

# City of Rohnert Park



Approved  
Budget  
2010-2011



## CITY OF ROHNERT PARK

[www.rpcity.org](http://www.rpcity.org)

A D O P T E D                      B U D G E T

2010-11

for Operations

as

Submitted to the

CITY COUNCIL

by

Gabriel Gonzalez  
City Manager

August 24, 2010

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# CITY OF ROHNERT PARK

2010-11 Budget

## BUDGET CALENDAR

April 7th	Budget packets sent to departments
April 8th - June 15th	Preparation of departmental budgets
June 15 <sup>th</sup> - June 25th	Budget conferences with departments
July 16 <sup>th</sup>	Review budgets with City Manager
July 17th - July 30th	Prepare summary budget documents
August 10th	City Council budget work session
August 24 <sup>th</sup>	Budget adoption

# CITY OF ROHNERT PARK

## CITY OFFICIALS

### City Council:

Pam Stafford, Mayor

Gina Belforte, Vice-Mayor

Joseph T. Callinan

Jake Mackenzie

Amie Breeze

### City Staff:

City Manager

Gabriel Gonzalez

Interim Assistant City Manager

John Dunn

City Attorney

Burke, Williams & Sorensen, LLP

Director of Administrative Services

Sandy Lipitz

Director of Public Safety

Brian Masterson

Director of Development Services

Darrin Jenkins

Director of Public Works and  
Community Services

John McArthur

City Clerk

Judy Hauff

### Advisory Commissions or Committees:

Rohnert Park Association for the Arts  
Parks & Recreation Commission  
Planning Commission  
Mobile Home Parks Rent Appeals Board  
Senior Citizens Advisory Commission  
Sister City(s) Relations Committee  
Bicycle Advisory Committee  
Cultural Arts Commission

**Citizens of Rohnert Park**

**Rohnert Park City Council**

**City Manager**

**City Attorney**

**City Clerk**

**Director of Administrative Services**

**Director of Public Safety**

**Assistant City Manager**

**Director of Development Svcs/  
City Engineer**

**Director of Public Works/  
Community Svcs**

**Finance**

**Performing Arts Center**

**Information Systems**

**Police**

**Fire**

**Emergency Services**

**Animal Shelter**

**Economic Development**

**Human Resources**

**Housing and Redevelopment**

**Planning**

**Building**

**Engineering**

**Public Works**

**Water**

**Sewer**

**Recreation**



August 17, 2010

The Honorable Mayor and City Council

**City Council**

Pam Stafford  
*Mayor*

Gina Belforte  
*Vice-Mayor*

Amie Breeze  
Joseph T. Callinan  
Jake Mackenzie  
*Council Members*

A budget is much more than a financial document; it is the City's fiscal plan for the forthcoming year. It is a policy statement as to how the resources of the City (people, money, and facilities) are to be used for the benefit of the City's citizens. It is a planning document that sets forth the plan to be executed. It should answer the policy maker and the citizen question, "what is the City planning to do with our money?" What will be the advantage to the City and its citizens for the money to be spent in this way. The budget is, or should be, a public statement and a communications document, setting forth the policies, priorities, and resources which will guide and sustain the organization and cause it to achieve its purposeful plan.

Gabriel A. Gonzalez  
*City Manager*

John Dunn  
*Interim Assistant City Manager*

Judy Hauff  
*City Clerk*

Michelle Marchetta Kenyon  
*City Attorney*

The City's financial condition is well known; we have been and continue to be in tough times. There is no instant "cure" for the City's financial situation. Though massive lay-offs and reduction in services would further alleviate the City's negative fiscal slope, even those would not provide a total cure. We will win not by a single victory in this war, but by a sustained, committed, and continuing series of battles that bring us closer to victory.

James J. Atencio  
Benjamin D. Winig  
*Assistant City Attorneys*

Brian Masterson  
*Director of Public Safety*

Darrin W. Jenkins  
*Director of Development Services*  
*/ City Engineer*

Sandra M. Lipitz  
*Director of Administrative Services*

John McArthur  
*Director of Public Works and*  
*Community Services*

The route chosen by City staff is a moderate but ground-gaining path. We have eliminated over two million dollars from the City's General Fund budget. In the ideal this would be accompanied by growth in our revenues but, except for Measure E revenue (for some of the year), this has not yet happened. Essentially, revenues remain flat and several new/increased revenues are recommended to you.

It is not enough to look at a City's fiscal situation for a one-year period. A diligent forecasting process dictates that we look at projected revenues 3-5 years out so that short-term policy decisions are made with a long-term perspective. Just as important is the monitoring of these forecasted figures for external changes, i.e. regional economic trends and competition, which may affect our financial bottom line.

In our budget, we performed a six-year projection which is obviously only as valid as the assumptions subsequently turn out to be true. What it essentially shows, particularly with the five-year sunset of Measure E, is that the City's deficit will continue to increase unless the City continues to cut the budget and increase our revenues over the next several years.

This turnip has already been squeezed and the staff is very confident that there is no waste or fat. Further staff reductions cannot be made without concomitant service reductions.

Turning our City's dismal financial situation into a brighter one for the City and its citizens may require the adoption of private business practices to reduce our highest costs. Presently, there is really only one area, to look thoroughly at the City's single largest cost of doing business, our labor costs. The General Fund is that fund which supports almost all of the City's services. About 78% of the City's General Fund expenditures are employee salary and benefit costs. Of course, these employees are the ones who provide the City's essential and desired services.

Most of the two million dollars General Fund cost savings in this proposed budget has been accomplished by reducing labor costs, not by layoffs as was necessitated last year, but by attrition and, to-a-lesser-degree, leaving authorized positions unfilled.

This year, a task as important as "approving the budget" is to aim in a direction for future years which will attack the City's "structural deficit," the tremendous growth differential over the last five years between the City's revenues and expenditures. That task, if it is to be done, will probably be done less from the Council dais and more at the negotiation table.

Ultimately we have to realize that Rohnert Park is essentially a residential City and an excellent one; it is not as much a producer of income at this present time (property tax, sales tax, transient occupancy tax) as most of us would desire. Like it is in our family life, it may be less about what we want and more about what we can afford.

Some salient features of the proposed budget are:

1. In this year's budget we have cut expenses by over \$2,000,000 which was helped by the reductions that have been made over the past two years.
2. As a City, our fiscal situation may look a small fraction brighter this year than it has for the past two years.
3. I would describe our fiscal situation as "very serious" rather than devastating.
4. That does not mean that we are out of the woods; it means that we must continue to work hard for the next several years to get us on a sustainable course for the long term.
5. The basic problem that continues is the "structural deficit" – the difference between our expenditures and our revenues.



6. We project that we would have to cut expenditures and/or raise revenues by \$1,000,000 per year for each of the next six years in order to get our General Fund Reserves back to the present level of almost four million dollars.
7. One of the problems on the immediate horizon is the condition of the Sewer Fund which, because of Measure L approved by the voters in November 2008, is projected to deplete the City's Sewer Fund reserve in 2011-12. There is no other source to bail out the Sewer Fund except the General Fund, which is already highly vulnerable.
8. At this point we are not recommending any layoffs; our personnel costs have been cut by over \$1,000,000 which is largely due to attrition, with most of that taking place in the Public Safety Department.
9. However, if further budget cuts were deemed necessary by the City Council to further improve the City's financial situation, then layoffs and service reductions would be necessary as our other budget categories are at rock bottom – contracts and all forms of supplies, capital improvements, debt repayment, and reserves.
10. The primary reason that things are not worse than they are is that our residents approved Measure E on June 8<sup>th</sup>; the City will get about two-thirds of these sales tax proceeds this year, and the full amount of about \$2,800,000 for each of the next four years.
11. This gives us four more years to completely get our financial house in order.
12. In summary, times will remain tough, but because of Measure E, attrition, and hard work on the part of many, we have a budget with a slowed-down rate of decline. With some recovery in the economy, some work on our Economic Development Plan, and our continuing efforts to cut expenses and increase revenues, our collective task is "very difficult, with a ray of hope."

In planning for the future, we must continue to work on a comprehensive financial plan that will strengthen our long-term financial condition. Financial condition, as defined by ICMA's Financial Trend Monitoring System, is the ability of a locality to maintain existing service levels, withstand local and regional economic disruptions, and meet the demands of natural growth, decline, and change. Specifically, these conditions are examined by looking at four areas of a locality's fiscal condition as follows:

1. Cash Solvency – the ability to pay the bills over the next 30-60 days. Rohnert Park is cash solvent, but must work to increase and maintain cash reserves.
2. Budgetary Solvency – the ability to cover expenditures with revenues and other resources over the normal budget period. Budget FY 10-11 proposes to meet this condition through new revenues and two-million dollars in reductions.

3. Long-Run Solvency – the ability to meet expenditures as they come due in the future. Budget FY 10-11 lays the fiscal ground work to build a comprehensive long-term plan to fix our structural deficit.
4. Service Level Solvency – the ability to provide services at the level and quality that are required for the health, safety, and welfare of the community and that citizens desire and expect. Budget FY 10-11 proposes no layoffs of city employees so that core services continue to be delivered at an optimum level with available resources.

Also, we need to assess our City operations and identify areas in which we leverage our resources through public/private and public/public partnerships. This means we may need to change the way we do business and/or deliver City services. We should evaluate and/or incorporate proven “best practices” utilized in the private business sector or other cities, i.e. performance management system and citizen surveys to assess efficiency of services and community priorities.

Additionally, we must continue to develop creative and practicable ideas to increase organizational efficiency. Already our employees have demonstrated their capability to “think outside the box” and to work cooperatively among departments to reduce our costs. We applaud and thank them for working with the City on this effort.


We are committed to working with Council to develop a financial plan that will be incorporated as one of the components of the City’s long-term strategic plan. We believe that by setting the right course, Rohnert Park will once again yield high returns for our residents in terms of a sustainable, safe, and enjoyable community.

Lastly, we want to thank the many staff members who assisted in the budget preparation and assembly of the supportive materials for Council discussion. In particular we would like to thank the four Department Heads, those in their Departments who supported them, Linda Babonis, Beth Lidster for her assistance, and Sandy Lipitz for her outstanding work.

Respectfully submitted,



Gabriel A. Gonzalez  
City Manager

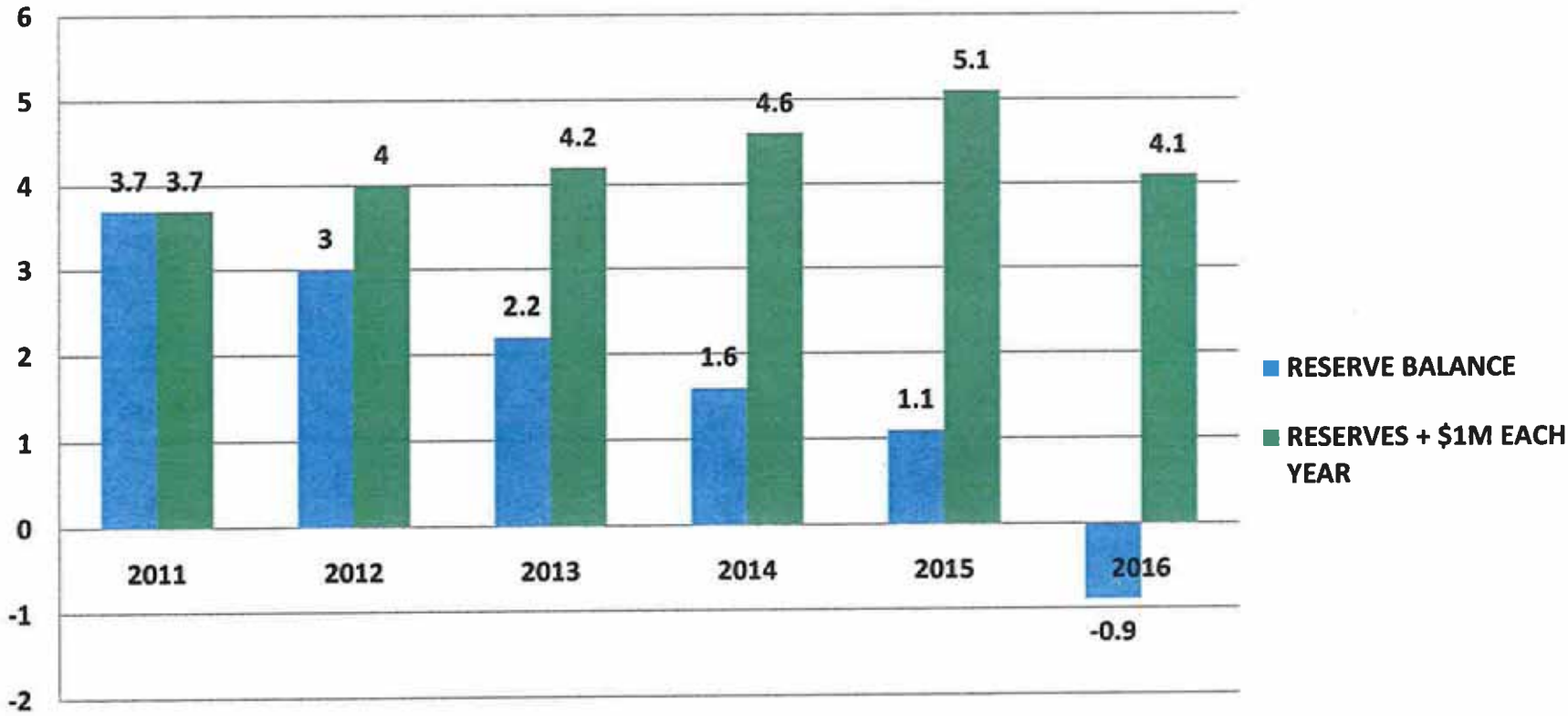


John Dunn  
Interim Assistant City Manager

GENERAL FUND - 6 YEAR PROJECTION

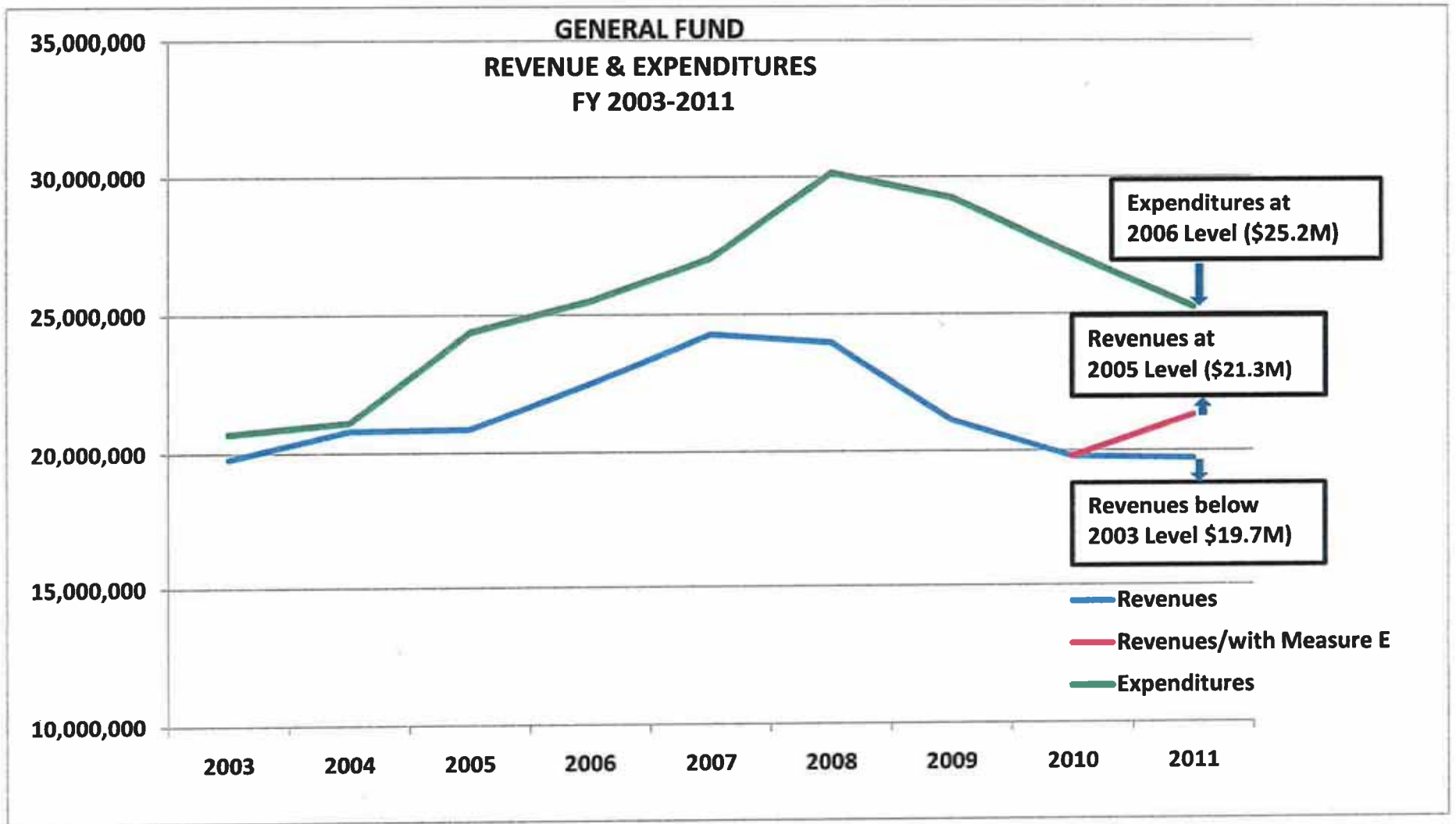
REVENUES	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	ASSUMPTIONS
Property Tax	2,735,000	2,735,000	2,735,000	2,789,700	2,845,494	2,902,404	Flat two years, then 2% increase
Sales Tax	7,484,790	8,709,639	8,888,790	9,105,032	9,323,598	7,947,364	MBIA estimate
TOT	1,600,000	1,632,000	1,664,640	1,697,933	1,731,891	1,766,529	2% increase each year
MVLF	2,842,000	2,842,000	2,842,000	2,898,840	2,956,817	3,015,953	Flat two years, then 2% increase
Franchise Fees	1,415,000	1,429,150	1,443,442	1,457,876	1,472,455	1,487,179	1% increase each year
Interest/Rents	1,140,995	1,146,700	1,152,433	1,163,958	1,175,597	1,187,353	.5% for first two years, then 1% thereafter
Charges for Services	746,200	761,124	776,346	791,873	807,711	823,865	2% increase each year
Recreation/PAC	1,466,000	1,495,320	1,525,226	1,555,731	1,586,846	1,618,582	2% increase each year
Other	1,543,415	1,543,415	1,543,415	1,543,415	1,543,415	1,543,415	Flat for all years
<b>TOTAL REVENUES</b>	<b>20,973,400</b>	<b>22,294,348</b>	<b>22,571,293</b>	<b>23,004,358</b>	<b>23,443,824</b>	<b>22,292,646</b>	
EXPENDITURES							
Salaries & Benefits	22,201,510	22,534,533	22,872,551	23,215,639	23,563,873	23,917,332	1.5% increase each year for medical & PERS
Other Operating Expenses	5,523,823	5,523,823	5,579,061	5,634,852	5,691,200	5,748,112	Flat for first year, then 1% increase each year
Capital Equipment	243,200	250,000	250,000	250,000	250,000	250,000	Flat for five years
Debt Payments	605,770	537,154	537,154	455,548	455,548	455,548	Debt payment schedule - no new GF debt
<b>TOTAL EXPENDITURES</b>	<b>28,574,303</b>	<b>28,845,510</b>	<b>29,238,766</b>	<b>29,556,039</b>	<b>29,960,622</b>	<b>30,370,992</b>	
TRANSFERS FROM OTHER FUNDS	2,074,502	1,614,000	1,614,000	1,614,000	1,614,000	1,614,000	Flat - excludes one-time transfer of Traffic Safety Fund (\$534,400) in 2011
<b>GEN FUND RECHARGES</b>	<b>3,669,000</b>	<b>3,703,823</b>	<b>3,754,318</b>	<b>3,795,057</b>	<b>3,847,006</b>	<b>3,899,699</b>	
<b>SHORTFALL</b>	<b>(1,857,401)</b>	<b>(1,233,338)</b>	<b>(1,299,155)</b>	<b>(1,142,624)</b>	<b>(1,055,792)</b>	<b>(2,564,648)</b>	
BEGINNING RESERVES (est)	5,039,277	3,679,876	2,957,763	2,185,152	1,584,484	1,086,158	
Reserve Transfers	415,000	421,225	427,543	433,957	440,466	447,073	Water/Sewer Retiree Medical Contribution
Reserve Transfers	83,000	90,000	99,000	108,000	117,000	128,000	CDC loan payment
<b>ENDING RESERVES</b>	<b>3,679,876</b>	<b>2,957,763</b>	<b>2,185,152</b>	<b>1,584,484</b>	<b>1,086,158</b>	<b>(903,417)</b>	

# GENERAL FUND RESERVE BALANCE



**BLUE - AT 2011 STAFF SIZE AND COMPENSATION**

**GREEN - REDUCING COSTS AND/OR INCREASING REVENUES BY \$1M EACH YEAR**



**NOTE: EXPENDITURE INCREASE FROM FY 2005 - 2008 ATTRIBUTABLE TO :**

- 1. INCREASED EMPLOYEE COMPENSATION**
- 2. ENHANCED PERS PLANS**
- 3. NEW HIRES**

**PERSONNEL COSTS OF THE  
CITY OF ROHNERT PARK  
FISCAL YEAR 2010-11**

	Paid for by Special Funds (Sewer/Water)	Paid for by General Fund* General Non-Safety Employees	Safety Employees	Unallocated Personnel Costs
PAYROLL	\$1,242,032	\$6,290,171 **	\$7,359,820	N/A
HEALTH	\$140,709	736,960	732,708	\$1,327,000
RETIREMENT	\$259,981	\$1,355,023	\$2,961,624	N/A
OTHER BENEFITS	\$171,695	\$357,909	\$377,476	\$702,819
<b>TOTAL COMPENSATION</b>	<b>\$1,814,417</b>	<b>\$8,740,063</b>	<b>\$11,431,628</b>	<b>\$2,029,819</b>

<b>General Fund Personnel Costs</b>	<b>\$</b>	<b>22,201,510</b>
<b>General Fund Capital, Supplies, Other</b>	<b>\$</b>	<b>6,372,793</b>
<b>Total General Fund</b>	<b>\$</b>	<b>28,574,303</b>
<b>Personnel Costs as % of General Fund</b>		<b>78%</b>

\*Does not include Sewer, Water, Transportation, Special Funds, nor Community Development Commission Funds

\*\*Includes contractual labor costs for legal and human resource services (\$505,000)

## UNFUNDED LIABILITIES

### RETIREE MEDICAL: \$45.5 MILLION

	<u>ANNUAL COST</u>
Normal Cost:	\$1,441,000
Unfunded Cost:	<u>2,792,000</u>
Total Annual Cost:	\$4,233,000
Pay-as-you-go 2011	<u>(1,518,000)</u>
Balance Unfunded:	<u><u>\$2,715,000</u></u>

Should be set aside annually for 30 years to fully fund retiree medical

### INFRASTRUCTURE

	<u>ANNUAL COST</u>
Buildings & Improvements	3.1
Streets & Sidewalks	5.0
Equipment	<u>0.7</u>
Total	<u><u>8.8</u></u>

Should be set aside annually to fully fund infrastructure replacement

**GENERAL FUND EXPENDITURES BY FUNCTION  
2010-11 PROPOSED BUDGET**

<u>CATEGORY</u>	<u>AMOUNT</u>	<u>PERCENT</u>	<u>NET OF RECHARGE</u>	<u>PERCENT</u>
<b>General Government</b>	<b>\$ 1,792,976</b>	<b>6.3%</b>	<b>\$ 1,203,492</b>	<b>4.8%</b>
City Council	90,818	0.3%	68,114	0.3%
City Manager	770,162	2.7%	385,081	1.5%
City Attorney	425,000	1.5%	420,750	1.7%
City Hall Building	506,996	1.8%	329,547	1.3%
<b>Support Services</b>	<b>\$ 4,353,660</b>	<b>15.2%</b>	<b>\$ 2,269,655</b>	<b>9.0%</b>
Finance	1,147,900	4.0%	344,370	1.4%
IT	557,384	2.0%	362,300	1.4%
Human Resource	420,500	1.5%	315,375	1.3%
Insurance/Other	2,227,876	7.8%	1,247,611	4.9%
<b>Retiree Medical</b>	<b>\$ 1,518,128</b>	<b>5.3%</b>	<b>1,518,128</b>	<b>6.0%</b>
<b>Development Services</b>	<b>\$ 1,154,429</b>	<b>4.0%</b>	<b>692,657</b>	<b>2.7%</b>
<b>Public Safety*</b>	<b>\$ 15,535,000</b>	<b>54.4%</b>	<b>\$ 15,535,000</b>	<b>61.6%</b>
Personnel*	13,292,156	46.5%	13,292,156	52.7%
Police Operations	1,294,100	4.5%	1,294,100	5.1%
Fire Operations	198,700	0.7%	198,700	0.8%
Animal Shelter	500,444	1.8%	500,444	2.0%
Buildings	249,600	0.9%	249,600	1.0%
<b>Public Works/Parks</b>	<b>\$ 2,226,786</b>	<b>7.8%</b>	<b>2,004,107</b>	<b>7.9%</b>
<b>Recreation</b>	<b>\$ 1,596,811</b>	<b>5.6%</b>	<b>1,596,811</b>	<b>6.3%</b>
<b>Performing Arts Center</b>	<b>\$ 396,513</b>	<b>1.4%</b>	<b>396,513</b>	<b>1.6%</b>
<b>Total Expenditures</b>	<b>\$ 28,574,303</b>	<b>100%</b>	<b>\$ 25,216,364</b>	<b>100%</b>

\*These costs, while the largest elements of the City's budget, are substantially lower than two years ago - \$18,935,577 (18%)



**AUTHORIZED POSITIONS IN 2010-11 BUDGET**

	<u>Regular *</u> <u>Part-time</u>	<u>Full-time</u>	<u>Changes from</u> <u>previous year</u>
<b>CITY MANAGER</b>			
▪ City Manager		3	
▪ City Clerk		2	
▪ CDC/Redevelopment/Housing* *		1	-1
▪ Human Resources	1.25	1	
<b>CITY ATTORNEY</b>			
		Contract	
<b>ADMINISTRATIVE SERVICES</b>			
▪ Accounting	.75	5	-1.25
▪ Utility Billing		4	
▪ Data Processing		2	
▪ Performing Arts Center		2	-2
<b>DEVELOPMENT SERVICES</b>			
▪ Engineering		5	-1
▪ Planning		3	
▪ Building		3	
<b>PUBLIC WORKS/COMMUNITY SERVICES</b>			
▪ Public Works		14	-2
▪ Water/Sewer Maintenance**		21	***3
▪ Recreation		2	
<b>PUBLIC SAFETY</b>			
▪ Police Patrol/Fire Safety	.75	81	-7
▪ Animal Shelter		2	
<b>TOTAL</b>	<b>2.75</b>	<b>151</b>	<b>-11.25</b>

\* Part-time employee with benefits

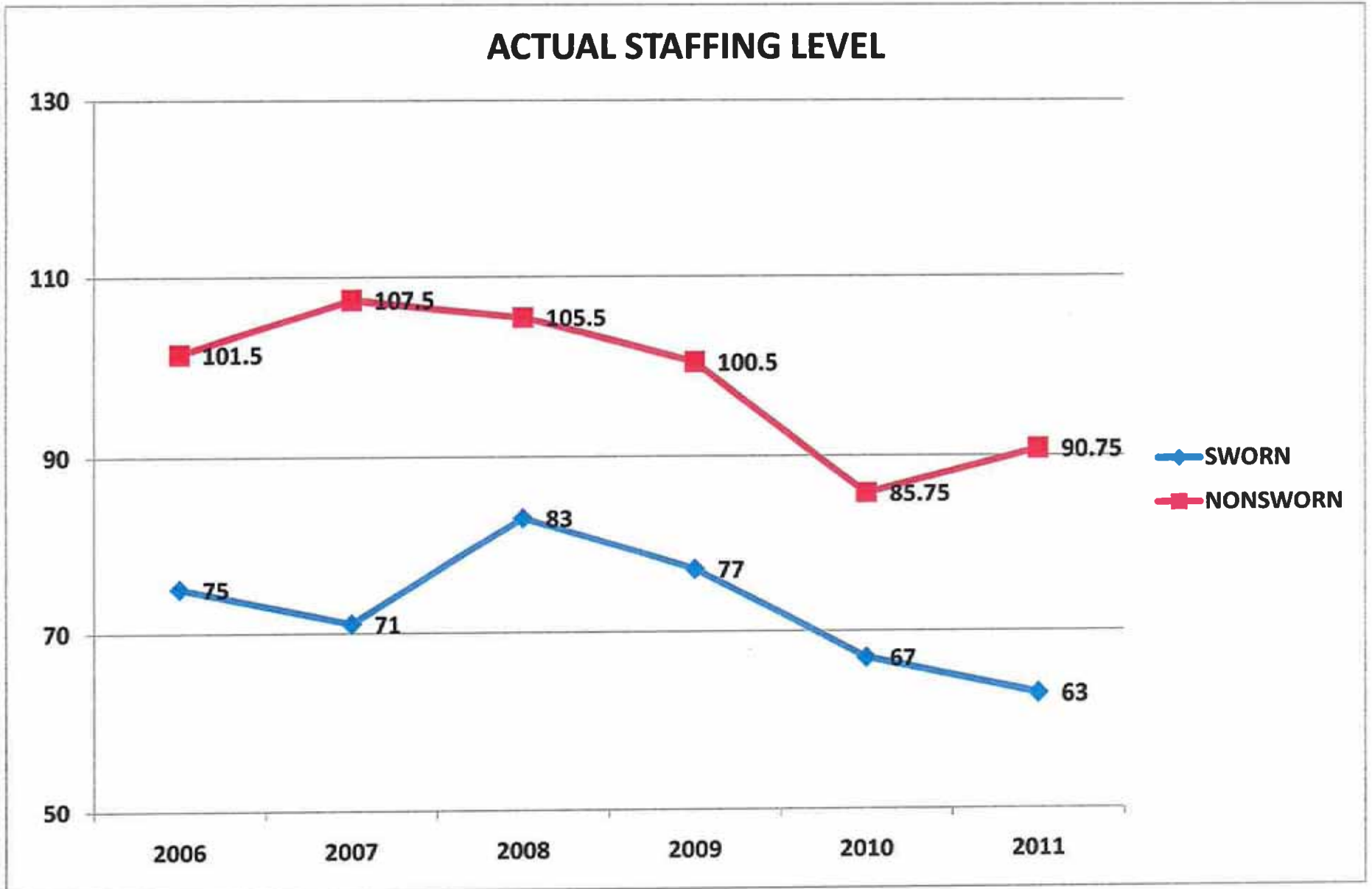
\*\* Not General Fund: *Sewer Fund, Water Fund, CDC*

\*\*\**Recommended for implementation only after water and sewer rates are increased*

## STAFFING LEVEL

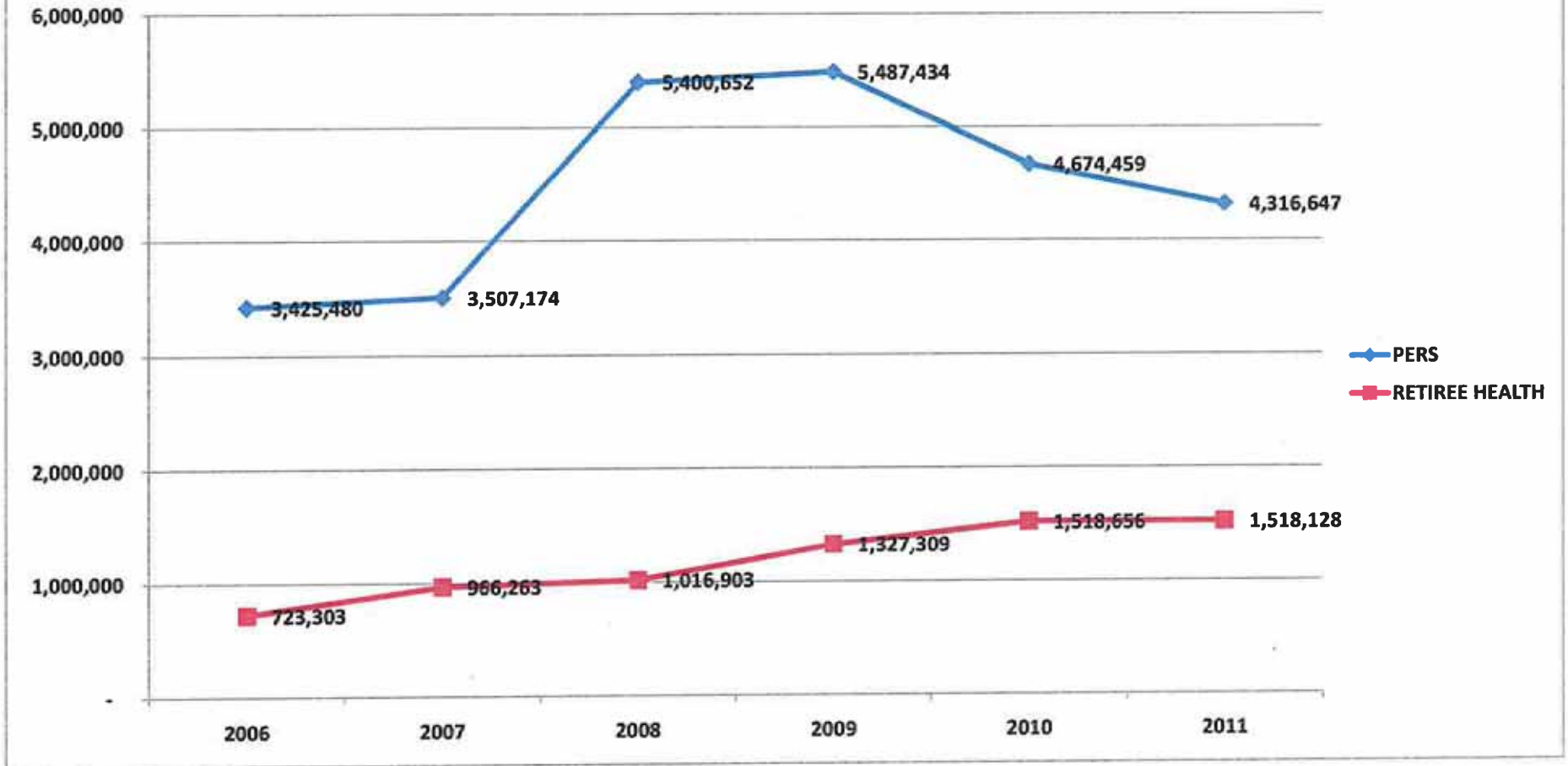


## ACTUAL STAFFING LEVEL



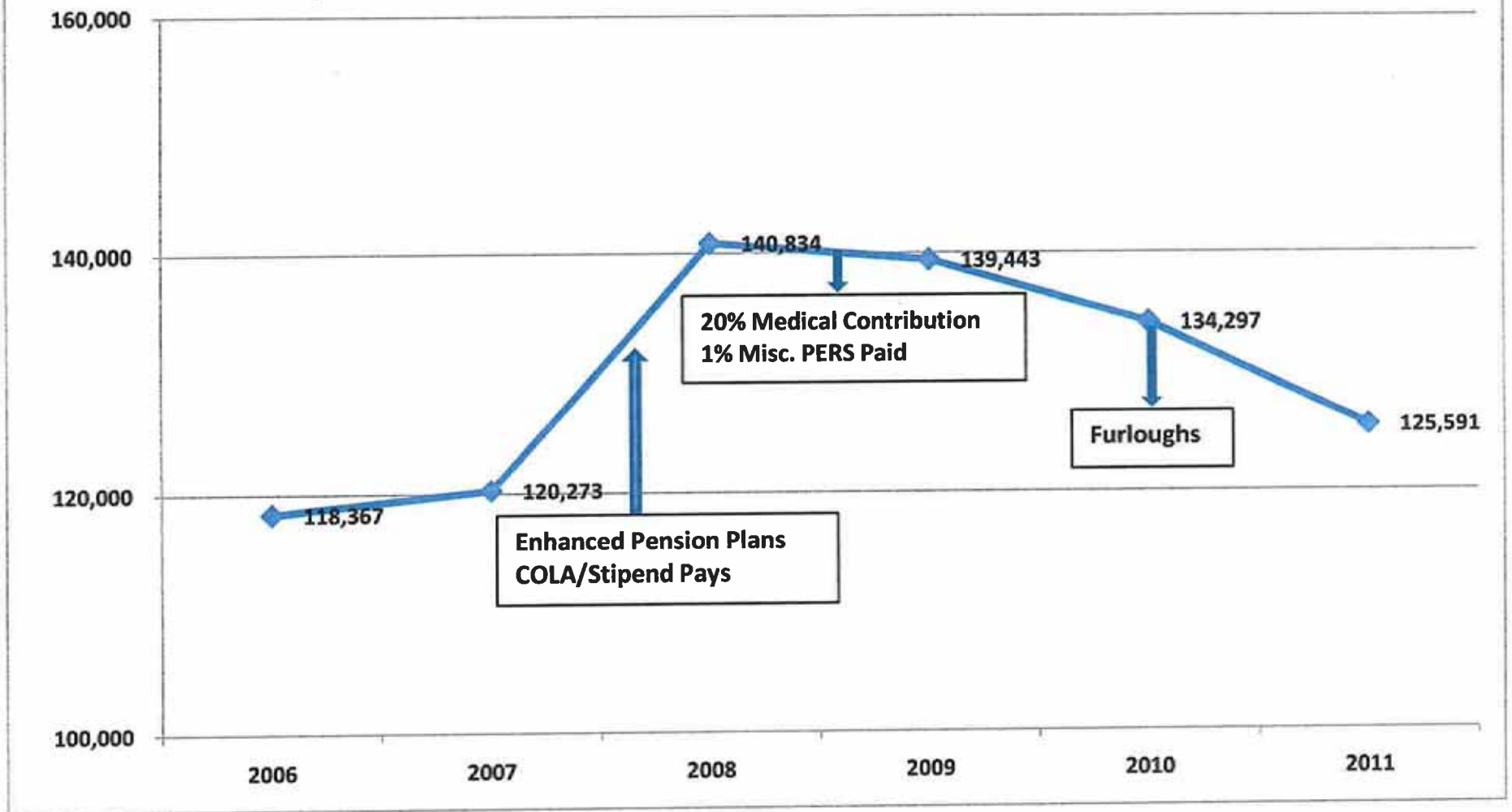
1. 2010 HAD TWO VACANCIES (ASSISTANT CITY MANAGER AND DISPATCHER)
2. 2011 INCLUDES THREE NEW POSITIONS IN WATER/SEWER ONLY WHEN WATER/SEWER RATES ARE INCREASED

### COST OF PENSION & RETIREE HEALTH FISCAL YEARS 2006-2011

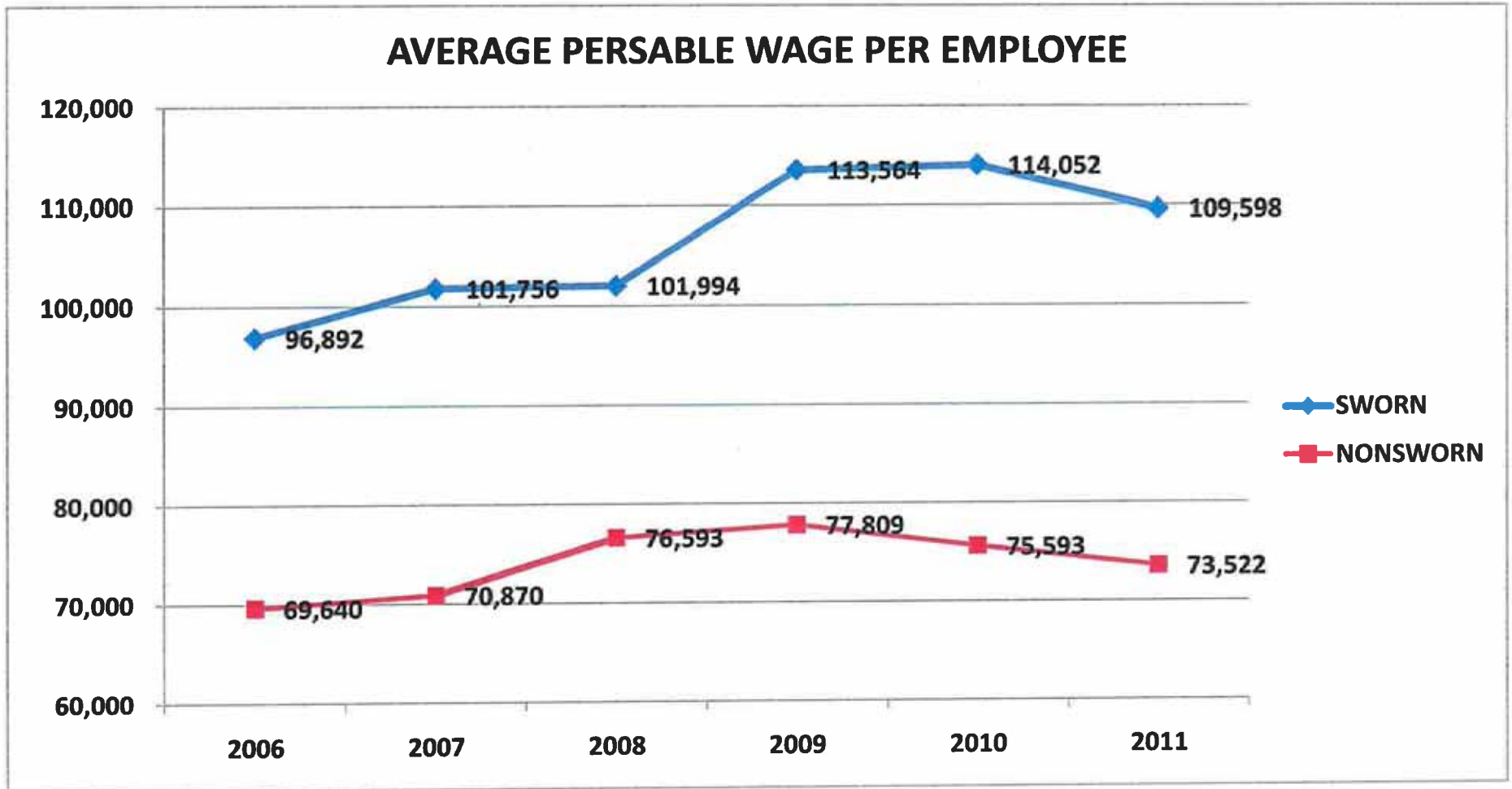


Note: excludes water and sewer employees

## AVERAGE TOTAL COMPENSATION PER EMPLOYEE



## AVERAGE PERSABLE WAGE PER EMPLOYEE



Note: Does not include overtime

**PERS ANNUAL PENSION COST  
EMPLOYER COST ONLY  
FISCAL YEAR 2010-11**

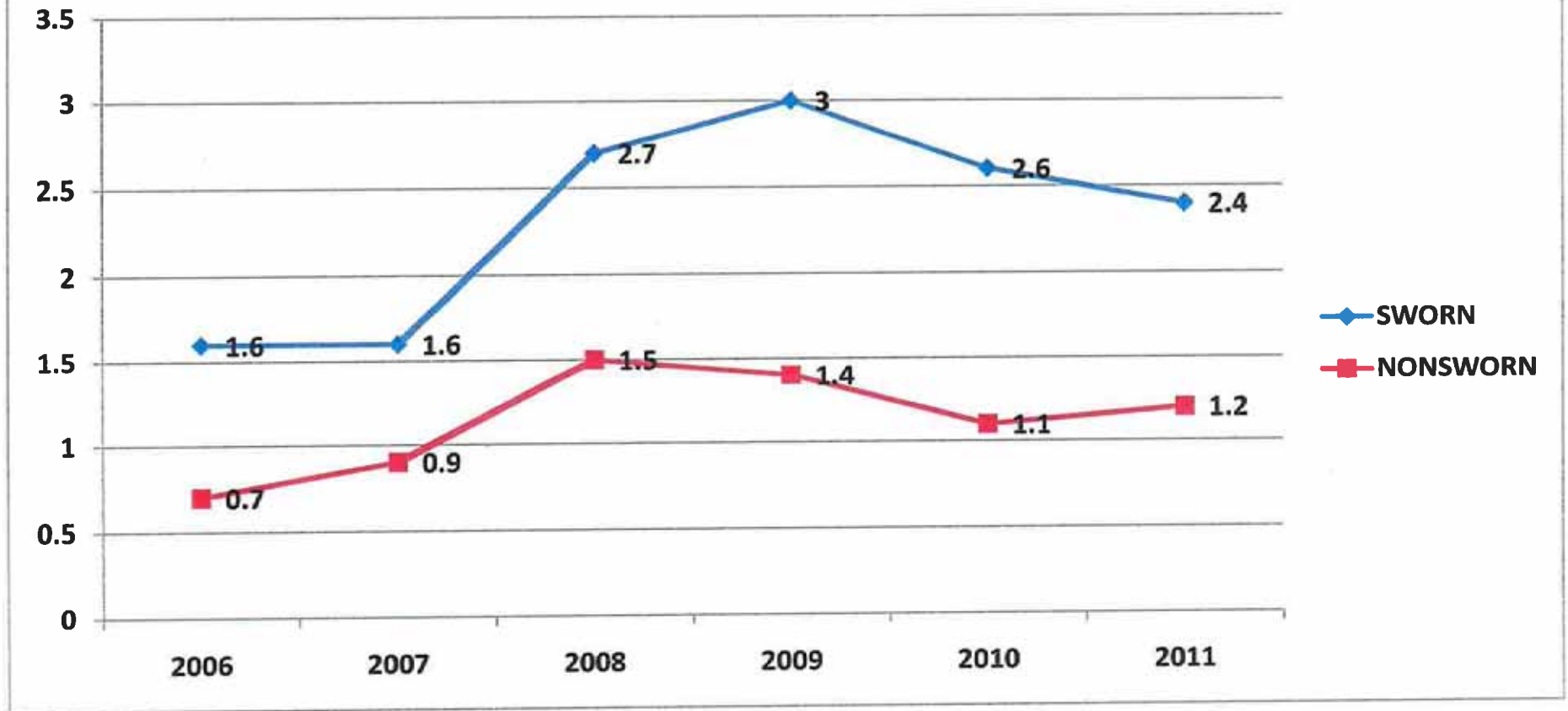
<u>MISCELLANEOUS PLAN</u>		
		<u>PERCENT OF PERSABLE PAY</u>
Normal Cost:	\$ 1,069,754	11.7%
Unfunded Cost:	<u>529,151</u>	<u>5.8%</u>
Total Annual Cost:	<u>\$ 1,598,905</u>	<u>17.5%</u>

<u>SAFETY PLAN</u>		
		<u>PERCENT OF PERSABLE PAY</u>
Normal Cost:	\$ 1,351,704	15.7%
Unfunded Cost:	<u>1,586,455</u>	<u>18.4%</u>
Total Annual Cost:	<u>\$ 2,938,159</u>	<u>34.1%</u>

<u>TOTAL ANNUAL PENSION COST</u>	
Normal Cost:	\$ 2,421,458
Unfunded Cost:	<u>2,115,606</u>
Total Annual Cost:	<u>\$ 4,537,064</u>

NOTE: THE ANNUAL UNFUNDED COST OF \$2,115,606 IS INCLUDED IN THE PERS RATE.  
THE UNFUNDED COST IS ATTRIBUTABLE TO PERS LOSSES IN THE MARKET, AS WELL AS THE COST OF THE ENHANCED PLANS.  
CURRENT RATES ARE BASED ON PERS ACTUARIAL CALCULATIONS, WHICH CONSIST OF DATA FROM TWO YEARS PRIOR

### PERS PENSION COST (In Millions)



Note: Employer portion of pension cost only



**CITY OF ROHNERT PARK**  
**2010-2011 BUDGET**  
**POSITIONS AND PAY RATES & RANGES AS OF JULY 1, 2010**

<u>ACCOUNT NUMBER.</u>	<u>DEPT.</u>	<u>POSITION</u>	<u>RANGE</u>	<u>MONTHLY SALARY</u>
1100	City Council	Councilmember	N/R	\$411.16
1200	City Manager	City Manager (By contract)	N/R	\$13,750
		Assistant City Manager	103M	\$10,657-\$12,954
		City Clerk	88M	\$5,864-\$7,127
		Deputy City Clerk	78CF	\$4,552-\$5,534
		Secretary II	72CF	\$3,932-\$4,780
1300	Finance	Director of Administrative Services	100M	\$9,350-\$11,364
		Accounting Manager	92CF	\$6,246-\$7,592
		Utility Billing & Revenue Supervisor	87X	\$5,669-\$6,890
		Purchasing Agent	81X	\$4,897-\$5,952
		Payroll Specialist	76CF	\$4,336-\$5,271
		Accounting Technician	72X	\$3,919-\$4,764
		Accounting Specialist II	70X	\$3,732-\$4,537
		Accounting Specialist I	66X	\$3,385-\$4,115
		Part-Time Technical Advisor	Hourly	\$14.25-\$47.50
		P/T Office Assistant	Hourly	\$8.00-\$19.00
1310	Information Services	Info. Systems Operations Mgr.	89X	\$5,954-\$7,234
		Info. Systems Tech. I/II	74X/78X	\$4,115-\$5,515
		Administrative Intern	Hourly	\$8.00-\$19.00
1500	Legal Services	City Attorney	N/R	By contract
		Assistant City Attorney	N/R	By contract
1600	Planning & Community Development	Planning & Building Manager	94M	\$7,427-\$9,027
		Community Development Assistant	74X	\$4,115-\$5,002
1700	Human Resources	Human Resources Manager	N/A	By Contract
		Human Resources Analyst	84CF	\$5,401-\$6,566
		H.R. Technician, Reg. P/T 75%	72CF	\$22.69-\$27.58
		H.R. Technician, Reg. P/T 50%	72CF	\$22.69-\$27.58
		P/T Technical Advisor	Hourly	\$40/hour
		P/T Office Assistant	Hourly	\$8.00-\$19.00
1710	Rent Control	Housing & Redevelopment Mgr.	92X	\$6,246-\$7,592

Positions and Pay Rates & Ranges as of July 1, 2010 (Continued)

<u>ACCOUNT NUMBER</u>	<u>DEPT.</u>	<u>POSITION</u>	<u>RANGE</u>	<u>MONTHLY SALARY</u>
2100	Public Safety	Dir. of Public Safety (By Contract)	103M	\$11,074-\$13,460
		Public Safety Div. Commander	97P	\$8,686-\$10,558
		Public Safety Lt.	95P	\$7,653-\$9,303
		Technical Services Division Mgr.	94M	\$7,427-\$9,027
		Public Safety Sergeant	89S	\$6,357-\$7,714
		Public Safety Officer	84S	\$5,446-\$6,609
		Records Supervisor	81X	\$4,897-\$5,952
		Evidence Specialist	80X	\$4,779-\$5,809
		Property Technician	79X	\$4,663-\$5,668
		Public Safety Officer Trainee	81S	\$4,284
		Public Safety Dispatcher	68XD	\$4,235-\$5,140
		Secretary II	72CF	\$3,932-\$4,780
		Community Services Officer	69S-CSO	\$3,882-\$4,712
		Public Safety Records Clerk	64X	\$3,224-\$3,919
		Office Assistant II	64X	\$3,224-\$3,919
		Part-Time Technical Advisor	Hourly	\$14.25-\$47.50.
		Office Assistant II Reg. P/T	64X	\$18.60-\$22.61/hr.
Part-Time Office Assistant	Hourly	\$8.00-\$19.00		
2310	Fire Prevention	Fire Marshal	89S	\$6,357-\$7,714
		Fire Inspector - PSO	84S	\$5,446-\$6,609
		Part-Time Office Assistant	Hourly	\$8.00-\$19.00
2400	Animal Shelter	Animal Shelter Supervisor	81X	\$4,897-\$5,952
		Animal Health Technician	63X	\$3,157-\$3,838
		Part-Time Animal Shelter Assistant	Hourly	\$8.00-\$14.25
3100	Engineering	Director of Development Services	100M	\$9,350-\$11,364
		Deputy City Engineer	94M	\$7,427-\$9,027
		Management Analyst	87X	\$5,669-\$6,890
		Public Works Inspector	83X	\$5,141-\$6,249
		Sr. Engineering Technician	83X	\$5,141-\$6,249
		Administrative Assistant	74X	\$4,115-\$5,002
		Part-Time Administrative Intern	Hourly	\$8.00-\$19.00
3200	Building	Building Official or Inspector	TBD	\$ TBD
		Code Enforcement Officer	TBD	\$ TBD
		Community Development Assistant	74X	\$4,115-\$5,002
		Part-Time Administrative Intern	Hourly	\$8.00-\$19.00

**Positions and Pay Rates & Ranges as of July 1, 2010 (Continued)**

<b>ACCOUNT NUMBER</b>	<b>DEPT.</b>	<b>POSITION</b>	<b>RANGE</b>	<b>MONTHLY SALARY</b>
3300	Public Works & Community Services	Dir. Public Works & Com. Services	100M	\$9,350-\$11,364
		Management Analyst	87X	\$5,669-\$6,890
		Utilities Services Supervisor	83W	\$5,525-\$6,716
		General Services Supervisor	83W	\$5,525-\$6,716
		Senior Equipment Mechanic	79W	\$5,013-\$6,093
		Supervising Maintenance Worker	79W	\$5,013-\$6,093
		Arborist	79W	\$5,013-\$6,093
		Electrician	78W	\$4,889-\$5,942
		Administrative Analyst	80X	\$4,779-\$5,809
		Equipment Mechanic	74W	\$4,448-\$5,405
		Maintenance Worker II	74W	\$4,448-\$5,405
		Maintenance Worker I	70W	\$4,030-\$4,899
		Meter Technician	64W	\$3,294-\$4,005
		Maintenance Helper	52W	\$2,530-\$3,077
		Part-Time Technical Advisor	Hourly	\$14.25-\$47.50
		Part-Time Admin. Assistant	Hourly	\$9.50-\$28.50
		Part-Time Office Assistant	Hourly	\$8.00-\$19.00
		Seasonal Maintenance Assistant	Hourly	\$8.00-\$14.25
		5200	Recreation	Recreation Services Manager
Recreation Supervisor	81X			\$4,897-\$5,952
Part-Time Technical Advisor	Hourly			\$14.25-\$47.50
Special Instructor	Hourly			\$9.50-\$38.00
Part-Time Office Assistant	Hourly			\$8.00-\$19.00
Recreation Coordinator	59X			\$12.46-\$15.14/hr.
Senior Pool Manager	59X			\$12.46-\$15.14/hr.
Pool Manager	53X			\$11.30-\$13.73/hr.
Senior Lifeguard	45X			\$10.00-\$12.16/hr.
Sports Center Coordinator	45X			\$10.00-\$12.16/hr.
Senior Recreation Leader	43X			\$9.29-\$11.30/hr.
Instructor/Lifeguard II (LGI)	41X			\$9.02-\$10.96/hr.
Instructor/Lifeguard I (WSI)	40X			\$8.86-\$10.78/hr.
Lifeguard/Cashier	38X			\$8.43-\$10.26/hr.
Recreation Leader II	37X			\$8.21-\$9.98/hr.
Facility Attendant II	37X			\$8.21-\$9.98/hr.
Facility Attendant I	34X			\$8.05-\$9.32/hr.
Recreation Leader I	34X			\$8.05-\$9.32/hr.
Pool Cashier	34X			\$8.05-\$9.32/hr.

**Positions and Pay Rates & Ranges as of July 1, 2010 (Continued)**

<b>ACCOUNT NUMBER</b>	<b>DEPT.</b>	<b>POSITION</b>	<b>RANGE</b>	<b>MONTHLY SALARY</b>
6210	Performing Arts Center	Theatre Manager	TBD	\$ TBD
		Technical Director	70X	\$3,732-\$4,537
		Part-Time Technical Advisor	Hourly	\$14.25-\$47.50
		Theatre Technician P/T	Hourly	\$8.00-\$14.25
		Arts Center House Mgr. P/T	Hourly	\$8.00-\$11.40
		Assistant Box Office Mgr. P/T	Hourly	\$8.00-\$11.40
		Box Office Assistant P/T	Hourly	\$8.00-\$9.50

City of Rohnert Park  
2010-11 Budget  
**Regular Full-time or Permanent Part-Time Employees**  
**Actual Funded Positions**

DEPT NO/ DEPARTMENT =====	7/1/07 =====	2007-08 =====	2008-09 =====	2009-10 =====	2010-11 =====	6/30/11 =====
1200 City Manager/Clerk	6.85	1.00	(1.15)		(0.85)	5.85
1300 Finance	12.00	(1.00)			(1.25)	9.75
1310 Data Processing	2.00					2.00
1600 Planning	3.00			(1.30)	9.30	11.00
1700 Personnel	2.00	0.25	1.00	(1.00)		2.25
1710 Rent Control	0.15		0.15		(0.15)	0.15
2100 Public Safety Personnel	103.50	1.00		(16.75)	(7.00)	80.75
2310 Fire Prevention	2.00	1.00		(2.00)		1.00
2400 Animal Shelter	2.00					2.00
2800 Youth & Family Services	1.00			(1.00)		0.00
3100 Engineering	6.00		2.00		(8.00)	0.00
3200 Inspection	3.00			(0.70)	(2.30)	0.00
3300 Public Works General	8.87	(2.38)	0.41	(0.50)	(3.87)	2.53
3410 Landscape	1.20	0.40	(0.40)	(0.45)	(0.75)	0.00
3420 Streets	3.62	0.08	0.70	(2.40)	1.35	3.35
3600 Street Lighting	0.00	0.35	(0.15)	0.05	(0.05)	0.20
3700 Traffic Signals	0.00				0.05	0.05
3910 Storm Drains	0.00				0.25	0.25
4001 Park Maintenance	4.31	0.59	0.10	1.60	(4.50)	2.10
4002 Park Landscape					4.70	4.70
5100 Recreation Commission	0.00	0.20	0.05	(0.05)	(0.05)	0.15
5150 Community Events					0.13	0.13
5200 Recreation Administration	0.75	(0.25)	0.10	0.10	(0.40)	0.30
5400 Recreation Programs	2.05	(0.20)		(1.85)	0.05	0.05
5501 Senior Center	1.00			(1.00)	0.29	0.29
57XX Pools	0.25	0.05		(0.10)	0.06	0.26
5810 Sports Center	2.00		(1.10)		0.18	1.08
5830 Community Center	0.60	0.25	(0.05)	(0.80)	0.53	0.53
5840 Burton Ave Rec Center	0.25	(0.03)		(0.22)	0.08	0.08
5860 Ladybug Rec Center	0.10	(0.02)		(0.08)	0.03	0.03
6100 Golf Course	0.00				0.02	0.02
6210 Performing Arts Center	4.00		(0.26)	(0.74)	(1.00)	2.00
7100 Water	10.50	0.58	(1.20)	0.87	3.45	14.20
7200 Sewer	4.50	0.38	0.80	1.57	(0.55)	6.70
<b>Total City</b>	<b>187.50</b>	<b>2.25</b>	<b>1.00</b>	<b>(26.75)</b>	<b>(10.25)</b>	<b>153.75</b>
Additions		2.25	7.00	3.00	3.00	
Reductions			(6.00)	(29.75)	(13.25)	
<b>Net Personnel Change</b>		<b>2.25</b>	<b>1.00</b>	<b>(26.75)</b>	<b>(10.25)</b>	

City of Rohnert Park  
2010-11 Budget  
**Regular Full-time or Regular Part-Time Employees**  
**Authorized Positions**

<u>DEPT NO/ DEPARTMENT</u>	<u>6/30/10</u>	<u>Reclass</u>	<u>Add</u>	<u>Delete</u>	<u>6/30/11</u>
<u>1200 CITY MANAGER/CLERK</u>					
City Manager	1.00				1.00
Assistant City Manager	1.00				1.00
City Clerk	1.00				1.00
Deputy City Clerk	1.00				1.00
Housing & Redevelopment Manager	0.85				0.85 (A)
Housing & Redevel. Assistant	0.85			0.85	0.00
Secretary II	1.00				1.00
Total	<u>6.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.85</u>	<u>5.85</u>
 <u>1300 FINANCE</u>					
General:					
Director of Admin. Services	1.00				1.00
Accounting Manager	1.00				1.00
Internal Auditor	1.00			1.00	0.00
Payroll:					
Accounting Services Supervisor	1.00			1.00	0.00
Payroll Specialist			1.00		1.00
Utility Billing & Collection:					
Accounting Specialist I	2.00				2.00
Accounting Technician	1.00				1.00
Utility Billing Supervisor	1.00			1.00	0.00
Utility Billing & Revenue Supervisor			1.00		1.00
Accts Payable/Licenses/Other:					
Accounting Specialist I/II	2.00			0.25	1.75
Purchasing:					
Purchasing Agent	1.00				1.00
Total	<u>11.00</u>	<u>0.00</u>	<u>2.00</u>	<u>3.25</u>	<u>9.75</u>
 <u>1310 Information Systems</u>					
Information Systems Manager	1.00				1.00
IS Technician I/II	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
 <u>1600 Development Services</u>					
Dir of Development Services	1.00				1.00
Planning & Building Manager	1.00				1.00
Community Development Asst.	2.00				2.00
Deputy Chief Bldg. Inspector	1.00				1.00
Deputy City Engineer	1.00				1.00
Public Works Inspector	1.00				1.00
Sr. Engineering Tech	1.00				1.00
Management Analyst	1.00				1.00
Project Manager	1.00			1.00	0.00
Administrative Assistant	2.00				2.00
Total	<u>12.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>11.00</u>

1700 HUMAN RESOURCE

Human Resource Analyst	1.00				1.00
Human Resource Manager	0.00				0.00
HR Technician Reg. P/T (75%)	0.75				0.75
HR Technician Reg. P/T (50%)	0.50				0.50
Total	<u>2.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.25</u>

1710 RENT CONTROL

Housing & Redevelopment Manager	0.15				0.15
Housing & Redevel. Assistant	0.15			0.15	0.00
Total	<u>0.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.15</u>	<u>0.15</u>

2100 PUBLIC SAFETY

Director	1.00				1.00
Division Commanders (Captains)	1.00				1.00
Supervisors (Lieutenants)	3.00				3.00
Sergeants	10.00				10.00
PS Officers	54.00			7.00	47.00 (B)
Community Services Officers	1.00				1.00
Technical Services Division Mgr	1.00				1.00
Secretary II to Director	1.00				1.00
Public Safety Dispatcher	12.00				12.00
Office Asst. II - Main Station	1.75				1.75
Records Supervisor	1.00				1.00
Public Safety Records Clerk	1.00				1.00
Total	<u>87.75</u>	<u>0.00</u>	<u>0.00</u>	<u>7.00</u>	<u>80.75</u>

2310 FIRE PREVENTION

Fire Marshal	<u>1.00</u>				<u>1.00</u>
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>

2400 ANIMAL SHELTER

Animal Shelter Supervisor	1.00				1.00
Animal Health Technician	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

Total Public Safety

<u>90.75</u>	<u>0.00</u>	<u>0.00</u>	<u>7.00</u>	<u>83.75</u>
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3300 PUBLIC WORKS/GENERAL

Director of PW & Comm. Services	0.50	(0.40)			0.10
Sr. Equipment Mechanic	1.00	(0.35)			0.65
Equipment Mechanic	1.00	(0.10)			0.90
Supervising Maintenance Worker	0.25	(0.25)			0.00
Maintenance Worker I/II	3.00	(2.22)			0.78
Electrician	0.15	(0.05)			0.10
Administrative Assistant	0.50	(0.50)			0.00
Total	<u>6.40</u>	<u>(3.87)</u>	<u>0.00</u>	<u>0.00</u>	<u>2.53</u>

3410 PUBLIC WORKS/Landscape

Supervising Maintenance Worker	0.25	(0.25)			0.00
Maintenance Worker I/II	0.25	(0.25)			0.00
Arborist	0.25	(0.25)			0.00
Total	<u>0.75</u>	<u>(0.75)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

3420 PUBLIC WORKS/Streets

Director of PW & Comm. Services	0.00	0.10			0.10
Arborist	0.50	0.30			0.80
Supervising Maintenance Worker	0.25				0.25
Maintenance Worker I/II	1.25	0.95			2.20
Total	<u>2.00</u>	<u>1.35</u>	<u>0.00</u>	<u>0.00</u>	<u>3.35</u>

3600 Public Works/Street Lighting

Electrician	0.25	(0.05)			0.20
Total	<u>0.25</u>	<u>(0.05)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.20</u>

3700 Public Works/Traffic Signals

Electrician	0.00	0.05			0.05
Total	<u>0.00</u>	<u>0.05</u>	<u>0.00</u>	<u>0.00</u>	<u>0.05</u>

3910 Public Works/Storm Drains

Director of PW & Comm. Services	0.00	0.05			0.05
Supervising Maintenance Worker	0.00	0.05			0.05
Maintenance Worker I/II	0.00	0.15			0.15
Total	<u>0.00</u>	<u>0.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>

4001 PUBLIC WORKS/PARKS

Director of PW & Comm. Services	0.00	0.05			0.05
Supervising Maintenance Worker	0.50	(0.25)			0.25
Maintenance Worker I/II	5.75	(4.45)			1.30
Arborist	0.25	(0.05)			0.20
Electrician	0.10	(0.05)			0.05
Recreation Services Manager	0.00	0.10			0.10
Recreation Supervisor	0.00	0.15			0.15
Total	<u>6.60</u>	<u>(4.50)</u>	<u>0.00</u>	<u>0.00</u>	<u>2.10</u>

4002 Public Works

Director of PW & Comm. Services	0.00	0.05			0.05
Supervising Maintenance Worker	0.00	0.40			0.40
Maintenance Worker I/II	0.00	1.90			1.90
Maintenance Helper	0.00	2.35			2.35
Total	<u>0.00</u>	<u>4.70</u>	<u>0.00</u>	<u>0.00</u>	<u>4.70</u>

7100 WATER

Director of PW & Comm. Services	0.25				0.25
Utilities Services Supervisor	0.50				0.50
Supervising Maintenance Worker	1.75	0.30			2.05
Electrician	0.25	0.05			0.30
Maintenance Worker I/II	6.75	(0.90)	1.00		6.85
Administrative Analyst	1.00	(0.25)			0.75
Administrative Assistant	0.25	(0.25)			0.00
Senior Equipment Mechanic	0.00	0.10			0.10
Equipment Mechanic	0.00	0.05			0.05
Maintenance Helper	0.00	1.65			1.65
Meter Technician	0.00	1.00			1.00
Instrument Tech	0.00		0.70		0.70
Total Water Maintenance	<u>10.75</u>	<u>1.75</u>	<u>1.70</u>	<u>0.00</u>	<u>14.20</u>



7200 SEWER

Director of PW & Comm. Services	0.25	0.05			0.30
Utilities Services Supervisor	0.50				0.50
Supervising Maintenance Worker	1.00	(0.10)			0.90
Electrician	0.25				0.25
Maintenance Worker I/II	5.00	(1.95)	1.00		4.05
Administrative Assistant	0.25	(0.25)			0.00
Administrative Analyst	0.00	0.25			0.25
Instrument Tech	0.00		0.30		0.30
Senior Equipment Mechanic	0.00	0.10			0.10
Equipment Mechanic	0.00	0.05			0.05
Total Sewer Maintenance	<u>7.25</u>	<u>(1.85)</u>	<u>1.30</u>	<u>0.00</u>	<u>6.70</u>

Total Public Works                    34.00      (2.92)      3.00      0.00      34.08

5100 RECREATION COMMISSION

Recreation Services Manager	<u>0.20</u>	<u>(0.05)</u>			<u>0.15</u>
Total	<u>0.20</u>	<u>(0.05)</u>			<u>0.15</u>

5150 Recreation

Recreation Services Manager	0.00	0.08			<u>0.08</u>
Recreation Supervisor	<u>0.00</u>	<u>0.05</u>			<u>0.05</u>
Total	<u>0.00</u>	<u>0.13</u>			<u>0.13</u>

5200 RECREATION ADMIN.

Director of PW & Comm. Services	0.00	0.05			<u>0.05</u>
Recreation Supervisor	0.10	(0.10)			<u>0.00</u>
Recreation Services Manager	<u>0.60</u>	<u>(0.35)</u>			<u>0.25</u>
Total	<u>0.70</u>	<u>(0.40)</u>			<u>0.30</u>

5412 RECREATION PROGRAMS

Recreation Supervisor	<u>0.00</u>	<u>0.05</u>			<u>0.05</u>
Total	<u>0.00</u>	<u>0.05</u>			<u>0.05</u>

5501 CODDING CENTER (SENIOR CENTER)

Recreation Services Manager	0.00	0.04			<u>0.04</u>
Maintenance Worker I/II	0.00	0.15			<u>0.15</u>
Senior Equipment Mechanic	<u>0.00</u>	<u>0.10</u>			<u>0.10</u>
Total	<u>0.00</u>	<u>0.29</u>			<u>0.29</u>

57XX POOLS

Recreation Services Manager	0.20	(0.09)			<u>0.11</u>
Maintenance Worker I/II	<u>0.00</u>	<u>0.15</u>			<u>0.15</u>
Total Pools	<u>0.20</u>	<u>0.06</u>			<u>0.26</u>

5810 SPORTS CENTER

Recreation Services Manager	0.00	0.20			<u>0.20</u>
Recreation Supervisor	0.90	(0.15)			<u>0.75</u>
Electrician	0.00	0.05			<u>0.05</u>
Maintenance Worker I/II	<u>0.00</u>	<u>0.08</u>			<u>0.08</u>
Total	<u>0.90</u>	<u>0.18</u>			<u>1.08</u>

<u>5830 COMMUNITY CENTER</u>				
Director of PW & Comm. Services	0.00	0.05		0.05
Supervising Maintenance Worker	0.00	0.10		0.10
Senior Equipment Mechanic	0.00	0.05		0.05
Maintenance Worker I/II	0.00	0.28		0.28
Recreation Services Manager	0.00	0.05		0.05
Total	<u>0.00</u>	<u>0.53</u>		<u>0.53</u>
<u>5840 BURTON AVENUE REC CENTER</u>				
Maintenance Worker I/II	<u>0.00</u>	0.08		0.08
Total	<u>0.00</u>	<u>0.08</u>		<u>0.08</u>
<u>5860 LADYBUG REC CENTER</u>				
Maintenance Worker I/II	<u>0.00</u>	0.03		0.03
Total	<u>0.00</u>	<u>0.03</u>		<u>0.03</u>
<u>6100 Golf Course Oversight</u>				
Recreation Services Manager	<u>0.00</u>	0.02		0.02
Total	<u>0.00</u>	<u>0.02</u>	0.00	0.00
Total Recreation	<u>2.00</u>	<u>0.92</u>	<u>0.00</u>	<u>0.00</u>
Total PW/Community Services	<u>36.00</u>	<u>(2.00)</u>	<u>3.00</u>	<u>0.00</u>
<u>6210 PERFORMING ARTS CENTER</u>				
Performing Arts Specialist	1.00			1.00
Technical Director	1.00			1.00
Office Assistant II	1.00		1.00	0.00
Total	<u>3.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
TOTAL ALL	<u>164.00</u>	<u>(2.00)</u>	<u>5.00</u>	<u>13.25</u>

(A) Positions to be funded 85% by CDC Housing and 15% from Rent Appeals Board

(B) MAGNET officer (1) funded by SLESF AB 3229

CITY OF ROHNERT PARK  
2010-11 Budget

**OTHER CASH FUNDS**  
**(not shown elsewhere unless specified)**

Cash Balances - June 30, 2010

General Fund Refundable Deposits		\$465,593
Water Utility Fund		5,237,122
Sewer Utility Fund		6,256,838
Garbage Utility Fund		280,703
Garbage Rate Stabilization Fund		380,096
Garbage Diversion/Education Fund		328,251
Utility Fund Refundable Deposits		185,556
Development Improvement Fund (see p. 42)		
Per Acre For Development Fee		30,480
Sewer Service Connection/Capacity Fee Fund	1,697,290	
Sewer Refundable Deposits	328,951	
Water/Wastewater Conservation Fee (see page 43)	208,151	2,234,392
FIGR Fund		250,000
Mobile Home Rent Appeals Board Fund		40,728
Annexation Fees		59,296
Spay/Neuter Cash		47,520
Technology Fee		38,846
General Plan Maintenance Fee		255,997
Donations		211,550
Vehicle Abatement Funds		138,858
Traffic Safety Fund		733,043
Petty Cash Accounts		3,825
Reserves		
General Fund Reserve	0	
Special Reserves	3,874,519	3,874,519
P.A.C. Endowment Fund		1,265,851
Sub-Total Operating Funds		22,319,065
2005 Sewer Revenue Bonds		2,672,463
2005 Water Revenue Bonds		1,420,291
2003 Lease Revenue Refunding Bonds		135,917
Special Enforcement Unit-South		120,415
Sub-Total Restricted Funds		4,349,086
TOTAL OTHER CASH FUNDS		\$26,668,151

**CITY OF ROHNERT PARK  
PROJECTED RESERVES  
FY 2010-11**

	<u>6/30/09 Balance</u>	<u>Additions (Deletions)</u>		<u>Est 6/30/10 Balance</u>	<u>Additions (Deletions)</u>		<u>Est 6/30/11 Balance</u>
General Fund Reserve	\$1,295,972	(1,295,972) (3)		\$0			\$0
Special Reserves:							
General Fund Endowment Reserve	822,947	1,255,263 (1) (324,045) (2) (1,754,165) (3)		0			0
Infrastructure Reserve	282,385	(282,385) (3)		0			0
Capital Replacement Reserve	618,176	(618,176) (3)		0			0
Self Insured Losses: Property & Liability	1,010,585	201,525 (5) (110,000) (6)		1,102,110	(1,102,110) (3)		0
Retired Employee Health Ins.	3,405,143	259,951 (8) (905,649) (3)		2,759,445	415,000 (8) (755,291) (3)		2,419,154
Reserve for Housing Programs	594,074	20,553 (9)		614,627			614,627
Miscellaneous Reserve (From CDC Theatre (P.A.C.)Pmts)	457,000	76,000 (7)		533,000	83,000 (7)		616,000
Reserve for Dev. of Addit. Rec Facilities	52,214	(22,119) (4)		30,095			30,095
Reserve for Retirement Costs Miscellaneous	<u>350,000</u>	<u>(350,000) (3)</u>		<u>0</u>			<u>0</u>
Total Special Reserves	<u>\$7,592,524</u>	<u>(\$2,553,247)</u>		<u>\$5,039,277</u>	<u>(\$1,359,401)</u>		<u>\$3,679,876</u>
<b>TOTAL ALL RESERVES</b>	<u><u>\$8,888,496</u></u>	<u><u>(\$3,849,219)</u></u>		<u><u>\$5,039,277</u></u>	<u><u>(\$1,359,401)</u></u>		<u><u>\$3,679,876</u></u>

Notes:

- (1) Southwest Blvd. Fire Station \$987,263; Redwood Drive vacant parcels \$268,000
- (2) Leave payouts for retirees and layoffs
- (3) General Fund deficit
- (4) Pool equipment
- (5) Refund from REMIF for Liability Insurance
- (6) Transfer to General Fund to pay for self-insured losses (25% of premiums & deductible billings based on est.)
- (7) Yearly principal payment from CDC for Theatre (PAC) loan
- (8) 34% of Water & Sewer Operations Salaries based on OPEB actuarial
- (9) Housing in-lieu fees

CITY OF ROHNERT PARK  
2010-11 Budget  
**GENERAL FUND**

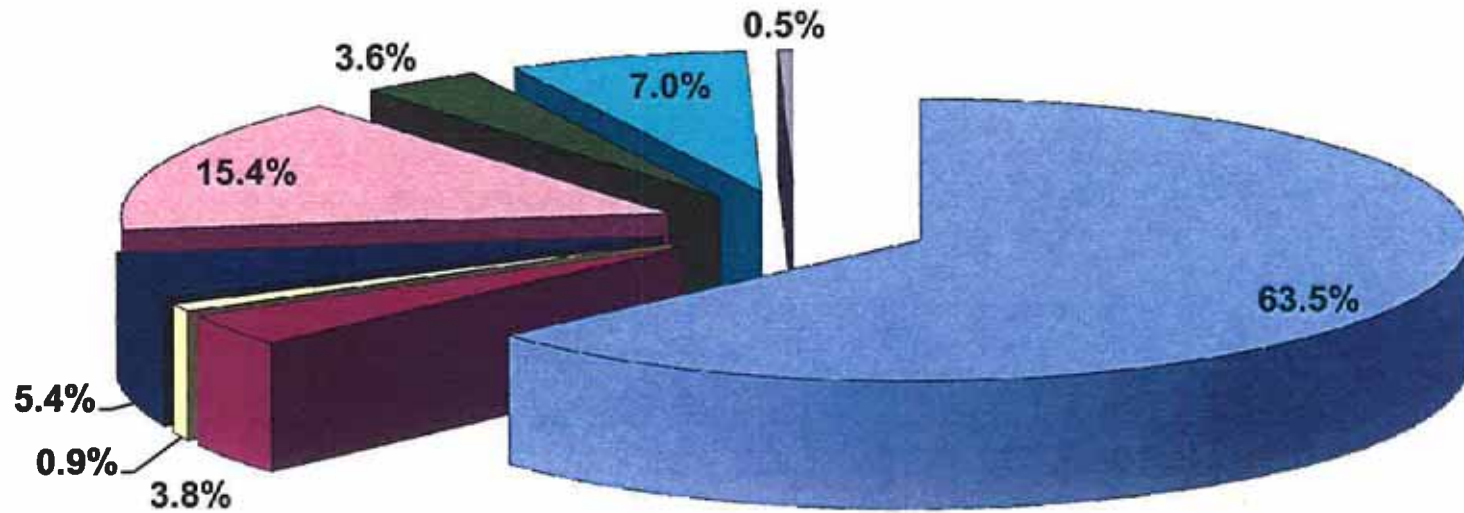
	<b>Proposed Budget</b>
<b>GENERAL FUND CASH BAL 7/1/10</b>	\$0
<b>REVENUES:</b>	
Property Taxes	2,735,000
Taxes (Other Than Property)	10,583,790
Licenses and Permits	789,415
Fines	190,000
Interest and Rents	1,140,995
From Other Agencies	3,226,000
Charges for Current Services	2,212,200
Miscellaneous	96,000
	<b>\$20,973,400</b>
 <b>OTHER SOURCES/(USES) OF CASH:</b>	
From Gas Tax Fund	306,000
<b>From Reserve for Self-Insured Losses</b>	<b>1,102,110</b>
<b>From Retired Employee Health Insurance Reserve</b>	<b>755,291</b>
From Rent Appeals Board Fund	38,000
From Vehicle Abatement Fund (Code Enforcement Officer)	15,000
From Refuse Fund (Code Enforcement Officer)	10,000
From FIGR (per MOU)	500,000
From Measure M Funds	500,000
From SLESF (AB 3229) Fund	100,000
To General Plan Maintenance Fee	(20,000)
From General Plan Maintenance Fee	83,500
From CDC Housing/Project Fund	107,602
From Traffic Safety Fund	534,400
To Traffic Safety Fund	(100,000)
	<b>\$24,905,303</b>
<b>TOTAL NET SOURCES OF CASH</b>	
<b>EXPENDITURES:</b>	
General Government	8,699,193
Public Safety	15,500,000
Public Works & Parks	2,226,786
Recreation and Performing Arts Center	1,993,324
Other	155,000
	<b>\$28,574,303</b>
Sub-total	<b>\$28,574,303</b>
Exp. Charged To Water Operation	(1,267,200)
Exp. Charged To Sewer Operation	(844,800)
Exp. Charged To Community Dev. Commission/Housing	(538,000)
Exp. Charged To Community Dev. Commission/Projects	(689,000)
Exp. Charged to Refuse Enterprise Fund	(330,000)
	<b>\$24,905,303</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	
	<b>\$24,905,303</b>
 <b>GENERAL FUND CASH BAL 6/30/11 - EST.</b>	<b>\$0</b>

2010-2011 Budget  
GENERAL FUND REVENUES

REVENUES	Budget 2009-10	Budget 2010-11	\$ INCREASE (DECREASE)	% INCR/ (DECR)
<b>Property Taxes</b>				
Property Taxes-Secured	\$2,624,000	\$2,537,000	(\$87,000)	-3%
Property Taxes-Unsecured	164,000	155,000	(9,000)	-105%
H.O.P.T.R.	40,500	43,000	2,500	-94%
<b>Total Property Taxes</b>	<u>\$2,828,500</u>	<u>\$2,735,000</u>	<u>(\$93,500)</u>	<u>-3%</u>
<b>Other Taxes</b>				
Real Property Transfer Tax	\$90,000	\$84,000	(\$6,000)	-7%
Sales and Use Tax	4,367,463	5,586,514	1,219,051	28%
Sales Tax Compensation Fund	1,295,858	1,898,276	602,418	46%
Transient Occupancy Tax	1,650,000	1,600,000	(50,000)	-3%
<b>Franchises</b>				
P.G. & E.	360,000	340,000	(20,000)	-6%
Comcast Cable TV	480,000	475,000	(5,000)	-1%
Refuse Franchise Fee	570,000	600,000	30,000	5%
<b>Total Other Taxes</b>	<u>\$8,813,321</u>	<u>\$10,583,790</u>	<u>\$1,770,469</u>	<u>20%</u>
<b>Licenses and Permits</b>				
Business Licenses	\$485,000	\$486,000	\$1,000	0%
Animal Licenses	56,000	60,000	4,000	7%
Building Permits	146,400	140,415	(5,985)	-4%
Plan Check Fees	132,000	103,000	(29,000)	-22%
<b>Total License &amp; Permits</b>	<u>\$819,400</u>	<u>\$789,415</u>	<u>(\$29,985)</u>	<u>-4%</u>
<b>Fines, Forfeits &amp; Penalties</b>				
Vehicle Code Fines	\$100,000	\$100,000	\$0	0%
Parking Fines	50,000	50,000	0	0%
Impound Fees	30,000	20,000	(10,000)	-33%
Other Court Fines	15,000	20,000	5,000	33%
<b>Total Fines, Forfeits &amp; Pen.</b>	<u>\$195,000</u>	<u>\$190,000</u>	<u>(\$5,000)</u>	<u>-3%</u>
<b>Rev from Use of Money &amp; Property</b>				
Investment Earnings	\$750,000	\$500,000	(\$250,000)	-33%
Rent: Golf Courses	150,000	150,000	0	0%
Rent: Billboard Land Lease	9,800	10,000	200	2%
Rent: Land N. of Big 4 Rents	4,200	4,295	95	2%
Lease: Main Station Cell Towers	200,000	200,000	0	0%
CDC Land Leases	241,000	241,000	0	0%
Rent: Royal Coach Chevron	9,300	9,600	300	3%
Rent: OADS Community Center	4,800	800	(4,000)	-83%
Rent: OADS Annex	0	22,000	22,000	100%
Rent: Alternative Ed. School	3,100	3,300	200	6%
<b>Total Rev Use of Money &amp; Prop.</b>	<u>\$1,372,200</u>	<u>\$1,140,995</u>	<u>(\$231,205)</u>	<u>-17%</u>

REVENUES	Budget 2009-10	Budget 2010-11	\$ INCREASE (DECREASE)	% INCR/ (DECR)
Rev from Other Agencies				
State Motor Veh In Lieu	\$140,000	\$114,000	(\$26,000)	-19%
Property Tax in-leiu of VLF	2,841,000	2,728,000	(113,000)	-4%
Public Safety Augment. Fund	200,000	185,000	(15,000)	-8%
Grants: General Fund	184,000	159,000	(25,000)	-14%
P.O.S.T. Reimbursements	40,000	40,000	0	0%
SB 90 Mand Costs Reimb.	0	0	0	0%
<b>Total Rev Other Agencies</b>	<b>\$3,405,000</b>	<b>\$3,226,000</b>	<b>(\$179,000)</b>	<b>-5%</b>
Charges for Current Services				
Zoning & Subdivision Fees	\$100,000	\$160,000	\$60,000	60%
General Plan Maintenance Fee	\$1,500	20,000	18,500	1233%
Sale of Maps, Etc.	6,000	1,200	(4,800)	-80%
Special Public Safety Serv.	45,000	55,000	10,000	22%
Fire Company Inspection Fee	185,000	195,000	10,000	5%
Vehicle Abatement Revenue	25,000	20,000	(5,000)	-20%
Animal Shelter Fees	80,000	70,000	(10,000)	-13%
Alcohol Education Fee	25,000	25,000	0	0%
Engineering Fees	132,000	200,000	68,000	52%
<b>Sub-Total Chgs. For Curr Svc.</b>	<b>599,500</b>	<b>746,200</b>	<b>146,700</b>	<b>24%</b>
Recreation Related Income				
Sports Center	396,000	517,900	121,900	31%
Swimming Pools	160,500	144,300	(16,200)	-10%
Community Events	0	32,000	32,000	100%
R.P. Comm Cntr Rentals	207,200	273,000	65,800	32%
Burton Ave Center Rentals	25,000	20,000	(5,000)	-20%
Ladybug Rec Building	7,000	7,000	0	0%
Recreation Admin/Programs	73,000	80,500	7,500	10%
Senior Center	37,000	66,500	29,500	80%
Scout Hut	800	800	0	0%
<b>Total Recreation Income</b>	<b>906,500</b>	<b>1,142,000</b>	<b>235,500</b>	<b>26%</b>
Performing Arts Center	439,550	324,000	(115,550)	-26%
Library Landscape Maint.	8,000	9,000	1,000	13%
<b>Total Charges Current Services</b>	<b>\$1,953,550</b>	<b>\$2,221,200</b>	<b>\$267,650</b>	<b>14%</b>
Miscellaneous Income/Donations	\$100,000	\$87,000	(\$13,000)	-13%
Sale of land/buildings	\$1,253,000	\$0	(\$1,253,000)	-100%
<b>Total General Fund Revenues</b>	<b>\$20,739,971</b>	<b>\$20,973,400</b>	<b>\$233,429</b>	<b>1%</b>
<b>Total excluding One-Time Items (grants, leases, sale of property)</b>	<b>\$19,302,971</b>	<b>\$20,814,400</b>	<b>\$1,511,429</b>	<b>8%</b>

## REVENUES BY MAJOR CATEGORY



■ TAXES	■ LICENSES & PERMITS	□ FINES
■ INTEREST & RENTS	□ REVENUE FROM OTHER AGENCIES	■ CHARGES FOR SERVICES
■ RECREATION/PAC INCOME	■ OTHER INCOME	

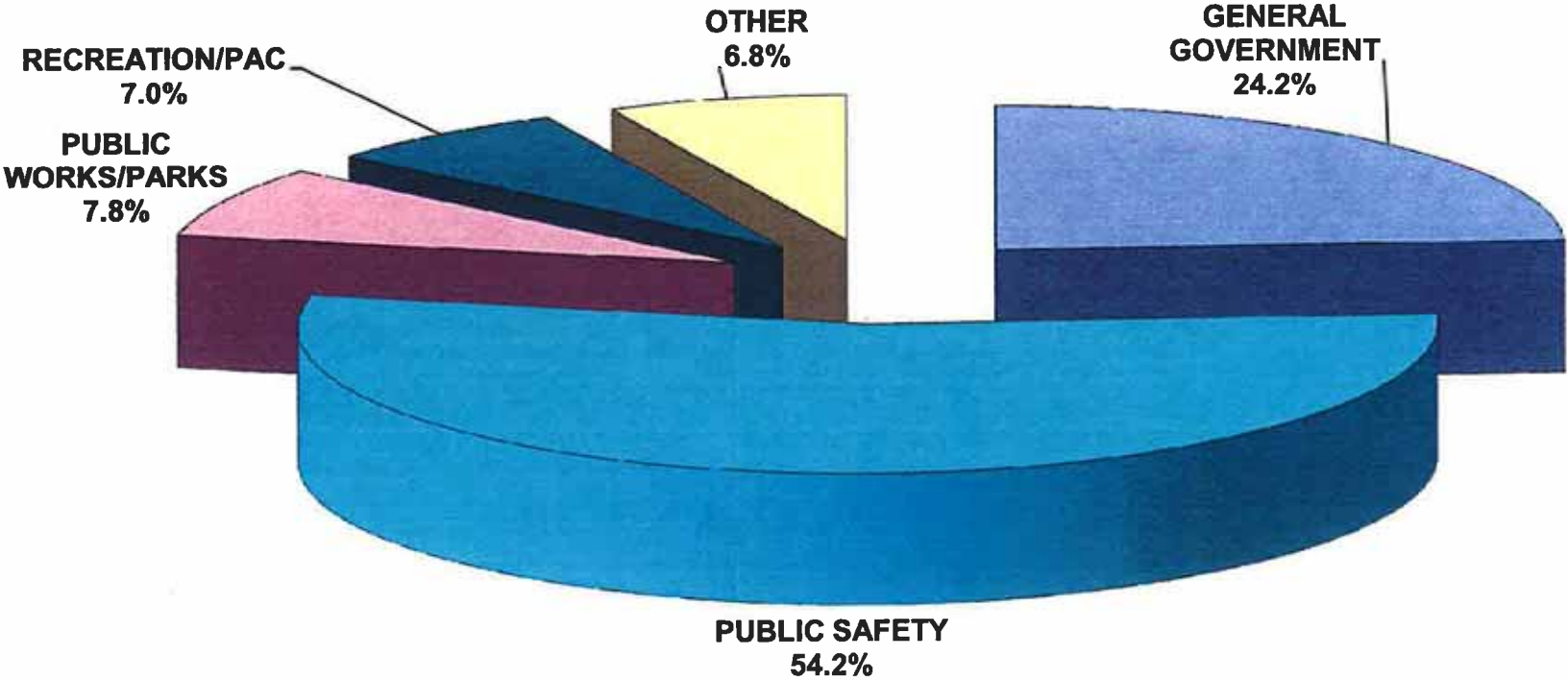


**CITY OF ROHNERT PARK**  
**2010-2011 BUDGET**  
**GENERAL FUND EXPENDITURES**

<u>CATEGORY/DEPT.</u>	<u>2009-10 BUDGET</u>	<u>2010-11 BUDGET</u>	<u>\$ INCREASE (DECREASE)</u>	<u>% CHANGE</u>
<b>GENERAL GOVERNMENT</b>				
City Council	\$95,657	\$90,818	(\$4,839)	(5.06%)
City Administration	806,439	770,162	(36,277)	(4.50%)
Finance & Accounting	1,315,514	1,147,900	(167,614)	(12.74%)
Information Systems	537,955	533,804	(4,151)	(0.77%)
Legal Services	425,000	425,000	0	0.00%
Development Services	1,325,096	1,154,429	(170,667)	(12.88%)
Human Resource	387,971	420,500	32,529	8.38%
Rent Appeals Board	225,218	150,912	(74,306)	(32.99%)
City Office Building	506,737	506,996	259	0.05%
City Office Annex	25,580	23,580	(2,000)	(7.82%)
General Gov't-Non Dept.	1,979,950	1,698,674	(281,276)	(14.21%)
Retired Empl. Benefits	1,491,087	1,518,128	27,041	1.81%
General Gov't-Non Dept.(T/O)	289,158	258,290	(30,868)	(10.68%)
<b>TOTAL GENERAL GOVERNMENT</b>	<u>\$9,411,362</u>	<u>\$8,699,193</u>	<u>(\$712,169)</u>	<u>(7.57%)</u>
<b>PUBLIC SAFETY</b>				
Police/Fire Personnel	\$13,946,397	\$13,067,346	(\$879,051)	(6.30%)
Police Protection	1,255,600	1,255,100	(500)	(0.04%)
Fire Protection	209,940	198,700	(11,240)	(5.35%)
Fire Prevention	226,146	224,810	(1,336)	(0.59%)
Animal Control	425,924	455,504	29,580	6.94%
Animal Shelter	45,568	44,940	(628)	(1.38%)
Public Safety Bldg. SW	2,700	0	(2,700)	(100.00%)
Public Safety Bldg. Main	352,450	216,100	(136,350)	(38.69%)
Public Safety Bldg. North	23,000	23,000	0	0.00%
Public Safety Bldg. South	10,500	10,500	0	0.00%
Civil Preparedness/Haz Mat	4,000	4,000	0	0.00%
Youth & Family Services	19,430	0	(19,430)	(100.00%)
<b>TOTAL PUBLIC SAFETY</b>	<u>\$16,521,655</u>	<u>\$15,500,000</u>	<u>(\$1,021,655)</u>	<u>(6.18%)</u>
<b>PUBLIC WORKS/PARKS</b>				
General	\$ 537,276	\$ 332,421	\$ (204,855)	(38.13%)
Maintenance of Streets & Bikeways	459,718	494,735	35,017	7.62%
Street Lighting	211,906	192,715	(19,191)	(9.06%)
Traffic Signals	90,000	98,633	8,633	9.59%
Storm Drains & Drainage	62,000	124,187	62,187	100.30%
School Grounds	5,000	5,000	0	0.00%
Park Maintenance	984,442	502,832	(481,610)	(48.92%)
Park Landscape	0	476,263	476,263	100.00%
<b>TOTAL PUBLIC WORKS/PARKS</b>	<u>\$2,350,342</u>	<u>\$2,226,786</u>	<u>(\$123,556)</u>	<u>(5.26%)</u>

<u>CATEGORY/DEPT.</u>	<u>2009-10 BUDGET</u>	<u>2010-11 BUDGET</u>	<u>\$ INCREASE (DECREASE)</u>	<u>% CHANGE</u>
<b>RECREATION</b>				
Recreation Commission	\$ 27,833	\$ 27,000	\$ (833)	(2.99%)
Community Events	0	44,000	44,000	
Recreation Admin.	287,588	112,308	(175,280)	(60.95%)
Recreation Programs	47,810	44,950	(2,860)	(5.98%)
Senior Citizen Center	140,663	121,093	(19,570)	(13.91%)
Alicia Pool	6,675	0	(6,675)	(100.00%)
Benecia Pool	101,878	151,715	49,837	48.92%
Ladybug Pool	8,075	0	(8,075)	(100.00%)
Honeybee Pool	234,884	212,159	(22,725)	(9.67%)
Magnolia Pool	85,178	17,607	(67,571)	(79.33%)
Sports Center	486,379	509,152	22,773	4.68%
Comm. Center Compl. Gr.	17,325	1,500	(15,825)	(91.34%)
R.P. Community Center	237,432	299,149	61,717	25.99%
Burton Ave. Rec. Center	17,860	39,587	21,727	121.65%
Benecia Youth Center	4,780	1,500	(3,280)	(68.62%)
Ladybug Rec. Bldg.	3,468	11,851	8,383	241.72%
Scout Hut	500	500	0	0.00%
Golf Course	0	2,740	2,740	100.00%
<b>TOTAL RECREATION</b>	<u>\$1,708,328</u>	<u>\$1,596,811</u>	<u>(\$111,517)</u>	<u>(6.53%)</u>
<b>OTHER</b>				
Library	\$10,000	\$10,000	\$0	0.00%
Performing Arts Center	634,005	396,513	(237,492)	(37.46%)
Booking Fees/County	50,000	20,000	(30,000)	(60.00%)
Prop Tax Admin Fee/County	110,000	110,000	0	0.00%
Sexual Assault Examinations	10,000	15,000	5,000	50.00%
<b>TOTAL OTHER</b>	<u>\$814,005</u>	<u>\$551,513</u>	<u>(\$262,492)</u>	<u>(32.25%)</u>
<b>TOTAL ALL DEPARTMENTS</b>	<u>\$30,805,692</u>	<u>\$28,574,303</u>	<u>(\$2,231,389)</u>	<u>(7.24%)</u>
<b>TOTAL EXCLUDING NON GENERAL FUND EXPENDITURES</b>	<u>\$30,805,692</u>	<u>\$28,574,303</u>	<u>(\$2,231,389)</u>	<u>(7.24%)</u>

# EXPENDITURES BY CATEGORY



**2010-2011 Budget  
Notes to Expenditure Statements**

a. A/P and payroll checks, business licenses, animal license forms utility forms, purchase orders and other special supplies	
b. Invoice printing/mailing contract, and bank fees	
c. Data processing, telephone, VOIP, data and T1 circuits	
d. Software Licensing	\$30,000
Springbrook Licensing	30,000
Metro-Scan	5,500
Anti Virus Software/Spam Filter	9,500
Network Support/Maintenance	11,000
Cisco Maintenance	38,000
Miscellaneous	14,000
	<u>\$138,000</u>
e. Part-time Code Enforcement Officer	\$36,000
GIS /Drafting Tech & On-call Planner	19,500
	<u>\$55,500</u>
f. Consultation for General Plan updates	
g. Outsourced HR Support	\$80,000
h. Labor Negotiations	\$50,000
Benefits Analysis	15,000
Other Labor/HR Support Services	15,000
Total	<u>\$80,000</u>
i. Professional legal services	\$22,500
j. Lease payments/1999 COPs	\$347,480
k. Worker's Comp. (REMIF)	\$487,661
Self-Insured Losses-WCI	100,000
EAP	9,300
	<u>\$596,961</u>
l. ABAG	\$8,000
League of California Cities	15,000
LAFCO	15,500
	<u>38,500</u>
m. Revenue Consultant(s)	\$45,000
Benefits Consultant	15,000
Strategic Plan Facilitator	40,000
Other	10,000
	<u>\$110,000</u>

n. Annual City audit-incl. TDA, Single Audit, RPPA, and CDC	
o. 6410 REMIF (incl prop, auto)	\$599,713
6420 Self-insured losses	100,000
	<u>699,713</u>
p. Employee service awards	\$8,000
q. Community promotion & support	
Crossing Guards	\$7,000
Retirement Functions	10,500
Community Events	5,000
Sister Cities Contribution	500
Total	<u>\$23,000</u>
r. Non-smoking allowance(4510)	\$8,025
Residency Allowance(4511)	28,368
Educational Stipend (4512)	118,933
In-district Stipend (4513)	103,500
Total	<u>\$258,826</u>
s. PERS (Employer-4901)	\$3,618,686
PERS (Employee-4902)	957,942
Deferred compensation(4903)	95,550
Total	<u>\$4,672,178</u>
t. Life ins/Salary contin.(4930)	\$36,112
Long Term Disability	26,223
Health (Current employees/492X)	2,367,087
Dental care(4924)	435,405
Eye care(4923)	134,885
Medicare(4925)	189,370
Mgmt Medical (4961 & 4970)	68,500
Unemployment Expense (4940)	110,000
Total	<u>\$3,367,582</u>
u. Non-departmental benefits as follows:	
Retired employees medical ins.	\$1,086,000
Retired employees mgt medical	68,500
Retired employees eye care	56,500
Retired employees dental	184,500
Mgt. employee life ins.	13,628
State unemployment insurance	110,000
Total	<u>\$1,519,128</u>

CITY OF ROHNERT PARK  
2010-2011 Budget  
General Government Expenditures

	Total General Govt.	City Council	City Manager/ Clerk	Finance & Acct.	Info Systems	Legal Services	Develop. Services	Human Resource	Rent Appeals Board	City Admin. Bldg.	City Hall Annex	General Govt. Non-Dept.	Non-Dept. Employee Benefits	Non-Dept. Equipment Leases
		1100	1200	1300	1310	1500	1600	1700	1710	1800	1810	1900	1910	1930
<b>Employee Services</b>														
4101	Regular Salaries	\$2,419,716	\$24,660	\$527,606	\$639,333	\$128,060	\$864,313	\$148,148	\$87,596					
4110	Longevity Pay	49,658		8,223	31,036			10,399						
4201	Part-Time Payroll	141,500			42,000	24,000	55,500 e	20,000						
4401	Overtime Salaries	6,200					6,200							
451X	Residency/Non-Smoker Allow.	274,606		3,660	4,080		6,240	1,200	600				\$258,826 z	
4520	Other Salaries	315,396		35,275	21,348	1,234	32,264	1,009	3,376				\$220,890	
4800	Training and Education	42,200			2,000	5,000	10,200					25,000		
4901	Retirement and Deferred Comp.	4,672,178											\$4,672,178 s	
492X	Health and Medical Coverage	3,367,582											3,367,582 t	
4950	Worker's Compensation Ins.	596,961										596,961 k		
49XX	Alloc. of Employee Benefits	(5,967,698)	55,233	182,398	289,983	60,010	344,262	66,744	35,020			0	(7,001,348)	
4999	PW/Develop Svcs Recharge	(410,854)					(415,000)			3,066	1,080			
	<b>SUBTOTAL</b>	<b>\$5,507,445</b>	<b>\$79,893</b>	<b>\$757,162</b>	<b>\$1,029,780</b>	<b>\$218,304</b>	<b>\$903,979</b>	<b>\$247,500</b>	<b>\$126,592</b>	<b>\$3,066</b>	<b>\$1,080</b>	<b>\$621,961</b>	<b>\$1,518,128 u</b>	<b>\$0</b>
<b>Supplies and Other Expenditures</b>														
5100	Office Supplies	\$21,050					\$300		\$750	\$20,000				
5130	Postage	28,070			320		2,000		750	25,000				
5140	Books, Pamphlets & Period.	3,900					3,600					300		
5210	Special Dept. Supplies	28,750	500		6,000 a	11,000	4,250	500		2,500		4,000		
5220	Heat, Light and Power	28,200								14,000	14,000	200		
523X	Telephone	126,300		1,000	2,500	93,000 c	4,300			25,000	500	7,000		
5240	Advertising & Publications	10,500					3,000	500						
5251	Clothing Allowance	200					200							
5260	Dues and Subscriptions	46,750		1,000	1,200	2,500	3,300		250			38,500 l		
5270	Vehicles Gas & Oil	4,500				1,500	3,000							
5272	Auto Allowance/Mileage	24,500		8,000	4,100		12,400							
5310	Facility Maint/Routine	23,500								20,500	3,000			
5313	Facility Maint/Non-Routine	10,000								5,000	5,000			
5320	Vehicle Repairs & Maint.	1,800					800					1,000		
5330,5340	Office Equipment Maint.	141,000			3,000	138,000 d								
6101	Contractual Services	364,500			100,000 b	18,000	149,500 f	80,000 g				17,000		
6110	Professional Services	697,500					60,000	80,000 h	22,500 i			110,000 m		
6120	Audit Fees	86,000										86,000 n		
62XX	Recruitment	12,000						12,000						
6310	Equipment Leases	96,950				50,000	2,500			44,450				
64XX	Insurance & Surety Bonds	699,713										699,713 o		
6600	Travel and Meetings	25,295	10,425	3,000	1,000	1,500	1,300		70			8,000 p		
6710	Community Promotion	23,000										23,000 q		
6910	Miscellaneous Other Charges	32,000										32,000		
6930	Election Expense	50,000										50,000		
	<b>SUBTOTAL</b>	<b>\$2,585,978</b>	<b>\$10,925</b>	<b>\$13,000</b>	<b>\$118,120</b>	<b>\$315,500</b>	<b>\$425,000</b>	<b>\$250,450</b>	<b>\$173,000</b>	<b>\$156,450</b>	<b>\$22,500</b>	<b>\$1,076,713</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Expenditures</b>														
9XXX	Capital Outlay Detail	\$0				\$0								
210-7100	Lease Debt Prin. Pmts.(pg.26)	365,124								175,000 j				190,124
210-7200	Lease Debt Int. Pmts. (pg.26)	240,646								172,480 j				68,166
	<b>SUBTOTAL</b>	<b>\$605,770</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$347,480</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258,290</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$8,699,193</b>	<b>\$90,818</b>	<b>\$770,162</b>	<b>\$1,147,900</b>	<b>\$533,804</b>	<b>\$1,154,429</b>	<b>\$420,500</b>	<b>\$150,912</b>	<b>\$506,996</b>	<b>\$23,580</b>	<b>\$1,698,674</b>	<b>\$1,518,128</b>	<b>\$258,290</b>

**2010-2011 Budget  
Notes to Expenditure Statements**

a. Other salaries					
Fire services overtime (4121)	\$139,509			g. Livescan Annual Maintenance Contract	\$5,500
Court time (4130)	60,000			Blood Draws, Hostpital Clearance	12,000
Uniform Allowance (4128)	14,640			Radio Maintenance Contract	12,000
FTO/CTO Pay (4124)	49,998			CAD/RMS on-going support/maintenance	375,000
P.O.S.T. Certification Pay (4127)	253,892			Voiceprint on-going support/maintenance	8,500
Detective Pay (4129)	42,179			K-9 Training and Veterinarian	27,000
Motorcycle Stipend (4132)	4,484			Miscellaneous contractual services	60,000
Fire Services Stipend (4133)	17,191				<u>500,000</u>
Canine Handler (4134)	4,484				
Field Technician (4135)	4,078			h. Police sketches, central pathology, polygraph, K-9 Liability Fund	
Master Sergeant (4136)	56,049			i. Awards Program, Reserves & Explorers	
	<u>\$646,504</u>			j. Rescue equipment (USAR), ladders, axes, hoses, masks, etc.	
				k. Turn out gear, replacements and wildland fire turnout gear	
b. Holiday Pay	\$349,529			l. Contracts for automatic defibrillator, linens, extinguisher maintenance, hazardous materials, clean-up and haz mat physicals	
Educational Stipend	\$57,337			m. Annual OES contract with County of Sonoma	
In-District Stipend	\$101,700				
Residency/Non-Smoking	\$7,845				
	<u>\$516,411</u>				
c. Special police & fire training held every week. Also, P.O.S.T. reimbursable classes (\$30,000) are included here.					
d. Ammunition, safety equipment, film & radio supplies, weapon related eq., badges & ticket books, recording tapes, flares & miscellaneous items					
e. City provides uniforms to officers required to wear them					
f. Neighborhood Enforcement Officer					
Funding: Vehicle Abatement	\$15,000				
Funding: Refuse	10,000				
	<u>\$25,000</u>				

CITY OF ROHNERT PARK  
2010-2011 Budget  
**Public Safety Expenditures**

	Total Public Safety	Police/Fire Personnel	Police Protection	Fire Protection	Fire Prevention	Animal Control	Animal Shelter	Public Safety Main	Public Safety North	Public Safety South	Emerg. Prep./ Haz Mat
		2100	2200	2300	2310	2400	2410	2510	2600	2610	2700
<b>Employee Services</b>											
4101	Regular Salaries-Sworn & CSO	\$6,556,689	\$6,256,665		\$87,227	\$212,797					
4110	Longevity Pay	116,665	107,942		8,723						
412X	Fire Engineers, Capt. & EMT Pay	190,889	169,589		21,300						
41XX	Other Salaries	652,850	646,504	a	6,346						
4201	Part-Time Salaries	205,000	140,000	25,000	f	40,000					
4401	Overtime Salaries	826,000	820,000		5,000	1,000					
451X	Residency/Non Smoking/Stipend	525,503	516,411	b	7,772	1,320					
4520	Other Salaries	96,859	94,931		840	1,088					
4800	Training and Education	71,200		60,000	c	10,000	1,000	200			
4961	Counseling	1,000	1,000								
49XX	Allocation of Employee Benefits	4,467,805	4,315,304		76,102	76,399					
4999	Public Works Recharge	154,240		105,600	28,800		11,740	8,100			
	<b>SUBTOTAL</b>	<b>\$13,864,700</b>	<b>\$13,067,346</b>	<b>\$191,600</b>	<b>\$38,800</b>	<b>\$214,310</b>	<b>\$332,804</b>	<b>\$11,740</b>	<b>\$8,100</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies and Other Expenditures</b>											
5100,5150	Office Supplies, Bank Charges	\$24,000		\$20,000	\$500	\$500	\$3,000				
5125	First Aid Supplies	6,200			6,000		200				
5130	Postage	10,000		10,000							
5140	Books, Pamphlets & Periodicals	2,600		1,000	1,000	500	100				
521X	Special Departmental Supplies	169,500		102,500	d	10,000	j	1,000	55,000		
5220	Heat, Light & Power	148,000						15,000	120,000	10,000	3,000
523X	Telephone	68,000		35,000			1,000	1,000	28,000	2,000	1,000
5240	Advertising and Publications	6,500		500			6,000				
5250	Uniform Expense	75,000		30,000	e	45,000	k				
5260	Dues and Subscriptions	5,600		3,500		500	100				
5270	Vehicle Supplies (Gas & Oil)	180,000		180,000							
5310	Facility Maintenance/Routine	81,000					12,000	60,000	5,000	4,000	
5313	Facility Maintenance/Non-Routine	11,500					4,000	5,000	5,000	2,500	
5320	Vehicle Repairs & Maint.	102,500		60,000	40,000	500	2,000				
5330	Special Dept. Equip. (R&M)	19,000		9,000	7,000		3,000				
5340	Office Equip. Supplies & Maint.	3,000		2,000			1,000				
5350	Small Tools	1,000			500	500					
5370	Equipment Rental	0									3,000
6101	Contractual Services	586,600		500,000	g	30,100	i	3,500	50,000		
6103	Spay/Neuter Expense	0									
6110	Professional Services	2,500		2,000	h		500				
6310	Equipment Leases	59,000		50,000	8,000		1,000				
6315	Rent/Lease/Taxes	0									
6600	Travel and Meetings	6,500		5,000	1,000	500					
6710	Community Promotion	300			300						
6910	Miscellaneous Other Charges	4,000		3,000	i						1,000
	<b>SUBTOTAL</b>	<b>\$1,572,300</b>	<b>\$0</b>	<b>\$1,013,500</b>	<b>\$149,900</b>	<b>\$8,500</b>	<b>\$122,700</b>	<b>\$32,200</b>	<b>\$208,000</b>	<b>\$23,000</b>	<b>\$10,500</b>
	<b>Other Expenditures</b>										
9XXX	Capital Outlay Detail	\$63,000		\$50,000	\$10,000	\$2,000	\$1,000				
210-7100	Lease Debt Prin. Pmts. (pg. 26)	0									
210-7200	Lease Debt Int. Pmts. (pg. 26)	0									
	<b>SUBTOTAL</b>	<b>\$63,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$10,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$15,500,000</b>	<b>\$13,067,346</b>	<b>\$1,255,100</b>	<b>\$198,700</b>	<b>\$224,810</b>	<b>\$455,504</b>	<b>\$44,940</b>	<b>\$216,100</b>	<b>\$23,000</b>	<b>\$10,500</b>

**2010-2011 Budget  
Notes to Expenditure Statements**

a. Linen services and boot allowance			
b. Haz mat disposal	\$12,000		
Corp Yard fuel clean-up	20,000		
	<u>\$32,000</u>		
c. Special department supplies, including in-house sidewalk repair	\$35,000		
Landscape supplies	10,000		
	<u>\$45,000</u>		
d. OADS contract services, sidewalk repair			
Pavement, striping and street repairs			
e. Contract to maintain and service traffic signals in City			
f. Pump rentals for Martin Avenue			
g. RRWS (\$20,000); WDR (\$10,000)			
h. Toilets, door, roof, paint for all parks			
i. BBQ, playground, athletic field for all parks			
j. OADS contract services for all parks			
k. Trailer, mule, misc. equipment		\$35,000	
Pick-up truck		25,000	
		<u>\$60,000</u>	
l. Small mowers, weed wackers, hedgers			



**CITY OF ROHNERT PARK**  
**2010-2011 Budget**  
**Public Works & Parks Expenditures**

	Total PW/ Parks	Public Works General	Maint.of Streets & Bikeways	School Grounds	Street Lighting	Traffic Signal Maint.	Storm Drains & Ditches	Weed Abatement	Park Maint.	Park Landscape
		3300	3420	3430	3600	3700	3910	3920	4001	4002
<b>Employee Services</b>										
4101	Regular Payroll	\$794,665	\$163,556	\$225,102		\$16,957	\$5,592	\$20,513	147,566	215,379
4110	Longevity Pay	25,142	5,187	8,079		1,234	308	312	5,451	4,571
415X	Stand-By Pay	36,500	15,000	2,500		1,000	1,000		11,000	5,000
4201	Part-Time Payroll	139,000	23,000	15,000					15,000	86,000
4401	Overtime Salaries	22,900	8,000	4,000	300	300	300		7,000	3,000
451X	Residency/Non Smoking Allow.	19,209	5,207	3,922	1,027	257	631		3,737	4,428
4520	Other Salaries	9,951	2,336	2,785	132	33	552		1,763	2,350
4800	Training & Education	13,500	10,000	1,500						2,000
49XX	Alloc. of Employee Benefits	333,945	75,461	87,247	7,065	2,143	7,879		58,615	95,535
4999	Recharge	(196,826)	(196,826)							
	<b>SUBTOTAL</b>	<b>\$1,197,986</b>	<b>\$110,921</b>	<b>\$350,135</b>	<b>\$0</b>	<b>\$27,715</b>	<b>\$9,633</b>	<b>\$31,187</b>	<b>\$0</b>	<b>\$250,132</b>
<b>Supplies and Other Exp.</b>										
5100	Office Supplies	\$3,000	\$3,000							
5130	Postage	100	100							
5140	Books, Pamphlets, Periodicals	0								
5150	Bank Charges	0								
5210/5211	Special Dept. Sup/Lands Sup	186,000	30,000	45,000 c	15,000		1,000	0	47,000	48,000
5220	Heat, Light and Power	228,300	10,000	8,000	5,000	145,000	19,000		41,300	
5230	Telephone/Cell Phone	9,000	7,000						2,000	
5251	Clothing Allowance	7,500	7,500 a							
5260	Dues and Subscriptions	300		300						
5270	Vehicle Oper., Suppl., Gas & Oil	45,000	45,000							
5272	Auto Allowance/Mileage	4,300	3,500	800						
5310	Facility Maint./Routine	82,000	18,000				40,000		24,000 h	
5313	Facility Maint./Non-Routine	0								
5314/5315	HazMat Disposal/Fuel Tank	32,000	32,000 b							
5320	Vehicle Repair & Maint.	30,000	30,000							
5330	Spec. Dept. Equip. (R&M)	36,500	1,000	1,500				0	34,000 i	
5340	Office Equipment (R&M)	500	500							
5350	Small Tools	12,000	5,000	2,000					4,000	1,000
5370	Equipment Rental	16,200	1,200	2,000			7,000 f		4,000	2,000
6101	Contractual Services	203,600		85,000 d	5,000	65,000 e	15,000		33,600 j	
6110	Professional Services	0								
6310	Equipment Leases	5,000	5,000							
6600	Travel and Meetings	200	200							
6910	Misc. Other Charges	38,300	2,000				30,000 g		2,800	3,500
	<b>SUBTOTAL</b>	<b>\$939,800</b>	<b>\$201,000</b>	<b>\$144,600</b>	<b>\$5,000</b>	<b>\$165,000</b>	<b>\$84,000</b>	<b>\$93,000</b>	<b>\$0</b>	<b>\$192,700</b>
<b>Other Expenditures</b>										
9XXX	Capital Outlay-Detail	\$89,000	\$20,500			\$5,000			\$60,000 k	\$3,500 l
210-7100	Lease Debt Prin. Pmts (pg. 26)	0								
210-7200	Lease Debt Int. Pmts. (pg. 26)	0								
	<b>SUBTOTAL</b>	<b>\$89,000</b>	<b>\$20,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$3,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$2,226,786</b>	<b>\$332,421</b>	<b>\$494,735</b>	<b>\$5,000</b>	<b>\$192,715</b>	<b>\$98,633</b>	<b>\$124,187</b>	<b>\$0</b>	<b>\$502,832</b>

**2010-2011 Budget  
Notes to Expenditure Statements**

a. A/P and payroll checks, business licenses, animal license forms utility forms, purchase orders and other special supplies	
b. Invoice printing/mailing contract, and bank fees	
c. Data processing, telephone, VOIP, data and T1 circuits	
d. Software Licensing	\$30,000
Springbrook Licensing	30,000
Metro-Scan	5,500
Anti Virus Software/Spam Filter	9,500
Network Support/Maintenance	11,000
Cisco Maintenance	38,000
Miscellaneous	14,000
	<u>\$138,000</u>
e. Part-time Code Enforcement Officer	\$36,000
GIS /Drafting Tech & On-call Planner	19,500
	<u>\$55,500</u>
f. Consultation for General Plan updates	
g. Outsourced HR Support	\$80,000
h. Labor Negotiations	\$50,000
Benefits Analysis	15,000
Other Labor/HR Support Services	15,000
Total	<u>\$80,000</u>
i. Professional legal services	\$22,500
j. Lease payments/1999 COPs	\$347,480
k. Worker's Comp. (REMIF)	\$487,661
Self-Insured Losses-WCI	100,000
EAP	9,300
	<u>\$596,961</u>
l. ABAG	\$8,000
League of California Cities	15,000
LAFCO	15,500
	<u>38,500</u>
m. Revenue Consultant(s)	\$45,000
Benefits Consultant	15,000
Strategic Plan Facilitator	40,000
Other	10,000
	<u>\$110,000</u>

n. Annual City audit-incl. TDA, Single Audit, RPPA, and CDC	
o. 6410 REMIF (incl prop, auto)	\$599,713
6420 Self-insured losses	100,000
	<u>699,713</u>
p. Employee service awards	\$8,000
q. Community promotion & support	
Crossing Guards	\$7,000
Retirement Functions	10,500
Community Events	5,000
Sister Cities Contribution	500
Total	<u>\$23,000</u>
r. Non-smoking allowance(4510)	\$8,025
Residency Allowance(4511)	28,368
Educational Stipend (4512)	118,933
In-district Stipend (4513)	103,500
Total	<u>\$258,826</u>
s. PERS (Employer-4901)	\$3,618,686
PERS (Employee-4902)	957,942
Deferred compensation(4903)	95,550
Total	<u>\$4,672,178</u>
t. Life ins/Salary contin.(4930)	\$36,112
Long Term Disability	26,223
Health (Current employees/492X)	2,367,087
Dental care(4924)	435,405
Eye care(4923)	134,885
Medicare(4925)	189,370
Mgmt Medical (4961 & 4970)	68,500
Unemployment Expense (4940)	110,000
Total	<u>\$3,367,582</u>
u. Non-departmental benefits as follows:	
Retired employees medical ins.	\$1,086,000
Retired employees mgt medical	68,500
Retired employees eye care	56,500
Retired employees dental	184,500
Mgt. employee life ins.	13,628
State unemployment insurance	110,000
Total	<u>\$1,519,128</u>

CITY OF ROHNERT PARK  
2010-2011 Budget  
General Government Expenditures

	Total General Govt.	City Council	City Manager/ Clerk	Finance & Acct.	Info Systems	Legal Services	Develop. Services	Human Resource	Rent Appeals Board	City Admin. Bldg.	City Hall Annex	General Govt. Non-Dept.	Non-Dept. Employee Benefits	Non-Dept. Equipment Leases
		1100	1200	1300	1310	1500	1600	1700	1710	1800	1810	1900	1910	1930
<b>Employee Services</b>														
4101	Regular Salaries	\$2,419,716	\$24,660	\$527,606	\$639,333	\$128,060	\$864,313	\$148,148	\$87,596					
4110	Longevity Pay	49,658		8,223	31,036			10,399						
4201	Part-Time Payroll	141,500			42,000	24,000	55,500 e	20,000						
4401	Overtime Salaries	6,200					6,200							
451X	Residency/Non-Smoker Allow.	274,606		3,660	4,080		6,240	1,200	600				\$258,826 z	
4520	Other Salaries	315,396		35,275	21,348	1,234	32,264	1,009	3,376				\$220,890	
4800	Training and Education	42,200			2,000	5,000	10,200					25,000		
4901	Retirement and Deferred Comp.	4,672,178											\$4,672,178 s	
492X	Health and Medical Coverage	3,367,582											3,367,582 t	
4950	Worker's Compensation Ins.	596,961										596,961 k		
49XX	Alloc. of Employee Benefits	(5,967,698)	55,233	182,398	289,983	60,010	344,262	66,744	35,020			0	(7,001,348)	
4999	PW/Develop Svcs Recharge	(410,854)					(415,000)			3,066	1,080			
	<b>SUBTOTAL</b>	<b>\$5,507,445</b>	<b>\$79,893</b>	<b>\$757,162</b>	<b>\$1,029,780</b>	<b>\$218,304</b>	<b>\$903,979</b>	<b>\$247,500</b>	<b>\$126,592</b>	<b>\$3,066</b>	<b>\$1,080</b>	<b>\$621,961</b>	<b>\$1,518,128 u</b>	<b>\$0</b>
<b>Supplies and Other Expenditures</b>														
5100	Office Supplies	\$21,050					\$300		\$750	\$20,000				
5130	Postage	28,070			320		2,000		750	25,000				
5140	Books, Pamphlets & Period.	3,900					3,600					300		
5210	Special Dept. Supplies	28,750	500		6,000 a	11,000	4,250	500		2,500		4,000		
5220	Heat, Light and Power	28,200								14,000	14,000	200		
523X	Telephone	126,300		1,000	2,500	93,000 c	4,300			25,000	500	7,000		
5240	Advertising & Publications	10,500					3,000	500						
5251	Clothing Allowance	200					200							
5260	Dues and Subscriptions	46,750		1,000	1,200	2,500	3,300		250			38,500 l		
5270	Vehicles Gas & Oil	4,500				1,500	3,000							
5272	Auto Allowance/Mileage	24,500		8,000	4,100		12,400							
5310	Facility Maint/Routine	23,500								20,500	3,000			
5313	Facility Maint/Non-Routine	10,000								5,000	5,000			
5320	Vehicle Repairs & Maint.	1,800					800					1,000		
5330,5340	Office Equipment Maint.	141,000			3,000	138,000 d								
6101	Contractual Services	364,500			100,000 b	18,000	149,500 f	80,000 g				17,000		
6110	Professional Services	697,500					60,000	80,000 h	22,500 i			110,000 m		
6120	Audit Fees	86,000										86,000 n		
62XX	Recruitment	12,000						12,000						
6310	Equipment Leases	96,950				50,000	2,500			44,450				
64XX	Insurance & Surety Bonds	699,713										699,713 o		
6600	Travel and Meetings	25,295	10,425	3,000	1,000	1,500	1,300		70			8,000 p		
6710	Community Promotion	23,000										23,000 q		
6910	Miscellaneous Other Charges	32,000										32,000		
6930	Election Expense	50,000										50,000		
	<b>SUBTOTAL</b>	<b>\$2,585,978</b>	<b>\$10,925</b>	<b>\$13,000</b>	<b>\$118,120</b>	<b>\$315,500</b>	<b>\$425,000</b>	<b>\$250,450</b>	<b>\$173,000</b>	<b>\$156,450</b>	<b>\$22,500</b>	<b>\$1,076,713</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Expenditures</b>														
9XXX	Capital Outlay Detail	\$0				\$0								
210-7100	Lease Debt Prin. Pmts.(pg.26)	365,124								175,000 j				190,124
210-7200	Lease Debt Int. Pmts. (pg.26)	240,646								172,480 j				68,166
	<b>SUBTOTAL</b>	<b>\$605,770</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$347,480</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258,290</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$8,699,193</b>	<b>\$90,818</b>	<b>\$770,162</b>	<b>\$1,147,900</b>	<b>\$533,804</b>	<b>\$1,154,429</b>	<b>\$420,500</b>	<b>\$150,912</b>	<b>\$506,996</b>	<b>\$23,580</b>	<b>\$1,698,674</b>	<b>\$1,518,128</b>	<b>\$258,290</b>

**2010-2011 Budget  
Notes to Expenditure Statements**

a. Other salaries

Fire services overtime (4121)	\$139,509
Court time (4130)	60,000
Uniform Allowance (4128)	14,640
FTO/CTO Pay (4124)	49,998
P.O.S.T. Certification Pay (4127)	253,892
Detective Pay (4129)	42,179
Motorcycle Stipend (4132)	4,484
Fire Services Stipend (4133)	17,191
Canine Handler (4134)	4,484
Field Technician (4135)	4,078
Master Sergeant (4136)	56,049
	<u>\$646,504</u>

b. Holiday Pay

Educational Stipend	\$349,529
In-District Stipend	\$57,337
Residency/Non-Smoking	\$101,700
	<u>\$7,845</u>
	<u>\$516,411</u>

c. Special police & fire training held every week.  
Also, P.O.S.T. reimbursable classes (\$30,000) are included here.

d. Ammunition, safety equipment, film & radio supplies, weapon related eq., badges & ticket books, recording tapes, flares & miscellaneous items

e. City provides uniforms to officers required to wear them

f. Neighborhood Enforcement Officer

Funding: Vehicle Abatement	\$15,000
Funding: Refuse	10,000
	<u>\$25,000</u>

g. Livescan Annual Maintenance Contract	\$5,500
Blood Draws, Hostpital Clearance	12,000
Radio Maintenance Contract	12,000
CAD/RMS on-going support/maintenance	375,000
Voiceprint on-going support/maintenance	8,500
K-9 Training and Veterinarian	27,000
Miscellaneous contractual services	60,000
	<u>500,000</u>

h. Police sketches, central pathology, polygraph, K-9 Liability Fund

i. Awards Program, Reserves & Explorers

j. Rescue equipment (USAR), ladders, axes, hoses, masks, etc.

k. Turn out gear, replacements and wildland fire turnout gear

l. Contracts for automatic defibrillator, linens, extinguisher maintenance, hazardous materials, clean-up and haz mat physicals

m. Annual OES contract with County of Sonoma

CITY OF ROHNERT PARK  
2010-2011 Budget  
Public Safety Expenditures

	Total Public Safety	Police/Fire Personnel	Police Protection	Fire Protection	Fire Prevention	Animal Control	Animal Shelter	Public Safety Main	Public Safety North	Public Safety South	Emerg. Prep./ Haz Mat
		2100	2200	2300	2310	2400	2410	2510	2600	2610	2700
<b>Employee Services</b>											
4101	Regular Salaries-Sworn & CSO	\$6,556,689	\$6,256,665		\$87,227	\$212,797					
4110	Longevity Pay	116,665	107,942		8,723						
412X	Fire Engineers, Capt. & EMT Pay	190,889	169,589		21,300						
41XX	Other Salaries	652,850	646,504	a	6,346						
4201	Part-Time Salaries	205,000	140,000	25,000	f	40,000					
4401	Overtime Salaries	826,000	820,000		5,000	1,000					
451X	Residency/Non Smoking/Stipend	525,503	516,411	b	7,772	1,320					
4520	Other Salaries	96,859	94,931		840	1,088					
4800	Training and Education	71,200		60,000	c	10,000	1,000	200			
4961	Counseling	1,000	1,000								
49XX	Allocation of Employee Benefits	4,467,805	4,315,304		76,102	76,399					
4999	Public Works Recharge	154,240		105,600	28,800		11,740	8,100			
	<b>SUBTOTAL</b>	<b>\$13,864,700</b>	<b>\$13,067,346</b>	<b>\$191,600</b>	<b>\$38,800</b>	<b>\$214,310</b>	<b>\$332,804</b>	<b>\$11,740</b>	<b>\$8,100</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies and Other Expenditures</b>											
5100,5150	Office Supplies, Bank Charges	\$24,000		\$20,000	\$500	\$500	\$3,000				
5125	First Aid Supplies	6,200			6,000		200				
5130	Postage	10,000		10,000							
5140	Books, Pamphlets & Periodicals	2,600		1,000	1,000	500	100				
521X	Special Departmental Supplies	169,500		102,500	d	10,000	j	1,000	55,000		
5220	Heat, Light & Power	148,000						15,000	120,000	10,000	3,000
523X	Telephone	68,000		35,000			1,000	1,000	28,000	2,000	1,000
5240	Advertising and Publications	6,500		500			6,000				
5250	Uniform Expense	75,000		30,000	e	45,000	k				
5260	Dues and Subscriptions	5,600		3,500		500	100				
5270	Vehicle Supplies (Gas & Oil)	180,000		180,000							
5310	Facility Maintenance/Routine	81,000					12,000	60,000	5,000	4,000	
5313	Facility Maintenance/Non-Routine	11,500					4,000	5,000		2,500	
5320	Vehicle Repairs & Maint.	102,500		60,000	40,000	500	2,000				
5330	Special Dept. Equip. (R&M)	19,000		9,000	7,000		3,000				
5340	Office Equip. Supplies & Maint.	3,000		2,000			1,000				
5350	Small Tools	1,000			500	500					
5370	Equipment Rental	0									3,000
6101	Contractual Services	586,600		500,000	g	30,100	i	3,500	50,000		
6103	Spay/Neuter Expense	0									
6110	Professional Services	2,500		2,000	h		500				
6310	Equipment Leases	59,000		50,000	8,000		1,000				
6315	Rent/Lease/Taxes	0									
6600	Travel and Meetings	6,500		5,000	1,000	500					
6710	Community Promotion	300			300						
6910	Miscellaneous Other Charges	4,000		3,000	i						1,000
	<b>SUBTOTAL</b>	<b>\$1,572,300</b>	<b>\$0</b>	<b>\$1,013,500</b>	<b>\$149,900</b>	<b>\$8,500</b>	<b>\$122,700</b>	<b>\$32,200</b>	<b>\$208,000</b>	<b>\$23,000</b>	<b>\$10,500</b>
	<b>Other Expenditures</b>										
9XXX	Capital Outlay Detail	\$63,000		\$50,000	\$10,000	\$2,000	\$1,000				
210-7100	Lease Debt Prin. Pmts. (pg. 26)	0									
210-7200	Lease Debt Int. Pmts. (pg. 26)	0									
	<b>SUBTOTAL</b>	<b>\$63,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$10,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$15,500,000</b>	<b>\$13,067,346</b>	<b>\$1,255,100</b>	<b>\$198,700</b>	<b>\$224,810</b>	<b>\$455,504</b>	<b>\$44,940</b>	<b>\$216,100</b>	<b>\$23,000</b>	<b>\$10,500</b>

**2010-2011 Budget  
Notes to Expenditure Statements**

a. Linen services and boot allowance

b. Haz mat disposal	\$12,000
Corp Yard fuel clean-up	20,000
	<u>\$32,000</u>

c. Special department supplies, including in-house sidewalk repair	\$35,000
Landscape supplies	10,000
	<u>\$45,000</u>

d. OADS contract services, sidewalk repair  
Pavement, striping and street repairs

e. Contract to maintain and service traffic signals in City

f. Pump rentals for Martin Avenue

g. RRWS (\$20,000); WDR (\$10,000)

h. Toilets, door, roof, paint for all parks

i. BBQ, playground, athletic field for all parks

j. OADS contract services for all parks

k. Trailer, mule, misc. equipment	\$35,000
Pick-up truck	25,000
	<u>\$60,000</u>

l. Small mowers, weed wackers, hedgers

**CITY OF ROHNERT PARK**  
**2010-2011 Budget**  
**Public Works & Parks Expenditures**

	Total PW/ Parks	Public Works General	Maint.of Streets & Bikeways	School Grounds	Street Lighting	Traffic Signal Maint.	Storm Drains & Ditches	Weed Abatement	Park Maint.	Park Landscape
		3300	3420	3430	3600	3700	3910	3920	4001	4002
<b>Employee Services</b>										
4101	Regular Payroll	\$794,665	\$163,556	\$225,102	\$16,957	\$5,592	\$20,513		147,566	215,379
4110	Longevity Pay	25,142	5,187	8,079	1,234	308	312		5,451	4,571
415X	Stand-By Pay	36,500	15,000	2,500	1,000	1,000	1,000		11,000	5,000
4201	Part-Time Payroll	139,000	23,000	15,000					15,000	86,000
4401	Overtime Salaries	22,900	8,000	4,000	300	300	300		7,000	3,000
451X	Residency/Non Smoking Allow.	19,209	5,207	3,922	1,027	257	631		3,737	4,428
4520	Other Salaries	9,951	2,336	2,785	132	33	552		1,763	2,350
4800	Training & Education	13,500	10,000	1,500						2,000
49XX	Alloc. of Employee Benefits	333,945	75,461	87,247	7,065	2,143	7,879		58,615	95,535
4999	Recharge	(196,826)	(196,826)							
	<b>SUBTOTAL</b>	<b>\$1,197,986</b>	<b>\$110,921</b>	<b>\$350,135</b>	<b>\$0</b>	<b>\$27,715</b>	<b>\$9,633</b>	<b>\$31,187</b>	<b>\$0</b>	<b>\$250,132</b>
<b>Supplies and Other Exp.</b>										
5100	Office Supplies	\$3,000	\$3,000							
5130	Postage	100	100							
5140	Books, Pamphlets, Periodicals	0								
5150	Bank Charges	0								
5210/5211	Special Dept. Sup/Lands Sup	186,000	30,000	45,000 c	15,000		1,000	0	47,000	48,000
5220	Heat, Light and Power	228,300	10,000	8,000	5,000	145,000	19,000		41,300	
5230	Telephone/Cell Phone	9,000	7,000						2,000	
5251	Clothing Allowance	7,500	7,500 a							
5260	Dues and Subscriptions	300		300						
5270	Vehicle Oper., Suppl., Gas & Oil	45,000	45,000							
5272	Auto Allowance/Mileage	4,300	3,500	800						
5310	Facility Maint./Routine	82,000	18,000				40,000		24,000 h	
5313	Facility Maint./Non-Routine	0								
5314/5315	HazMat Disposal/Fuel Tank	32,000	32,000 b							
5320	Vehicle Repair & Maint.	30,000	30,000							
5330	Spec. Dept. Equip. (R&M)	36,500	1,000	1,500				0	34,000 i	
5340	Office Equipment (R&M)	500	500							
5350	Small Tools	12,000	5,000	2,000					4,000	1,000
5370	Equipment Rental	16,200	1,200	2,000			7,000 f		4,000	2,000
6101	Contractual Services	203,600		85,000 d	5,000	65,000 e	15,000		33,600 j	
6110	Professional Services	0								
6310	Equipment Leases	5,000	5,000							
6600	Travel and Meetings	200	200							
6910	Misc. Other Charges	38,300	2,000				30,000 g		2,800	3,500
	<b>SUBTOTAL</b>	<b>\$939,800</b>	<b>\$201,000</b>	<b>\$144,600</b>	<b>\$5,000</b>	<b>\$165,000</b>	<b>\$84,000</b>	<b>\$93,000</b>	<b>\$0</b>	<b>\$192,700</b>
<b>Other Expenditures</b>										
9XXX	Capital Outlay-Detail	\$89,000	\$20,500			\$5,000			\$60,000 k	\$3,500 l
210-7100	Lease Debt Prin. Pmts (pg. 26)	0								
210-7200	Lease Debt Int. Pmts. (pg. 26)	0								
	<b>SUBTOTAL</b>	<b>\$89,000</b>	<b>\$20,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$3,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$2,226,786</b>	<b>\$332,421</b>	<b>\$494,735</b>	<b>\$5,000</b>	<b>\$192,715</b>	<b>\$98,633</b>	<b>\$124,187</b>	<b>\$0</b>	<b>\$502,832</b>

2010-2011 Budget  
Notes to Expenditure Statements

a. Activity guide	\$32,000
b. Class software license	\$10,000
c. Ceramics Studio Supplies	\$4,000
d. Benicia Pool	
4251 Pool manager	\$12,000
4252 Senior guard	3,000
4253 Instructor	7,500
4254 Guard	12,000
4255 Cashier	2,500
4256 Miscellaneous	1,000
4257 Maintenance	2,000
Total	<u>\$40,000</u>

e. Honeybee Pool	
4251 Pool manager	\$22,000
4252 Senior guard	20,000
4253 Instructor	25,000
4254 Guard	30,000
4255 Cashier	2,000
4256 Miscellaneous	1,500
4257 Maintenance	8,000
Total	<u>\$108,500</u>



CITY OF ROHNERT PARK  
2010-2011 Budget  
Recreation Expenditures

Page 1 of 2		Total Recreation Activities	Recreation Commission	Community Events	Recreation Admin	Recreation Programs	Codding Senior Center	Benecia Pool	Honeybee Pool	Magnolia Pool
			5100	5150	5200	5412	5501	5720	5740	5750
<b>Employee Services</b>										
4101	Regular Payroll	\$173,367	\$17,519	\$11,463	\$27,293	\$27,825	\$50,274	\$5,747	\$30,127	\$3,119
4110	Longevity Pay	6,659	1,752	700	2,190		1,053	263	701	
42XX	Part-Time Payroll (Spec.Prgms.)	1,000			1,000					
42XX	Part-Time Payroll	185,500		9,000	9,000		19,000	40,000 d	108,500 e	
4401	Overtime Payroll	1,500							1,500	
451X	Non Smoking/Residency/Stipend	2,371	45	24	75		1,525	232	247	223
4520	Other Salaries	1,303	169	95	643	27	186	55	98	30
4800	Training and Education	0								
49XX	Allocation of Employee Benefits	62,837	7,220	4,718	12,107	8,098	17,055	2,418	9,986	1,235
4999	Public Works Recharge	0								
<b>SUBTOTAL</b>		<b>\$434,537</b>	<b>\$26,705</b>	<b>\$26,000</b>	<b>\$52,308</b>	<b>\$35,950</b>	<b>\$89,093</b>	<b>\$48,715</b>	<b>\$151,159</b>	<b>\$4,607</b>
<b>Supplies and Other Services</b>										
5100, 5150	Office Supplies/Bank Charges	\$12,500			\$10,500		\$2,000			
5130	Postage	2,500			2,000		500			
5140	Books, Pamphlets & Periodicals	0								
5210	Spec. Dept. Supplies	8,095	95	5,000	500		500	500	1,500	
5212-5219	Recreation Department Supplies	37,500			32,000 a	4,000 c	1,500			
5220	Heat, Light, Power	78,800					16,000	18,000	40,000	4,800
5230	Telephone	3,000					2,000	500	300	200
5240	Advertising & Publications	0								
5250	Uniforms	500			500					
5260	Dues and Subscriptions	1,200	200		1,000					
527X	Vehicle Oper. Suppl.(Gas & Oil)	2,000			1,000		1,000			
5280	Concession Purchases	10,000						4,000	6,000	
5310	Facility Maintenance/Routine	33,000					7,000	12,000	6,000	8,000
5313	Facility Maintenance/Non-Routine	25,000			1,000		1,000	18,000	5,000	
5320	Vehicle Repairs & Maint.	1,000				500	500			
5330	Spec. Dept. Equip. (R&M)	10,000			10,000 b					
5340	Office Equipment (R&M)	0								
5350	Small Tools	0								
5370	Equipment Rental	0								
6101	Contractual Services	17,500		13,000		4,500				
6110	Professional Services	0								
6310	Equipment Leases	0								
6600	Travel and Meetings	1,000			1,000					
6710	Community Promotion	500			500					
6910	Misc. Other Charges	0								
<b>SUBTOTAL</b>		<b>\$244,095</b>	<b>\$295</b>	<b>\$18,000</b>	<b>\$60,000</b>	<b>\$9,000</b>	<b>\$32,000</b>	<b>\$53,000</b>	<b>\$58,800</b>	<b>\$13,000</b>
<b>Other Expenditures</b>										
9XXX	Capital Outlay-Detail	\$52,200						\$50,000	\$2,200	
210-7100	Lease Debt Prin. Pmts. (pg. 26)	0								
210-7200	Lease Debt Int. Pmts. (pg. 26)	0								
<b>SUBTOTAL</b>		<b>\$52,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$2,200</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>		<b>\$730,832</b>	<b>\$27,000</b>	<b>\$44,000</b>	<b>\$112,308</b>	<b>\$44,950</b>	<b>\$121,093</b>	<b>\$151,715</b>	<b>\$212,159</b>	<b>\$17,607</b>

2009-2010 Budget  
Notes to Expenditure Statements

a. Sports Supplies	\$4,000
Publicity	<u>8,000</u>
	<u><u>\$12,000</u></u>
b. Pro shop purchases	\$2,000
Concession purchases	<u>2,000</u>
	<u><u>\$4,000</u></u>
c. Paint west exterior wall	\$8,000
d. New card printer	\$4,000
e. Contract pmt. to instructors	\$45,000

g. Ventilation improvements	\$15,000
Treadmill Lease	<u>20,000</u>
	<u><u>\$35,000</u></u>
h. Roof and window repairs	\$6,000
i. Roof patch	\$10,000
j. Portable stage	\$4,000

**CITY OF ROHNERT PARK  
2010-2011 Budget  
Recreation Expenditures**

		Total	Sports-Center	Comm. Center Grounds	Community Center	Burton Ave. Rec. Center	Benecia Rec. Center	Ladybug Rec. Bldg.	Scout Hut	Golf Course	Total Recreation Activities
			5810	5815	5830	5840	5850	5860	5870	6100	
<b>Employee Services</b>											
4101	Regular Salaries	\$215,431	\$169,136		\$38,034	\$4,814		\$1,695		\$1,752	\$388,798
4110	Longevity Pay	3,887	2,060		1,652					175	10,546
4201	Part-Time Payroll	1,400						1,400			2,400
42XX	Part-Time Payroll	133,600	59,600		64,000	10,000					319,100
4401	Overtime Pay	0									1,500
451X	Residency/Non Smoking/Stipend	5,954	1,517		2,031	1,200		1,200		6	8,325
4520	Other Salaries	1,482	656		747	46		16		17	2,785
4800	Training and Education	0									0
49xx	Employee Benefits Allocation	75,725	57,183		14,685	2,027		1,040		790	138,562
4999	Public Works Recharge	0									0
	<b>SUBTOTAL</b>	<b>\$437,479</b>	<b>\$290,152</b>	<b>\$0</b>	<b>\$121,149</b>	<b>\$18,087</b>	<b>\$0</b>	<b>\$5,351</b>	<b>\$0</b>	<b>\$2,740</b>	<b>\$872,016</b>
<b>Supplies and Other Services</b>											
5100/5150	Office Supplies/Bank Charges	\$3,000	\$3,000								\$15,500
5130	Postage	0									\$2,500
5210	Special Departmental Supplies	6,500	3,000	1,000	2,000	500					14,595
521X	Recreation Dept supplies	12,000	12,000 a								49,500
5220	Heat, Light and Power	90,000			47,000	7,000		1,000			168,800
523X	Telephone	5,000	2,000		3,000						8,000
5250/5251	Uniform/Clothing Allowance	0									500
5260	Dues and Subscriptions	0									1,200
5270	Vehicle Operating Supplies	0									2,000
528X	Concession Purchases	4,000	4,000 b								14,000
5310	Facility Maint./Routine	101,000	50,000	500	43,000	4,000	1,500	1,500	500		134,000
5313	Facility Maint./Non-Routine	24,000	8,000 c		6,000 h	10,000 i					49,000
5320	Vehicle Repair & Maint	0									1,000
5330	Special Dept. Equip. (R&M)	0									10,000
5340	Office Equip. (R&M)	4,000	4,000 d								4,000
5350	Small Tools	0									0
5370	Equipment Rental	0									0
6101	Cont. Svcs.(incl. Indsp. maint.)	122,000	45,000 e		77,000						139,500
6110	Professional Services	10,000	10,000 f								10,000
6310	Equipment Leases	8,000	8,000								8,000
6600	Travel and Meetings	0									1,000
6710	Community Promtion	0									500
6910	Miscellaneous Other Charges	0									0
	<b>SUBTOTAL</b>	<b>\$389,500</b>	<b>\$184,000</b>	<b>\$1,500</b>	<b>\$178,000</b>	<b>\$21,500</b>	<b>\$1,500</b>	<b>\$2,500</b>	<b>\$500</b>	<b>\$0</b>	<b>\$633,595</b>
<b>Other Expenditures</b>											
9XXX	Capital Outlay Detail	\$39,000	\$35,000 g					\$4,000 j			\$91,200
210-7100	Lease Debt Prin. Pmts. (pg. 26)	0									
210-7200	Lease Debt Int. Pmts. (pg. 26)	0									
	<b>SUBTOTAL</b>	<b>\$39,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$91,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$865,979</b>	<b>\$509,152</b>	<b>\$1,500</b>	<b>\$299,149</b>	<b>\$39,587</b>	<b>\$1,500</b>	<b>\$11,851</b>	<b>\$500</b>	<b>\$2,740</b>	<b>\$1,596,811</b>

**CITY OF ROHNERT PARK  
2010-11 Budget  
Summary of Lease Payments  
Department 1930**

	Original		7100	7200		Fiscal Year
	<u>Dept.</u>	<u>Description</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>of Final Maturity Date</u>
<b>General Govt</b>	1900	Teleworks/website				2024-25
<b>Public Safety</b>	2200	Police Cars				2024-25
<b>Public Safety</b>	2200	CAD/RMS System				2024-25
<b>Public Works</b>	3300	Vehicles				2024-25
<b>Comm Center Grounds</b>	5815	Lift				2024-25
		Subtotal	25,500	23,613	49,113	
						2003 LRRB (10%)
<b>Fund 310</b>	2004-34	Energy Efficiency Program	54,884	38,379	93,263	2020-21
<b>Public Safety</b>	2200	Patrol Vehicles	33,773	535	34,308	2010-11
	2200	PS Vehicles	10,635	789	11,424	2012-13
	2300	Fire Vehicles	6,077	451	6,528	2012-13
	2300	Fire Engine	59,255	4,399	63,654	2012-13
<b>Grand Total</b>			<u>\$190,124</u>	<u>\$68,166</u>	<u>\$258,290</u>	

**B L A N K**

**CITY OF ROHNERT PARK**  
2010-11  
Budget

Golf Courses

**Willows Course (South Course-Old Rohnert Park Municipal Golf Course)**  
**Redwoods Course (North Course-New Mountain Shadows Golf Course)**

The City has an agreement with CourseCo under which said firm leases both of the City's golf courses commencing May 30, 2001, with the latest amendment dated April 15, 2005. The lease is for a 20 year term with an optional extension of 10 years. There is an interim term of 2 years for construction. The payment terms are as follows:

	Base Rent	Percentage From Golf Receipts	Percentage From Food&Bev/Merch
Years 03-10	\$150,000		
Years 11-15	\$175,000	25.0%	4%/6%
Years 16-20	\$200,000	25.0%	4%/6%
Years 21-25	\$225,000	30.0%	6%/6%
Years 26-33	\$250,000	35.0%	6%/6%

- Tenant is not required to pay percentage rent for the period through June 30, 2015.
- Commencing July, 1 2015, Tenant shall pay percentage rent stated above in addition to base rent

For the first 10 years, CourseCo will deposit into a trust account 3% of gross annual revenues for future capital improvements to the courses. For years 11-30, CourseCo will deposit 2% into the trust account. The City will deposit 1% of golf revenue from January 2005 through December 2013 and 2% of golf revenue through the term of the agreement.

CourseCo shall make a capital contribution of \$2.25M for the improvements designated in the required work for both the north and south courses. The City of Rohnert Park shall contribute \$1M of its redevelopment agency funds to assist in the capital improvements of the north and south courses. If additional funds are needed for improvements, the City of Rohnert Park and CourseCo agree to split, on a 50/50 basis, the cost and/or debt service of an additional \$1M.

**2010-11 GOLF COURSES RECAP**

Revenue:	
Rent from CourseCo-Lease	<u>\$150,000</u>
<b>TOTAL</b>	<u><b>\$150,000</b></u>

## Community Center

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	DIFFERENCE FROM PRIOR YEAR	PERCENT DIFFERENCE
<b>REVENUES</b>					
Activities					
Classes (staffed)	42,000	\$38,000	40,000	2,000	5.3%
Contract Classes	18,000	45,000	135,000 *	90,000	200.0%
Special Events	17,000	9,000	12,000	3,000	33.3%
Misc.	2,500	2,500	2,500	-	
Rentals					
Facility	88,979	73,000	120,000	47,000	64.4%
<b>TOTAL REVENUES</b>	<b>\$168,479</b>	<b>\$167,500</b>	<b>\$309,500</b>	<b>\$142,000</b>	<b>84.8%</b>
<b>EXPENSES</b>					
Labor	185,000	176,000	160,000	(16,000)	-9.1%
Utilities	50,500	45,000	45,000	-	0.0%
Contracted Services					
Classes/Programs	13,487	15,000	97,000 *	82,000	546.7%
Professional/Constructor	15,000	5,000	5,000	-	0.0%
Janitorial	22,000	22,000	5,000	(17,000)	-77.3%
Marketing/Publication	4,300	5,500	5,500	-	0.0%
Communication	3,500	2,200	1,800	(400)	-18.2%
Supplies					
Administrative/Office	10,000	5,500	4,500	(1,000)	-18.2%
Equipment	3,450	4,000	4,000	-	0.0%
Repair Parts	22,000	20,000	20,000	-	0.0%
Maintenance Supplies	23,000	15,000	18,000	3,000	20.0%
Fleet					
Fuel	1,700	1,100	500	(600)	-54.5%
Vehicle Maintenance	5,000	3,000	1,000	(2,000)	-66.7%
Depreciation	-	-	-		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 358,937</b>	<b>\$ 319,300</b>	<b>\$ 367,300</b>	<b>\$ 48,000</b>	<b>15.0%</b>
<b>RESULTING GAIN (LOSS) from operation</b>	<b>(190,458)</b>	<b>(151,800)</b>	<b>(57,800)</b>	<b>\$ 94,000</b>	<b>61.9%</b>
<b>CAPITAL OUTLAY</b>			<b>10,000</b>		

\* Shift revenue and expense from REC ADMINISTRATION to COMMUNITY CENTER

Note: Includes pottery studio operating revenue and expenses

## Sports Center

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	DIFFERENCE FROM PRIOR YEAR	PERCENT DIFFERENCE
<b>REVENUES</b>					
Memberships	277,664	375,000	395,000	20,000	5.3%
Activities					
Contract Classes	52,184	63,000	58,000	(5,000)	-7.9%
Adult Sports	34,025	17,500	20,000	2,500	14.3%
Open Gym	21,555	20,000	20,000	-	0.0%
Child Care	1,336	2,600	2,500	(100)	-7.9%
Misc	7,810	7,400	8,000	600	14.3%
Rentals					
Equipment	420	400	400	-	-3.8%
Facility	11,340	8,100	8,000	(100)	-1.2%
Sales					
Resident Cards	5,109	4,000	4,000	-	0.0%
Pro Shop	4,300	2,318	2,000	(318)	-13.7%
<b>TOTAL REVENUES</b>	<b>\$415,743</b>	<b>\$500,318</b>	<b>\$517,900</b>	<b>\$17,582</b>	<b>3.5%</b>
<b>EXPENSES</b>					
Labor	269,500	260,000	290,152	30,152	11.6%
Utilities	48,125	40,000	35,000	(5,000)	-12.5%
Contracted Services					
Sports Classes	13,487	11,000	11,000	-	0.0%
Professional/Construction	41,200	42,000	43,000	1,000	2.4%
Janitorial	14,500	15,000	15,000	-	0.0%
Marketing/Publication	4,300	5,000	8,000	3,000	60.0%
Equipment Lease	7,360	7,600	8,000	400	5.3%
Communication	1,332	1,600	1,700	100	6.3%
Supplies					
Administrative/Office	1,500	1,500	4,000	2,500	166.7%
Sports Exercise Equipment	3,450	4,000	5,000	1,000	25.0%
Tools/Equipment/Parts	47,500	45,000	40,000	(5,000)	-11.1%
Maintenance Supplies	4,800	5,000	5,000	-	0.0%
Pro Shop	3,163	1,500	2,000	500	33.3%
Fleet					
Fuel	450	500	400	(100)	-20.0%
Vehicle Maintenance	1,500	1,500	600	(900)	-60.0%
Depreciation	-	-	9,048	9,048	100.0%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 462,167</b>	<b>\$441,200</b>	<b>\$ 477,900</b>	<b>\$ 36,700</b>	<b>8.3%</b>
<b>RESULTING GAIN (LOSS) from operation</b>	<b>(46,424)</b>	<b>59,118</b>	<b>40,000</b>	<b>\$ (19,118)</b>	<b>-32.3%</b>
<b>CAPITAL OUTLAY</b>	<b>30,915</b>	<b>18,000</b>	<b>40,000</b>		

1 (\$20,000 Purchase/lease new treadmills)

2 (\$20,000 Ventilation improvments)



## Senior Center

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	DIFFERENCE FROM PRIOR YEAR	PERCENT DIFFERENCE
<b>REVENUES</b>					
Memberships	-	2,500	5,500	3,000	120.0%
Activities					
Contract Classes	13,600	9,400	11,000	1,600	17.0%
Excursions	6,300	4,800	5,000	200	4.2%
Special Activities	2,600	1,300	2,500	1,200	92.3%
Subscriptions	3,700	2,500	2,500	-	0.0%
Donations	10,900	8,000	8,000	-	0.0%
Rentals					
Facility	19,300	27,700	28,000	300	1.1%
Mini Bus	4,100	3,000	3,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$60,500</b>	<b>\$59,200</b>	<b>\$65,500</b>	<b>\$6,300</b>	<b>10.6%</b>
<b>EXPENSES</b>					
Labor	205,000	77,000	80,000	3,000	3.9%
Utilities	19,300	18,000	17,000	(1,000)	-5.6%
Contracted Services					
Professional/Construction		1,200	500	(700)	-58.3%
Janitorial	7,800	7,800	5,000	(2,800)	-35.9%
Marketing/Publication		200	200	-	0.0%
Communication	3,000	1,500	1,500	-	0.0%
Supplies					
Administrative/Office	3,500	1,500	2,000	500	33.3%
Office Equipment	400	100	150	50	50.0%
Tools/Equipment/Parts	9,000	4,500	4,200	(300)	-6.7%
Maintenance Supplies	9,000	4,000	3,500	(500)	-12.5%
Fleet (Mini Bus)					
Fuel	1,300	1,000	1,000	-	0.0%
Vehicle Maintenance	1,500	500	500	-	0.0%
Depreciation	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>\$ 259,800</b>	<b>\$ 117,300</b>	<b>\$ 115,550</b>	<b>\$ (1,750)</b>	<b>-1.5%</b>
<b>RESULTING GAIN (LOSS) from operation</b>	<b>(199,300)</b>	<b>(58,100)</b>	<b>(50,050)</b>	<b>\$ 8,050</b>	<b>13.9%</b>

**Senior Center Capital Reserve (101-0037) : \$119,000**

## Public Pools

	2008-09 ACTUAL	2009-10 ACTUAL *	2010-11 BUDGET **	DIFFERENCE FROM PRIOR YEAR	PERCENT DIFFERENCE
<b>REVENUES</b>					
Admissions	66,000	42,000	53,000	11,000	26.2%
Lessons	82,000	69,000	56,000	(13,000)	-18.8%
Rentals	8,000	7,800	4,600	(3,200)	-41.0%
Concessions	14,000	13,200	11,000	(2,200)	-16.7%
Swim Team	19,900	17,800	20,000	2,200	12.4%
<b>TOTAL REVENUES</b>	<b>\$189,900</b>	<b>\$149,800</b>	<b>\$144,600</b>	<b>-\$5,200</b>	<b>-3.5%</b>
<b>EXPENSES</b>					
Labor	320,000	300,000	185,000	(115,000)	-38.3%
Utilities	82,000	77,000	63,000	(14,000)	-18.2%
Concessions	8,000	7,800	10,000	2,200	28.2%
Communication	1,000	1,000	600	(400)	-40.0%
Supplies				-	
General Maintenance	40,000	20,000	23,000	3,000	15.0%
Chemicals	9,000	8,500	6,500	(2,000)	-23.5%
Tools/Equipment/Parts	90,000	55,000	23,000	(32,000)	-58.2%
Depreciation	-	-	-	-	
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 550,000</b>	<b>\$469,300</b>	<b>\$ 311,100</b>	<b>\$(158,200)</b>	<b>-33.7%</b>
<b>RESULTING GAIN (LOSS) from operation</b>	<b>(360,100)</b>	<b>(319,500)</b>	<b>(166,500)</b>	<b>\$ 153,000</b>	<b>47.9%</b>
<b>CAPITAL OUTLAY</b>		15,350	55,000	(\$50,000 - New Roof at B-Pool)	

Note: A & L pools closed 2009 operating season, demolished Spring 2010

Note: M pool closed 2010 operating season

\* Includes Magnolia, Alicia, and Ladybug Pool revenue and operating expenses

\*\* Includes Magnolia Pool operating and maintenance expenses

## PERFORMING ARTS CENTER

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 BUDGET	DIFFERENCE FROM PRIOR YEAR	PERCENT DIFFERENCE
<b><u>REVENUES</u></b>					
Activities					
Admissions	177,829	\$131,696	1,500	(130,196)	-98.9%
Fundraising	66,420	505	-	(505)	-100.0%
Concessions	14,751	20,266	8,500	(11,766)	-58.1%
Sign Income	116,403	116,936	125,000	8,064	6.9%
Interest Earned	36,137	18,352	15,000	(3,352)	-18.3%
Miscellaneous	27,908	15,660	17,000	1,340	8.6%
Rentals					
Facility	112,081	101,820	157,000	55,180	54.2%
<b>TOTAL REVENUES</b>	<b>\$551,529</b>	<b>\$405,235</b>	<b>\$324,000</b>	<b>-\$81,235</b>	<b>-20.0%</b>
<b><u>EXPENSES</u></b>					
Labor	479,704	391,982	254,363	(137,619)	-35.1%
Utilities	53,540	39,350	42,100	2,750	7.0%
Contracted Services					
Sign sales	81,320	40,465	43,750	3,285	8.1%
Programming	85,442	59,065	3,300	(55,765)	-94.4%
Facility Maintenance	30,099	25,388	23,000	(2,388)	-9.4%
Marketing/Publication	60,468	46,638	-	(46,638)	-100.0%
Communication	2,892	2,077	2,400	323	15.6%
Supplies/Other Expense					
Office/Theater	18,840	17,643	7,200	(10,443)	-59.2%
Concessions	8,072	8,328	6,800	(1,528)	-18.3%
Equipment Repair	15,564	10,851	10,500	(351)	-3.2%
Equipment Leases	3,645	1,962	2,000	38	1.9%
Other	936	552	500	(52)	-9.4%
Fleet					
Fuel	550	410	500	90	22.0%
Vehicle Maintenance	55	57	100	43	75.4%
Capital Outlay	-	11,756	-	(11,756)	-100.0%
<b>TOTAL EXPENSES</b>	<b>\$ 841,127</b>	<b>\$ 656,524</b>	<b>\$ 396,513</b>	<b>\$ (260,011)</b>	<b>-39.6%</b>
<b>RESULTING GAIN (LOSS)</b>	<b>(289,598)</b>	<b>(251,289)</b>	<b>(72,513)</b>	<b>\$ 178,776</b>	<b>71.1%</b>

**B L A N K**

CITY OF ROHNERT PARK  
2010-11 Budget  
Water Service Rates as of October 1, 2008

**Residential:**

\$18.32/Month Service Charge + \$.003/gallon

**Commercial/Multi-Family Housing:**

Service Charge Based on Meter

Size as follows:    ¾" or 1" :    \$ 18.32  
                          1 ½" :        \$ 30.10  
                          2" :                \$ 44.27  
                          3" :                \$ 79.65  
                          4" :                \$124.49  
                          6" :                \$242.45  
                          8" :                \$384.00

+ \$.003/gallon

(a)	6110 Water Quality Sampling	\$ 80,000
	Consumer Confidence Report	5,000
	State Health Department Fee	15,000
	SCADA Maintenance Contract	60
	Engineering Services	20,000
	Ground Water Level Monitoring	20,000
	USGS/SCWA Ground Water Study	60,000
	Itron Maintenance Contract	2,000
	SCADA Software Tec Support	8,000
	Rate Model Study	50,000
	Emergency Water Leak Repairs	25,000
	Inspect & Clean 5 Storage Tanks	35,000
	XC2 Backflow Maint. Agreement	<u>1,200</u>
	<b>Total</b>	<u>\$ 321,260</u>

	Project Cost	Debt Payment
(b) Residential Water Meter System	\$2,600,000	\$148,200
Commercial Water Meter Replacement/ Water Improvement Projects	5,000,000	320,084
		<u>\$468,284</u>
(c) Utility Pick-up (2)		\$ 70,000
Dump Truck		70,000
Other Equipment		<u>10,000</u>
		<u>\$ 150,000</u>

CITY OF ROHNERT PARK  
2010-11 Budget  
**WATER OPERATION**  
DEPARTMENT 7100

		<u>BUDGET</u> <u>2010-11</u>
<b>ANTICIPATED REVENUE</b>		
Residential (SFD)		\$3,443,672
Commercial		\$2,912,332
Other		\$6,000
<b>Total Revenue</b>		<u>\$6,362,004</u>
 <b>ANTICIPATED EXPENDITURES</b>		
4XXX F/T Salaries		\$781,835
4XXX Other Salaries/Benefits		\$435,988
4800 Training & Education		12,000
4999 Recharge		15,840
5100 Office Supplies		4,000
5130 Postage		500
5140 Books/Pamphlets/Periodicals		200
5210 Sp. Dept Supplies		20,000
5211 Distribution System Repair		115,000
5220 Heat, Light & Power		230,000
5230 Telephone		4,500
5240 Advertising		0
5251 Clothing Allowance		7,500
5260 Dues & Subscriptions		1,000
5270 Vehicle Gas & Oil		29,300
5310 Facilities R&M		43,000
5311 Cross Connection		15,000
5314 Hazardous Materials Disposal		4,000
5317 Meter Replacement		10,000
5320 Vehicle Repair		15,000
5330 Spec. Dept. Equipment R&M		200,000
5340 Office Equipment		500
5350 Small Tools		10,000
5370 Equipment Rental		10,000
6101 Contractual Services		1,701,137
6105 Water Conservation Measures		20,000
6110 Professional Services		321,260 (a)
6310 Rent/Lease		10,000
6600 Travel & Meetings		500
6910 Miscellaneous		61,000
6920 Bad Debt Expense		25,000
<b>Total Operating Expenditures</b>		<u>\$4,104,060</u>
Depreciation Expense		780,000
General Fund Recharge		1,267,200
Retiree Medical Expense		265,824
Preservation Capital Projects		468,284 (b)
Capital Outlay		150,000 (c)
<b>TOTAL EXPENDITURES</b>		<u>\$7,035,368</u>
Excess Expenditures Over Revenues		(\$673,364)
Depreciation Added Back		780,000
<b>INCREASE IN CASH BALANCE</b>		<u>\$106,636</u>

CITY OF ROHNERT PARK  
2010-11 Budget  
Sewer Service Rates as of April 1, 2006

**Single Family Residence, Multi-Family Residence and Mobile Home Park:**

\$1.08 Monthly Service Charge  
+ 7.30/1,000 gallons

**Commercial:**

Restaurant - \$1.08 Monthly Service Charge  
+ \$12.70/1,000 gallons

All Other - \$1.08 Monthly Service Charge  
+ \$10.00/1,000 gallons

Industrial - \$1.08 Monthly Service Charge  
+ 9.60/1,000 gallons

**Notes to Sewer Operations**

(a) Engineering and Legal Services	50,000
Itron Maintenance Contract	<u>2,000</u>
	<u>\$52,000</u>
(b) Capital Preservation Projects:	
Sewer Pipeline Replacement	\$200,000
Parallel Sewer Interceptor Debt Service	<u>816,129</u>
	<u>\$1,016,129</u>
(c) Capital Outlay	
Other Equipment Harbor Unit	\$120,000
Utility Pick-up Truck	<u>48,000</u>
	<u>\$168,000</u>

CITY OF ROHNERT PARK  
 2010-11 Budget  
**SEWER OPERATION**  
 DEPARTMENT 7200

**BUDGET**  
**2010-11**

**ANTICIPATED REVENUE**

Residential (SFD)	\$3,175,813
Commercial	4,077,957
Sonoma State University	720,000
School District	80,000
Other Sewer Revenue	46,000
<b>Total Revenue</b>	<u>\$8,099,770</u>

**ANTICIPATED EXPENDITURES**

	Salaries	\$432,439	
4XXX	Other Salaries/Employee Benefits	257,204	
4800	Training & Education	2,000	
4999	Recharge	17,760	
5210	Sp. Dept Supplies	15,000	
5211	Collect System Repair	75,000	
5220	Heat, Light & Power	50,000	
5230	Telephone	6,100	
5231	Cell Phone	2,500	
5251	Uniform Allowance	4,000	
5260	Dues & Subscriptions	0	
5270	Vehicle Gas & Oil	9,500	
5272	Auto Allowance	300	
5310	Facilities R&M	70,000	
5314	Hazardous Materials	2,000	
5320	Vehicle Repair	24,000	
5330	Spec. Dept. Equipment R&M	50,000	
5350	Small Tools	3,000	
5370	Equipment Rental	1,500	
6101	Contractual Services	65,000	
6110	Professional Services	52,000	(a)
6600	Travel & Meetings	0	
6910	Miscellaneous	60,000	
6920	Bad Debt Expense	25,000	
	<b>Total Operating Expenditures</b>	<u>\$1,224,303</u>	

	Depreciation Expense	310,000	
	General Fund Recharge	844,800	
	Retiree Medical Expense	147,029	
5360	Laguna Plant O & M	5,114,724	
	Capitalization costs	2,854,390	
	Preservation Projects	1,016,129	(b)
	Capital Outlay	168,000	(c)
	<b>TOTAL EXPENDITURES</b>	<u>\$11,679,375</u>	

Excess Revenues Over Expenditures (\$3,579,605)

Depreciation Added Back 310,000  
 INCREASE (DECREASE) IN CASH BALANCE (\$3,269,605)



CITY OF ROHNERT PARK  
2010-11 Budget

**Refuse Collection Rates as of December 1, 2008**

**Residential:**

\$58.30/Bi-monthly (flat rate) for 95 gallon automated containers  
\$37.36/Bi-monthly (flat rate) for 68 gallon automated containers  
\$23.89/Bi-monthly (flat rate) for 32 gallon automated containers  
\$13.04/Bi-monthly (flat rate) for 20 gallon automated containers

All residences have a 95 gallon yard waste container and a 95 gallon mixed recycling container in addition to a garbage container of 20, 32, 68 or 95 gallons.

**Commercial and Multi-Family Units:**

1. Commercial establishments and multi-family units or complexes container Charges are bi-monthly and per additional container:

95 gallon - \$58.30  
68 gallon - \$37.36  
32 gallon - \$23.89  
20 gallon - \$13.04

2. The City sanitation officer may require the use of bins, furnished by the contract agent, for any commercial establishment or multi-family complex. When bins are used, the following bi-monthly rates shall be charged:

Size of Bin	# of Collections	Rate
1 1/2 yards	1 per week	186.94
	2 per week	381.43
	3 per week	583.53
	4 per week	793.57
	5 per week	1,011.95
	6 per week	1,238.57
2 yards	1 per week	249.30
	2 per week	508.58
	3 per week	778.02
	4 per week	1,058.07
	5 per week	1,349.25
	6 per week	1,651.42
3 yards	1 per week	373.91
	2 per week	762.84
	3 per week	1,167.07
4 yards	1 per week	498.55
	2 per week	1,017.13
6 yards	1 per week	747.85
	2 per week	1,525.71

**CITY OF ROHNERT PARK**  
 2010-11 Budget  
**REFUSE OPERATION**  
 DEPARTMENT 7300

**BUDGET**  
**2010-11**

**ANTICIPATED REVENUE**

Residential	\$1,560,114
Commercial	4,617,937
Penalties	62,405
	-----
<b>Total Revenues</b>	<b>\$6,240,455</b>

**ANTICIPATED EXPENDITURES**

Payments to franchise operator:	5,026,028
Waste diversion/public education	88,607
Professional expense	10,000
Community Clean-up	5,000
Bad debt expense	20,000
	-----
<b>Total Operating Expense</b>	<b>\$5,149,635</b>

Transfer to General Fund for Contract Administration	3.00%	187,214
Transfer to General Fund for Refuse Franchise Fee	11.00%	686,450
Transfer to General Fund for Billing Reimbursement	3.50%	218,416
Transfer to Utility Diversion/Education Reserve Fund	1.50%	93,607
Transfer In From Utility Diversion/Education Reserve Fund		(93,607)
Balance to Refuse Rate Stabilization Fund		(1,259)
		-----
<b>Total Expenditures &amp; Transfers</b>		<b>\$6,240,455</b>
		=====

CITY OF ROHNERT PARK  
2010-2011 Budget

**COMPUTATION OF GENERAL FUND  
ALLOCATION TO UTILITY FUND**

	2010-2011 Budget	Estimated % Applied to Utility Operations	Amount
General Government:			
City Council	99,202	5%	\$4,960
City Manager	949,548	15%	142,432
Finance & Accounting	1,365,273	50%	682,637
Information Services	577,344	25%	144,336
Legal Services	425,000	1%	4,250
Development Services	1,448,295	28%	405,523
Human Resource	470,870	15%	70,631
City Offices Building	506,996	20%	101,399
City Offices Annex	23,580	50%	11,790
Non-Departmental	1,698,674	32%	543,576
			<u>2,111,533</u>

\*\* Used \$2,112,000 divided as follows:

Fund	Percent	Total Dollars	Monthly Recharge
Water	60%	\$1,267,200	\$105,600
Sewer	40%	844,800	70,400
	<u>100%</u>	<u>\$2,112,000</u>	<u>\$176,000</u>

COMMUNITY DEVELOPMENT COMMISSION  
OF THE CITY OF ROHNERT PARK  
2010-11 Budget

**COMPUTATION OF GENERAL FUND  
ALLOCATION TO CDC PROJECT FUND**

	2010-11 Budget	Estimated % Applied to Redevelopment Operations	Amount
	-----	-----	-----
General Government:			
City Council	99,202	10%	\$9,920
City Manager	949,548	25%	237,387
Finance & Accounting	1,365,273	10%	136,527
Information Systems	577,344	5%	28,867
Development Services	1,448,295	6%	86,898
Human Resource	470,870	5%	23,544
City Offices Building	506,996	5%	25,350
City Offices Annex	23,580	10%	2,358
Non-Departmental	1,698,674	7%	118,907
 Sub-total General Gov't.			 <u><u>\$669,758</u></u> **
 Public Works - General	 388,030	 5%	 19,402
 Total			 <u><u>\$689,160</u></u> **

\*\* Rounded amt used in 2010-11 budget= \$689,000

COMMUNITY DEVELOPMENT COMMISSION  
OF THE CITY OF ROHNERT PARK  
2010-11 Budget

**COMPUTATION OF GENERAL FUND  
ALLOCATION TO CDC HOUSING FUND**

	2010-11 Budget	Estimated % Applied to Housing Operations	Amount
	-----	-----	-----
General Government:			
City Council	99,202	10%	\$9,920
City Manager	949,548	10%	94,955
Finance & Accounting	1,365,273	10%	136,527
Information Systems	577,344	5%	28,867
Development Services	1,448,295	6%	86,898
Human Resource	470,870	5%	23,544
City Offices Building	506,996	10%	50,700
City Offices Annex	23,580	10%	2,358
Non-Departmental	1,698,674	5%	84,934
 Sub-total General Gov't.			<u><u>\$518,702</u></u> **
 Public Works - General	 388,030	 5%	 19,402
 Total			 <u><u>\$538,104</u></u> **

\*\* Rounded amt used in 2010-11 budget= \$538,000