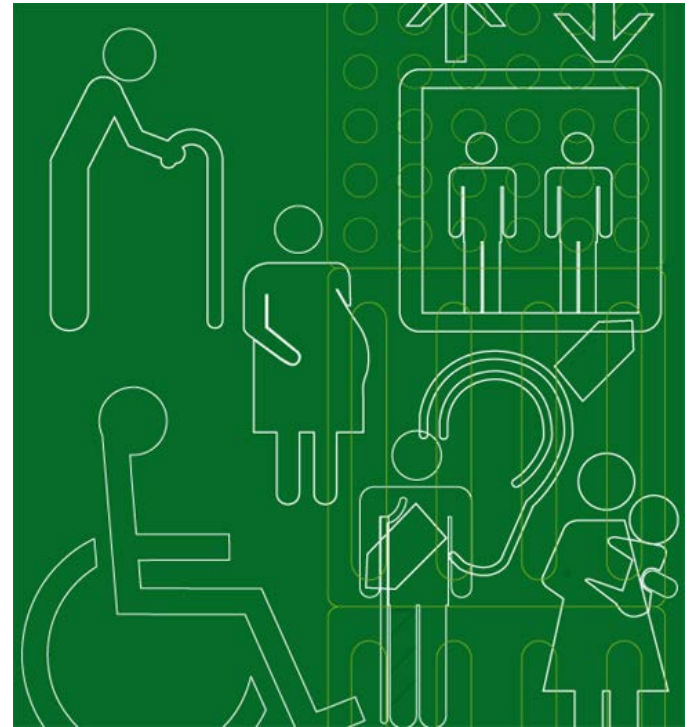
Rohnert Park

Self-Evaluation and Transition Plan



The Americans with Disabilities Act

The Americans with Disabilities Act (ADA) is a **civil rights law** that mandates equal opportunity for individuals with disabilities.



The ADA Applies to:

Title I: Employment

**Title II: State and Local Government
Services and Public Transportation**

Title III: Places of Public
Accommodations

Title IV: Telecommunications

Title V: Miscellaneous

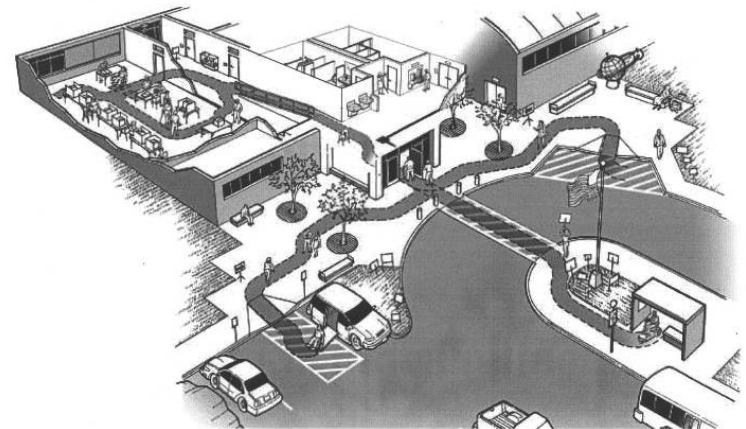


Equality in Access

The primary responsibility of public agencies with regard to the ADA is to provide equal access to *PROGRAMS, SERVICES, & ACTIVITIES*

Americans with Disabilities Act

ADA Checklist for Polling Places

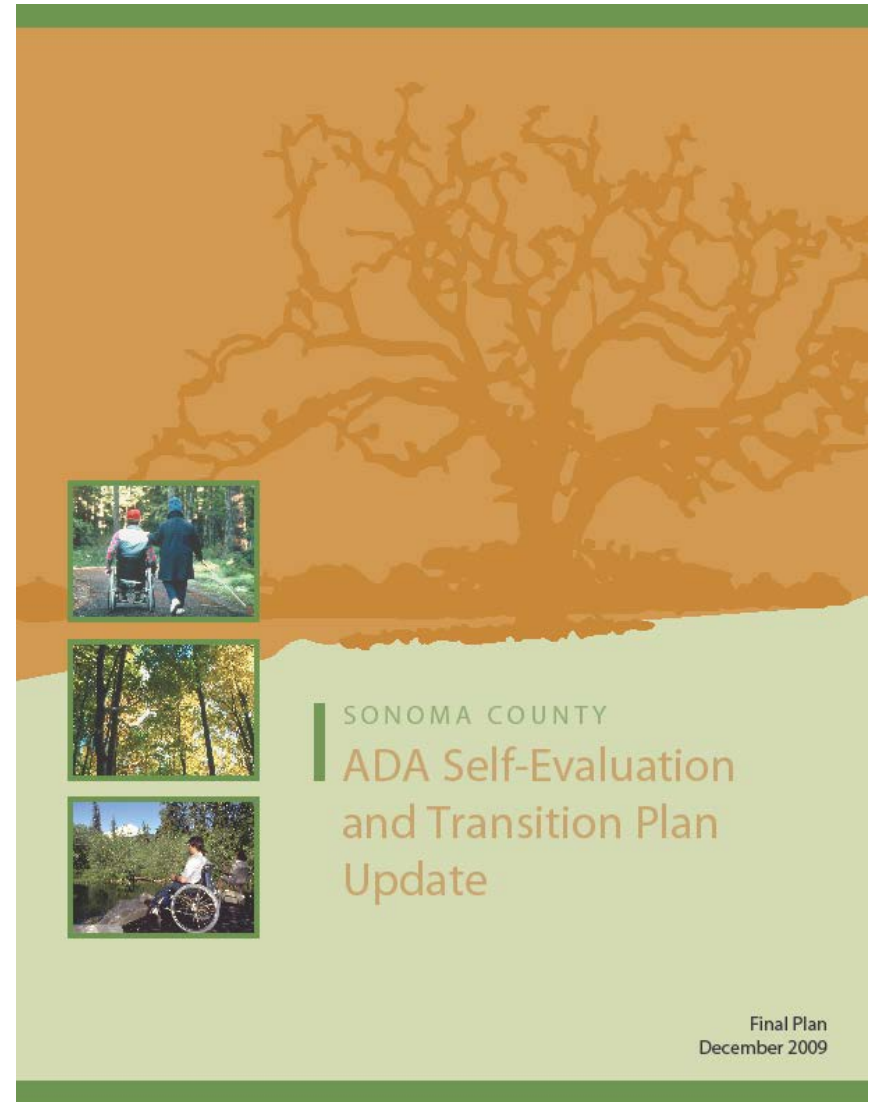


ADA Title II Requirements

- Complete a Self-Evaluation of policies and programs
- Designate a person who is responsible for overseeing Title II compliance; and
- Develop a Transition Plan if the Self-Evaluation identifies any structural modifications necessary for compliance

Project Goals

- Document existing conditions
- Establish priorities and action plans
- Provide effective planning tools
- Produce a useable document

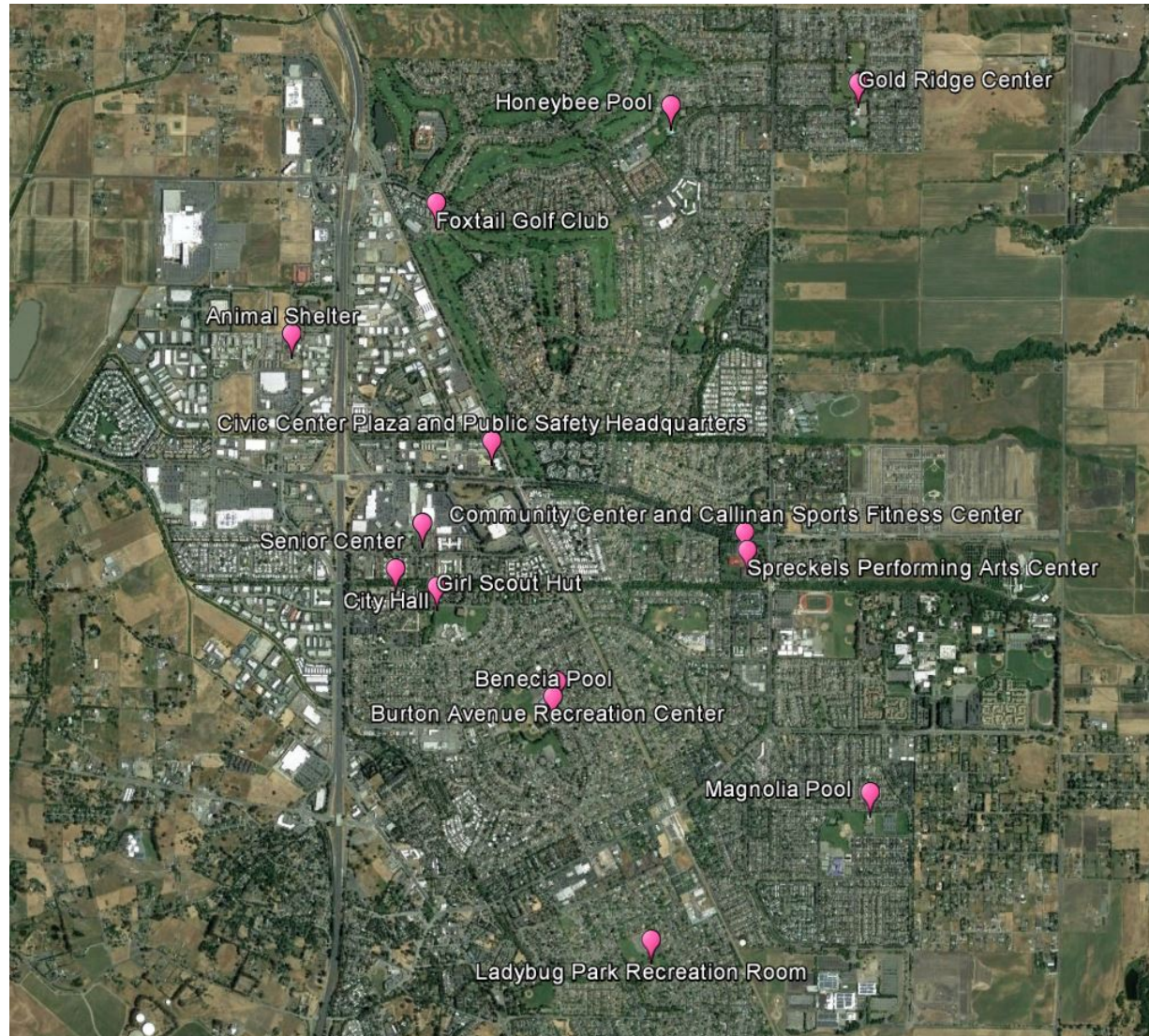


Policy and Program Evaluation

1. Review City policies including City Codes
2. Review the current level of access to programs and activities using a detailed questionnaire completed by City staff
3. Analyze policies, programs, and activities with recommendations for improvements

Evaluation of City Facilities

1. City Hall
2. Public Safety
3. Animal Shelter
4. Senior Center
5. Callinan Center
6. Community Center
7. Spreckels Performing Arts Center
8. Burton Ave Rec Center
9. Gold Ridge Center
10. Foxtail Golf Club
11. Ladybug Park Rec Room
12. Girl Scout Hut
13. City Center Plaza
14. Benicia Pool
15. Honeybee Pool
16. Magnolia Pool



Data Collection



Survey Report

Community Hall

Floor 1

8 - 1

Door/Gate

Priority: 1

Install or modify permanent room signs

\$250

Notes: Braille and tactile EXIT sign is not provided.

State: -

Federal: 1011.3

8 - 2

Door/Gate

Priority: 2

Provide additional strike edge clearance

\$5,000

Notes: Womens Restroom. Strike edge clearance on the swing side of the door is 17-1/2" (18" min.)

State: 1133B.2.4.2

Federal: 404.2.4.1

Adjust door closer

\$100

Notes: Operating effort is 9lbs. (5 lbs. max.)

State: 1133B.2.5

Federal: 404.2.9

Survey Report

Grant Park

Exterior		
1 - 1	Parking Area	Priority:
Provide or modify accessible access aisles		\$1,000
Notes: There is no striping for the access aisle on the passenger side of the space. The words "NO PARKING" are not painted in the access aisle.		
State: 1129B.3		
Federal: -		
Install sign		\$500
Notes: "Minimum Fine \$250" sign is not provided.		
State: 1129B.4		
Federal: -		
Install van parking sign		\$500
Notes: Van accessible parking is not provided.		
State: -		
Federal: 208.2.4		
Install sign for unauthorized parking		\$500
Notes: Warning sign is not provided.		
State: 1129B.4		
Federal: -		
4 - 1	Walk	Priority:
Provide detectable warning strip		\$1,000
Notes: Detectable warning is not provided where walk adjoins a vehicular area.		
State: 1133B.8.5		
Federal: -		
10 - 1	Drinking Fountain	Priority:
Replace or reposition drinking fountain		\$5,000
Notes: A standing person fountain is not provided.		
State: 1117B.1.1		
Federal: 211.2		
Increase or provide maneuvering or clear floor area		\$2,000
Notes: A 30x42" clear level space is provided. (30x48" min. required).		
State: 1117B.1.2		
Federal: 305, 306		



3/30/2013

Exterior
Grant Park

Page 1

Grant Park
1575 Holt Avenue
Los Altos, CA

Accessible Services in Existing Facilities

Options:

1. Make needed alterations to the facility
2. Provide the same City service in another accessible location
3. Provide auxiliary aides or services to assist the individual

Prioritization of Barriers City-wide

Draft criteria for prioritizing access improvements City-wide:

- Level of Public Use
- Citizen Rights and Responsibilities
- Location of Unique Programs
- Nature of the Program
- Geographic Distribution
- Identified Complaints

Prioritization of Barriers within Facilities

Criteria for prioritizing access improvements within a facility:

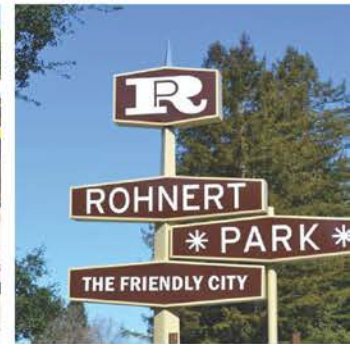
1. Building entrances and primary path of travel
2. Barrier removal items that improve access to program use areas
3. Amenities
4. Areas and elements not required to be modified



Electronic Tool for City Staff

A	C	D	E	F	G	H
Location Name	Barrier Type	Key	Priority	Barrier Solution	Barrier Notes	Cost Estimate
Berry Park	Walk	4 - 1	4	Widen walk	Width of walk is 47" (48" min) for 25'-0".	\$1,250.00
Berry Park	Walk	4 - 2	2	Widen walk	Curb ramp into play area reduces walk to 28" (36" to a point only).	\$500.00
Berry Park	Door/Gate	8 - 1	2	Replace or modify door threshold	Threshold is 1" (1/2" max) due to gate closing mechanism.	\$1,500.00
Berry Park	Picnic Area	32 - 1	2	Provide an accessible path of travel	There is no accessible path of travel to the picnic area. Picnic table is	\$10,000.00
Brentlinger Park	Walk	4 - 1	2	Regrade surface	Walkway to play area has a slope of 6% for 6'-0".	\$600.00
Brentlinger Park	Walk	4 - 2	2	Regrade surface	Walkway near restrooms is 5.7% for 6'-0"	\$600.00
Brentlinger Park	Door/Gate	8 - 1	2	Increase or provide maneuvering or clear floor area	Slope on the push side of the door to the Mens restroom is 3.6% (2%	\$2,000.00
Brentlinger Park	Door/Gate	8 - 1	2	Adjust door closer	Operating effort is 11lbs (5lbs max).	\$250.00
Brentlinger Park	Door/Gate	8 - 2	2	Increase or provide maneuvering or clear floor area	Slope on the push side of the door to the Womens restroom is 3.6%	\$2,000.00
Brentlinger Park	Door/Gate	8 - 2	2	Adjust door closer	Operating effort is 17lbs (5lbs max).	\$250.00
Brentlinger Park	Door/Gate	8 - 3	2	Provide or modify door kickplate	Kickplate is not provided.	\$1,000.00
Brentlinger Park	Door/Gate	8 - 3	2	Increase or provide maneuvering or clear floor area	Slope exceeds 2% in the clear floor space.	\$2,000.00
Brentlinger Park	Door/Gate	8 - 3	2	Replace or modify door threshold	Threshold is 1" (1/2" max).	\$1,500.00
Brentlinger Park	Door/Gate	8 - 4	2	Provide or modify door kickplate	Kickplate is not provided.	\$1,000.00
Brentlinger Park	Door/Gate	8 - 4	2	Increase or provide maneuvering or clear floor area	Slope exceeds 2% in the clear floor space.	\$2,000.00
Brentlinger Park	Door/Gate	8 - 4	2	Replace or modify door threshold	Threshold is 1" (1/2" max).	\$1,500.00
Brentlinger Park	Door/Gate	8 - 5	2	Provide or modify door kickplate	Kickplate is not provided.	\$1,000.00
Brentlinger Park	Door/Gate	8 - 5	2	Increase or provide maneuvering or clear floor area	Slope exceeds 2% in the clear floor space.	\$2,000.00
Brentlinger Park	Door/Gate	8 - 5	2	Replace or modify door threshold	Threshold is 1" (1/2" max).	\$1,500.00
Brentlinger Park	Door/Gate	8 - 6	2	Provide or modify door kickplate	Kickplate is not provided.	\$1,000.00
Brentlinger Park	Door/Gate	8 - 6	2	Increase or provide maneuvering or clear floor area	Slope exceeds 2% in the clear floor space.	\$2,000.00
Brentlinger Park	Door/Gate	8 - 6	2	Replace or modify door threshold	Threshold is 1" (1/2" max).	\$1,500.00
Brentlinger Park	Door/Gate	8 - 7	2	Provide additional strike edge clearance	Stike-edge clearance is not provided on the swing side of the door d	\$5,000.00
Brentlinger Park	Door/Gate	8 - 7	2	Replace or adjust door hardware	Door hardware is mounted at 47" high (30"-44" req).	\$1,000.00
Brentlinger Park	Door/Gate	8 - 7	2	Provide or modify door kickplate	Kickplate is not provided.	\$1,000.00
Brentlinger Park	Drinking Fountain	10 - 1	3	Replace or reposition drinking fountain	Knee space is not provided at drinking fountain. No hi/lo fountain is p	\$5,000.00
Brentlinger Park	Drinking Fountain	10 - 1	3	Provide an accessible path of travel	There is no accessible route to the drinking fountain. 10'-0".	\$1,000.00
Brentlinger Park	Drinking Fountain	10 - 2	3	Replace or reposition drinking fountain	Knee space is not provided at drinking fountain. No hi/lo fountain is p	\$5,000.00
Brentlinger Park	Transaction Counter	16 - 1	4	Provide an accessible counter	Concessions counter is 35" high (34" max).	\$10,000.00
Brentlinger Park	Transaction Counter	16 - 2	4	Provide an accessible counter	Concessions counter near baseball field is 42" high (34" max).	\$10,000.00
Brentlinger Park	Game and Sports Area	29 - 1	2	Provide an accessible path of travel	There is no accessible route to the basketball court. Approx. 35'-0".	\$3,500.00
Brentlinger Park	Picnic Area	32 - 1	2	Provide an accessible path of travel	There is no accessible route to the picnic shelter. 75'-0"	\$7,500.00
Brentlinger Park	Picnic Area	32 - 2	4	Provide an accessible path of travel	There is no accessible route to the picnic shelter. 25'-0"	\$2,500.00
Brentlinger Park	Play Equipment Area	43 - 1	2	Provide an accessible path of travel	There is a 2" drop off to the play area. Ramp into play area should be	\$5,000.00
City Hall	Parking Area	1 - 1	1	Install van parking sign	Two spaces are required. One must be Van Accessible.	\$1,000.00

DISCUSSION



ADA PLAN PUBLIC MEETING

WHEN

Thursday, May 17th, 2018
6pm - 7:30pm

WHERE

City Hall
Council Chambers
130 Avram Avenue, Rohnert Park

The City of Rohnert Park has prepared a
Americans with Disabilities Act (ADA) Self-
Evaluation and Transition Plan draft.



LEARN about the ADA
Self-Evaluation and
Transition Plan draft

SHARE your comments
and feedback regarding
accessibility of programs,
services and facilities
operated by the City.

**TO REQUEST
ACCOMODATIONS**
at the meeting for a
disability please contact
the City's ADA coordinator
at:

(707) 588-2221

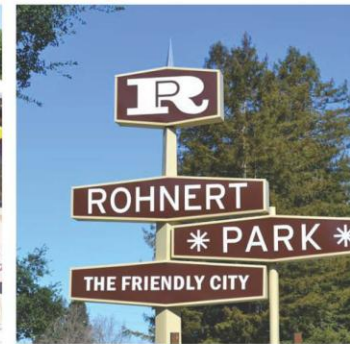
ADAcordinator@rpcity.org

WWW.RPCITY.ORG

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Rohnert Park

ADA Self-Evaluation and Transition Plan Phase 1



The Americans with Disabilities Act

The Americans with Disabilities Act (ADA) is a **civil rights law** that mandates equal opportunity for individuals with disabilities.

The law is divided into different *titles*:

Title I: Employment

**Title II: State and Local Government Services –
*the City of Rohnert Park***

Title III: Places of Public Accommodations

Title II Requirements

The primary responsibility of public agencies with regard to the ADA is to provide:

EQUAL ACCESS TO PROGRAMS, SERVICES, & ACTIVITIES



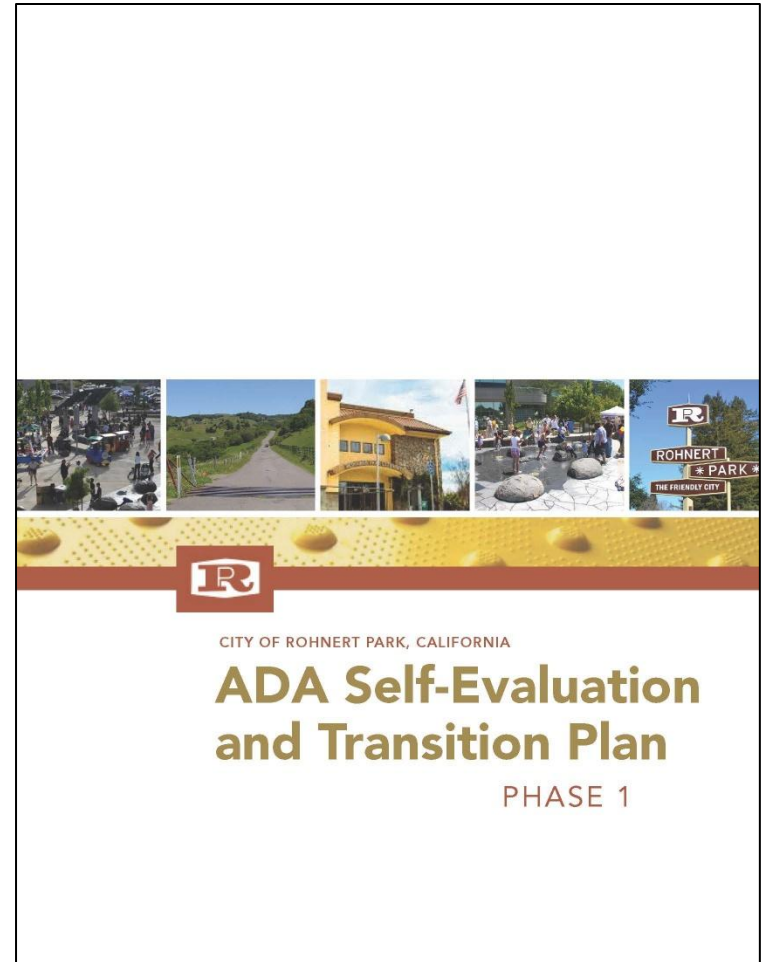
ADA Self-Evaluation and Transition Plan

The **Self-Evaluation** examines policies, programs, and how services are provided to the public.

The **Transition Plan** looks at physical barriers at existing facilities and identifies structural modifications necessary for providing access to programs and services.

Project Development—Overview

- 1990 - ADA passed by Congress
- 1991 – Original ADAAG published
- 2004 - Updated ADA Accessibility Guidelines
- 2010 - Updated Standards for Accessible
Design includes guidance for recreation facilities
- **2017- Rohnert Park's Self-Evaluation
2018 and Transition Plan
Phase 1**



Project Development—Current

- ✓ Summer 2017: Kick-off of Policy and Program Review
- ✓ September 2017: Televised Public Meeting – Introduce Project
- ✓ November 2017: Facility Evaluations
- ✓ December 2017: Draft Facility Reports and Self-Evaluation Report
- ✓ April 2018: Draft Plan for Public Review and review by City's ADA Committee and the City Attorney
- ☐ May 2018: Public Presentation of Draft Plan

Self-Evaluation of Policies and Programs

1. Review City policies including the Municipal Code
2. Survey City staff on the current level of access to programs and activities
3. Produce a Self-Evaluation Report

Customer Service

- Modify practices when needed and requested
- Accessible facilities or relocating activities to accessible locations
- Accessible equipment and tools
- Contract service providers comply with the ADA

Public Meetings

- Schedule meetings in accessible locations
- Make reasonable modifications so people can participate
- Display a notice about requesting assistance on meeting agendas and announcements

Outreach and Printed Information

- Non-discrimination notices
- Alternative formats upon request
- Inform the public of available services
- Handle all requests on an individual basis

Transition Plan

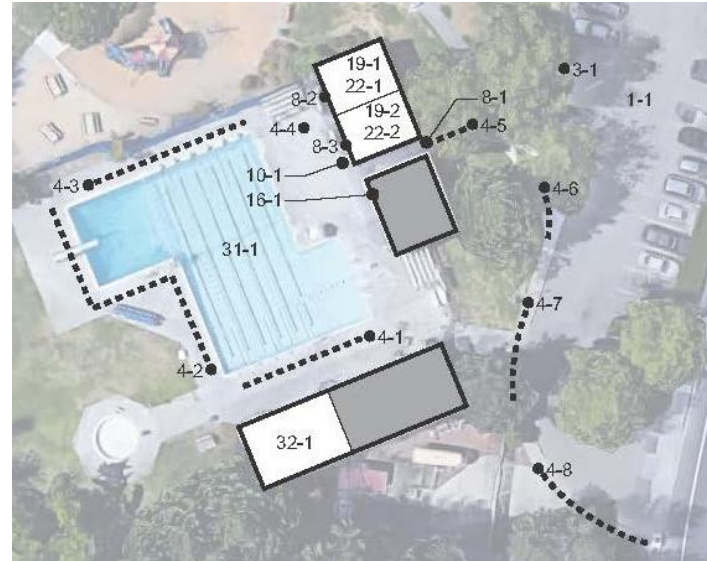
How does the City provide accessible services at existing facilities?

1. Remove the physical barriers that may limit access by the public.
2. Relocate the program or service to an accessible location.
3. Provide auxiliary aids or services to assist the individual.



Facility Evaluations and Reports

- Identifies physical barriers in public areas
- Describes the barrier removal solutions for necessary improvements
- Establishes planning level cost estimates for access improvements



Building		
10 - 1	Drinking Fountain	Category: 3
Install an additional high or low fountain		\$3,000
Notes: A higher standing person fountain is not provided.		
CBC: 11B-211.2		
Other: ADA 211.2		
Raise or lower fountain		\$0
Notes: Space between floor and bottom of fountain is 24 inches (27 inches min).		
CBC: 11B-602.4		
Other: ADA 602.4		
16 - 1	Built-in Elements	Category: 2
Provide an accessible counter		\$1,500
Notes: Service counter height is 46-3/4" AFF (34 inches max).		
CBC: 11B-904.4		
Other: ADA 904.4.1		

Removing Barriers City-wide—Common Barriers

- **Pedestrian Walks** - cross slopes exceed 2%
- **Doors** – hard to open, fast to close, or furniture placed in maneuvering area
- **Restrooms** – dispensers too high, missing signs
- **Exit Signs** - must now have accompanying braille and tactile letters
- **Recreation Facilities** – introduced with 2010 ADA Standards and 2013 California Building Code
- **Drinking Fountains** – 2 required, including a wheelchair accessible fountain and higher standing-person fountain

Removing Barriers City-wide—Logic of Access

Categorizing Access Barriers within Facilities

1. Building entrances and primary paths of travel
2. Barrier removal items that improve access to program or activity areas
3. Amenities like drinking fountains
4. Areas and elements not required to be modified as part of the ADA Transition Plan



Removing Barriers City-wide—Priorities

Criteria for prioritizing access improvements

- *Level of Public Use*
- *Unique Programs or Services*
- *Geographic Distribution*
- *Citizen Rights*
- *Citizen Responsibilities*
- *Identified Complaints*
- *Coordination with Capital Improvement Program*



These priorities were used to develop the Transition Plan schedule for removing barriers

Transition Plan: Years 1-5

Callinan Sports & Fitness Center	Paths of travel, doors, stairs, signage, drinking fountains, counter, restrooms / locker rooms / shower rooms, and assembly area
City Center Plaza	Parking, curb ramps, paths of travel, stairs, and drinking fountain
Community Center	Parking, curb ramps, paths of travel, doors, stairs, lift, drinking fountain, counters, restrooms, kitchen, and picnic area
Honeybee Pool	Parking, curb ramp, paths of travel, doors and gates, drinking fountain, counter, restrooms / shower rooms, pool, and picnic area
Public Safety Headquarters	Doors, drinking fountain, counter, and restrooms
Senior Center	Parking, curb ramps, paths of travel, doors, drinking fountains, counters, restrooms, eating area, and picnic area (corridor)
Spreckels Performing Arts Center	Paths of travel, doors, stairs, ramp, signage, drinking fountain, counter, restrooms, assembly areas, and eating area

Transition Plan: Years 6-10

Animal Shelter	Parking, curb ramps, paths of travel, doors and gates, signage, counter, and restrooms
Benicia Pool	Parking, doors and gates, drinking fountain, counter, restrooms / shower rooms, pool, and picnic area
Burton Avenue Recreation Center	Passenger loading zone, ramps, paths of travel, doors, signage, drinking fountain, restrooms, and kitchen
Gold Ridge Center	Parking, curb ramp, paths of travel, doors, stairs, drinking fountain, and restrooms
Ladybug Park Recreation Room	Paths of travel, doors, restrooms, and kitchen
Magnolia Pool	Parking, curb ramps, paths of travel, doors, drinking fountain, and restrooms / shower rooms

Transition Plan: Years 11+

6250 State Farm Drive	Parking, curb ramps, paths of travel, doors, and restrooms
City Hall	Parking, curb ramps, paths of travel, doors, stairs, elevator, counter, and restrooms
Corporation Yard	Not included in current facility evaluations
Girl Scout Hut	Parking, paths of travel, doors, drinking fountain, restrooms, and kitchen

Self-Evaluation and Transition Plan

How the Plan will help the City provide accessible services to the public



1. The Plan will increase City staff awareness of how to better provide accessible programs, services, and activities to the public.
2. The Plan identifies and describes accessibility barriers to address when upgrading facilities.
3. The Plan establishes a timeline for removing accessibility barriers at facilities.

Questions and Discussion

