

CITY OF ROHNERT PARK

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A P P R O V E D B U D G E T

2004-05

for Operations

as

Submitted to the

CITY COUNCIL

by

Carl Eric Leivo
City Manager

July 13, 2004

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CITY OF ROHNERT PARK

2004-05 Budget

BUDGET CALENDAR

February 2, 2004	Budget packets sent to departments
Feb 3 - March 15	Preparation of departmental budgets
February 10 th	Council study session on budget goals and priorities
March 16th	Departments present budget requests
March 17 - March 31	Budget conferences with departments
April 1 - April 15	Summarize budget requests and review budget with City Manager
April 16 - April 30	Prepare budget document
May 11 - June 22	City Council budget conferences
July 13	Public hearing and budget adoption

CITY OF ROHNERT PARK

CITY OFFICIALS

City Council: Greg Nordin, Mayor

Amie Spradlin, Vice-Mayor

Vicki Vidak-Martinez

Jake Mackenzie

Armando Flores

City Staff:

City Manager

Carl Eric Leivo

Assistant City Manager

Steve Donley

City Attorney

McDonough, Holland & Allen

Finance Director/City Treasurer

Sandy Lipitz

Director of Public Safety

Tom Bullard

Advisory Commissions or Committees:

Rohnert Park Association for the Arts

Parks & Recreation Commission

Planning Commission

Mobile Home Parks Rent Appeals Board

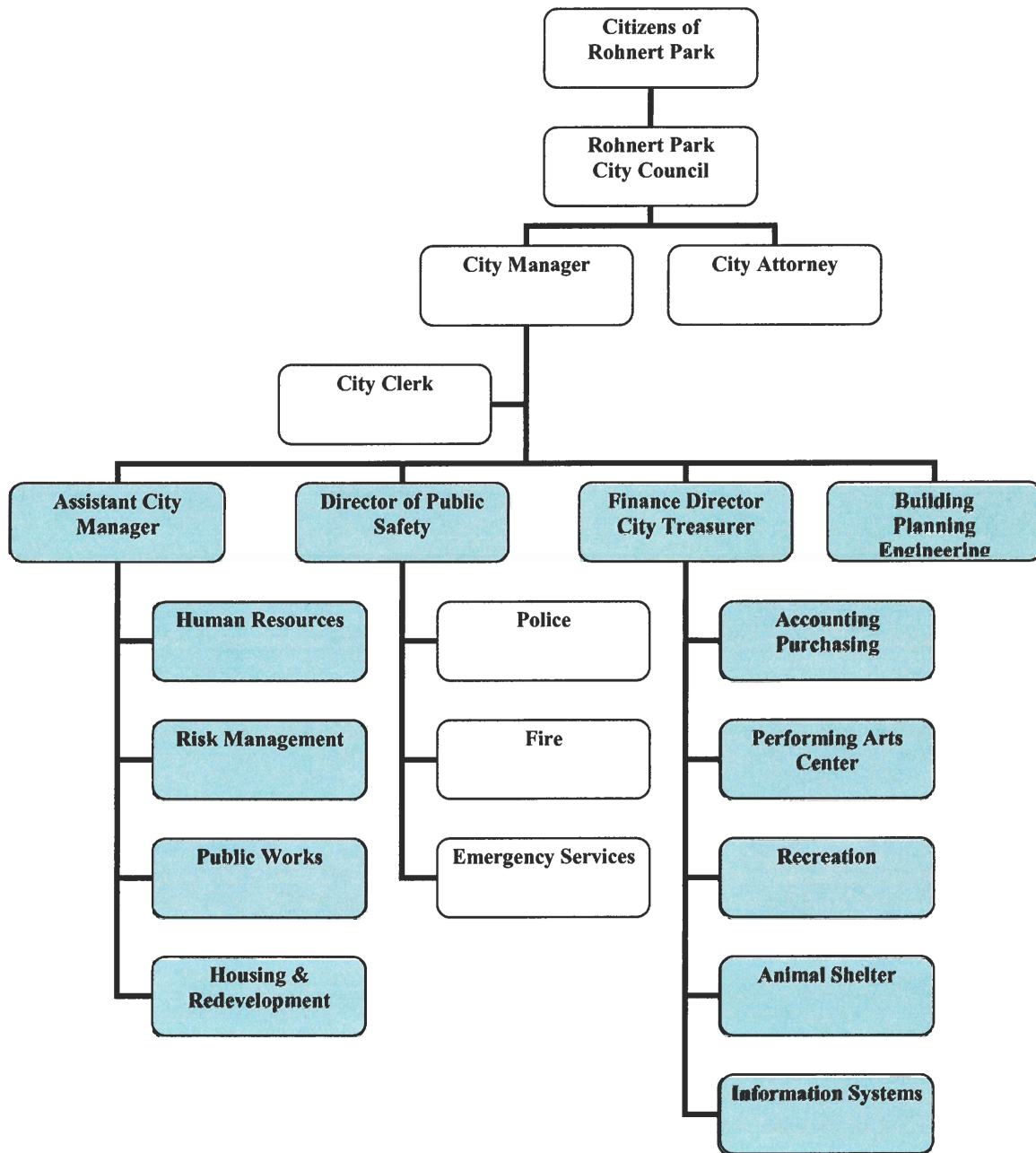
Senior Citizens Advisory Commission

Sister City(s) Relations Committee

Bicycle Advisory Committee

Cultural Arts Commission

Housing Financing Authority



CITY OF ROHNERT PARK

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

The 2004-05 fiscal-year budget for City operations is herein presented. The last few years have been financially challenging. In the prior year, in order to balance the budget, the City reduced City staff by 11%, restructured existing debt and moved some City services back in-house to reduce costs.

For the 2004-05 budget, the City kept the minimum staffing level to maintain services, trimmed operating expenses, funded major facility maintenance through grants and funded capital equipment through grants, private agreements and other funds. However, even with these budget measures, the City faces a deficit due to the dramatic rise in PERS rates, escalating benefits costs and a large increase in the workers comp insurance premium. This deficit was funded through the sale of surplus property and reserves. City staff will continue to systematically implement measures to increase revenues and reduce costs during the next fiscal year.

The 2004-05 budget sets an ending General Fund Reserve at approximately (10%) of net general fund expenditures.

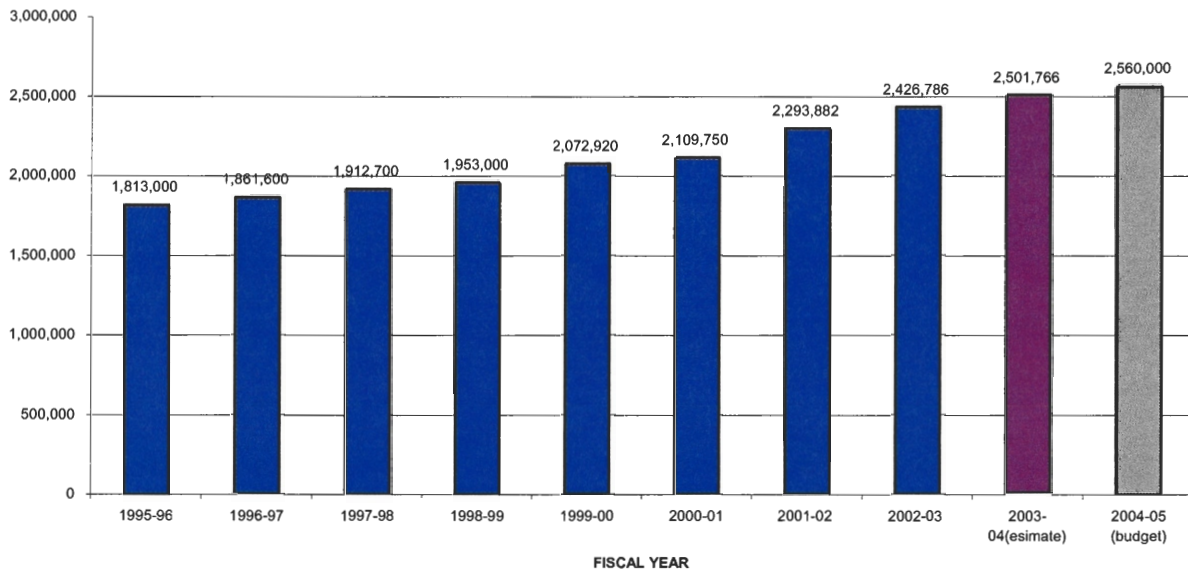
1. REVENUES

Projection of revenues has been completed on a conservative basis and assumes that local economic conditions will be slightly improved from the prior year. The largest revenue generators, property tax, sales tax and motor vehicle license fees continue to grow steadily, with the exception of the transient occupancy tax, which has not fully recovered since September 11th. While some revenues are anticipated to increase, other revenues are anticipated to decrease, with the net effect on total revenue being slightly higher than the prior year budget.

1.1 Property Taxes

Under the procedure, which resulted from the passage of Proposition 13, the City no longer sets a specific property tax rate. Property tax revenue is distributed to all the County's public agencies pursuant to State law. During the past ten years the funds derived from this source of revenue were as follows:

ANNUAL PROPERTY TAX



For fiscal years after 1987-88, property tax receipts are net of allocation to the Community Development Commission of the City of Rohnert Park.

For fiscal year 1992-93 and subsequent fiscal years, property tax receipts are net of a 9% reduction, which has been shifted to the state.

For 1993-94, the State took an additional 15% of property taxes. In addition, the City received one-time revenue of \$327,000 due to the County of Sonoma adopting the "Teeter Plan" for allocating property taxes.

The property tax revenue projection for fiscal year 2004-05 is \$2,560,000, which is 10%, or \$227,750, higher than the budget for 2003-04 based on estimated receipts for the current year and County projections. Property tax estimated for 2003-04 is \$2.5 million; therefore, the proposed budget is a conservative estimate and assumes that assessed values will increase by 3% next year.

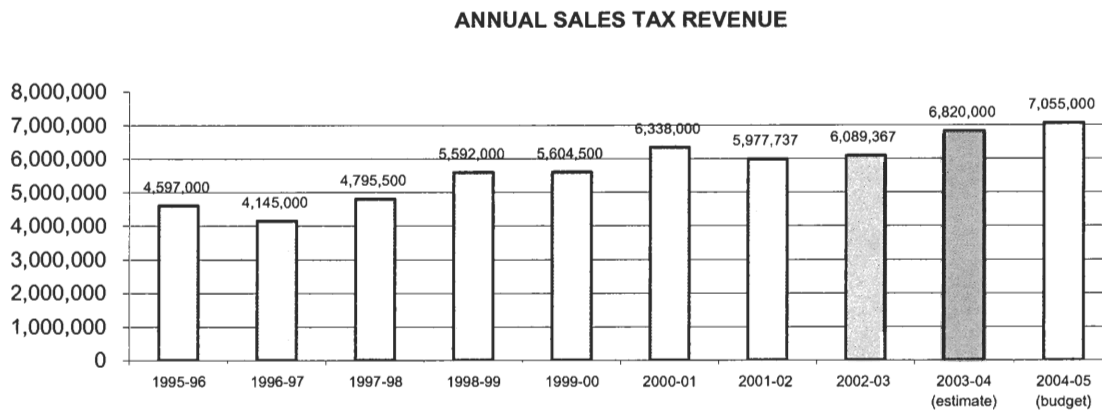
1.2 Sales Tax

The anticipated sales and use tax for 2004-05 of \$7,055,000 is \$425,000 more than was budgeted last year. The estimated sales tax revenue for the current fiscal year is \$6.82 million, which is \$190,000 more than budget. The positive variance can be attributed to Costco sales exceeding expectations and the beginning of an economic recovery. The sales tax base is budgeted to grow at 3% for 2004-05.

The projected 2004-05 sales tax was calculated as follows:

2003-04 Estimated Sales Tax Revenue	\$6,820,000
(+) Estimated new permits	75,000
(-) Closed permits	(45,000)
(+) Estimated growth in sales (3%)	<u>205,000</u>
2003-04 Budgeted Sales Tax Revenue	<u><u>\$7,055,000</u></u>

During the past ten years, the growth in sales tax revenue has been as follows:



Note: There was a one-time accounting change in 1998-99, which added \$474,000 in sales tax to that fiscal year.

As part of the Proposition 57 state fiscal recovery funding mechanism, the City will receive supplemental property tax payments in lieu of the ¼ cent sales and use tax. Twice a year, the County will transfer the appropriate amount to the City from ERAF. The state intends to fully compensate school agencies for the reduced ERAF with higher payments from the state general fund. This mechanism is known as the “triple flip”. There should be no net impact on the City’s revenue, except for a small loss in interest earnings due to the cash flow being reduced from monthly to twice a year. The property tax in lieu will be adjusted annually to reflect growth in the sales tax.

1.3 Transient Occupancy Tax

Receipts from Transient Occupancy Tax continue to be an important source of revenue for the City. The City receives a fixed percentage of all hotel/motel room rentals in

Rohnert Park. On the November 2002 ballot, the City validated the existing TOT rate of 11% (per Proposition 62) and also increased the rate to 12% effective January 1, 2003. During 2003-04 the City expects to receive \$1,350,000 from this source, which is \$150,000 below budget. The downturn in the tourism industry since 2001 and increased competition from the new hotels in the area have impacted TOT. The Transient Occupancy Tax projection for 2004-05 is \$1,400,000 based on the current year and anticipation that the economy will improve. This revenue estimate is based on the existing number of hotel/motel rooms; at this time, there are no new hotel/motel projects being proposed.

1.4 Franchise Fees

1.4.1 **Pacific Gas & Electric Franchise:** Fees collected in the current year were \$368,460 and were \$48,460 higher than budget. The budget for 2004-05 is \$370,000, which is an increase of \$50,000 based on current year revenue. In general, Rohnert Park receives 1% of the gross gas revenues and 1% of the gross electric revenues as its franchise fee.

1.4.2 **Cable Television Franchise:** The City of Rohnert Park has a non-exclusive franchise agreement with Comcast Cable Company. For the fiscal year 2003-04 estimated franchise fee revenue is \$335,000, \$65,000 higher than budget. The budget for 2004-05 is \$320,000, which is an increase of \$50,000 from the prior year budget based on anticipated receipts for 2003-04. The City receives 5% of all cable gross revenues as its franchise fee.

1.5 Licenses and Permits

1.5.1 **Business Licenses:** Business license taxes are collected on retail, professional, semi-professional, general contractors, sub-contractors, wholesalers, and other classifications of businesses including residential rental property. Generally, business license taxes in Rohnert Park are based on a flat fee per the number of employees. The rates were last increased in January 1991 and validated per Proposition 62 on the November 2002 ballot.

For fiscal year 2004-05, we have budgeted \$500,000. This is an increase of \$5,000 over the prior year budget based on estimated receipts of \$500,000.

1.5.2 **Building Permit Fees:** The 2004-05 budgeted revenues of \$400,000 are based on estimated residential units and some commercial and industrial development within the City. This includes the balance of infill on residential and commercial projects.

1.6 Interest and Rents

1.6.1 Investment Earnings - A major source of revenues continues to be earnings from the investment of idle funds. The receipts for the fiscal year 2003-04 are estimated at \$871,373, which is about \$130,000 under budget. Since the beginning of 2001, interest rates have been on a steady decline, going from an average portfolio yield of 6.3% in January 2001 to 2.45% in March 2004. This reduction equates to a drop in investment earnings by about \$1.1 million annually. The 2004-05 budget is \$850,000, which conservatively reflects today's investment market. Included in this revenue is the interest of \$227,790 on the refinanced loan between the City and Redevelopment Agency as mentioned below. The city deposits about 30% of its portfolio at the current time with the State of California LAIF. LAIF's current rate is 1.4%, about 0.3% below prior year. A large portion of the City's investment portfolio is also invested in certificates of deposits (CD's), which are currently earning an average rate of 4.7%.

1.6.2 CDC Loan - In 1989 & 1990, the City and Community Development Commission entered into three (3) loan agreements for the construction of the Performing Arts Center. All loans provided for 15-year paybacks of principal and interest. As part of the 1999 Certificate of Participation (COP's) issue (to build new City Hall), these loans were renegotiated and combined into one loan and the term of repayment was extended to match the 25-year repayment schedule for the City Hall COP's. In 2000, the loan agreement was amended to reflect a prepayment of \$785,000.

For 2004-05, the Community Development Commission will pay to the City's General Fund as follows (for construction of the Performing Arts Center):

Principal	\$50,000 (to Misc. Reserve)
Interest	<u>227,790</u> (to Interest Income)
Total CDC funds to GF in 2003-04	<u><u>\$277,790</u></u>
The outstanding debt as of 6/30/03 is \$2,531,000.	

In addition, the CDC currently pays the City \$70,000 per year for the city owned land occupied by the Performing Arts Center that was a CDC project. The CDC also pays an additional \$140,000 for the land on which the Community Center and Sports Center are located. These facilities were pledged as collateral as part of the 1999 COP issue.

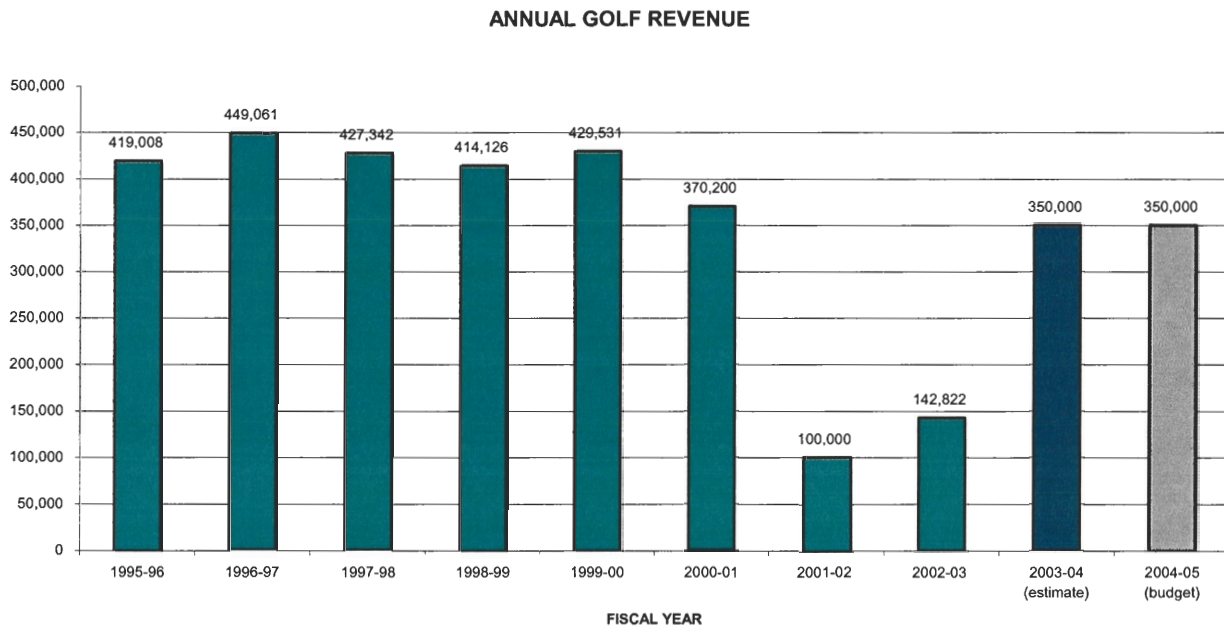
1.6.3 Golf Course Lease Agreement

Rohnert Park entered into a new lease agreement with CourseCo to

operate the City's two 18-hole golf courses. The lease term is 20 years with an optional 10-year extension. The lease also provides for an interim period of two years during course renovation. The annual base rent during the interim period was \$200,000. In accordance with the lease agreement, the interim rent for the first two years may be reduced by a maximum of \$100,000 per year to offset the losses of the operator during renovation. For the fiscal year 2001-02, this occurred and Courseco did not make rent payments for six months in 2002-03 to recoup \$100,000 of the net operating loss. The golf course operations for 2002-03 reflected a similar net operating loss. The estimated revenue for 2003-04 is \$350,000 (minimum rent), which is far below the budget of \$517,000. Courseco's projection assumed that the newly renovated courses would attract the golfers back for full play and achieve the round-of-golf projection. However, because of the economy, the number of courses in the area and a national decline in the number of golfers, Courseco was not able to achieve their projection. Courseco does not anticipate the golf situation to improve much in 2004-05; therefore, the revenue is budgeted at the base rent minimum of \$350,000.

The structure of the lease provides for a minimum annual lease payment of \$350,000 after the interim period, as well as 12.5% of golf receipts and 4% of food/beverage/merchandise sales. The base rent and percentages increase every five years, with a maximum of \$500,000 rent, 20% of golf receipts and 6% of food/beverage/merchandise sales.

During the past ten years, the City has received revenues (lease payments) for the two golf courses as follows:



As Council is aware, the resident golf rates in Rohnert Park are amongst the lowest rates for similar courses in Northern California. Our residents pay between \$14.00 and \$38.00 depending on the course and the day of the week.

Refer to budget page 27 for more detail.

1.7 Revenues From Other Agencies

State Motor Vehicle In-Lieu Taxes - Under current law, cities are guaranteed to receive subventions from the State of California from Motor Vehicle License Fees (in-lieu tax). A few years ago, the State enacted a 66.67% decrease in this tax. Also enacted was a "backfill" to local agencies for the revenue loss (all VLF revenue goes to local agencies). This tax decrease was made because of the large 1997-98 State surplus. The City received the "backfill" revenues in 2002-03. In fiscal year 2003-04, faced with a fiscal crisis and an inability to keep the cities MVLF whole, the Governor reinstated the MVLF back to the original rate. Because of timing of implementation, this did not take effect until October 1, 2003 and the cities absorbed the 66.67% loss for the first three months of the fiscal year, which equated to about \$430,000. In November, 2003, the Governor Schwarzenegger reduced the tax again by 66.67%, but kept the cities whole. Facing an even larger fiscal crisis in 2004-05 and a few years after, the State's proposed budget plan includes a permanent reduction of the MVLF rate from 2% to 0.65%, eliminating the "backfill". Cities, counties, special districts and redevelopment agencies are being asked to make a two-year contribution of \$1.3 billion each year to aid the State with their fiscal crisis. In exchange, the Governor pledges to lead a campaign to secure legislative and voter support in November 2004 for a constitutional amendment with revenue and mandate protections equivalent to or better than the League of California Cities LOCAL Initiative. The VLF "backfill" will be replaced with an equivalent amount of property tax that is shifted from ERAF. Like the sales tax swap, the State's General Fund will make the schools whole for the loss in ERAF. For Rohnert Park, the loss for 2004-05 and 2005-06 is \$470,889 each year. Thus, the MVLF budget for 2004-05, net of contribution, is \$2,086,764. In 2006-07, the City will receive \$772,644 as repayment for the prior years' "backfill" gap.

The total loss in property tax from the ERAF shift is \$811,250. In 2001 and 2002, because of the State's surplus, the City received a partial reimbursement of \$100,000 for each year. Because of the State's fiscal crisis, it is extremely unlikely that the City will receive any further reimbursements.

The State budget for 2003-04 postponed the payment of all state mandated reimbursement claims indefinitely until the State's budget problems are resolved. For 2003-04, this represented about \$81,000 and for 2002-03 the total claims filed was \$75,000. The May 2004 revised budget extends the postponement, but requires that the State make payment of deferred mandate reimbursements to local governments beginning in 2006-07. The budget does assume the continued receipt of P.O.S.T. reimbursements for Public Safety training, vehicle abatement revenue and the COPs grant. However, both the technology grant and the booking fee reimbursement were cut from the State's budget proposal and are therefore not included in the 2004-05 City budget. This amounts to a loss of about \$120,000 in revenue.

1.8 Revenues from Charges for Current Services

In the past, the City received about \$136,500 from the Cotati-Rohnert Park Unified School District as reimbursement for the field maintenance service provided by the City for

the school grounds located within our City. In 2003, the School District decided to discontinue the contract with the City.

The City collects zoning and subdivision fees, general plan maintenance fees and engineering fees for new developments. The total budget for these fees for 2004-05 is \$175,000. In addition, the Public Safety department receives reimbursement for annual fire inspections on commercial buildings, budgeted at \$35,000 and fees for miscellaneous services, budgeted at \$40,000. The Rohnert Park animal shelter contracts with Cotati and Sebastopol to handle their impound animals for a fee of \$15,000 annually per city.

1.9 Recreation Income

Recreation revenues are budgeted to decrease by 8% in 2004-05 to \$1,207,000 based on the estimated current-year revenue of \$1.1 million. Budget expectations were met in all areas of recreation with the exception of recreation programs and contract classes. The Recreation Department has experienced a decline in attendance in the past few years at the after-school and summer camps, as well as a decline in contract class participation. This decline is most likely attributable to the weak economy and loss of consumer discretionary income. Fees were increased in 2003-04 to recoup a higher percentage of the cost, but the higher fees may have also contributed to fewer participation. Revenues were modified downward in the 2004-05 budget to reflect the current economic climate.

The Recreation Department operation for 2004-05 is as follows:

	<u>Sports Center</u>	<u>Contract Classes</u>	<u>Recreation Programs</u>	<u>Comm Centers Rentals</u>	<u>Senior Center/Van</u>	<u>Pools</u>	<u>Totals</u>
Revenues	\$425,300	\$165,000	\$249,800	\$70,500	\$53,300	\$220,000	\$1,183,900
Expenditures	<u>464,097</u>	<u>70,000</u>	<u>428,507</u>	<u>187,439</u>	<u>199,083</u>	<u>364,193</u>	<u>1,713,319</u>
Profit or (Loss) Before Administration allocation	(\$38,797)	\$95,000	(\$178,707)	(\$116,939)	(\$145,783)	(\$144,193)	(\$529,419)
Allocation of Recreation Administration	<u>13,701</u>	<u>4,317</u>	<u>7,836</u>	<u>4,317</u>	<u>7,836</u>	<u>40,353</u>	<u>78,360</u>
City Subsidy After Administration allocation	<u>(\$52,498)</u>	<u>\$90,683</u>	<u>(\$186,543)</u>	<u>(\$121,256)</u>	<u>(\$153,619)</u>	<u>(\$184,546)</u>	<u>(\$607,779)</u>

2.0 Miscellaneous Income/Donations

The 2004-05 budget includes approximately \$8,500,000 of one-time revenue from the sale of surplus properties. This revenue represents payment on the stadium lands parcel. This parcel will be sold in 2004-05 and a portion of the proceeds will be used to balance the City's budget. During 2003-04, the City sold the Wine Center, the old library and one vacant parcel for total proceeds of \$3.2 million. The budget also included the sale of a fire station for \$2M, which is currently on hold pending possible renovation and use of the station.

3. EXPENDITURES

3.1 Employee Services

Pursuant to negotiated Memorandums of Agreement with employee bargaining groups, this budget provides the following:

All of the bargaining units' contracts expire June 30, 2004 and these units are currently in negotiations with the City. For budgeting purposes only, we have included a 1% salary increase for all units, excluding management.

Due to the City's financial condition last year, it was necessary to reduce staff by 30 positions through attrition, voluntary retirement, and layoffs. The financial status is not projected to improve in 2004-05, thus the budget maintains the existing staffing level with the exception of five additional personnel in Public Safety, one new position in the building department and one upgraded position at the Performing Arts Center. The five additional personnel in Public Safety consist of (1) sergeant, (3) PSOs and (1) CSO. These positions are necessary for the NET Team program and will be paid via funds received from the FGR Tribe per the MOU agreement. The position in the Building Department is for a Permit Technician which is necessary to assist with the volume of building permits issued. This position will be funded with the revenue received from the permits. The PAC position is the reinstatement of the Technical Director. The former Technical Director resigned and the position was reduced to a 1560 position. It has been difficult for the PAC manager to retain high caliber employees in a part-time position and the workload entailed with the stage requirements for each performance demands a full-time person. The City anticipates that the revenue from the electronic sign board will offset this additional cost in the future.

3.2 Supplies & Other Operating Expenditures

Expenditures in this area have been carefully scrutinized and have a moderate increase from last year's budget by \$162,581 or 3%. Most of the departments operating budgets were actually reduced from prior year, however, the cost of providing the network and systems software rose by \$85K. Recruitment costs were increased by \$28K to more accurately reflect the cost to select and process new employees. Legal costs were

increased \$31K as a buffer for potential litigation. Lastly, the budget includes \$75,000 for the recall election expense.

3.3 Capital Outlay

Expenditures in this area have increased from the 2003-04 budget by \$887,810; however, most of the large capital items are funded either through grants, private agreements or other funds. The budget also includes \$375K for the purchase of a new fire engine that was carried over from the previous year. This item will be lease financed over a 10-year period. Refer to budget pages 45 – 46 for a complete itemization.

4. RESERVE CHANGES

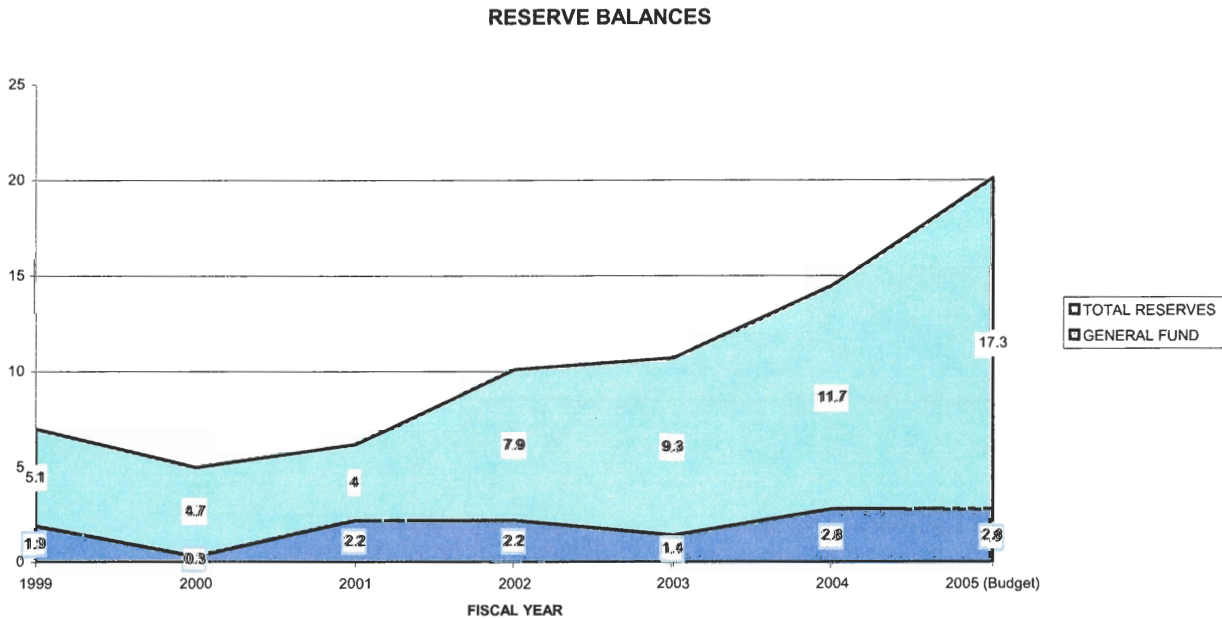
Items of particular interest in this area are:

- A. Reserve for Capital Improvements and Infrastructure Maintenance - The City customarily sets aside 10% of actual revenues from Secured Property Taxes, Transient Occupancy Taxes, and Sales Taxes in order to provide for maintenance of the City's infrastructure and capital improvements. In order to balance the General Fund, the City has not been able to make this transfer since 1998. In addition, prior year draws on this reserve have depleted the balance to \$0. The 2003-04 budget included taking a portion of the proceeds from the sale of surplus properties (\$2.5M) and funding the infrastructure reserve; however, not all of these properties were not sold so the City was not only able to transfer \$509,587 to this reserve. Due to the City's financial position, the 2004-05 budget does not include any contribution to the infrastructure reserve.
- B. In 2003, the City updated the actuarial valuation of the retiree medical benefits to determine the unfunded liability. The study showed that the City's unfunded liability is \$38.5M and to fully fund the liability, the City would need to make a \$3.3M annual contribution for thirty years. Because of lack of funds, the City has only made minor contributions to this reserve over the year and is basically on a pay-as-you-go basis. The 2004-05 budget provides for an \$800,000 transfer from the General Fund Endowment Reserve to the Retired Employees' Medical Insurance Reserve per the actuarial funding requirement. The budget includes a transfer of \$700K from the reserve to the General Fund for the 2004-05 cost of retiree medical benefits. The projected balance at the end of 2004-05 is \$2,967,500.
- C. The 2004-05 budget includes \$50,000 principal repayment from the renegotiated loan due from the Community Development Commission to the City's General Fund for the construction of the Performing Arts Center (refer to page 5 of this memo). This principal payment will be deposited into the Miscellaneous Reserve. The projected balance at the end of 2004-05 is \$210,000. The Miscellaneous Reserve is generally used for capital replacement items.

- D. The Reserve for Self-Insured losses will be contributing 25% of insurance premiums and deductible billings to the General Fund. The City continues to receive small refunds from REMIF due to favorable claims experience in prior years. However, the premium for Worker's Compensation insurance has been increasing over the last few years, with a 23% increase for 2004-05. The 2003-04 budget included a \$950,000 transfer from the sale of surplus properties to bring the reserve balance for both the property/liability and workers comp up to an amount equivalent to one-year's premiums plus deductibles. The 2004-05 projected balance in this reserve is \$1,028,164.
- E. There are two items under the Reserve for Retirement Costs: one line item for Miscellaneous employees and one for Safety employees. These funds were placed in reserve due to the existence of "Surplus Funds" in the City's account with PERS and are to be used to offset significant swings in the PERS rates. For the past few years, PERS has experienced a negative rate of return on investment, which has resulted in increased rates for participating agencies. For 2003-04, the PERS rate increase equated to about \$400,000. The rates for 2004-05 increased 8% for Public Safety and 6% for Miscellaneous. This equates to a total increase of \$1.1M. In order to absorb this increase, the budget includes a reserve transfer of the entire balance of \$956,447. Currently, Miscellaneous employees participate in the 2% at 55 Plan while Safety employees participate in the 2% at 50 Plan effective 7/1/98. In anticipation of enhancements to both plans, which would cost about \$1.4M, the budget includes a 25% funding from the General Fund of \$350,000, and a goal of equal contributions in the next three years so that both plans are fully funded at the time of implementation.
- F. The General Fund Reserve is expected to be 10% of operating expenditures at the end of fiscal year 2003-04, with funding from the sale of surplus property. A few years ago, the City Council adopted a policy to maintain a 10% reserve balance. The 2004-05 budget maintains this balance at \$2,767,563.
- G. A few years ago, the City established a new reserve, General Fund Endowment Reserve with the balance of the proceeds from the sale of surplus property. This reserve is to fund on-going operations through interest earnings. The principal is to remain intact. For 2003-04, \$66,616 will be transferred to the General Fund to cover the one-time expenses of staff reductions. An additional \$310,000 will be transferred to Retiree Employees' Medical Reserve to fund the cost of retiree medical for the year. For 2004-05, another \$800,000 will be transferred to cover the retiree medical costs and an estimated \$7,492,138 from the surplus of proceeds of the stadium land sale will be moved to the reserve. The estimated balance at the end of 2004-05 is \$10,839,233.

H. A new reserve called Capital Replacement Reserve was established in 2001-02 to fund future capital outlay requirements. A start-up amount of \$785,000 was transferred to this reserve from the General Fund. The City's goal is to fund this reserve annually by an amount equivalent to the General Fund depreciation expense and designate this reserve as the source of funding for all future replacement capital. The annual funding requirement is \$640,000, based on the annual depreciation expense. The 2003-04 budget included the \$640,000 transfer from the proceeds of the sale of surplus properties. Some capital equipment purchases were funded by this reserve in prior years and an additional \$136,000 of capital items are proposed to come from this reserve in the 2004-05 budget. The balance at the end of the fiscal year is estimated at \$1,202,925.

The entire City's history of reserve balances are shown below in this graph:



5. SPECIAL FUNDS

Outlined on separate sheets in the budget are the various special funds of the City. These funds will be discussed in detail with the City Council during budget work sessions.

6. IN CLOSING

I would like to thank the City employees for their commitment and support in helping make those tough choices in the budgeting process, taking into consideration the limited resources. The overall goal was to focus on the City Council's goals and to maintain the level of services needed to sustain a superior quality of life for Rohnert Park's citizens.

Due to a continued depressed economy, 2003-04 has been a very difficult financial year. All indications are that the economic recovery will be slow, thus the revenues for 2004-05 are conservative.

The City was faced, in recent years, with an increasing gap between revenues and expenditures. The City chose to use reserves and the sale of surplus properties to fill this gap the past two years. In 2003-04, the City addressed the structural problem and brought expenditures back in line with revenues by making a dramatic reduction in workforce. Even with the significant reduction in staff, expenditures are projected to continue to rise in the area of salary and benefits due to increases in health insurance, worker's comp premiums and PERS retirement costs. While the City has trimmed it's staff and operating budgets to a minimum and looked for creative ways and outside funds to pay for capital projects and equipment, the City continues to face a large deficit. The City is working proactively to increase long-term revenues. In addition, staff is working diligently on the new specific plan areas to implement the City's General Plan.

I would like to acknowledge all City Commissions, City Committees, volunteer auxiliaries, and various volunteer citizens who have worked so hard this past year for the betterment of our City. Credit is also given to all City employees for providing efficient service with fewer employees per capita than most cities. My sincere thanks to all City employees for their dedicated service. A special acknowledgement goes to the Finance Director, Sandy Lipitz and her staff, thank you for a job well done.

Respectfully submitted,

Carl Eric Leivo
City Manager

CITY OF ROHNERT PARK
2004-2005 BUDGET
POSITIONS AND PAY RATES & RANGES AS OF JULY 1, 2004

ACCOUNT NUMBER.	DEPT.	POSITION	RANGE	MONTHLY SALARY
1100	City Council	Councilmember	N/R	\$400.00
1200	City Manager	City Manager	N/R	\$9,793-\$11,904
		Assistant City Manager	100M	\$7,422-\$9,022
		City Clerk	88CF	\$5,500-\$6,685
		Secretary II	72CF	\$3,736-\$4,541
		Administrative Assistant P/T	Hourly	Up to \$30/hr.
		Meeting Minutes Transcriber P/T	Hourly	Up to \$25/hr.
		Secretary P/T Temp.	Hourly	Up to \$18/hr.
		Office Asst. P/T Temp.	Hourly	Up to \$14/hr.
		Clerical P/T	Hourly	Up to \$16/hr.
		Admin. Intern	Hourly	Up to \$20/hr.
1300	Finance	Finance Director/City Treasurer	98M	\$7,152-\$8,693
		Finance Services Manager	92CF	\$5,933-\$7,212
		Accountant/Auditor	87X	\$5,384-\$6,545
		Payroll Specialist	76CF	\$4,120-\$5,007
		Purchasing Specialist	75X	\$4,018-\$4,884
		Utility Service Specialist	75X	\$4,018-\$4,884
		Utility Service Representative	72X	\$3,724-\$4,526
		Accounting Specialist II	70X	\$3,547-\$4,310
		Acct. Spec. II-Accounts Payable	70CF	\$3,547-\$4,310
		Customer Service Representative	66X	\$3,217-\$3,910
		Clerical P/T	Hourly	Up to \$16/hr.
		Acct. Clerk I P/T Temp.	Hourly	Up to \$14/hr.
1310	Information Services	Information Systems Manager	90X	\$5,775-\$7,019
		Info. Systems Tech. I/II	74X/78X	\$3,910-\$5,239
		Interns	Hourly	Up to \$20/hour
1500	Legal Services	City Attorney	N/R	\$9,225
1600	Bldg. Services Department - Planning	Senior Planner	92X	\$5,933-\$7,212
		Community Development Assistant	72X	\$3,724-\$4,526

Positions and Pay Rates & Ranges as of July 1, 2004, Cont'd

ACCOUNT NUMBER	DEPT.	POSITION	RANGE	MONTHLY SALARY
1700	Human Resources	HR Assistant	74CF	\$3,923-\$4,768
		Secretary II, Reg. P/T	72CF	\$21.55-\$26.20/hr.
		Secretary I, P/T Hourly (1,560)	68CF	\$19.55-\$23.76/hr.
1710	Rent Control	Housing Services Assistant	72X	\$3,724-\$4,526
1900	Non-Departmental	Office Assistant II	64X	\$3,064-\$3,724
2100	Public Safety	Director of Public Safety	103M	\$8,130-\$9,883
		Public Safety Div. Commander	95M	\$6,824-\$8,294
		Public Safety Lt.	93M	\$6,194-\$7,528
		Public Safety Sergeant	89S	\$5,711.38-\$6,931.38
		Public Safety Officer	84S	\$5,083.38-\$6,169.38
		P.S. Communications Supervisor	83XD	\$5,187.32-\$6,297.32
		Fire Inspector	83X	\$4,884-\$5,936
		Evidence Specialist	80X	\$4,541-\$5,519
		Property Technician	79X	\$4,430-\$5,384
		Public Safety Officer Trainee	81S	\$4,284
		Admin. Asst. to the Dir. of P.S.	74CF	\$3,923-\$4,768
		Public Safety Dispatcher	68XD	\$3,910.32-\$4,745.32
		Community Services Officer	69S-CSO	\$3,585-\$4,350
		Secretary I	68X	\$3,378-\$4,105
		Public Safety Records Clerk	64X	\$3,064-\$3,724
		Animal Health Technician	63X	\$3,000-\$3,646
		Secretary I Reg. P/T	68X	\$19.49-\$23.68/hr.
Office Assistant II	64X	\$3,064-\$3,724		
Office Asst. II Reg. P/T	64X	\$17.68-\$21.49/hr.		
Office Asst. P/T Temp.	Hourly	Up to \$14/hr.		
2800	Youth & Family Services	Youth Service Specialist	86X	\$5,238-\$6,367
		P/T Clinical Supervisor	Hourly	Up to \$30/hr.
3100	Bldg. Services Department – Engineering	Civil Engineer	92X	\$5,933-\$7,212
		Public Works Inspector	83X	\$4,884-\$5,936
		Sr. Engineering Technician	83X	\$4,884-\$5,936
		Admin. Asst. – Bldg. Services Dept.	74X	\$3,910-\$4,752

Positions and Pay Rates & Ranges as of July 1, 2004 Cont'd

ACCOUNT NUMBER	DEPT.	POSITION	RANGE	MONTHLY SALARY
3200	Bldg. Services Department – Building	Building Inspector	85X	\$5,128-\$6,233
		Bldg. Inspector P/T	Hourly	Up to \$40/hr.
		Construction Inspector P/T	Hourly	Up to \$40/hr.
		Office Asst. I P/T (1,000 hr.)	Hourly	Up to \$14/hr.
3300	Public Works	Public Works Services Supervisor	90W	\$5,775-\$7,019
		Senior Equipment Mechanic	79W	\$4,489-\$5,456
		Electrician	78W	\$4,377-\$5,320
		Arborist	76W	\$4,069-\$4,946
		Water Quality Specialist	75X	\$4,018-\$4,884
		Maintenance Worker II	74W	\$3,982-\$4,841
		Secretary II	72X	\$3,724-\$4,526
		Maintenance Worker I/Painter	70W	\$3,609-\$4,386
		Maintenance Worker I	70W	\$3,609-\$4,386
		Maintenance Helper	52W	\$2,267-\$2,755
		Seasonal Maintenance Assistant	Hourly	Up to \$15/hr.
Laborer P/T (Youth)	Hourly	Up to \$8/hr.		
5200	Parks & Rec.	Recreation Services Manager	92X	\$5,933-\$7,212
		Recreation Supervisor	81X	\$4,651-\$5,653
		Secretary II	72X	\$3,724-\$4,526
		Secretary I	68X	\$3,378-\$4,105
		Special Instructor	Hourly	Up to \$40/hr.
		Clerical P/T	Hourly	Up to \$16/hr.
		Recreation Coordinator	59X	\$11.71-\$14.23/hr.
		Senior Pool Manager	59X	\$11.71-\$14.23/hr.
		Pool Manager	53X	\$10.62-\$12.91/hr.
		Senior Lifeguard	45X	\$9.40-\$11.43/hr.
		Sports Center Coordinator	45X	\$9.40-\$11.43/hr.
		Senior Recreation Leader	43X	\$8.74-\$10.62/hr.
		Instructor Lifeguard II (LGI)	41X	\$8.47-\$10.30/hr.
		Instructor/Lifeguard I (WSI)	40X	\$8.33-\$10.13/hr.
		Lifeguard/Cashier	38X	\$7.93-\$9.64/hr.
		Scorekeeper	37X	\$7.72-\$9.38/hr.
		Recreation Leader II	37X	\$7.72-\$9.38/hr.
		Facility Attendant II	37X	\$7.72-\$9.38/hr.
		Facility Attendant I	34X	\$7.21-\$8.76/hr.
		Recreation Leader I	34X	\$7.21-\$8.76/hr.
Pool Cashier	33X	\$6.95-\$8.45/hr.		

Positions and Pay Rates & Ranges as of July 1, 2004, Cont'd

ACCOUNT NUMBER	DEPT.	POSITION	RANGE	MONTHLY SALARY
6210	Theatre	Managing Director of the PAC	92X	\$5,933-\$7,212
		Performing Arts Specialist	70X	\$3,547-\$4,310
		Office Assistant II	64X	\$3,064-\$3,724
		Technical Director P/T	Hourly	Up to \$22.50/hr.
		Marketing Assistant P/T	Hourly	Up to \$18/hr.
		Theatre Technician P/T	Hourly	Up to \$12/hr.
		Arts Center House Mgr. P/T	Hourly	Up to \$12/hr.
		Assistant Box Office Mgr. P/T	Hourly	Up to \$12/hr.
		Group Sales Coordinator P/T	Hourly	Up to \$10/hr.
		Arts Center Admin. Asst. P/T	Hourly	Up to \$10/hr.
		Box Office Assistant P/T	Hourly	Up to \$10/hr.
		\$4,752	Animal	Animal Shelter Supervisor
Shelter	Animal Shelter Technician		58X	\$2,647-\$3,217
	Animal Shelter Vol. Coordinator		Hourly	Up to \$14/hr.
	Animal Shelter Assistant P/T		Hourly	Up to \$12/hr.

City of Rohnert Park
2004-05 Budget
Regular Full-time or Permanent Part-Time Employees
Actual Funded Positions

DEPT NO/ DEPARTMENT =====	7/1/01 =====	2001-02 =====	2002-03 =====	2003-04 =====	2004-05 =====	6/30/05 =====
1200 City Manager/Clerk	6.00	0.25	0.00	(2.25)	0.75	4.75
1300 Finance	12.00	0.00	(1.00)	(1.00)	0.00	10.00
1310 Data Processing	2.00	0.00	0.00	0.00	0.00	2.00
1600 Planning	3.00	0.00	0.00	(1.00)	0.00	2.00
1700 Personnel	2.50	0.00	0.00	(1.00)	0.50	2.00
1710 Rent Control	0.50	0.25	0.00	(0.50)	0.00	0.25
1720 Internal Audit	1.00	0.00	0.00	(1.00)	0.00	0.00
1900 Non-Departmental	1.00	0.00	0.00	0.00	1.00	2.00
2100 Public Safety Personnel	96.50	0.00	0.00	1.00	6.00	103.50
2400 Animal Shelter	1.00	0.00	0.00	1.00	0.00	2.00
2800 Youth & Family Services	3.75	0.00	(0.75)	(2.00)	0.00	1.00
3100 Engineering	4.00	0.00	0.00	(1.00)	1.00	4.00
3200 Inspection	4.00	0.00	0.00	(2.00)	1.00	3.00
3300 Public Works General	28.00	0.00	(0.50)	(4.50)	(17.07)	5.93
3420 Streets					4.56	4.56
4001 Park Maintenance	9.00	0.00	0.00	(2.00)	(1.19)	5.81
5200 Recreation Administration	6.00	0.00	0.00	(3.00)	(2.00)	1.00
5400 Recreation Programs					2.15	2.15
5501 Senior Center	2.00	0.00	0.00	0.00	(1.00)	1.00
5810 Sports Center	2.00	0.00	0.00	0.00	0.00	2.00
5830 Community Center					0.55	0.55
5840 Burton Ave Rec Center					0.20	0.20
5860 Ladybug Rec Center					0.10	0.10
6210 Performing Arts Center	4.00	0.00	0.00	(1.00)	1.00	4.00
7100 Water					10.00	10.00
7200 Sewer					3.70	3.70
Total City	188.25	0.50	(2.25)	(20.25)	11.25	177.50
	=====	=====	=====	=====	=====	=====
Additions		0.50	0.00	10.00	11.25	
Reductions		0.00	(2.25)	(30.25)		
Net Personnel Change		0.50	(2.25)	(20.25)	11.25	
		=====	=====	=====	=====	

City of Rohnert Park
2004-05 Budget
Regular Full-time or Permanent Part-Time Employees
Authorized Positions

<u>DEPT NO/ DEPARTMENT</u>	<u>6/30/04</u>	<u>Reclass</u>	<u>Add</u>	<u>Delete</u>	<u>6/30/05</u>
<u>1200 CITY MANAGER/CLERK</u>					
City Manager	1.00				1.00
Assistant City Manager	1.00				1.00
Deputy City Clerk	1.00				1.00
Secretary II	1.00				1.00
Secretary I	0.75				0.75
Total	<u>3.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4.75</u>
 <u>1300 FINANCE</u>					
General:					
Finance Director/City Treasurer	1.00				1.00
Financial Service Manager	1.00				1.00
Accountant/Auditor	1.00				1.00
Payroll:					
Payroll Specialist	1.00				1.00
Utility Billing & Collection:					
Customer Service Representative	1.00				1.00
Utility Service Representative	1.00				1.00
Accts Payable/Licenses/Other:					
Accounting Specialist II	3.00				3.00
Purchasing:					
Purchasing Specialist	1.00				1.00
Total	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10.00</u>
 <u>1310 Information Systems</u>					
Information Systems Manager	1.00				1.00
IS Technician	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
 <u>1600 PLANNING</u>					
Senior Planner	1.00				1.00
Secretary II/Comm. Dev. Asst.	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
 <u>1700 HUMAN RESOURCE</u>					
Human Resource Assistant	1.00				1.00
Secretary II	0.50				0.50
Secretary I	0.00		0.50		0.50
Total	<u>1.50</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>2.00</u>

1710 RENT CONTROL

Secretary I	<u>0.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>
Total	<u>0.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>

1900 NON-DEPARTMENTAL

Office Assistant II	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

2100 PUBLIC SAFETY

Director	1.00				1.00
Division Commanders (Captains)	1.00				1.00
Supervisors (Lieutenants)	4.00				4.00
Sergeants	11.00		1.00		12.00
PS Officers	55.00		3.00		58.00
Fire Inspector	1.00				1.00
Community Service Officers	4.00		1.00		5.00
Evidence & Property Specialist	1.00				1.00
Administrative Asst. to Director	1.00				1.00
Secretary I - Main Station	2.75				2.75
Communications Supervisor	1.00				1.00
Public Safety Dispatcher	12.00				12.00
Office Asst. II - Main Station	1.00				1.00
Office Asst. II - Main St. P.T.	0.75				0.75
Property Technician	1.00				1.00
Public Safety Records Clerk	1.00				1.00
Total	<u>98.50</u>	<u>0.00</u>	<u>5.00</u>	<u>0.00</u>	<u>103.50</u>

2400 ANIMAL SHELTER

Animal Shelter Supervisor	1.00				1.00
Animal Shelter Technician	1.00				1.00
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

2800 YOUTH & FAMILIES SERVICES

Community Resource Specialist	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>

3100 ENGINEERING

City Engineer	0.00	1.00			1.00
Civil Engineer	1.00	(1.00)			0.00
Public Works Inspector	1.00				1.00
Engineering Technician II	1.00				1.00
Administrative Assistant	0.00		1.00		1.00
Total	<u>3.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>4.00</u>

3200 INSPECTION

Building Inspector	2.00				2.00
Permit Technician	<u>0.00</u>		<u>1.00</u>		<u>1.00</u>
Total	<u>2.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>3.00</u>

3300 PUBLIC WORKS/GENERAL

General Services Supervisor	0.34				0.34
Equipment Mechanic	1.00				1.00
Maintenance Worker II	2.25				2.25
Electrician	0.00				0.00
Maintenance Worker I	2.00				2.00
Secretary II	<u>0.34</u>				<u>0.34</u>
Total General Maintenance	<u>5.93</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.93</u>

3420 PUBLIC WORKS/Streets

General Services Supervisor	0.33				0.33
Maintenance Worker II	3.40				3.40
Arborist	0.50				0.50
Secretary II	<u>0.33</u>				<u>0.33</u>
Total Streets Maintenance	<u>4.56</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4.56</u>

4001 PUBLIC WORKS/PARKS

General Services Supervisor	0.33				0.33
Maintenance Worker II	3.65				3.65
Arborist	0.50				0.50
Maintenance Worker I	1.00				1.00
Secretary II	<u>0.33</u>				<u>0.33</u>
Total Parks Maintenance	<u>5.81</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.81</u>

7100 WATER

Utilities Services Supervisor	0.50				0.50
Maintenance Worker II	2.50				2.50
Maintenance Helper	1.00				1.00
Maintenance Worker I	4.00		1.00		5.00
Water Quality Specialist	<u>1.00</u>				<u>1.00</u>
Total Water Maintenance	<u>9.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>10.00</u>

7200 SEWER

Utilities Services Supervisor	0.50				0.50
Maintenance Worker II	0.20				0.20
Maintenance Worker I	<u>2.00</u>		<u>1.00</u>		<u>3.00</u>
Total Sewer Maintenance	<u>2.70</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>3.70</u>

Total Public Works	<u>28.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>30.00</u>
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5200 RECREATION ADMIN.

Recreation Services Manager	<u>1.00</u>	<u> </u>	<u> </u>	<u> </u>	<u>1.00</u>
Total	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>

5400 RECREATION PROGRAMS

Recreation Supervisor	0.70				0.70
Secretary II	1.00				1.00
Secretary I	<u>0.45</u>				<u>0.45</u>
Total	<u>2.15</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.15</u>

5501 CODDING CENTER (SENIOR CENTER)

Recreation Supervisor	<u>1.00</u>	<u> </u>	<u> </u>	<u> </u>	<u>1.00</u>
Total Senior Center	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total					

5810 SPORTS CENTER

Recreation Supervisor	1.00				1.00
Office Assistant II	<u>1.00</u>				<u>1.00</u>
Total	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

5830 COMMUNITY CENTER

Recreation Supervisor	0.20				0.20
Secretary I	<u>0.35</u>				<u>0.35</u>
Total	<u>0.55</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.55</u>

5840 BURTON AVENUE REC CENTER

Recreation Supervisor	0.05				0.05
Secretary I	<u>0.15</u>				<u>0.15</u>
Total	<u>0.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.20</u>

5860 LADYBUG REC CENTER

Recreation Supervisor	0.05				0.05
Secretary I	<u>0.05</u>				<u>0.05</u>
Total	<u>0.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.10</u>

Total Recreation	<u>7.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7.00</u>
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6210 PERFORMING ARTS CENTER

Managing Director of the PAC	1.00				1.00
Performing Arts Specialist	1.00				1.00
Technical Director	0.00		1.00		1.00
Office Assistant II	<u>1.00</u>				<u>1.00</u>
Total	<u>3.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>4.00</u>

TOTAL ALL	<u>166.00</u>	<u>0.00</u>	<u>10.50</u>	<u>0.00</u>	<u>177.50</u>
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- (A) Position to be funded by CDC Housing
- (B) Funded by Rent Appeals Board
- (C) MAGNET officer (1) funded by AB 3229
- (D) NET Team funded by MOU

CITY OF ROHNERT PARK
2004-05 Budget

OTHER CASH FUNDS
(not shown elsewhere unless specified)

Cash Balances - June 30, 2004

General Fund Refundable Deposits		\$508,396
Water Utility Fund		2,254,953
Water Debt Fund		508,795
Sewer Utility Fund		3,479,923
Garbage Utility Fund		260
Garbage Set-Aside Fund		0
Garbage Rate Stabilization Fund		660,602
Garbage Diversion/Education Fund		116,360
Utility Fund Refundable Deposits		167,631
Development Improvement Fund (see p. 42)		
Per Acre For Development Fee	\$622,471	
Special Water Connection Fee	890,507	
Water/Wastewater Conservation Fee	155,739	1,668,717

Sewer Service Connection Fee Fund	4,611,833	
Water/Wastewater Conservation Fee	155,739	4,767,573
(see page 43)	-----	
Improvement Project Fund		115,454
LLEBG Funds		0
SLESF (AB 3229/COPS) Fund		19,997
FIGR Fund		623,690
Fire Benefit Assessment Fund		0
Mobile Home Rent Appeals Board Fund		55,372
Annexation Fees		59,296
Vehicle Abatement Funds		44,986
Copeland Creek Drainage Fund		63,510
Petty Cash Accounts		3,635
Reserves		
General Fund Reserve	\$2,767,563	
Special Reserves	11,706,188	14,473,751

Dental Self-Insurance Fund		45,059
P.A.C. Endowment Fund		1,263,551

Sub-Total Operating Funds		30,901,512
Assessment District Reserve Funds		459,183
Deferred Compensation Fund - Employees		12,672,217
Cash with Fiscal Agent (FMLC)		51,785
Special Enforcement Unit-South		6,438

Sub-Total Restricted Funds		13,189,623

TOTAL OTHER CASH FUNDS		\$44,091,134
		=====

**CITY OF ROHNERT PARK
PROJECTED RESERVES
FY 2004-05**

	<u>6/30/03 Balance</u>	<u>Additions (Deletions)</u>		<u>Est 6/30/04 Balance</u>	<u>Additions (Deletions)</u>		<u>Est 6/30/05 Balance</u>
General Fund Reserve	\$1,388,993	1,868,570 (1) (490,000) (2)		\$2,767,563 (10% of net GF expenditures)			2,767,563 (10% of net GF expenditures)
Special Reserves:							
General Fund Endowment Reserve	4,537,276	(66,616) (3) (310,000) (7) (13,565) (16)		4,147,095	(800,000) (8) 7,492,138 (15)		10,839,233
Infrastructure Reserve	0	509,587 (17)		509,587			509,587
Capital Replacement Reserve	704,789	640,000 (17) (5,864) (14)		1,338,925	(86,000) (11) (50,000) (14)		1,202,925
Self Insured Losses:							
Property & Liability	123,694	133,318 (4) (118,442) (5) 450,000 (17)		588,570	50,000 (4) (127,800) (5)		510,770
Worker's Compensation	401,957	(174,063) (5) 500,000 (17)		727,894	(210,500) (5)		517,394
Retired Employee Health Ins.	2,067,500	490,000 (2) 310,000 (7)		2,867,500	800,000 (8) (700,000) (12)		2,967,500
Active Employee Health Ins.	0			0			
Reserve for Housing Programs	177,399			177,399			177,399
Miscellaneous Reserve (From CDC Theatre (P.A.C.)Pmts)	115,000	45,000 (6)		160,000	50,000 (6)		210,000
Reserve for Dev. of Addit. Rec Facilities	153,771			153,771	(137,336) (13)		16,435
Reserve for Purchase of Video Equipment	70,000			70,000			70,000
Reserve for Retirement Costs Miscellaneous	697,922			697,922	(697,922) (9) 350,000 (10)		350,000
Safety	<u>267,525</u>			<u>267,525</u>	(267,525) (9)		<u>0</u>
Total Special Reserves	<u>\$9,316,833</u>	<u>\$2,389,355</u>		<u>\$11,706,188</u>	<u>\$5,665,055</u>		<u>\$17,371,243</u>
TOTAL ALL RESERVES	<u>\$10,705,826</u>	<u>\$3,767,925</u>		<u>\$14,473,751</u>	<u>\$5,665,055</u>		<u>\$20,138,806</u>

Notes:

- (1) Proceeds from sale of wine center
- (2) Transfer excess GF Reserve to Retired Employee Health Insurance reserve
- (3) Cost of severance package
- (4) Estimated refund from REMIF
- (5) Transfer to General Fund to pay for self-insured losses (25% of premiums & deductible billings)
- (6) Yearly principal payment from CDC for Theatre (PAC) loan
- (7) Transfer from GF Endowment Reserve to Retiree Medical to fully fund annual contribution
- (8) Transfer from GF Endowment Reserve to Retiree Medical for required annual contribution
- (9) Transfer to General Fund to cover increased PERs costs
- (10) Transfer from General Fund to fund 25% of enhanced retirements plans for Public Safety and Miscellaneous
- (11) Transfer to General Fund to fund replacement of two patrol vehicles
- (12) Transfer to General Fund to cover 2004-05 cost of retiree medical
- (13) Playground Fall Material Replacement Project
- (14) Transfer to Capital Projects Fund for relocation of public safety radio central transmitter (SW Station)
- (15) Transfer from General Fund for the sale of surplus property
- (16) Transfer to Wetlands Mitigation Project
- (17) Transfer from General Fund surplus 2003-04

CITY OF ROHNERT PARK
2004-05 Budget
General Fund

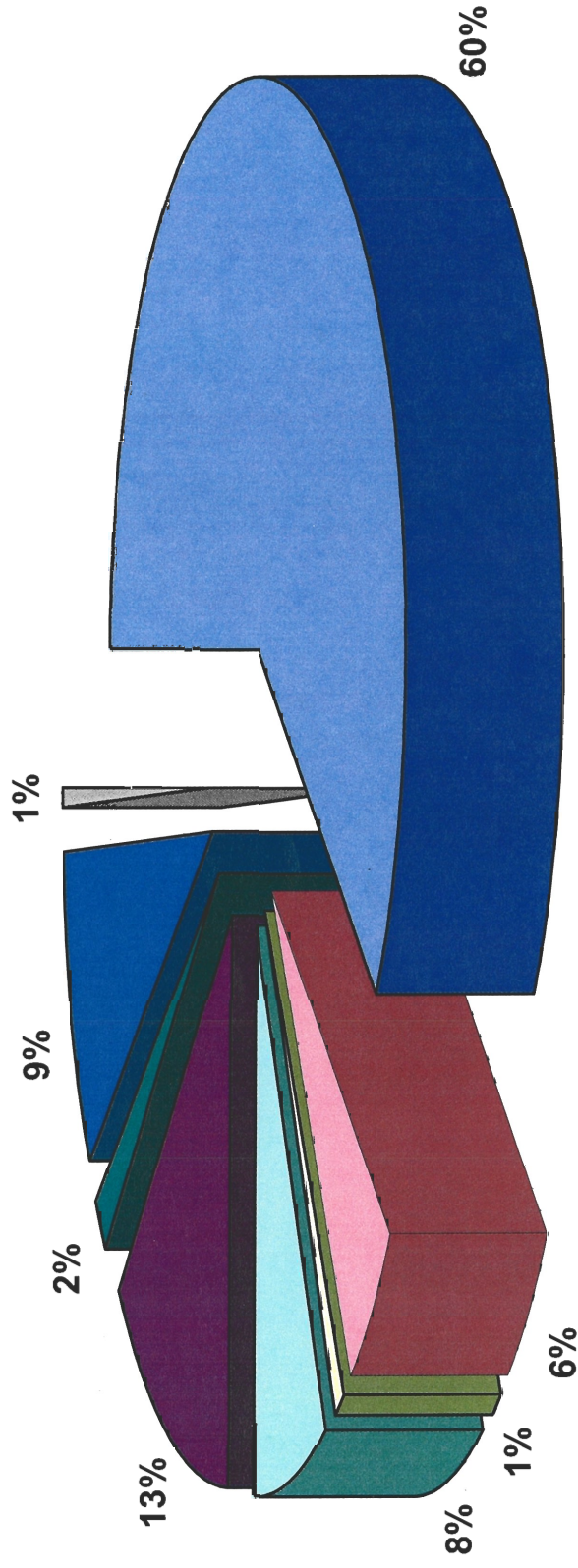
	Approved Budget
GENERAL FUND CASH BAL 7/1/04	\$0
REVENUES:	
Property Taxes	2,560,000
Taxes (Other Than Property)	9,687,000
Licenses and Permits	1,200,000
Fines	193,000
Interest and Rents	1,635,200
From Other Agencies	2,722,764
Charges for Current Services	2,212,700
Miscellaneous	100,000
Sub-total	\$20,310,664
REVENUE ADJUSTMENTS:	
From Sale of Surplus Property	8,500,000
NET REVENUE	\$28,810,664
OTHER SOURCES/(USES) OF CASH	
From Gas Tax Fund	306,000
From Reserve for Self-Insured Losses	338,300
From Rent Appeals Board Fund	38,000
From Traffic Safety Fund	218,000
From Capital Replacement Reserve	86,000
From FIGR (per MOU)	700,000
From Measure M Funds	440,700
From SLESF (AB 3229) Fund	100,000
From LLEBG Fund	15,000
From FEMA Grant Fund	267,300
From Retired Employee Health Ins Reserve	700,000
From PERS Retirement Reserves	965,447
To General Fund Endowment Reserve	(7,492,138)
To Capital Projects Fund	(140,000)
To Traffic Safety Fund	(173,000)
To PERS Retirement Reserves	(350,000)
TOTAL NET SOURCES OF CASH	\$24,830,273
EXPENDITURES:	
General Government	6,103,629
Public Safety	15,582,695
Public Works & Inspection	2,398,402
Parks and Recreation	2,923,635
Other	1,116,812
Sub-total	\$28,125,173
Exp. Charged To Water Operation	(1,271,400)
Exp. Charged To Sewer Operation	(847,600)
Exp. Charged To Community Dev. Commission/Housing	(553,000)
Exp. Charged To Community Dev. Commission/Projects	(451,000)
Exp. Charged to Refuse Enterprise Fund	(171,900)
TOTAL EXPENDITURES & TRANSFERS	\$24,830,273
GENERAL FUND CASH BAL 6/30/05 - EST	\$0

CITY OF ROHNERT PARK
2004-2005 Budget
GENERAL FUND REVENUES

REVENUES	Budget 2003-04	Estimate 6/30/2004	Budget 2004-05	% INCR/ (DECR)
Property Taxes				
Property Taxes-Secured	\$2,142,250	\$2,295,714	\$2,330,000	9%
Property Taxes-Unsecured	140,000	170,188	180,000	29%
H.O.P.T.R.	50,000	52,023	50,000	0%
Total Property Taxes	<u>\$2,332,250</u>	<u>\$2,517,925</u>	<u>\$2,560,000</u>	<u>10%</u>
Other Taxes				
Real Property Transfer Tax	\$150,000	\$265,430	\$160,000	7%
Sales and Use Tax	6,630,000	6,834,708	5,291,000	-20%
Sales Tax Compensation Fund	0	0	1,764,000	100%
Transient Occupancy Tax	1,500,000	1,367,259	1,400,000	-7%
Franchises				
P.G. & E.	320,000	368,461	370,000	16%
Century Cable TV	270,000	340,895	320,000	19%
Refuse Franchise Fee	387,600	476,046	382,000	-1%
Total Other Taxes	<u>\$9,257,600</u>	<u>\$9,652,800</u>	<u>\$9,687,000</u>	<u>5%</u>
Licenses and Permits				
Business Licenses	\$495,000	\$504,290	\$500,000	1%
Animal Licenses	50,000	43,185	50,000	0%
Building Permits	248,000	590,642	400,000	61%
Plan Check Fees	125,000	318,768	250,000	100%
Total License & Permits	<u>\$918,000</u>	<u>\$1,456,885</u>	<u>\$1,200,000</u>	<u>31%</u>
Fines, Forfeits & Penalties				
Vehicle Code Fines	\$90,000	\$77,043	\$90,000	0%
Parking Fines	70,000	67,860	70,000	0%
Impound Fees	18,000	13,460	13,000	-28%
Other Court Fines	10,000	16,187	20,000	100%
Total Fines, Forfeits & Pen.	<u>\$188,000</u>	<u>\$174,551</u>	<u>\$193,000</u>	<u>3%</u>
Rev from Use of Money & Property				
Investment Earnings	\$1,000,000	\$909,342	\$850,000	-15%
Rent: Golf Courses	517,000	395,400	350,000	-32%
Rent Other: Ch 22, Stadium	33,672	17,440	19,000	-44%
Rent: Billboard Land Lease	10,847	7,101	5,000	-54%
Rent: Land N. of Big 4 Rents	4,937	4,398	4,000	-19%
Lease: Main Station Cell Towers	16,646	16,888	17,000	2%
CDC Land Leases	210,000	210,000	210,000	0%
Rent: Royal Coach Chevron	5,808	7,937	8,400	45%
YMCA Bldg Lease	300	450	600	100%
Rent: Alternative Ed. School	2,652	2,717	2,700	2%
Rent: Rebuilding Together	0	1,030	0	0%
Lease: Wellness Center	137,856	140,412	168,500	22%
Total Rev Use of Money & Prop.	<u>\$1,939,718</u>	<u>\$1,713,115</u>	<u>\$1,635,200</u>	<u>-16%</u>

REVENUES	Budget 2003-04	Actual 6/30/2004	Budget 2004-05	% INCR/ (DECR)
Rev from Other Agencies				
State Motor Veh In Lieu	\$2,400,000	\$1,968,325	\$322,625	-87%
Property Tax in-lieu of VLF	0	0	1,764,139	N/A
Off High Motor Vehicle Lic.	1,000	1,393	1,000	0%
Public Safety Augment. Fund	200,000	207,937	200,000	0%
Grants: General Fund	112,000	98,020	0	-100%
Misc. Other Rev. (booking fees)	0	113,529	0	0%
P.O.S.T. Reimbursements	40,000	19,253	60,000	50%
SB 90 Mand Costs Reimb.	0	(9,000)	0	0%
Lease Purchase Revenue	285,000	0	375,000	0%
Total Rev Other Agencies	<u>\$3,038,000</u>	<u>\$2,399,457</u>	<u>\$2,722,764</u>	<u>-10%</u>
Charges for Current Services				
Zoning & Subdivision Fees	\$50,000	\$29,335	\$65,000	30%
General Plan Maintenance Fee	36,000	311,763	50,000	39%
Sale of Maps, Etc.	1,200	1,746	1,500	25%
Special Public Safety Serv.	35,000	41,830	40,000	14%
Fire Company Inspection Fee	35,000	30,960	35,000	0%
Vehicle Abatement Revenue	55,000	18,932	20,000	-64%
Animal Shelter Fees	60,000	55,304	60,000	0%
Engineering Fees	20,000	65,927	50,000	150%
Weed Abatement	2,000	(262)	0	-100%
Sub-Total Chgs. For Curr Svc.	<u>294,200</u>	<u>555,536</u>	<u>321,500</u>	<u>9%</u>
Recreation Related Income				
Sports Center	446,400	408,176	425,300	-5%
Swimming Pools	218,500	225,823	220,000	1%
Special Contract Classes	165,000	144,763	165,000	0%
Teen Center	0	1,236	0	0%
R.P. Comm Cntr Rentals	87,000	85,608	70,500	-19%
Burton Ave Center Rentals	17,000	11,743	15,000	-12%
Benecia Youth Center	0	0	0	0%
Ladybug Rec Building	1,000	801	7,500	650%
Recreation Programs	322,016	250,461	249,800	-22%
Senior Center	52,261	52,704	53,300	2%
Scout Hut	0	0	600	100%
Total Recreation Income	<u>\$1,309,177</u>	<u>\$1,181,313</u>	<u>\$1,207,000</u>	<u>-8%</u>
Performing Arts Center	805,300	536,041	676,200	-16%
Assessment District Admin.	0	0	0	0%
Library Landscape Maint.	1,600	9,865	8,000	400%
Total Charges Current Services	<u>\$2,410,277</u>	<u>\$2,282,754</u>	<u>\$2,212,700</u>	<u>-8%</u>
Miscellaneous Income/Donations	\$198,800	\$616,266	\$100,000	-50%
Sale of land/buildings	\$7,100,000	\$3,269,170	\$8,500,000	20%
Total General Fund Revenues	<u>\$27,382,645</u>	<u>\$24,082,923</u>	<u>\$28,810,664</u>	<u>5%</u>
Total excluding Sale of land/bldgs	<u>\$20,282,645</u>	<u>\$20,813,752</u>	<u>\$20,310,664</u>	<u>0%</u>

REVENUES BY MAJOR CATEGORY



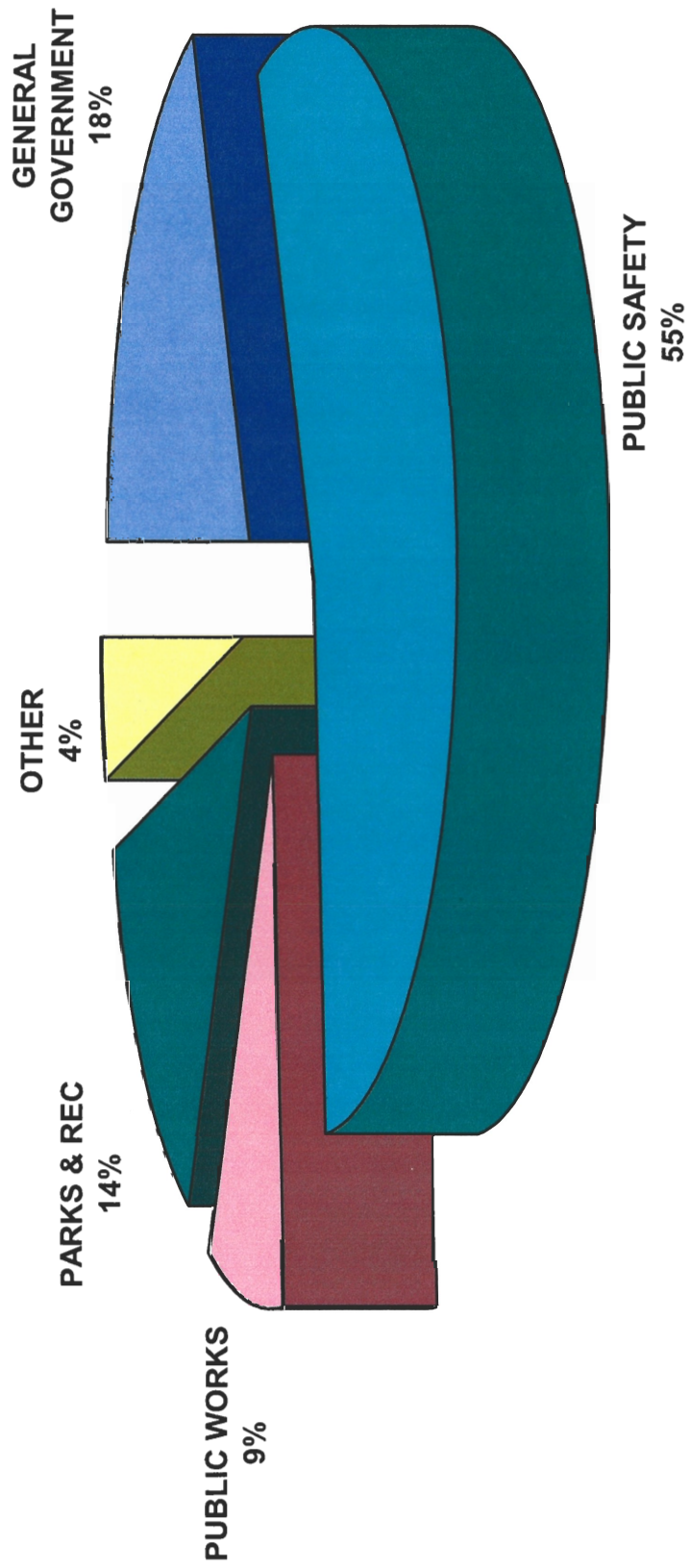
- TAXES
- FINES
- REVENUE FROM OTHER AGENCIES
- RECREATION INCOME
- LICENSES & PERMITS
- INTEREST & RENTS
- CHARGES FOR SERVICES
- OTHER INCOME

CITY OF ROHNERT PARK
2004-2005 BUDGET
GENERAL FUND EXPENDITURES

CATEGORY/DEPT.	2003-04 BUDGET	2004-05 BUDGET	\$ INCREASE (DECREASE)	% CHANGE
GENERAL GOVERNMENT				
City Council	\$94,039	\$84,727	(\$9,312)	(9.90%)
City Manager	485,674	550,050	64,376	13.25%
Finance & Accounting	933,740	1,040,571	106,831	11.44%
Information Systems	381,946	472,217	90,271	23.63%
Legal Services	169,486	200,000	30,514	18.00%
Planning Dept. & Comm.	283,431	229,829	(53,602)	(18.91%)
Personnel	196,206	227,825	31,619	16.12%
Rent Appeals Board	50,884	37,950	(12,934)	(25.42%)
City Office Building	439,820	446,340	6,520	1.48%
City Office Annex	72,700	69,090	(3,610)	(4.97%)
General Gov't-Non Dept.	2,175,565	1,779,914	(395,651)	(18.19%)
Retired Empl. Benefits	625,968	707,005	81,037	12.95%
General Gov't-Non Dept.(T/O)	280,317	258,111	(22,206)	(7.92%)
TOTAL GENERAL GOVERNMENT	\$6,189,776	\$6,103,629	(\$86,147)	(1.39%)
PUBLIC SAFETY				
Police/Fire Personnel	\$10,837,777	\$12,412,558	\$1,574,781	14.53%
Police Protection	930,476	1,373,450	442,974	47.61%
Fire Protection	517,100	940,060	422,960	81.79%
Animal Control	315,640	316,405	765	0.24%
Animal Shelter	130,400	88,450	(41,950)	(32.17%)
Public Safety Bldg. SW	13,400	3,400	(10,000)	(74.63%)
Public Safety Bldg. Main	312,959	273,500	(39,459)	(12.61%)
Public Safety Bldg. North	22,700	30,800	8,100	35.68%
Public Safety Bldg. South	11,900	15,500	3,600	30.25%
Civil Preparedness/Haz Mat	16,800	12,000	(4,800)	(28.57%)
Youth & Family Services	112,432	116,572	4,140	3.68%
TOTAL PUBLIC SAFETY	\$13,221,584	\$15,582,695	\$2,361,111	17.86%
PUBLIC WORKS				
City Engineer	\$348,995	\$458,155	\$109,160	31.28%
Building	273,442	405,416	131,974	48.26%
General	1,428,408	512,912	(915,496)	(64.09%)
Maint. of Trees/ Parkways	150,700	127,200	(23,500)	(15.59%)
Maintenance of Streets	88,000	469,766	381,766	433.83%
Street Lighting	231,100	251,003	19,903	8.61%
Traffic Signals	100,000	100,000	0	0.00%
Storm Drains & Drainage	100,200	71,450	(28,750)	(28.69%)
Weed Abatement	2,000	2,500	500	25.00%
TOTAL PUBLIC WORKS	\$2,722,845	\$2,398,402	(\$324,443)	(11.92%)

CATEGORY/DEPT.	2003-04 BUDGET	2004-05 BUDGET	\$ INCREASE (DECREASE)	% CHANGE
PARKS & RECREATION				
Park Maintenance	\$585,298	\$566,452	(\$18,846)	(3.22%)
Alicia Park	26,700	26,050	(650)	(2.43%)
Benecia Park	32,000	32,650	650	2.03%
Caterpillar Park	5,200	5,305	105	2.02%
Colegio Park Area	17,400	21,925	4,525	26.01%
Dorotea Park	21,900	20,500	(1,400)	(6.39%)
Eagle Park	28,100	25,500	(2,600)	(9.25%)
Golis Park	27,500	26,200	(1,300)	(4.73%)
Honeybee Park	22,400	18,400	(4,000)	(17.86%)
Ladybug Park Area	16,500	22,500	6,000	36.36%
Sunrise Park	43,500	33,000	(10,500)	(24.14%)
Magnolia Park	51,300	55,277	3,977	7.75%
Roberts Lake Park	19,500	21,500	2,000	10.26%
Rainbow Park	12,100	11,100	(1,000)	(8.26%)
Recreation Commission	1,045	1,275	230	22.01%
Recreation Admin.	304,526	144,904	(159,622)	(52.42%)
Contract Classes	70,000	70,000	0	0.00%
Recreation Programs	432,707	428,507	(4,200)	(0.97%)
Senior Citizen Center	237,067	194,583	(42,484)	(17.92%)
Senior Citizen Mini-Bus	4,500	4,500	0	0.00%
R.P. Community Stadium	6,000	5,000	(1,000)	(16.67%)
Alicia Pool	50,300	64,070	13,770	27.38%
Benecia Pool	49,400	63,870	14,470	29.29%
Ladybug Pool	37,600	44,770	7,170	19.07%
Honeybee Pool	114,280	131,113	16,833	14.73%
Magnolia Pool	42,500	60,370	17,870	42.05%
Sports Center	377,241	464,097	86,856	23.02%
Comm. Center Compl. Gr.	44,000	70,460	26,460	60.14%
R.P. Community Center	158,100	187,439	29,339	18.56%
Burton Ave. Rec. Center	28,550	48,830	20,280	71.03%
Benecia Youth Center	1,000	5,200	4,200	420.00%
Ladybug Rec. Bldg.	16,900	35,388	18,488	109.40%
Scout Hut	900	500	(400)	(44.44%)
Library	3,500	8,400	4,900	140.00%
School Grounds Maint.	2,500	4,000	1,500	60.00%
TOTAL PARKS AND RECREATION	\$2,892,014	\$2,923,635	\$31,621	1.09%
OTHER				
Golf Course General	\$0	\$0	\$0	0.00%
Performing Arts Center	852,855	886,812	33,957	3.98%
Booking Fees/County	160,000	160,000	0	0.00%
Prop Tax Admin Fee/County	50,000	50,000	0	0.00%
Sexual Assault Examinations	20,000	20,000	0	0.00%
TOTAL OTHER	\$1,082,855	\$1,116,812	\$33,957	3.14%
TOTAL ALL DEPARTMENTS	\$26,109,074	\$28,125,173	\$2,016,099	7.72%

EXPENDITURES BY CATEGORY



2004-2005 Budget
Notes to Expenditure Statements

a. A/P and payroll checks, business licenses, animal license forms utility forms, journal paper and other special supplies			
b. Utility bill printing/mailing contract			
c. Magnetic tape, printer ribbons, & other misc computer supplies, general network operating expense			
d. T-1 Data Lines			
e. Hardware Maintenance	\$27,400		
Software Licensing	69,600		
f. Professional legal services			
g. Consultation for General Plan/Zoning ordinance updates			
h. Alcohol/Drug testing program (mandated) & misc. contract svcs			
i. Contract with firm for employee labor concerns			
j. 6210 General	\$12,000		
6220 Police	40,000		
6240 Auxiliary Fire	0		
6250 Dispatchers	3,000		
6260 Animal Control	500		
6270 Fingerprints	3,000		
Total	<u>\$58,500</u>		
k. Professional legal services			
l. General maintenance	\$12,000		
m. Lease payments/1999 COPS	\$346,540		
n. General maintenance	\$5,100		
o. Worker's Comp. (REMIF)	\$712,000		
Self-Insured Losses-WCI	130,000		
EAP	6,000		
p. ABAG	\$6,500		
National League of Cities	3,100		
League of California Cities	13,000		
LAFCO	7,200		
Other	2,855		
q. Professional services			
r. Annual City audit-incl. TDA, Single Audit, CDC			
s. 6410 REMIF (incl prop, auto)	\$451,200		
6420 Self-insured losses	60,000		
t. Employee service awards and Commission appreciation affairs	\$15,000		
REMIF and other	5,000		
u. Community promotion & support			
Refer to page 45 for itemization			
v. Non-smoking allowance(4510)	\$19,245		
Residency Allowance(4511)	70,868		
Total	<u>\$90,113</u>		
w. PERS (Employer-4901)	\$1,886,245		
PERS (Employee-4902)	1,080,204		
Deferred compensation(4903)	15,479		
Total	<u>\$2,981,928</u>		
x. Life ins/Salary contin.(4930)	\$45,617		
Long Term Disability	27,598		
Health (Current employees/492X)	2,064,671		
Dental care(4924)	353,474		
Eye care(4923)	127,575		
Medicare(4925)	154,835		
Mgmt Medical (4961 & 4970)	36,700		
Other	8,500		
Total	<u>\$2,818,970</u>		
y. Non-departmental benefits as follows:			
Retired employees medical ins.	\$517,185		
Retired employees mgt medical	29,200		
Retired employees eye care	36,500		
Retired employees dental	100,740		
Mgt. employee life ins.	14,880		
State unemployment insurance	6,000		
Counseling	500		
Immunizations	2,000		
Total	<u>\$707,005</u>		

CITY OF ROHNERT PARK
2004-2005 Budget
General Government Expenditures

	Total General Govt.	City Council	City Manager/ Clerk	Finance & Acct.	Data Proc.	Legal Services	Plng. Dept. & Comm.	Personnel	Rent Appeals Board	City Admin. Bldg.	City Hall Annex	General Govt. Non-Dept.	Non-Dept. Employee Benefits	Non-Dept. Equipment Leases
Employee Services														
4101 Regular Salaries	\$1,566,555	1100	1200	1300	1310	1500	1600	1700	1710	1800	1810	1900	1910	1930
4110 Longevity Pay	47,525	\$24,000	\$399,885	\$647,959	\$147,682		\$147,714	\$107,299	\$18,180			\$73,836		
4201 Part-Time Payroll	24,350	\$4,222		\$28,150	\$5,817			\$5,840	150					
4401 Overtime Salaries	2,000													
451X Residency/Non-Smoker Allow.	90,113												\$90,113 v	
4520 Other Salaries	50,171												\$50,171	
4800 Training and Education	31,000			1,000										
4901 Retirement and Deferred Comp	2,981,928												\$2,981,928 w	
492X Health and Medical Coverage	2,818,970												2,818,970 x	
4950 Worker's Compensation Ins.	848,000													
49XX Alloc. of Employee Benefits	(4,635,604)	50,427	130,843	246,387	51,139		38,998	38,986	6,270			848,000 o	(5,234,177)	
	\$3,825,008	\$74,427	\$534,950	\$937,696	\$219,317	\$0	\$190,529	\$152,125	\$24,600	\$0	\$0	\$984,359	\$707,005 y	\$0
Supplies and Other Expenditures														
Office Supplies	\$24,100													
5100 Postage	30,000									\$16,100	\$7,000			
5130 Books, Pamphlets & Period.	1,200		100		100		500	300	1,000	21,000	8,000			
5210 Special Dept. Supplies	32,025			5,375 a	8,000 c		8,000		50	300	300	200		
5220 Heat, Light and Power	29,000									13,000	15,000	10,000		
523X Telephone	58,800		300	300	31,800 d		5,000		200	11,400	15,000	1,000		
5240 Advertising & Publications	25,200											20,000		
5260 Dues and Subscriptions	38,405	100	2,000	2,000	400		1,000	250				32,655 p		
5270 Vehicles Gas & Oil	500			500										
5272 Auto Allowance/Mileage	11,800		7,200	4,600										
5310 Facility Maint/Routine	17,100									12,000 i	5,100 n			
5313 Facility Maint/Non-Routine	3,000										3,000			
5320 Vehicle Repairs & Maint.	1,000			500								500		
5330,5340 Office Equipment Maint.	168,390			29,400	97,000 e		300	8,000 h	9,000	26,000	15,690	30,000		
6101 Contractual Services	154,400			44,800 b	42,600	200,000 f	20,000 g	8,000 i	1,000 k			5,000 q		
6110 Professional Services	216,000											75,000 r		
6120 Audit Fees	75,000							58,500 j						
62XX Recruitment	58,500													
6310 Equipment Leases	72,000				72,000									
6315 Rent/Lease/Taxes	0													
64XX Insurance & Surety Bonds	511,200			2,300								511,200 s		
6600 Travel and Meetings	41,400		5,500		1,000		2,000	500	100			20,000 t		
6710 Community Promotion	13,000											13,000 u		
6910 Miscellaneous Other Charges	3,850	200					500	150	1,000			2,000		
6930 Election Expense	75,000											75,000		
TOTAL	\$1,660,870	\$10,300	\$15,100	\$89,775	\$252,900	\$200,000	\$39,300	\$75,700	\$13,350	\$99,800	\$69,090	\$795,555	\$0	\$0
Other Expenditures														
Capital Outlay Detail on														
9XXX page 53 et sequentia	\$13,100			\$13,100	\$0									
210-7100 Lease Debt Prin. Pmts.(pg.26)	332,314									140,000 m				192,314
210-7200 Lease Debt Int. Pmts. (pg.26)	272,337									206,540 m				65,797
TOTAL	\$617,751	\$0	\$0	\$13,100	\$0	\$0	\$0	\$0	\$0	\$346,540	\$0	\$0	\$0	\$258,111
TOTAL EXPENDITURES	\$6,103,629	\$84,727	\$550,050	\$1,040,571	\$472,217	\$200,000	\$229,829	\$227,825	\$37,950	\$446,340	\$69,090	\$1,779,914	\$707,005	\$258,111

2004-2005 Budget
Notes to Expenditure Statements

- a. Other salaries
- | | | |
|-----------------------------------|-----------|--|
| Fire services overtime (4121) | \$125,000 | |
| Court time (4130) | 40,000 | |
| Uniform Allowance (4128) | 18,001 | |
| FTO/CTO Pay (4124) | 22,015 | |
| P.O.S.T. Certification Pay (4127) | 26,824 | |
| Detective Pay (4129) | 3,793 | |
- b. Holiday Pay \$340,000
- Educational Stipend \$40,978
- c. Special police & fire training held every week.
Also, P.O.S.T. reimbursable classes (\$60,000) are included here.
- d. Ammunition, safety equipment, film & radio supplies, weapon related eq., badges & ticket books, recording tapes, flares & miscellaneous items
- e. City provides uniforms to officers required to wear them
- f. Equipment repair and maintenance \$31,000
- g. Annual maint. LiveScan & printer \$13,850
CLETS system, CA I.D., Blood Draw, \$80,000
Imaging contract 2,500
CAD/RMS on-going support/maintenan 200,000
Park Patrol 20,000
Miscellaneous contractual services 2,900
- h. Police sketches, central pathology, polygraph, misc.
- i. Neighborhood watch signs, sticker & other promotional literature, film & video rentals.
- j. Narcotics enforcement buy money
- k. Rescue equipment, flashlights, ladders, axes, hoses, masks, etc.
- l. Turn out gear, replacements and wildland fire turnout gear
- m. Contracts for automatic defibrillator, linens and extinguisher maint.
- n. Volunteer stipends and CSFA dues for volunteers
- o. Ongoing routine supplies and facility maintenance
- | | |
|--------------------------------------|-----------------|
| p. Paint exterior of building | \$8,000 |
| Paint dog rooms | 8,000 |
| Pave back parking lot | 14,500 |
| Add/rekey door locks | 3,000 |
| Overhead surgery light-cat isolation | 1,000 |
| Counter/shelves in laundry room | 500 |
| Counter/shelves in small animal room | 500 |
| Fire alarm system | 3,000 |
| | <u>\$38,500</u> |
- q. Ongoing routine supplies and facility \$2,000
- r. Misc. main station building maintenanc \$80,000
- s. Paint first floor of main building \$10,000
Unanticipated facility maintenance 10,000
- t. Ongoing routine supplies and facility \$5,500
- u. Ongoing routine supplies and facility \$5,000
- v. Annual OES contract with County of Son \$3,000

CITY OF ROHNERT PARK
2004-2005 Budget
Public Safety Expenditures

	Police/Fire Personnel	Police Protection	Fire Protection	Animal Control	Animal Shelter	Public Safety Central	Public Safety Main	Public Safety North	Public Safety South	Emerg. Prep./ Haz Mat	Youth & Family Services
Employee Services	2100	2200	2300	2400	2410	2500	2510	2600	2610	2700	2800
Regular Salaries-Sworn & CSO	\$7,224,449			\$160,279							\$76,707
Longevity Pay	232,287										4,986
Fire Engineers, Capt. & EMT Pay	114,168										500
Other Salaries	235,633	a		25,000							
Part-Time Salaries	14,000			1,200							
Overtime Salaries	707,000										
Other Salaries	380,978	b	38,000	1,500						6,000	
Training and Education											
Counseling											
Allocation of Employee Benefits	3,504,043			49,326	4,900						27,679
Public Works Recharge											
TOTAL	\$12,412,558	\$96,100	\$38,000	\$237,305	\$4,900	\$0	\$0	\$0	\$0	\$6,000	\$109,872
Supplies and Other Expenditures											
Office Supplies		\$20,000		\$1,500							\$500
First Aid Supplies			8,000								
Postage		7,000									
Books, Pamphlets & Periodicals		1,500		250							500
Special Departmental Supplies		60,800	d	48,350						3,000	500
Heat, Light & Power		2,000			20,000		110,000	10,000	3,000		
Telephone					2,500		60,000	2,800	1,000		
Advertising and Publications				500							500
Uniform Expense		45,000	e								
Dues and Subscriptions		3,500									
Vehicle Supplies (Gas & Oil)		80,000									
Facility Maintenance/Routine				4UUU							100
Facility Maintenance/Non-Routine					15,550	2,000	80,000	5,500	5,000		
Vehicle Repairs & Maint.		50,000		1,000	38,500	1,000	20,000	12,500	6,500		
Special Dept. Equip. (R&M)		31,000	f								100
Office Equip. Supplies & Maint.		20,000		2,500							2,500
Small Tools											
Equipment Rental											
Contractual Services		319,250	g	20,000						3,000	
Spay/Neuter Expense				1,000							
Professional Services		4,000	h				2,000				
Equipment Leases											
Rent/Lease/Taxes											
Travel and Meetings		8,000									1,000
Community Promotion		1,500	i								500
Miscellaneous Other Charges		7,000	j								500
TOTAL	\$0	\$660,550	\$157,500	\$79,100	\$76,550	\$3,400	\$272,000	\$30,800	\$15,500	\$6,000	\$6,700
Other Expenditures											
Capital Outlay Detail on											
page 53 et sequentia											
Lease Debt Prin. Pmts. (pg. 26)		\$616,800		\$0	\$7,000	\$0	\$1,500	\$0	\$0	\$0	\$0
Lease Debt Int. Pmts. (pg. 26)					\$88,450	\$3,400	\$273,500	\$30,800	\$15,500	\$12,000	\$116,572
TOTAL	\$0	\$616,800	\$744,560	\$0	\$7,000	\$3,400	\$273,500	\$30,800	\$15,500	\$12,000	\$116,572
TOTAL EXPENDITURES	\$15,582,695	\$1,373,450	\$940,060	\$316,405	\$88,450	\$3,400	\$273,500	\$30,800	\$15,500	\$12,000	\$116,572

2004-2005 Budget
Notes to Expenditure Statements

a.	Blueprints and miscellaneous supplies		
b.	Various contractual services		
c.	Imaging project (permanent records)		
d.	Outside plan reviews		
e.	Boot allowance as provided for in S.E.I.U. memorandum of agreement.		
f.	Routine maintenance and supp	\$14,000	
g.	Radio maint. contract	\$1,700	
	Trailers, compressors, etc	2,300	
	Total	\$4,000	
h.	Fertilizers, sprinkler & plumbing parts		
i.	Routine maintenance and supplies		
j.	Landscape maintenance		
k.	Asphalt	\$10,000	
	Signs	5,000	
	Reflective markers	1,200	
	Traffic marking tape	10,000	
	Other	3,800	
	Total	\$30,000	
l.	Traffic striping	\$5,000	
	Curb, gutter, sidewalk r	15,000	
	Overlays, bike paths	5,000	
	Total	\$25,000	
m.	Contract to maintain and service traffic signals in City.		

CITY OF ROHNERT PARK
2004-2005 Budget
Public Works Expenditures

	Total Public Works	Engi- neering	Building	Public Works General	Lndscp. Trees & Parkways	Maint.of Streets & Bikeways	Street Lighting	Traffic Signal Maint.	Storm Drains & Ditches	Weed Abatement
Employee Services										
Regular Payroll	\$1,073,529	\$270,605	\$205,643	\$325,227		\$272,054				
Longevity Pay	39,302	0	0	16,445		22,857				
Stand-By Pay	25,000			25,000						
Part-Time Payroll	40,000	10,000	5,000	25,000						
Overtime Salaries	19,000	4,000	15,000							
Other Salaries	0									
Training & Education	14,500	2,000	7,500	4,000	1,000					
Alloc. of Employee Benefits	392,883	92,950	62,973	127,805		109,155				
Public Works Recharge	(158,865)			(158,865)						
TOTAL	\$1,445,349	\$379,555	\$296,116	\$364,612	\$1,000	\$404,066	\$0	\$0	\$0	\$0
Supplies and Other Exp.										
Office Supplies	\$2,200		\$200	\$2,000						
Postage	400			400						
Books, Pamphlets, Periodicals	4,700	400	4,000	300						
Bank Charges	500		500							
Special Dept. Supplies	51,700	2,000	3,000	8,000	5,000	30,000	2,000			1,500
Heat, Light and Power	178,000			10,000	8,000		140,000	20,000		
Telephone	14,000	1,000	1,000	12,000						
Clothing Allowance	6,350		350	6,000						
Dues and Subscriptions	3,500	2,000	800	500	200					
Vehicle Oper., Suppl., Gas & Oil	52,700	300	2,200	40,000						
Auto Allowance/Mileage	0									
Facility Maint./Routine	14,500			14,000	500				71,250	
Facility Maint./Non-Routine	71,250			0						
Hazardous Material Disposal	6,000			6,000						
Vehicle Repair & Maint.	33,000	1,500	1,500	30,000						
Spec. Dept. Equip. (R&M)	5,700			4,000	200					
Office Equipment (R&M)	2,500	500		2,000						
Small Tools	5,100			4,600	300					
Equipment Rental	4,000			1,500	1,500					
Contractual Services	293,400	29,400	10,000	5,000	110,000	25,000	34,000	80,000		
Professional Services	95,000	10,000	85,000							
Equipment Leases										
Travel and Meetings	4,250	1,500	750	1,500	500					
Misc. Other Charges	500			500						
TOTAL	\$839,050	\$48,600	\$109,300	\$148,300	\$126,200	\$56,700	\$176,000	\$100,000	\$71,450	\$2,500
Other Expenditures										
Capital Outlay-Detail on										
page 53 et sequentia	\$39,000	\$30,000		\$9,000		\$9,000		\$0	\$0	\$0
Lease Debt Prin. Pmts (pg. 26)	75,003						75,003			
Lease Debt Int. Pmts. (pg. 26)	0									
TOTAL	\$114,003	\$30,000	\$0	\$0	\$0	\$9,000	\$75,003	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,398,402	\$458,155	\$405,416	\$612,912	\$127,200	\$469,766	\$251,003	\$100,000	\$71,450	\$2,500

2004-2005 Budget
Notes to Expenditure Statements

a. 5214 Sports supplies, awards and rental equipment	\$10,000	f. Landscape contract for Community Center Complex grounds	
5216 Publicity		g. Janitorial service	\$21,000
Brochures & ads	10,000	Heating/air conditioning maint., pest control	7,000
Total	\$20,000	M/U floor products, paper/cleaning supplies	9,000
	=====	Floor repairs/replacements	6,000
b. Pro shop purchases	\$4,000	Other maintenance	11,000
		Total	----- \$54,000 =====
c. Janitorial contract	\$17,000	h. Janitorial service	\$7,000
Cleaning supplies	6,000	Heating/AC maint., pest control	2,000
Repair supplies	4,000	Paper/cleaning supplies	2,000
Floor refinish	13,000	i. Ongoing facility maintenance and supplies	
Misc. repairs	5000	j. Ongoing facility maintenance and supplies	

	\$45,000		
	=====		
d. Contract pmt. to instructo.	\$21,000		
Other	1,000		
e. Chemicals for fountain			

CITY OF ROHNERT PARK
2004-2005 Budget

Parks and Recreation Expenditures

	Total	Recreation Commission	Sports-Center	Comm. Center Grounds	Community Center	Burton Ave. Rec. Center	Benecia Rec. Center	Ladybug Rec. Bldg.	Scout Hut	Library
Page 1 of 3										
Employee Services										
4101 Regular Salaries	\$194,581	5100	5810	5815	5830	5840	5850	5860	5870	6300
4110 Longevity Pay	8,732		\$148,844		\$29,667	\$10,508		\$5,562		
4120 Fire Engineer Pay	0		4,942		2,448	906		436		
4201 Part-Time Payroll	0									
42XX Part-Time Payroll	55,000		42,500		12,500					
4401 Overtime Pay	0									
4501 Holiday Pay	0									
4800 Training and Education	0									
49xx Employee Benefits Allocation	69,286		44,916	26,460	10,084	3,456	2,800	10,830		
4999 Public Works Recharge	74,515		28,595		9,240	4,760		2,660		
TOTAL	\$402,114	\$0	\$269,797	\$26,460	\$63,939	\$19,630	\$2,800	\$19,488	\$0	\$0
Supplies and Other Services										
5100 Office Supplies	\$4,800		\$4,800							
5210 Special Departmental Supplies	10,600	100	5,000	4,000 e	1,500					
521X Recreation Dept supplies	20,000		20,000 a							
5220 Heat, Light and Power	140,000		60,000	15,000	45,000	10,000		10,000		
523X Telephone	14,000		5,000	7,000		700		900		
5251 Clothing Allowance	0									
5260 Dues and Subscriptions	175	175								
5270 Vehicle Operating Supplies	0									
528X Concession Purchases	4,000									
5310 Facility Maint./Routine	119,500		4,000 b	3,000	54,000 g	11,000 h		5,000 i	500 j	
5313 Facility Maint./Non-Routine	23,500		45,000 c		12,000	500		1,000		
5330 Special Dept. Equip. (R&M)	1,000		1,000							
5340 Office Equip. (R&M)	6,500		2,500	4,000						
5350 Small Tools	0									
5370 Equipment Rental	0									
6101 Cont. Svcs.(incl. Indisp. maint.)	59,400		22,000 d	22,000 f		7,000				8,400
6110 Professional Services	15,000		15,000							
6310 Equipment Leases	0									
6600 Travel and Meetings	1,000	1,000								
6910 Miscellaneous Other Charges	0									
TOTAL	\$419,475	\$1,275	\$194,300	\$44,000	\$123,500	\$29,200	\$2,400	\$15,900	\$500	\$8,400
Other Expenditures										
9XXX Capital Outlay Detail on										
210-7100 page 53 et sequentia	\$0									
210-7200 Lease Debt Prin. Pmts. (pg. 26)	0									
Lease Debt Int. Pmts. (pg. 26)	0									
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$821,589	\$1,275	\$464,097	\$70,460	\$187,439	\$48,830	\$5,200	\$35,388	\$500	\$8,400

CITY OF ROHNERT PARK
2004-2005 Budget
Parks and Recreation Expenditures

	Total	Park Maint.	Alicia Park 4010	Benecia Park 4011	Caterpillar Park 4012	Colegio Vista Park 4013	Dorotea Park 4014	Eagle Park 4015	Golis Park 4016	Honeybee Park 4017	Ladybug Park 4018	Sunrise Park 4019	Magnolia Park 4020	Roberts Lake Park 4021	Rainbow Park 4022	
4101 Employee Services																
4110 Regular Salaries	\$328,448	\$328,448														
4110 Longevity Pay	12,046	12,046														
4201 Part-Time Payroll	53,000	53,000														
4401 Overtime	0	0														
4512 Educational Stipend	2,820	2,820														
4800 Training & Education	500	500														
49xx Employee Benefits Allocation	127,088	127,088														
TOTAL	\$523,902	\$523,902	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and Other Services																
5100 Office Supplies and Expense	\$0	\$0														
5140 Books/Pamphlets/Periodicals	0	0														
5210 Special Departmental Supplies	40,200	15,000	4,000	2,500	800	2,000	500	2,000	4,000	500	1,000	2,000	4,500	500	900	
5220 Heat, Light and Power	52,900	6,000	6,000	1,500	200	1,400	3,000	3,000	6,600	3,400	8,000	5,000	13,000	1,000	800	
5230 Telephone	1,300	700				600										
5260 Dues and Subscriptions	0	0														
5270 Vehicle Operating Supplies & Exp.	0	0														
5310 Facility Maint./Routine	21,300	2,500	1,000	2,000	500	500	500	500	600	500	500	1,000	1,800	10,000	400	
5313 Facility Maint./Non-Routine	0	0														
5330 Special Dept. Equip. (R&M)	1,500	1,500														
5350 Small Tools	1,000	1,000														
5370 Equipment Rental	0	0														
6101 Cont. Svcs.(incl. Indsp. maint.)	244,257	22,550	14,350	26,650	4,305	17,425	17,000	20,000	15,000	14,000	13,000	25,000	35,977	10,000	9,000	
6310 Rent, Leases and Taxes	0	0														
6600 Travel and Meetings	0	0														
6910 Miscellaneous Other Charges	0	0														
TOTAL	\$362,457	\$42,550	\$26,050	\$32,650	\$5,305	\$21,925	\$20,500	\$25,500	\$26,200	\$18,400	\$22,500	\$33,000	\$55,277	\$21,500	\$11,100	
Other Expenditures																
9XXX Capital Outlay Detail on																
page 53 et sequentia	\$0	\$0														
210-710C Lease Debt Prim. Pmts. (pg. 26)	0	0														
210-720C Lease Debt Int. Pmts. (pg. 26)	0	0														
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$866,359	\$966,452	\$26,050	\$32,650	\$5,305	\$21,925	\$20,500	\$25,500	\$26,200	\$18,400	\$22,500	\$33,000	\$55,277	\$21,500	\$11,100	

2004-2005 Budget

Notes to Expenditure Statements

a. Special contract classes					
Adult programs	\$3,000		Pool manager		\$4,500
Youth programs	24,000		4252 Senior guard		6,000
Pre-school programs	43,000		4253 Instructor		9,000
	<u>\$70,000</u>		4254 Guard		8,000
			4255 Cashier		1,600
b. Special programs			4256 Miscellaneous		1,000
BARC Summer Camp	\$36,300		4257 Maintenance		3,000
Ladybug Summer Camp	36,300		Total		<u>\$33,100</u>
All Around Summer Camp	13,300		e. 4251 Pool manager	\$4,000	
Sports Summer Camp	15,400		4252 Senior guard	3,500	
Holiday/Spring Camp	2,000		4253 Instructor	1,000	
Ladybug After-School Program	15,660		4254 Guard	10,000	
Teen Activities	11,800		4255 Cashier	2,200	
Ceramics Studio	20,000		4256 Miscellaneous	200	
Recreation Coordinator	6,500		4257 Maintenance	3,000	
			Total		<u>\$23,900</u>
Total	<u>\$157,260</u>		f. 4251 Pool manager	\$3,500	
c. Special recreation supplies			4252 Senior guard	4,500	
5212 Camps:			4253 Instructor	6,500	
BARC Summer Camp	\$5,400		4254 Guard	6,000	
Ladybug Summer Camp	4,500		4255 Cashier	1,000	
All Around Summer Camp	5,600		4256 Miscellaneous	500	
Sports Summer Camp	3,900		4257 Maintenance	3,000	
Holiday/Spring Camp	200		Total		<u>\$25,000</u>
Ladybug After-School Program	2,000				incl in 4101
Teen Activities	9,100		4251 Pool manager	9,000	
Ceramics Studio	2,500		4252 Senior guard	15,000	
5216 Publicity	30,000		4253 Instructor	20,000	
5217 Special events	3,500		4254 Guard	7,000	
5218 Community garden	500		4255 Cashier	500	
5224 Youth Sports	500		4256 Miscellaneous	5,000	
5227 Youth Crafts Faire	2,700		4257 Maintenance	5,000	
			Total		<u>\$56,500</u>
Total	<u>\$70,400</u>		g. 4251 Pool Manager	\$4,000	
			4252 Senior guard	5,000	
			4253 Instructor	6,000	
			4254 Guard	7,500	
			4255 Cashier	1,000	
			4256 Miscellaneous	500	
			4257 Maintenance	2,500	
			Total		<u>\$26,500</u>

CITY OF ROHNERT PARK
2004-2005 Budget
Parks and Recreation Expenditure:
Support Activities

Page 3 of 3	Total Parks and Rec. Pages 1-3	Total Support Activities	Recreation Admin.	Contract Classes	Recreation Programs	Coding Senior Center	Senior Citizen Mini-Bus	RP Com. Stadium	Alicia Pool	Benecia Pool	Ladybug Pool	Honeybee Pool	Magnolia Pool	School Grounds
Employee Services														
4101 Regular Payroll	\$831,344	\$308,315	5200 \$82,755	5300	54XX \$140,129	5501 \$70,431	5502	5600	5710	5720	5730	5740	5750	3430
4110 Longevity Pay	40,021	19,243	7,448		9,634	1,961						\$15,000		
42XX Part-Time Payroll (Spec. Prgrms.)	181,760	181,760			157,260	24,500								
4401 Part-Time Payroll	273,000	165,000												
4401 Overtime Payroll	0	0												
4512 Educational Slipenc	2,820	0												
4520 Other Salaries	0	0												
4800 Training and Education	1,000	500												
49XX Allocation of Employee Benefit:	293,958	97,584	27,101		42,659	22,481			600	500	600	3,143	500	
4999 Public Works Recharge	144,900	70,385			1,225	12,810			11,270	11,270	11,270	11,270	11,270	
TOTAL	\$1,768,803	\$842,787	\$117,804	\$0	\$351,107	\$132,183	\$0	\$0	\$44,970	\$35,670	\$36,870	\$85,913	\$38,270	\$0
Supplies and Other Services														
5100 Office Supplies	\$15,500	\$10,700	\$8,000			\$2,700								
5130 Postage	5,500	5,500	4,000			1,500								
5140 Books, Pamphlets & Periodicals	100	100	100											
5210 Spec. Dept. Supplies	81,800	31,000			70,400	1,500			6,000	6,500	3,000	8,000	6,000	
5212-5215 Recreation Department Supplies	93,900	73,900				3,500								
5220 Heat, Light, Power	280,900	88,000			300	22,000	500	5,000	5,500	16,000	2,000	27,000	6,500	4,000
5230 Telephone	24,300	9,000				4,500		500		700	900	1,000	600	
5240 Advertising & Publication:	100	100												
5250 Uniforms	0	0												
5280 Dues and Subscriptions	1,275	1,100	1,000											
527X Vehicle Oper. Suppl. (Gas & Oil	2,000	2,000					2,000							
5280 Concession Purchases	16,000	12,000							2,000	3,000	1,000	4,000	2,000	
5310 Facility Maintenance/Routin	178,800	38,000				22,000			3,000	2,000	1,000	4,000	6,000	
5313 Facility Maintenance/Non-Routin	28,000	4,500				1,000			2,000	2,000	1,000	1,000	500	
5320 Vehicle Repairs & Maint	6,700	6,700			4,700		2,000							
5330 Spec. Dept. Equip. (R&M	3,000	500											500	
5340 Office Equipment (R&M	19,800	13,300	10,000			3,000			100			200		
5350 Small Tools	1,000	0												
5370 Equipment Renta	0	0												
6101 Contractual Services	375,657	72,000		70,000	2,000									
6110 Professional Services	15,000	0												
6310 Equipment Leases	2,000	2,000	2,000											
6600 Travel and Meeting:	3,500	2,500	2,000											
6710 Community Promotor	0	0												
6910 Misc. Other Charges	0	0												
TOTAL	\$1,154,832	\$372,900	\$27,100	\$70,000	\$77,400	\$62,400	\$4,500	\$5,000	\$19,100	\$28,200	\$7,900	\$45,200	\$22,100	\$4,000
Other Expenditures:														
Capital Outlay-Detail or														
page 53 et sequenti	\$0	\$0												
Lease Debt Prin. Pmts. (pg. 26	0	0												
Lease Debt Int. Pmts. (pg. 26	0	0												
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,923,635	\$1,215,687	\$144,904	\$70,000	\$428,507	\$194,583	\$4,500	\$5,000	\$64,070	\$63,870	\$44,770	\$131,113	\$60,370	\$4,000

CITY OF ROHNERT PARK
 2004-05 Budget
 Summary of Lease Payments
 Department 1930

Original Dept.	Description	7100 Principal	7200 Interest	Total	Fiscal Year of Final Maturity Date
1900	Teleworks/website				2024-25
2200	Police Cars				2024-25
2200	CAD/RMS System				2024-25
3300	Vehicles				2024-25
5815	Lift				2024-25
	Subtotal	22,500	27,068	49,568	
2200	PS Vehicles				2005-06
3300	PW Manager Vehicle				2005-06
	Subtotal	63,493	4,557	68,050	
2000-13	Energy Savings Improvements	37,224	7,357	44,581	2006-07
1900	Finance System	39,097	8,815	47,912	2008-09
2300	Fire Truck	30,000	18,000	48,000	2014-2015
	Grand Total	\$192,314	\$65,797	\$258,111	

CITY OF ROHNERT PARK
2004-05
Budget

Golf Courses

**Willows Course (South Course-Old Rohnert Park Municipal Golf Course)
Redwoods Course (North Course-New Mountain Shadows Golf Course)**

The City has an agreement with CourseCo under which said firm leases both of the City's golf courses commencing May 30, 2001. The lease is for a 20 year term with an optional extension of 10 years. There is an interim term of 2 years for construction. The payment terms are as follows:

	Base Rent	Percentage From Golf Receipts	Percentage From Food/Bev/Merch
Interim Period	\$200,000	0%	0%
Years 1-5	\$350,000	12.5%	4%
Years 6-10	\$400,000	13.5%	5%
Years 11-15	\$450,000	15.0%	6%
Years 16-20	\$500,000*	20.0%	6%
Years 21-30	\$500,000*	20.0%	6%

* or the greater of 70% of the average of the rent paid for the previous 3 years

For the first 10 years, CourseCo will deposit into a trust account 3% of gross annual revenues for future capital improvements to the courses. For years 11-30, CourseCo will deposit 2% into the trust account. The City will deposit 1% of golf revenue from January 2005 through December 2013 and 2% of golf revenue through the term of the agreement.

CourseCo shall make a capital contribution of \$2.25M for the improvements designated in the required work for both the north and south courses. The City of Rohnert Park shall contribute \$1M of its redevelopment agency funds to assist in the capital improvements of the north and south courses. If additional funds are needed for improvements, the City of Rohnert Park and CourseCo agree to split, on a 50/50 basis, the cost and/or debt service of an additional \$1M.

The City of Rohnert Park agreed to hold the losses in the Interim Period to a minimum by offsetting losses up to \$100,000 of its Interim Base Rent. CourseCo agreed to reduce its management fee from 5% to 3% during the Interim Period to help offset any losses. The City agreed to extend the Interim Period, not to exceed 12 months. The City also agreed to accept the Percentage Rent or Base Rent, whichever is greater, not to be less than \$200,000 during the Interim Extension Period.

2004-05 GOLF COURSES RECAP

Revenue:	
Rent from CourseCo-Lease	\$350,000

TOTAL	\$350,000
	=====

CITY OF ROHNERT PARK
2004-05 BUDGET
RECREATION PROGRAMS (54XX)

	Rec Programs (5400)	BARC Summer Camp (5401)	Ladybug Summer Camp (5402)	All Around Summer Camp (5404)	Sports Summer Camp (5406)	Teen Activities Camp (5411)	Holiday/Spring Camp (5407)	Ladybug Afterschool Program (5409)	Ceramics Studio Program (5412)	Total Rec Programs
REVENUES:										
Field Reservation	\$5,000									\$5,000
Crafts Fair	5,600									5,600
Field Fees	9,000									9,000
Program Revenue		\$45,000	\$45,000	\$26,000	\$21,600	\$21,800	\$2,500	\$37,800	\$21,000	220,700
TOTAL REVENUE	\$19,600	\$45,000	\$45,000	\$26,000	\$21,600	\$21,800	\$2,500	\$37,800	\$21,000	\$240,300
EXPENDITURES:										
Employee Services										
Salaries	\$135,629	\$600	\$600	\$3,300						\$140,129
Longevity Pay	9,834									9,834
Part-time Labor	6,500	36,300	36,300	13,300	15,400	11,800	2,000	15,660	20,000	157,260
Employee Benefits	41,950	95	95	519						42,659
PW Recharge	1,225									1,225
Subtotal Employee Services	195,138	36,995	36,995	17,119	15,400	11,800	2,000	15,660	20,000	351,107
Supplies & Other Expenditures										
Special Department Supplies	37,200	5,400	4,500	5,600	3,900	9,100	200	2,000	2,500	70,400
Telephone	300									300
Vehicle Repair & Maintenance	4,700								2,000	4,700
Contractual Services										2,000
Subtotal Supplies & Other Expenditures	42,200	5,400	4,500	5,600	3,900	9,100	200	2,000	4,500	77,400
TOTAL EXPENDITURES	\$237,338	\$42,395	\$41,495	\$22,719	\$19,300	\$20,900	\$2,200	\$17,660	\$24,500	\$428,507
NET INCOME/(CITY SUBSIDY)	<u>(\$217,738)</u>	<u>\$2,605</u>	<u>\$3,505</u>	<u>\$3,281</u>	<u>\$2,300</u>	<u>\$900</u>	<u>\$300</u>	<u>\$20,140</u>	<u>(\$3,500)</u>	<u>(\$188,207)</u>

CITY OF ROHNERT PARK
2004-2005 Budget
SPORTS CENTER-DEPARTMENT 5810

	BUDGET 2004-2005
REVENUES:	
SALE OF RESIDENT CARDS	\$15,000
ADULT SPORTS	40,000
MSM GYM FEES	3,000
MEMBERSHIPS	275,000
OPEN GYM	20,000
EQUIPMENT RENTALS	600
FACILITY RENTALS	22,000
PRO SHOP SALES	3,000
CONTRACT CLASSES	35,000
SPORTS LEAGUES	5,000
DROP-IN CHILD CARE	200
VENDING MACHINE INCOME	1,000
OTHER BUILDING REVENUE	5,500

TOTAL REVENUES	\$425,300
EXPENDITURES:	
Employee Services:	
SALARIES-FT EMPLOYEES	\$148,844
LONGEVITY PAY	4,942
PART-TIME LABOR	42,500
EMPLOYEE BENEFITS	44,916
PW RECHARGE	28,595

Sub-total employee services	269,797
Supplies & other expenditures:	
OFFICE SUPPLIES	4,800
SPEC DEPT SUPPLIES	5,000
SPORTS SUPPLIES (incl.\$3,400 for publicity)	20,000
HEAT/LIGHT/POWER	60,000
TELEPHONE	5,000
FACILITY R & M/ROUTINE	45,000
FACILITY R & M/NON-ROUTINE	10,000
SPECIAL DEPT EQUIP R & M	1,000
OFFICE EQUIP R & M	2,500
CONTRACTUAL SERVICES (incl. classes)	22,000
PROFESSIONAL SERVICES	15,000
EQUIPMENT LEASE	0
PRO SHOP PURCHASES	4,000

Sub-total supplies & other expenditures	194,300
 Capital outlay detail on pages 46-47 et sequentia	 0

TOTAL EXPENDITURES	\$464,097

NET INCOME/(CITY SUBSIDY)	(\$38,797)
	=====

CITY OF ROHNERT PARK
 2004-2005 Budget
 CODDING SENIOR CENTER-DEPARTMENT 5501
 SENIOR CENTER VAN-DEPARTMENT 5502

	BUDGET 2004-2005
REVENUES:	
RENT	\$17,000
FEDERAL GRANT	8,100
CONTRACT CLASSES	6,000
EXCURSIONS	4,000
SPECIAL ACTIVITIES	6,000
SUBSCRIPTIONS	3,000
DONATIONS	4,000
SENIOR VAN	2,200
MISCELLANEOUS	3,000

TOTAL REVENUES	\$53,300
 EXPENDITURES:	
Employee Services:	
SALARIES-FT EMPLOYEES	\$70,431
LONGEVITY PAY	1,961
PART-TIME PAYROLL	24,500
EMPLOYEE BENEFITS	22,481
PW RECHARGE	12,810

Sub-total employee services	132,183
 Supplies & other expenditures:	
OFFICE SUPPLIES	2,700
POSTAGE	1,500
BOOKS/PAMPHLETS/PERIODICALS	0
SPEC DEPT SUPPLIES	1,500
EXCURSIONS/SPECIAL EVENTS	3,500
ADVERTISING/PUBLICATIONS	100
DUES & SUBSCRIPTIONS	100
HEAT/LIGHT/POWER	22,000
TELEPHONE	5,000
VEHICLE GAS & OIL	2,000
VEHICLE REPAIR & MAINT.	2,000
FACILITY R & M/ROUTINE	22,000
FACILITY R & M/NON-ROUTINE	1,000
OFFICE EQUIP R & M	3,000
CONTRACTUAL SERVICES	0
TRAVEL & MEETINGS	500

Sub-total supplies & other expenditures	66,900
Capital outlay detail on pages 46-47 et sequentia	0

TOTAL EXPENDITURES	\$199,083

NET CITY SUBSIDY	(\$145,783)
	=====

CITY OF ROHNERT PARK
 2004-2005 Budget
 Recreation Department

	Sports Center	Recreation Commission	Contract Classes	Recreation Programs	Comm Centers Rentals	Burt Ave. Rec Center	Lady Bug Rec Bldg	Senior Center/Van	A Pool	B Pool	L Pool	H Pool	M Pool	Totals
Revenues	\$425,300	\$0	\$165,000	\$249,800	\$70,500	\$15,000	\$7,500	\$53,300	\$32,000	\$42,000	\$23,100	\$97,000	\$25,900	\$1,206,400
Expenditures	464,097	1,275	70,000	428,507	187,439	48,830	35,388	199,083	64,070	63,870	44,770	131,113	60,370	1,798,812
Profit or (Loss) Before Administration allocatio	(\$38,797)	(\$1,275)	\$95,000	(\$178,707)	(\$116,939)	(\$33,830)	(\$27,888)	(\$145,783)	(\$32,070)	(\$21,870)	(\$21,670)	(\$34,113)	(\$34,470)	(\$592,412)
Allocation of Recreation Administration	13,701	13,701	4,317	7,836	4,317	4,317	4,317	7,836	7,836	7,836	7,836	9,009	7,836	100,698
City Subsidy After Administration allocatio	(\$52,498)	(\$14,976)	\$90,683	(\$186,543)	(\$121,256)	(\$38,147)	(\$32,205)	(\$153,619)	(\$39,906)	(\$29,706)	(\$29,506)	(\$43,122)	(\$42,306)	(\$693,110)

CITY OF ROHNERT PARK
2004-2005 Budget
PERFORMING ARTS CENTER

	TOTAL BUDGET 2004-05	Admin	Productions/ Programming	Arts/Ed	Rentals	Sign
REVENUES:						
Admissions	\$225,000		\$215,000	\$10,000		
Fundraising	16,000	16,000				
Facility Rentals	115,000				115,000	
Concessions	14,000	0	12,000		2,000	
Sign Income	250,000					250,000
Interest Earned	40,000	40,000				
Miscellaneous	16,200	16,200				
TOTAL REVENUES	\$676,200	\$72,200	\$227,000	\$10,000	\$117,000	\$250,000
EXPENDITURES:						
Salaries-FT Employees	\$241,762	\$241,762				
Longevity Pay	4,335	4,335				
Part Time Labor	104,000	104,000				
Training & Education	500	500				
Employee Benefits	87,390	87,390				
Public Works Recharge	9,065	9,065				
Sub-total employee services	\$447,052	\$447,052	\$0	\$0	\$0	\$0
Supplies & other expenditures:						
Box Office Supplies	\$2,500	\$2,500				
Office Supplies	2,000	2,000				
Bank Charges	8,000	8,000				
Postage	8,000	8,000				
Spec Dept Supplies	5,000		1,500		1,500	
Heat/Light/Power	42,200	35,000				7,200
Telephone	7,600	6,400				1,200
Advertising/Publications	63,000	8,000	55,000			
Vehicle Gas & Oil	360	360				
Concessions	7,000	7,000				
Facility R & M/Routine	26,500	26,500				
Facility R & M/Non-Routine	0	0				
Vehicle R & M	500	500				
Spec Dept Equip R & M	18,000	9,000	3,000		3,000	3,000
Office Equipment R & M	2,600	2,600				
Contractual Services	118,000	10,000	38,000			70,000
Equipment Leases	0					
Travel & Meetings	1,500	1,500				
Programming	125,000	0	119,000	6,000		
Promotions/FOH	1,500	1,500				
Fundraising	500	500				
Sub-total supplies & other exp.	\$439,760	\$131,360	\$216,500	\$6,000	\$4,500	\$81,400
TOTAL EXPENDITURES	\$886,812	\$578,412	\$216,500	\$6,000	\$4,500	\$81,400
CITY SUBSIDY	(\$210,612)	(\$506,212)	\$10,500	\$4,000	\$112,500	\$168,600

CITY OF ROHNERT PARK
2004-05 Budget
Water Service Rates as of August 1, 2003

Residential:

\$10.55/Month Service Charge + \$1.75/1,000 gallons

Commercial/Mobile Home:

Service Charge Based on Meter
Size as follows:

¾" or 1":	\$10.55
1 ½":	\$18.36
2":	\$27.72
3":	\$51.13
4":	\$80.78
6":	\$158.81
8":	\$252.44

+ \$1.75/1,000 gallons

Notes to Water Operations

(a)	6110 Water Monitoring Program	\$ 70,000
	State Health Department Fee	15,000
	SCWA Water Conservation Program	156,000
	Water Engineering Services	29,500
	ITRON Contract	4,000
	Storm Water Management	15,000
	Water Conservation Program Consultant Fee	20,000
	Ground Water Monitoring	90,000
	Ground Water Study	40,000
	Hydrant Replacement	20,000

	Total	\$459,500
		=====

		Project Cost	Debt Payment
(b)	Residential Water Meter System	\$2,600,000	\$150,000
	Commercial Water Meter Replacement	4,590,000	
	Golf Course Drive Waterline	180,000	
	Distribution System Improvements	145,000	
	Cathodic Protection, Tanks 3&4	80,000	
	Well Site Chlorination	190,000	
	Xeriscape Site Improvements	35,000	
	Well Site Improvements	160,000	
			350,000
			<u>\$500,000</u>
(c)	Backhoe	\$ 77,000	
	Pick-Up Truck	37,500	
	Other Equipment	50,000	
		<u>\$ 164,500</u>	

CITY OF ROHNERT PARK
2004-05 Budget
WATER OPERATION
DEPARTMENT 7100

		<u>BUDGET</u> <u>2004-05</u>
ANTICIPATED REVENUE		
Residential (SFD)		\$2,600,109
Commercial		1,854,609
SCWA Conservation Program		156,000
Other		<u>2,000</u>
Total Revenue		\$4,612,718
 ANTICIPATED EXPENDITURES		
4101	Full-Time Salaries	\$551,538
4XXX	Employee benefits	316,056
4800	Training & Education	6,000
5100	Office Supplies	500
5130	Postage	6,000
5140	Books/Pamphlets/Periodicals	500
5210	Sp. Dept Supplies	60,000
5220	Heat, Light & Power	374,299
5230	Telephone	4,000
5240	Advertising	4,500
5251	Clothing Allowance	7,000
5260	Dues & Subscriptions	1,000
5310	Facilities R&M	55,000
5314	Hazardous Materials Disposal	3,000
5320	Vehicle Repair	12,000
5330	Spec. Dept. Equipment R&M	275,000
5350	Small Tools	11,000
5370	Equipment Rental	8,000
6101	Aqueduct Water	1,626,349
6110	Professional Services	459,500 (a)
6600	Travel & Meetings	1,200
6910	Miscellaneous	13,200
6920	Bad Debt Expense	<u>5,000</u>
Total Operating Expenditures		\$3,800,642
	Depreciation Expense	500,000
	General Fund Recharge	1,271,400
	Preservation Capital Projects	500,000 (b)
	Capital Outlay	<u>164,500 (c)</u>
TOTAL EXPENDITURES		\$6,236,542
Excess Expenditures Over Revenues		(\$1,623,824)
Depreciation Added Back		<u>500,000</u>
DECREASE IN CASH BALANCE		(\$1,123,824)
Before Transfer In		
Transfer In (from Development Improvement Fund)		<u>800,000</u>
DECREASE IN CASH BALANCE		<u>(\$323,824)</u>

CITY OF ROHNERT PARK
 2004-05 Budget
**Sewer Service Rates as of August 1, 2003 for Commercial Accounts
 And June 1, 2004 for Single Family Residences**

Single Family Residence, Multi-Family Residence and Mobile Home Park:
 \$1.03 Monthly Service Charge
 + \$5.70/1,000 gallons

Commercial:

Restaurant - \$1.03 Monthly Service Charge
 + \$9.95/1,000 gallons

All Other - \$1.03 Monthly Service Charge
 + \$7.65/1,000 gallons

Industrial - \$1.03 Monthly Service Charge
 + \$7.24/1,000 gallons

Notes to Sewer Operations

(a)	Repair manholes	\$100,000
	Routine facility maintenance	5,000
		<u>\$105,000</u>
(b)	Flow meter service	\$ 3,500
	Service standby generator	3,000
	Service electronic controls	5,000
	Pump repairs	4,000
	Hydroflusher & rodder repair & Maint.	4,000
	Office Equipment Repair	200
		<u>\$ 19,700</u>
(c)	Toilet Rebate Program	<u>\$ 40,000</u>
(d)	Capital Preservation Projects:	
	Infiltration Reduction Program	\$100,000
	City Sewer Model	60,000
	Sewer Pump Station Meter Replacement	75,000
		<u>\$235,000</u>
(e)	Capital Outlay	
	Grinder	\$ 60,000
	VFD Replacement Pump 2 and 3	200,000
	Pick-up Truck	37,500
	Other Equipment	50,000
		<u>\$347,500</u>

CITY OF ROHNERT PARK
 2004-05 Budget
SEWER OPERATION
 DEPARTMENT 7200

	BUDGET	
	2004-05	
ANTICIPATED REVENUE		
Residential (SFD)	\$3,663,695	
Commercial	4,152,268	
Sonoma State University	494,978	
School District	88,564	
Total Revenue	\$8,399,505	
ANTICIPATED EXPENDITURES		
4101 Full-Time Salaries	\$207,507	
4XXX Employee Benefits	98,862	
4800 Training & Education	3,000	
5210 Sp. Dept Supplies	10,500	
5220 Heat, Light & Power	62,192	
5230 Telephone	2,600	
5251 Clothing Allowance	2,400	
5260 Dues & Subscriptions	1,200	
5310 Facilities R&M	105,000	(a)
5314 Hazardous Materials Disposal	400	
5320.00 Vehicle Repair	8,000	
5330 Spec. Dept. Equipment R&M	19,700	(b)
5350 Small Tools	3,000	
6101 Contractual Services	29,500	
6110 Professional Services	40,000	(c)
6600 Travel & Meetings	1,000	
6910 Miscellaneous	500	
6920 Bad Debt Expense	10,000	
	\$605,361	
Total Operating Expenditures		
Depreciation Expense	350,000	
General Fund Recharge	847,600	
5360 Laguna Plant O & M	4,185,560	
Capitalization costs	2,606,369	
Preservation Projects	235,000	(d)
Capital Outlay	347,500	(e)
TOTAL EXPENDITURES	\$9,177,390	
Excess Expenditures Over Revenues	(\$777,885)	
Depreciation Added Back	350,000	
(DECREASE) IN CASH BALANCE	(\$427,885)	
Before Transfer In		
Transfer In (from Sewer Conn. Fee Fund)	0	
DECREASE IN CASH BALANCE	(\$427,885)	

CITY OF ROHNERT PARK
2004-05 Budget

Refuse Collection Rates as of September 1, 2002

Residential:

- \$37.36/Bi-monthly (flat rate) for 95 gallon automated containers
- \$23.90/Bi-monthly (flat rate) for 68 gallon automated containers
- \$16.50/Bi-monthly (flat rate) for 32 gallon automated containers
- \$ 9.00/Bi-monthly (flat rate) for 20 gallon automated containers
- \$37.36/Bi-monthly (flat rate) for additional 95 gal. automated containers

All residences have a 95 gallon yard waste container and a 95 gallon mixed recycling container in addition to a garbage container of 20,32,68 or 95 gallons.

Commercial and Multi-Family Units:

1. Commercial establishments and multi-family units or complexes container charges are bi-monthly and per additional container:

- 95 gallon - \$37.36
- 68 gallon - \$23.90
- 32 gallon - \$16.50
- 20 gallon - \$ 9.00

2. The City sanitation officer may require the use of bins, furnished by the contract agent, for any commercial establishment or multi-family complex. When bins are used, the following bi-monthly rates shall be charged:

Size of Bin	# of Collections	Rate
1-1/2 yards	1 per week	114.46
	2 per week	233.48
	3 per week	357.12
	4 per week	485.32
	5 per week	618.08
	6 per week	755.44
2 yards	1 per week	152.60
	2 per week	311.30
	3 per week	476.12
	4 per week	647.02
	5 per week	824.04
	6 per week	1,007.16
3 yards	1 per week	228.90
	2 per week	466.96
	3 per week	714.16
4 yards	1 per week	305.20
	2 per week	622.60
6 yards	1 per week	457.80
	2 per week	933.92

CITY OF ROHNERT PARK
 2004-05 Budget
REFUSE OPERATION
 DEPARTMENT 7300

	BUDGET 2004-05
ANTICIPATED REVENUE	-----
Residential	\$1,050,000
Commercial	2,770,000

Total Revenues	\$3,820,000
ANTICIPATED EXPENDITURES	
Payments to franchise operator:	\$3,607,508
Waste diversion/public education	\$75,000
Community Clean-up	20,000
Bad debt expense	12,000

Total Operating Expense	\$3,714,508
Transfer to General Fund for Contract Administration 1.00%	38,200
Transfer to General Fund for Refuse Franchise Fee 10.00%	382,000
Transfer to General Fund for Billing Reimbursement 3.50%	133,700
Transfer to Utility Diversion/Education Reserve Fund 2.50%	95,500
Transfer In From Utility Diversion/Education Reserve Fund	(95,000)
Balance From Refuse Rate Stabilization Fund	(448,908)

Total Expenditures & Transfers	\$3,820,000
	=====

CITY OF ROHNERT PARK
2004-2005 Budget

**COMPUTATION OF GENERAL FUND
ALLOCATION TO UTILITY FUND**

	2004-2005 Budget	Estimated % Applied to Utility Operations	Amount
	-----	-----	-----
General Government:			
City Council	\$84,727	5%	\$4,236
City Manager	550,050	15%	82,508
Finance & Accounting	1,040,571	50%	520,286
Information Services	472,217	25%	118,054
Legal Services	200,000	10%	20,000
Planning	229,829	5%	11,491
Personnel	227,825	15%	34,174
City Offices Building	446,340	20%	89,268
City Offices Annex	69,090	50%	34,545
Non-Departmental	1,779,914	32%	569,572
Non-Departmental Benefits	707,005	32%	226,242

Sub-total General Gov't.			\$1,710,376
Public Works:			
Engineering	458,155	50%	229,078
Public Works - General	512,912	35%	179,519

Total			\$2,118,973 **
			=====

** Used \$2,119,000 divided as follows:

	Percent	Total Dollars	Monthly Recharge
Water	60%	\$1,271,400	\$105,950
Sewer	40%	847,600	70,633
	-----	-----	-----
	100%	\$2,119,000	\$176,583
	=====	=====	=====

CITY OF ROHNERT PARK
 2004-05 Budget
CAPITAL OUTLAY FUND

Recreation Facilities:	444,244
Other Community Facilities:	(16,529)
From Residential Devel.	
From Commercial Devel.	
Open Space - New Construction	35,881
Estimated Balance at June 30, 2004	\$463,596

Anticipated Uses

Replace Playground Equipment at:	
Colegio Vista	\$80,000
Sunrise Park	115,000
Ciello & Caterpillar Parks	120,000
Civic Center Mini-Park Upgrade	40,000
Golis Park Basketball Court	20,900
Honeybee Park Basketball Court	18,100
Ladybug Park Play Equipment Relocation	54,000
PAC Floor Refinishing & Replacement	21,000
Total Anticipated Uses	\$469,000
Anticipated Balance at June 30, 2005	(5,404)

Note: As of 7/1/04, the Capital Outlay Fund fee is repealed and replaced with the Public Facility Financing Fee for all new development

CITY OF ROHNERT PARK
2004-05 Budget
PUBLIC FACILITY FINANCING FEE

Balance at June 30, 2004	\$0	
Anticipated Revenue:		
Single Family Residential	0	
Multi-Family Residential	1,225,525	(1)
Commercial	478,457	(2)
Total Anticipated Revenue	1,703,982	
Anticipated Uses:		
	0	
Anticipated Balance at June 30, 2005	\$1,703,982	

Note: As of 7/1/04, the Capital Outlay Fund fee, the Traffic Signalization Fee and the Annexation Fee are repealed and replaced with the Public Facility Financing Fee for all new development.

(1) Townhomes/Apartments	235 units	\$5,215/unit
(2) Commercial Buildings	18,000 square feet	\$12,477/1,000 sq. ft.
Office Space	2,700 square feet	\$ 4,878/1,000 sq. ft.
Warehouse	100,000 square feet	\$ 2,407/1,000 sq. ft.

CITY OF ROHNERT PARK
2004-05 Budget

MAJOR THOROUGHFARE DISTRICT
Traffic Signals Fund

Balance Available June 30, 2004	\$1,397,601
Estimated Expenditures:	
	<u>0</u>
Total Estimated Expenditures	0
Anticipated Balance on June 30, 2005	<u><u>\$1,397,601</u></u>

Note:As of 7/1/04, the Traffic Signal Fund fee is repealed and replaced with the Public Facility Financing Fee for all new development

CITY OF ROHNERT PARK
2004-05 Budget
Consolidated Streets and Roads Budget

	TEA-21	Traffic Signals	TFCA	TDA	Gas Tax Fund	Traffic Congestion Relief	Totals
Funds Available:							
Balance 6/30/04, Designated Funds	\$0	\$1,397,601	\$0	\$0	\$706,847	\$0	\$2,104,448
Anticipated Revenues:							
2003-04 Revenues	0		195,000	160,000	803,000		1,158,000
Interest Earnings					24,000		24,000
Total Funds Available	\$0	\$1,397,601	\$195,000	\$160,000	\$1,533,847	\$0	\$3,286,448
Proposed Uses of Funds:							
a. To General Fund for Street Maintenance & Engineering							
Interest					(\$24,000)		(\$24,000)
2107					(300,000)		(300,000)
2107.5					(6,000)		(6,000)
Total Transfers to General Fund	\$0	\$0	\$0	\$0	(\$330,000)	\$0	(\$330,000)
b. Streets & Road Projects							
1. City share of Sonoma County Trans. Authority Admin.					(10,500)		(10,500)
2. 2004 Overlays					(500,000)		(500,000)
3. Hinebaugh Creek Bike Bridge (1)			(35,000)	(160,000)			(195,000)
4. Neighborhood Traffic Calming Program (2)			(160,000)				(160,000)
Total Streets & Roads Projects	\$0	\$0	(\$195,000)	(\$160,000)	(\$510,500)	\$0	(\$865,500)
Total Uses 2004-05	\$0	\$0	(\$195,000)	(\$160,000)	(\$840,500)	\$0	(\$1,195,500)
Est 6/30/05 balance	\$0	\$1,397,601	\$0	\$0	\$693,347	\$0	\$2,090,948

(1) Total project cost \$210,000, includes General Fund match of \$15,000

(2) Total project cost is \$299,000 of which \$139,000 will com from the Traffic Safety Fund

CITY OF ROHNERT PARK
2004-05 Budget
Gas Tax Fund Budget

	<u>2107</u>	<u>2107.5</u>	<u>2106</u>	<u>2105</u>	<u>SB 140</u>	<u>Totals</u>
Funds Available:						
Balance 6/30/04, Gas Tax Funds	\$171,287	\$0	\$235,448	\$271,504	\$28,608	\$706,847
Anticipated Revenues:						
2004-05 Apportionments	345,000	6,000	192,000	260,000		803,000
Interest Earnings	24,000					24,000
Total Funds Available	<u>\$540,287</u>	<u>\$6,000</u>	<u>\$427,448</u>	<u>\$531,504</u>	<u>\$28,608</u>	<u>\$1,533,847</u>
Proposed Uses of Funds:						
a. To General Fund for Street Maintenance & Engineering	(\$24,000)		(100,000)	(100,000)		(\$24,000)
Interest	(100,000)					(300,000)
2107		(6,000)				(6,000)
2107.5						
Total Transfers to General Fund	<u>(\$124,000)</u>	<u>(\$6,000)</u>	<u>(\$100,000)</u>	<u>(\$100,000)</u>	<u>\$0</u>	<u>(\$330,000)</u>
b. Streets & Road Projects						
1. City share of Sonoma County Trans. Authority Admin.				(10,500)		(10,500)
2. 2004 Overlays	(200,000)			(300,000)		(500,000)
Total Streets & Roads Projects	<u>(\$200,000)</u>	<u>\$0</u>	<u>\$0</u>	<u>(\$310,500)</u>	<u>\$0</u>	<u>(\$510,500)</u>
Total Uses 2004-05	<u>(\$324,000)</u>	<u>(\$6,000)</u>	<u>(\$100,000)</u>	<u>(\$410,500)</u>	<u>\$0</u>	<u>(\$840,500)</u>
Est 6/30/05 balance	<u>\$216,287</u>	<u>\$0</u>	<u>\$327,448</u>	<u>\$121,004</u>	<u>\$28,608</u>	<u>\$693,347</u>

CITY OF ROHNERT PARK
 2004-05 Budget
**Development Improvement Fund
 and Special Water Connection Fees**

Balance - June 30, 2004 \$1,668,717

Anticipated 2004-2005 Receipts:

Per Acre For Development Fees	85,032
Special Water Connection Fees	150,792
Water/Wastewater Conservation Fee	<u>44,688</u>

Total Anticipated Receipts 280,512

Total Anticipated Available \$1,949,229

Possible Uses (Further Discussion/Council Approval required):

Amount to be transferred to the Water Operating Fund
 to pay for capital expansion projects as follows:

SCWA Aqueduct Capital and Debt Cost	396,402
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Amount to be transferred to Water Operating Fund to pay for Capital Preservation Projects	<u>800,000</u>
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Total Anticipated Uses \$1,196,402

Anticipated Balance at June 30, 2005 \$752,827

CITY OF ROHNERT PARK
2004-05 Budget

Special Sewer Service Connection Fee

Balance - June 30, 2004		\$4,777,384
Anticipated 2004-05 Receipts:		
Fees from Development		1,370,369
Water/Wastewater Conservation Fee		<u>44,688</u>
Total Anticipated Available		\$6,192,441
 Anticipated Uses:		
Amount to be transferred to Sewer Operating Fund to pay for a portion of the Santa Rosa Subregional System debt service and capital expansion projects as follows:		
Laguna Plant Expansion Debt	802,678	
Parallel Sewer Interceptor Debt	440,000	
Sewer Model	<u>60,000</u>	
		1,302,678
Amount to be transferred to Sewer Operating Fund to pay for Capital Preservation projects		<u>0</u>
Total Anticipated Uses		<u>\$1,302,678</u>
Anticipated Balance at June 30, 2005		<u><u>\$4,889,763</u></u>

CITY OF ROHNERT PARK
2004-05 Budget
Capital Project Summary

	Capital Outlay Fund	Development Impr. Fund	Sewer Connect Fee Fund	Water Oper Fund	Sewer Oper Fund	Tr. Signals Fund	Gas Tax Fund	Traffic Congestion Relief Fund	TEA-21 Funds	IFCA	IDA	PEFF	Total Project
Cash balance 6/30/04	\$463,596	\$1,668,717	\$4,777,384	\$0	\$0	\$1,397,601	\$706,847	\$0	\$0	\$0	\$0	\$0	\$9,014,145
2004-05 estimated revenue	0	280,512	1,415,057	5,380,000	235,000	0	827,000	0	0	195,000	160,000	1,703,982	10,196,551
Sub-total available funds	463,596	1,949,229	6,192,441	5,380,000	235,000	1,397,601	1,533,847	0	0	195,000	160,000	1,703,982	19,210,696
Uses of funds:													
To General Fund							330,000						330,000
Replace Playground Eqpt	315,000												315,000
Civid Ctr Park Upgrade	40,000												40,000
Golis Park Basketball Court	20,900												20,900
Honeybee Park B-Ball Court	18,100												18,100
"L" Park Play Eqpt Relocation	54,000												54,000
PAC Floor Refinishing	21,000												21,000
SCWA Aqueduct Capital Cost		396,402											396,402
Trn to Water Operating Fund		800,000											800,000
Laguna Plant Expansion Debt			802,678										802,678
Parallel Sewer Interceptor Debt			440,000										440,000
Sewer Model			60,000										60,000
Commercial Water Meter Repl				4,590,000									4,590,000
Golf Course Dr Waterline				180,000									180,000
Distribution System Improvement				145,000									145,000
Catholic Protection, Tanks 3&4				80,000									80,000
Well Site Chlorination				190,000									190,000
Xeriscape Site Improvements				35,000									35,000
Well Site Improvements				160,000									160,000
Infiltration Reduction Program					100,000								100,000
Sewer Model Study					60,000								60,000
Sewer Pump Station Meter Repl					75,000								75,000
So. Co. Trans. Authority Exp.							10,500						10,500
2004 Overlays							500,000						500,000
Neighborhood Traffic Calming										160,000			160,000
Hinebaugh Creek Bike Bridge										35,000			35,000
Sub-total possible uses	469,000	1,196,402	1,302,678	5,380,000	235,000	0	840,500	0	0	195,000	160,000	0	9,778,580
Cash balance 6/30/05	(\$5,404)	\$752,827	\$4,889,763	\$0	\$0	\$1,397,601	\$693,347	\$0	\$0	\$0	\$0	\$1,703,982	\$9,432,116

CITY OF ROHNERT PARK
2004-05 Budget
Recap of Operating Capital Expenditures and Equipment

GENERAL GOVERNMENT

1300 Finance

9520	Office Equipment			
	HP Laserjet Printer	2,000		
	17" Flat Screen Monitor	500		
	Fax Machine	500		
	Cannon Color Copier C3200	9,600		12,600
9700	Furniture & Fixtures			
	Chair			500

Total General Government

13,100

PUBLIC SAFETY

2200 Police Protection

9515	NET Team Equipment			
	NET Team Equipment	23,800		
	Canine and Equipment	50,000		
	(3) NET Team Vehicles	<u>120,000</u>	193,800	(Tribe MOU)
9520	Office Equipment			
	Color Printer for Traffic		3,000	(Traffic Safety Fund)
9522	LLEBG Equipment			
	Mobile Data Computer		15,000	(LLEBG Grant)
9530	Communications Equipment			
	(10) Portable Radios	13,000		
	(3) Base Station Radios	6,000		
	VHF Voted Repeater System Channel	35,000		
	(10) Portable Radio Microphones	<u>900</u>	54,900	
9610	Vehicles			
	(2) Patrol Vehicles	86,000		(Capital Replacement Reserve)
	(5) Patrol Vehicles	215,000		(Traffic Safety Fund)
	(1) Detective Vehicle	<u>30,000</u>	331,000	
9800	Other			
	(5) Glock Pistols	3,500		
	Pepperball and Accessories	700		
	(5) Handheld Taser Weapons	3,500		
	(5) AR-15 Tactical Rifles	5,000		
	(8) Shotguns	<u>6,400</u>	<u>19,100</u>	616,800

2300	<u>Fire Protection</u>			
9510	Equipment			
	Holmatro Extrication Equipment	40,000		
	(10) Wildland Fire Shelters	2,560		
	Miscellaneous Equipment	<u>20,000</u>	62,560	
9511	FEMA Equipment			
	(55) Breathing Apparatus (SCBA)	220,000		
	(30) Spare Air Cyclinders	21,000		
	(60) Face Pieces	36,000		
	Air Compressor	<u>20,000</u>	297,000	(FEMA Grant)
9530	Communications Equipment			
	(4) Motorola Portable Radios	5,000		
	Amplified Voice Box for MSA	<u>5,000</u>	10,000	
9610	Fire Engine		<u>375,000</u>	744,560
2410	<u>Animal Shelter</u>			
9510	Equipment			
	Washer/Dryer set (2)		4,000	
9700	Furniture & Fixtures			
	Bank of Cages		<u>3,000</u>	7,000
2510	<u>Main Station</u>			
9510	Equipment			
	Snap Server Upgrade			1,500
	Total Public Safety			1,369,860
	<u>PUBLIC WORKS</u>			
3100	<u>Engineering</u>			
9610	Vehicles			
	Inspection Vehicle			30,000
3300	<u>Public Works - General Services</u>			
9510	Equipment			
	Walk-behind asphalt roller V30-4			9,000
	Total Public Works			39,000
	Total General Fund Capital Expenditures			<u>1,421,960</u>