



City of Rohnert Park
Development Services
Planning Division
130 Avram Ave
Rohnert Park, CA 94928
(707) 588-2231
www.rpcity.org

Home Occupations

Type or Print Legibly

Owner Name & Name of Business:
Address:
Phone Number:
Amount of Occupied Floor Space (approx. sq. ft.):
Storage Location:
Number of Vehicles Used:
Types of Vehicles:

DESCRIPTION OF BUSINESS BEING DONE FROM HOME ADDRESS:

Please give as much detail as possible: e.g. what will day-to-day operations look like, how will you use the home space, where will you put storage, etc.? **Applications will be denied if insufficient detail is provided.**

CHILD CARE APPLICANTS: Number of employees: _____

No more than one person other than resident(s) of the dwelling shall be employed on-site or report to work at the site of the home occupation except for other employees of licensed child care facilities. This prohibition also applies to independent contractors.

Please sign this application after reviewing the home occupation criteria on the reverse side. Your signature indicates that you agree and will comply with all regulations governing home occupations.

Signature

Print

The Rohnert Park Municipal Code requires that home occupations meet the criteria below in order to be approved (Section 17.07.020). Please read and initial each.

_____ A home occupation shall require a business license and no business license shall be granted unless the use conforms to all of the criteria listed below.

_____ Primary use must be the residence of the person conducting the occupation.

_____ The home occupation is conducted entirely within the principal dwelling. A garage shall not be used in connection with a home occupation if it interferes with its primary use as vehicular storage.

_____ There shall be no exterior indication of the home occupation. The appearance of the dwelling in no way shall be altered, nor shall the occupation be conducted in a manner which would cause the residence to differ from its original residential character, either by the use of colors, materials, construction, lighting or signs.

_____ One business vehicle, up to one-ton capacity, with signage, used for the home occupation shall be permitted. No additional outdoor storage, parking, or display of vehicles, equipment, materials or supplies related to the home occupation shall be permitted.

_____ No more than one person other than the resident(s) of the dwelling shall be employed on-site or report to work at the site of the home occupation except for other employees of licensed child care facilities. This prohibition also applies to independent contractors.

_____ The home occupation shall not generate vehicular or pedestrian traffic in excess of what is normally associated with residential uses in the same district. Exceptions for home occupations in a single-family detached residence:

- Child care up to fourteen children. Note that an administrative use permit is an additional requirement for large family day cares.
- Individual instruction or tutoring, professional services (e.g., tax services, insurance sales, etc.), massage, chiropractor, hairstyling, and consulting provided they serve one client at a time.

_____ The home occupation shall not create noise, odor, dust, vibration, smoke, electrical disturbance, or any other interference which is detectable to the normal senses beyond the property line or outside the dwelling unit if the occupation is conducted in other than a detached single-family dwelling unit.

_____ There shall be no excessive use of, or unusual discharge into, any one or more of the following utilities: water, sewers, electrical, garbage, or storm drains.

_____ Delivery vehicles shall be limited to those types of vehicles which typically make deliveries to single-family neighborhoods, such as the USPS, UPS, pickup trucks, and light vans.

_____ There shall be no repair of large appliances, internal combustion engines, automobiles, trucks, or motorcycles at the home.

_____ There shall be no motor power other than electrically operated motors. The horsepower of any single motor shall not exceed one-half horsepower, and the total horsepower of such motors shall not exceed one horsepower.

_____ There shall be no cooking or food preparation at the site for the purpose of retail sales from a vehicle and any permitted food preparation shall first receive a permit from the health department.

_____ Other than normal household quantities, there shall be no hazardous materials on-site.

_____ Home occupation business licenses apply to a specific site and owner and shall not be transferable to different persons or to different locations.

_____ Home occupations shall comply with all other applicable city codes and ordinances.