

# City of Rohnert Park



Approved  
Budget  
2008-2009



## CITY OF ROHNERT PARK

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A P P R O V E D                      B U D G E T

2008-09

for Operations

as

Submitted to the

CITY COUNCIL

by

Steve Donley  
City Manager

September 23, 2008

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# CITY OF ROHNERT PARK

2008-09 Budget

## BUDGET CALENDAR

February 4, 2008	Budget packets sent to departments
May 13 <sup>th</sup>	Council work session
May 14 <sup>th</sup> - June 30 <sup>th</sup>	Preparation of departmental budgets
July 1 <sup>st</sup> - July 30 <sup>th</sup>	Budget conferences with departments
August 1 <sup>st</sup> - August 30 <sup>th</sup>	Summarize budget requests and review budget with City Manager
Sept 1 <sup>st</sup> - Sept 12 <sup>th</sup>	Prepare budget document
September 23 <sup>rd</sup>	City Council budget work session
September 23 <sup>rd</sup>	Budget adoption

# CITY OF ROHNERT PARK

## CITY OFFICIALS

**City Council:** Jake Mackenzie, Mayor

Pam Stafford, Vice-Mayor Tim Smith

Vicki Vidak-Martinez Amie Breeze

### **City Staff:**

City Manager Steve Donley

Assistant City Manager Dan Schwarz

City Attorney McDonough, Holland & Allen

Director of Administrative Services Sandy Lipitz

Director of Public Safety Tom Bullard

Director of Engineering Services/  
City Engineer Darrin Jenkins

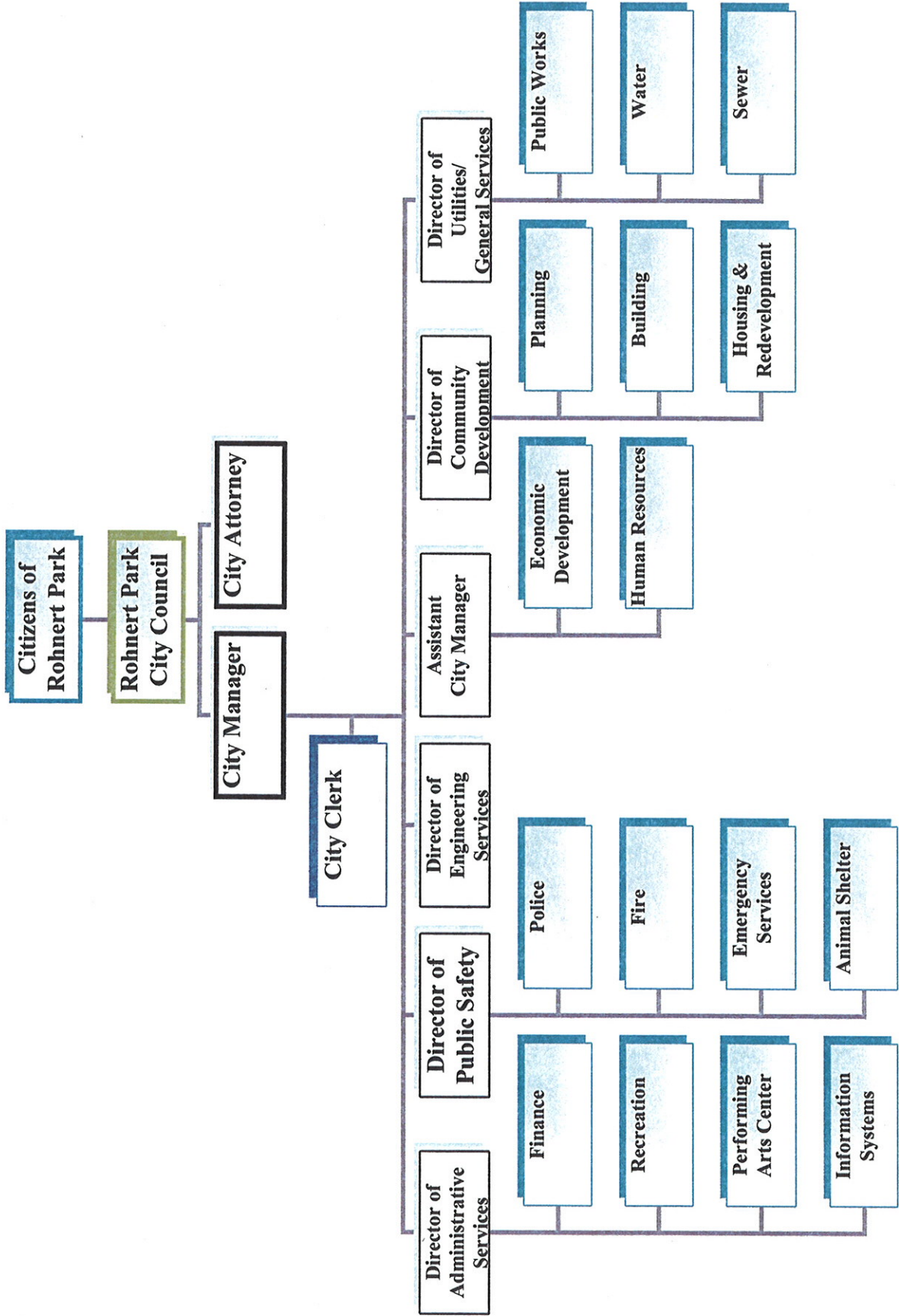
Director of Community Development Ron Bendorff

Director of Utilities/General Services John McArthur

City Clerk Judy Hauff

### **Advisory Commissions or Committees:**

Rohnert Park Association for the Arts  
Parks & Recreation Commission  
Planning Commission  
Mobile Home Parks Rent Appeals Board  
Senior Citizens Advisory Commission  
Sister City(s) Relations Committee  
Bicycle Advisory Committee  
Cultural Arts Commission



# CITY OF ROHNERT PARK

## TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

The 2008-09 fiscal year budget for City operations is herein presented. The City's structural deficit has grown due to declining revenue over the prior year. The budget deficit of \$5.8M will once again be balanced through the sale of surplus assets. Due to current economic conditions, the City's revenues are projected to decline in most major categories, with the exception of motor vehicle license fees, which are projected to remain relatively flat.

Revenues are projected to decrease by 6% or \$1.5M to \$23M. General Fund expenditures are expected to decrease by about 1.8% to \$34.2M. To reduce salary and benefit costs, the City negotiated a 20% employee contribution for medical costs and a 1% contribution for PERS for non sworn employees in the current employee contracts. In addition, all non sworn employees receive no COLAs in 2008-09. These contracts expire June 30, 2009. Due to the growing structural deficit and delays in implementation of the specific plan, the Departments were also asked to trim their General Fund departmental expenditures by 10 to 15%. All of these measures enabled the City to decrease expenditures by \$632,963 in the 2008-09 budget.

As mentioned earlier, the projected budget shortfall for this year's budget is approximately \$5.8 million, which will come from the sale of surplus properties. The balance of the proceeds from surplus property will be transferred to both the General Fund Endowment Fund Reserve (\$2.8M) and the Retired Employee Health Insurance Reserve (\$2M). Based on a recent actuarial study with a higher investment earning assumption, the City's total retiree health liability is \$30.6M, with an annual contribution of \$3.1M or 23.5% of payroll. The projected balance in the reserve at the end of FY 2008-09 is \$5.4M, leaving an estimated unfunded liability of \$24.7M. During the last round of negotiations, the City also reduced the retiree medical benefit by limiting the City's contribution to 80% of the lowest cost health plan, changing the vesting period from 10 to 15 years for existing employees, tying the benefit to the active medical benefit, limiting the benefit to employee + one dependent and replacing the benefit for new hires with a \$75 per month contribution to a retiree health savings account. An updated actuarial valuation will be completed in October and the City will set up a trust fund this year in order to segregate the funds, earn a higher investment yield and reduce the reported liability per GASB 45.

Within the next few years, the City will be implementing the General Plan. The additional revenue derived by General Plan development will help reduce the City's deficit. The City's long-term outlook will depend on the amount of revenue generated by infill and new development, as well as controlling its expenses by prioritizing service levels and keeping compensation packages in line with the market through negotiations with the employee bargaining units.

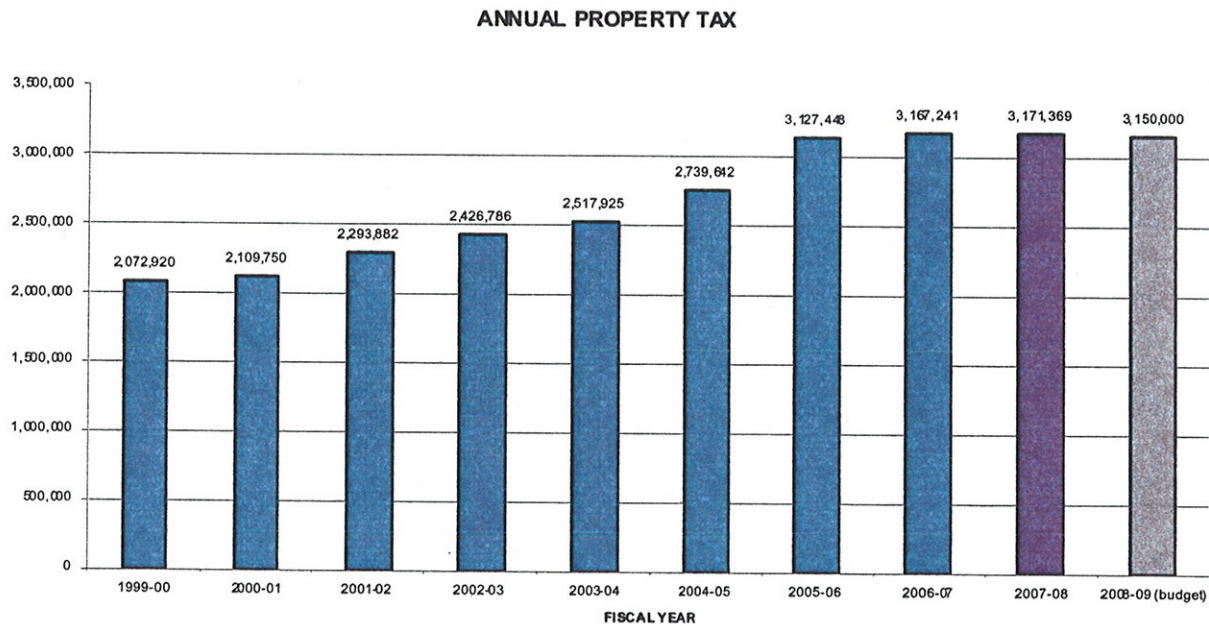
### 1. REVENUES

Projection of revenues has been completed on a conservative basis and is based on a detailed analysis of major revenue sources. Most of the largest revenue generators, did

not meet budget expectations, with the exception of motor vehicle license fees. Both recreation and performing arts center budgets were decreased based on the continuing decline in the economy and the change in the City's demographics. In total, revenues are expected to decrease by about 6% over the prior year budget.

### 1.1 Property Taxes

Property tax revenue is distributed to all the County's public agencies pursuant to State law. During the past ten years the funds derived from this source of revenue were as follows:



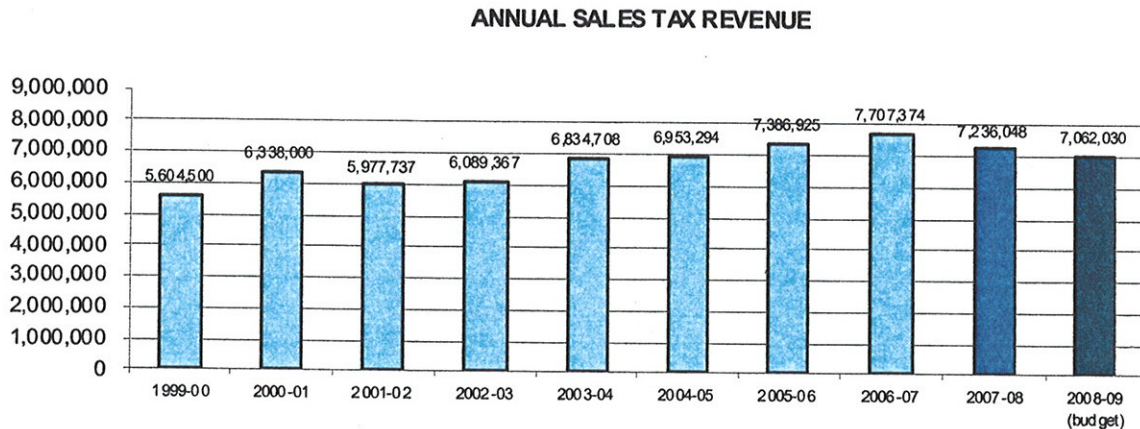
The property tax revenue projection for fiscal year 2008-09 is \$3,150,000, which is 6%, or \$185,000, lower than the budget for 2007-08 based on actual receipts in the prior year and the County Assessor's Office latest valuation. The assessed value of properties in Rohnert Park is projected to decline by 0.65%.

### 1.2 Sales Tax

Sales tax receipts for the prior fiscal year were approximately \$7.2 million, approximately \$664,000 below budget. Both the construction and business-to-business sectors experienced a dramatic decline, while the retail and food products sectors dropped by a small percentage. The State Board of Equalization provides an estimate for sales tax revenue based on prior year activity as well as statewide trends. The sales and use tax for 2008-09 is \$7,062,030, 10.6% or \$837,970 lower than prior year budget.



During the past ten years, the trend in sales tax revenue has been as follows:



As part of the Proposition 57 state fiscal recovery funding mechanism, the City receives supplemental property tax payments in lieu of the ¼ cent sales and use tax. Twice a year, the County transfers the appropriate amount to the City from ERAF. The state intends to fully compensate school agencies for the reduced ERAF with higher payments from the state general fund. This mechanism is known as the “triple flip”. There is an impact on the City’s revenue due to an administration fee charged by the County, as well as a loss on interest earnings due to the cash flow being reduced from monthly to twice a year. The property tax in lieu is adjusted by the State annually to reflect growth in the sales tax.

### 1.3 Transient Occupancy Tax

Receipts from Transient Occupancy Tax continue to be an important source of revenue for the City. The City receives a fixed percentage of all hotel/motel room rentals in Rohnert Park. On the November 2002 ballot, the City validated the existing TOT rate of 11% (per Proposition 62) and also increased the rate to 12% effective January 1, 2003. During 2007-08 the City received \$1,899,362 from this source, which fell short of budget expectations by approximately \$100,000. The Hampton Inn opened in November, 2007, increasing TOT dollars; however, the weak economy negatively impacted tourism. Based on the prior year and continuing economic conditions, the revenue projection for 2008-09 is \$1,900,000. An additional 2% fee is assessed on occupancy, which is used by the Sonoma County Tourism Bureau to promote tourism in County. Also, through the Community Development Commission, the City has been aggressive in leveraging resources with the Sonoma County Tourism Bureau for promoting Rohnert Park. The City’s efforts have led to increased bookings of conferences leading to long-term predictable TOT revenue and rebuilding the business travel lost during the downturn of the telecommunications industry.

## 1.4 Franchise Fees

1.4.1 **Pacific Gas & Electric Franchise:** Fees collected in the current year were \$360,387 and were \$24,613 lower than budget. The budget for 2008-09 is \$360,000 based on prior year revenue. In general, Rohnert Park receives 1% of the gross gas revenues and 1% of the gross electric revenues as its franchise fee.

1.4.2 **Cable Television Franchise:** The City of Rohnert Park has a non-exclusive franchise agreement with Comcast Cable Company. For the fiscal year 2007-08 franchise fee revenue was \$482,397, \$22,397 higher than budget. The budget for 2008-09 is \$480,000, which is a conservative estimate based on 2007-08 receipts. The City receives 5% of all cable gross revenues as its franchise fee.

## 1.5 Licenses and Permits

1.5.1 **Business Licenses:** Business license taxes are collected on retail, professional, semi-professional, general contractors, sub-contractors, wholesalers, and other classifications of businesses including residential rental property. Generally, business license taxes in Rohnert Park are based on a flat fee per the number of employees. The rates were last increased in January 1991 and validated per Proposition 62 on the November 2002 ballot.

For fiscal year 2008-09, the budget estimate was slightly reduced to \$485,000 based on last year's business license receipts.

1.5.2 **Building Permit Fees:** The 2008-09 budgeted revenues of \$516,500 are based on estimated new construction within the City. This includes the balance of infill on residential and commercial projects as well as the development of one of more of the five specific plan areas.

## 1.6 Interest and Rents

1.6.1 **Investment Earnings -** A major source of revenues continues to be earnings from the investment of idle funds. The receipts for the fiscal year 2007-08 are estimated at \$1,714,943 which exceeded budget expectations by about \$115,000. Since April, 2004 interest rates have been on a very slow incline with the current portfolio until 2008, when yield rate started dropping slightly. The investment portfolio yield as of June 30, 2008 was 3.7%, about 1% less than the prior year. The 2008-09 budget is \$1,600,000, which conservatively reflects today's investment market. Included in this revenue is the interest of \$207,360 on the refinanced loan between the City and Redevelopment Agency as mentioned below. The city deposits about 55% of its portfolio at the current time with the State of California LAIF. LAIF's current rate is 2.8%, about 2.4% below prior year. A large portion of the City's investment portfolio is also invested in medium term notes, which

are currently earning an average rate of 4.2%. The City also invests in certificates of deposits (CD's), which are currently earning an average rate of 4.8%.

**1.6.2 CDC Loan** - In 1989 & 1990, the City and Community Development Commission entered into three (3) loan agreements for the construction of the Performing Arts Center. All loans provided for 15-year paybacks of principal and interest. As part of the 1999 Certificate of Participation (COP's) issue (to build new City Hall), these loans were renegotiated and combined into one loan and the term of repayment was extended to match the 25-year repayment schedule for the City Hall COP's. In 2000, the loan agreement was amended to reflect a prepayment of \$785,000.

For 2008-09, the Community Development Commission will pay to the City's General Fund as follows (for construction of the Performing Arts Center):

Principal	\$70,000 (to Misc. Reserve)
Interest	<u>207,360</u> (to Interest Income)
Total CDC funds to GF in 2008-09	<u><u>\$277,360</u></u>
The outstanding debt as of 6/30/08 is \$2,304,000.	

In addition, the CDC currently pays the City \$70,000 per year for the city owned land occupied by the Performing Arts Center that was a CDC project. The CDC also pays an additional \$140,000 for the land on which the Community Center and Sports Center are located. These facilities were pledged as collateral as part of the 1999 COP issue.

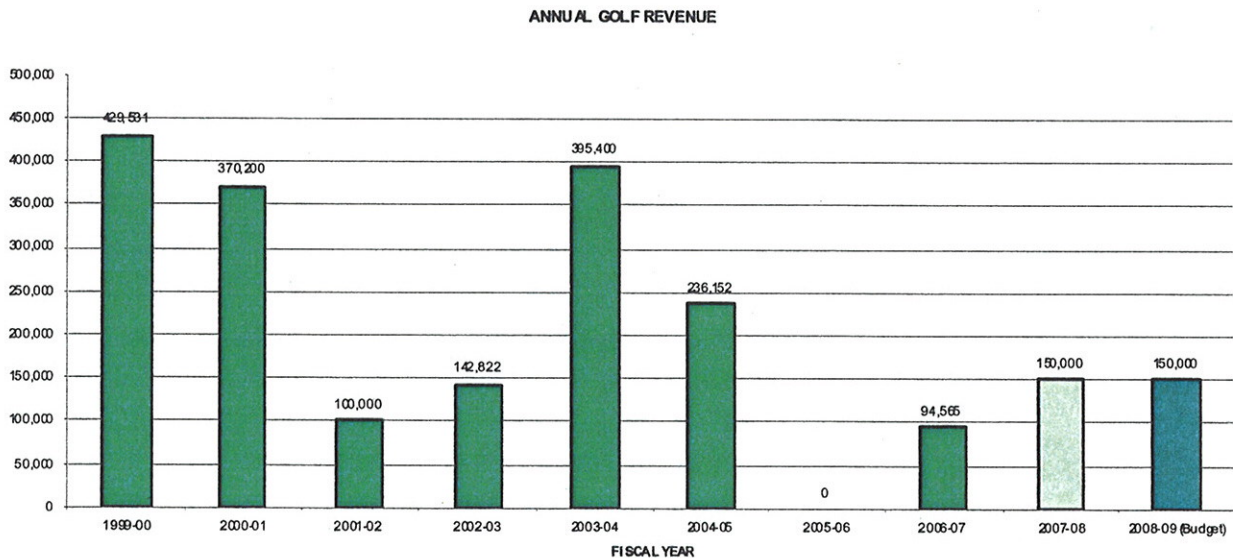
**1.6.3 Golf Course Lease Agreement**

Rohnert Park entered into a new lease agreement with CourseCo to operate the City's two 18-hole golf courses. The lease term is 20 years with an optional 10-year extension. The lease also provides for an interim period of two years during course renovation. The annual base rent during the interim period was \$200,000. In accordance with the lease agreement, the interim rent for the first two years may be reduced by a maximum of \$100,000 per year to offset the losses of the operator during renovation. For the fiscal year 2001-02, this occurred and Courseco did not make rent payments for six months in 2002-03 to recoup \$100,000 of the net operating loss. The golf course operations for 2002-03 reflected a similar net operating loss. In 2003-04, Courseco hoped that the newly renovated courses would attract the golfers back for full play and achieve the round-of-golf projections; however, actual play fell far short of projection. Due to a combination of a national decline in golf, increased competition from new courses in the area, and a weak economy, Courseco continued to experience financial difficulty in 2003, 2004, 2005 and 2006. Understanding that the golf situation was more of a long term situation, Courseco asked that City for a second amendment to the lease to lower the rent

until their bottom line improved. In March 2005, the City Council agreed to revise the contract and reduce the rent terms retroactive to July 1, 2004. Thus, in 2005-06, the City did not receive any rent due to the prior year retroactive credit. This credit also carried over to 2006-07, so the rent received was only \$94,565. The City received \$150,000 in 2007-08 and the same amount is budgeted for 2008-09 per the agreement.

The amended structure of the lease provides for a minimum annual lease payment of \$150,000 for the fiscal years 2005 through 2010, increasing by \$25,000 every five years. The revised contract also requires a percentage for food & beverage and merchandise sales beginning July 1, 2015 based on certain thresholds.

During the past ten years, the City has received revenues (lease payments) for the two golf courses as follows:



As Council is aware, the resident golf rates in Rohnert Park are amongst the lowest rates for similar courses in Northern California. Our residents pay between \$22.00 and \$37.00 depending on the course and the day of the week.

Refer to budget page 27 for more detail.

## 1.7 Revenues From Other Agencies

**1.7.1 State Motor Vehicle In-Lieu Taxes** - Under current law, cities are guaranteed to receive subventions from the State of California from Motor Vehicle License Fees (in-lieu tax). A few years ago, the State enacted a 66.67% decrease in this tax. Also enacted was a "backfill" to local agencies for the revenue loss (all VLF revenue goes to local agencies). This tax decrease was made because of the large 1997-98 State surplus. The City received the "backfill" revenues in 2002-03. In fiscal year 2003-04, faced with a fiscal crisis and an inability to keep the cities MVLF whole, the Governor reinstated the MVLF back to the original rate. Because of timing of implementation, this did not take effect until October 1, 2003 and the cities absorbed the 66.67% loss for the first three months of the fiscal year, which equated to about \$430,000. In November, 2003, Governor Schwarzenegger reduced the tax again by 66.67%, but kept the cities whole. Facing an

even larger fiscal crisis in 2004-05 and a few years after, the State adopted a budget plan which included a permanent reduction of the MVLF rate from 2% to 0.65%, eliminating the "backfill". Cities, counties, special districts and redevelopment agencies were asked to make a two-year contribution of \$1.3 billion each year to aid the State with their fiscal crisis. In exchange, the Governor led a successful campaign to secure legislative and voter support for a constitutional amendment with revenue and mandate protections equivalent to or better than the League of California Cities LOCAL Initiative. The VLF "backfill" was replaced with an equivalent amount of property tax that was shifted from ERAF. Like the sales tax swap, the schools will be made whole by the State's General Fund. For Rohnert Park, the loss for 2004-05 and 2005-06 is \$470,889 each year. In 2005-06, the City received \$2,572,107. For 2006-07, the City received \$3,074,869, which included a 2% property tax growth rate, plus the \$470,889 ERAF money. MVLF for 2007-08 was \$3,152,270. The budget for 2008-09 is conservatively projected at \$3,130,000 based on the amount received in the prior year.

**1.7.2 ERAF Shift** - The total loss in property tax from the ERAF shift in the early 1990's is \$1,044,469 for 2007-08. In 2001 and 2002, because of the State's surplus, the City received a partial reimbursement of \$100,000 for each year. Because of the State's fiscal crisis, it is extremely unlikely that the City will receive any further reimbursements.

**1.7.3 SB 90 Mandated Claims** - The State budget for 2003-04 postponed the payment of all state mandated reimbursement claims indefinitely until the State's budget problems were resolved. The May 2004 revised budget extended the postponement, but required that the State make payment of deferred mandate reimbursements to local governments beginning in 2006-07 for prior year claims. In fiscal years 2007 and 2008, the City received \$59,709 and \$10,393 respectively. The budget for 2008-09 is \$10,000 based on the actual claims filed in the prior year; however, this reimbursement may not be included in the State's final budget.

**1.7.4 Other Revenue** - the budget assumes the continued receipt of P.O.S.T. reimbursements for Public Safety training, vehicle abatement revenue, and COPs grant.

The 2008-09 budget also includes \$30,000 in revenue from the Homeland Security Grant for various fire protection equipment.

## **1.8 Revenues from Charges for Current Services**

In the past, the City received about \$136,500 from the Cotati-Rohnert Park Unified School District as reimbursement for the field maintenance service provided by the City for the school grounds located within our City. In 2003, the School District decided to discontinue the contract with the City.

The City collects zoning and subdivision fees, general plan maintenance fees and engineering fees for new developments. The total budget for these fees for 2008-09 is \$406,000. In addition, the Public Safety department receives reimbursement for annual fire

inspections on commercial buildings and plan review fees for construction and remodeling, budgeted at \$250,000 and fees for miscellaneous services, budgeted at \$35,000. In addition, the department receives \$28,000 from the State for vehicle abatement. The Rohnert Park animal shelter contracts with Cotati to handle their impounded animals, as well as receives fees for adoptions. The total budget for the animal shelter fees is \$50,000.

## 1.9 Recreation Income

Recreation revenues are budgeted to decrease by 8% in 2008-09 to \$1,056,300 based on the estimated current-year revenue of \$1.1 million. Budget expectations fell short in recreation programs due to a continued decline in attendance at the camps. This decline is most likely attributable to our changing demographics leading to an older community and a decreased use of recreation facilities. To review the current needs of the community, the City Council appointed a Parks, Recreation, and Open Space Committee to develop a parks master plan and consider the future of the area known as the "Community Fields". Over a 3-year period, after conducting community meetings, surveys, public forums, and stakeholder interviews, with the assistance of a consultant, the Committee produced the Parks and Recreation Facilities Master Plan. This plan was adopted by the City Council in May 2008. The Parks and Recreation Commission is now in the process of evaluating and prioritizing the capital projects identified in the Master Plan and will bring their recommendations to the City Council sometime this fiscal year.

In addition, the City had anticipated additional Sports Center revenue from the implementation of an EFT system for monthly memberships. However, due to software problems, this system is still not functional, but should be on-line before the end of 2009. As a result of the delay in implementation of the software, as well as a weak economy, Sports Center receipts ended up falling short of budget by \$135,000.

Recreation fees are reviewed and increased annually to recover a higher percentage of the cost, but the increased fees may have also contributed to fewer participation. Revenues were modified downward in the 2008-09 budget for all major categories to reflect the current economic climate.

The Recreation Department operation for 2008-09 is as follows:

	<u>Sports Center</u>	<u>Contract Classes</u>	<u>Recreation Programs</u>	<u>Comm Centers Rentals</u>	<u>Senior Center/Van</u>	<u>Pools</u>
Revenues	\$467,400	\$105,000	\$141,000	\$60,000	\$46,500	\$199,500
Expenditures	<u>417,721</u>	<u>72,000</u>	<u>339,381</u>	<u>254,430</u>	<u>233,891</u>	<u>500,399</u>
Profit or (Loss) Before Administration allocation	\$49,679	\$33,000	(\$198,381)	(\$194,430)	(\$187,391)	(\$300,899)
Allocation of Recreation Administration	<u>9,324</u>	<u>2,808</u>	<u>5,252</u>	<u>2,808</u>	<u>5,252</u>	<u>27,072</u>
City Subsidy After Administration allocation	<u>\$40,355</u>	<u>\$30,192</u>	<u>(\$203,633)</u>	<u>(\$197,238)</u>	<u>(\$192,643)</u>	<u>(\$327,971)</u>

## **2.0 Performing Arts Center Revenue**

The City has a wonderful performing arts center which offers a variety of artistic events, such as plays, dance, musical performances and arts education. The Center is also rented out to private groups for productions and special events. The Center received a large endowment when it first opened. The Endowment Fund is to be retained with the interest earnings used for operation of the Center. The current balance in the Endowment Fund is \$1,265,765. The Center has always operated at a deficit, with the General Fund subsidizing the loss. A few years ago, an electronic freeway sign was mounted to advertise center events as well as other private advertisement. The City's plan was that the revenue generated by the advertising would reduce the General Fund's contribution. For 2007-08 the operating loss was \$306,105, about \$21,000 lower than budget. The projected loss for 2008-09 is \$262,333, based on a change to more rentals and less in-house productions, as well as a slight reduction in staffing levels. A different model of operations that reduces the General Fund subsidy for the Center may need to be considered in the near future if financial conditions continue to weaken.

## **2.5 Miscellaneous Income/Donations**

The 2008-09 budget includes \$136,000 from miscellaneous income and donations. Surplus properties are also budgeted to be sold. The Community Development Commission purchased a vacant parcel on the west side for an affordable housing apartment project. The purchase price was \$1.6M to be paid in three annual installments. The third installment is due in 2008-09 for approximately \$600,000. The budget also projects the sale of a wetland mitigation parcel for \$1M, the sale of a City Center parcel for \$3M and the sale of the stadium land parcels for \$6M.

## **3. EXPENDITURES**

### **3.1 Employee Services**

Pursuant to negotiated Memorandums of Agreement with employee bargaining groups, this budget provides the following:

All of the bargaining units' contracts are for a two-year period and expire June 30, 2009. The City will begin negotiations with all bargaining units in early 2009. The City will be charged with the challenge of balancing the finances while attempting to maintain employee compensation packages that support recruitment and retention.

The City currently receives funding from the Federated Indians of the Graton Rancheria to have a Special Enforcement Unit for Public Safety. The four funded positions in Public Safety consist of (1) sergeant and (3) public safety officers. The Tribe has also agreed to fund an additional School Resource Officer and a Records Supervisor.

As mentioned previously, the City has a structural deficit and has been using proceeds from the sale of surplus assets to balance the gap over the last few years. With the decline in the economy over the past year and a shortfall in revenues, this gap has expanded. At a work session with the City Council in May 2008, after reviewing the three-year General Fund projections, Council directed staff to reduce the departmental budgets by 10 to 15 percent. The following operational cuts are included in the 2008-09 budget:

**Vacant Positions Frozen or Removed:**

- Remove Office Assistant (City Manager's Office)
- Replace Management Analyst position with HR Manager
- Freeze (1) Community Services Officer
- Freeze (1) Public Safety Officer
- Remove Property Technician
- Office Assistant (Sports Center)
- P/T IT Intern

**Positions Added, but not funded by General Fund:**

- Housing & Redevelopment Assistant
- Project Manager (Engineering)
- Administrative Assistant (Engineering)

The budget also includes COLA increases for Public Safety sworn staff per the bargaining unit agreements.

Retired employee benefits also increased as the City offered employees the opportunity to retire prior to June 30, 2008 and receive the old retiree medical plan. The enhanced retirement plans for both Safety and Miscellaneous provided additional incentive for early retirement.

### **3.2 Supplies & Other Operating Expenditures**

As mentioned above, all operational expenditures were carefully scrutinized and cuts were made to reduce budgets by 10 to 15 percent. The City's largest department, Public Safety, reduced operational expenses by approximately \$103,000, which included a reduction in contractual expenses, telephone, and various other expenses. Public Works also reduced operational costs through minor service levels impacts, which included less work related to storm drains, decreased budgets for street repairs, pavement markings and sign replacements, as well as for landscape maintenance of trees and medians. The Parks budget cuts included a reduction in maintenance of park buildings and facilities, as well as a reduction of seasonal maintenance staff that maintain grounds, equipment and sports fields. To lower the recreation subsidy, fees were increased for field reservations and senior center programs; the Community Garden subsidy was eliminated; janitorial service for the recreation buildings was rebid and reduced; the purchase of a pool heater



was postponed; and the utility bill was lowered as a result of the installation of a photovoltaic system at the Sports Center, as well as the removal of the fountain at the Community Center complex. The Performing Arts Center also participated in the cuts by reducing part-time hours, offering smaller in-house productions and eliminating classical music and a theatrical musical production.

There were a few areas where operational costs increased. The budget for legal expense increased by \$150,000 to \$500,000 based on prior year expenditures. Also, the cost for insurance increased by \$143,425 to \$733,425 due to an increase in property insurance coverage discovered during a recent audit of all City. Overall, the concerted effort by all departments reduced total General Fund expenditures by \$632,963 to \$34.2 or a 1.8% reduction.

### **3.3 Capital Outlay**

Due to the structural deficit, the City is only purchasing items that need to be replaced or are funded by sources outside of the General Fund. Total capital expenditures are budgeted at \$510,945, with approximately \$397,000 funded from other sources. The 2008-09 budget includes \$335,000 for police and fire vehicles. Refer to budget pages 45 – 47 for a complete itemization.

## **4. RESERVE CHANGES**

Items of particular interest in this area are:

- A. Reserve for Infrastructure Maintenance - The City customarily sets aside 10% of actual revenues from Secured Property Taxes, Transient Occupancy Taxes, and Sales Taxes in order to provide for maintenance of the City's infrastructure and capital improvements. In order to balance the General Fund, the City has not been able to make this transfer since 1998. In addition, prior year draws on this reserve depleted the balance to \$0. The 2003-04 budget included taking a portion of the proceeds from the sale of surplus properties (\$2.5M) and funding the infrastructure reserve; however, not all of these properties were sold so the City was only able to transfer \$509,587 to this reserve. Due to the City's financial position, there have been no contributions to this reserve, but funds have been used for various infrastructure projects over the last few years. For 2007-08, \$112,573 was spent on the Northern Fire Station Exterior upgrade and \$13,865 was spent on the City's matching share for the Hinebaugh Creek Bike Bridge project. The 2008-09 budget does not anticipate any expenditure from this reserve, leaving the balance in tact at \$282,385.
- B. In July, 2005, the City updated the actuarial valuation of the retiree medical benefits to determine the unfunded liability. The study showed that the City's unfunded liability is \$52.3M and to fully fund the liability, the City would need to make a \$4.6M annual contribution for thirty years. Because of lack of funds, the City has only made minor contributions to this reserve over the

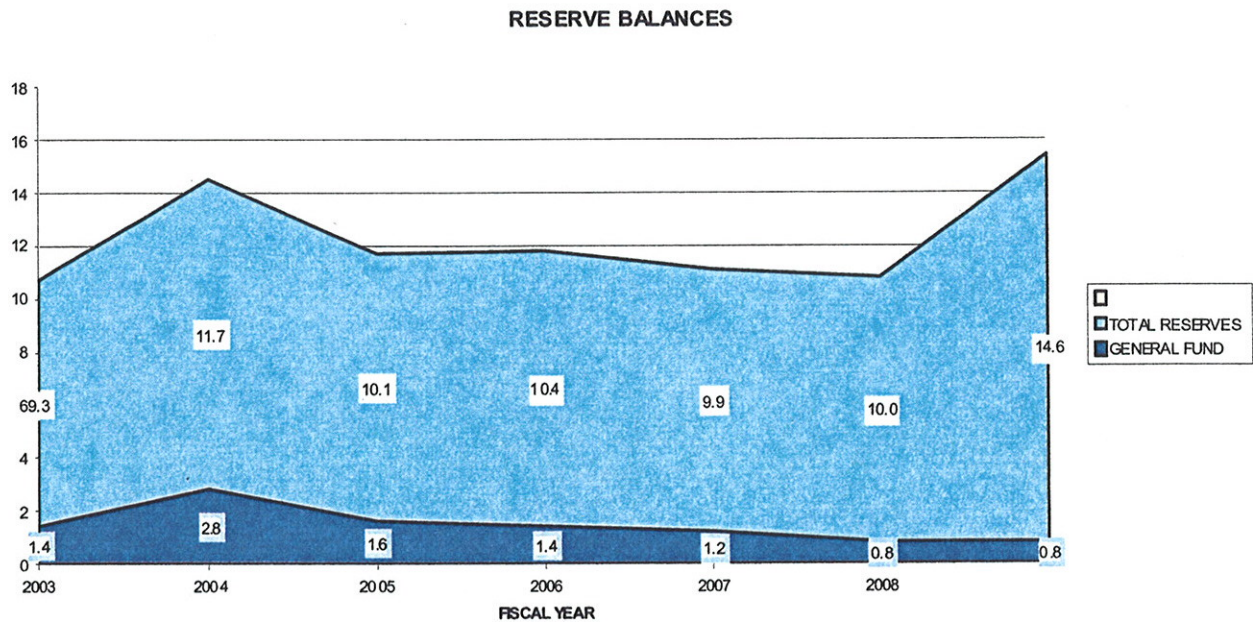
years and is basically on a pay-as-you-go basis. The balance in the reserve at June 30, 2007 is \$2,967,500. As mentioned previously, one of the City's highest priorities is to address the unfunded liability for retiree medical and develop a plan for funding in advance of the reporting requirement in 2008-09 per GASB 45. An estimated actuarial was run in August 2007 using updated assumptions based on trust fund investment rates, a reduction in the benefit and a longer vesting period. The estimated actuarial unfunded liability is \$27.6M, which requires annual funding of \$3.1M for thirty years. For fiscal year 2008, the City transferred \$211,307 from the water and sewer funds for their share in the cost of retiree medical. No funds were transferred from the General Fund due to the deficit. The 2008-09 budget includes a transfer of \$2,000,000 from the sale of surplus property, as well as a transfer of \$226,336 from the water and sewer funds. The projected balance in this reserve at the end of 2008-09 is \$5,405,143. The City will receive an updated actuarial report this fall and will work towards setting up a retiree health trust fund and move the balance of this reserve into the trust.

- C. The 2008-09 budget includes \$70,000 principal repayment from the renegotiated loan due from the Community Development Commission to the City's General Fund for the construction of the Performing Arts Center (refer to page 5 of this memo). This principal payment will be deposited into the Miscellaneous Reserve. The projected balance at the end of 2008-09 is \$457,000. The Miscellaneous Reserve is generally used for capital replacement items.
- D. The Reserve for Self-Insured losses was established to contribute 25% of insurance premiums and deductible billings to the General Fund. The 2003-04 budget included a \$950,000 transfer from the sale of surplus properties to bring the reserve balance for both the property/liability and workers comp up to an amount equivalent to one-year's premiums plus deductibles. Since then, the City has received refunds from Redwood Empire Municipal Insurance Fund (REMIF) for liability and worker's comp insurance due to favorable claims experience; however, due to the General Fund deficit, the City was unable to make any contributions to the reserve. For 2007-08, the City received \$181,255 refund for liability insurance and transferred \$120,715 from the Property & Liability Reserve to the General Fund for premium expense. The City did not receive a refund for worker's comp and the transferred the balance in the reserve (\$151,279) to cover most of the 25% contribution. The 2008-09 budget includes an estimated refund of \$50,000 and a property/liability transfer of \$130,000 to the General Fund, leaving a projected balance of \$758,726. The budget assumes no refund for worker's comp and the reserve balance remains at zero.
- E. There are two items under the Reserve for Retirement Costs: one line item for Miscellaneous employees and one for Safety employees. In the prior employee contracts, the City agreed to enhance both the Public Safety and the Miscellaneous Plans to 3% @ 50 and 2.7% @ 55, respectively. The annual cost of these enhancements is approximately \$1.5 million. The City planned to

fund the initial payment through four annual contributions with a \$350,000 contribution in 2004-05 to the Miscellaneous reserve. However, due to the City's financial condition, the City was unable to make any additional contributions.

- F. The General Fund Reserve was established to fill short-term operational needs, rather than long-term structural imbalances. A few years ago, the City Council adopted a policy to maintain a 10% reserve balance; however, due to the City's weak financial condition over the last few years, the reserve balance has fallen far below that threshold. Approximately \$400,000 will be drawn from the reserve for the shortfall in 2007-08, leaving a balance of \$816,171, or 2.6% of net General Fund expenditures. Within the next few years, the City anticipates the development of the specific plan areas as well as annual discretionary funding of \$5 million from the agreement with the Federated Indians of the Graton Rancheria upon the opening of their Casino. As the City's financial condition improves, the City will bring this reserve back up to the target level.
  
- G. The City established the General Fund Endowment Reserve with the balance of the proceeds from the sale of surplus property to fund. The interest earnings may be used towards on-going operation, but the principal is intended to remain intact. The estimated balance in the reserve at the end of fiscal year 2007-08 is \$3.3M. Another \$2.8M will go into the reserve in 2008-09 from the sale of surplus properties. The projected balance at the end of 2008-09 is \$6,153,225.
  
- H. The Capital Replacement Reserve was established in FY 2002 to fund future capital outlay requirements. A start-up amount of \$785,000 was transferred to this reserve from the General Fund. The City's goal is to fund this reserve annually by an amount equivalent to the General Fund depreciation expense and designate this reserve as the source of funding for all future replacement capital. The annual funding requirement is \$640,000, based on the annual depreciation expense. The 2003-04 budget included the \$640,000 transfer from the proceeds of the sale of surplus properties. Over the past few years, the City has purchased capital equipment items. For 2007-08, \$25,000 was drawn from the reserve for lighting and sound equipment at the Performing Arts Center. The 2008-09 budget includes a deduction of \$300,000 for the furniture at the new City Hall, leaving a projected balance of \$657,078 in the reserve.

The entire City's history of reserve balances are shown below in this graph:



## 5. ENTERPRISE FUNDS

Outlined on separate sheets in the budget are the water, sewer and refuse funds of the City. These funds were discussed in detail with the City Council during previous work sessions.

## 6. IN CLOSING

Preliminary indications are that Fiscal Year 2008-09 will bear a striking resemblance to FY 2007-08. The City's operational budget faces a structural deficit, while the City's capital budget is robust and will fund several key projects. The very different nature of the financing mechanisms for these budgets is such that while the community will experience efforts by City staff to streamline day-to-day operations, residents will also observe the completion or initiation of high-profile projects, including the new, LEED Gold certified City Hall (opening October 2008); Fire Station #1, located at the Public Safety Building (construction to begin in Spring 2009); and the Civic Center Plaza (construction beginning shortly).

I must express my appreciation to staff members throughout the City for identifying cost-saving measures within their departments. By meeting the challenge to find 10-15% reductions in their departments, the staff empowered the Council to establish policies and priorities about service levels that have shaped the FY 2008-09 budget. As this memorandum outlines, the structural deficit has forced reductions in operational expenditures in all divisions, including significant cuts in Parks and Recreation and the

Performing Arts Center. These reductions help ensure that the City can provide essential services in such areas as Public Safety and Public Works to the levels set by the Council.

The sluggish national and local economy and the rising costs of key goods and services suggest that FY2008-09 will not be the year that Rohnert Park fully resolves its operational deficit. The staff can and will continue to identify and capture efficiencies and cost-saving measures, but growth in revenues is heavily dependent on the realization of development anticipated by the General Plan. With direction from the Council, staff is implementing provisions of the Economic Development Strategic Action Plan. While these efforts are designed to stimulate some job growth and revenue generation, ultimately it is a turnaround in the economy that will balance the City's operational budget.

The City's healthy capital budget is the result of decisions made by the Council to implement the Public Facilities Financing Plan, pursue federal/state grants, and maximize bonding opportunities with the Community Development Commission. With these restricted monies, the Council is investing in resources that will better position the City to serve the public when the economy rebounds. In addition to a new City Hall and fire station, the City is improving its roads, as well as its sewer and water infrastructure. Construction will soon begin on a new civic plaza next to the library. Improvements at the Community Center campus will follow.

With the State budget in turmoil and the economy in flux, the coming months will reveal many challenges for Rohnert Park. The multi-year commitment of the Council and staff to correct the City's fiscal imbalance will be tested by external and internal pressures. I look forward to working with everyone to continue our progress.

Respectfully submitted,

Stephen R. Donley  
City Manager

**CITY OF ROHNERT PARK**  
**2008-2009 BUDGET**  
**POSITIONS AND PAY RATES & RANGES AS OF JULY 1, 2008**

<b>ACCOUNT NUMBER.</b>	<b>DEPT.</b>	<b>POSITION</b>	<b>RANGE</b>	<b>MONTHLY SALARY</b>
1100	City Council	Councilmember	N/R	\$411.16
1200	City Manager	City Manager (By Contract)	N/R	\$15,900
		Assistant City Manager	103M	\$10,657-\$12,954
		City Clerk	88M	\$5,864-\$7,127
		Management Analyst (Confidential)	86CF	\$5,671-\$6,894
		Deputy City Clerk	78CF	\$4,552-\$5,534
		Secretary II	72CF	\$3,932-\$4,780
		Meeting Minutes Transcriber P/T	Hourly	Up to \$25/hr.
		Videographer P/T	Hourly	Up to \$16/hr.
1300	Finance	Director of Administrative Services	100M	\$9,350-\$11,364
		Accounting Manager	92CF	\$6,246-\$7,592
		Accountant/Auditor	87X	\$5,669-\$6,890
		Accounting Services Supervisor	80CF	\$4,899-\$5,955
		Purchasing Agent	81X	\$4,897-\$5,952
		Utility Billing Supervisor	81X	\$4,897-\$5,952
		Utility Billing Representative	72X	\$3,919-\$4,764
		Accounting Specialist II	70X	\$3,732-\$4,537
		Accounting Specialist I	66X	\$3,385-\$4,115
1310	Information Services	Information Systems Manager	90X	\$6,078-\$7,388
		Info. Systems Tech. I/II	74X/78X	\$4,115-\$5,515
		Administrative Intern	Hourly	Up to \$20/hour
1500	Legal Services	City Attorney	N/R	By contract
		Assistant City Attorney	N/R	By contract
1600	Planning & Community Development	Dir of Community Development	100M	\$9,350-\$11,364
		Senior Planner	92X	\$6,246-\$7,592
		Community Development Assistant	74X	\$4,115-\$5,002
1700	Human Resources	Human Resources Analyst	84CF	\$5,401-\$6,566
		H.R. Technician, Reg. P/T 75%	72CF	\$22.69-\$27.58/hr.
		H.R. Technician, Reg. P/T 50%	72CF	\$22.69-\$27.58/hr.

**Positions and Pay Rates & Ranges as of July 1, 2008 (Continued)**

<b>ACCOUNT NUMBER</b>	<b>DEPT.</b>	<b>POSITION</b>	<b>RANGE</b>	<b>MONTHLY SALARY</b>
1710	Rent Control	Housing & Redevelopment Mgr.	92X	\$6,246-\$7,592
		Housing & Redevelopment Asst.	74X	\$4,115-\$5,002
1900	Non- Departmental	Office Assistant II	64X	\$3,224-\$3,919
2100	Public Safety	Director of Public Safety	103M	\$11,074-\$13,460
		Public Safety Div. Commander	95M	\$8,686-\$10,558
		Public Safety Lt.	93M	\$7,653-\$9,303
		Public Safety Sergeant	89S	\$6,357-\$7,714
		P.S. Communications Supervisor	83XD	\$5,619-\$6,821
		Public Safety Officer	84S*	\$5,446-\$6,609
		Records Supervisor	81X	\$4,897-\$5,952
		Evidence Specialist	80X	\$4,779-\$5,809
		Property Technician	79X	\$4,663-\$5,668
		Public Safety Officer Trainee	81S	\$4,284
		Public Safety Dispatcher	68XD	\$4,235-\$5,140
		Secretary II	72-CF	\$3,932-\$4,780
		Community Services Officer	69S-CSO	\$3,882-\$4,712
		Secretary I	68X	\$3,554-4,321
		Secretary I Reg. P/T	68X	\$20.50-\$24.93/hr.
		Public Safety Records Clerk	64X	\$3,224-\$3,919
		Office Assistant II	64X	\$3,224-\$3,919
		Office Asst. II Reg. P/T	64X	\$18.60-\$22.61/hr.
		Office Asst. I P/T Temp.	Hourly	Up to \$14/hr.
2310	Fire Prevention	Fire Marshal	89S	\$6,054-\$7,347
		Fire Inspector - PSO	84S	\$5,446-\$6,609
		Fire Prevention Secretary I	68X	\$3,554-\$4,321
2400	Animal Shelter	Animal Shelter Supervisor	81X	\$4,897-\$5,952
		Animal Health Technician	63X	\$3,157-\$3,838
		Animal Shelter Assistant P/T	Hourly	Up to \$15/hr.
2800	Youth & Family Services	Youth Service Specialist	86X	\$5,514-\$6,702

**Positions and Pay Rates & Ranges as of July 1, 2008 (Continued)**

<b>ACCOUNT NUMBER</b>	<b>DEPT.</b>	<b>POSITION</b>	<b>RANGE</b>	<b>MONTHLY SALARY</b>
3100	Engineering	City Engineer	98M	\$9,007-\$10,948
		Deputy City Engineer	94M	\$7,427-\$9,027
		Project Manager	90X	\$6,078-\$7,388
		Management Analyst	87X	\$5,669-\$6,890
		Public Works Inspector	83X	\$5,141-\$6,249
		Sr. Engineering Technician	83X	\$5,141-\$6,249
		Administrative Assistant	74X	\$4,115-\$5,002
		Administrative Intern	Hourly	Up to \$20/hour
3200	Building	Building Official	92X	\$6,246-\$7,592
		Deputy Chief Bldg. Official	85X	\$5,399-\$6,562
		Community Development Assistant	74X	\$4,115-\$5,002
		Administrative Intern	Hourly	Up to \$20/hour
3300	Public Works	Utilities/General Services Director	94M	\$7,427-\$9,027
		Public Works Services Supervisor	90W	\$6,449-\$7,838
		Management Analyst	87X	\$5,669-\$6,890
		Senior Equipment Mechanic	79W	\$5,013-\$6,093
		Supervising Maintenance Worker	79W	\$5,013-\$6,093
		Electrician	78W	\$4,889-\$5,942
		Arborist	76W	\$4,544-\$5,524
		Water Quality Specialist	75X	\$4,230-\$5,141
		Equipment Mechanic	74W	\$4,448-\$5,405
		Maintenance Worker II	74W	\$4,448-\$5,405
		Maintenance Worker I	70W	\$4,030-\$4,899
		Secretary I	68X	\$3,554-\$4,321
		Maintenance Helper	52W	\$2,530-\$3,077
		Part-Time Technical Advisor	Hourly	Up to \$50/hr.
		Seasonal Maintenance Assistant	Hourly	Up to \$15/hr.
5200	Recreation	Recreation Services Manager	92X	\$6,246-\$7,592
		Recreation Supervisor	81X	\$4,897-\$5,952
		Secretary II	72X	\$3,919-\$4,764
		Secretary I	68X	\$3,554-\$4,321
		Special Instructor	Hourly	Up to \$40/hr.
		Clerical P/T	Hourly	Up to \$20/hr.
		Recreation Coordinator	59X	\$13.12-\$15.94/hr.
		Senior Pool Manager	59X	\$13.12-\$15.94/hr.
		Pool Manager	53X	\$11.89-\$14.46/hr.
		Senior Lifeguard	45X	\$10.53-\$12.80/hr.



**Positions and Pay Rates & Ranges as of July 1, 2008 (Continued)**

<b>ACCOUNT NUMBER</b>	<b>DEPT.</b>	<b>POSITION</b>	<b>RANGE</b>	<b>MONTHLY SALARY</b>
		Sports Center Coordinator	45X	\$10.53-\$12.80/hr.
		Senior Recreation Leader	43X	\$9.79-\$11.89/hr.
		Instructor/Lifeguard II (LGI)	41X	\$9.49-\$11.54/hr.
		Instructor/Lifeguard I (WSI)	40X	\$9.33-\$11.35/hr.
		Lifeguard/Cashier	38X	\$8.88-\$10.80/hr.
		Scorekeeper	37X	\$8.65-\$10.51/hr.
		Recreation Leader II	37X	\$8.65-\$10.51/hr.
		Facility Attendant II	37X	\$8.65-\$10.51/hr.
		Facility Attendant I	34X	\$8.08-\$9.81/hr.
		Recreation Leader I	34X	\$8.08-\$9.81/hr.
		Pool Cashier	34X	\$8.08-\$9.81/hr.
6210	Performing Arts Center	Managing Director of the PAC	92X	\$6,246-\$7,592
		Performing Arts Specialist	70X	\$3,732-\$4,537
		Technical Director	70X	\$3,732-\$4,537
		Office Assistant II	64X	\$3,224-\$3,919
		Actor P/T	Weekly	Up to \$450
		Stage Manager	Weekly	Up to \$450
		Theatre Technician P/T	Hourly	Up to \$15/hr.
		Arts Center House Mgr. P/T	Hourly	Up to \$12/hr.
		Assistant Box Office Mgr. P/T	Hourly	Up to \$12/hr.
		Box Office Assistant P/T	Hourly	Up to \$10/hr.

City of Rohnert Park  
 2008-09 Budget  
 Regular Full-time or Permanent Part-Time Employees  
 Actual Funded Positions

DEPT NO/ DEPARTMENT =====	7/1/05 =====	2005-06 =====	2006-07 =====	2007-08 =====	2008-09 =====	6/30/09 =====
1200 City Manager/Clerk	4.75	0.10	2.00	1.00	(1.15)	6.70
1300 Finance	11.00	1.00	0.00	(1.00)		11.00
1310 Data Processing	2.00		0.00	0.00		2.00
1600 Planning	2.00	1.00	0.00	0.00		3.00
1700 Personnel	2.00		0.00	0.25	1.00	3.25
1710 Rent Control	0.25	(0.10)	0.00	0.00	0.15	0.30
1900 Non-Departmental	2.00		(2.00)	0.00		0.00
2100 Public Safety Personnel	103.50		0.00	1.00		104.50
2310 Fire Prevention	0.00		2.00	1.00		3.00
2400 Animal Shelter	2.00					2.00
2800 Youth & Family Services	1.00					1.00
3100 Engineering	4.00	0.95	1.05		2.00	8.00
3200 Inspection	3.00	0.05	(0.05)			3.00
3300 Public Works General	5.93	(0.10)	3.04	(2.38)	0.41	6.90
3410 Landscape	0.00		1.20	0.40	(0.40)	1.20
3420 Streets	4.56	0.05	(0.99)	0.08	0.70	4.40
3600 Street Lighting	0.00			0.35	(0.15)	0.20
4001 Park Maintenance	5.81	(0.70)	(0.80)	0.59	0.10	5.00
5100 Recreation Commission	0.00			0.20	0.05	0.25
5200 Recreation Administration	1.00	(0.25)		(0.25)	0.10	0.60
5400 Recreation Programs	2.15	(0.10)		(0.20)		1.85
5501 Senior Center	1.00					1.00
57XX Pools		0.25		0.05		0.30
5810 Sports Center	2.00				(1.10)	0.90
5830 Community Center	0.55	0.05		0.25	(0.05)	0.80
5840 Burton Ave Rec Center	0.20	0.05		(0.03)		0.22
5860 Ladybug Rec Center	0.10			(0.02)		0.08
6210 Performing Arts Center	4.00				(0.26)	3.74
7100 Water	10.00	0.85	(0.35)	0.58	(1.20)	9.88
7200 Sewer	3.70	(0.10)	0.90	0.38	0.80	5.68
Total City	178.50	3.00	6.00	2.25	1.00	190.75
	=====	=====	=====	=====	=====	=====
Additions			6.00	2.25	7.00	
Reductions					(6.00)	
Net Personnel Change		0.00	6.00	2.25	1.00	
		=====	=====	=====	=====	

City of Rohnert Park  
 2008-09 Budget  
 Regular Full-time or Regular Part-Time Employees  
 Authorized Positions

<u>DEPT NO/ DEPARTMENT</u>	<u>6/30/08</u>	<u>Reclass</u>	<u>Add</u>	<u>Delete</u>	<u>6/30/09</u>
<u>1200 CITY MANAGER/CLERK</u>					
City Manager	1.00				1.00
Assistant City Manager	1.00				1.00
City Clerk	1.00				1.00
Deputy City Clerk	1.00				1.00
Housing & Redevel. Project Mgr.	0.85				0.85 (A)
Housing & Redevel. Assistant	0.00		0.85		0.85 (A)
Secretary II	1.00				1.00
Management Analyst	1.00			1.00	0.00
Office Assistant II	1.00			1.00	0.00
Total	<u>7.85</u>	<u>0.00</u>	<u>0.85</u>	<u>2.00</u>	<u>6.70</u>
 <u>1300 FINANCE</u>					
General:					
Director of Admin. Svcs.	1.00				1.00
Accounting Manager	1.00				1.00
Accountant/Auditor	1.00				1.00
Payroll:					
Accounting Services Supervisor	1.00				1.00
Utility Billing & Collection:					
Accounting Specialist I	1.00				1.00
Accounting Specialist II	1.00				1.00
Utility Billing Representative	1.00				1.00
Utility Billing Supervisor	1.00				1.00
Accts Payable/Licenses/Other:					
Accounting Specialist II	2.00				2.00
Purchasing:					
Purchasing Agent	1.00				1.00
Total	<u>11.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11.00</u>
 <u>1310 Information Systems</u>					
Information Systems Manager	1.00				1.00
IS Technician I/II	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
 <u>1600 PLANNING</u>					
Dir of Community Development	1.00				1.00
Senior Planner	1.00				1.00
Community Development Asst.	1.00				1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.00</u>

1700 HUMAN RESOURCE

Human Resource Analyst	1.00			1.00	
Human Resource Manager	0.00	1.00		1.00	
Secretary II	0.75			0.75	
Secretary I	0.50			0.50	
Total	<u>2.25</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>3.25</u>

1710 RENT CONTROL

Housing & Redevel. Project Mgr.	0.15			0.15 (A)	
Housing & Redevel. Assistant	0.00		0.15	0.15 (A)	
Total	<u>0.15</u>	<u>0.00</u>	<u>0.15</u>	<u>0.00</u>	<u>0.30</u>

2100 PUBLIC SAFETY

Director	1.00			1.00	
Division Commanders (Captains)	1.00	1.00		2.00	
Supervisors (Lieutenants)	4.00		1.00	3.00	
Sergeants	12.00			12.00 (C)	
PS Officers	59.00	1.00		60.00 (B & C)	
Community Services Officers	5.00			5.00	
Evidence Specialist	1.00			1.00	
Secretary I to Director	1.00			1.00	
Secretary I - Main Station	2.75			2.75	
Communications Supervisor	1.00			1.00	
Public Safety Dispatcher	12.00			12.00	
Office Asst. II - Main Station	1.75			1.75	
Property Technician	1.00		1.00	0.00	
Records Supervisor	1.00			1.00 (D)	
Public Safety Records Clerk	1.00			1.00	
Total	<u>104.50</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>104.50</u>

2310 FIRE PREVENTION

Fire Marshal	1.00			1.00	
Sergeant	1.00			1.00	
Secretary I	1.00			1.00	
Total	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.00</u>

2400 ANIMAL SHELTER

Animal Shelter Supervisor	1.00			1.00	
Animal Health Technician	1.00			1.00	
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

2800 YOUTH & FAMILIES SERVICES

Community Resource Specialist	1.00			1.00	
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>

Total Public Safety	<u>110.50</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>110.50</u>
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3100 ENGINEERING

Director of Engineering Service	1.00			1.00
Deputy City Engineer	1.00			1.00
Public Works Inspector	1.00			1.00
Sr. Engineering Tech	1.00			1.00
Management Analyst	1.00			1.00
Project Manager	0.00		1.00	1.00
Administrative Assistant	1.00		1.00	2.00
Total	<u>6.00</u>	<u>0.00</u>	<u>2.00</u>	<u>8.00</u>

3200 INSPECTION

Building Official	1.00			1.00
Deputy Chief Bldg. Inspector	1.00			1.00
Community Development Asst.	1.00			1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.00</u>

3300 PUBLIC WORKS/GENERAL

Utilities/General Svcs Director	0.00		0.80	0.80
Deputy Public Works Director	0.34			0.00
Sr. Equipment Mechanic	2.00			2.00
Maintenance Worker I/II	3.10	(0.10)		3.00
Electrician	0.05	0.05		0.10
Secretary I	1.00			1.00
Total General Maintenance	<u>6.49</u>	<u>(0.05)</u>	<u>0.80</u>	<u>6.90</u>

3410 PUBLIC WORKS/Landscape

Maintenance Worker I/II	0.80	0.20		1.00
Arborist	0.80	(0.60)		0.20
Total	<u>1.60</u>	<u>(0.40)</u>	<u>0.00</u>	<u>1.20</u>

3420 PUBLIC WORKS/Streets

Utilities/General Svcs Director	0.00		0.20	0.20
Arborist	0.10	0.10		0.20
Maintenance Lead Worker	1.00	(1.00)		0.00
Maintenance Worker I/II	2.60	1.40		4.00
Total Streets Maintenance	<u>3.70</u>	<u>0.50</u>	<u>0.20</u>	<u>4.40</u>

3600 PW/Street Lighting

Electrician	0.35	(0.15)		0.20
Total Street Lighting	<u>0.35</u>	<u>(0.15)</u>		<u>0.20</u>

4001 PUBLIC WORKS/PARKS

Maintenance Worker I/II	4.50	(0.50)			4.00
Arborist	0.10	0.50			0.60
Electrician	0.30	0.10			0.40
Total Parks Maintenance	<u>4.90</u>	<u>0.10</u>	<u>0.00</u>	<u>0.00</u>	<u>5.00</u>

7100 WATER

Deputy Public Works Director	0.33			0.33	0.00
Public Works Svcs Supervisor	0.50				0.50
Performing Arts Specialist	0.00	0.13			0.13
Electrician	0.25				0.25
Maintenance Worker I/II	9.00	(1.00)			8.00
Water Quality Specialist	1.00				1.00
Total Water Maintenance	<u>11.08</u>	<u>(0.87)</u>	<u>0.00</u>	<u>0.33</u>	<u>9.88</u>

7200 SEWER

Deputy Public Works Director	0.33			0.33	0.00
Public Works Svcs Supervisor	0.50				0.50
Performing Arts Specialist	0.00	0.13			0.13
Electrician	0.05				0.05
Maintenance Worker I/II	4.00	1.00			5.00
Total Sewer Maintenance	<u>4.88</u>	<u>1.13</u>	<u>0.00</u>	<u>0.33</u>	<u>5.68</u>

Total Public Works	<u>33.00</u>	<u>0.26</u>	<u>1.00</u>	<u>1.00</u>	<u>33.26</u>
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5100 RECREATION COMMISSION

Secretary II		0.05			0.05
Recreation Services Manager	0.20				0.20
Total	<u>0.20</u>	<u>0.05</u>	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>

5200 RECREATION ADMIN.

Recreation Supervisor		0.10			0.10
Recreation Services Manager	0.50				0.50
Total	<u>0.50</u>	<u>0.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.60</u>

54XX RECREATION PROGRAMS

Recreation Supervisor	0.40	0.05			0.45
Secretary II	1.00	(0.05)			0.95
Secretary I	0.45				0.45
Total	<u>1.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.85</u>

5501 CODDING CENTER (SENIOR CENTER)

Recreation Supervisor	1.00				1.00
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>

57XX POOLS

Recreation Services Manager	<u>0.30</u>				<u>0.30</u>
Total Pools	<u>0.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.30</u>

5810 SPORTS CENTER

Recreation Supervisor	1.00	(0.10)			0.90
Office Assistant II	<u>1.00</u>			<u>1.00</u>	<u>0.00</u>
Total	<u>2.00</u>	<u>(0.10)</u>	<u>0.00</u>	<u>1.00</u>	<u>0.90</u>

5830 COMMUNITY CENTER

Recreation Supervisor	0.50	(0.05)			0.45
Secretary I	<u>0.35</u>				<u>0.35</u>
Total	<u>0.85</u>	<u>(0.05)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.80</u>

5840 BURTON AVENUE REC CENTER

Recreation Supervisor	0.07				0.07
Secretary I	<u>0.15</u>				<u>0.15</u>
Total	<u>0.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.22</u>

5860 LADYBUG REC CENTER

Recreation Supervisor	0.03				0.03
Secretary I	<u>0.05</u>				<u>0.05</u>
Total	<u>0.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.08</u>

Total Recreation

<u>7.00</u>	<u>(0.00)</u>	<u>0.00</u>	<u>1.00</u>	<u>6.00</u>
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6210 PERFORMING ARTS CENTER

Managing Director of the PAC	1.00				1.00
Performing Arts Specialist	1.00	(0.26)			0.74
Technical Director	1.00				1.00
Office Assistant II	<u>1.00</u>				<u>1.00</u>
Total	<u>4.00</u>	<u>(0.26)</u>	<u>0.00</u>	<u>0.00</u>	<u>3.74</u>

TOTAL ALL

<u>189.75</u>	<u>(0.00)</u>	<u>7.00</u>	<u>6.00</u>	<u>190.75</u>
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- (A) Housing Manager position to be funded 85% by CDC Housing and 15% from Rent Appeals Board
- (B) MAGNET officer (1) funded by SLESF AB 3229
- (C) SEU Team and School Resource Officer funded by FIGR
- (D) Records Supervisor funded by FIGR

CITY OF ROHNERT PARK  
2008-09 Budget

**OTHER CASH FUNDS**  
(not shown elsewhere unless specified)

Est. Cash Balances - June 30, 2008

General Fund Refundable Deposits		\$302,336
Water Utility Fund		3,203,129
Sewer Utility Fund		7,942,352
Garbage Utility Fund		5,891
Garbage Rate Stabilization Fund		380,065
Garbage Diversion/Education Fund		177,676
Utility Fund Refundable Deposits		168,799
Development Improvement Fund (see p. 42)		
Per Acre For Development Fee		\$77,526
Sewer Service Connection Fee Fund	3,521,091	
Sewer Refundable Deposits	328,951	
Water/Wastewater Conservation Fee	208,151	4,058,193
(see page 43)		
FIGR Fund		18,192
Mobile Home Rent Appeals Board Fund		52,114
Annexation Fees		59,296
Spay/Neuter Cash		61,478
Technology Fee		49,384
General Plan Maintenance Fee		414,025
Donations		179,701
Vehicle Abatement Funds		84,629
Traffic Safety Fund		406,265
Petty Cash Accounts		4,232
Reserves		
General Fund Reserve	\$816,171	
Special Reserves	9,954,213	10,770,384
P.A.C. Endowment Fund		1,265,851
Sub-Total Operating Funds		29,681,518
2005 Sewer Revenue Bonds		2,609,645
2005 Water Revenue Bonds		1,490,266
2003 Lease Revenue Refunding Bonds		135,122
1999 City Hall COPs		1,797,542
Assessment District Reserve Funds		242,824
Deferred Compensation Fund - Employees		17,676,634
Cash with Fiscal Agent (FMLC)		252,332
Special Enforcement Unit-South		10,846
Sub-Total Restricted Funds		24,215,211
TOTAL OTHER CASH FUNDS		\$53,896,729



**CITY OF ROHNERT PARK  
PROJECTED RESERVES  
FY 2008-09**

	6/30/07 Balance	Additions (Deletions)		6/30/08 Balance	Additions (Deletions)		Est 6/30/09 Balance
General Fund Reserve	\$1,216,171	(400,000) (9)		\$816,171			\$816,171 (2.6% of net GF expenditures)
Special Reserves:							
General Fund Endowment Reserve	3,334,427	(8,286) (1)		3,326,141	2,827,084 (10)		6,153,225
Infrastructure Reserve	408,823	(112,573) (2) (13,865) (3)		282,385			282,385
Capital Replacement Reserve	982,078	(25,000) (13)		957,078	(300,000) (11)		657,078
Self Insured Losses:							
Property & Liability	767,817	181,255 (5) (120,715) (6) 10,369 (5)		838,726	50,000 (5) (130,000) (6)		758,726
Worker's Compensation	151,279	(151,279) (6)		0			0
Retired Employee Health Ins.	2,967,500	211,307 (12)		3,178,807	2,000,000 (10) 226,336 (12)		5,405,143
Reserve for Housing Programs	456,399	55,463 (14)		511,862			511,862
Miscellaneous Reserve (From CDC Theatre (P.A.C.)Pmts)	323,000	64,000 (7)		387,000	70,000 (7)		457,000
Reserve for Dev. of Addit. Rec Facilities	59,039	(6,825) (4)		52,214	(33,234) (8)		18,980
Reserve for Purchase of Video Equipmen	70,000			70,000	(70,000) (11)		0
Reserve for Retirement Costs Miscellaneous	350,000			350,000			350,000
Safety	0			0			0
Total Special Reserves	<u>\$9,870,362</u>	<u>\$83,851</u>		<u>\$9,954,213</u>	<u>\$4,640,186</u>		<u>\$14,594,399</u>
TOTAL ALL RESERVES	<u>\$11,086,533</u>	<u>(\$316,149)</u>		<u>\$10,770,384</u>	<u>\$4,640,186</u>		<u>\$15,410,570</u>

**Notes:**

- (1) Stadium Lands Specific Plan Project
- (2) Northern Fire Station Exterior Upgrade
- (3) Hinebaugh Creek Bike Bridge Matching Share
- (4) Playground Fall Material Replacement Project
- (5) Refund from REMIF for Liability Insurance
- (6) Transfer to General Fund to pay for self-insured losses (25% of premiums & deductible billings based on est.)
- (7) Yearly principal payment from CDC for Theatre (PAC) loan
- (8) Matching grant for playground equipment
- (9) General Fund deficit
- (10) Balance from the sale of surplus assets
- (11) Furniture and moving costs for new City Hall
- (12) From Water and Sewer Operations
- (13) PAC lighting and sound equipment
- (14) Balance in Housing Financing Authority transferred to Housing Reserve

CITY OF ROHNERT PARK  
2008-09 Budget  
General Fund

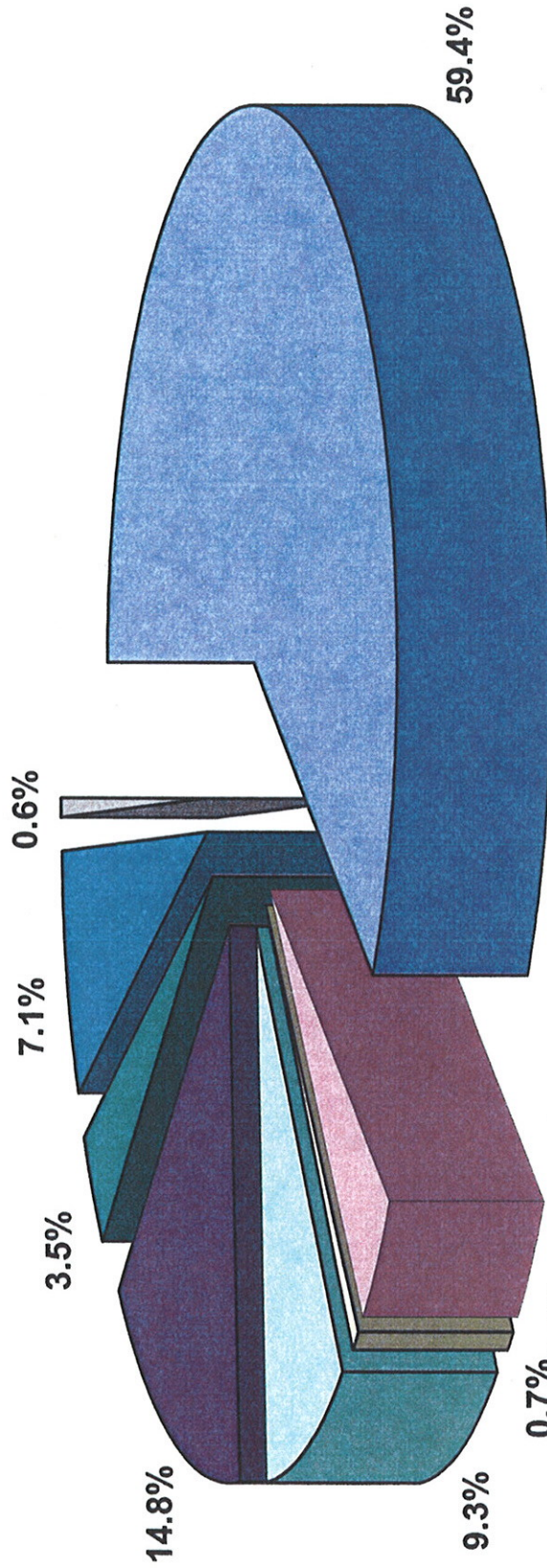
	<b>Approved Budget</b>
<b>GENERAL FUND CASH BAL 7/1/08</b>	\$0
<b>REVENUES:</b>	
Property Taxes	3,150,000
Taxes (Other Than Property)	10,547,030
Licenses and Permits	1,055,500
Fines	165,000
Interest and Rents	2,148,000
From Other Agencies	3,415,000
Charges for Current Services	2,460,900
Miscellaneous	136,000
	\$23,077,430
<b>OTHER SOURCES/(USES) OF CASH:</b>	
From Gas Tax Fund	306,000
From Reserve for Self-Insured Losses	130,000
From Rent Appeals Board Fund	50,000
From Traffic Safety Fund	248,695
From FIGR (per MOU)	963,881
From Measure M Funds	500,000
From SLESF (AB 3229) Fund	100,000
From Sales of Surplus Assets	10,600,000
From 2003 LRRB proceeds	75,000
To General Fund Endowment Reserve	(2,827,084)
From Animal Shelter Donations	19,000
From General Plan Maintenance Fee	0
From CDC Housing Fund	164,000
To Retired Employee Health Insurance Reserve	(2,000,000)
To Traffic Safety Fund	(165,000)
	\$31,241,922
<b>TOTAL NET SOURCES OF CASH</b>	
<b>EXPENDITURES:</b>	
General Government	8,522,103
Public Safety	19,573,336
Public Works & Inspection	3,346,853
Parks and Recreation	3,067,297
Other	1,074,433
	\$35,584,022
Sub-total	
Exp. Charged To Water Operation	(1,600,800)
Exp. Charged To Sewer Operation	(1,067,200)
Exp. Charged To Community Dev. Commission/Housing	(744,000)
Exp. Charged To Community Dev. Commission/Projects	(600,000)
Exp. Charged to Refuse Enterprise Fund	(330,100)
	\$31,241,922
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	
	\$0
<b>GENERAL FUND CASH BAL 6/30/09 - EST.</b>	

CITY OF ROHNERT PARK  
2008-2009 Budget  
**GENERAL FUND REVENUES**

REVENUES	Budget 2007-08	Estimated 6/30/2008	Budget 2008-09	% INCR/ (DECR)
Property Taxes				
Property Taxes-Secured	\$3,102,000	\$2,972,353	\$2,955,000	-5%
Property Taxes-Unsecured	182,000	151,917	148,000	-19%
H.O.P.T.R.	51,000	47,099	47,000	-8%
Total Property Taxes	<u>\$3,335,000</u>	<u>\$3,171,369</u>	<u>\$3,150,000</u>	<u>-6%</u>
Other Taxes				
Real Property Transfer Tax	\$175,000	\$117,545	\$100,000	-43%
Sales and Use Tax	5,950,000	5,338,007	5,291,200	-11%
Sales Tax Compensation Fund	1,950,000	1,898,041	1,770,830	-9%
Transient Occupancy Tax	2,000,000	1,899,362	1,900,000	-5%
Franchises				
P.G. & E.	385,000	360,387	360,000	-6%
C Cable TV	460,000	482,397	480,000	4%
Refuse Franchise Fee	600,000	597,966	645,000	8%
Total Other Taxes	<u>\$11,520,000</u>	<u>\$10,693,705</u>	<u>\$10,547,030</u>	<u>-8%</u>
Licenses and Permits				
Business Licenses	\$497,000	\$487,436	\$485,000	-2%
Animal Licenses	55,000	54,059	54,000	-2%
Building Permits	346,500	383,686	341,500	-1%
Plan Check Fees	175,000	162,869	175,000	0%
Total License & Permits	<u>\$1,073,500</u>	<u>\$1,088,050</u>	<u>\$1,055,500</u>	<u>-2%</u>
Fines, Forfeits & Penalties				
Vehicle Code Fines	\$90,000	\$79,145	\$80,000	-11%
Parking Fines	70,000	45,629	50,000	-29%
Impound Fees	15,000	25,600	20,000	33%
Other Court Fines	20,000	9,327	15,000	-25%
Total Fines, Forfeits & Pen.	<u>\$195,000</u>	<u>\$159,701</u>	<u>\$165,000</u>	<u>-15%</u>
Rev from Use of Money & Property				
Investment Earnings	\$1,600,000	\$1,714,943	\$1,600,000	0%
Rent: Golf Courses	150,000	150,000	150,000	0%
Rent: Billboard Land Lease	7,000	7,077	7,000	0%
Rent: Land N. of Big 4 Rents	4,100	4,200	4,200	2%
Lease: Main Station Cell Towers	128,000	136,526	160,000	25%
CDC Land Leases	210,000	210,000	210,000	0%
Rent: Royal Coach Chevron	8,700	9,161	9,100	5%
OADS	4,800	4,800	4,800	0%
Rent: Alternative Ed. School	2,900	2,955	2,900	0%
Rent: Rebuilding Together	650	0	0	100%
Lease: Wellness Center	53,600	(17,871)	0	100%
Total Rev Use of Money & Prop.	<u>\$2,169,750</u>	<u>\$2,221,791</u>	<u>\$2,148,000</u>	<u>-1%</u>

REVENUES	Budget 2007-08	Estimate 6/30/2008	Budget 2008-09	% INCR/ (DECR)
Rev from Other Agencies				
State Motor Veh In Lieu	\$240,000	\$182,118	\$180,000	-25%
Property Tax in-lieu of VLF	2,850,000	2,970,152	2,950,000	N/A
Public Safety Augment. Fund	230,000	226,461	225,000	-2%
Grants: General Fund	18,000	120,015	30,000	100%
Misc. Other Rev. (booking fees)	150,000	61,956	0	0%
P.O.S.T. Reimbursements	10,000	39,891	20,000	100%
SB 90 Mand Costs Reimb.	10,000	10,393	10,000	0%
Lease Purchase Revenue	0	0	0	#DIV/0!
Total Rev Other Agencies	<u>\$3,508,000</u>	<u>\$3,610,986</u>	<u>\$3,415,000</u>	<u>-3%</u>
Charges for Current Services				
Zoning & Subdivision Fees	\$50,000	\$113,360	\$100,000	100%
General Plan Maintenance Fee	50,000	19,819	20,000	-60%
Sale of Maps, Etc.	25,500	10,410	11,500	-55%
Special Public Safety Serv.	50,000	30,830	35,000	-30%
Fire Company Inspection Fee	250,000	260,710	250,000	0%
Vehicle Abatement Revenue	28,000	27,734	28,000	0%
Animal Shelter Fees	50,000	53,302	50,000	0%
Alcohol Education Fee	0	20,975	24,000	#DIV/0!
Engineering Fees	300,000	642,410	286,000	-5%
Sub-Total Chgs. For Curr Svc.	<u>803,500</u>	<u>1,179,550</u>	<u>804,500</u>	<u>0%</u>
Recreation Related Income				
Sports Center	515,800	380,677	467,400	-9%
Swimming Pools	208,200	184,984	199,500	-4%
Special Contract Classes	110,000	115,648	105,000	-5%
R.P. Comm Cntr Rentals	60,000	70,474	60,000	0%
Burton Ave Center Rentals	25,000	22,920	20,000	-20%
Ladybug Rec Building	6,500	6,795	6,500	0%
Recreation Programs	174,000	161,497	150,800	-13%
Senior Center	53,400	157,698	46,500	-13%
Scout Hut	600	660	600	100%
Total Recreation Income	<u>\$1,153,500</u>	<u>\$1,101,353</u>	<u>\$1,056,300</u>	<u>-8%</u>
Performing Arts Center	637,600	594,482	592,100	-7%
Library Landscape Maint.	8,000	9,870	8,000	0%
Total Charges Current Services	<u>\$2,602,600</u>	<u>\$2,885,255</u>	<u>\$2,460,900</u>	<u>-5%</u>
Miscellaneous Income/Donations	\$128,000	\$178,021	\$136,000	6%
Sale of land/buildings	\$13,743,333	\$4,989,387	\$10,600,000	-23%
Total General Fund Revenues	<u>\$38,275,183</u>	<u>\$28,998,265</u>	<u>\$33,677,430</u>	<u>-12%</u>
Total excluding One-Time Items (grants, leases, sale of property)	<u>\$24,513,850</u>	<u>\$23,888,863</u>	<u>\$23,047,430</u>	<u>-6%</u>

# REVENUES BY MAJOR CATEGORY



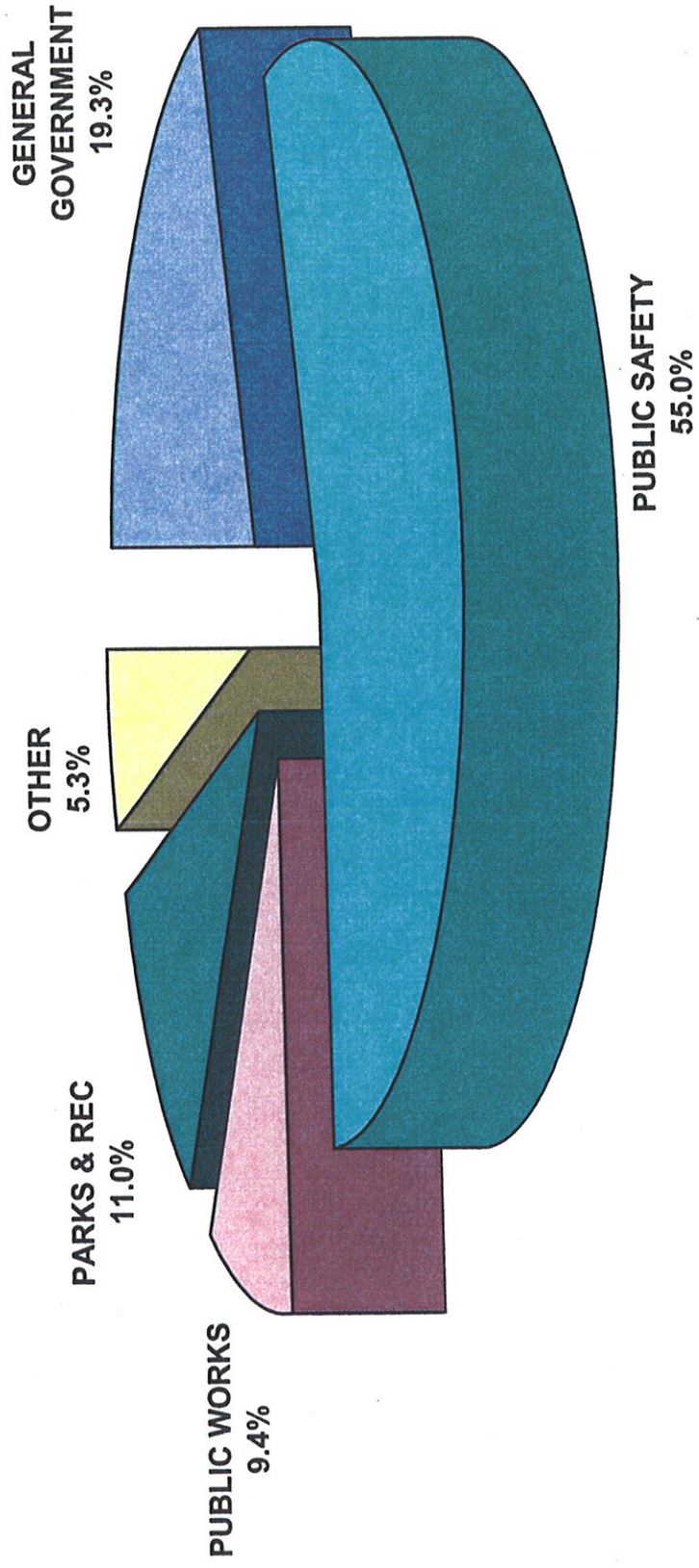
- TAXES
- FINES
- REVENUE FROM OTHER AGENCIES
- RECREATION INCOME
- LICENSES & PERMITS
- INTEREST & RENTS
- CHARGES FOR SERVICES
- OTHER INCOME

**CITY OF ROHNERT PARK**  
**2008-2009 BUDGET**  
**GENERAL FUND EXPENDITURES**

<u>CATEGORY/DEPT.</u>	<u>2007-08 BUDGET</u>	<u>2008-09 BUDGET</u>	<u>\$ INCREASE (DECREASE)</u>	<u>% CHANGE</u>
<b>GENERAL GOVERNMENT</b>				
City Council	\$106,447	\$142,798	\$36,351	34.15%
City Administration	965,571	809,293	(156,278)	(16.19%)
Finance & Accounting	1,369,273	1,279,761	(89,512)	(6.54%)
Information Systems	577,418	562,971	(14,447)	(2.50%)
Legal Services	350,000	500,000	150,000	42.86%
Planning Dept. & Comm.	455,565	447,792	(7,773)	(1.71%)
Human Resource	353,420	473,004	119,584	33.84%
Rent Appeals Board	139,763	201,215	61,452	43.97%
City Office Building	487,320	513,620	26,300	5.40%
City Office Annex	67,600	39,450	(28,150)	(41.64%)
General Gov't-Non Dept.	1,749,380	1,881,495	132,115	7.55%
Retired Empl. Benefits	1,098,061	1,367,173	269,112	24.51%
General Gov't-Non Dept.(T/O)	323,277	303,531	(19,746)	(6.11%)
<b>TOTAL GENERAL GOVERNMENT</b>	<u>\$8,043,095</u>	<u>\$8,522,103</u>	<u>\$479,008</u>	<u>5.96%</u>
<b>PUBLIC SAFETY</b>				
Police/Fire Personnel	\$15,517,771	\$15,730,822	\$213,051	1.37%
Police Protection	1,851,444	1,766,340	(85,104)	(4.60%)
Fire Protection	418,060	407,240	(10,820)	(2.59%)
Fire Prevention	424,756	457,508	32,752	7.71%
Animal Control	480,873	453,750	(27,123)	(5.64%)
Animal Shelter	115,160	114,640	(520)	(0.45%)
Public Safety Bldg. SW	3,900	13,900	10,000	256.41%
Public Safety Bldg. Main	500,000	445,000	(55,000)	(11.00%)
Public Safety Bldg. North	27,300	25,500	(1,800)	(6.59%)
Public Safety Bldg. South	26,000	15,000	(11,000)	(42.31%)
Civil Preparedness/Haz Mat	29,100	15,500	(13,600)	(46.74%)
Youth & Family Services	125,464	128,136	2,672	2.13%
<b>TOTAL PUBLIC SAFETY</b>	<u>\$19,519,828</u>	<u>\$19,573,336</u>	<u>\$53,508</u>	<u>0.27%</u>
<b>PUBLIC WORKS</b>				
City Engineer	\$1,008,027	\$897,838	(\$110,189)	(10.93%)
Building	570,044	585,896	15,852	2.78%
General	674,420	694,237	19,817	2.94%
Maint. of Trees/ Parkways	287,518	273,251	(14,267)	(4.96%)
Maintenance of Streets	509,777	518,251	8,474	1.66%
Street Lighting	264,237	232,380	(31,857)	(12.06%)
Traffic Signals	100,000	95,000	(5,000)	(5.00%)
Storm Drains & Drainage	60,000	48,000	(12,000)	(20.00%)
Weed Abatement	6,000	2,000	(4,000)	(66.67%)
<b>TOTAL PUBLIC WORKS</b>	<u>\$3,480,023</u>	<u>\$3,346,853</u>	<u>(\$133,170)</u>	<u>(3.83%)</u>

CATEGORY/DEPT.	2007-08 BUDGET	2008-09 BUDGET	\$ INCREASE (DECREASE)	% CHANGE
<b>PARKS &amp; RECREATION</b>				
Park Maintenance	\$659,503	\$623,760	(\$35,743)	(5.42%)
Alicia Park	28,100	26,862	(1,238)	(4.41%)
Benecia Park	45,100	29,396	(15,704)	(34.82%)
Caterpillar Park	8,500	10,923	2,423	28.51%
Colegio Park Area	31,340	24,650	(6,690)	(21.35%)
Dorotea Park	26,500	25,936	(564)	(2.13%)
Eagle Park	27,380	35,559	8,179	29.87%
Golis Park	34,000	47,123	13,123	38.60%
Honeybee Park	22,000	22,586	586	2.66%
Ladybug Park Area	31,000	31,244	244	0.79%
Sunrise Park	45,500	45,763	263	0.58%
Magnolia Park	70,300	59,658	(10,642)	(15.14%)
Roberts Lake Park	18,000	13,873	(4,127)	(22.93%)
Rainbow Park	15,180	15,083	(97)	(0.64%)
Recreation Commission	30,113	33,233	3,120	10.36%
Recreation Admin.	104,084	107,750	3,666	3.52%
Contract Classes	72,000	72,000	0	0.00%
Recreation Programs	377,037	339,381	(37,656)	(9.99%)
Senior Citizen Center	230,200	230,191	(9)	(0.00%)
Senior Citizen Mini-Bus	4,100	3,700	(400)	(9.76%)
Alicia Pool	60,191	61,502	1,311	2.18%
Benecia Pool	91,951	87,102	(4,849)	(5.27%)
Ladybug Pool	62,271	64,702	2,431	3.90%
Honeybee Pool	225,113	210,091	(15,022)	(6.67%)
Magnolia Pool	74,991	77,002	2,011	2.68%
Sports Center	566,341	417,721	(148,620)	(26.24%)
Comm. Center Compl. Gr.	45,440	23,476	(21,964)	(48.34%)
R.P. Community Center	291,580	254,430	(37,150)	(12.74%)
Burton Ave. Rec. Center	55,446	45,724	(9,722)	(17.53%)
Benecia Youth Center	1,580	3,460	1,880	118.99%
Ladybug Rec. Bldg.	15,822	10,816	(5,006)	(31.64%)
Scout Hut	1,000	500	(500)	(50.00%)
Library	9,100	10,000	900	9.89%
School Grounds Maint.	3,100	2,100	(1,000)	(32.26%)
<b>TOTAL PARKS AND RECREATION</b>	<b>\$3,383,863</b>	<b>\$3,067,297</b>	<b>(\$316,566)</b>	<b>(9.36%)</b>
<b>OTHER</b>				
Golf Course General	\$0	\$0	\$0	0.00%
Performing Arts Center	964,600	854,433	(110,167)	(11.42%)
Booking Fees/County	135,000	100,000	(35,000)	(25.93%)
Prop Tax Admin Fee/County	100,000	110,000	10,000	10.00%
Sexual Assault Examinations	10,000	10,000	0	0.00%
<b>TOTAL OTHER</b>	<b>\$1,209,600</b>	<b>\$1,074,433</b>	<b>(\$135,167)</b>	<b>(11.17%)</b>
<b>TOTAL ALL DEPARTMENTS</b>	<b>\$35,636,409</b>	<b>\$35,584,022</b>	<b>(\$52,387)</b>	<b>(0.15%)</b>
<b>TOTAL EXCLUDING NON GENERAL FUND EXPENDITURES</b>	<b>\$34,810,409</b>	<b>\$34,177,446</b>	<b>(632,963)</b>	<b>(1.82%)</b>

# EXPENDITURES BY CATEGORY





2008-2009 Budget  
Notes to Expenditure Statements

a.	A/P and payroll checks, business licenses, animal license forms utility forms, journal paper and other special supplies		
b.	Invoice printing/mailling contract, bank fees and temporary help		
c.	VOIP, Data and T1 Circuits	\$95,000	
	Teleworks and telephonetics	5,000	
	Cell Phones	<u>3,400</u>	
		\$103,400	
d.	Software Licensing	\$37,000	
	Springbrook Licensing	30,000	
	Metro-Scan	5,000	
	Anti Virus Software/Spam Filter	8,000	
	Network Support/Maintenance	10,000	
	Cisco Maintenance	40,000	
	Miscellaneous	<u>5,000</u>	
		<u>\$135,000</u>	
e.	Professional legal services		
f.	Consultation for General Plan updates		
g.	Compensation Study/Outsourced Support		
h.	6210 General	\$25,000	
	622X Public Safety	98,100	
	Total	<u>\$123,100</u>	
i.	Professional legal services		
j.	General maintenance	\$19,500	
k.	Lease payments/1999 COPS	\$346,120	
l.	General maintenance	\$3,250	
m.	Worker's Comp. (REMIF)	\$584,770	
	Self-Insured Losses-WCI	100,000	
	EAP	9,000	
n.	ABAG	\$15,000	
	League of California Cities	15,000	
	LAFCO	15,000	
	Other	<u>2,000</u>	
		<u>47,000</u>	
o.	Annual City audit-incl. TDA, Single Audit, RPPA, and C		
p.	6410 REMIF (incl prop, auto)	\$733,425	
	6420 Self-insured losses	155,000	
q.	Employee service awards	\$10,000	
	Commissioners Event	3,000	
	Other	1,500	
r.	Community promotion & support		
	Crossing Guards	\$7,000	
	Employee PAC Passes	2,300	
	Retirement Functions	15,000	
	Community Events	5,000	
	Sister Cities Contribution	3,000	
	Total	<u>\$32,300</u>	
s.	Non-smoking allowance(4510)	\$13,050	
	Residency Allowance(4511)	39,780	
	Educational Stipend (4512)	105,045	
	In-district Stipend (4513)	126,000	
	Total	<u>\$283,875</u>	
t.			
	PERS (Employer-4901)	\$4,405,721	
	PERS (Employee-4902)	1,259,232	
	Deferred compensation(4903)	110,840	
	Total	<u>\$5,775,793</u>	
u.			
	Life ins/Salary contin. (4930)	\$41,641	
	Long Term Disability	37,095	
	Health (Current employees/492X)	2,460,814	
	Dental care(4924)	494,150	
	Eye care(4923)	143,910	
	Medicare(4925)	225,892	
	Mgmt Medical (4961 & 4970)	54,700	
	Other	10,500	
	Total	<u>\$3,468,702</u>	
v.			
	Non-departmental benefits as follows:		
	Retired employees medical ins.	\$1,055,752	
	Retired employees mgt medical	50,000	
	Retired employees eye care	49,000	
	Retired employees dental	189,700	
	Mgt. employee life ins.	12,221	
	State unemployment insurance	10,000	
	Counseling	500	
	Total	<u>\$1,367,173</u>	

CITY OF ROHNERT PARK  
2008-2009 Budget  
General Government Expenditures

	Total General Govt.	City Council	City Manager/ Clerk	Finance & Acct.	Info Systems	Legal Services	Plng. Dept. & Comm.	Human Resource	Rent Appeals Board	City Admin. Bldg.	City Hall Annex	General Govt. Non-Dept.	Non-Dept. Employee Benefits	Non-Dept. Equipment Leases
		1100	1200	1300	1310	1500	1600	1700	1710	1800	1810	1900	1910	1930
Employee Services	\$2,093,768	\$43,200	\$547,460	\$748,704	\$148,608	\$0	\$281,004	\$188,652	\$136,140	\$0	\$0	\$713,770	\$1,367,173	\$0
Regular Salaries	51,609	7,697	7,697	34,456				9,456						
Longevity Pay	24,000				20,000		4,000							
Part-Time Payroll	5,000						5,000							
Overtime Salaries	295,455	3,660	3,660	6,540	720		4,000	660					\$283,875	
Residency/Non-Smoker Allow.	314,256	28,765	28,765	19,549	1,131		10,214	8,116	1,312			20,000	\$244,169	
Other Salaries	40,000			2,000	15,000		3,000						\$5,775,793	
Training and Education	5,775,793												3,468,702	
Retirement and Deferred Comt	3,468,702												(8,405,366)	
Health and Medical Coverage	693,770	75,478	197,030	323,887	62,912	\$0	100,074	73,815	55,757			693,770		
Workers Compensation Ins.	(7,516,413)			\$1,135,136	\$248,371	\$0	\$403,292	\$280,699	\$193,209	\$0	\$0	\$0	\$1,367,173	\$0
Alloc. of Employee Benefits	\$5,245,940	\$118,678	\$785,612	\$1,135,136	\$248,371	\$0	\$403,292	\$280,699	\$193,209	\$0	\$0	\$713,770	\$1,367,173	\$0
Supplies and Other Expenditures	\$29,630													
Office Supplies	43,450								\$630	\$24,000	\$5,000			
Postage	1,500				200		1,000	450		38,000	5,000			
Books, Pamphlets & Period.	32,900	900		6,050	10,000		2,500	450		4,000		300		
Special Dept. Supplies	30,000									14,000	14,500			
Heat, Light and Power	146,590	1,800	750	2,040	103,400		5,000		113	33,500	5,100			
Telephone	55,340	90	2,965	2,515	1,000		1,500	270						
Advertising & Publications	2,900			500	2,000		4,000							
Dues and Subscriptions	20,236			4,370						19,500	3,250			
Vehicles Gas & Oil	22,750													
Auto Allowance/Mileage	5,000			1,000			1,000					4,000		
Facility Maint/Routine	141,500			3,000	135,000		25,000		2,250	2,500				
Facility Maint/Non-Routine	249,700			122,150	8,000		2,000		4,500			25,300		
Vehicle Repairs & Maint.	507,400					500,000						88,000		
Office Equipment Maint.	88,000													
Contractual Services	123,100							123,100						
Professional Services	90,400	1,800			50,000									
Audit Fees	885,425													
Recruitment	32,300	19,350	8,100	3,000	5,000		2,000	450	63					
Equipment Leases	52,463													
Insurance & Surety Bonds	32,300													
Travel and Meetings	2,815	180					500	135						
Community Promotion	45,000													
Miscellaneous Other Charges														
Election Expense														
TOTAL	\$2,626,512	\$24,120	\$23,681	\$144,625	\$314,600	\$500,000	\$44,500	\$192,305	\$8,006	\$167,500	\$39,450	\$1,167,725	\$0	\$0
Other Expenditures														
Capital Outlay Detail on	\$0				\$0									
page 53 et sequentia	380,285													220,285
Lease Debt Prin. Pmts.(pg.26)	269,366													83,246
Lease Debt Int. Pmts. (pg.26)														\$303,531
TOTAL	\$649,651	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$346,120	\$0	\$0	\$0	\$303,531
TOTAL EXPENDITURES	\$6,522,103	\$142,798	\$809,293	\$1,279,761	\$562,971	\$500,000	\$447,792	\$473,004	\$201,215	\$513,620	\$39,450	\$1,881,495	\$1,367,173	\$303,531

2008-2009 Budget  
Notes to Expenditure Statements

a.	<p>Other salaries</p> <p>Fire services overtime (4121) \$147,506</p> <p>Court time (4130) 70,000</p> <p>Uniform Allowance (4128) 17,760</p> <p>FTC/CTO Pay (4124) 62,184</p> <p>P.O.S.T. Certification Pay (4127) 297,540</p> <p>Detective Pay (4129) 37,013</p> <p>Motorcycle Stipend (4132) 2,267</p> <p>Fire Services Stipend (4133) 13,219</p> <p>Canine Handler (4134) 2,379</p> <p>Field Technician (4135) 4,245</p> <p>Master Sergeant (4136) 63,441</p>	<p>j. Awards Program, Reserves &amp; Explorers</p> <p>k. Rescue equipment (USAR), ladders, axes, hoses, masks</p> <p>l. Turn out gear, replacements and wildland fire turnout gear</p> <p>m. Contracts for automatic defibrillator, linens extinguisher maintenance, hazardous materials clean-up &amp; haz mat physicals</p> <p>n. Ongoing routine supplies and facility maintenance</p> <p>o. Non-routine maintenance \$5,000</p> <p>interior facility painting 18,000</p> <p>Complete remaining dog runs from chair. 36,000</p> <p style="text-align: right;"><u>\$59,000</u></p>
b.	<p>Holiday Pay \$420,422</p> <p>Educational Stipend \$66,298</p>	
c.	<p>Special police &amp; fire training held every week. Also, P.O.S.T. reimbursable classes (\$35,000) are included here.</p>	
d.	<p>Ammunition, safety equipment, film &amp; radio supplies, weapon related eq., badges &amp; ticket books, recording tapes, flares &amp; miscellaneous items</p>	<p>p. Radio Upgrade \$10,000</p> <p>Unexpected repairs to Southwest Static 1,000</p>
e.	<p>City provides uniforms to officers required to wear them</p>	<p>q. Misc. main station building maintenance \$67,000</p>
f.	<p>Equipment repair and maintenance \$30,000</p>	<p>r. Unanticipated facility maintenance \$10,000</p> <p>Roof Patching 24,560</p> <p>radio console upgrade 10,000</p> <p>CTI Comparator Monitoring System 8,000</p> <p>HVAC Maintenance Agreement 30,000</p> <p>Intercom or speaker system from lobby 2,140</p> <p>HVAC System at Main Station 75,000</p>
g.	<p>Livescan Annual Maintenance Contract \$5,500</p> <p>Blood Draws, Hospital Clearance 12,000</p> <p>Radio Maintenance Contract 12,000</p> <p>CAD/RMS on-going support/maintenance 431,590</p> <p>Voiceprint on-going support/maintenance 8,500</p> <p>SCSO Bomb Team Contract 48,000</p> <p>K-9 Training and Veterinarian 27,000</p> <p>Miscellaneous contractual service: 73,289</p>	
h.	<p>Police sketches, central pathology, polygraph, K-9 Liability Fund</p>	<p>s. Ongoing routine supplies and facility \$6,000</p> <p>t. Ongoing routine supplies and facility \$5,500</p>
i.	<p>Neighborhood watch signs, sticker &amp; other promotional literature, film &amp; video rentals.</p>	<p>u. Annual OES contract with County of Sor \$3,000</p> <p>v. Unanticipated facility maintenance \$5,000</p>

CITY OF ROHNERT PARK  
2008-2009 Budget  
Public Safety Expenditures

	Total Public Safety	Police/Fire Personnel	Police Protection	Fire Protection	Fire Prevention	Animal Control	Animal Shelter	Public Safety Central	Public Safety Main	Public Safety North	Public Safety South	Emerg. Prep./ Haz Mat	Youth & Family Services
Employee Services													
4101 Regular Salaries-Sworn & CSO	\$8,331,247	\$7,634,390	2200	2300	2310	2400	2410	2500	2510	2600	2610	2700	2800
4110 Longevity Pay	193,387	178,871			\$211,961	\$204,472							\$80,424
412X Fire Engineers, Capt. & EMT Pay	224,423	210,814			13,609								6,836
41XX Other Salaries	741,368	717,554			23,814								
42XX Part-Time Salaries	55,000	15,000				40,000							
4401 Overtime Salaries	830,000	820,000			10,000								
45XX Other Salaries	497,132	486,720			10,412								
4800 Training and Education	101,000	55,000	c	35,000	4,000	2,000						5,000	
4961 Counseling	5,000	5,000											
49XX Allocation of Employee Benefits	5,727,784	5,467,473			156,832	72,028	8,040						31,451
4999 Public Works Recharge	97,896	66,816		23,040									
TOTAL	\$16,804,237	\$15,730,822	\$126,816	\$58,040	\$428,308	\$328,500	\$8,040	\$0	\$0	\$0	\$0	\$5,000	\$118,711
Supplies and Other Expenditures													
5100 Office Supplies	\$36,250	\$31,000	\$1,000	\$1,000	\$1,000	\$3,000							\$250
5125 First Aid Supplies	6,000	6,000											
5130 Postage	8,900	7,500			1,000		400						
5140 Books, Pamphlets & Periodicals	6,250	2,000		1,500	2,000	250						2,500	500
521X Special Departmental Supplies	271,250	149,250	d	60,250	2,000	57,000	20,000		130,000	11,000	3,500	2,500	250
5220 Heat, Light & Power	164,500						2,500		76,800	3,500	1,000		
523X Telephone	85,200	2,000				1,000		400					500
5240 Advertising and Publications	8,500	50,000	e	50,000		6,000							
5250 Uniform Expense	100,000	4,000		2,000	1,000								100
5260 Dues and Subscriptions	7,100	200,000		10,000	3,000								
5270 Vehicle Supplies (Gas & Oil)	213,700						700		67,000	6,000	5,500		
5310 Facility Maintenance/Routine	102,000	50,000					21,000	2,500	159,700	5,000	5,000		
5313 Facility Maintenance/Non-Routine	289,700	65,000		35,000	1,500	2,000	59,000	11,000					100
5320 Vehicle Repairs & Maint.	103,500	30,000	f	7,000		3,000							
5330 Special Dept. Equip. (R&M)	40,100	2,000				1,000							
5340 Office Equip. Supplies & Maint.	3,000												
5350 Small Tools	2,500			2,000	500								
5370 Equipment Rental	0												
6101 Contractual Services	706,479	617,879	g	30,100	5,000	50,000						3,000	500
6103 Spaw/Neuter Expense	0	5,000	h		5,000	1,000							2,500
6110 Professional Services	13,500	35,000		5,000	2,900	1,000							2,500
6310 Equipment Leases	46,400												
6315 Rent/Lease/Taxes	0												
6600 Travel and Meetings	28,900	22,000		5,400	500								1,000
6710 Community Promotion	8,000	5,000	i	3,000								5,000	1,000
6910 Miscellaneous Other Charges	13,425	8,200	j										225
TOTAL	\$2,266,154	\$1,285,829	\$218,250	\$25,400	\$125,250	\$103,600	\$13,900	\$25,500	\$433,500	\$15,000	\$10,500	\$9,425	\$9,425
Other Expenditures													
9XXX Capital Outlay Detail on page 53 et sequentia	\$502,945	\$353,695	\$130,950	\$3,800			\$3,000		\$11,500				\$0
210-7100 Lease Debt Prin. Pmts. (pg. 26)	0												
210-7200 Lease Debt Int. Pmts. (pg. 26)	0												
TOTAL	\$502,945	\$353,695	\$130,950	\$3,800			\$3,000		\$11,500				\$0
TOTAL EXPENDITURES	\$19,573,336	\$16,730,822	\$407,240	\$457,508	\$453,750	\$114,640	\$13,900	\$25,500	\$445,000	\$15,000	\$15,500	\$128,136	\$128,136

2008-2009 Budget  
Notes to Expenditure Statements

- a. Blueprints and miscellaneous supplies j. Sidewalk repair \$50,000
- b. Various contractual services related to specific plans k. Contract to maintain and \$75,000  
traffic signals in City.
- c. Imaging project and contract inspector
- d. Outside plan reviews
- e. Boot allowance as provided for in  
S.E.I.U. memorandum of agreement.
- f. Routine maintenance and supplies \$15,000
- g. Fertilizers, sprinkler & plumbing parts
- h. Landscape maintenance
- i. Asphalt, signs, traffic marking tape, \$30,000

CITY OF ROHNERT PARK  
2008-2009 Budget  
Engineering & Public Works Expenditures

	Total Public Works	Engi- neering	Building	Public Works General	Landsc. Trees & Parkways	Maint.of Streets & Bikeways	Street Lighting	Traffic Signal Maint.	Storm Drains & Ditches	Weed Abatement
<b>Employee Services</b>										
4101 Regular Payroll	\$1,758,168	\$676,548	\$229,860	\$448,315	\$104,773	\$284,414	\$14,258			
4110 Longevity Pay	19,403			14,369		3,893	1,141			
415X Stand-By Pay	10,000			10,000						
4201 Part-Time Payroll	114,500	36,000	22,500	28,000		28,000				
4XXX Overtime Salaries	17,000	4,000	7,500	4,000	500	1,000				
4520 Other Salaries	36,007	20,662	2,214	8,440	784	3,770	137			
4800 Training & Education	37,500	5,000	10,000	22,000	500					
49XX Alloc. of Employee Benefits	703,455	269,428	90,872	189,043	31,794	116,474	6,844			
4999 Recharge	(559,580)	(305,000)		(254,580)						
<b>TOTAL</b>	<b>\$2,136,453</b>	<b>\$705,638</b>	<b>\$362,946</b>	<b>\$469,587</b>	<b>\$138,351</b>	<b>\$437,551</b>	<b>\$22,380</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies and Other Exp.</b>										
5100 Office Supplies	\$3,500		\$200	\$3,300						
5130 Postage	100			100						
5140 Books, Pamphlets, Periodicals	5,600	500	5,000	100						
5150 Bank Charges	2,500		2,500							
5210 Special Dept. Supplies	79,000	4,000	3,000	35,000	5,000 g	30,000 i	1,000	20,000	1,000	
5220 Heat, Light and Power	183,500			13,000	6,500		144,000			
5230 Telephone	15,200	4,200	1,500	9,500					40,000	
5251 Clothing Allowance	8,000		500	7,500 e						
5260 Dues and Subscriptions	4,850	2,000	2,500	150	200					
5270 Vehicle Oper., Suppl., Gas & Oil	90,000	1,000	4,000	85,000						
5272 Auto Allowance/Mileage	8,000	8,000								
5310 Facility Maint./Routine	55,000			15,000 f						
5313 Facility Maint./Non-Routine	0									
5314 Hazardous Material Disposal	7,000			7,000						
5320 Vehicle Repair & Maint.	32,000	500	1,500	30,000						
5330 Spec. Dept. Equip. (R&M)	4,000			2,000	1,000					
5340 Office Equipment (R&M)	1,000			1,000						
5350 Small Tools	4,400			4,000	200	200				
5370 Equipment Rental	2,000			500	1,000	500				
6101 Contractual Services	602,500	165,000 b	116,500 c	6,000	120,000 h	50,000 j	65,000	75,000 k	5,000	
6110 Professional Services	92,000	7,000	85,000 d	1,000						
6310 Equipment Leases	4,000			500	500				3,000	
6600 Travel and Meetings	1,750		750	1,000						
6910 Misc. Other Charges	1,000									
<b>TOTAL</b>	<b>\$1,206,900</b>	<b>\$192,200</b>	<b>\$222,950</b>	<b>\$221,650</b>	<b>\$134,400</b>	<b>\$80,700</b>	<b>\$210,000</b>	<b>\$95,000</b>	<b>\$48,000</b>	<b>\$2,000</b>
<b>Other Expenditures</b>										
9XXX Capital Outlay-Detail on				\$3,000	\$500					
page 53 et sequentia	\$3,500									
0 Lease Debt Prin. Pmts (pg. 26)	0			\$3,000	\$500	\$0	\$0	\$0	\$0	\$0
210-7100 Lease Debt Int. Pmts. (pg. 26)	0									
<b>TOTAL</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$3,346,853</b>	<b>\$897,838</b>	<b>\$585,896</b>	<b>\$694,237</b>	<b>\$273,251</b>	<b>\$518,251</b>	<b>\$232,380</b>	<b>\$95,000</b>	<b>\$48,000</b>	<b>\$2,000</b>

2008-2009 Budget  
Notes to Expenditure Statements

a. 5214 Sports supplies, awards and rental equipment	\$4,000	e. Landscape contract for Community Center Complex grounds	\$40,000
5216 Publicity Brochures & ads	3,000		3,000
	\$7,000	f. Janitorial service Cleaning/maintenance supplies	1,000
Total	=====	Other repairs	-----
			\$44,000
b. 5281 Pro shop purchases	\$1,000		=====
5280 Concession purchases	2,000		
	\$3,000	g. Janitorial service Cleaning/maintenance supplies	\$5,000
	=====	Other repairs	1,000
			1,000
			-----
			\$7,000
			=====
c. Janitorial contract		h. Ongoing facility maintenance and supplies	
Cleaning/maintenance supplies			
Repair supplies		i. Ongoing facility maintenance and supplies	
Misc. repairs			
d. Contract pmt. to instructo	\$34,000		
Other	1,000		

CITY OF ROHNERT PARK  
2008-2009 Budget  
Parks and Recreation Expenditures

Page 1 of 3

	Total	Recreation Commission	Sports-Center	Comm. Center Grounds	Community Center	Burton Ave. Rec. Center	Benecia Rec. Center	Ladybug Rec. Bldg.	Scout Hut	Library
Employee Services										
4101 Regular Salaries	\$226,145	\$21,079	\$129,271	5815	5830	5840	5850	5860	5870	6300
4110 Longevity Pay	14,725	2,108	6,427		\$58,283	\$12,777		\$4,735		
4201 Part-Time Payroll	0	0	0		4,546	1,203		441		
42XX Part-Time Payroll	69,000	0	51,000		18,000					
4401 Overtime Pay	0	0	0							
4501 Holiday Pay	0	0	0							
4800 Training and Education	85,622	9,346	42,403		26,201	5,800	*	2,172		
49xx Employee Benefits Allocation	62,268	0	29,520	1,476	23,490	3,444	2,460	1,968		
4999 Public Works Recharge										
TOTAL	\$457,760	\$32,533	\$258,321	\$1,476	\$130,430	\$23,224	\$2,460	\$9,316	\$0	\$0
Supplies and Other Services										
5100 Office Supplies	\$3,000		\$3,000							
5210 Special Departmental Supplies	5,100	100	3,000		1,500	500				
521X Recreation Dept supplies	7,000		7,000	a						
5220 Heat, Light and Power	97,000		35,000		55,000	7,000				
523X Telephone	10,400		3,900		6,500					
5251 Clothing Allowance	0		0							
5260 Dues and Subscriptions	100	100								
5270 Vehicle Operating Supplies	0		0							
528X Concession Purchases	3,000		3,000	b						
5310 Facility Maint./Routine	104,000		50,000	c						
5313 Facility Maint./Non-Routine	15,000		5,000		44,000	7,000	1,000	1,500	500	10,000
5330 Special Dept. Equip. (R&M)	0		0		10,000					
5340 Office Equip. (R&M)	1,000		1,000							
5350 Small Tools	0		0							
5370 Equipment Rental	0		0							
6101 Cont. Svcs.(incl. indisp. maint.)	74,000		35,000	d		7,000				
6110 Professional Services	12,000		12,000	e						
6310 Equipment Leases	6,500		1,500		5,000					
6600 Travel and Meetings	500	500								
6910 Miscellaneous Other Charges	0		0							
TOTAL	\$338,600	\$700	\$159,400	\$22,000	\$122,000	\$21,500	\$1,000	\$1,500	\$500	\$10,000
Other Expenditures										
9XXX Capital Outlay Detail on										
page 53 et sequentia	\$3,000				\$2,000	\$1,000				
210-7100 Lease Debt Prin. Pmts. (pg. 26)	0									
210-7200 Lease Debt Int. Pmts. (pg. 26)	0									
TOTAL	\$3,000	\$0	\$0	\$0	\$2,000	\$1,000	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$799,360	\$33,233	\$417,721	\$23,476	\$254,430	\$45,724	\$3,460	\$10,816	\$500	\$10,000



CITY OF ROHNERT PARK  
2008-2009 Budget  
Parks and Recreation Expenditures

Page 2 of 3	Total	Park Maint	Alicia Park	Benedicta Park	Calerpillar Park	Colegio Vista Park	Dorotea Park	Eagle Park	Golis Park	Honeybee Park	Ladybug Park	Sunrise Park	Magnolia Park	Roberts Lake Park	Rainbow Park
	4001	4010	4011	4012	4013	4014	4015	4016	4017	4018	4019	4020	4021	4022	
<b>Employee Services</b>															
4101 Regular Salaries	\$313,437														
4110 Longevity Pay	11,558														
415X Stand-by Pay	5,500														
4201 Part-Time Payroll	42,000														
4401 Overtime	2,000														
4800 Training & Education	1,000														
49xx Employee Benefits Allocation	140,390														
<b>TOTAL</b>	<b>\$515,885</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies and Other Services</b>															
5100 Office Supplies and Expense	\$0														
5140 Books/Pamphlets/Periodicals	0														
5210 Special Departmental Supplies	40,000		2,000			600	2,000	3,600	2,400	10,000		3,500	10,000		500
5220 Heat, Light and Power	40,600														
5230 Telephone	0														
5260 Dues and Subscriptions	0														
5270 Vehicle Operating Supplies & Exp.	37,405	2,970	2,250	2,250	2,250	3,600	450	3,150	1,800	2,250	6,750	5,220	1,000	360	
5310 Facility Maint./Routine	0														
5313 Facility Maint./Non-Routine	1,620														
5330 Special Dept. Equip. (R&M)	900														
5350 Small Tools	900														
5370 Equipment Rental	0														
6101 Cont. Svcs (incl. Insp. maint.)	376,096	19,382	25,146	8,573	23,450	21,536	33,109	40,373	18,386	18,994	35,513	44,438	12,873	14,223	
6310 Rent, Leases and Taxes	0														
6600 Travel and Meetings	0														
6810 Miscellaneous Other Charges	0														
<b>TOTAL</b>	<b>\$496,531</b>	<b>\$107,875</b>	<b>\$28,862</b>	<b>\$10,923</b>	<b>\$24,650</b>	<b>\$25,936</b>	<b>\$35,559</b>	<b>\$47,123</b>	<b>\$22,586</b>	<b>\$31,244</b>	<b>\$45,763</b>	<b>\$59,658</b>	<b>\$13,873</b>	<b>\$15,083</b>	
<b>Other Expenditures</b>															
9XXX Capital Outlay Detail on	\$0														
page 53 et sequentia	0														
210-710(Lease Debt Int. Pmts. (pg. 26)	0														
210-720(Lease Debt Int. Pmts. (pg. 26)	0														
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$1,012,416</b>	<b>\$623,760</b>	<b>\$28,386</b>	<b>\$10,923</b>	<b>\$24,650</b>	<b>\$25,936</b>	<b>\$35,559</b>	<b>\$47,123</b>	<b>\$22,586</b>	<b>\$31,244</b>	<b>\$45,763</b>	<b>\$59,658</b>	<b>\$13,873</b>	<b>\$15,083</b>	

2008-2009 Budget  
Notes to Expenditure Statements

a. Special contract classes					
Adult programs	\$33,000		Pool manager		\$4,000
Youth programs	14,000		4252 Senior guard		8,000
Pre-school programs	25,000		4254 Guard		13,000
	<u>\$72,000</u>		4255 Cashier		2,500
			4257 Maintenance		2,500
			Total		<u>\$30,000</u>
b. Special programs					
Recreation Programs	\$18,700		4251 Pool manager		\$6,000
BARC Summer Camp	15,000		4252 Senior guard		8,000
Ladybug Summer Camp	15,000		4253 Instructor		6,000
Holiday/Spring Camp	1,500		4254 Guard		6,500
Teen Activities Camp	1,000		4255 Cashier		1,500
			4256 Miscellaneous		700
			4257 Maintenance		2,500
Total	<u>\$51,200</u>		Total		<u>\$31,200</u>
c. Special recreation supplies					
5212 Camps:			4251 Pool manager		\$14,000
BARC Summer Camp	\$5,000		4252 Senior guard		23,000
Ladybug Summer Camp	5,000		4253 Instructor		17,000
Holiday/Spring Camp	500		4254 Guard		30,000
Teen Activities	2,000		4255 Cashier		5,500
Ceramics Studio	4,000		4256 Miscellaneous		300
5216 Publicity	33,000		4257 Maintenance		7,000
5217 Special events	2,000		Total		<u>\$96,800</u>
5224 Youth Sports	1,500				
5227 Youth Crafts Faire	2,500		4251 Pool Manager		\$4,500
			4252 Senior guard		6,000
			4253 Instructor		4,000
			4254 Guard		7,000
			4255 Cashier		500
			4256 Miscellaneous		500
			4257 Maintenance		2,500
Total	<u>\$55,500</u>		Total		<u>\$25,000</u>
d. Alicia Pool					
4251 Pool manager	\$5,500				
4252 Senior guard	3,000				
4253 Instructor	6,000				
4254 Guard	7,500				
4255 Cashier	2,000				
4256 Miscellaneous	500				
4257 Maintenance	3,000				
Total	<u>\$27,500</u>				

CITY OF ROHNERT PARK  
2008-2009 Budget  
Parks and Recreation Expenditures  
Support Activities

Page 3 of 3	Total Parks and Rec. Pages 1-3	Total Support Activities	Recreation Admin.	Contract Classes	Recreation Programs	Codding Senior Center	Senior Citizen Mini-Bus	Alicia Pool	Benedia Pool	Ladybug Pool	Honeybee Pool	Magnolia Pool	School Grounds
Employee Services													
4101 Regular Payroll	\$866,834	\$327,252	\$52,693	\$300	\$147,977	\$93,252	\$502	\$4,555	\$4,555	\$4,555	\$15,110	\$4,555	
4110 Longevity Pay	48,710	22,427	5,269		10,495	3,928		456	456	456	911	456	
415X Stand-by Pay	5,500	0	0										
42XX Part-Time Payroll (Spec.Prgms.)	52,000	52,000	800		51,200	21,000		27,500	30,000	31,200	96,800	25,000	
42XX Part-Time Payroll	342,500	231,500	200		1,059	688		44	44	44	200	44	
4401 Overtime Payroll	2,200	2,519	508								88		
4520 Other Salaries	2,519	0	0										
4800 Training and Education	1,000	137,452	22,180		61,384	36,863		2,456	2,456	2,456	7,191	2,456	
49XX Allocation of Employee Benefits	363,464	90,396	22,180		3,456	18,060		13,776	13,776	13,776	13,776	13,776	
4999 Public Works Recharge	152,664	90,396											
<b>TOTAL</b>	<b>\$1,837,391</b>	<b>\$863,746</b>	<b>\$81,450</b>	<b>\$0</b>	<b>\$275,581</b>	<b>\$173,781</b>	<b>\$0</b>	<b>\$48,787</b>	<b>\$51,287</b>	<b>\$52,487</b>	<b>\$134,076</b>	<b>\$46,287</b>	<b>\$0</b>
Supplies and Other Services													
5100,5150 Office Supplies	\$10,000	\$7,000	\$3,000			\$4,000							
5130 Postage	2,800	2,800	2,000			800							
5140 Books, Pamphlets & Periodicals	0	0	0										
5210 Spec. Dept. Supplies	50,800	5,700	500		55,500	2,700		500	500	500	500	500	
5212-5219 Recreation Department Supplies	67,800	60,800				5,300							
5220 Heat, Light, Power	245,700	108,100	300		300	3,600		5,000	19,000	2,000	48,000	12,000	2,100
5230 Telephone	18,875	8,475	300					215	1,315	1,215	1,015	215	
5240 Advertising & Publications	400	400				400							
5250 Uniforms	0	0	0										
5260 Dues and Subscriptions	1,100	1,000	1,000										
5270 Vehicle Oper. Suppl.(Gas & Oil)	5,400	5,400	2,000										
5280 Concession Purchases	17,500	14,500											
5310 Facility Maintenance/Routine	213,405	72,000				13,000		1,500	5,000	1,000	6,000	1,000	
5313 Facility Maintenance/Non-Routine	16,000	1,000				1,000			10,000	7,500	19,000	17,000	
5320 Vehicle Repairs & Maint.	1,000	1,000			1,000								
5330 Spec. Dept. Equip. (R&M)	1,620	0											
5340 Office Equipment (R&M)	15,000	14,000	10,000			4,000							
5350 Small Tools	900	0											
5370 Equipment Rental	0	0											
6101 Contractual Services	530,105	80,100	1,000		7,000	100							
6110 Professional Services	12,000	0											
6310 Equipment Leases	11,000	4,500	3,000			1,500							
6600 Travel and Meetings	3,500	3,000	3,000										
6710 Community Promotion	0	0	500										
6910 Misc. Other Charges	500	500											
<b>TOTAL</b>	<b>\$1,225,406</b>	<b>\$390,275</b>	<b>\$26,300</b>	<b>\$72,000</b>	<b>\$63,800</b>	<b>\$56,400</b>	<b>\$3,700</b>	<b>\$12,715</b>	<b>\$35,815</b>	<b>\$12,215</b>	<b>\$74,515</b>	<b>\$30,715</b>	<b>\$2,100</b>
Other Expenditures													
9XXX Capital Outlay-Detail on	\$4,500	\$1,500									\$1,500		
210-7100 page 53 of sequentia	0	0											
210-7200 Lease Debt Int. Pmts. (pg. 26)	0	0											
Lease Debt Int. Pmts. (pg. 26)													
<b>TOTAL</b>	<b>\$4,500</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$3,067,297</b>	<b>\$1,255,521</b>	<b>\$107,750</b>	<b>\$72,000</b>	<b>\$339,381</b>	<b>\$230,191</b>	<b>\$3,700</b>	<b>\$61,502</b>	<b>\$87,102</b>	<b>\$64,702</b>	<b>\$210,091</b>	<b>\$77,002</b>	<b>\$2,100</b>

CITY OF ROHNERT PARK  
 2008-09 Budget  
 Summary of Lease Payments  
 Department 1930

Original Dept.	Description	7100 Principal	7200 Interest	Total	Fiscal Year of Final Maturity Date
1900	Teleworks/website				2024-25
2200	Police Cars				2024-25
2200	CAD/RMS System				2024-25
3300	Vehicles				2024-25
5815	Lift				2024-25
	Subtotal	24,500	24,743	49,243	
1900	Finance System	13,800	573	14,373	2008-09
2004-34	Energy Efficiency Program	46,771	42,922	89,693	2020-21
2200	Patrol Vehicles	63,934	4,682	68,616	2010-11
2200	PS Vehicles	9,979	1,446	11,425	2012-13
2300	Fire Vehicles	5,702	826	6,528	2012-13
2300	Fire Engine	55,599	8,054	63,653	2012-13
<b>Grand Total</b>		<b>\$220,285</b>	<b>\$83,246</b>	<b>\$303,531</b>	

CITY OF ROHNERT PARK  
2008-09  
Budget

Golf Courses

Willows Course (South Course-Old Rohnert Park Municipal Golf Course)  
Redwoods Course (North Course-New Mountain Shadows Golf Course)

The City has an agreement with CourseCo under which said firm leases both of the City's golf courses commencing May 30, 2001, with the latest amendment dated April 15, 2005. The lease is for a 20 year term with an optional extension of 10 years. There is an interim term of 2 years for construction. The payment terms are as follows:

	Base Rent	Percentage From Golf Receipts	Percentage From Food&Bev/Merch
Years 03-10	\$150,000		
Years 11-15	\$175,000	25.0%	4%/6%
Years 16-20	\$200,000	25.0%	4%/6%
Years 21-25	\$225,000	30.0%	6%/6%
Years 26-33	\$250,000	35.0%	6%/6%

- Tenant is not required to pay percentage rent for the period through June 30, 2015.
- Commencing July, 1 2015, Tenant shall pay percentage rent stated above in addition to base rent

For the first 10 years, CourseCo will deposit into a trust account 3% of gross annual revenues for future capital improvements to the courses. For years 11-30, CourseCo will deposit 2% into the trust account. The City will deposit 1% of golf revenue from January 2005 through December 2013 and 2% of golf revenue through the term of the agreement.

CourseCo shall make a capital contribution of \$2.25M for the improvements designated in the required work for both the north and south courses. The City of Rohnert Park shall contribute \$1M of its redevelopment agency funds to assist in the capital improvements of the north and south courses. If additional funds are needed for improvements, the City of Rohnert Park and CourseCo agree to split, on a 50/50 basis, the cost and/or debt service of an additional \$1M.

2008-09 GOLF COURSES RECAP

Revenue:	
Rent from CourseCo-Lease	\$150,000
	-----
TOTAL	\$150,000
	=====









**CITY OF ROHNERT PARK  
2008-09 BUDGET  
RECREATION PROGRAMS (54XX)**

	Rec Programs (5400)	BARC Summer Camp (5401)	Ladybug Summer Camp (5402)	Holiday/ Spring Camp (5407)	Teen Activities Camp (5411)	Ceramics Studio Program (5412)	Total Rec Programs
<b>REVENUES:</b>							
Field Reservation	\$26,000						\$26,000
Youth Sports	2,500						2,500
Crafts Fair	5,000						5,000
MSM Gym Fees	3,000						3,000
Field Fees	0						0
Miscellaneous	0						0
Program Revenue	<u>\$25,000</u>	<u>\$27,000</u>		<u>\$5,000</u>	<u>\$5,500</u>	<u>\$42,000</u>	<u>\$104,500</u>
<b>TOTAL REVENUE</b>	<b>\$36,500</b>	<b>\$25,000</b>	<b>\$27,000</b>	<b>\$5,000</b>	<b>\$5,500</b>	<b>\$42,000</b>	<b>\$141,000</b>
<b>EXPENDITURES:</b>							
<b>Employee Services</b>							
Salaries	\$99,567	\$4,856	\$4,856	\$2,928	\$2,428	33,342	\$147,977
Longevity Pay	9,585	243	243	121	121	182	10,495
Overtime							0
Part-time Labor	18,700	15,000	15,000	1,500	1,000		51,200
Employee Benefits	46,460	2,193	2,193	1,120	985	9,502	62,453
PW Recharge	3,456						<u>3,456</u>
<b>Subtotal Employee Services</b>	<b>177,768</b>	<b>22,292</b>	<b>22,292</b>	<b>5,669</b>	<b>4,534</b>	<b>43,026</b>	<b>275,581</b>
<b>Supplies &amp; Other Expenditures</b>							
Special Department Supplies	39,000	5,000	5,000	500	2,000	4,000	55,500
Telephone	300						300
Vehicle Repair & Maintenance	1,000					7,000	1,000
Contractual Services							<u>7,000</u>
<b>Subtotal Supplies &amp; Other Expenditures</b>	<b>40,300</b>	<b>5,000</b>	<b>5,000</b>	<b>500</b>	<b>2,000</b>	<b>11,000</b>	<b>63,800</b>
<b>TOTAL EXPENDITURES</b>	<b>\$218,068</b>	<b>\$27,292</b>	<b>\$27,292</b>	<b>\$6,169</b>	<b>\$6,534</b>	<b>\$54,026</b>	<b>\$339,381</b>
<b>NET INCOME/(CITY SUBSIDY)</b>	<b><u>(\$181,568)</u></b>	<b><u>(\$2,292)</u></b>	<b><u>(\$292)</u></b>	<b><u>(\$1,169)</u></b>	<b><u>(\$1,034)</u></b>	<b><u>(\$12,026)</u></b>	<b><u>(\$198,381)</u></b>

CITY OF ROHNERT PARK  
2008-2009 Budget  
SPORTS CENTER-DEPARTMENT 5810

	BUDGET 2008-2009
<b>REVENUES:</b>	
SALE OF RESIDENT CARDS	\$7,000
ADULT SPORTS	25,000
MSM GYM FEES	
MEMBERSHIPS	350,000
OPEN GYM	17,000
EQUIPMENT RENTALS	400
FACILITY RENTALS	13,000
PRO SHOP SALES	2,000
CONTRACT CLASSES	45,000
SPORTS LEAGUES	
DROP-IN CHILD CARE	1,000
OTHER BUILDING REVENUE	<u>7,000</u>
<b>TOTAL REVENUES</b>	<b>\$467,400</b>
<b>EXPENDITURES:</b>	
<b>Employee Services:</b>	
SALARIES-FT EMPLOYEES	\$129,271
LONGEVITY PAY	6,427
PART-TIME LABOR	51,000
EMPLOYEE BENEFITS	42,103
PW RECHARGE	<u>29,520</u>
<b>Sub-total employee services</b>	<b>258,321</b>
<b>Supplies &amp; other expenditures:</b>	
OFFICE SUPPLIES	3,000
SPEC DEPT SUPPLIES	3,000
SPORTS SUPPLIES (incl.\$3,400 for publicity)	7,000
HEAT/LIGHT/POWER	35,000
TELEPHONE	3,900
FACILITY R & M/ROUTINE	50,000
FACILITY R & M/NON-ROUTINE	5,000
OFFICE EQUIP R & M	1,000
CONTRACTUAL SERVICES (incl. classes)	35,000
PROFESSIONAL SERVICES	12,000
EQUIPMENT LEASE	1,500
PRO SHOP PURCHASES	<u>3,000</u>
<b>Sub-total supplies &amp; other expenditures</b>	<b>159,400</b>
<b>Capital outlay detail on pages 46-47 et sequentia</b>	
<b>TOTAL EXPENDITURES</b>	<b><u>\$417,721</u></b>
<b>NET INCOME/(CITY SUBSIDY)</b>	<b><u><u>\$49,679</u></u></b>

CITY OF ROHNERT PARK  
 2008-2009 Budget  
 CODDING SENIOR CENTER-DEPARTMENT 5501  
 SENIOR CENTER VAN-DEPARTMENT 5502

	BUDGET 2008-2009
<b>REVENUES:</b>	
RENT	\$19,000
CONTRACT CLASSES	5,000
EXCURSIONS	8,000
SPECIAL ACTIVITIES	6,500
SUBSCRIPTIONS	3,000
DONATIONS	2,000
SENIOR VAN	3,000
<b>TOTAL REVENUES</b>	<b>\$46,500</b>
<b>EXPENDITURES:</b>	
<b>Employee Services:</b>	
SALARIES-FT EMPLOYEES	\$93,252
LONGEVITY PAY	3,928
PART-TIME PAYROLL	21,000
EMPLOYEE BENEFITS	37,551
PW RECHARGE	18,060
<b>Sub-total employee services</b>	<b>173,791</b>
<b>Supplies &amp; other expenditures:</b>	
OFFICE SUPPLIES	4,000
POSTAGE	800
SPEC DEPT SUPPLIES	2,700
EXCURSIONS/SPECIAL EVENTS	5,300
ADVERTISING/PUBLICATIONS	400
HEAT/LIGHT/POWER	20,000
TELEPHONE	3,900
VEHICLE GAS & OIL	3,400
FACILITY R & M/ROUTINE	13,000
FACILITY R & M/NON-ROUTINE	1,000
OFFICE EQUIP R & M	4,000
CONTRACTUAL SERVICES	100
EQUIPMENT LEASES	1,500
<b>Sub-total supplies &amp; other expenditures</b>	<b>60,100</b>
Capital outlay detail on pages 46-47 et sequentia	
<b>TOTAL EXPENDITURES</b>	<b>\$233,891</b>
<b>NET CITY SUBSIDY</b>	<b>(\$187,391)</b>

CITY OF ROHNERT PARK  
 2008-2009 Budget  
 Recreation Department

	Sports Center	Recreation Commission	Contract Classes	Recreation Programs	Comm Center Complex	Comm Center Rentals	Burt Ave. Rec Center	Benecia Rec Center	Lady Bug Rec Bldg	Senior Center/Van	Pools	Scout Hut	Totals
Revenues	\$467,400	\$0	\$105,000	\$141,000	\$0	\$60,000	\$20,000	\$0	\$6,500	\$46,500	\$199,500	\$600	\$1,046,500
Expenditures	417,721	33,233	72,000	339,381	23,476	254,430	45,724	3,460	10,816	233,891	500,399	500	1,935,031
Profit or (Loss) Before Administration allocati.	\$49,679	(\$33,233)	\$33,000	(\$198,381)	(\$23,476)	(\$194,430)	(\$25,724)	(\$3,460)	(\$4,316)	(\$187,391)	(\$300,899)	\$100	(\$888,531)
Allocation of Recreation Administration	9,324	9,324	2,808	5,252		2,808	2,808		2,808	5,252	27,072		67,455
City Contribution After Administration allocati.	\$40,355	(\$42,557)	\$30,192	(\$203,633)	(\$23,476)	(\$197,238)	(\$28,532)	(\$3,460)	(\$7,124)	(\$192,643)	(\$327,971)	\$100	(\$955,986)

CITY OF ROHNERT PARK  
2008 - 2009 Budget  
PERFORMING ARTS CENTER

	TOTAL BUDGET 2008-09	Admin	Productions/ Programming	Arts/Ed	Rentals	Sign
<b>REVENUES:</b>						
Admissions	\$204,000		\$195,000	\$9,000		
Fundraising	17,000	17,000				
Facility Rentals	140,000				140,000	
Concessions	15,000		10,000		5,000	
Sign Income	140,000					140,000
Interest Earned	58,000	58,000				
Miscellaneous	18,100	18,100				
<b>TOTAL REVENUES</b>	<b>\$592,100</b>	<b>\$93,100</b>	<b>\$205,000</b>	<b>\$9,000</b>	<b>\$145,000</b>	<b>\$140,000</b>
<b>EXPENDITURES:</b>						
Salaries-FT Employees	\$250,565	\$250,565				
Longevity Pay	6,833	6,833				
Part Time Labor	89,000	89,000				
Training & Education	0					
Employee Benefits	115,535	115,535				
Public Works Recharge	3,500	3,500				
<b>Sub-total employee services</b>	<b>\$465,433</b>	<b>\$465,433</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies &amp; other expenditures:</b>						
Box Office Supplies	\$2,500	\$2,500				
Office Supplies	2,000	2,000				
Bank Charges	6,000	6,000				
Postage	6,000	6,000				
Spec Dept Supplies	5,000	3,000	1,000		1,000	6,500
Heat/Light/Power	40,500	34,000				1,300
Telephone	2,700	1,400				
Advertising/Publications	65,000	7,000	58,000			
Vehicle Gas & Oil	1,000	1,000				
Concessions	7,500	7,500				
Facility R & M/Routine	29,500	29,500				
Facility R & M/Non-Routine	0					
Vehicle R & M	300	300				
Spec Dept Equip R & M	16,500	8,500	2,500		2,500	3,000
Office Equipment R & M	0					
Contractual Services	95,400	6,400	40,000			49,000
Equipment Leases	3,000	3,000				
Travel & Meetings	400	400				
Programming	104,500		100,000			
Promotions/FOH	1,200	1,200		4,500		
Fundraising	0	0				
<b>Sub-total supplies &amp; other exp.</b>	<b>\$389,000</b>	<b>\$119,700</b>	<b>\$201,500</b>	<b>\$4,500</b>	<b>\$3,500</b>	<b>\$59,800</b>
<b>TOTAL EXPENDITURES</b>	<b>\$854,433</b>	<b>\$585,133</b>	<b>\$201,500</b>	<b>\$4,500</b>	<b>\$3,500</b>	<b>\$59,800</b>
<b>CITY SUBSIDY</b>	<b>(\$262,333)</b>	<b>(\$492,033)</b>	<b>\$3,500</b>	<b>\$4,500</b>	<b>\$141,500</b>	<b>\$80,200</b>

CITY OF ROHNERT PARK  
 2008-09 Budget  
 Water Service Rates as of October 1, 2008

**Residential:**

\$18.32/Month Service Charge + \$.003/gallon

**Commercial/Multi-Family Housing:**

Service Charge Based on Meter

Size as follows: ¾" or 1": \$ 18.32  
 1 ½": \$ 30.10  
 2": \$ 44.27  
 3": \$ 79.65  
 4": \$124.49  
 6": \$242.45  
 8": \$384.00

+ \$.003/gallon

(a)	6110 Water Quality Sampling	\$ 80,000
	Consumer Confidence Report	12,000
	State Health Department Fee	15,000
	SCWA Water Conservation Program	80,000
	SCADA Maintenance Contract	80,000
	Engineering Services	18,000
	Ground Water Level Monitoring	20,000
	USGS/SCWA Ground Water Study	60,000
	Leak Detection Survey	12,000
	Fire Hydrant Replacement	25,000
	Russian River Watershed	15,000
	Emergency Water Leak Repairs	25,000
	Legal Fees	20,000
	Miscellaneous Professional Expense	15,000
	<b>Total</b>	<u>\$ 477,000</u>

		Project Cost	Debt Payment
(b)	Residential Water Meter System	\$2,600,000	\$151,890
	Commercial Water Meter Replacement/ Water Improvement Projects	5,000,000	320,222
	Springbrook Lease Payment		14,373
			<u>\$486,484</u>
	Tanks 1,3 & 4 Exterior Painting		500,000
	Tanks 1 & 3 Interior Painting		330,000
	Meter Replacement Reserve		50,000
			<u>\$1,366,485</u>
(c)	Utility Pick-up (2)		\$ 70,000
	Dump Truck		90,000
	Other Equipment		27,500
			<u>\$ 187,500</u>

CITY OF ROHNERT PARK  
 2008-09 Budget  
**WATER OPERATION**  
 DEPARTMENT 7100

	<b>BUDGET</b>
	<b>2007-08</b>
<b>ANTICIPATED REVENUE</b>	
Residential (SFD)	\$4,003,678
Commercial	\$3,213,124
Other	\$20,000
<b>Total Revenue</b>	<b>\$7,236,802</b>
 <b>ANTICIPATED EXPENDITURES</b>	
4XXX F/T Salaries	\$603,203
4XXX Other Salaries/Benefits	\$376,028
4800 Training & Education	7,200
5100 Office Supplies	1,000
5130 Postage	500
5140 Books/Pamphlets/Periodicals	200
5210 Sp. Dept Supplies	140,000
5220 Heat, Light & Power	168,635
5230 Telephone	5,500
5240 Advertising	2,500
5251 Clothing Allowance	7,500
5260 Dues & Subscriptions	1,500
5270 Vehicle Gas & Oil	20,000
5310 Facilities R&M	10,000
5311 Cross Connection	8,000
5314 Hazardous Materials Disposal	500
5317 Meter Replacement	5,000
5320 Vehicle Repair	30,000
5330 Spec. Dept. Equipment R&M	201,000
5350 Small Tools	7,000
5370 Equipment Rental	3,000
6101 Contractual Services	1,899,917
6110 Professional Services	477,000 (a)
6600 Travel & Meetings	1,000
6910 Miscellaneous	15,500
6920 Bad Debt Expense	20,000
<b>Total Operating Expenditures</b>	<b>\$4,011,683</b>
Depreciation Expense	700,000
General Fund Recharge	1,600,800
Retiree Medical Expense	141,753
Preservation Capital Projects	1,366,485 (b)
Capital Outlay	187,500 (c)
<b>TOTAL EXPENDITURES</b>	<b>\$8,008,221</b>
Excess Expenditures Over Revenues	(\$771,419)
Depreciation Added Back	700,000
<b>INCREASE IN CASH BALANCE</b>	<b>(\$71,419)</b>

CITY OF ROHNERT PARK  
 2008-09 Budget  
 Sewer Service Rates as of April 1, 2007

Single Family Residence, Multi-Family Residence and Mobile Home Park:  
 \$1.55 Monthly Service Charge  
 + \$10.50/1,000 gallons

**Commercial:**

Restaurant - \$1.55 Monthly Service Charge  
 + \$18.30/1,000 gallons

All Other - \$1.55 Monthly Service Charge  
 + \$14.40/1,000 gallons

Industrial - \$1.55 Monthly Service Charge  
 + \$13.80/1,000 gallons

**Notes to Sewer Operations**

(a)	SCWA Water Conservation Program	\$ 80,000
	Engineering and Legal Services	25,000
	Water Quality Study	100,000
	Lateral Replacement Grant Program	200,000
	Water Quality/Human Marker Study	100,000
	Sewer Main Cleaning	10,000
	SSMP Program	80,000
	Russian River Watershed	20,000
	Audio Tel - Remit Plus (Finance)	1,000
		<u>\$616,000</u>
(b)	Capital Preservation Projects:	
	Infiltration Reduction Program	\$ 100,000
	Sewer Pipeline Replacement	600,000
	Parallel Sewer Interceptor Debt Service	812,779
	Springbrook Financial System	9,582
		<u>\$1,522,361</u>
(c)	Capital Outlay	
	Other Equipment	\$25,000
	Utility Pick-up Truck	35,000
		<u>\$60,000</u>



CITY OF ROHNERT PARK  
2008-09 Budget  
**SEWER OPERATION**  
DEPARTMENT 7200

		<u>BUDGET</u>	
		<u>2008-09</u>	
<b>ANTICIPATED REVENUE</b>			
	Residential (SFD)	\$4,769,399	
	Commercial	6,395,835	
	Sonoma State University	606,363	
	School District	80,000	
	Other Sewer Revenue	15,000	
	<b>Total Revenue</b>	<u>\$11,866,597</u>	
<b>ANTICIPATED EXPENDITURES</b>			
	Salaries	\$359,930	
4XXX	Other Salaries/Employee Benefits	209,598	
4800	Training & Education	2,500	
5210	Sp. Dept Supplies	60,000	
5220	Heat, Light & Power	62,000	
5230	Telephone	7,500	
5251	Uniform Allowance	3,000	
5260	Dues & Subscriptions	400	
5270	Vehicle Gas & Oil	7,000	
5310	Facilities R&M	30,000	
5320	Vehicle Repair	13,000	
5330	Spec. Dept. Equipment R&M	50,000	
5350	Small Tools	2,000	
5370	Equipment Rental	1,000	
6101	Contractual Services	3,000	
6110	Professional Services	616,000	(a)
6600	Travel & Meetings	500	
6910	Miscellaneous	4,000	
6920	Bad Debt Expense	20,000	
	<b>Total Operating Expenditures</b>	<u>\$1,451,428</u>	
	Depreciation Expense	300,000	
	General Fund Recharge	1,067,200	
	Retiree Medical Expense	84,583	
5360	Laguna Plant O & M	4,566,891	
	Capitalization costs	2,766,668	
	Preservation Projects	1,522,361	(b)
	Capital Outlay	60,000	(c)
	<b>TOTAL EXPENDITURES</b>	<u>\$11,819,131</u>	
	Excess Revenues Over Expenditures	\$47,466	
	Depreciation Added Back	300,000	
	<b>INCREASE IN CASH BALANCE</b>	<u><u>\$347,466</u></u>	

CITY OF ROHNERT PARK  
2008-09 Budget

**Refuse Collection Rates as of December 1, 2008**

**Residential:**

\$58.30/Bi-monthly (flat rate) for 95 gallon automated containers  
\$37.36/Bi-monthly (flat rate) for 68 gallon automated containers  
\$23.89/Bi-monthly (flat rate) for 32 gallon automated containers  
\$13.04/Bi-monthly (flat rate) for 20 gallon automated containers

All residences have a 95 gallon yard waste container and a 95 gallon mixed recycling container in addition to a garbage container of 20, 32, 68 or 95 gallons.

**Commercial and Multi-Family Units:**

1. Commercial establishments and multi-family units or complexes container Charges are bi-monthly and per additional container:

95 gallon - \$58.30  
68 gallon - \$37.36  
32 gallon - \$23.89  
20 gallon - \$13.04

2. The City sanitation officer may require the use of bins, furnished by the contract agent, for any commercial establishment or multi-family complex. When bins are used, the following bi-monthly rates shall be charged:

Size of Bin	# of Collections	Rate
1 1/2 yards	1 per week	186.94
	2 per week	381.43
	3 per week	583.53
	4 per week	793.57
	5 per week	1,011.95
	6 per week	1,238.57
2 yards	1 per week	249.30
	2 per week	508.58
	3 per week	778.02
	4 per week	1,058.07
	5 per week	1,349.25
	6 per week	1,651.42
3 yards	1 per week	373.91
	2 per week	762.84
	3 per week	1,167.07
4 yards	1 per week	498.55
	2 per week	1,017.13
6 yards	1 per week	747.85
	2 per week	1,525.71

CITY OF ROHNERT PARK  
 2008-09 Budget  
 REFUSE OPERATION  
 DEPARTMENT 7300

	BUDGET 2008-09
-----	
<b>ANTICIPATED REVENUE</b>	
Residential	\$1,486,357
Commercial	4,504,960
Penalties	47,397
-----	
<b>Total Revenues</b>	<b>\$6,038,714</b>
<b>ANTICIPATED EXPENDITURES</b>	
Payments to franchise operator:	\$5,008,747
Professional expense	9,000
Community Clean-up	5,000
Bad debt expense	13,000
-----	
<b>Total Operating Expense</b>	<b>\$5,035,747</b>
Transfer to General Fund for Contract Administration	2.00% 120,774
Transfer to General Fund for Refuse Franchise Fee	10.00% 603,871
Transfer to General Fund for Billing Reimbursement	3.50% 211,355
Balance to Refuse Rate Stabilization Fund	66,967
-----	
<b>Total Expenditures &amp; Transfers</b>	<b>\$6,038,714</b>

CITY OF ROHNERT PARK  
2008-2009 Budget

COMPUTATION OF GENERAL FUND  
ALLOCATION TO UTILITY FUND

	2008-2009 Budget	Estimated % Applied to Utility Operations	Amount
	-----	-----	-----
General Government:			
City Council	\$152,950	5%	\$7,648
City Manager	945,942	15%	141,891
Finance & Accounting	1,455,706	50%	727,853
Information Services	597,894	25%	149,473
Legal Services	500,000	1%	5,000
Planning	513,828	5%	25,691
Human Resource	517,337	15%	77,601
City Offices Building	513,620	20%	102,724
City Offices Annex	39,450	50%	19,725
Non-Departmental	1,881,495	32%	602,078
			-----
Sub-total General Gov't.			\$1,859,685
Public Works:			
Engineering	1,056,827	50%	528,413
Public Works - General	799,591	35%	279,857
			-----
Total			\$2,667,955 **
			=====

\*\* Used \$2,668,000 divided as follows:

Fund	Percent	Total Dollars	Monthly Recharge
Water	60%	\$1,600,800	\$133,400
Sewer	40%	1,067,200	88,933
	-----	-----	-----
	100%	\$2,668,000	\$222,333
	=====	=====	=====

CITY OF ROHNERT PARK  
2008-09 Budget  
CAPITAL OUTLAY FUND

Balance at July 1, 2008 \$208,276

Anticipated Uses

Total Anticipated Uses \$0

Anticipated Balance at June 30, 2009 208,276

Note: As of 7/1/04, the Capital Outlay Fund fee is repealed and replaced with the Public Facility Financing Fee for all new development

CITY OF ROHNERT PARK  
 2008-09 Budget  
 PUBLIC FACILITY FINANCING FEE

Balance at July 1, 2008	\$18,192
<b>Anticipated Revenue:</b>	
Single Family Residential	0
Multi-Family Residential	0
Commercial	0
Industrial	0
	0
Total Anticipated Revenue	0
<b><u>Anticipated Uses:</u></b>	
	0
Total Anticipated Uses	0
Anticipated Balance at June 30, 2009	\$18,192

Note: As of 7/1/04, the Capital Outlay Fund fee, the Traffic Signalization Fee and the Annexation Fee are repealed and replaced with the Public Facility Financing Fee for all new development.

(1) Townhomes/Apartments\*\*

(2) Commercial Buildings\*\*

\*\* Current projects in the pipeline are not anticipated to pull building permits this fiscal year.

CITY OF ROHNERT PARK  
2008-09 Budget

MAJOR THOROUGHFARE DISTRICT  
Traffic Signals Fund

Balance Available July 1, 2008	\$1,708,510
Estimated Expenditures:	
Traffic Signal Improvements	<u>0</u>
Total Estimated Expenditures	0
Anticipated Balance on June 30, 2009	<u><u>\$1,708,510</u></u>

Note:As of 7/1/04, the Traffic Signal Fund fee is repealed and replaced with the Public Facility Financing Fee for all new development

CITY OF ROHNERT PARK  
2008-09 Budget  
Consolidated Streets and Roads Budget

	MTC STP	Traffic Signals	TFCA	Prop 1B	TDA	Gas Tax Fund	Measure M	Prop 42	Totals
<b>Funds Available:</b>									
Balance 7/1/08, Designated Funds	\$0	\$1,708,510	\$0	\$667,066	\$0	\$502,629	\$36,751	\$0	\$2,914,956
Anticipated Revenues:									
2008-09 Revenues	683,562		142,000	692,760	172,000	780,000	244,000	395,547	3,109,869
Interest Earnings						25,000			25,000
<b>Total Funds Available</b>	<b>\$683,562</b>	<b>\$1,708,510</b>	<b>\$142,000</b>	<b>\$1,359,826</b>	<b>\$172,000</b>	<b>\$1,307,629</b>	<b>\$280,751</b>	<b>\$395,547</b>	<b>\$6,049,825</b>
<b>Proposed Uses of Funds:</b>									
a. To General Fund for Street Maintenance & Engineering						(\$25,000)			(\$25,000)
Interest						(300,000)			(300,000)
2107						(6,000)			(6,000)
2107.5									
<b>Total Transfers to General Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$331,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$331,000)</b>
b. Streets & Road Projects									
i. City share of Sonoma County Trans. Authority Admin.						(21,000)			(21,000)
Copeland Creek Trail and Bike Path Overlay					(\$172,000)				(172,000)
Rohnert Park Expressway Rehabilitation (\$419,284)						(\$255,000)			(255,000)
2007 Various Streets Rehabilitation (\$264,278)			(\$15,000)			(\$100,000)			(159,278)
2008 Various Streets Surface Repairs						(\$290,000)		(\$395,547)	(689,547)
Lancaster Drive Rehabilitation				(\$1,344,689)					(1,344,689)
2009 Various Street Surface Repairs						(\$17,000)			(17,000)
Rohnert Park Expwy East Bike Lanes			(\$127,000)			(\$40,700)			(167,700)
<b>Total Streets &amp; Roads Projects</b>	<b>(\$683,562)</b>	<b>\$0</b>	<b>(\$142,000)</b>	<b>(\$1,344,689)</b>	<b>(\$172,000)</b>	<b>(\$723,700)</b>	<b>(\$260,000)</b>	<b>(\$395,547)</b>	<b>(\$3,721,498)</b>
<b>Total Uses 2008-09</b>	<b>(\$683,562)</b>	<b>\$0</b>	<b>(\$142,000)</b>	<b>(\$1,344,689)</b>	<b>(\$172,000)</b>	<b>(\$1,054,700)</b>	<b>(\$260,000)</b>	<b>(\$395,547)</b>	<b>(\$4,052,498)</b>
Est 6/30/09 balance	\$0	\$1,708,510	\$0	\$15,137	\$0	\$252,929	\$20,751	\$0	\$1,997,327



CITY OF ROHNERT PARK  
2008-09 Budget  
Gas Tax Fund Budget

	<u>2107</u>	<u>2107.5</u>	<u>2105</u>	<u>SB 140</u>	<u>Totals</u>
<b>Funds Available:</b>					
Balance 7/1/08, Gas Tax Funds	\$237,719	\$0	\$104,351	\$28,608	\$502,629
 Anticipated Revenues:					
2008-09 Apportionments	340,000	180,000	254,000		780,000
Interest Earnings	25,000				25,000
<b>Total Funds Available</b>	<u>\$602,719</u>	<u>\$311,951</u>	<u>\$358,351</u>	<u>\$28,608</u>	<u>\$1,307,629</u>
 <b>Proposed Uses of Funds:</b>					
a. To General Fund for Street Maintenance & Engineering					
Interest	(\$25,000)				(\$25,000)
2107	(100,000)		(100,000)		(300,000)
2107.5	(6,000)				(6,000)
<b>Total Transfers to General Fund</b>	<u>(\$125,000)</u>	<u>(\$100,000)</u>	<u>(\$100,000)</u>	<u>\$0</u>	<u>(\$331,000)</u>
 b. Streets & Road Projects					
1. City share of Sonoma County Trans. Authority Admin.			(21,000)		(21,000)
Rohnert Park Expressway Rehabilitation	(55,000)		(200,000)		(255,000)
2007 Various Streets Rehabilitation			(100,000)		(100,000)
2008 Various Streets Surface Repairs	(290,000)				(290,000)
2009 Various Street Surface Repairs	(40,700)		(17,000)		(57,700)
Rohnert Park Expwy East Bike Lanes					(40,700)
<b>Total Streets &amp; Roads Projects</b>	<u>(\$385,700)</u>	<u>\$0</u>	<u>(\$221,000)</u>	<u>\$0</u>	<u>(\$723,700)</u>
<b>Total Uses 2008-09</b>	<u>(\$510,700)</u>	<u>(\$6,000)</u>	<u>(\$321,000)</u>	<u>\$0</u>	<u>(\$1,054,700)</u>
<b>Est 6/30/09 balance</b>	<u>\$92,019</u>	<u>\$0</u>	<u>\$37,351</u>	<u>\$28,608</u>	<u>\$252,929</u>

CITY OF ROHNERT PARK  
2008-09 Budget  
Development Improvement Fund  
and Special Water Connection Fees

Balance - July 1, 2008 \$77,526

Anticipated 2008-2009 Receipts:

Per Acre For Development Fees

Special Water Connection Fees

Total Anticipated Receipts 0

Total Anticipated Available \$77,526

Possible Uses (Further Discussion/Council Approval required):

Amount to be transferred to the Water Operating Fund  
to pay for capital expansion projects as follows:

SCWA Aqueduct Capital and Debt Cost 475,467

Projects:

Total Anticipated Uses \$475,467

Anticipated Balance at June 30, 2009 (\$397,941)

CITY OF ROHNERT PARK  
2008-09 Budget

Special Sewer Service Connection Fee

Balance - July 1, 2008	\$4,542,260
Anticipated 2008-09 Receipts:	
Sewer Capacity Charge	<u>0</u>
Total Anticipated Available	\$4,542,260
Anticipated Uses:	
Amount to be transferred to Sewer Operating Fund to pay for a portion of the Santa Rosa Subregional System debt service and capital expansion related to expansion	\$880,303
Projects:	<u>0</u>
Total Anticipated Uses	<u>\$880,303</u>
Anticipated Balance at June 30, 2009	<u><u>\$3,661,957</u></u>

CITY OF ROHNERT PARK  
2008-09 Budget  
Recap of Operating Capital Expenditures and Equipment

PUBLIC SAFETY

2200 <u>Police Protection</u>			
9513 Traffic Enforcement Equipment			
Vehicle Speed Display	15,000		(Traffic Safety)
Stalker DSR2X Moving Radar System	<u>3,695</u>	18,695	(Traffic Safety)
9530 Communications Equipment			
2nd Channel Equipment	36,400		
Monitor/Transmit on Redcom Control and Tac Channel	10,000		
HT 1250 Portables (6)	<u>3,600</u>	50,000	
9610 Vehicles			
Detective Vehicle (Replaces 1998 Ford Mustang)	25,000		2003 LRRB Proceeds
SRO Vehicle	30,000		(FIGR)
Patrol Vehicle (replacing 1993 Ford Taurus)	30,000		(Traffic Safety)
Patrol Vehicles (5) replace 1999 Crown Vics	<u>200,000</u>	285,000	(Traffic Safety)
		<u>353,695</u>	
2300 <u>Fire Protection</u>			
9510 Equipment			
Cab Light for 9985	3,700		
(2) tft Ball Intake Valves	3,000		
(10) ISI 4500 psi Air Cylinders	14,500		
(15) Viking DX Airswitch SCBA Face Masks	16,250		
Stair Chair	2,500		
Rear Camera for 9985	5,000		
Suction Hose Trays	<u>6,000</u>	50,950	
9511 FEMA Equipment			
Swissphone 5-tone Page Expansion	10,250		Homeland Security Grant
Drain Tank	550		Homeland Security Grant
Washer Extractor Agent Dispensing System	1,200		Homeland Security Grant
Dryer	4,500		Homeland Security Grant
Washer - Extractor	<u>13,500</u>	30,000	Homeland Security Grant
9610 Vehicles			
Ford Expedition (Training Manager for Fire)	<u>50,000</u>	130,950	2003 LRRB Proceeds
2310 <u>Fire Prevention</u>			
9510 Equipment			
Tool Box/Water Tank		2,000	

9700 Office Furniture				
(2) Orthopedic Office Chairs		1,800	3,800	
		<u>1,800</u>		
2410 Animal Shelter				(Animal Shelter Donations)
9510 Equipment			3,000	
Washer/Dryer				
2510 Main Station				
9700 Office Furniture		1,500		
(2) Dispatch Chairs		<u>10,000</u>		
Office Equipment for Records Supervisor			<u>11,500</u>	(FIGR)
<b>Total Public Safety</b>				<b>502,945</b>
<u>PUBLIC WORKS</u>				
3300 Public Works General				
9510 Equipment			3,000	
Other Equipment				
3410 Trees & Parkways				
9510 Equipment			<u>500</u>	
Other Equipment				
<b>Total Public Works</b>				<b>3,500</b>
<u>RECREATION</u>				
5740 Honevbee Pool				
9510 Equipment			1,500	
Replace broken lane line reel				
5830 Community Center				
9700 Office Furniture			2,000	
Tables				
5840 Burton Avenue Rec Center				
9700 Office Furniture			<u>1,000</u>	
Tables				
<b>Total Recreation</b>				<b>4,500</b>
<b>Total General Fund Capital Expenditures</b>				<b><u>510,945</u></b>

ENTERPRISE FUND

7100 Water

9510 Equipment 27,000  
Other Equipment

9520 Office Equipment 500  
Other Office Equipment

9610 Vehicles 70,000  
(2) Utility Pick-up Truck 90,000  
Dump Truck 160,000 187,500

Total Water 187,500

7200 Sewer

9510 Equipment 25,000  
Other Equipment

9610 Vehicles 60,000  
Utility Pick-up Truck 35,000

Total Sewer 60,000

Total Enterprise Fund Capital Expenditures 247,500