

City of Rohnert Park



Amended
Budget
2009-2010



CITY OF ROHNERT PARK

www.rpcity.org

A M E N D E D B U D G E T

2009-10

for Operations

as

Submitted to the

CITY COUNCIL

by

Dan Schwarz
Interim City Manager

January 15, 2010

T A B L E O F C O N T E N T S

	Page	Color
City Officials	--	White
Organization Chart	--	White
Budget Memo	1M-16M	White
Positions and Pay Ranges or Rates	1-4	Green
City Staffing History-7/06 through 6/10 (Actual Positions)	5	Blue
City Staffing- Reg. Full-Time Employees (Authorized Pos.)	6-10	Blue
Cash Balance (Other Funds) at June 30, 2009	11	White
Reserve Funds Summary	12	White
General Fund Recap	13	White
Anticipated Revenues	14-16	Canary
Comparison of 2007-2008 Budget with 2008-2009 Budget	17-19	Pink
Anticipated Expenditures by Departments (with notes)	20-25	White
Summary of Lease Purchase/Debt Service Payments	26	White
Golf Course Revenues	27	Green
Blank Page	28	White
Sports Center Revenue and Expenditures	29	Blue
Senior Center Revenue and Expenditures	30	Blue
Recreation Department Summary	31	Blue
Performing Arts Center Revenue and Expenditures	32	Pink
Recap of Capital Expenditures	33-34	Gold
General Fund Allocations	35-37	White

CITY OF ROHNERT PARK

CITY OFFICIALS

City Council: Amie Breeze, Mayor

Gina Belforte, Vice-Mayor Joe Callinan

Jake Mackenzie Pam Stafford

City Staff:

Interim City Manager Dan Schwarz

Assistant City Manager Dan Schwarz

City Attorney McDonough, Holland & Allen

Director of Administrative Services Sandy Lipitz

Director of Public Safety Brian Masterson

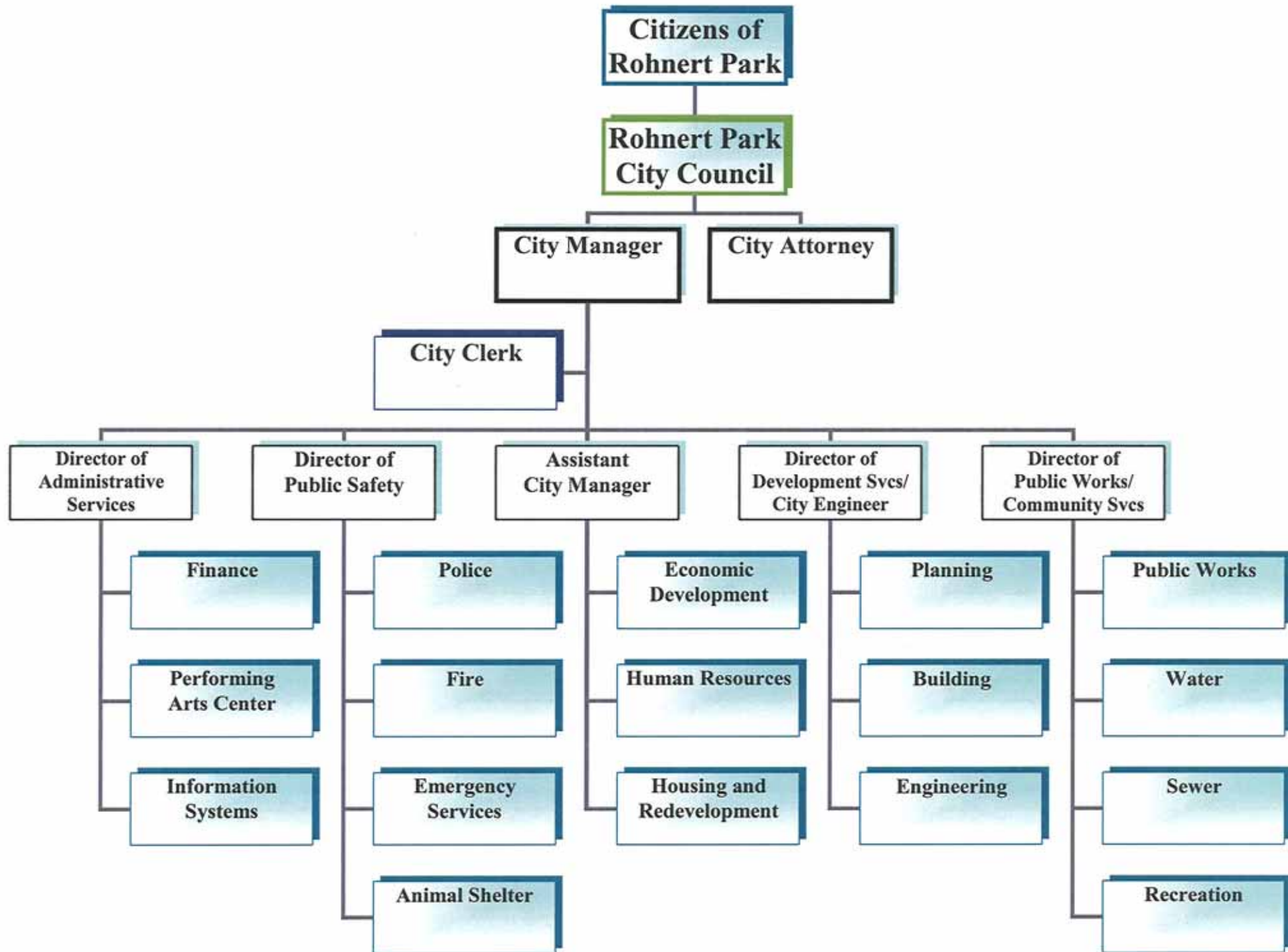
Director of Development Services/
City Engineer Darrin Jenkins

Director of Public Works and
Community Services John McArthur

City Clerk Judy Hauff

Advisory Commissions or Committees:

Rohnert Park Association for the Arts
Parks & Recreation Commission
Planning Commission
Mobile Home Parks Rent Appeals Board
Senior Citizens Advisory Commission
Sister City(s) Relations Committee
Bicycle Advisory Committee
Cultural Arts Commission



CITY OF ROHNERT PARK

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

The 2009-10 fiscal year budget for City operations is herein presented. The City is once again facing a major challenge to balance the budget – a challenge compounded by the financial impact of the recession and State takeaways of local funds. Although the City has experienced significant growth in its retail and service sectors during this decade, its commitment to providing a high-level of service to the community coupled with rising payroll costs, have created an annual structural deficit. To address this deficit, the City implemented various cost-reductions measures, such as a significant staff restructuring plans in 2003, 2007, and 2009. While these measures resulted in a significant reduction in expenditures, they did not full address the shortfall. At that time, several key development projects were anticipated and the projected revenues were expected to fill the gap in the long-term. Thus, the City continued to provide a broad spectrum of municipal services at optimum levels using one-time revenue sources, such as the sale of City-owned property and reserves, to balance its budget. Unfortunately, these projects were not realized, primarily due to a series of lawsuits challenging development plans. While the City ultimately prevailed in these suits, the timing of their resolution was at the onset of the current global economic crisis.

The current recession magnified the City's already weak financial condition, dramatically impacting revenues from taxes and investment earnings. In 2009, the City initiated a series of measures to address the situation: reduction in the workforce (through retirement incentives and layoffs); reduction in employee compensation (primarily through furloughs); reduction or elimination of non-essential City services; and departmental restructurings to improve efficiencies. While these measures reduced the budget by \$4.8 million, the City still faces a deficit that is deepening due to the worsening economy and State actions that shift its financial burden to local agencies. Without an influx of new revenue or changes to service levels, the City's deficit for fiscal year 2009-10 is about \$4.4 million and the City is projected to run out of cash by the end of the next fiscal year.

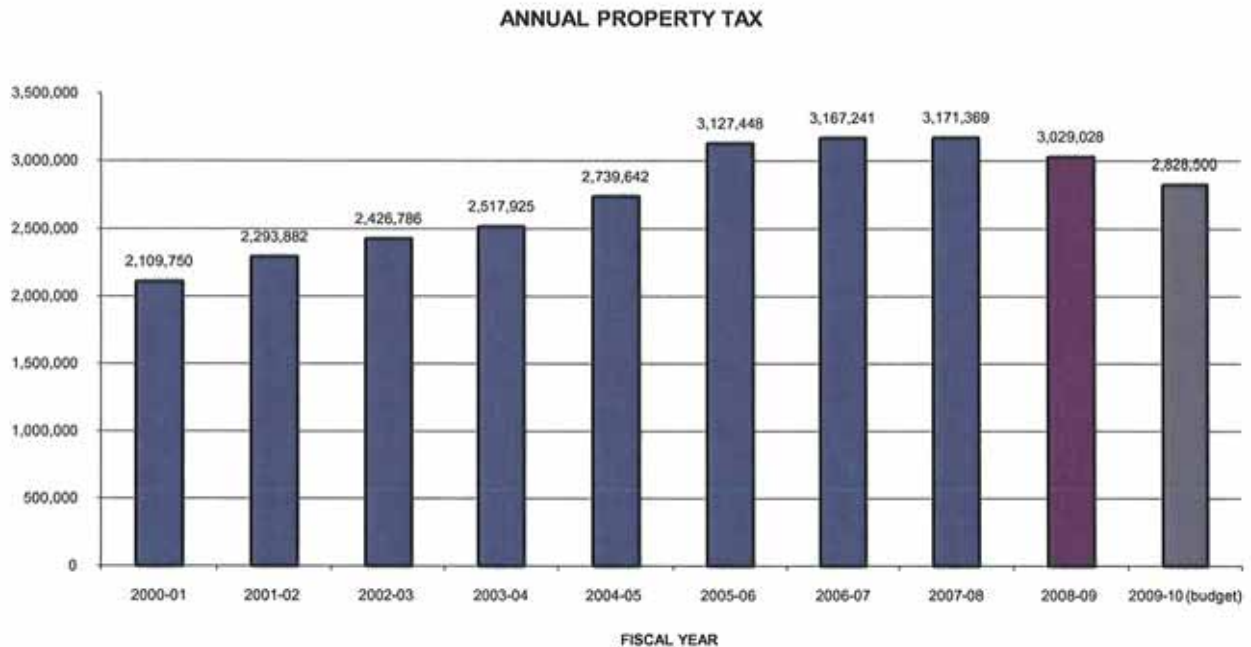
To address the current fiscal crisis, the City will reduce expenditures by focusing on delivering only core services. The City will also look at new revenue opportunities, including a limited-term tax measure. To create a framework for these decisions, the City is committed to implementing new fiscal policies with the intent of stabilizing its situation and restoring financial vitality.

1. REVENUES

As mentioned above, the economic crisis dramatically impacted revenues. Last year's revenue performance was approximately \$2.1 million below budget, totaling \$21 million. Even though most revenue categories were reduced with the expectation of the financial downturn, the impact of the recession was more severe than anticipated. The revenue categories that were hit the hardest by the recession were property tax, sales tax, investment earnings, and development services fees. In anticipation of a continued economic decline, revenues were further reduced to \$19.3 million, about 8% below last year's actuals.

1.1 Property Taxes

Property tax revenue is distributed to all the County's public agencies pursuant to State law. During the past ten years the funds derived from this source of revenue were as follows:



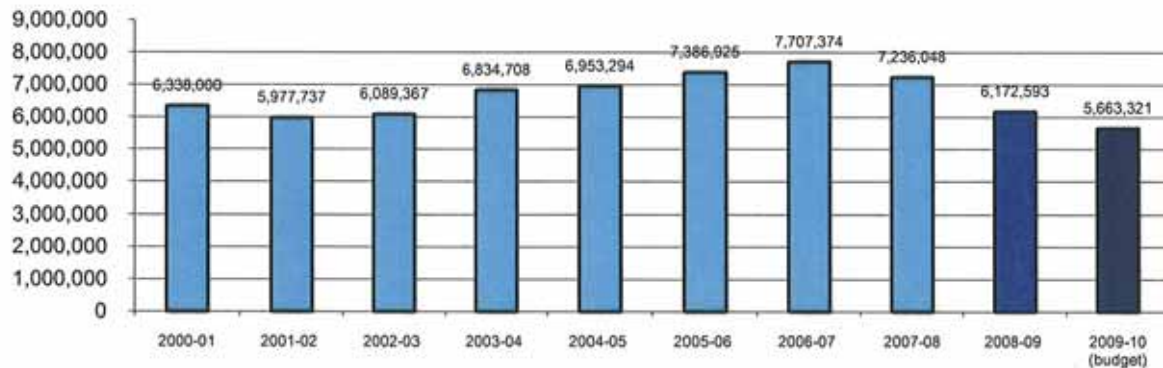
The property tax revenue projection for fiscal year 2009-10 is \$2,828,500, which is 10%, or \$321,500, lower than the budget for 2008-09 based on actual receipts in the prior year and the County Assessor's Office latest valuation. This valuation reflects the decline in the housing market, the increase in foreclosures and the reassessment of properties.

1.2 Sales Tax

Sales tax receipts for the prior fiscal year were approximately \$6.2 million, approximately \$890,000 below budget. Unlike in the past, when financial downturns only slightly impacted department stores and restaurants, this time, no sector was left unaffected. The State Board of Equalization (SBOE) provides an estimate for sales tax revenue based on prior year activity as well as statewide trends. The SBOE has reduced advances for 2009-10 to reflect the downward trend in sales. Based upon SBOE's advance schedule the sales and use tax for 2009-10 is budgeted at \$5,663,321, 20% or \$1.4 million lower than prior year budget. As sales tax represents about 30% of total revenues, a 20% reduction in has a dramatic impact on the General Fund.

During the past ten years, the trend in sales tax revenue has been as follows:

ANNUAL SALES TAX REVENUE



As part of the Proposition 57 state fiscal recovery funding mechanism, the City receives supplemental property tax payments in lieu of the ¼-cent sales and use tax. Twice a year, the County transfers the appropriate amount to the City from ERAF. The state intends to fully compensate school agencies for the reduced ERAF with higher payments from the state general fund. This mechanism is known as the "triple flip". There is an impact on the City's revenue due to an administration fee charged by the County, as well as a loss on interest earnings due to the cash flow being reduced from monthly to twice a year. The property tax in lieu is adjusted by the State annually to reflect growth in the sales tax.

1.3 Transient Occupancy Tax

Receipts from Transient Occupancy Tax continue to be an important source of revenue for the City. The City receives a fixed percentage of all hotel/motel room rentals in Rohnert Park. On the November 2002 ballot, the City validated the existing

TOT rate of 11% (per Proposition 62) and also increased the rate to 12% effective January 1, 2003. During 2008-09 the City received \$1,722,049 from this source, which fell short of budget expectations by approximately \$178,000. The City has seven hotel/motel operators, which includes the Doubletree Hotel and the Hampton Inn. Based on the prior year and continuing weak performance of the tourism sector, the revenue projection for 2009-10 is \$1,650,000.

An additional 2% fee is assessed on occupancy, which is used by the Sonoma County Tourism Bureau to promote tourism in County. Also, through the Community Development Commission, the City has been aggressive in leveraging resources with the Sonoma County Tourism Bureau for promoting Rohnert Park. These efforts have led to increased bookings of conferences leading to long-term predictable TOT revenue and some return of the business travel lost during the downturn of the telecommunications industry.

1.4 Franchise Fees

1.4.1 **Pacific Gas & Electric Franchise:** Fees collected in the prior year were \$376,510 and were \$16,510 higher than budget. The 2009-10, this fee is conservatively budgeted at \$360,000 based on prior year revenue. In general, Rohnert Park receives 1% of the gross gas revenues and 1% of the gross electric revenues as its franchise fee.

1.4.2 **Cable Television Franchise:** The City of Rohnert Park has a non-exclusive franchise agreement with Comcast Cable Company. For the fiscal year 2008-09 franchise fee revenue was \$482,140, \$2,140 higher than budget. The budget for 2009-10 is \$480,000 based on last year's receipts. The City receives 5% of all cable gross revenues as its franchise fee.

1.4.3 **Refuse Franchise:** The City of Rohnert Park has an exclusive franchise agreement with Rohnert Park Disposal for providing hauler service. The current contract, which expires June 30, 2014, provides for a 10% franchise fee on refuse gross revenues. For the fiscal year 2008-09, franchise fee revenue was \$552,973, \$92,027 less than budget. This was primarily due to a delay in implementing the refuse rate increase. The budget for 2009-10 is \$570,000 based on last year's receipts.

1.5 Licenses and Permits

1.5.1 **Business Licenses:** Business license taxes are collected on retail, professional, semi-professional, general contractors, sub-contractors,

wholesalers, and other classifications of businesses including residential rental property. Generally, business license taxes in Rohnert Park are based on a flat fee per the number of employees. The rates were last increased in January 1991 and validated per Proposition 62 on the November 2002 ballot.

For fiscal year 2009-10, the budget estimate was the same as the prior year (\$485,000) based on last year's business license receipts.

1.5.2 Building Permit Fees: The 2009-10 budgeted revenues of \$278,400 are based on estimated new construction within the City. This includes the balance of infill on residential and commercial projects as well as significant activity by Sonoma Mountain Village and Wal-Mart.

1.6 Interest and Rents

1.6.1 Investment Earnings - A major source of revenues continues to be earnings from the investment of idle funds. Last year, the City received \$1,053,583 from investment earnings, about 546,000 below budget. Investment earnings began to decline in 2008 as another casualty of the economic crisis. The investment portfolio yield as of June 30, 2009 was 1.9%, about 1.8% less than the prior year. The 2009-10 budget is \$750,000, conservatively reflects today's investment market, as well as the projected reduction in idle cash required to fill the \$4.4 million deficit. Included in this revenue is the interest of \$201,060 on the refinanced loan between the City and Redevelopment Agency as mentioned below. The city deposits about 61% of its portfolio at the current time with the State of California LAIF. LAIF's current rate is 0.6%, about 2.2% below prior year. A large portion of the City's investment portfolio is also invested in medium term notes, which are currently earning an average rate of 2.2%. The City also invests in certificates of deposits (CD's), which are currently earning an average rate of 4.1%.

1.6.2 CDC Loan - In 1989 & 1990, the City and Community Development Commission entered into three (3) loan agreements for the construction of the Performing Arts Center. All loans provided for 15-year paybacks of principal and interest. As part of the 1999 Certificate of Participation (COP's) issue (to build new City Hall), these loans were renegotiated and combined into one loan and the term of repayment was extended to match the 25-year repayment schedule for the City Hall COP's. In 2000, the loan agreement was amended to reflect a prepayment of \$785,000.

For 2009-10, the Community Development Commission will pay to the City's General Fund as follows (for construction of the Performing Arts Center):

Principal	\$76,000	(to Misc. Reserve)
Interest	201,060	(to Interest Income)
Total CDC funds to GF in 2008-09	<u>\$277,060</u>	
The outstanding debt as of 6/30/09 is \$2,234,000.		

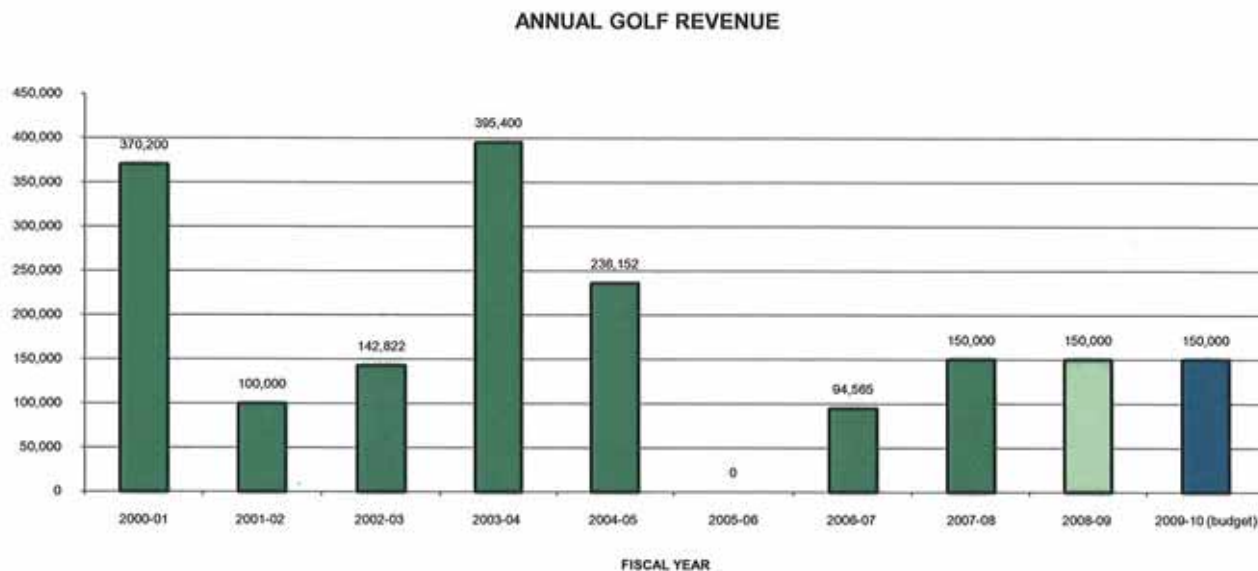
In addition, the CDC currently pays the City \$70,000 per year for the city owned land occupied by the Performing Arts Center that was a CDC project. The CDC also pays an additional \$140,000 for the land on which the Community Center and Sports Center are located. These facilities were pledged as collateral as part of the 1999 COP issue.

1.6.3 Golf Course Lease Agreement

Rohnert Park entered into a new lease agreement with CourseCo to operate the City's two 18-hole golf courses. The lease term is 20 years with an optional 10-year extension. The lease also provides for an interim period of two years during course renovation. The annual base rent during the interim period was \$200,000. In accordance with the lease agreement, the interim rent for the first two years may be reduced by a maximum of \$100,000 per year to offset the losses of the operator during renovation. For the fiscal year 2001-02, this occurred and Courseco did not make rent payments for six months in 2002-03 to recoup \$100,000 of the net operating loss. The golf course operations for 2002-03 reflected a similar net operating loss. In 2003-04, Courseco hoped that the newly renovated courses would attract the golfers back for full play and achieve the round-of-golf projections; however, actual play fell far short of projection. Due to a combination of a national decline in golf, increased competition from new courses in the area, and a weak economy, Courseco continued to experience financial difficulty in 2003, 2004, 2005 and 2006. Understanding that the golf situation was more of a long term situation, Courseco asked that City for a second amendment to the lease to lower the rent until their bottom line improved. In March 2005, the City Council agreed to revise the contract and reduce the rent terms retroactive to July 1, 2004. Thus, in 2005-06, the City did not receive any rent due to the prior year retroactive credit. This credit also carried over to 2006-07, so the rent received was only \$94,565. The City received \$150,000 in 2008-09 and the same amount is budgeted for 2009-10 per the agreement.

The amended structure of the lease provides for a minimum annual lease payment of \$150,000 for the fiscal years 2005 through 2010, increasing by \$25,000 every five years. The revised contract also requires a percentage for food & beverage and merchandise sales beginning July 1, 2015 based on certain thresholds.

During the past ten years, the City has received revenues (lease payments) for the two golf courses as follows:



As Council is aware, the resident golf rates in Rohnert Park are among the lowest rates for similar courses in Northern California. Our residents pay between \$15.00 and \$33.00 depending on the course and the day of the week.

Refer to budget page 27 for more detail.

1.7 Revenues From Other Agencies

1.7.1 State Motor Vehicle In-Lieu Taxes - Under current law, cities are guaranteed to receive subventions from the State of California from Motor Vehicle License Fees (in-lieu tax). A few years ago, the State enacted a 66.67% decrease in this tax. Also enacted was a "backfill" to local agencies for the revenue loss (all VLF revenue goes to local agencies). This tax decrease was made because of the large 1997-98 State surplus. The City received the "backfill" revenues in 2002-03. In fiscal year 2003-04, faced with a fiscal crisis and an inability to keep the cities MVLF whole, the Governor reinstated the MVLF back to the original rate. Because of timing of implementation, this did not take effect until October 1, 2003 and the cities absorbed the 66.67% loss for the first three months of the fiscal year, which equated to about \$430,000. In November, 2003, Governor Schwarzenegger reduced the tax again by 66.67%, but kept the cities whole. Facing an even larger fiscal crisis in 2004-05 and a few years after, the State adopted a budget plan which included a permanent reduction of the MVLF rate from 2% to 0.65%, eliminating the "backfill". Cities, counties, special districts and redevelopment agencies were asked to make a two-year contribution of \$1.3 billion each year to aid the State with their fiscal crisis. In exchange, the Governor led a successful campaign to secure

legislative and voter support for a constitutional amendment with revenue and mandate protections equivalent to or better than the League of California Cities LOCAL Initiative. The VLF "backfill" was replaced with an equivalent amount of property tax that was shifted from ERAF. Like the sales tax swap, the schools will be made whole by the State's General Fund. For Rohnert Park, the loss for 2004-05 and 2005-06 is \$470,889 each year. Last fiscal year, the City received 3,074,996, which was about \$185,000 under budget. The budget for 2009-10 is conservatively projected at \$2,981,000 based on the amount received in the prior year.

1.7.2 **ERAF Shift** - The total loss in property tax from the ERAF shift in the early 1990's is \$981,396 for 2008-09. In 2001 and 2002, because of the State's surplus, the City received a partial reimbursement of \$100,000 for each year. Because of the State's fiscal crisis, it is extremely unlikely that the City will receive any further reimbursements.

1.7.3 **SB 90 Mandated Claims** - The State budget for 2003-04 postponed the payment of all state mandated reimbursement claims indefinitely until the State's budget problems were resolved. The May 2004 revised budget extended the postponement, but required that the State make payment of deferred mandate reimbursements to local governments beginning in 2006-07 for prior year claims. In fiscal years 2007 and 2008, the City received \$59,709 and \$10,393 respectively. The City did not receive any money last year and based on the State's present financial condition, no money was budgeted for this source of revenue in 2009-10.

1.7.4 **Other Revenue** - the budget assumes the continued receipt of P.O.S.T. reimbursements for Public Safety training, vehicle abatement revenue, and COPs grant.

The 2008-09 budget also includes \$144,000 in revenue from the Federal Justice Assistance grant and \$40,000 for the Alcohol Beverage Control Grant.

1.8 **Revenues from Charges for Current Services**

The City collects zoning and subdivision fees, general plan maintenance fees and engineering fees for new developments. The total budget for these fees for 2009-10 is \$233,500. In addition, the Public Safety department receives reimbursement for annual fire inspections on commercial buildings and plan review fees for construction and remodeling, budgeted at \$185,000 and fees for miscellaneous services, budgeted at \$45,000. Furthermore, the department receives funding from the State for vehicle abatement, budgeted at \$25,000. The Rohnert Park animal shelter contracts with Cotati to handle their impounded animals, as well as receives fees for adoptions. The total budget for the animal shelter fees is \$80,000.

1.9 Recreation Income

Recreation revenues are budgeted to decrease by 14% in 2009-10 to \$906,500 based on the prior year revenue of \$1 million. Budget expectations fell short in recreation programs due to a continued decline in participation in recreation programs, primarily due to the economy. To review the current needs of the community, the City Council appointed a Parks, Recreation, and Open Space Committee to develop a parks master plan and consider the future of the area known as the "Community Fields". Over a 3-year period, after conducting community meetings, surveys, public forums, and stakeholder interviews, with the assistance of a consultant, the Committee produced the Parks and Recreation Facilities Master Plan. This plan was adopted by the City Council in May 2008.

In addition, the City had anticipated additional Sports Center revenue from the implementation of an EFT system for monthly memberships. However, due to software problems, this system was not on-line until the latter part of 2009. As a result of a the delay in implementation of the software, as well as a weak economy, Sports Center receipts fell short of budget by \$50,000.

The City also closed two of the five swimming pools as a cost-saving measure and eliminated all City-operated recreation programs, with the exception of classes in the ceramics studio (which return revenues that cover their cost). Revenues were modified downward in the 2009-10 budget for all major categories to reflect the current economic climate and the reduction in service level.

The Recreation Department operation for 2009-10 is as follows:

	<u>Sports Center</u>	<u>Contract Classes</u>	<u>Recreation Programs</u>	<u>CommCenters Rentals</u>	<u>Senior Center/Van</u>	<u>Pools</u>
Revenues	\$396,000	\$117,000	\$40,000	\$90,200	\$37,000	\$160,500
Expenditures	<u>486,379</u>	<u>78,000</u>	<u>47,810</u>	<u>159,432</u>	<u>140,663</u>	<u>436,690</u>
Profit or (Loss) Before Administration allocation	<u>(\$90,379)</u>	<u>\$39,000</u>	<u>(\$7,810)</u>	<u>(\$69,232)</u>	<u>(\$103,663)</u>	<u>(\$276,190)</u>

2.0 Performing Arts Center Revenue

The City has a wonderful performing arts center which offers a variety of artistic events, such as plays, dance, musical performances and arts education. The Center is also rented out to private groups for productions and special events. The Center received a large endowment when it first opened. The Endowment Fund is to be retained with the interest earnings used for operation of the Center. The current balance in the Endowment Fund is \$1,265,851. The Center has always operated at a deficit, with the General Fund subsidizing the loss. A few years ago, an electronic freeway sign was mounted to advertise center events as well as other private

advertisement. The City's plan was that the revenue generated by the advertising would reduce the General Fund's contribution. For 2008-09 the operating loss was \$289,600, about \$27,000 higher than budget. In order to reduce operating costs, the City eliminated the Director position and stopped all in-house productions, focusing more on rentals. By implementing these measures, the subsidy was reduced to \$194,455 for the 2009-10 budget. A different model of operations that reduces the General Fund subsidy for the Center may need to be considered in the near future if financial conditions continue to weaken.

2.5 Miscellaneous Income/Donations

The 2009-10 budget includes \$100,000 from miscellaneous income and donations. Surplus properties are also budgeted to be sold, which include two small vacant parcels and a parcel that currently houses a small unmanned fire station. All three parcels are appraised to sell at \$1,253,000.

3. EXPENDITURES

In 2009, the City implemented a series of cost-saving measures to help address the serious financial condition. In total, the City reduced the General Fund operating budget by \$4.8 million (13%).

3.1 Employee Services

Pursuant to negotiated Memorandums of Agreement with employee bargaining groups, this budget provides the following:

All of the bargaining units' contracts are for a two-year period and expire June 30, 2011. In an effort to reduce payroll costs, the City negotiated furloughs with all bargaining groups and achieved agreements to reduce the PERs pension plan for all miscellaneous employees from 2.7% @ 55 to 2% @ 55 starting July 1, 2011. In prior negotiations, the City was successful in obtaining employee contributions towards medical plans and reducing the retiree medical benefit. The City also reduced the hourly rate for all part-time hourly employees by 5%.

In addition, the City initiated a series of measures to reduce the workforce through an early retirement incentive, restructuring departments for greater efficiencies and reduction or elimination of non-essential City services. Through these measures, the City was able to reduce the FTE count by 26.75 to 164 FTE's, which saves significant dollars, as payroll costs are over 70% of the City's General Fund budget.

The City currently receives funding from the Federated Indians of the Graton Rancheria to have a Special Enforcement Unit for Public Safety. The four

funded positions in Public Safety consist of (1) sergeant and (3) public safety officers. The 2009-10 budget includes the \$500,000 donation from the Tribe.

The following authorized positions were either frozen or removed from the 2009-10 budget:

- Remove Director of Community Development
- Remove Senior Planner
- Remove Human Resource Manager
- Remove Police Commander
- Remove (3) Public Safety Sergeants
- Remove (6) Public Safety Officers
- Remove (4) Community Services Officers
- Remove Evidence Specialist
- Remove (3.75) Secretaries
- Remove (1) Public Safety Dispatcher
- Remove Community Resources Specialist
- Remove Building Official
- Remove (2) Recreation Supervisors
- Remove (2) Recreation Secretaries
- Remove Managing Director of the Performing Arts Center

The following positions were added as part of the departmental restructuring.

- Planning & Building Manager⁽¹⁾
- Technical Services Division Manager⁽²⁾
- Maintenance Worker – Parks Division⁽³⁾

- (1) As part of the departmental restructurings, the Planning, Building and Engineering Departments were combined into a new division titled "Development Services" and the position of Planning & Building Manager was created to report to the Director.
- (2) The Technical Services Division Manager position was created to handle the administrative functions for the Department of Public Safety, formerly performed by a Lieutenant.
- (3) The Maintenance Worker position in the Parks Division was created to handle the additional workload of bringing back the landscape contract for the City in-house.

Overall, payroll costs were reduced by about \$3.1 million (12%) to \$23.4 million.

With this restructuring, the City is shifting to basic or core levels of service. Processes throughout the City will take longer with fewer employees to handle the tasks at hand.

3.2 Supplies & Other Operating Expenditures

As mentioned above, all operational expenditures were carefully scrutinized and cuts were made to reduce budgets by 10 to 15 percent. The City's largest department, Public Safety, reduced operational expenses by approximately \$547,000, which included a reduction in supplies, contractual expenses, vehicle and equipment purchases, facility maintenance and various other expenses. Public Works also reduced operational costs by \$360,000, primarily by eliminating the landscape contract and performing all services in-house. To lower the recreation subsidy, the majority of recreation programs were eliminated and two older swimming pools were closed. The Performing Arts Center also participated in the cuts by eliminating in-house productions and focusing more on rentals to provide theater shows and performances. Legal expenses were reduced by \$75,000 by reducing attorney presence at meetings and eliminating attorney review on standard matters. Property and liability insurance dropped \$120,000 based on the City's experience rate and the efficient management of risk by the City, as well as oversight by the City's insurance agent.

There were a few areas where operational costs increased. The City hired a revenue enhancement consultant to review options for a tax measure (\$150,000) and the City hired a recruitment firm to present candidates for the vacant City Manager position (\$16,000). Overall, the concerted effort by all departments reduced total operating expenditures by \$1.3 million to \$6.4 million or a 17% reduction.

3.3 Capital Outlay

Due to the structural deficit, the City is only purchasing items that are critical. Total capital expenditures are budgeted at \$229,000, of which \$70,000 is for mowers to handle the landscape service in-house. Refer to budget pages 33 – 34 for a complete itemization.

4. RESERVE CHANGES

Items of particular interest in this area are:

- A. Reserve for Infrastructure Maintenance – In fiscal year 2003-04, the City sold surplus parcels and transferred a portion of this one-time revenue (\$509,587) to the Infrastructure Maintenance Reserve, which had been fully depleted in the past. Due to the City's financial condition, there have been no contributions to this reserve since then, but funds have been used for various infrastructure projects. For 2007-08, \$112,573 was spent on the Northern Fire Station Exterior upgrade and \$13,865 was

spent on the City's matching share for the Hinebaugh Creek Bike Bridge project. No draws on this reserve occurred in 2008-09 and no draws are anticipated in this year's budget, leaving the reserve balance in tact at \$282,385.

- B. In August 2009, the City updated the actuarial valuation of the retiree medical benefits to determine the unfunded liability. The study showed that the City's unfunded liability is \$45.5M and to fully fund the liability, the City would need to make a \$4.2M annual contribution for thirty years. Because of lack of funds, the City has only made minor contributions to this reserve over the years and is basically on a pay-as-you-go basis. The balance in the reserve at June 30, 2009 is \$3,405,143. The City had intended on addressing the unfunded liability for retiree medical and develop a plan for funding in advance of the reporting requirement in 2008-09 per GASB 45; however, with the economic downturn, the City was only able to contribute a small portion of the annual required contribution from the Water and Sewer Funds for water and sewer employees. This contribution is budgeted again in the 2009-10 budget; however, the City will need to draw about \$2.3 million from the reserve to plug the cash shortfall created by the economic crisis. The projected balance in this year at the end of fiscal year 2009-10 is \$1.5 million.
- C. The 2009-10 budget includes \$76,000 principal repayment from the renegotiated loan due from the Community Development Commission to the City's General Fund for the construction of the Performing Arts Center (refer to page 5 of this memo). This principal payment will be deposited into the Miscellaneous Reserve. The projected balance at the end of 2009-10 is \$533,000. The Miscellaneous Reserve is generally used for capital replacement items.
- D. The Reserve for Self-Insured losses was established to contribute 25% of insurance premiums and deductible billings to the General Fund. The 2003-04 budget included a \$950,000 transfer from the sale of surplus properties to bring the reserve balance for both the property/liability and workers comp up to an amount equivalent to one-year's premiums plus deductibles. Since then, the City has received refunds from Redwood Empire Municipal Insurance Fund (REMIF) for liability and worker's comp insurance due to favorable claims experience; however, due to the General Fund deficit, the City was unable to make any contributions to the reserve. The 2009-10 budget includes an estimated refund of \$50,000 and a property/liability transfer of \$170,000 to the General Fund, leaving a projected balance of \$890,585. The budget assumes no refund for worker's comp and the reserve balance remains at zero.
- E. There are two items under the Reserve for Retirement Costs: one line item

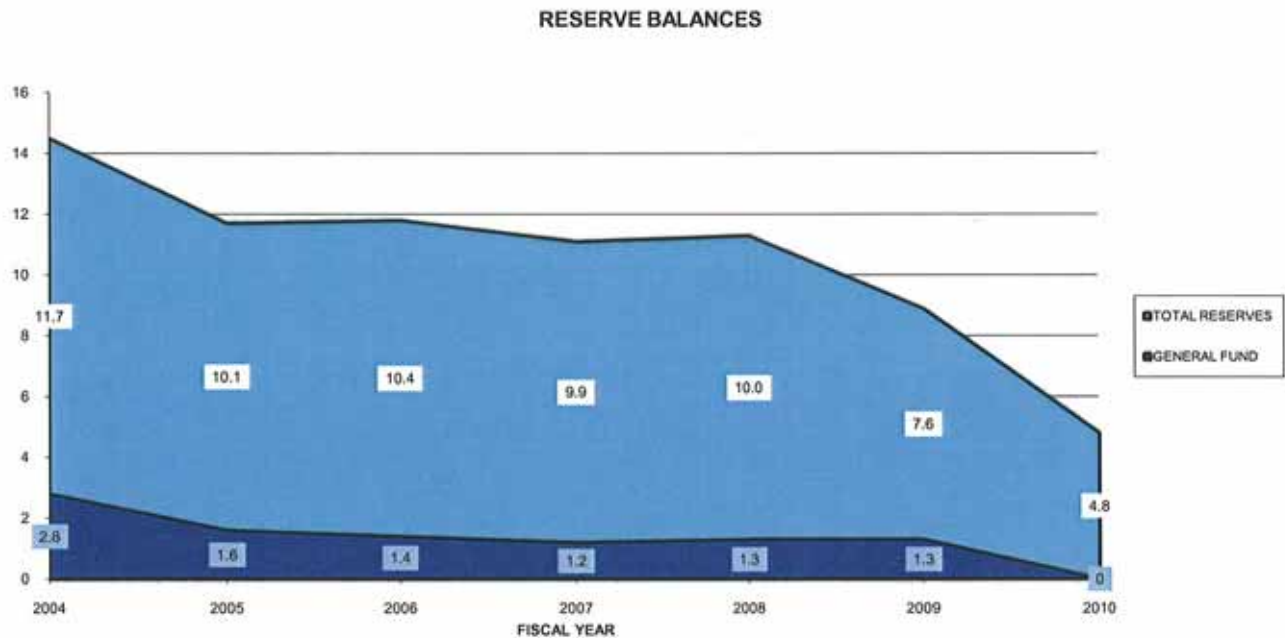
for Miscellaneous employees and one for Safety employees. In the prior employee contracts, the City agreed to enhance both the Public Safety and the Miscellaneous Plans to 3% @ 50 and 2.7% @ 55, respectively. The annual cost of these enhancements is approximately \$1.5 million. The City planned to fund the initial payment through four annual contributions with a \$350,000 contribution in 2004-05 to the Miscellaneous reserve. However, due to the City's financial condition, the City was unable to make any additional contributions.

- F. The General Fund Reserve was established to fill short-term operational needs, rather than long-term structural imbalances. A few years ago, the City Council adopted a policy to maintain a 10% reserve balance; however, due to the City's weak financial condition over the last few years, the reserve balance has fallen far below that threshold. For 2009-10, the City will need to use the balance in the reserve of \$1.3 million to plug the cash shortfall created by the recession.

- G. The City established the General Fund Endowment Reserve with the balance of the proceeds from the sale of surplus property to fund. The interest earnings may be used towards on-going operation, but the principal is intended to remain intact. Unfortunately, a significant portion of this reserve was used to plug the cash shortfall in 2008-09, leaving a balance of only \$823K. The 2009-10 budget will use the remaining balance to offset the deficit. Depleting both the General Fund Reserve and the General Fund Endowment Reserve leaves the City in an extremely dangerous financial position and seriously challenges the City's ability to continue to operate past fiscal year 2010-11.

- H. The Capital Replacement Reserve was established in FY 2002 to fund future capital outlay requirements. A start-up amount of \$785,000 was transferred to this reserve from the General Fund. The City's goal was to fund this reserve annually by an amount equivalent to the depreciation expense and designate this reserve as the source of funding for all future replacement capital; however, similar to the other reserves, the City has not been able to adhere to these policies and fund these reserves. During fiscal year 2008-09, the City withdrew about \$308,000 for purchase new furniture for the new City Hall building and spent an additional \$31,000 on cardio equipment for the Sports Center. The 2009-10 budget does not anticipate any withdrawals from this reserve, leaving a projected balance of \$618,176 in the reserve.

The entire City's history of reserve balances are shown below in this graph:



6. IN CLOSING

The FY2009-10 budget is a significant step toward long-term fiscal stability for the City. This budget eliminates \$4.8 million in expenditures from the previous year and represents a concerted effort by the entire City staff to emphasize sustainable budget practices within their departments. In addition, we are promoting a more entrepreneurial approach to revenue generation that I anticipate will produce new and creative programs and partnerships in the coming year.

Like most cities and counties in California, Rohnert Park is suffering financial blows from forces outside its control. The State of California is balancing its own budget by taking funds from local agencies and shifting service responsibilities toward municipalities. The City's most significant revenue sources, property and sales taxes, continue to fall during this recession. The nature of these revenues is such that there is a significant lag between trends in the economy and trends in these revenues. Thus, though many economists predict an end to the recession and some economic growth in calendar year 2010, the City knows, based on the economy's performance in 2009, that

revenues, particularly sales tax revenues, will continue to fall in the current fiscal year and will remain low well into FY 2010-11.

In the past few fiscal years, the City was able to complete a number of capital projects – primarily with restricted monies. State takeaways have been particularly devastating to these funding sources, meaning that plans for a new fire station, improvements at the Community Center campus, and new amenities in our parks will be placed on hold unless one-time grant monies or Federal stimulus dollars can fill the gap. We continue to explore these opportunities.

The Rohnert Park staff has my utmost respect and appreciation for their performance during this difficult period. Though diminishing resources have forced us to reduce service levels, staff continues to work hard for the residents of Rohnert Park. The coming year will further challenge our ability to perform at the levels to which we have become accustomed. However, I remain confident that City of Rohnert Park will emerge from this period in its history a stronger, more sustainable operation.

Respectfully submitted,



Dan Schwarz
Interim City Manager

CITY OF ROHNERT PARK
2009-2010 BUDGET
POSITIONS AND PAY RATES & RANGES AS OF JULY 1, 2009

ACCOUNT NUMBER.	DEPT.	POSITION	RANGE	MONTHLY SALARY
1100	City Council	Councilmember	N/R	\$411.16
1200	City Manager	City Manager (By Contract)	N/R	\$15,900
		Assistant City Manager	103M	\$10,657-\$12,954
		City Clerk	88M	\$5,864-\$7,127
		Deputy City Clerk	78CF	\$4,552-\$5,534
		Secretary II	72CF	\$3,932-\$4,780
1300	Finance	Director of Administrative Services	100M	\$9,350-\$11,364
		Accounting Manager	92CF	\$6,246-\$7,592
		Accountant/Auditor	87X	\$5,669-\$6,890
		Accounting Services Supervisor	80CF	\$4,899-\$5,955
		Purchasing Agent	81X	\$4,897-\$5,952
		Utility Billing Supervisor	81X	\$4,897-\$5,952
		Accounting Technician	72X	\$3,919-\$4,764
		Accounting Specialist II	70X	\$3,732-\$4,537
		Accounting Specialist I	66X	\$3,385-\$4,115
		Part-Time Technical Advisor	Hourly	Up to \$50/hr.
		P/T Office Assistant	Hourly	
1310	Information Services	Info. Systems Operations Mgr.	89X	\$5,954-\$7,234
		Info. Systems Tech. I/II	74X/78X	\$4,115-\$5,515
		Administrative Intern	Hourly	Up to \$20/hour
1500	Legal Services	City Attorney	N/R	By contract
		Assistant City Attorney	N/R	By contract
1600	Planning & Community Development	Planning & Building Manager	94M	\$7,427-\$9,027
		Community Development Assistant	74X	\$4,115-\$5,002
1700	Human Resources	Human Resources Analyst	84CF	\$5,401-\$6,566
		H.R. Technician, Reg. P/T 75%	72CF	\$22.69-\$27.58/hr.
		H.R. Technician, Reg. P/T 50%	72CF	\$22.69-\$27.58/hr.
		P/T Office Assistant	Hourly	
1710	Rent Control	Housing & Redevelopment Mgr.	92X	\$6,246-\$7,592
		Housing & Redevelopment Asst.	74X	\$4,115-\$5,002

Positions and Pay Rates & Ranges as of July 1, 2009 (Continued)

ACCOUNT NUMBER	DEPT.	POSITION	RANGE	MONTHLY SALARY
2100	Public Safety	Director of Public Safety	103M	\$11,074-\$13,460
		Public Safety Div. Commander	97P	\$8,686-\$10,558
		Public Safety Lt.	95P	\$7,653-\$9,303
		Technical Services Division Mgr.	94M	\$7,427-\$9,027
		Public Safety Sergeant	89S	\$6,357-\$7,714
		Public Safety Officer	84S	\$5,446-\$6,609
		Records Supervisor	81X	\$4,897-\$5,952
		Evidence Specialist	80X	\$4,779-\$5,809
		Property Technician	79X	\$4,663-\$5,668
		Public Safety Officer Trainee	81S	\$4,284
		Public Safety Dispatcher	68XD	\$4,235-\$5,140
		Community Services Officer	69S-CSO	\$3,882-\$4,712
		Public Safety Records Clerk	64X	\$3,224-\$3,919
		Office Assistant II	64X	\$3,224-\$3,919
		Part-Time Technical Advisor	Hourly	Up to \$50/hr.
		Office Assistant II Reg. P/T	64X	\$18.60-\$22.61/hr.
		Part-Time Office Assistant	Hourly	Up to \$20/hr.
2310	Fire Prevention	Fire Marshal	89S	\$6,357-\$7,714
		Fire Inspector - PSO	84S	\$5,446-\$6,609
		Part-Time Office Assistant	Hourly	Up to \$20/hr.
2400	Animal Shelter	Animal Shelter Supervisor	81X	\$4,897-\$5,952
		Animal Health Technician	63X	\$3,157-\$3,838
		Part-Time Animal Shelter Assistant	Hourly	Up to \$15/hr.
3100	Engineering	Director of Development Services	100M	\$9,350-\$11,364
		Deputy City Engineer	94M	\$7,427-\$9,027
		Project Manager	90X	\$6,078-\$7,388
		Management Analyst	87X	\$5,669-\$6,890
		Public Works Inspector	83X	\$5,141-\$6,249
		Sr. Engineering Technician	83X	\$5,141-\$6,249
		Administrative Assistant	74X	\$4,115-\$5,002
		Part-Time Administrative Intern	Hourly	Up to \$20/hr.
3200	Building	Building Official	92X	\$6,246-\$7,592
		Deputy Chief Bldg. Official	85X	\$5,399-\$6,562
		Community Development Assistant	74X	\$4,115-\$5,002
		Part-Time Administrative Intern	Hourly	Up to \$20/hr.

Positions and Pay Rates & Ranges as of July 1, 2009 (Continued)

ACCOUNT NUMBER	DEPT.	POSITION	RANGE	MONTHLY SALARY
3300	Public Works	Utilities/General Services Director	94M	\$7,427-\$9,027
		Management Analyst	87X	\$5,669-\$6,890
		PW's Utilities Services Supervisor	83W	\$5,525-\$6,716
		Senior Equipment Mechanic	79W	\$5,013-\$6,093
		Supervising Maintenance Worker	79W	\$5,013-\$6,093
		Arborist	79W	\$5,013-\$6,093
		Electrician	78W	\$4,889-\$5,942
		Administrative Analyst	80X	\$4,779-\$5,809
		Admin. Asst. (Confidential Unit)	74CF	\$4,129-\$5,019
		Equipment Mechanic	74W	\$4,448-\$5,405
		Maintenance Worker II	74W	\$4,448-\$5,405
		Maintenance Worker I	70W	\$4,030-\$4,899
		Meter Technician	64W	\$3,294-\$4,005
		Maintenance Helper	52W	\$2,530-\$3,077
		Part-Time Technical Advisor	Hourly	Up to \$50/hr.
		Part-Time Office Assistant	Hourly	Up to \$20/hr.
		Seasonal Maintenance Assistant	Hourly	Up to \$15/hr.
5200	Recreation	Recreation Services Manager	92X	\$6,246-\$7,592
		Recreation Supervisor	81X	\$4,897-\$5,952
		Part-Time Technical Advisor	Hourly	Up to \$50/hr.
		Special Instructor	Hourly	Up to \$40/hr.
		Part-Time Office Assistant	Hourly	Up to \$20/hr.
		Recreation Coordinator	59X	\$13.12-\$15.94/hr.
		Senior Pool Manager	59X	\$13.12-\$15.94/hr.
		Pool Manager	53X	\$11.89-\$14.46/hr.
		Senior Lifeguard	45X	\$10.53-\$12.80/hr.
		Sports Center Coordinator	45X	\$10.53-\$12.80/hr.
		Senior Recreation Leader	43X	\$9.79-\$11.89/hr.
		Instructor/Lifeguard II (LGI)	41X	\$9.49-\$11.54/hr.
		Instructor/Lifeguard I (WSI)	40X	\$9.33-\$11.35/hr.
		Lifeguard/Cashier	38X	\$8.88-\$10.80/hr.
		Recreation Leader II	37X	\$8.65-\$10.51/hr.
		Facility Attendant II	37X	\$8.65-\$10.51/hr.
		Facility Attendant I	34X	\$8.08-\$9.81/hr.
		Recreation Leader I	34X	\$8.08-\$9.81/hr.
		Pool Cashier	34X	\$8.08-\$9.81/hr.

Positions and Pay Rates & Ranges as of July 1, 2009 (Continued)

ACCOUNT NUMBER	DEPT.	POSITION	RANGE	MONTHLY SALARY
6210	Performing	Performing Arts Specialist	70X	\$3,732-\$4,537
	Arts Center	Technical Director	70X	\$3,732-\$4,537
		Office Assistant II	64X	\$3,224-\$3,919
		Part-Time Technical Advisor	Hourly	Up to \$50/hr.
		Theatre Technician P/T	Hourly	Up to \$15/hr.
		Arts Center House Mgr. P/T	Hourly	Up to \$12/hr.
		Assistant Box Office Mgr. P/T	Hourly	Up to \$12/hr.
		Box Office Assistant P/T	Hourly	Up to \$10/hr.

City of Rohnert Park
2009-10 Budget
Regular Full-time or Permanent Part-Time Employees
Actual Funded Positions

DEPT NO/ DEPARTMENT =====	7/1/06 =====	2006-07 =====	2007-08 =====	2008-09 =====	2009-10 =====	6/30/10 =====
1200 City Manager/Clerk	4.85	2.00	1.00	(1.15)		6.70
1300 Finance	12.00	0.00	(1.00)			11.00
1310 Data Processing	2.00	0.00	0.00			2.00
1600 Planning	3.00	0.00	0.00		(1.30)	1.70
1700 Personnel	2.00	0.00	0.25	1.00	(1.00)	2.25
1710 Rent Control	0.15	0.00	0.00	0.15		0.30
1900 Non-Departmental	2.00	(2.00)	0.00			0.00
2100 Public Safety Personnel	103.50	0.00	1.00		(16.75)	87.75
2310 Fire Prevention	0.00	2.00	1.00		(2.00)	1.00
2400 Animal Shelter	2.00					2.00
2800 Youth & Family Services	1.00				(1.00)	0.00
3100 Engineering	4.95	1.05		2.00		8.00
3200 Inspection	3.05	(0.05)			(0.70)	2.30
3300 Public Works General	5.83	3.04	(2.38)	0.41	(0.50)	6.40
3410 Landscape	0.00	1.20	0.40	(0.40)	(0.45)	0.75
3420 Streets	4.61	(0.99)	0.08	0.70	(2.40)	2.00
3600 Street Lighting	0.00		0.35	(0.15)	0.05	0.25
4001 Park Maintenance	5.11	(0.80)	0.59	0.10	1.60	6.60
5100 Recreation Commission	0.00		0.20	0.05	(0.05)	0.20
5200 Recreation Administration	0.75		(0.25)	0.10	0.10	0.70
5400 Recreation Programs	2.05		(0.20)		(1.85)	0.00
5501 Senior Center	1.00				(1.00)	0.00
57XX Pools	0.25		0.05		(0.10)	0.20
5810 Sports Center	2.00			(1.10)		0.90
5830 Community Center	0.60		0.25	(0.05)	(0.80)	0.00
5840 Burton Ave Rec Center	0.25		(0.03)		(0.22)	0.00
5860 Ladybug Rec Center	0.10		(0.02)		(0.08)	0.00
6210 Performing Arts Center	4.00			(0.26)	(0.74)	3.00
7100 Water	10.85	(0.35)	0.58	(1.20)	0.87	10.75
7200 Sewer	3.60	0.90	0.38	0.80	1.57	7.25
Total City	181.50	6.00	2.25	1.00	(26.75)	164.00
	=====	=====	=====	=====	=====	=====
Additions		6.00	2.25	7.00	3.00	
Reductions				(6.00)	(29.75)	
Net Personnel Change		6.00	2.25	1.00	(26.75)	
		=====	=====	=====	=====	

City of Rohnert Park
2009-10 Budget
Regular Full-time or Regular Part-Time Employees
Authorized Positions

<u>DEPT NO/ DEPARTMENT</u>	<u>6/30/09</u>	<u>Reclass</u>	<u>Add</u>	<u>Delete</u>	<u>6/30/10</u>
<u>1200 CITY MANAGER/CLERK</u>					
City Manager	1.00				1.00
Assistant City Manager	1.00				1.00
City Clerk	1.00				1.00
Deputy City Clerk	1.00				1.00
Housing & Redevelopment Manager	0.85				0.85 (A)
Housing & Redevel. Assistant	0.85				0.85 (A)
Secretary II	1.00				1.00
Total	<u>6.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6.70</u>
 <u>1300 FINANCE</u>					
General:					
Director of Admin. Services	1.00				1.00
Accounting Manager	1.00				1.00
Accountant/Auditor	1.00	(1.00)			0.00
Internal Auditor	0.00	1.00			1.00
Payroll:					
Accounting Services Supervisor	1.00				1.00
Utility Billing & Collection:					
Accounting Specialist I	2.00				2.00
Accounting Technician	1.00				1.00
Utility Billing Supervisor	1.00				1.00
Accts Payable/Licenses/Other:					
Accounting Specialist I/II	2.00				2.00
Purchasing:					
Purchasing Agent	1.00				1.00
Total	<u>11.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11.00</u>
 <u>1310 Information Systems</u>					
Information Systems Manager	1.00				1.00
IS Technician I/II	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
 <u>1600 PLANNING</u>					
Dir of Community Development	1.00			1.00	0.00
Planning & Building Manager	0.00		0.70		0.70
Senior Planner	1.00			1.00	0.00
Community Development Asst.	1.00				1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>0.70</u>	<u>2.00</u>	<u>1.70</u>

1700 HUMAN RESOURCE

Human Resource Analyst	1.00			1.00
Human Resource Manager	1.00		1.00	0.00
HR Technician Reg. P/T (75%)	0.75			0.75
HR Technician Reg. P/T (50%)	0.50			0.50
Total	<u>3.25</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
			<u>1.00</u>	<u>2.25</u>

1710 RENT CONTROL

Housing & Redevelopment Manager	0.15			0.15 (A)
Housing & Redevel. Assistant	0.15			0.15 (A)
Total	<u>0.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			<u>0.00</u>	<u>0.30</u>

2100 PUBLIC SAFETY

Director	1.00			1.00
Division Commanders (Captains)	2.00		1.00	1.00
Supervisors (Lieutenants)	3.00			3.00
Sergeants	12.00		2.00	10.00 (C)
PS Officers	60.00		6.00	54.00 (B & C)
Community Services Officers	5.00		4.00	1.00
Technical Services Division Mgr	0.00	1.00		1.00
Evidence Specialist	1.00		1.00	0.00
Secretary II to Director	1.00			1.00
Secretary I - Main Station	2.75		2.75	0.00
Communications Supervisor	1.00			0.00
Public Safety Dispatcher	12.00		1.00	12.00
Office Asst. II - Main Station	1.75			1.75
Records Supervisor	1.00			1.00
Public Safety Records Clerk	1.00			1.00
Total	<u>104.50</u>	<u>0.00</u>	<u>1.00</u>	<u>17.75</u>
			<u>17.75</u>	<u>87.75</u>

2310 FIRE PREVENTION

Fire Marshal	1.00			1.00
Sergeant	1.00		1.00	0.00
Secretary I	1.00		1.00	0.00
Total	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
			<u>2.00</u>	<u>1.00</u>

2400 ANIMAL SHELTER

Animal Shelter Supervisor	1.00			1.00
Animal Health Technician	1.00			1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			<u>0.00</u>	<u>2.00</u>

2800 YOUTH & FAMILIES SERVICES

Community Resource Specialist	1.00		1.00	0.00
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
			<u>1.00</u>	<u>0.00</u>
Total Public Safety	<u>110.50</u>	<u>0.00</u>	<u>1.00</u>	<u>20.75</u>
			<u>20.75</u>	<u>90.75</u>

3100 ENGINEERING

Director of Development Service	1.00				1.00
Deputy City Engineer	1.00				1.00
Public Works Inspector	1.00				1.00
Sr. Engineering Tech	1.00				1.00
Management Analyst	1.00				1.00
Project Manager	1.00				1.00
Administrative Assistant	2.00				2.00
Total	<u>8.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.00</u>

3200 INSPECTION

Planning & Building Manager	0.00		0.30		0.30
Building Official	1.00			1.00	0.00
Deputy Chief Bldg. Inspector	1.00				1.00
Community Development Asst.	1.00				1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>0.30</u>	<u>1.00</u>	<u>2.30</u>

3300 PUBLIC WORKS/GENERAL

Director of PW & Comm. Services	0.80	(0.30)			0.50
Sr. Equipment Mechanic	1.00				1.00
Equipment Mechanic	1.00				1.00
Supervising Maintenance Worker	0.00	0.25			0.25
Maintenance Worker I/II	3.00				3.00
Electrician	0.10	0.05			0.15
Administrative Assistant	0.00	0.50			0.50
Secretary I	1.00	(1.00)			0.00
Total General Maintenance	<u>6.90</u>	<u>(0.50)</u>	<u>0.00</u>	<u>0.00</u>	<u>6.40</u>

3410 PUBLIC WORKS/Landscape

Supervising Maintenance Worker	0.00	0.25			0.25
Maintenance Worker I/II	1.00	(0.75)			0.25
Arborist	0.20	0.05			0.25
Total	<u>1.20</u>	<u>(0.45)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75</u>

3420 PUBLIC WORKS/Streets

Director of PW & Comm. Services	0.20	(0.20)			0.00
Arborist	0.20	0.30			0.50
Supervising Maintenance Worker	0.00	0.25			0.25
Maintenance Worker I/II	4.00	(2.75)			1.25
Total Streets Maintenance	<u>4.40</u>	<u>(2.40)</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

3600 PW/Street Lighting

Electrician	0.20	0.05			0.25
Total Street Lighting	<u>0.20</u>	<u>0.05</u>			<u>0.25</u>

4001 PUBLIC WORKS/PARKS

Supervising Maintenance Worker	0.00	0.50			0.50
Maintenance Worker I/II	4.00	0.75	1.00		5.75
Arborist	0.60	(0.35)			0.25
Electrician	0.40	(0.30)			0.10
Total Parks Maintenance	<u>5.00</u>	<u>0.60</u>	<u>1.00</u>	<u>0.00</u>	<u>6.60</u>

7100 WATER

Director of PW & Comm. Services	0.00	0.25			0.25
Utilities Services Supervisor	0.50				0.50
Supervising Maintenance Worker	0.00	1.75			1.75
Performing Arts Specialist	0.13	(0.13)			0.00
Electrician	0.25				0.25
Maintenance Worker I/II	8.00	(1.25)			6.75
Administrative Analyst	1.00				1.00
Administrative Assistant	0.00	0.25			0.25
Total Water Maintenance	<u>9.88</u>	<u>0.87</u>	<u>0.00</u>	<u>0.00</u>	<u>10.75</u>

7200 SEWER

Director of PW & Comm. Services	0.00	0.25			0.25
Utilities Services Supervisor	0.50				0.50
Supervising Maintenance Worker	0.00	1.00			1.00
Performing Arts Specialist	0.12	(0.12)			0.00
Electrician	0.05	0.20			0.25
Maintenance Worker I/II	5.00				5.00
Administrative Assistant	0.00	0.25			0.25
Total Sewer Maintenance	<u>5.68</u>	<u>1.58</u>	<u>0.00</u>	<u>0.00</u>	<u>7.25</u>

Total Public Works	<u>33.26</u>	<u>(0.25)</u>	<u>1.00</u>	<u>0.00</u>	<u>34.00</u>
--------------------	--------------	---------------	-------------	-------------	--------------

5100 RECREATION COMMISSION

Secretary II	0.05			0.05	0.00
Recreation Services Manager	0.20				0.20
Total	<u>0.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.05</u>	<u>0.20</u>

5200 RECREATION ADMIN.

Recreation Supervisor	0.10				0.10
Recreation Services Manager	0.50	0.10			0.60
Total	<u>0.60</u>	<u>0.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.70</u>

54XX RECREATION PROGRAMS

Recreation Supervisor	0.45			0.45	0.00
Secretary II	0.95			0.95	0.00
Secretary I	0.45			0.45	0.00
Total	<u>1.85</u>	<u>0.00</u>	<u>0.00</u>	<u>1.85</u>	<u>0.00</u>

5501 CODDING CENTER (SENIOR CENTER)

Recreation Supervisor	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>

57XX POOLS

Recreation Services Manager	<u>0.30</u>	<u>(0.10)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.20</u>
Total Pools	<u>0.30</u>	<u>(0.10)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.20</u>

5810 SPORTS CENTER

Recreation Supervisor	<u>0.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.90</u>
Total	<u>0.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.90</u>

5830 COMMUNITY CENTER

Recreation Supervisor	0.45			0.45	0.00
Secretary I	<u>0.35</u>	<u>0.00</u>	<u>0.00</u>	<u>0.35</u>	<u>0.00</u>
Total	<u>0.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.80</u>	<u>0.00</u>

5840 BURTON AVENUE REC CENTER

Recreation Supervisor	0.07			0.07	0.00
Secretary I	<u>0.15</u>	<u>0.00</u>	<u>0.00</u>	<u>0.15</u>	<u>0.00</u>
Total	<u>0.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.22</u>	<u>0.00</u>

5860 LADYBUG REC CENTER

Recreation Supervisor	0.03			0.03	0.00
Secretary I	<u>0.05</u>	<u>0.00</u>	<u>0.00</u>	<u>0.05</u>	<u>0.00</u>
Total	<u>0.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.08</u>	<u>0.00</u>

Total Recreation

<u>6.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4.00</u>	<u>2.00</u>
-------------	-------------	-------------	-------------	-------------

6210 PERFORMING ARTS CENTER

Managing Director of the PAC	1.00			1.00	0.00
Performing Arts Specialist	0.75	0.25			1.00
Technical Director	1.00				1.00
Office Assistant II	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total	<u>3.74</u>	<u>0.25</u>	<u>0.00</u>	<u>1.00</u>	<u>3.00</u>

TOTAL ALL

<u>190.75</u>	<u>0.00</u>	<u>3.00</u>	<u>29.75</u>	<u>164.00</u>
---------------	-------------	-------------	--------------	---------------

- (A) Positions to be funded 85% by CDC Housing and 15% from Rent Appeals Board
- (B) MAGNET officer (1) funded by SLESF AB 3229
- (C) SEU Team funded by FIGR

CITY OF ROHNERT PARK
2009-10 Budget

OTHER CASH FUNDS
(not shown elsewhere unless specified)

Cash Balances - June 30, 2009

General Fund Refundable Deposits		\$333,038
Water Utility Fund		3,953,701
Sewer Utility Fund		8,236,048
Garbage Utility Fund		28,071
Garbage Rate Stabilization Fund		380,096
Garbage Diversion/Education Fund		244,802
Utility Fund Refundable Deposits		175,602
Development Improvement Fund (see p. 42)		
Per Acre For Development Fee		\$2,407
Sewer Service Connection/Capacity Fee Fund	2,438,283	
Sewer Refundable Deposits	328,951	
Water/Wastewater Conservation Fee	208,151	2,975,385
(see page 43)		
FIGR Fund		0
Mobile Home Rent Appeals Board Fund		42,494
Annexation Fees		59,296
Spay/Neuter Cash		37,735
Technology Fee		31,975
General Plan Maintenance Fee		314,568
Donations		154,837
Vehicle Abatement Funds		121,774
Traffic Safety Fund		562,173
Petty Cash Accounts		3,975
Reserves		
General Fund Reserve	\$1,295,972	
Special Reserves	7,592,524	8,888,496
P.A.C. Endowment Fund		1,265,851
Sub-Total Operating Funds		27,812,324
2005 Sewer Revenue Bonds		2,650,287
2005 Water Revenue Bonds		1,420,097
2003 Lease Revenue Refunding Bonds		135,898
1999 City Hall COPs		119,672
Cash with Fiscal Agent (FMLC)		157,979
Special Enforcement Unit-South		84,378
Sub-Total Restricted Funds		4,568,312
TOTAL OTHER CASH FUNDS		\$32,380,636

**CITY OF ROHNERT PARK
PROJECTED RESERVES
FY 2009-10**

	<u>6/30/08 Balance</u>	<u>Additions (Deletions)</u>	<u>6/30/09 Balance</u>	<u>Additions (Deletions)</u>	<u>Est 6/30/10 Balance</u>
General Fund Reserve	\$1,295,972		\$1,295,972	(1,295,972) (2)	\$0
Special Reserves:					
General Fund Endowment Reserve	3,326,141	4,565,500 (1) (7,068,694) (2)	822,947	(2,075,947) (2) 1,253,000 (8)	0
Infrastructure Reserve	282,385		282,385		282,385
Capital Replacement Reserve	957,078	(30,916) (3) (307,986) (4)	618,176		618,176
Self Insured Losses:					
Property & Liability	838,726	187,439 (5) (15,580) (6)	1,010,585	50,000 (5) (170,000) (6)	890,585
Retired Employee Health Ins.	3,178,807	226,336 (9)	3,405,143	375,203 (9) (2,276,466) (2)	1,503,880
Reserve for Housing Programs	511,862	82,212 (10)	594,074		594,074
Miscellaneous Reserve (From CDC Theatre (P.A.C.)Pmts)	387,000	70,000 (7)	457,000	76,000 (7)	533,000
Reserve for Dev. of Addit. Rec Facilities	52,214		52,214		52,214
Reserve for Purchase of Video Equipment	70,000	(70,000) (11)	0		0
Reserve for Retirement Costs Miscellaneous	<u>350,000</u>		<u>350,000</u>		<u>350,000</u>
Total Special Reserves	<u>\$9,954,213</u>	<u>(\$2,361,689)</u>	<u>\$7,592,524</u>	<u>(\$2,768,210)</u>	<u>\$4,824,314</u>
TOTAL ALL RESERVES	<u>\$11,250,185</u>	<u>(\$2,361,689)</u>	<u>\$8,888,496</u>	<u>(\$4,064,182)</u>	<u>\$4,824,314</u>

Notes:

- (1) Stadium Land Option \$1M; City Center Parking Lot \$2.995M; Final installment on Vida Nueva parcel \$570,500
- (2) General Fund deficit
- (3) Workout equipment for Sports Center
- (4) Furniture for new City Hall
- (5) Refund from REMIF for Liability Insurance
- (6) Transfer to General Fund to pay for self-insured losses (25% of premiums & deductible billings based on est.)
- (7) Yearly principal payment from CDC for Theatre (PAC) loan
- (8) Southwest Fire Station (\$1M); 2 vacant parcels (\$253,000)
- (9) 34% of Water & Sewer Operations Salaries based on OPEB actuarial
- (10) Housing in-lieu fees
- (11) Video equipment for new City Hall

CITY OF ROHNERT PARK
2009-10 Budget
General Fund

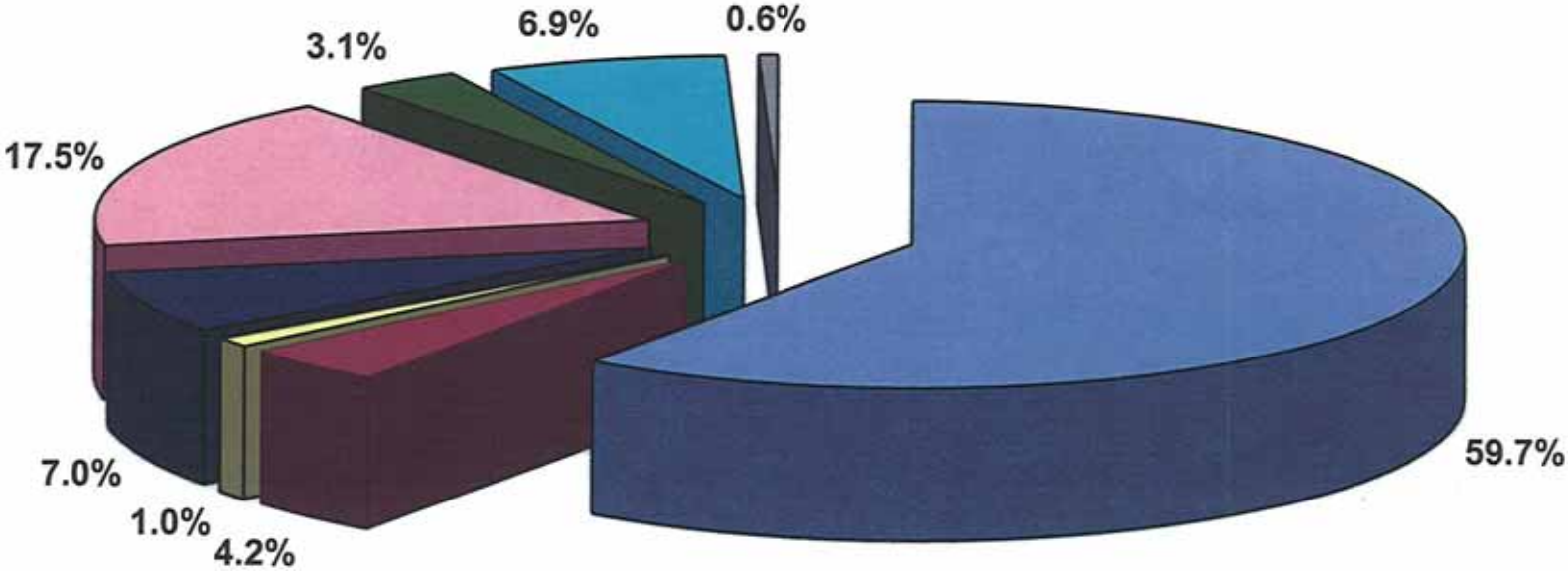
	Approved Budget
GENERAL FUND CASH BAL 7/1/09	\$0
REVENUES:	
Property Taxes	2,828,500
Taxes (Other Than Property)	8,813,321
Licenses and Permits	819,400
Fines	195,000
Interest and Rents	1,372,200
From Other Agencies	3,405,000
Charges for Current Services	1,953,550
Miscellaneous	100,000
	\$19,486,971
OTHER SOURCES/(USES) OF CASH:	
From Gas Tax Fund	306,000
From Reserve for Self-Insured Losses	170,000
From Rent Appeals Board Fund	36,336
From FIGR (per MOU)	500,000
From Measure M Funds	475,000
From SLESF (AB 3229) Fund	100,000
From Sales of Surplus Assets	1,253,000
From General Plan Maintenance Fee	173,000
From CDC Housing Fund	169,000
To Traffic Safety Fund	(195,000)
	\$22,474,307
TOTAL NET SOURCES OF CASH	\$22,474,307
EXPENDITURES:	
General Government	8,441,439
Public Safety	16,521,655
Public Works & Inspection	2,330,823
Parks and Recreation	2,707,770
Other	804,005
	\$30,805,692
Sub-total	\$30,805,692
Exp. Charged To Water Operation	(1,395,600)
Exp. Charged To Sewer Operation	(930,400)
Exp. Charged To Community Dev. Commission/Housing	(576,000)
Exp. Charged To Community Dev. Commission/Projects	(734,000)
Exp. Charged to Refuse Enterprise Fund	(300,000)
	\$26,869,692
TOTAL EXPENDITURES & TRANSFERS	\$26,869,692
GENERAL FUND CASH BAL 6/30/10 - EST.	(\$4,395,385)

CITY OF ROHNERT PARK
2009-2010 Budget
GENERAL FUND REVENUES

REVENUES	Budget 2008-09	Actual 6/30/2009	Budget 2009-10	% INCR/ (DECR)
Property Taxes				
Property Taxes-Secured	\$2,955,000	\$2,820,257	\$2,624,000	-11%
Property Taxes-Unsecured	148,000	186,590	164,000	11%
H.O.P.T.R.	47,000	22,181	40,500	-14%
Total Property Taxes	\$3,150,000	\$3,029,028	\$2,828,500	-10%
Other Taxes				
Real Property Transfer Tax	\$100,000	\$90,647	\$90,000	-10%
Sales and Use Tax	5,291,200	4,539,400	4,367,463	-17%
Sales Tax Compensation Fund	1,770,830	1,633,193	1,295,858	-27%
Transient Occupancy Tax	1,900,000	1,722,049	1,650,000	-13%
Franchises				
P.G. & E.	360,000	376,510	360,000	0%
C Cable TV	480,000	482,140	480,000	0%
Refuse Franchise Fee	645,000	552,973	570,000	-12%
Total Other Taxes	\$10,547,030	\$9,396,912	\$8,813,321	-16%
Licenses and Permits				
Business Licenses	\$485,000	\$481,256	\$485,000	0%
Animal Licenses	54,000	57,562	56,000	4%
Building Permits	341,500	168,125	146,400	-57%
Plan Check Fees	175,000	100,290	132,000	-25%
Total License & Permits	\$1,055,500	\$807,233	\$819,400	-22%
Fines, Forfeits & Penalties				
Vehicle Code Fines	\$80,000	\$109,028	\$100,000	25%
Parking Fines	50,000	56,056	50,000	0%
Impound Fees	20,000	31,156	30,000	50%
Other Court Fines	15,000	16,609	15,000	0%
Total Fines, Forfeits & Pen.	\$165,000	\$212,849	\$195,000	18%
Rev from Use of Money & Property				
Investment Earnings	\$1,600,000	\$1,053,583	\$750,000	-53%
Rent: Golf Courses	150,000	150,000	150,000	0%
Rent: Billboard Land Lease	7,000	9,854	9,800	40%
Rent: Land N. of Big 4 Rents	4,200	4,254	4,200	0%
Lease: Main Station Cell Towers	160,000	177,100	200,000	25%
CDC Land Leases	210,000	210,000	241,000	15%
Rent: Royal Coach Chevron	9,100	9,249	9,300	2%
OADS	4,800	4,800	4,800	0%
Rent: Alternative Ed. School	2,900	3,123	3,100	7%
Total Rev Use of Money & Prop.	\$2,148,000	\$1,621,963	\$1,372,200	-36%

REVENUES	Budget 2008-09	Actual 6/30/2009	Budget 2009-10	% INCR/ (DECR)
Rev from Other Agencies				
State Motor Veh In Lieu	\$180,000	\$146,331	\$140,000	-22%
Property Tax in-lieu of VLF	2,950,000	2,928,665	2,841,000	-4%
Public Safety Augment. Fund	225,000	202,849	200,000	-11%
Grants: General Fund	30,000	60,956	184,000	100%
Misc. Revenue from Other Agencies	0	257,858	0	0%
P.O.S.T. Reimbursements	20,000	47,131	40,000	100%
SB 90 Mand Costs Reimb.	10,000	0	0	0%
Total Rev Other Agencies	\$3,415,000	\$3,643,790	\$3,405,000	0%
Charges for Current Services				
Zoning & Subdivision Fees	\$100,000	\$96,972	\$100,000	0%
General Plan Maintenance Fee	20,000	631	\$1,500	-93%
Sale of Maps, Etc.	11,500	5,901	6,000	-48%
Special Public Safety Serv.	35,000	46,887	45,000	29%
Fire Company Inspection Fee	250,000	201,961	185,000	-26%
Vehicle Abatement Revenue	28,000	24,306	25,000	-11%
Animal Shelter Fees	50,000	54,656	80,000	60%
Alcohol Education Fee	24,000	25,263	25,000	4%
Engineering Fees	286,000	118,302	132,000	-54%
Sub-Total Chgs. For Curr Svc.	804,500	574,879	599,500	-25%
Recreation Related Income				
Sports Center	467,400	416,981	396,000	-15%
Swimming Pools	199,500	193,863	160,500	-20%
Special Contract Classes	105,000	118,002	117,000	11%
R.P. Comm Cntr Rentals	60,000	88,979	90,200	50%
Burton Ave Center Rentals	20,000	27,282	25,000	25%
Ladybug Rec Building	6,500	7,075	7,000	8%
Recreation Admin/Programs	150,800	127,281	73,000	-52%
Senior Center	46,500	60,867	37,000	-20%
Scout Hut	600	780	800	33%
Total Recreation Income	\$1,056,300	\$1,041,110	\$906,500	-14%
Performing Arts Center	592,100	551,527	439,550	-26%
Library Landscape Maint.	8,000	7,896	8,000	100%
Total Charges Current Services	\$2,460,900	\$2,175,412	\$1,953,550	-21%
Miscellaneous Income/Donations	\$136,000	\$132,154	\$100,000	-26%
Sale of land/buildings	\$10,600,000	\$3,995,000	\$1,253,000	-88%
Total General Fund Revenues	\$33,677,430	\$25,014,341	\$20,739,971	-38%
Total excluding One-Time Items (grants, leases, sale of property)	<u>\$23,047,430</u>	<u>\$20,958,385</u>	<u>\$19,302,971</u>	<u>-16%</u>

REVENUES BY MAJOR CATEGORY



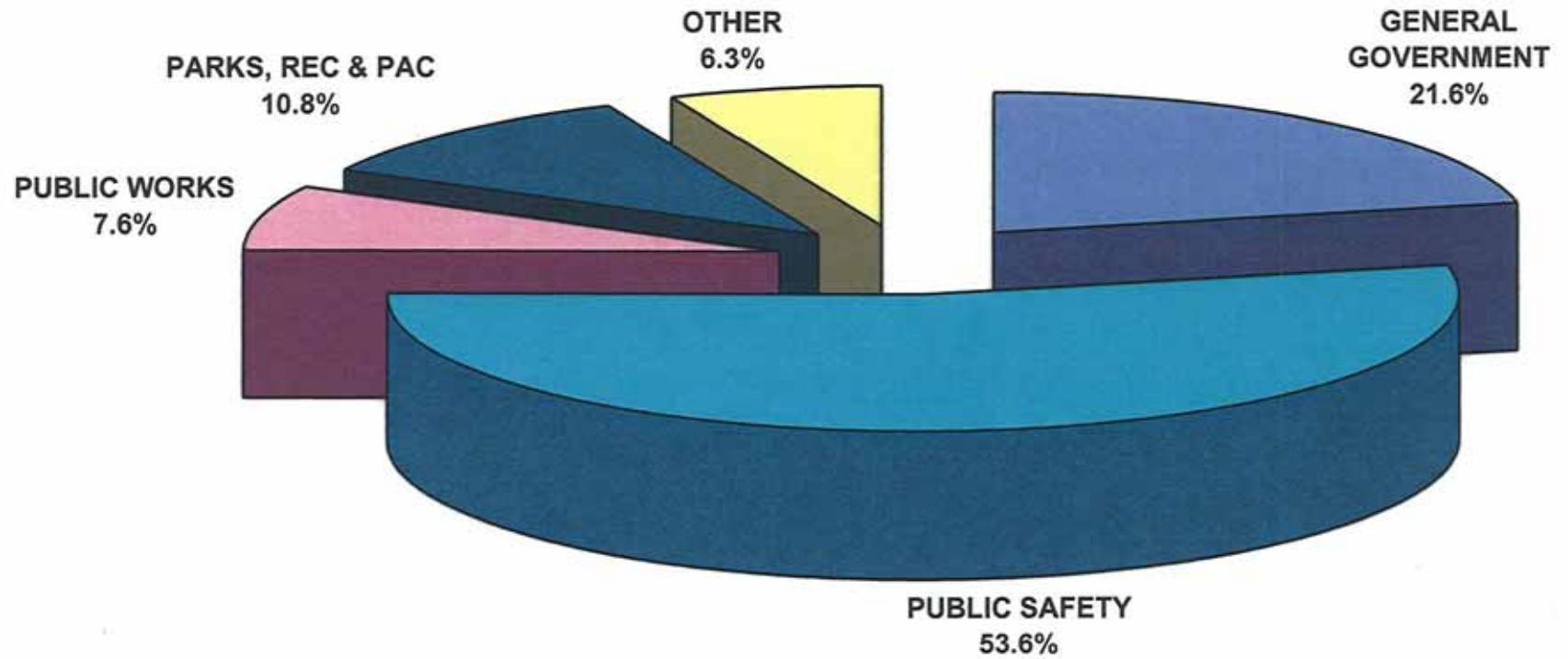
<input type="checkbox"/> TAXES	<input type="checkbox"/> LICENSES & PERMITS
<input type="checkbox"/> FINES	<input type="checkbox"/> INTEREST & RENTS
<input type="checkbox"/> REVENUE FROM OTHER AGENCIES	<input type="checkbox"/> CHARGES FOR SERVICES
<input type="checkbox"/> RECREATION/PAC INCOME	<input type="checkbox"/> OTHER INCOME

CITY OF ROHNERT PARK
2009-2010 BUDGET
GENERAL FUND EXPENDITURES

CATEGORY/DEPT.	2008-09 BUDGET	2009-10 BUDGET	\$ INCREASE (DECREASE)	% CHANGE
GENERAL GOVERNMENT				
City Council	\$124,070	\$95,657	(\$28,413)	(22.90%)
City Administration	809,293	806,439	(2,854)	(0.35%)
Finance & Accounting	1,279,761	1,315,514	35,753	2.79%
Information Systems	562,971	537,955	(25,016)	(4.44%)
Legal Services	500,000	425,000	(75,000)	(15.00%)
Planning Dept. & Comm.	447,792	355,173	(92,619)	(20.68%)
Human Resource	473,004	387,971	(85,033)	(17.98%)
Rent Appeals Board	201,215	225,218	24,003	11.93%
City Office Building	513,620	506,737	(6,883)	(1.34%)
City Office Annex	39,450	25,580	(13,870)	(35.16%)
General Gov't-Non Dept.	1,881,495	1,979,950	98,455	5.23%
Retired Empl. Benefits	1,367,173	1,491,087	123,914	9.06%
General Gov't-Non Dept.(T/O)	303,531	289,158	(14,373)	(4.74%)
TOTAL GENERAL GOVERNMENT	\$8,503,375	\$8,441,439	(\$61,936)	(0.73%)
PUBLIC SAFETY				
Police/Fire Personnel	\$15,730,822	\$13,946,397	(\$1,784,425)	(11.34%)
Police Protection	1,766,340	1,255,600	(510,740)	(28.92%)
Fire Protection	407,240	209,940	(197,300)	(48.45%)
Fire Prevention	457,508	226,146	(231,362)	(50.57%)
Animal Control	453,750	425,924	(27,826)	(6.13%)
Animal Shelter	114,640	45,568	(69,072)	(60.25%)
Public Safety Bldg. SW	13,900	2,700	(11,200)	(80.58%)
Public Safety Bldg. Main	445,000	352,450	(92,550)	(20.80%)
Public Safety Bldg. North	25,500	23,000	(2,500)	(9.80%)
Public Safety Bldg. South	15,000	10,500	(4,500)	(30.00%)
Civil Preparedness/Haz Mat	15,500	4,000	(11,500)	(74.19%)
Youth & Family Services	128,136	19,430	(108,706)	(84.84%)
TOTAL PUBLIC SAFETY	\$19,573,336	\$16,521,655	(\$3,051,681)	(15.59%)
PUBLIC WORKS				
City Engineer	\$897,838	\$582,372	(\$315,466)	(35.14%)
Building	585,896	387,551	(198,345)	(33.85%)
General	694,237	537,276	(156,961)	(22.61%)
Maint. of Trees/ Parkways	273,251	179,180	(94,071)	(34.43%)
Maintenance of Streets	518,251	280,538	(237,713)	(45.87%)
Street Lighting	232,380	211,906	(20,474)	(8.81%)
Traffic Signals	95,000	90,000	(5,000)	(5.26%)
Storm Drains & Drainage	48,000	62,000	14,000	29.17%
Weed Abatement	2,000	0	(2,000)	(100.00%)
TOTAL PUBLIC WORKS	\$3,346,853	\$2,330,823	(\$1,016,030)	(30.36%)

CATEGORY/DEPT.	2008-09 BUDGET	2009-10 BUDGET	\$ INCREASE (DECREASE)	% CHANGE
PARKS & RECREATION				
Park Maintenance	\$623,760	\$868,642	\$244,882	39.26%
Alicia Park	26,862	8,500	(18,362)	(68.36%)
Benecia Park	29,396	7,000	(22,396)	(76.19%)
Caterpillar Park	10,923	2,100	(8,823)	(80.77%)
Colegio Park Area	24,650	4,100	(20,550)	(83.37%)
Dorotea Park	25,936	5,800	(20,136)	(77.64%)
Eagle Park	35,559	7,000	(28,559)	(80.31%)
Golis Park	47,123	10,000	(37,123)	(78.78%)
Honeybee Park	22,586	6,400	(16,186)	(71.66%)
Ladybug Park Area	31,244	10,000	(21,244)	(67.99%)
Sunrise Park	45,763	8,000	(37,763)	(82.52%)
Magnolia Park	59,658	19,000	(40,658)	(68.15%)
Roberts Lake Park	13,873	3,000	(10,873)	(78.38%)
Rainbow Park	15,083	2,400	(12,683)	(84.09%)
Plaza Park	0	22,500	22,500	#DIV/0!
Recreation Commission	33,233	27,833	(5,400)	(16.25%)
Recreation Admin.	107,750	287,588	179,838	166.90%
Contract Classes	72,000	78,000	6,000	8.33%
Recreation Programs	339,381	47,810	(291,571)	(85.91%)
Senior Citizen Center	230,191	135,163	(95,028)	(41.28%)
Senior Citizen Mini-Bus	3,700	5,500	1,800	48.65%
Alicia Pool	61,502	6,675	(54,827)	(89.15%)
Benecia Pool	87,102	101,878	14,776	16.96%
Ladybug Pool	64,702	8,075	(56,627)	(87.52%)
Honeybee Pool	210,091	234,884	24,793	11.80%
Magnolia Pool	77,002	85,178	8,176	10.62%
Sports Center	417,721	486,379	68,658	16.44%
Comm. Center Compl. Gr.	23,476	17,325	(6,151)	(26.20%)
R.P. Community Center	254,430	159,432	(94,998)	(37.34%)
Burton Ave. Rec. Center	45,724	17,860	(27,864)	(60.94%)
Benecia Youth Center	3,460	4,780	1,320	38.15%
Ladybug Rec. Bldg.	10,816	3,468	(7,348)	(67.94%)
Scout Hut	500	500	0	0.00%
Library	10,000	10,000	0	0.00%
School Grounds Maint.	2,100	5,000	2,900	138.10%
TOTAL PARKS AND RECREATION	\$3,067,297	\$2,707,770	(\$359,527)	(11.72%)
OTHER				
Golf Course General	\$0	\$0	\$0	0.00%
Performing Arts Center	854,433	634,005	(220,428)	(25.80%)
Booking Fees/County	100,000	50,000	(50,000)	(50.00%)
Prop Tax Admin Fee/County	110,000	110,000	0	0.00%
Sexual Assault Examinations	10,000	10,000	0	0.00%
TOTAL OTHER	\$1,074,433	\$804,005	(\$270,428)	(25.17%)
TOTAL ALL DEPARTMENTS	\$35,565,294	\$30,805,692	(\$4,759,602)	(13.38%)
TOTAL EXCLUDING NON GENERAL FUND EXPENDITURES	\$34,158,718	\$30,269,356	(3,889,362)	(11.39%)

EXPENDITURES BY CATEGORY



2009-2010 Budget
Notes to Expenditure Statements

a. A/P and payroll checks, business licenses, animal license forms utility forms, purchase orders and other special supplies

b. Invoice printing/mailing contract, bank fees and temporary help

c. VOIP, Data and T1 Circuits	\$95,000
Teleworks and telephonetics	5,000
Cell Phones and Miscellaneous	<u>7,500</u>
	<u>\$107,500</u>

d. Software Licensing	\$37,000
Springbrook Licensing	34,000
Metro-Scan	5,000
Anti Virus Software/Spam Filter	8,000
Network Support/Maintenance	10,000
Cisco Maintenance	40,000
Miscellaneous	<u>11,000</u>
	<u>\$145,000</u>

e. Professional legal services

f. Consultation for General Plan updates

g. Outsourced Support

h. 6210 General	\$45,000
622X Public Safety	<u>23,000</u>
Total	<u>\$68,000</u>

i. Professional legal services

j. General maintenance \$19,500

k. Lease payments/1999 COPs \$344,537

l. General maintenance \$3,250

m. Worker's Comp. (REMIF)	\$630,460
Self-Insured Losses-WCI	100,000
EAP	9,000

n. ABAG	\$8,000
League of California Cities	15,000
LAFCO	14,000
Other	<u>6,200</u>
	<u>\$43,200</u>

o. Annual City audit-incl. TDA, Single Audit, RPFA, and CDC

p. 6410 REMIF (incl prop, auto)	\$670,290
6420 Self-insured losses	100,000

q. Employee service awards	\$8,000
Commissioners Event	3,000
Other	3,000

r. Community promotion & support	
Crossing Guards	\$7,000
Employee PAC passes	2,300
Retirement Functions	15,000
Community Events	5,000
Sister Cities Contribution	3,000
Total	<u>\$32,300</u>

s. Non-smoking allowance(4510)	\$8,906
Residency Allowance(4511)	26,254
Educational Stipend (4512)	117,058
In-district Stipend (4513)	<u>112,500</u>
Total	<u>\$264,718</u>

t. PERS (Employer-4901)	\$3,779,430
PERS (Employee-4902)	1,080,862
Deferred compensation(4903)	<u>98,364</u>
Total	<u>\$4,958,656</u>

u. Life ins/Salary contin.(4930)	\$37,201
Long Term Disability	29,131
Health (Current employees/492X)	2,446,827
Dental care(4924)	475,150
Eye care(4923)	137,965
Medicare(4925)	199,495
Mgmt Medical (4961 & 4970)	69,000
Other	40,500
Total	<u>\$3,435,269</u>

v. Non-departmental benefits as follows:	
Retired employees medical ins.	\$1,109,386
Retired employees mgt medical	67,500
Retired employees eye care	54,375
Retired employees dental	206,388
Mgt. employee life ins.	12,938
State unemployment insurance	40,000
Counseling	500
Total	<u>\$1,491,087</u>

CITY OF ROHNERT PARK
2009-2010 Budget
General Government Expenditures

	Total General Govt.	City Council	City Manager/ Clerk	Finance & Acct.	Info Systems	Legal Services	Plng. Dept. & Comm.	Human Resource	Rent Appeals Board	City Admin. Bldg.	City Hall Annex	General Govt. Non-Dept.	Non-Dept. Employee Benefits	Non-Dept. Equipment Leases
		1100	1200	1300	1310	1500	1600	1700	1710	1800	1810	1900	1910	1930
Employee Services														
4101 Regular Salaries	\$1,847,524	\$24,660	\$544,294	\$731,798	\$128,060		\$130,620	\$148,148	\$139,944					
4110 Longevity Pay	47,687		7,812	29,693				10,182						
4201 Part-Time Payroll	138,000			44,000	24,000		28,000	42,000						
4401 Overtime Salaries	5,000		3,000				2,000							
451X Residency/Non-Smoker Allow.	274,078		2,460	5,520				660	720				\$264,718 s	
4520 Other Salaries	316,313		37,195	20,814	1,234		6,400	1,009	3,880				\$245,781	
4800 Training and Education	34,000			2,000	5,000		2,000					25,000		
4901 Retirement and Deferred Comp	4,958,656												\$4,958,656 t	
492X Health and Medical Coverage	3,435,269											739,460 m	3,435,269 u	
4950 Worker's Compensation Ins.	739,460											0	(7,413,337)	
49XX Alloc. of Employee Benefits	(6,617,198)	59,072	196,978	321,369	52,161		51,808	60,472	54,279	2,700	1,080			
4999 Public Works Recharge	3,780													
	\$5,182,569	\$83,732	\$791,739	\$1,155,194	\$210,455	\$0	\$220,828	\$262,471	\$198,823	\$2,700	\$1,080	\$764,460	\$1,491,087 v	\$0
Supplies and Other Expenditures														
5100 Office Supplies	\$28,600								\$600	\$28,000				
5130 Postage	25,600								500	25,000				
5140 Books, Pamphlets & Period.	500						200						300	
5210 Special Dept. Supplies	30,645	500		6,000 a	12,000		2,145	500		2,500			7,000	
5220 Heat, Light and Power	21,200									7,000	14,000		200	
523X Telephone	139,400	500	700	2,700	107,500 c					25,000	3,000			
5240 Advertising & Publications	12,700						5,700						7,000	
5260 Dues and Subscriptions	49,095		1,000	1,770	1,500		1,500		125				43,200 n	
5270 Vehicles Gas & Oil	2,200			500	1,500								200	
5272 Auto Allowance/Mileage	16,500		8,000	4,500			4,000							
5310 Facility Maint/Routine	22,500									20,000 j	2,500 l			
5313 Facility Maint/Non-Routine	10,000									5,000	5,000			
5320 Vehicle Repairs & Maint.	2,000			1,000									1,000	
5330,5340 Office Equipment Maint.	148,000			3,000	145,000 d									
6101 Contractual Services	390,450			139,450 b	17,000		120,000 f	37,000 g	10,000				67,000	
6110 Professional Services	611,000					425,000 e		20,000	15,000 i				151,000	
6120 Audit Fees	68,000												68,000 o	
62XX Recruitment	68,000							68,000 h						
6310 Equipment Leases	87,000				40,000					47,000				
64XX Insurance & Surety Bonds	770,290												770,290 p	
6600 Travel and Meetings	37,195	10,925	5,000	1,400	3,000		800		70				16,000 q	
6710 Community Promotion	32,300												32,300 r	
6910 Miscellaneous Other Charges	2,000												2,000	
6930 Election Expense	50,000												50,000	
TOTAL	\$2,625,175	\$11,925	\$14,700	\$160,320	\$327,500	\$425,000	\$134,345	\$125,500	\$26,395	\$159,500	\$24,500	\$1,215,490	\$0	\$0
Other Expenditures														
9XXX Capital Outlay Detail	\$0				\$0									
210-7100 Lease Debt Prin. Pmts.(pg.26)	371,485									165,000 k				206,485
210-7200 Lease Debt Int. Pmts. (pg.26)	262,210									179,537 k				82,673
TOTAL	\$633,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$344,537	\$0	\$0	\$0	\$289,158
TOTAL EXPENDITURES	\$8,441,439	\$95,657	\$806,439	\$1,315,514	\$537,955	\$425,000	\$355,173	\$387,971	\$225,218	\$506,737	\$25,580	\$1,979,950	\$1,491,087	\$289,158

2009-2010 Budget
Notes to Expenditure Statements

<p>a. Other salaries</p> <table border="0"> <tr><td>Fire services overtime (4121)</td><td style="text-align: right;">\$225,248</td></tr> <tr><td>Court time (4130)</td><td style="text-align: right;">60,000</td></tr> <tr><td>Uniform Allowance (4128)</td><td style="text-align: right;">16,080</td></tr> <tr><td>FTO/CTO Pay (4124)</td><td style="text-align: right;">53,112</td></tr> <tr><td>P.O.S.T. Certification Pay (4127)</td><td style="text-align: right;">254,980</td></tr> <tr><td>Detective Pay (4129)</td><td style="text-align: right;">38,617</td></tr> <tr><td>Motorcycle Stipend (4132)</td><td style="text-align: right;">4,484</td></tr> <tr><td>Fire Services Stipend (4133)</td><td style="text-align: right;">17,191</td></tr> <tr><td>Canine Handler (4134)</td><td style="text-align: right;">4,484</td></tr> <tr><td>Field Technician (4135)</td><td style="text-align: right;">0</td></tr> <tr><td>Master Sergeant (4136)</td><td style="text-align: right;">56,674</td></tr> </table>	Fire services overtime (4121)	\$225,248	Court time (4130)	60,000	Uniform Allowance (4128)	16,080	FTO/CTO Pay (4124)	53,112	P.O.S.T. Certification Pay (4127)	254,980	Detective Pay (4129)	38,617	Motorcycle Stipend (4132)	4,484	Fire Services Stipend (4133)	17,191	Canine Handler (4134)	4,484	Field Technician (4135)	0	Master Sergeant (4136)	56,674	<p>h. Police sketches, central pathology, polygraph, K-9 Liability Fund</p> <p>i. Awards Program, Reserves & Explorers</p> <p>j. Rescue equipment (USAR), ladders, axes, hoses, masks, etc.</p> <p>k. Turn out gear, replacements and wildland fire turnout gear</p> <p>l. Contracts for automatic defibrillator, linens extinguisher maintenance, hazardous materials clean-up & haz mat physicals</p>
Fire services overtime (4121)	\$225,248																						
Court time (4130)	60,000																						
Uniform Allowance (4128)	16,080																						
FTO/CTO Pay (4124)	53,112																						
P.O.S.T. Certification Pay (4127)	254,980																						
Detective Pay (4129)	38,617																						
Motorcycle Stipend (4132)	4,484																						
Fire Services Stipend (4133)	17,191																						
Canine Handler (4134)	4,484																						
Field Technician (4135)	0																						
Master Sergeant (4136)	56,674																						
<p>b. Holiday Pay \$383,203</p> <table border="0"> <tr><td>Educational Stipend</td><td style="text-align: right;">\$63,034</td></tr> <tr><td>In-District Stipend</td><td style="text-align: right;">\$110,700</td></tr> <tr><td>Residency/Non-Smoking</td><td style="text-align: right;">\$8,413</td></tr> </table>	Educational Stipend	\$63,034	In-District Stipend	\$110,700	Residency/Non-Smoking	\$8,413	<p>m. Ongoing routine supplies and facility maintenance</p> <p>n. Non-routine maintenance \$4,000</p> <p>o. Non-routine maintenance \$2,000</p>																
Educational Stipend	\$63,034																						
In-District Stipend	\$110,700																						
Residency/Non-Smoking	\$8,413																						
<p>c. Special police & fire training held every week. Also, P.O.S.T. reimbursable classes (\$30,000) are included here.</p>	<p>p. Misc. main station building maintenance \$60,000</p>																						
<p>d. Ammunition, safety equipment, film & radio supplies, weapon related eq., badges & ticket books, recording tapes, flares & miscellaneous items</p>	<p>q. Unanticipated facility maintenance \$100,000</p>																						
<p>e. City provides uniforms to officers required to wear them</p>	<p>r. Ongoing routine supplies and facility \$6,000</p> <p>s. Ongoing routine supplies and facility \$4,000</p>																						
<p>f. Equipment repair and maintenance \$9,000</p>	<p>t. Annual OES contract with County of Sonoma \$3,000</p>																						
<p>g. Livescan Annual Maintenance Contract \$5,500</p> <table border="0"> <tr><td>Blood Draws, Hospital Clearance</td><td style="text-align: right;">12,000</td></tr> <tr><td>Radio Maintenance Contract</td><td style="text-align: right;">12,000</td></tr> <tr><td>CAD/RMS on-going support/maintenance</td><td style="text-align: right;">375,000</td></tr> <tr><td>Voiceprint on-going support/maintenance</td><td style="text-align: right;">8,500</td></tr> <tr><td>K-9 Training and Veterinarian</td><td style="text-align: right;">27,000</td></tr> <tr><td>Miscellaneous contractual service</td><td style="text-align: right;">110,000</td></tr> </table>	Blood Draws, Hospital Clearance	12,000	Radio Maintenance Contract	12,000	CAD/RMS on-going support/maintenance	375,000	Voiceprint on-going support/maintenance	8,500	K-9 Training and Veterinarian	27,000	Miscellaneous contractual service	110,000	<p>u. Unanticipated facility maintenance \$5,000</p>										
Blood Draws, Hospital Clearance	12,000																						
Radio Maintenance Contract	12,000																						
CAD/RMS on-going support/maintenance	375,000																						
Voiceprint on-going support/maintenance	8,500																						
K-9 Training and Veterinarian	27,000																						
Miscellaneous contractual service	110,000																						

CITY OF ROHNERT PARK
2009-2010 Budget
Public Safety Expenditures

	Total Public Safety	Police/Fire Personnel	Police Protection	Fire Protection	Fire Prevention	Animal Control	Animal Shelter	Public Safety Central	Public Safety Main	Public Safety North	Public Safety South	Emerg. Prep./ Haz Mat	Youth & Family Services
		2100	2200	2300	2310	2400	2410	2500	2510	2600	2610	2700	2800
Employee Services													
4101 Regular Salaries-Sworn & CSO	\$7,019,512	\$6,728,923			\$87,227	\$189,958							\$13,404
4110 Longevity Pay	115,639	105,777			8,723								1,139
412X Fire Engineers, Capt. & EMT Pay	190,584	169,284			21,300								
41XX Other Salaries	737,216	730,870	a		6,346								
4201 Part-Time Salaries	180,000	140,000				40,000							
4401 Overtime Salaries	839,000	820,000			13,000	6,000							
451X Residency/Non Smoking/Stipend	574,612	565,350	b		7,772	1,320							170
4520 Other Salaries	116,729	114,065			840	1,049							775
4800 Training and Education	71,200		60,000	10,000	1,000	200							
4961 Counseling	1,000		1,000										
49XX Allocation of Employee Benefits	4,713,255	4,572,128			69,438	67,747							3,942
4999 Public Works Recharge	180,658		117,600	41,040			12,568		9,450				
TOTAL	\$14,739,405	\$13,946,397	\$178,600	\$51,040	\$215,646	\$306,274	\$12,568	\$0	\$9,450	\$0	\$0	\$0	\$19,430
Supplies and Other Expenditures													
5100 Office Supplies	\$22,000		\$20,000	\$500	\$500	\$1,000							
5125 First Aid Supplies	6,000			6,000									
5130 Postage	10,000		10,000										
5140 Books, Pamphlets & Periodicals	1,600		1,000		500	100							
521X Special Departmental Supplies	167,500		102,500	10,000	1,000	54,000							
5220 Heat, Light & Power	148,000						15,000		120,000	10,000	3,000		
523X Telephone	68,200					1,000	1,000	200	63,000	2,000	1,000		
5240 Advertising and Publications	6,500		500			6,000							
5250 Uniform Expense	75,000		30,000	45,000									
5260 Dues and Subscriptions	4,050		2,000	500	1,500	50							
5270 Vehicle Supplies (Gas & Oil)	180,000		180,000										
5310 Facility Maintenance/Routine	82,500						12,000	500	60,000	6,000	4,000		
5313 Facility Maintenance/Non-Routine	113,500						4,000	2,000	100,000	5,000	2,500		
5320 Vehicle Repairs & Maint.	102,500		60,000	40,000	500	2,000							
5330 Special Dept. Equip. (R&M)	19,000		9,000	7,000		3,000							
5340 Office Equip. Supplies & Maint.	3,000		2,000			1,000							
5350 Small Tools	1,000			500	500								
5370 Equipment Rental	0												
6101 Contractual Services	636,600		550,000	30,100	3,500	50,000						3,000	
6103 Spay/Neuter Expense	0												
6110 Professional Services	2,500		2,000			500							
6310 Equipment Leases	59,000		50,000	8,000		1,000							
6315 Rent/Lease/Taxes	0												
6600 Travel and Meetings	6,500		5,000	1,000	500								
6710 Community Promotion	300			300									
6910 Miscellaneous Other Charges	4,000		3,000									1,000	
TOTAL	\$1,719,250	\$0	\$1,027,000	\$148,900	\$8,500	\$119,650	\$32,000	\$2,700	\$343,000	\$23,000	\$10,500	\$4,000	\$0
Other Expenditures													
9XXX Capital Outlay Detail	\$63,000		\$50,000	\$10,000	\$2,000		\$1,000						
210-7100 Lease Debt Prin. Pmts. (pg. 26)	0												
210-7200 Lease Debt Int. Pmts. (pg. 26)	0												
TOTAL	\$63,000	\$0	\$50,000	\$10,000	\$2,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$16,521,655	\$13,946,397	\$1,255,600	\$209,940	\$226,146	\$425,924	\$45,568	\$2,700	\$352,450	\$23,000	\$10,500	\$4,000	\$19,430

2009-2010 Budget
Notes to Expenditure Statements

- | | | | |
|---|----------|-----------------------------|----------|
| a. Blueprints and miscellaneous supplies | | j. Sidewalk, striping and s | \$35,000 |
| b. Various contractual services related to specific plans | | k. Contract to maintain and | \$70,000 |
| c. Contract inspectors | | traffic signals in City. | |
| d. Outside plan reviews | | | |
| e. Linen services and boot allowance | | | |
| f. Routine maintenance and supplies | \$15,000 | | |
| g. Landscape supplies, sprinkler & plumbing parts | | | |
| h. Maintenance management program | | | |
| i. Asphalt, signs, traffic marking tape, | \$30,000 | | |

CITY OF ROHNERT PARK
2009-2010 Budget
Engineering & Public Works Expenditures

	Total Public Works	Engi- neering	Building	Public Works General	Lndscp. Trees & Parkways	Maint.of Streets & Bikeways	Street Lighting	Traffic Signal Maint.	Storm Drains & Ditches
		3100	3200	3300	3410	3420	3600	3700	3910
Employee Services									
4101 Regular Payroll	\$1,403,063	\$646,578	\$164,660	\$412,164	\$45,122	\$118,430	\$16,109		
4110 Longevity Pay	23,433			14,825	2,303	4,936	1,369		
415X Stand-By Pay	17,000			15,000		2,000			
4201 Part-Time Payroll	91,500	7,500	20,000	36,000		28,000			
4401 Overtime Salaries	18,000	4,000	3,000	8,000	1,000	2,000			
451X Residency/Non Smoking Allow.	21,523	3,600	2,640	9,678	1,814	2,569	1,222		
4520 Other Salaries	35,910	22,821	3,790	7,568	435	1,141	155		
4800 Training & Education	18,800	5,000	7,300	5,500	1,000				
49XX Alloc. of Employee Benefits	571,932	255,768	69,561	171,084	19,806	48,662	7,051		
4999 Recharge	(778,593)	(405,000)		(373,593)					
TOTAL	\$1,422,568	\$540,267	\$270,951	\$306,226	\$71,480	\$207,738	\$25,906	\$0	\$0
Supplies and Other Exp.									
5100 Office Supplies	\$2,300		\$300	\$2,000					
5130 Postage	100			100					
5140 Books, Pamphlets, Periodicals	1,705	505	1,200						
5150 Bank Charges	2,000		2,000						
5210 Special Dept. Supplies	141,500	3,800 a	1,700	40,000	59,000 g	35,000 i	1,000		1,000
5220 Heat, Light and Power	186,000			13,000	8,000		145,000	20,000	
5230 Telephone/Ceill Phone	10,100	2,800	800	6,500					
5251 Clothing Allowance	8,000		200	7,800 e					
5260 Dues and Subscriptions	4,700	2,000	2,500		200				
5270 Vehicle Oper., Suppl., Gas & Oil	49,500	1,500	3,000	45,000					
5272 Auto Allowance/Mileage	12,700	8,400		3,500		800			
5310 Facility Maint./Routine	55,000			15,000 f					40,000
5313 Facility Maint./Non-Routine	0								
5314 Hazardous Material Disposal	5,000			5,000					
5320 Vehicle Repair & Maint.	34,400	600	2,800	31,000					
5330 Spec. Dept. Equip. (R&M)	4,000			2,000	2,000				
5340 Office Equipment (R&M)	750			750					
5350 Small Tools	6,200			4,200	1,000	1,000			
5370 Equipment Rental	5,200			1,200	2,000	1,000			1,000
6101 Contractual Services	224,500	20,000 b	39,500 c			35,000 j	40,000	70,000 k	20,000
6110 Professional Services	73,000		60,000 d	13,000 h					
6310 Equipment Leases	7,500	2,000	2,000	3,500					
6600 Travel and Meetings	1,800	500	600	200	500				
6910 Misc. Other Charges	1,800			1,800					
TOTAL	\$837,755	\$42,105	\$116,600	\$195,550	\$72,700	\$72,800	\$186,000	\$90,000	\$62,000
Other Expenditures									
9XXX Capital Outlay-Detail	\$70,500			\$35,500	\$35,000				
210-7100 Lease Debt Prin. Pmts (pg. 26)	0								
210-7200 Lease Debt Int. Pmts. (pg. 26)	0								
TOTAL	\$70,500	\$0	\$0	\$35,500	\$35,000	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,330,823	\$582,372	\$387,551	\$537,276	\$179,180	\$280,538	\$211,906	\$90,000	\$62,000

2009-2010 Budget
Notes to Expenditure Statements

<p>a. 5216 Publicity Brochures & ads \$4,000</p>		<p>e. Professional Trainers \$6,000</p>	
<p>b. 5281 Pro shop purchases \$2,000 5280 Concession purchases 2,500 ----- \$4,500 =====</p>		<p>f. Janitorial service \$40,000 Cleaning/maintenance supplies 3,000 Other repairs 2,000 ----- \$45,000 =====</p>	
<p>c. Janitorial contract Cleaning/maintenance supplies Repair supplies Misc. repairs</p>		<p>g. Janitorial service \$5,000 Cleaning/maintenance supplies 1,000 ----- \$6,000 =====</p>	
<p>d. Contract pmt. to instructo \$39,000 Other 1,000 ----- \$40,000 =====</p>		<p>h. Ongoing faciltiy maintenance and supplies \$1,500</p> <p>i. Ongoing faciltiy maintenance and supplies \$500</p>	

CITY OF ROHNERT PARK
2009-2010 Budget
Parks and Recreation Expenditures

		Total	Recreation Commission	Sports- Center	Comm. Center Grounds	Community Center	Burton Ave. Rec. Center	Benecia Rec. Center	Ladybug Rec. Bldg.	Scout Hut	Library
			5100	5810	5815	5830	5840	5850	5860	5870	6300
Page 1 of 3											
Employee Services											
4101	Regular Salaries	\$183,315	\$17,519	\$153,796		\$12,000					
4110	Longevity Pay	7,932	1,752	6,180							
4201	Part-Time Payroll	0									
42XX	Part-Time Payroll	69,000		51,000		18,000					
4401	Overtime Pay	0									
451X	Residency/Non Smoking/Stipend	330	60	270							
4520	Other Salaries	764	169	595							
4800	Training and Education	0									
49xx	Employee Benefits Allocation	59,133	7,533	48,288		3,312					
4999	Public Works Recharge	77,503		30,750	15,525	21,620	4,360	3,280	1,968		
TOTAL		\$397,977	\$27,033	\$290,879	\$15,525	\$54,932	\$4,360	\$3,280	\$1,968	\$0	\$0
Supplies and Other Services											
5100	Office Supplies	\$3,000		\$3,000							
5210	Special Departmental Supplies	6,100	100	3,000	1,000	1,500	500				
521X	Recreation Dept supplies	4,000		4,000 a							
5220	Heat, Light and Power	106,000		45,000		54,000	7,000				
523X	Telephone	5,500		2,000		3,500					
5251	Clothing Allowance	0									
5260	Dues and Subscriptions	200	200								
5270	Vehicle Operating Supplies	0									
528X	Concession Purchases	4,500		4,500 b							
5310	Facility Maint./Routine	105,300		50,000 c	800	45,000 f	6,000 g	1,500	1,500 h	500 i	
5313	Facility Maint./Non-Routine	5,000		5,000							
5330	Special Dept. Equip. (R&M)	0									
5340	Office Equip. (R&M)	1,000		1,000							
5350	Small Tools	0									
5370	Equipment Rental	0									
6101	Cont. Svcs.(incl. indsp. maint.)	50,000		40,000 d							10,000
6110	Professional Services	6,000		6,000 e							
6310	Equipment Leases	8,500		8,000		500					
6600	Travel and Meetings	500	500								
6910	Miscellaneous Other Charges	0									
TOTAL		\$305,600	\$800	\$171,500	\$1,800	\$104,500	\$13,500	\$1,500	\$1,500	\$500	\$10,000
Other Expenditures											
9XXX	Capital Outlay Detail	\$24,000		\$24,000							
210-7100	Lease Debt Prin. Pmts. (pg. 26)	0									
210-7200	Lease Debt Int. Pmts. (pg. 26)	0									
TOTAL		\$24,000	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$727,577	\$27,833	\$486,379	\$17,325	\$159,432	\$17,860	\$4,780	\$3,468	\$500	\$10,000

CITY OF ROHNERT PARK
2009-2010 Budget
Parks and Recreation Expenditures

		Total	Park Maint.	Alicia Park	Benecia Park	Caler- pillar Park	Colegio Vista Park	Dorotea Park	Eagle Park	Gois Park	Honeybee Park	Ladybug Park	Sunrise Park	Magnolia Park	Roberts Lake Park	Rainbow Park	Plaza Park
			4001	4010	4011	4012	4013	4014	4015	4016	4017	4018	4019	4020	4021	4022	4023
Employee Services																	
4101	Regular Salaries	\$368,405	\$368,405														
4110	Longevity Pay	9,255	9,255														
415X	Stand-by Pay	10,000	10,000														
4201	Part-Time Payroll	99,000	99,000														
4401	Overtime	3,500	3,500														
451X	Non Smoking/Residency/Stipend	7,269	7,269														
4520	Other Salaries	3,339	3,339														
4800	Training & Education	1,000	1,000														
49XX	Employee Benefits Allocation	163,824	163,824														
TOTAL		\$665,592	\$665,592	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and Other Services																	
5100	Office Supplies and Expense	\$0															
5140	Books/Pamphlets/Periodicals	0															
5210	Special Departmental Supplies	90,000	90,000														
5220	Heat, Light and Power	50,300		4,500	2,000	100	1,100	800	2,000	5,000	2,400	8,000	3,000	12,000		400	9,000
5230	Telephone	0															
5260	Dues and Subscriptions	0															
5270	Vehicle Operating Supplies & Exp.	0															
5310	Facility Maint./Routine	25,500	1,500	2,000	3,000		1,000	3,000	3,000	2,000	1,000		2,000	3,000			4,000
5313	Facility Maint./Non-Routine	0															
5330	Special Dept. Equip. (R&M)	34,750	750	2,000	2,000	2,000	2,000	2,000	2,000	3,000	3,000	2,000	3,000	4,000	3,000	2,000	2,000
5350	Small Tools	1,000	1,000														
5370	Equipment Rental	2,000	2,000														
6101	Cont. Svcs.(incl. Indsp. maint.)	42,500	35,000														7,500
6310	Rent, Leases and Taxes	0															
6600	Travel and Meetings	0															
6910	Miscellaneous Other Charges	2,800	2,800														
TOTAL		\$248,850	\$133,050	\$8,500	\$7,000	\$2,100	\$4,100	\$5,800	\$7,000	\$10,000	\$6,400	\$10,000	\$8,000	\$19,000	\$3,000	\$2,400	\$22,500
Other Expenditures																	
9XXX	Capital Outlay Detail	\$70,000	70,000														
210-710	(Lease Debt Prin. Pmts. (pg. 26)	0															
210-720	(Lease Debt Int. Pmts. (pg. 26)	0															
TOTAL		\$70,000	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$984,442	\$868,642	\$8,500	\$7,000	\$2,100	\$4,100	\$5,800	\$7,000	\$10,000	\$6,400	\$10,000	\$8,000	\$19,000	\$3,000	\$2,400	\$22,500

2009-2010 Budget
Notes to Expenditure Statements

a. Special contract classes

Adult programs	\$36,000
Youth programs	16,000
Pre-school programs	26,000
	<u>\$78,000</u>

b. Ceramics Studio Supplies

\$4,000

c. Benicia Pool

4251 Pool manager	\$7,000
4252 Senior guard	10,000
4253 Instructor	6,000
4254 Guard	13,000
4255 Cashier	2,500
4256 Miscellaneous	500
4257 Maintenance	2,000
Total	<u>\$41,000</u>

d. Honeybee Pool

4251 Pool manager	\$12,000
4252 Senior guard	23,000
4253 Instructor	17,000
4254 Guard	30,000
4255 Cashier	5,000
4256 Miscellaneous	600
4257 Maintenance	7,000
Total	<u>\$94,600</u>

e. Magnolia Pool

4251 Pool manager	\$6,000
4252 Senior guard	6,000
4253 Instructor	6,000
4254 Guard	7,000
4255 Cashier	500
4256 Miscellaneous	500
4257 Maintenance	2,500
Total	<u>\$28,500</u>

CITY OF ROHNERT PARK
2009-2010 Budget
Parks and Recreation Expenditures
Support Activities

Page 3 of 3		Total Parks and Rec. Pages 1-3	Total Support Activities	Recreation Admin.	Contract Classes	Recreation Programs	Codding Senior Center	Senior Citizen Mini-Bus	Alicia Pool	Benecia Pool	Ladybug Pool	Honeybee Pool	Magnolia Pool	School Grounds
				5200	5300	54XX	5501	5502	5710	5720	5730	5740	5750	3430
Employee Services														
4101	Regular Payroll	\$725,178	\$173,458	\$82,738		\$31,200	\$23,000			\$4,380		\$27,760	\$4,380	
4110	Longevity Pay	26,894	9,707	7,955						438		876	438	
415X	Stand-by Pay	10,000	0											
42XX	Part-Time Payroll (Spec.Prgms.)	159,500	90,500	90,500										
42XX	Part-Time Payroll	315,100	216,100				52,000			41,000	c	94,600	d	28,500
4401	Overtime Payroll	4,000	500									500		
451X	Non Smoking/Residency/Stipend	8,236	637	577						15		30	15	
4520	Other Salaries	6,497	2,394	2,226						42		84	42	
4800	Training and Education	1,000	0											
49XX	Allocation of Employee Benefits	287,116	64,159	33,136		8,610	7,013			2,483		10,534	2,383	
4999	Public Works Recharge	146,299	68,796	3,456			4,250		3,075	17,220	3,075	20,500	17,220	
TOTAL		\$1,689,820	\$626,251	\$220,588	\$0	\$39,810	\$86,263	\$0	\$3,075	\$65,578	\$3,075	\$154,884	\$52,978	\$0
Supplies and Other Services														
5100, 5150	Office Supplies/Bank Charges	\$22,000	\$19,000	\$15,000			\$4,000							
5130	Postage	2,300	2,300	1,500			800							
5140	Books, Pamphlets & Periodicals	0	0											
5210	Spec. Dept. Supplies	99,100	3,000	500			500			500		1,500		
5212-5219	Recreation Department Supplies	41,000	37,000	33,000		4,000	b							
5220	Heat, Light, Power	261,900	105,600				18,000		600	19,000	2,000	48,000	13,000	5,000
5230	Telephone	11,500	6,000	3,500			500			800		1,000	200	
5240	Advertising & Publications	0	0											
5250	Uniforms	0	0											
5260	Dues and Subscriptions	1,200	1,000	1,000										
527X	Vehicle Oper. Suppl. (Gas & Oil)	3,000	3,000	1,000				2,000						
5280	Concession Purchases	17,500	13,000							5,000		6,000	2,000	
5310	Facility Maintenance/Routine	197,800	67,000				13,000		3,000	11,000	3,000	20,000	17,000	
5313	Facility Maintenance/Non-Routine	10,000	5,000				3,000					2,000		
5320	Vehicle Repairs & Maint.	4,000	4,000	1,000				3,000						
5330	Spec. Dept. Equip. (R&M)	34,750	0											
5340	Office Equipment (R&M)	15,000	14,000	10,000			4,000							
5350	Small Tools	1,000	0											
5370	Equipment Rental	2,000	0											
6101	Contractual Services	175,100	82,600	500	78,000	a	4,000	100						
6110	Professional Services	6,000	0											
6310	Equipment Leases	12,500	4,000	2,000			2,000							
6600	Travel and Meetings	1,500	1,000	1,000										
6710	Community Promotion	0	0											
6910	Misc. Other Charges	3,300	500	500										
TOTAL		\$922,450	\$368,000	\$67,000	\$78,000	\$8,000	\$48,900	\$5,500	\$3,600	\$36,300	\$5,000	\$78,500	\$32,200	\$5,000
Other Expenditures														
9XXX	Capital Outlay-Detail	\$95,500	\$1,500									\$1,500		
210-7100	Lease Debt Prin. Pmts. (pg. 26)	0	0											
210-7200	Lease Debt Int. Pmts. (pg. 26)	0	0											
TOTAL		\$95,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
TOTAL EXPENDITURES		\$2,707,770	\$995,751	\$287,588	\$78,000	\$47,810	\$135,163	\$5,500	\$6,675	\$101,878	\$8,075	\$234,884	\$85,178	\$5,000

CITY OF ROHNERT PARK
 2009-10 Budget
 Summary of Lease Payments
 Department 1930

	Original Dept.	Description	7100 Principal	7200 Interest	Total	Fiscal Year of Final Maturity Date
	-----	-----	-----	-----	-----	-----
General Govt	1900	Teleworks/website				2024-25
Public Safety	2200	Police Cars				2024-25
Public Safety	2200	CAD/RMS System				2024-25
Public Works	3300	Vehicles				2024-25
Comm Center Grounds	5815	Lift				2024-25
		Subtotal	24,500	24,743	49,243	
Fund 310	2004-34	Energy Efficiency Program	46,771	42,922	89,693	2020-21
Public Safety	2200	Patrol Vehicles	63,934	4,682	68,616	2010-11
	2200	PS Vehicles	9,979	1,446	11,425	2012-13
	2300	Fire Vehicles	5,702	826	6,528	2012-13
	2300	Fire Engine	55,599	8,054	63,653	2012-13
Grand Total			\$206,485	\$82,673	\$289,158	

CITY OF ROHNERT PARK
2009-10
Budget

Golf Courses

Willows Course (South Course-Old Rohnert Park Municipal Golf Course)
Redwoods Course (North Course-New Mountain Shadows Golf Course)

The City has an agreement with CourseCo under which said firm leases both of the City's golf courses commencing May 30, 2001, with the latest amendment dated April 15, 2005. The lease is for a 20 year term with an optional extension of 10 years. There is an interim term of 2 years for construction. The payment terms are as follows:

	Base Rent	Percentage From Golf Receipts	Percentage From Food&Bev/Merch
Years 03-10	\$150,000		
Years 11-15	\$175,000	25.0%	4%/6%
Years 16-20	\$200,000	25.0%	4%/6%
Years 21-25	\$225,000	30.0%	6%/6%
Years 26-33	\$250,000	35.0%	6%/6%

- Tenant is not required to pay percentage rent for the period through June 30, 2015.
- Commencing July, 1 2015, Tenant shall pay percentage rent stated above in addition to base rent

For the first 10 years, CourseCo will deposit into a trust account 3% of gross annual revenues for future capital improvements to the courses. For years 11-30, CourseCo will deposit 2% into the trust account. The City will deposit 1% of golf revenue from January 2005 through December 2013 and 2% of golf revenue through the term of the agreement.

CourseCo shall make a capital contribution of \$2.25M for the improvements designated in the required work for both the north and south courses. The City of Rohnert Park shall contribute \$1M of its redevelopment agency funds to assist in the capital improvements of the north and south courses. If additional funds are needed for improvements, the City of Rohnert Park and CourseCo agree to split, on a 50/50 basis, the cost and/or debt service of an additional \$1M.

2009-10 GOLF COURSES RECAP

Revenue:	
Rent from CourseCo-Lease	\$150,000

TOTAL	\$150,000
	=====

B L A N K

CITY OF ROHNERT PARK
2009-2010 Budget
SPORTS CENTER-DEPARTMENT 5810

	BUDGET 2009-2010
REVENUES:	
SALE OF RESIDENT CARDS	\$7,000
MEMBERSHIPS	300,000
OPEN GYM	18,000
EQUIPMENT RENTALS	400
FACILITY RENTALS	10,000
PRO SHOP SALES	2,000
CONTRACT CLASSES	50,000
DROP-IN CHILD CARE	500
OTHER BUILDING REVENUE	<u>8,100</u>
TOTAL REVENUES	\$396,000
EXPENDITURES:	
Employee Services:	
SALARIES-FT EMPLOYEES	\$153,796
LONGEVITY PAY	6,180
PART-TIME LABOR	51,000
EMPLOYEE BENEFITS	49,153
PW RECHARGE	<u>30,750</u>
Sub-total employee services	290,879
Supplies & other expenditures:	
OFFICE SUPPLIES	3,000
SPEC DEPT SUPPLIES	3,000
SPORTS SUPPLIES	4,000
HEAT/LIGHT/POWER	45,000
TELEPHONE	2,000
FACILITY R & M/ROUTINE	50,000
FACILITY R & M/NON-ROUTINE	5,000
OFFICE EQUIP R & M	1,000
CONTRACTUAL SERVICES (incl. classes)	40,000
PROFESSIONAL SERVICES	6,000
EQUIPMENT LEASE	8,000
PRO SHOP PURCHASES	<u>4,500</u>
Sub-total supplies & other expenditures	171,500
Capital outlay detail on pages 46-47 et sequentia	<u>24,000</u>
TOTAL EXPENDITURES	<u>\$486,379</u>
NET INCOME/(CITY SUBSIDY)	<u><u>(\$90,379)</u></u>

CITY OF ROHNERT PARK
 2009-2010 Budget
 CODDING SENIOR CENTER-DEPARTMENT 5501
 SENIOR CENTER VAN-DEPARTMENT 5502

	BUDGET 2009-2010
REVENUES:	
RENT	\$20,000
CONTRACT CLASSES	10,000
SUBSCRIPTIONS	3,000
DONATIONS	1,000
SENIOR VAN	3,000
TOTAL REVENUES	\$37,000
EXPENDITURES:	
Employee Services:	
SALARIES	\$23,000
PART-TIME PAYROLL	52,000
EMPLOYEE BENEFITS	7,013
PW RECHARGE	4,250
Sub-total employee services	86,263
Supplies & other expenditures:	
OFFICE SUPPLIES	4,000
POSTAGE	800
SPEC DEPT SUPPLIES	500
HEAT/LIGHT/POWER	18,000
TELEPHONE	4,000
VEHICLE GAS & OIL	2,000
FACILITY R & M/ROUTINE	13,000
FACILITY R & M/NON-ROUTINE	3,000
VEHICLE REPAIR & MAINTENANCE	3,000
OFFICE EQUIP R & M	4,000
CONTRACTUAL SERVICES	100
EQUIPMENT LEASES	2,000
Sub-total supplies & other expenditures	54,400
Capital outlay detail on pages 46-47 et sequentia	
TOTAL EXPENDITURES	\$140,663
NET CITY SUBSIDY	(\$103,663)

CITY OF ROHNERT PARK
2009-2010 Budget
Recreation Department

	Sports Center	Recreation Commission	Recreation Admin	Contract Classes	Recreation Programs	Comm Center Complex	Comm Centers Rentals	Recreation Centers	Senior Center/Van	Pools	Scout Hut	Totals
Revenues	\$396,000	\$0	\$33,000	\$117,000	\$40,000	\$0	\$90,200	\$32,000	\$37,000	\$160,500	\$800	\$906,500
Expenditures	486,379	27,833	287,588	78,000	47,810	17,325	159,432	26,108	140,663	436,690	500	1,708,328
City Contribution	(\$90,379)	(\$27,833)	(\$254,588)	\$39,000	(\$7,810)	(\$17,325)	(\$69,232)	\$5,892	(\$103,663)	(\$276,190)	\$300	(\$801,828)

CITY OF ROHNERT PARK
2009 - 2010 Budget
PERFORMING ARTS CENTER

	TOTAL BUDGET 2009-10	Admin	Productions/ Programming	Arts/Ed	Rentals	Sign
REVENUES:						
Admissions	\$128,500		\$124,500	\$4,000		
Fundraising	16,000	16,000				
Facility Rentals	120,000				120,000	
Concessions	10,000		5,000		5,000	
Sign Income	125,000					125,000
Interest Earned	30,000	30,000				
Miscellaneous	10,050	10,050				
TOTAL REVENUES	\$439,550	\$56,050	\$129,500	\$4,000	\$125,000	\$125,000
EXPENDITURES:						
Salaries-FT Employees	\$185,389	\$185,389				
Longevity Pay	1,139	1,139				
Part Time Labor	88,000	88,000				
Training & Education	0					
Employee Benefits	92,121	92,121				
Public Works Recharge	3,856	3,856				
Sub-total employee services	\$370,505	\$370,505	\$0		\$0	\$0
Supplies & other expenditures:						
Box Office Supplies	\$1,500	\$1,500				
Office Supplies	1,500	1,500				
Bank Charges	3,500	3,500				
Postage	6,000	6,000				
Spec Dept Supplies	3,000	1,500	750		750	
Heat/Light/Power	40,000	33,000				7,000
Telephone	2,600	1,300				1,300
Advertising/Publications	49,200	4,200	45,000			
Vehicle Gas & Oil	600	600				
Concessions	5,000	5,000				
Facility R & M/Routine	29,500	29,500				
Facility R & M/Non-Routine	0					
Vehicle R & M	300	300				
Spec Dept Equip R & M	14,000	7,000	1,500		1,500	4,000
Office Equipment R & M	0					
Contractual Services	44,000					44,000
Equipment Leases	2,000	2,000				
Travel & Meetings	200	200				
Programming	59,600		56,600	3,000		
Promotions/FOH	1,000	1,000				
Fundraising	0	0				
Sub-total supplies & other exp.	\$263,500	\$98,100	\$103,850	\$3,000	\$2,250	\$56,300
TOTAL EXPENDITURES	\$634,005	\$468,605	\$103,850	\$3,000	\$2,250	\$56,300
CITY SUBSIDY	(\$194,455)	(\$412,555)	\$25,650	\$1,000	\$122,750	\$68,700

CITY OF ROHNERT PARK
 2009-10 Budget
 Recap of Operating Capital Expenditures and Equipment

PUBLIC SAFETY

2200 Police Protection

9530	Communications Equipment		
	2nd Channel Equipment	36,400	
	Monitor/Transmit on Redcom Control and Tac Channel	10,000	
	HT 1250 Portables (6)	<u>3,600</u>	50,000

2300 Fire Protection

9510	Equipment		
	Fire Equipment		10,000

2310 Fire Prevention

9510	Equipment		
	Fire Equipment		2,000

2410 Animal Shelter

9510	Equipment		
	Shelter Equipment		1,000

Total Public Safety **63,000**

PUBLIC WORKS

3300 Public Works General

9510	Equipment		
	Truck Lift for Shop	35,000	
9700	Furniture	<u>500</u>	35,500

3410	<u>Trees & Parkways</u>			
9510	Equipment			
	Chipper		35,000	
4001	<u>Parks</u>			
9510	Equipment			
	Mowers (3)		<u>70,000</u>	
	Total Public Works			140,500
 <u>RECREATION</u>				
5740	<u>Honeybee Pool</u>			
9510	Equipment			
	Pool Equipment		1,500	
5810	<u>Sports Center</u>			
9510	Equipment			
	Ellipticals (4)	21,000		
	TVs (4)	<u>3,000</u>	24,000	
	Total Recreation			<u>25,500</u>
	Total General Fund Capital Expenditures			<u><u>229,000</u></u>

CITY OF ROHNERT PARK
2009-2010 Budget

**COMPUTATION OF GENERAL FUND
ALLOCATION TO UTILITY FUND**

	2009-2010 Budget	Estimated % Applied to Utility Operations	Amount
General Government:			
City Council	\$104,041	5%	\$5,202
City Manager	994,155	15%	149,123
Finance & Accounting	1,574,421	50%	787,210
Information Services	581,495	25%	145,374
Legal Services	425,000	1%	4,250
Planning	399,584	5%	19,979
Human Resource	441,803	15%	66,270
City Offices Building	506,737	20%	101,347
City Offices Annex	25,580	50%	12,790
Non-Departmental	1,979,950	32%	633,584
Sub-total General Gov't.			\$1,925,131
Public Works:			
Engineering	802,209	50%	401,104
Public Works - General	537,276	0%	0
Total			\$2,326,235 ** =====

** Used \$2,326,000 divided as follows:

Fund	Percent	Total Dollars	Monthly Recharge
Water	60%	\$1,395,600	\$116,300
Sewer	40%	930,400	77,533
	100%	\$2,326,000	\$193,833

COMMUNITY DEVELOPMENT COMMISSION
 OF THE
 CITY OF ROHNERT PARK
 2009-10 Budget

COMPUTATION OF GENERAL FUND
 ALLOCATION TO CDC PROJECT FUND

	2009-10 Budget	Estimated % Applied to CDC L & M Operations	Amount
	-----	-----	-----
General Government:			
City Council	\$104,041	10%	\$10,404
City Manager	\$994,155	25%	248,539
Finance & Accounting	\$1,574,421	10%	157,442
Information Systems	\$581,495	5%	29,075
Planning	\$399,584	15%	59,938
Personnel	\$441,803	5%	22,090
City Offices Building	\$506,737	5%	25,337
City Offices Annex	\$25,580	10%	2,558
Non-Departmental	\$1,979,950	7%	138,597

Sub-total General Gov't.			\$693,979
Public Works:			
Engineering	802,209	5%	40,110
Public Works - General	537,276	0%	0

Total			\$734,089 **
			=====

** Rounded amt used in 2009-10 budget= \$734,000
=====

COMMUNITY DEVELOPMENT COMMISSION
 OF THE
 CITY OF ROHNERT PARK
 2009-10 Budget

COMPUTATION OF GENERAL FUND
 ALLOCATION TO HOUSING FUND

	2009-10 Budget	Estimated % Applied to Redevelopment Operations	Amount
	-----	-----	-----
General Government:			
City Council	\$104,041	10%	\$10,404
City Manager	994,155	10%	99,416
Finance & Accounting	1,574,421	10%	157,442
Information Systems	581,495	5%	29,075
Planning	399,584	5%	19,979
Personnel	441,803	5%	22,090
City Offices Building	506,737	10%	50,674
City Offices Annex	25,580	10%	2,558
Non-Departmental	1,979,950	5%	98,998

Sub-total General Gov't.			\$490,635
Public Works:			
Engineering	802,209	10%	80,221
Public Works - General	537,276	1%	5,373

Total			\$576,229 **
			=====

** Rounded amt used in 2009-10 budget= \$576,000
 =====